Administrator

CITY OF WASHBURN 119 Washington Avenue P.O. Box 638 Washburn, WI 54891



715-373-6160 715-373-6161 FAX 715-373-6148

This meeting may have members participating via tele or web conferencing. Public participants can listen to the proceedings by utilizing a computer or smart phone and using the link https://us02web.zoom.us/j/82512853826?pwd=OHJjNVpqTk5FNGI0bDJmYk1teFpKdz09 or by calling

1 (877) 853-5247 (Toll Free) and entering Webinar ID: 825 1285 3826 and entering passcode 346059 as opposed to being present for the meeting. Limited seating will be available at the meeting and guests are asked to keep a six-foot distance from one another.

NOTICE OF PLAN COMMISSION MEETING

DATE: Thursday, September 16, 2021

TIME: 5:30 PM

PLACE: Washburn City Hall

AGENDA:

- Call to Order/Roll Call
- Approval of Minutes of August 23, 2021 Meeting
- Review and Discussion on Potential Changes to Zoning Code Land Matrix Exhibit 8-1
- Adjourn

August 23, 2021

CITY OF WASHBURN PLAN COMMISSION MEETING

5:30PM Washburn City Hall & Remote Video Conferencing

COMMISSION MEMBERS: Dave Anderson, Mary Motiff, Matt Simoneau, Britt Sirrine, Adeline Swiston

ABSENT:

Leo Ketchum-Fish, Vacancy

MUNICIPAL PERSONNEL: Scott Kluver City Administrator, Tammy DeMars City Treasurer/Deputy Clerk

Meeting called to order at 5:30pm by Motiff attendance as recorded.

Approval of Minutes – July 19, 2021, Minutes – Moved by Swiston, to approve the July 19, 2021, minutes, second by Anderson. Motion carries 5-0.

Discussion & Recommendation to Vacate the South Half of S. 10th Avenue West, Adjacent to Lot 12, Block 1 in Wing's 1st Addition to the Townsite of Washburn and Lot 30, Block 7 of Neill, and Wings Addition to the Townsite of Washburn – Mark and Lisa McGinley, Petitioners – McGinley present by zoom. Moved by Anderson to recommend approval to Vacate the South Half of S. 10th Ave West, Adjacent to Lot 12, Block 1 in Wings 1st Addition to the Townsite of Washburn and lot 30, block seven of Neil, and wings addition to townsite of Washburn, second by Swiston. Discussion held. Anderson moves to amend his original motion to include the city of Washburn retains all utility rights Swiston accepts amendment. Motion carried 5 to 0

Continued Discussion and Action on Comprehensive Plan Re-Write Project - Land Use Evaluation and Mapping Review of the Visioning Elements - Jason Laumann of NWRPC - At the June 9, 2021, Meeting the Commission completed the land use objectives 3.1 through 4.3. Jason started tonight with an update on the overall project. The Commission than started to review the objectives where we left off with Transportation. The following changes were made to goals and objectives; Utilities and Community Facilities: Objective 6.1 remove the word "renovations" and replace with "Maintenance of existing infrastructure". Goal 2 remove "by meeting the needs of residents in a fair and efficient manner". Objective 6.5 after opportunities add "and facilities". Objective 6.6 Remove "educational". Natural, cultural, and agricultural resources: Goal 1 and objective 7.1 will need to be reviewed later. Objective 7.2 change to "Support agricultural opportunities in the city". Objective 7.3 change "natural value" to "cultural value" and remove the remainder of the sentence. Housing: objective 8.1 replace "preservation and enhancement" with "rehabilitation and maintenance". Economic Development: replace "to provide adequate jobs, meet the retail and service needs of residents and visitors, provide a strong municipal tax base, and enhance the quality of life in Washburn" with "provides adequate jobs, meets the retail service needs of residence and visitors". Objective 9.1 change to "Retain encourage and support the expansion of local business and industry". Objective 9.2 replace "Recruit" with "Welcome". Objective 9.3 change to "Support and encourage entrepreneurship". No other changes were noted, and we did not review the individual policy. Jason will make the updates and send updated copy.

