

September 18, 2014
5:30PM Washburn City Hall

CITY OF WASHBURN PLAN COMMISSION MEETING

COMMISSION MEMBERS: John Baregi, Karen Bennett, John Gray, Scott Griffiths, Jim Nowakowski, Jeremy Oswald, Adeline Swiston

ABSENT:

MUNICIPAL PERSONNEL: Scott Kluver-City Administrator, Tammy DeMars-Treasurer

Meeting called to order at 5:30PM by Mayor Griffiths, attendance as recorded above. Also attending were Assistant Administrator Cammilleri, City Council Member Richard Avol, and Mary Nowakowski.

Approval of Minutes – July 31, August 21st and August 27, 2014 – Baregi moves to approve minutes of July 31st, second by Gray. Motion carried; Swiston abstains as she was not present. Moved by Swiston to approve the minutes of August, 21st and August 27, 2014 as presented, second by Oswald. Motion carries; with Baregi and Gray abstaining as they did not attend the meetings.

Discussion & Recommendation on Conditional Use Permit Application for Tourist Rooming House at 900 Superior Ave., John & Ellen Binder, Petitioners - Griffith explains this is the former property of Lila Fischer (Nordic Bay Bed and Breakfast) and the Rooming House will be managed by Winfield Inn, of Bayfield. Gray moves to recommend approval of John & Ellen Binder Conditional Use Permit Application for a Tourist Rooming House at 900 Superior Ave with conditions as written by Kluver, second by Swiston. Motion carried unanimously.

Introduction and Invitation to Special Site Visit Meeting for Request for Vacation of Certain Alley and/or Thoroughfares in DuPont Park Addition, Melanie & Stephen Dvorak, Petitioners ; Terrace Drive b/w Castle Drive and Sunset Avenue, abutting Lots 12-23, Block 25 and Lots 1-13, Block 32; Alley in Block 32 b/w 4th Avenue and Sunset Avenue, abutting Lots 1-10 and 14-21; Grove Blvd between 4th Avenue and Sunset Avenue, abutting Lots 15-21, Block 32 and 1-5, Block 33; Alley in Block 33 b/w 4th Avenue and Sunset Avenue, abutting Lots 1-4 and Lot 6; 4th Avenue East b/w 10th St., and just northwest of Sunset Ave., so that the actual location of Gravel Pit Road at the south end of Block 33 is unaffected, abutting Lots 8, 9, 14, and 15 in Block 23 - Commission is invited to attend an onsite meeting scheduled for on September 22, 2014 at 5:30pm, City Council will be in attendance this will be a discussion only; no action will be taken.

Oswald moves to open floor, second by Swiston. Motion carried unanimously.

Provision to Allow For Temporary Fencing in Front Yard – draft ordinance reviewed; section 8-534 (J) Special Standards for Plant Protection; (1) change setback to 5' in the front yard (2) Maximum height of fences should be changed from 4' to 6', (3) change from at least 50% opaque to a no more than 50% . Discussion held on if garden fences should be allowed as temporary or permanent and if they should be allowed in front yard; it was decided to have back yard as permanent and draw up some language that would allow a permanent garden fence in the front/side yards depending on the location or size of the lot.

Appendix B; Water Front Districts R-8, R-9 and MUW; It was decided to deviate from the agenda and continue with Article 18 following the Memo from Tim Schwecke dated September 10, 2014.

Article 18 Signs and Murals (Draft 1.1) – Consensus was to approve draft 1.1 of Article 18.

Article 8 Land Use (Draft 0.2) – Commission began reviewing Article 8 along with the land-use matrix starting with the R-6 Zoning district. Changes in the matrix for R-6 made as follows; 3-Residential, 3.02 Multi-family 2 units *permitted*; 4- Special Care Facilities, 4.06 Hospice care center *Conditional* use, 4.09 Temporary Residential Shelter *Conditional*. 11-Government and Community Services was reviewed, 11-14 Worship Facility questions arouse as to why we had decided not to permit them in the R-6; we will talk with Civi-Tek to refresh our memories. Lengthy discussion began about the area along North Washington Avenue. Consensus was this area may need a district all of its own. The current uses are so mixed with churches, schools, government and residential it doesn't fit in with any of the current zoning districts. It was decided to create a district that encompasses North Washington Avenue from Pine Street to approximately East 12th Street, going East and West of Washington Ave for ½ Block with deviations to encompass the Schools and the Bayfield County Court House and Annex Buildings. Scott Kluver and Scott Griffiths will work together on the Map to give a more defined area. We will than review the matrix to decide what uses should be allowed in the district.

Because of the late hour, the remainder of Article 8 and any other business will be discussed at another meeting.

The next regular meeting will be held on Monday, October 20, 2014 at City Hall.

Adjourn – Baregi moves to adjourn at 8:00 p.m., seconded by Nowakowski. Motion carried unanimously.

Tammy DeMars
Treasurer