

June 16, 2016  
5:30PM Washburn City Hall

CITY OF WASHBURN PLAN COMMISSION MEETING

COMMISSION MEMBERS: John Baregi, Leo Ketchum-Fish, Jeremy Oswald, Adeline Swiston

ABSENT: Richard Avol, Karen Bennett, Scott Griffiths

MUNICIPAL PERSONNEL: Scott Kluver-City Administrator, Tammy DeMars-City Treasurer

Meeting called to order at 5:32PM by Swiston attendance as recorded above.

**Approval of Minutes – May 19, 2016** – Baregi moved to approve the minutes of May 19, 2016 as presented, second by Swiston. Motion carries unanimously.

**Annual Review and Recommendation of Municipal Land Sale** – Kluver recommends removing property #20 as sale is pending, properties #43 through #48 to be added to the For Sale List, newly purchased property by West End Park to be labeled #8 and listed as City property to be used as part of park land, add new parcel purchased near the Steak Pit property and add to the For Sale List and change properties #23, 27 and #30 to the For Sale List.

Moved by Oswald to recommend approval changes as recommended by Kluver as discussed, second by Baregi. Motion carried unanimously.

**Notice of 2016 Budget Timeline** – Kluver reports budget time is here; if there was any project the Commission wanted to do now is the time to submit the request for funds. There was no request made.

Baregi moves to adjourn at 5:43pm, second by Oswald. Motion carried unanimously.

Tammy L. DeMars  
City Treasurer