Next meeting for work session was scheduled for Thursday, September 23, 2021, at 5:30pm

Meeting adjourned at 7:16pm.

Respectfully Submitted, Tammy L. DeMars Treasurer/Deputy Clerk Article 8 - Land Use

Exhibit 8-1. Land-use matrix

		Special Standards		Zoning District										
1	Agriculture			R-1	R-2	R-6	R-7	C-1	C-2	C-3	1-1	L-1	M	MUY
1.03	Agriculture, crop	8-231	-	Р					•					-
1.02	Agriculture, general	8-232	-	Р	*	•	•	•	•	•		-	20	(2
1.03	Agriculture-support services	8-233	ZP		С		•				С			
1.04	Greenhouse	8-234	ZP	С	-	•	•	P	P	P	¢	¥	3.	
2	Resource-Based Uses													
2.01	Dam	8-241	SP.PO.ZP	c	-									-
2.02	Forestry	8-242	•:	P	P	P	P	P	P	P	P	P	P	P
3	Residential [1]													
3.01	Mixed-use housing	8-251	ARISP ZP		*			P	P	P				P
3.02	Multi-family 2 units	8-252	ZP	P	P	₽	С	С	С			0	-	С
3.03	Multi-family, 3 or more units	8-253	AR SP.ZP	-	-	С	С	С	C					С
3.04	Single-family dwelling	8-254	ZP	P	P	P	P	р -	С					С
3 05	Townhouse	8-255	AR.SP.ZP		С	С	С	С	С					С
3.06	Twin home	3-256	ZP	Р	Р	Р	С	С				•	1.	С
4	Special Care Facilities												+ Br Sir-Street	
4.01	Adult family home	8-271	ZP	. P	P	P	P	•	•	•	-	*	-	
4.02	Community fiving anangement, 8 or fewer residents [2]	8-272	ZP	P	Р	P	P	٠	٠			٠		•
4.03	Community living arrangement, 9–15 residents [2]	8-272	AR.SP.ZP	С		P	С			2	•	٠	-	
4 04	Foster home and treatment foster home [3]	8-273	ZP	P	P	P	Р	Р	Р	P		•		
4.05	Group day care center [4]	8-274	AR SP, FO ZP	C	С	С	С	Р	Р	P	С			С
4 05	Hospice care center	8-275	AR SP.ZP		-	С	C	С	P	С			-	С
4.07	Nursing home	8-276	AR.SP.ZP			C	С	С	P			-		С
4.08	Retirement home (assisted living)	8-277	AR.SP.ZP	С		С	Ç	C	C	Ç	•	-	•	С
4.09	Temporary residential shelter	8-278	AR SP PO ZP	٠		С		С	С	-		-		С
4.10	Community childbearing center	8-279	AR SP.PO ZP	С	С	С	С	P	P	P	С	-	•	С
5	Group Accommodations [5]	, , , , , , , , , , , , , , , , , , , ,	· - · · · · · · · · · · · · · · · · · ·								7-0101-TOM			
5.01	Campground	8-291	SP.PO.ZP	•	•	•	•					С		-
5.02	Overnight lodging	8-292	AR.SP.ZP	•				P	P	p		-	*	С
5.03	Resort	8-293	AR SP. PO ZP	С	-	-	С	С	-	•	2	-	-	С
5.04	Tourist rooming house	8-294	AR,SP,ZP	С	С	С	С	P	P	P			-	С
6	Food and Beverage Sales													
6.01	Brewpub	8-301	AR SP. PO.ZP				amas		P	P	С			C
5.02	Restaurant	8-302	AR SP.PO.ZP		-	•	-	С	P	P		•		P
6.03	Tavem	8-303	AR SP.PO,ZP			-		С	Р	P				P

