

March 12, 2016

CITY OF WASHBURN SPECIAL COMMON COUNCIL MEETING

8:30 AM Washburn City Hall

Present: City Council Members:

Linda S. Barnes, Kristy M. Jensch, Mary McGrath, Mary Nowakowski,  
Jeremy P. Oswald, Christine M. Kelly

Municipal Personnel:

Mayor Scott A. Griffiths, ~~City Administrator Scott J. Kluver~~, Assistant  
City Administrator Dan Stoltman

Excused Absence:

Jennifer Maziasz

**Call to Order** - Meeting called to order at 8:30 AM by Mayor Scott A. Griffiths. Roll call attendance depicted six (6) of seven (7) members of the Common Council in attendance. Quorum of the Council recognized.

**Continued Public Hearing, Discussion & Action, Ordinance 15-014 Amending Title 13 of the City of Washburn Municipal Zoning Code and Making Other Revisions to Other Part of the Municipal Code in Conflict or Related to Title 13 as Herein Amended-** No one was in attendance to speak at the public hearing.

A discussion was had on what a “pond” is compared to a “landscaping pond feature. It was stated that the zoning code needs a definition of what a pond is and what a smaller landscaping pond feature. It was stated that the Council would like people with less than 3 acres to have a pond if they want. It was asked if there are regulations for a pond. It was discussed if people could have a pond for the purpose of collecting water, such as a retention pond. It was asked how ponds fit into stormwater management. It was asked to clarify what the size of a pond for 3 acres of land should be. It was requested that these questions go to Civi Tek for comment.

8-602 It was stated that fugitive dust control should be added. It was also stated that the method of dealing with fugitive dust control should be non-toxic. It was requested that these questions go to Civi Tek for comment.

8-615 (b) It was stated that the language should be changed to say “A yard sale shall not be operated for more than 3 consecutive days, and no more than 2 consecutive weekends in a month of an additional yard sale”.

It was stated to ask Civi Tek about an “estate sale”, and if that should be included in the zoning code.

7-5 It was suggested that the language in this section could be stronger to demonstrate the values of what the city wants in making decisions. It was stated to show Civi Tek Council Member Kellys bullet points to demonstrate those values, and incorporate them where necessary.

7-74 (a) A discussion was had on whether the City Council should have the final review and approval of site plans over the Plan Commission as they do in 7-74 (b). It was stated to seek City Administrator Kluver’s advice, and ask Civi Tek about this situation.

7-23 A discussion was had on whether the City wanted to have an architectural review or not. It was stated to ask Civi Tek why we need/have the review in the code, and do we have to have it? Is it merely a place holder for the future?

A discussion was had on architectural review within the City’s historical district. It was asked if the City can regulate new infill construction within the historical district. The Council stated that they want new construction in that district to be in the spirit of the historic homes. It was stated to get City Administrator Kluver’s comments, as well as Civi Tek’s.

Discussion was had on zoning board of appeals. It was asked who can be on the board.

14-7 A motion was made by Jensch to remove number (9) of 14-7 building design, second by Nowakowski. Motion carried unanimously. It was stated to add to number (8) of 14-7 “generally use of natural materials such

as stone, brick, and wood. It was stated that 14-7 should have pictures of buildings from Washburn to help illustrate the look that fits the City.

14-5 It was stated to remove numbers (1) & (2) so to coincide with the changes to 14-7.

16-44 (d) it was suggested to change the word “should” be integrated into... to “must” be integrated into... It was asked reach out to Civi Tek for a definition of a “bio retention performance”.

Article 17 – It was suggested to send Council Member Kelly’s notes on article 17 to Civi Tek for their comments and suggestions. Needing more bicycle parking was discussed. In general, the Council felt the section as a whole was too urban for the City of Washburn.

Article 18 – 18-6 needs to comply with article 19 and “dark sky”.

19-5 It was stated that the beginning of the sentence “Street lights located within a public right-of-way are exempt from this article, except that”... It was stated that the sentence should begin with “All fixtures”...

19-3 A discussion was had on the lighting of flags, and what can be done if the lighting of a flag is a bothersome to neighbors, such as the light beaming into a house. It was asked if flag lighting can be compliant to “light trespass” to those areas that are exempt in 19-3.