

December 19, 2022

CITY OF WASHBURN PLAN COMMISSION MEETING

5:30PM Washburn City Hall

COMMISSION MEMBERS: Dave Anderson, Felix Kalinowski, Mary Motiff, Michael Malcheski, Nicolas Suminski

ABSENT: Matt Simoneau, Leo Ketchum-Fish

MUNICIPAL PERSONNEL: Scott Kluver-City Administrator, Tammy DeMars-Treasurer/Deputy Clerk

Meeting called to order at 5:30 pm by Motiff, attendance as recorded above.

Approval of Minutes – November 17, 2022, Minutes – Motion by Ketchum-Fish to approve the minutes of November 17, 2022, second by Suminski. Motion carried 5-0.

Continued Discussion and Action on Comprehensive Plan Re-Write Project – Review of Policy –Plan Commission began reviewing the map changes, only correction needed was the small parcel on pumphouse road that was colored as low density residential and should be waterfront residential. The Commission then began reviewing the remainder highlighted areas of the draft plan starting on page 7-12, replace the word “preserve” with “manage”, eliminate the last sentence and the side photograph. Page 9-8 remove Policy 8.2.h and 8.2.i, under Maintenance of Existing Housing replace the word “will” with “may” in both sentences. Page 9-9 under Infill Opportunities replace the work “will develop” with “may develop” and remove the entire section under Topside Sustainable Residential Development. Page 9-10 under Housing Mix, remove the first highlighted sentence and under the second highlighted sentence remove the last sentence. The Outdoor recreation plan was reviewed with no changes. Page 11-1 removed highlighted section. Page 11-2, 11-3, and 11-6 highlighted section all ok. Page 12-1 under Detailed Waterfront and Coastal Resources Plan, replace “will prepare” with “will periodically update plans”, remove the last three sentences. Under Parks, Trails, and Opens Spaces Plan change to read “The City will prepare and periodically update its Parks, Trails, and Open Spaces Plan.” Page 12-2 Under Zoning Ordinances and Related Ordinances change to “The City revised its existing Zoning Ordinance and Map in 2017 and periodic updates will continue.” Remove the second highlighted Zoning Map section. Under Subdivision Regulations remove the second sentence. Under Building Codes and Related Codes change to “The City Will Review.” Under the policy section, Responsible Entities and Dates were updated along with some policy changes as follows; 3.3.e ZA, PC, 2023-ongoing, 3.3.g ZA, PC, 2023-ongoing, 4.1.2 2023-ongoing, 4.2.d changed the word “Established to “Maintain”, ZA, CC, M, 2023-ongoing, 4.2.e reworded the policy, CA, CC, M 2023-onging, 4.3.a CA, ZA, HC, CC, 2023-2025, 4.3.c 2023-ongoing, Outdoor Recreation obj1.1 changed to “Ensure healthy living activities and opportunities are accessible”, obj2.1 first few words changed to “Offer equitable options and opportunities” obj3.1 replace “Invest in protecting “ to “Manage”, obj3.2 remove, obj4.1 change to “Facilitate welcoming environment for locals and visitors”, obj5.1 re worded, obj5.2 removed, obj 6.1 reworded, obj7.1 removed, x.1f removed the words “sustainable” and “natural conditions”, X1J 2023-ungoing, under Natural, Cultural, and Agricultura Resources change objective 7.1 to “Manage” removing “Protect”, policy 7.1.g add HC, 2023-ongoing, 7.1.h PC, M, CC, ZA, HC, 2024-ongoing, 7.2.c M, CC, 8.1.g 2023-ongoing, 8.2.h M, CC, 2023-ongoing, 8.2.i M, CC, 2023-ongoing, 9.1.g 2023-ongoing. Under 12.7 General Priorities, change the priority as follow; “Update the zoning Ordinance and Zoning Map to be consistent with Comprehensive Plan.”, remove third priority and replace with “Explore Development of City owned Properties an add third priority “Promote Housing Development”.

Meeting adjourned at 8:23pm

Respectfully Submitted,
Tammy DeMars
City Treasurer/Deputy Clerk