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	Vehicle Rental, Sales, and Service			Zoning District										
7				R-1	R-2	R-6	R-7	C-1	C-2	C-3	J-1	L-I	М	MUW
7.01		8-311	SP.PO.ZP	-				С	C	The same of	С	WIEW.		
7.02		8-312	AR.SP.PO.ZP		-		-		P		C		÷	
7.03	Vehicle repair shop	8-313	AR SP PO ZP	-					C		Р	-	-	
7.04	The second secon	8-314	AR SP PO ZP			22	_	C	P	-	C		•	_
7.05		8-315	AR SP PO ZP			- 1		C	P	•	Р	-	-	•
7 06		8-316	SP PO ZP	•	-						C			
8	General Sales													
8.01	Convenience retail sales	8-321	AR SP PO ZP		-		-	С	Р	Р	С		•	c
8.02	General retail sales	8-322	AR SP.PO.ZP		•		-	Р	Р	Р	С	-		P
8.03	Outdoor sales	8-323	AR SP PO ZP	٠	-	-	-	С	С		С	-		
9	General Services													
9.01	Administrative services	8-331	AR.SP.PO.ZP	•	-	-		P	Р	P	С	•	-	Р
9 02	Body-piercing establishment	8-332	AR.SP.PO.ZP	•	-		-	•	С	C	C	125	-	С
9.03	Commercial kennel	8-333	AR SP PO ZP	-		-	-	C	С	-	С	•	4	-
9 04	Commercial stable	8-334	AR SP PO ZP	С	-		-	-	-		-	13	-	100
9.05	Equipment rental, large	8-335	AR SP PO ZP	-		-	-		-	٠	Р	-		
9 06	Equipment rental, small	8-336	AR SP PO ZP		-		-	P	Р	P	Р	_=	-	Р.
9.07	Financial services	8-337	AR SP PO ZP	-	-		-	P	Р	Р	-	-	-	P
9 08	Funeral home	8-338	AR.SP.PO.ZP			-		C	Р	-				-
9 09	General repair	8-339	AR SP PO ZP	-	-		-	С	P	С	Р	-	4	
9:10	General services	8-340	AR SP PO ZP	-	•			P	P	Р	С			Р
911	Health care center	8-341	AR SP PO ZP		-		-	С	С	С	С	-		
9.12	Health care clinic	8-342	AR SP PO ZP	-	•		-	С	Р	Р	С	-		Р
9.13	Instructional services	8-343	AR SP.PO.ZP		-	=		Р	P	P	С	-	-	С
9.14	Landscape business	8-344	AR SP PO ZP	-	•		-	С	Р		Р			-
9.15	Professional services	8-345	AR.SP.PO.ZP	-		-	-	Р	P	Р	Р	-		P
9.16	Tattoo establishment	8-346	AR SP PO.ZP		-			-	С	С	С	-		С
9.17	Veterinary clinic general	8-347	AR SP PO ZP	С	-	•	-	С	P		С	_		
9.18	Veterinary clinic, small animal	8-348	AR.SP.PO,ZP	С	•	-	•	Р	P	P	С		•	P
10	Recreation and Entertainment				T-Control -									
0.01	Driving range	8-361	AR SP PO ZP	С	•	•	-	-	-		*	-		-
0 02	Gotf course	8-362	AR SP PO ZP	C	-	-			-	•	2	-		
0 03	Indoor entertainment	8-363	AR SP PO ZP		-	-	•	-	С	С	•	-	-	С
0.04	Indoor recreation	8-364	AR SP PO ZP	-	•	•	-		Ç	С	-	-		С
0 05	Indoor shooting range	8-365	AR.SP.PO,ZP	Ç	-	-	-	С	С	С	-			-
0.06	Outdoor entertainment	8-366	AR SP PO ZP	-		-	-	C	С					С
0 07	Outdoor recreation	8-367	AR, SP, PO, ZP	С		. "				- 1		. =	_	С

