

July 21, 2015
5:30PM Washburn City Hall

CITY OF WASHBURN PLAN COMMISSION MEETING

COMMISSION MEMBERS: Richard Avol, John Baregi, Karen Bennett, Leo Ketchum-Fish, Jeremy Oswald, Adeline Swiston

ABSENT: Scott Griffiths

MUNICIPAL PERSONNEL: Scott Kluver-City Administrator, Tammy DeMars-Treasurer, City Attorney David Siegler

Meeting called to order at 5:30PM by Oswald attendance as recorded above. Also attending was Jan Victorson-Bayfield County Emergency Management.

Approval of Minutes –June 30, 2015 – Baregi moves to approve minutes as presented, second by Avol. Motion carries unanimously.

Discussion and Recommendation on Conditional Use Permit Request for Communications Tower on City Property, Bayfield County, Petitioner - Kluver references City Ordinance No. 14-012 adopted in the fall of 2014; this limits the Plan Commission powers, the application fee, bond fee are controlled by the Common Council. Landscaping was discussed; the site plan in the packet does not show any landscaping. Moved by Oswald to open floor, second by Swiston. Motion carried unanimously. Jan Victorson stated their intent was to leave the street side open, to allow for better security and access for equipment when needed for maintenance. Commission members note there is a fence around the compound and discussed leaving a 26' wide open space for an access road and that should be sufficient for security and equipment access. Commission members would like to see an actual landscaping site plan from the petitioner. Moved by Swiston to recommend approval of the conditional use permit application for a Communication Tower on the City Property located on Woodland Drive contingent on the Plan Commission approving the landscaping plan, second by Bennett. Motion carried unanimously.

Baregi moves to close floor, second by Bennett. Motion carried unanimously.

Continued Review of Draft Zoning and Related Issues

Zoning Ordinance VS Standalone Ordinance – City Attorney Siegler explains that there parts of the proposed zoning ordinance that could be taken out of the Zoning and put into a standalone ordinance. The benefit of taking some of these out of the Zoning would include making enforcement easier to regulate, and if changes to the code are needed to be made it's not such a cumbersome process. Siegler has reviewed the Draft Zoning Ordinance; Abandoned Vehicles, Chickens, Rabbits and Bees, Commercial Truck Parking, Outdoor Burning and Adult Oriented Establishments are the sections he feels may be better suited as standalone ordinances. Ketchum-Fish moves to take abandoned vehicles, chickens, rabbit, bees, commercial truck parking, outdoor burning and adult oriented establishments out of the Zoning Code and keep as standalone ordinances, second by Bennett. Motion carried unanimously.

8-332 Adult Oriented Establishments – see above took out of Zoning Ordinance

8-554 Solar Energy Systems – State Statues limit our ability to regulate solar and wind energy systems. It was decided the best thing to do would be to allow this by conditional use on a case by case basis. City Attorney Siegler will draft this section and talk with Tim from Civi-Tek.

Schedule Date for Public Open House – Scheduled for September 17, 2015 from 3:00pm to 7:00pm.

Adjourn Baregi moves to adjourn at 6:35pm 2nd by Swiston. Motion carried unanimously.

Tammy L. DeMars
Treasurer