

February 19, 2015
5:30PM Washburn City Hall

CITY OF WASHBURN PLAN COMMISSION MEETING

COMMISSION MEMBERS: John Baregi, Karen Bennett, John Gray, Scott Griffiths, Jim Nowakowski, Jeremy Oswald, Adeline Swiston

ABSENT:

MUNICIPAL PERSONNEL: Scott Kluver-City Administrator, Tammy DeMars-Treasurer

Meeting called to order at 5:30PM by Mayor Griffiths, attendance as recorded above. Also attending were Assistant Administrator Camilleri, City Councilor Mary Nowakowski, William Bailey and Kristen Bobb.

Approval of Minutes –January 15, 2015 – Baregi moves to approve minutes as presented, second by Swiston. Motion carried unanimously.

Discussion & Recommendation to City Council for Conditional Use Permit Application for Tourist Rooming House at 1101 Washington Ave., Kristen Bobb, Petitioner - Moved by Gray to recommend approval of Kristen Bobb's conditional use permit application to operate a Tourist Rooming House located at 1101 Washington Ave, second by Swiston. Motion Carried unanimously.

Moved by Nowakowski to open floor, second by Swiston Motion carried unanimously.

Continued Review and Discussion of Draft Zoning Code – This item was moved ahead with no objections. William Bailey was asked to attend meeting to help the Commission with Article 8 Section 8-555 solar energy system, free-standing in trying to determine sizes allowed. Prior to the meeting Mr. Bailey found out there are new state statutes that limit the regulations we can set and suggested we have our consultant and City attorney review before we go any further. Discussion was held but no action was taken.

Discussion and Recommendation on Regulating Setbacks for Mobile Service Structures – Lengthy discussion held. Nowakowski moves to recommend setback requirements for structures over 40' (forty feet) at 250' (two hundred fifty feet) setback plus 1' (one foot) for every foot over 40', second by Swiston. Motion carried unanimously.

Discussion on Vacating/Utility Easement Issues – City Attorney Siegler drafted an ordinance amendment using the language that was discussed at the last meeting. Moved by Baregi to recommend approval to Amend section 3-6-8 as drafted by City Attorney, second by Nowakowski. Motion carried unanimously.

Continued Discussion on Bee Keeping Ordinance – Ordinance reviewed and discussed held. Motion by Baregi to add to section 8-527 (d) the City will notify the property owners and (e) correct figure should be three colonies are allowed on lots between 11,251 (not 11,250), second by Swiston. Motion carried unanimously.

Nowakowski moves to close floor, second by Gray. Motion carries.

Adjourn – Baregi moves to adjourn at 6:55pm 2nd by Griffiths. Motion carried unanimously.

Tammy DeMars
Treasurer