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Exhibit 8-	-1.	Land-use	matrix	- continued
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				Zoning District										
		Special	Secondary	R-1	R-2	R-6	R-7	C-1	C-2	C-3	1-1	L-1	М	MUW
	Government & Community Services	Standards	Review		Burney.		100			8		1		
11.0		8-381	AR.SP,PO.ZP	-		С	-	С	P	P	С	-	_	С
11.03		8-382	AR,SP,PO,ZP	•	•		-	-	*	•	С	-	-	-
11.03		8-383	AR,SP,PO,ZP	С	С	•	-		-	-	С	-	-	_
11 04		8-384	AR.SP,PO,ZP	С		С	-	С	P	P	С	С	-	C
11.05		8-385	AR,SP,PO.ZP	С	С	С	С	P	Р	Р	С	С	•	Р
11.08	Community cultural facility	8-386	AR,SP,PO,ZP	С	С	Ç	-	С	C	С	С	С		C
11.07	Community garden	8-387	SP,ZP	Р	Р	C	P	Р	P	Р	P	С	-	С
11.08	Educational facility, post-secondary	8-388	AR.SP,PO.ZP	С	С	С	-	С	Р	С	С	-	-	-
11.09	Educational facility pre-K through 12	8-389	AR,SP,PO.ZP	С	С	C	-	С	С	-	-	-	-	-
11.10	Maintenance garage	8-390	AR,SP,PO,ZP	-		•	-		-	-	Р		-	-
HH	Park	8-391	AP,SP,PO.ZP	P	P	P	Р	Р	Р	P	Р	Р	Р	P
11:12	Public safety facility	8-392	AR SP, PO, ZP	С	-		57	С	Р	С	С		-	С
11.13	Recreation trail	8-393		С	С	C	С	С	С	С	С	С	С	С
11.14	Worship facility	8-394	AR.SP,PO.ZP	С	С	С	•	C	Р	С	С	*	-	-
12	Telecommunications and Utilities (6)													
12.01	Radio broadcast facility	8-411	SP,PO,ZP	С	С	-		-	-		С			-
12.02	Solar power plant	8-412	SP.PO.ZP	С	С		C		_	_	С	С	_	
12.03	Stormwater management facility	8-413	1	P	Р	Р	Р	P	Р	Р	P	Р	P	Р
12.04	Telecommunication collocation (class 1)	8-414	ZP	WT	WT	WT	WT	WT	WT	WT	WT	WT	WT	WT
12.05	Telecommunication collocation (class 2)	8-415	ZP	Р	Р	Р	P	P	P	Р	P	Р	Р	Р
12 06	Telecommunication tower	8-416	ZP -	wr	WT	WT	WT	WT	WT	WT	WT	WT	WT	WT
12.07	Utility installation, major	8-417	SP.PO.ZP	С	С	С	С	С	С	С	С	С	C	С
12.08	Utility installation, minor	8-418	ZP	Р	Р	Р	P	P	Р	Р	Р	Р	Р	Р
12 09	Utility maintenance yard	8-419	AR.SP.PO.ZP	•	-			-	-	-	P			
13	Transportation													
13 01	Bus storage facility	8-431	AR.SP.PO.ZP	С		-		С	С		С			-
13.02	Marina	8-432	AR SP.PO.ZP			_					_		Р	====
13.03	Mass transit terminal	8-433	AR SP PO ZP	-	-		_	С	Р	С	С	_		С
13.04	Off-site parking lot	8-434	SP.ZP	-	. 7	=	_	С	Р	С	С	С		С
13.05	Park-and-ride lot	8-435	SP.PO.ZP	С	С			P	C		C	С	_	
13.06	Street	8-436		Р	Р	Р	Р	P	Р	P	P	Р	P	Р
14	General Storage													
1401	Boat yard	8-451	AR SP PO ZP	С		-			-		С		С	С
14.02	Indoor boat storage	8-452	SP.PO.ZP		_		_		. 10		c		C	111
14.03	Personal storage facility		AR SP PO ZP	_			_				С	_	-	_
											_			
14 04	Truck terminal	8-454	AR, SP, PO, ZP	-		-	-		-	-	C			

