

**Wednesday, August 12, 2015**

**DEVELOPMENT AUTHORITY COMMITTEE MEETING MINUTES**

4:00 PM Washburn Library

Committee Members: Rick Geisen, John Baregi, Peter Bremner, Nathan Engstrom, Christine Kelly, Taylor Pearson.

Excused: Jon Wheeler

Municipal Personnel: City Administrator Scott J. Kluver, Administrator Intern Savanna Richter

**Call to Order** – The meeting was called to order at 4:00PM by Rick Geisen

**Approval of Minutes from the July 8th Proceeding** – Motion by Baregi, seconded by Bremner to approve the July 8, 2015 minutes. Motion carried unanimously.

**Discussion and Recommendation Proposed Agreement with Cedar Corporation for Professional Planning/Economic Development and Engineering Services for the Redevelopment of City Owned Property South of Omaha Street** - Seth Hudson and Charlie Jones presented to the committee a scope of work Cedar Corporation is offering for the redevelopment of property south of Omaha Street . They explained they would explore a few different conceptual ideas and see what is financially possible. At that point they would try and align that with the master plan and community vision. While doing this they would work on answering questions that developers typically ask and have that information ready. This includes foreseeable problems, how to solve those problems, and how much that would cost. By having all of this information ready (the conceptual idea, answered questions, etc.) the city can use it in tandem with the TIF district for incentives. After Hudson and Jones left the committee expressed unease about how little money was being used to market; however, they felt comfortable to accept the proposal. The committee also agreed they should be the group to be in contact with Cedar Corporation throughout the project. Motion by Bremner to recommend to the Common Council to accept Cedar Corporation’s proposal, and furthermore to recommend that the WDA be allowed to coordinate the project and work with Cedar Corporation, seconded by Baregi. Motion carried unanimously.

**Update on Survey Map for Utilities in City owned Properties South of Omaha Street** - The Committee reviewed the map and noticed there are a lot of utilities in this particular area.

**Update on Work Related to Identifying Properties for Residential Development in the City** - Kluver and Richter explained that they are working on a map and list of all unimproved properties and seeing why specifically these properties are unimproved and if certain parcels could be used for residential development.

**Update on Façade Loan Program** - The Committee received its first payment in full for a façade loan from Carol Lindsey.

**Future Agenda Item Topics** - Review the Identified Properties for Residential Development in the City.

**Adjournment** –Motion by Baregi, seconded by Pearson to adjourn the meeting at 5:00PM. Motion carried unanimously.

**Savanna L Richter**  
**Intern for City Administrator**