

January 23, 2023

CITY OF WASHBURN PLAN COMMISSION MEETING

5:30PM Washburn City Hall

COMMISSION MEMBERS: Dave Anderson(Late), Felix Kalinowski, Mary Motiff, Matt Simoneau (VIA Zoom), Leo Ketchum-Fish, Nicolas Suminski

ABSENT: Michael Malcheski

MUNICIPAL PERSONNEL: Scott Kløver-City Administrator, Tammy DeMars-Treasurer/Deputy Clerk

Meeting called to order at 5:30 pm by Motiff, attendance as recorded above.

Approval of Minutes – December 19, 2022, Minutes – Motion by Suminski to approve the minutes of December 19, 2022, second by Kalinowski. Motion carried 5-0.

Discussion and Action on Review of City Property Inventory and Land “For Sale” List – There have been a few changes with properties being added and subtracted from the inventory, as outlined in City Administrator memo dated January 11, 2023. The current map is dated May 21, 2021 and the new proposed map is dated December 22, 2022. One additional change that will need to be made is on Lot #25, the lot is slightly larger than indicated on the map. Moved by Kalinowski to tentatively approve changes as addressed by Administrator in January 11, 2023 and move to the next step in the process of approval, seconded by Ketchum-Fish. Motion Carried 5 to 0.

Anderson arrives at 6:39pm

Discussion on Bayfield Street Beautification Planning – Mayor Motiff would like to identify what process the Commission would like to use to start this plan. The Commission agreed the items we would like to focus on would be benches, planters, banners, holiday decorations, trash cans, bus stops, business signs and funding for these items. The Commission would like to invite organizations such as the Beautification Community, Heritage Association, Chamber of Commerce, local businesses and Public Works to a meeting to get their input. A letter should be sent to the business along Bayfield Street to make them aware of the meeting. If the regular Plan Commission Meetings are too packed between now and April, we should schedule a special meeting.

Discussion and Action on the Final Review of Draft Comprehensive Plan Document – A small change was made to the Land Use Map small triangle located on Washington Ave was changed from Low Density to Moderate Density. On the front cover the bird house was removed, under acknowledgement Planning Commission should be Plan Commission. Page 2-5 Chart with race shows white 12, this needs to be corrected. Page 2-8 spacing issues and should list US Forest Service Headquarters, not DNR. Page 3-4 the statement “Washburn does not have an industrial park” should be removed. Page numbering issues need to be corrected starting on page 3-12. Page 3-15 we should consistently use commercial dock, not coal dock. Page 3-16 typo, Page 3-17 should be “making up the bulk of public lands”. Paragraph 3.14 add numerous annual events. Numbers do not match on objective and goals. Page 3.9 extra space on last bullet point. Page 4.3 last sentence about railroad strike. Page 4-4 Section 4.6 change to Recreational trails. Page 4-5 under other trails and routes it should be Bayfield County Snowmobile Alliance not Bayfield Snowmobile Alliance. Page 5-4 City Hall houses City Administration, Police Department and City Council Chambers, eliminate the rest., Section 5.5 add Park Committee. Page 5-5 under ambulance change to hybrid full-time and volunteer emts. Page 5-6 add 15 Seasonal Sites to Memorial park and reword West End Park, Jackie’s Park should be Jackie’s Field Park. Page 5-7 Wikdal Park should say it has flower gardens. Under Legion Park it should read next to the Cultural Center and the US Forest Service. Under Bayfield County, the last sentence add “in many ways”. Page 5.9 eliminate the addresses and add pharmacy and under Memorial Medical Center is should read located in nearby Ashland. Page 5-10 Community Events, remove Harmony School of Music and the Big Top Chautauqua headquarters are no longer in Washburn. Page 6-13 change Brownstone Days to Brownstone Community Block Party. Parks and Open Spaces Map, change the athletic field to parks (green color). Page 10-6 should be cooperative effort with “Red Cliff Band of Lake Superior Chippewa”. Under implementation responsible entities add Park Committee ad PK. Policy 3.2 add PK, under 3.2.a Policy take out protect and replace with manage. 3.2.d. The following are the responsible entities for some of the policies; 3.2.d - CA, PC, M, CC, ZA. 3.2.e - PC, CC, ZA. 3.3a - add PK. 3.3.f - PC, CC, ZA. 4.1.a,b & c - add PK. 4.3.a - add Pk. Outdoor Rec - 1.1, 2.1, & 3.1 - PK, CA, CC, M. 4.1 - change *local* to *resident*, M, CC, CA. 5.1 - CA, CC, M. 6.1 - PK, CA, CC, M. Xa,b & c - PK, CA, CC, M. Xd - CA, CC, M. Xe- PK,CA, PC. Xf - PK, CA. Xg - CC, CA. Xh - PK, CA, CC. Xi - PK, CA, CC. Xj - PK, CA, PC, CC. 5.1.e & f - M, CC remove PW. 5.2.c - remove PW & PPS. 5.2.d - PK, CC, M, CA remove Za. 5.2.e M, CC, CA. 6.1.e CC, M, PC, ZA. 6.1.f - CA, CC, M, PC, ZA. 6.3.d - M, CA. 6.5.a - M, CC, HC, PC, ZA. 6.5.c - remove Rd. 6.7.d M, CA, 6.8.e s/b 6.7.e M, CA. 7.1a,b,c,g, & h add PK. 7.2.B add PK, CC. 7.3.a ZA, CC, M, H, PC. 7.3.b H, PC, M, 7.3.c H, PC, CA, ZA. Moved by Ketchum-Fish to incorporate the changes into the final Comprehensive Plan Draft, 2nd by Anderson. Motion carried 6-0

Meeting adjourned at 8:12pm

Respectfully Submitted,
Tammy DeMars
City Treasurer/Deputy Clerk