

August 21, 2014  
COMMISSION MEETING  
5:30PM Washburn City Hall

CITY OF WASHBURN PLAN

COMMISSION MEMBERS: Karen Bennett, Scott Griffiths, Jim Nowakowski, Jeremy Oswald, Adeline Swiston

ABSENT: John Baregi, John Gray

MUNICIPAL PERSONNEL: Scott Kluver-City Administrator, Tammy DeMars-Treasurer

Meeting called to order at 5:30PM by Mayor Griffiths, attendance as recorded above. Also in attendance Assistant Administrator Cammilleri, City Council Member Richard Avol, Kristy Jensch and two members of the community.

Approval of Minutes – July 17, and July 31, 2014 – Swiston moves to approve minutes of July 17<sup>th</sup> as presented, second by Oswald. Motion carries; Griffith moves to table approval of July 31<sup>st</sup> minutes until the next meeting, as the majority of those attending were not present, second by Oswald. Motion carried

**Review and Recommendation on Site Plan – WR District, 300 Pump House Pitblado/Skiglund Petitioners** – Petitioner and contractor present. Griffith reports City Council did approve on Monday night. Motion by Nowakowski to approve the site plan for 300 Pump House Road, second by Swiston. Motion carried unanimously.

**Discussion and Recommendation on Ordinance 14-011 Complying with State Law Related to Security to be Provided by Subdividers** – Moved by Swiston to recommend approval of Ordinance #14-011, second by Bennett. Motion carried unanimously

**Continued Review and Discussion of Draft Zoning Code**

**Provision to Allow For Temporary Fencing in Front Yard** – have Civi-Tek draft some language that would give us the flexibility for this to be allowed in certain situations with approval by Plan Commission and/or Administration. The Commission would also like to consider a proposal that would allow garden fencing to be permanent. Bring both of these back to the Commission for review.

Oswald moves to open floor, second by Nowakowski. Motion carried unanimously.

**Downtown Design Overlay District** – It was decide to mark the area from North 4<sup>th</sup> Avenue West going East on Bayfield Street to North 1<sup>st</sup> Avenue East encompassing the North & South side of Bayfield Street to the Alley; extending down South Washington Avenue to Omaha Street

to include the entire block from S. Washington Ave. going West to S 3<sup>rd</sup> Ave. W., and S. Washington Ave. and Omaha Street going East to include the corner lot; and North on 1<sup>st</sup> Avenue West to West third St. to include the area behind Bremer Bank and Olson Building material excluding the corner lot on N. Central Ave.

**Historic Overlay District** – Appears to be correct on map.

**Parking Overlay District** – Further discussion needed with Civi-Tek

**Zone 1 Outdoor Lighting District** – extend this further East to include the DNR Building, will also need to cover the areas of Bayfield County Buildings and Schools

**Tiny Houses** – The difference between small houses, and houses on wheels was debated. Houses on wheels are not allowed in the City other than in a mobile home park, various differences between a small house and one on wheels were discussed. Some feel the minimum square footage for a residence is too large and should be reconsidered to allow small homes on foundations to be built. Swiston request further information on these houses. Avol recommends two books written by Lloyd Kahn. The possibility of decreasing the minimum square footage requirement will be discussed at a future meeting.

**Article 16 Landscaping & Buffer Yards** – No changes needed.

**Water Front Residential Districts R-8 and R-9** – After discussion it was decided to look at changing the definitions to make it easier to delineate between the two districts, would like area where higher density building would be encouraged. New matrix is needed so the colors match the map. Further discussion to be held on R-8, R-9 and MUW; what should be allowed in each of these districts.

**Adjourn** - Bennett moves to adjourn at 7:37 p.m., seconded by Swiston. Motion carried unanimously.

Tammy DeMars  
Treasurer