

May 14, 2015
5:30PM Washburn City Hall

CITY OF WASHBURN PLAN COMMISSION MEETING

COMMISSION MEMBERS: Richard Avol, John Baregi, Karen Bennett, Scott Griffiths, Jeremy Oswald, Adeline Swiston

ABSENT: Vacant Seat

MUNICIPAL PERSONNEL: Scott Kluver-City Administrator, Tammy DeMars-Treasurer

Meeting called to order at 5:30PM by Griffiths, attendance as recorded above. Also attending was Assistant Administrator Camilleri and resident Barry Jacobs-112 Harbor View Drive.

Approval of Minutes –April 2nd & 23rd, 2015 – Bennett moves to approve minutes as presented, second by Swiston. Swiston makes correction of April 23, 2015 minutes, under article 21 Swiston second on the motion is listed there twice. Motion approved with correction.

Discussion and Recommendation of Municipal Land Sale – Moved by Swiston to open floor, second by Avol. Motion carried. As required by section 3-6-4 the existing land sale list along with the additional properties that were discussed at the April Meeting have been sent to the various departments for their opinions. No objections have been received. Baregi arrives at 5:35pm. The next step is for the Commission to finalize recommendation and send to Council for Public Hearing. Bennett moves to move forward with the original recommendation as discussed at the April 2, 2015 Meeting, second by Swiston. Motion carried unanimously

Election of Vice Chairperson – Avol nominates Oswald, second by Bennett. With no further nominations, roll call vote 6 to 0 in favor. Oswald appointed as Vice Chairperson.

Election of Washburn Development Authority Representative - Bennett nominates Baregi, second by Swiston. With no further nominations, roll call vote 6 to 0 in favor. Baregi appointed to Washburn Development Authority.

Election of Washburn Historical Preservation Committee Representative - Avol nominates Baregi, second by Bennett. No further nominations, roll call vote 6 to 0 in favor. Baregi appointed to Historical Preservation Committee.

Discussion and Recommendation on Draft Ordinance to Amend the Parking Code to Reduce the Number of Parking Spaces Required for Laundromats (Pending Council Referral) – This item was referred by City Council. Current Ordinance requires one parking space for each machine. Based on the opinions of some who have used the Laundromat, most people use multiple machines at the same time and it is not logical to have a parking ordinance requirement of one parking space for each machine. Kluver is recommending changing the language to one space for every three machines; the remaining square foot language could remain the same or be changed to one space for every 300 square feet. Based on the discussion with City Council and recommendations made by Kluver, City Attorney Siegler has drafted a proposed ordinance change to amend Sec. 13-1-91(g).

Motion by Baregi to recommend approval to amend section 13-1-91(g) as drafted by Siegler, second by Swiston. Discussion held with concern being expressed that even with this change the number of parking spaces required could be too restrictive. The location of the proposed Laundromat has limited parking area. Commission members would not want this project to be derailed just because it's short a parking space or two. Oswald moves to make a friendly amendment to motion changing the ordinance to read 1 parking place for an employee, plus 1 space for every 4 machines or 1 for each 300 square feet of floor area, whichever is greater. Baregi and Swiston accept amendment. Motion carried unanimously.

Adjourn Avol moves to adjourn at 5:55 2nd by Swiston. Motion carried unanimously.

Tammy L. DeMars
Treasurer