Exhibit 8-1. Land-use matrix - continued

				Zoning District										
		Special	Secondary	R-1	R-2	R-6	R-7	C-1	C-2	C-3	J-1	L-1	М	MUW
15	Industrial and Manufacturing	Standards	Review	0.00									1	
15.01	Artisan shop. Type I	8-471	AR SP. PO.ZP	- :	*	*	•	Р	P	P	С	-		С
15 02	1 2000 3000	8-472	AR SP PO ZP					C	С	С	С	-		С
15.03		8-473	AR SP PO ZP	-	-	- 2	-	•		-	С	-	-	
15.04		8-474	AR.SP, PO, ZP	•	-					•	С		-	
15.05		8-475	AR SP PO ZP	===	*	-	.77		_0		C	7	*	
15.06	Manufacturing	8-476	AR SP PO ZP			•	٠		-	С	P		-	
16	Solid Waste													
1601	Composting facility	8-491	AR.SP.PO.ZP	С		-	-	-	_	-	С		-	_
16.02	Recycling center	8-492	AR,SP,PO,ZP	-	-		-	_	-		С	2		
16 03	Solid waste transfer station	8-493	AR,SP,PO,ZP	•		-	W 100	•	-	-	С	•	_	-
17	Accessory Uses													
17.01	Accessory dwelling unit (7)	8-521	SP,ZP	С	С	С	С							
17.02	Adult family home (7)	8-522	ZP	P	Р	P	P		-		_	_		-
17.03	Amateur radio and/or citizens band antenna (7)	8-523	ZP	Р	P	P	P	P	P	P	P	P	P	P
17.04	Bed and breakfast (7)	8-524	SP.PO.ZP	С	С	C	С	С				=		
17.05	Boat dock (7)	8-525		-		-	P	•			-	Р	P	P
17.06	Boathouse (7)	8-525	ZP				Р	_	*			_		
17.07	Exterior communication device	8-527	4.0	P	Р	p	P	Р	Р	Р	. г. Р	P	P	Р
17.08	Family day care home (7)	8-528	ZP	Р	P	Р	P	P	-	-				
17.09	Farm building for non-farm storage	8-529	SP.PO.ZP	c			-	-			-	=		-
17.10	Fence	8-530		Р	P	Р	P	P	Р	Р	P	P	P	P
17.11	Firewood storage	8-531		Р	Р	P	Р	P	þ	P	P	Р	P	Р
17:12	Foster hame and treatment foster home (2.7)	8-532	ZP	P	P	Р	P	P	P	С	-			-
17.13	Garage, nonresidential	8-533	AR.ZP	С	С	C	_	Р	Р	P	P	Р	Р	Р
17.14	Garage residential (7)	8-534	ZP	Р	P	P	P	P	Р	Р		_		P
17:15	Greenhouse (7)	8-535	ZP	Р	Р	p	Р	P	Р	P				
17,16	Home occupation, major (7)	8-536	SP.PO.ZP	С	С	Ç	С	Р	Р	Р		•		-
17.17	Home occupation, minor (7)	8-537	ZP	P	þ	Р	Р	P	Р	P	20	_	-	Р
17.18	Household livestock (7)	8-538	ZP	С			-							
17.19	Kennel, hobby (7)	8-539	SP.PO.ZP	С	С		С	-	-			-		-
17,20	Light Industrial use incidental to sales/service	8-540	SP PO.ZP	-	_						С	-		-
17 21	Outdoor food and beverage service	8-541	SP PO ZP	-			-	С	С	С	-			С
17.22	Play structure (7)	8-542	-	Р	Р	р	Р	P	-	-		. =		
17.23	Pond	B-543	SP.ZP	P	Р	Р	Р	С				Р		-
17.24	Rural accessory building	8-544		P			-				-	-	-	-
17.25	Sales incidental to industrial use	8-545	SP.PO ZP	-							С	. 7		_
17.26	Service window, drive-up	8-546	5P.PO.ZP		-			С	С	С	-			С
17.27	Service window, walk-up	8-547	SP.PO.ZP		_			C	C	С			-	С

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Exhibit 8-1. Land-use matrix - continued

