

January 20, 2022

CITY OF WASHBURN PLAN COMMISSION MEETING

5:30PM Washburn City Hall & Remote Video Conferencing

COMMISSION MEMBERS: Dave Anderson, Felix Kalinowski, Leo Ketchum-Fish, Michael Malcheski, Mary Motiff, Matt Simoneau, Nicolas Suminski

ABSENT:

MUNICIPAL PERSONNEL: Scott Kluver, City Administrator

Meeting called to order at 5:31 pm by Motiff, attendance as recorded above.

Approval of Minutes – December 16, 2021, Minutes – Motion by Anderson to approve the minutes of December 16, 2021, second by Suminski. Motion carried 7-0.

Discussion and Approval of Draw#1 Façade Loan, 901 W. Bayfield St., Santa Leyenda Inmueble, LLC Applicant – Invoices totaling \$10,869.03 for work done on the property have been received. The work has been completed. Request is for payment up to \$10,000 for the approved loan amount. Anderson moved and Suminski seconded to approve payment of \$10,000. This will be the only draw on the loan. Anderson asked about electrical work. Greta Blancarte responded that no electrical work was done other than the replacement of the light fixtures. Motion carried 7-0.

Discussion and Action on Architectural, Site Plan, and Plan of Operation Approval for Expansion Project, I-1 Zoning District, Washburn Iron Works, 112 E. Bayfield Street, Taylor Pearson, Petitioner – Ketchum-Fish moved and Malcheski seconded to approve the Architectural Review and Site Plan with the justifications as drafted. Discussion occurred on the project and Pearson responded to questions. Motion carried 7-0.

Discussion on Draft Ordinance Change - Regulations of Outdoor Kitchen/Living Space – A draft ordinance was presented for further discussion. In discussion, Commission preferred to remove “patio” language and instead define “outdoor kitchen/living area” as an outdoor space with structures above grade or countertop level, used for cooking or food preparation. This would allow patios without a permit. Also requested to allow this use in the front yard with the primary structure setbacks. Kluver is to redraft and re-present.

Continued Discussion and Action on Comprehensive Plan Re-Write Project – Review of Land Use Maps and Policies – Jason Laumann from NWRPC was on-line and gave an update on where we are in the comprehensive plan process and the purpose of the comprehensive plan is. Discussion occurred on the current definition of “Planned Waterfront Special Development.” Consensus to change that title to “Mixed Use Waterfront” instead. In the definition, add “may include public use” removed “master planned setting” and “high density.” Laumann stated that he will assist with a new draft of this definition. Question asked if any other land use map changes desired. Suminski requested discussion of Cottage Commercial area from southern city boundary to 11th Avenue West. Discussion occurred on this. Motiff suggested a new land use category calling this the “Gateway” area. Laumann stated he will draft a definition of this as well.

Meeting adjourned at 7:42pm by Motiff.

Respectfully Submitted,
Scott J. Kluver
City Administrator