		Special Standards		Zoning District										
17	Accessory Uses - continued			R-1	R-2	R-6	R-7	C-1	C-2	C-3	J-1	L-1	M	MUW
17.28	Solar energy system, building-mounted	8-548	ŹP	P	Р	Р	Р	P	P	Р	P	P	P	P
17,29	Solar energy system, free-standing	8-549	SP ZP	P	P	P	P	P	P	Р	P	P	Р	Р
17.30	Storage container	8-550	SP						С					
17,31	Swimming pool [7]	8-551	ZP	P	Р	P	P			-	-	-	25	•
17.32	Utility cabinet	8-552	ZP	Р	P	Р	P	Р	Р	P	P	P	P	P
17,33	Work/live dwelling unit [7]	8-553	SP.ZP		-			С	Р	P	С			С
17.34	Yara' shed	8-554	ZP	P	P	P	P.	P	P	P	٠	- 20		7.0
18	Temporary Uses													
18.01	Contractor's office	8-601	SP ZP			Р	-	P	P	P	Р	2000	P	P
18 02	Earth materials stockpile	8-602	SP.PO.ZP	P	P	P	P	P	P	P	P		P	C
18.03	Farmers market [8]	8-603	SP PO ZP	С			2	P	P	P		C	С	C
18.04	Farm stand, off-site	8-604	ZP	-				P	Р	P	С	•		С
18.05	Farm stand_on-site [7]	8-605	ZP	P	P	P		P	P	-	•		-	
18,06	Livestock for vegetation management	8-606	ZP	P	P	P	Р	P	P	-	P	Р	-	P
18.07	Model home	8-607	PO ZP	C	С	C	С	-						
18.08	Off-site construction yard	8-608	SP PO ZP	С	Ç		-	-	-	*	С			
18.09	Party tent .	8-609		P	P	P	P,	P	Р	Р	P	P	Р	P
18.10	Portable storage container	8-610		P	Р	P	P	P	P	Р	P	P	P	P
18.11	Seasonal product sales	8-611	ZΡ	C			-	С	С		С		С	С
8.12	Sidewalk café	8-612	ZP	-				P	P	Р		•	_	P
8.13	Special event, major	8-613	SP PO.ZP	С	С	С	С	С	С	С	С	С	С	С
8.14	Special event, minor	8-614	ZP	Р	P	P	P	P	P	P	P	P	P	P
8.15	Wind test tower	8-615	ZP	P	P	Р	Р	P	Р	P	Р	P	Р	P
8.16	Yard sale	8-616		Р	P	P	P	P	P	P				
8.17	Temporary greenhouse	8-617	ZP					Р	P	P				-

Zoning Districts

R-1 Rural Residential; R-2 Single-Family Residential; R-6 Mixed Residential; R-7 Waterfront Residential; C-1 Cottage Commercial; C-2 General Commercial; C-3 Downtown Commercial; L-1 Lakefront Corridor; M. Marina, MUW Mixed-Use Waterfront

Key for Land Uses

"-" indicates that the use is not permitted in the zening district.

- "C" indicates that the use is permitted in the zoning district as a conditional. In addition, secondary review procedures may apply as indicated in the matrix,
- "P" indicates that the use is permitted in the zoning district by right subject to secondary review procedures as indicated in the matrix.
- "WT' indicates that the use is subject to the special review standards and procedures for Wireless Telecommunication Facilities.

Key for Secondary Review

- "AR" indicates a building plan is required.
- "PO" indicates a plan of operation is required.
- "SP" indicates a site plan is required
- "ZP" indicates a zoning permit is required.

When a use is allowed as a conditional use the reviewing authority may require submission and approval of a building plan, site plan, and/or plan of operation even when not otherwise required.

Notes:

- 1. An accessory dwelling unit is accessory to a residential use and is therefore listed in Series 17 (Accessory uses).
- Refer to s. 8-46 that describes the extent to which the city may control the establishment of community living arrangements
- 3. A foster home that is owned operated or contracted for by the state of Wisconsin or a county department, is not subject to this chapter pursuant to 63 Atty. Gen. 34. All other foster homes and treatment foster homes shall comply with this chapter.
- 4. A family day care home (4-8 children) is accessory to a residential use and is therefore listed in Series 17 (Accessory uses).
- 5. A bed and breakfast is accessory to a residential use and is therefore listed in Series 17 (Accessory uses).
- 6. An amateur radio and/or citizen band antenna is accessory to a residential use and is therefore listed in Series 17 (Accessory uses)