

August 21, 2018

CITY OF WASHBURN PARKS COMMITTEE MEETING

5:30 PM Washburn City Hall

Present: Members: Jennifer Maziasz (council rep), Kyleleen Bartnick, Jamie Cook, Erika Lang, Wendy Reese

Municipal Personnel: City Administrator Scott Kluver, Assistant City Administrator Dan Stoltman, Public Works staff Ron Leino

Excused Absence(s): None

Call to Order

Meeting was called to order at 5:35 pm by Maziasz. Roll call attendance – all 5 Parks Committee members in attendance.

Approval of the July 31, 2018 Parks Committee Meeting Minutes

Motion made by Lang to approve minutes; second by Bartnick. Motion carried unanimously and minutes were approved.

Review of Agenda

Meeting began at Washburn City Hall where discussions began. At 6:25 pm, members then traveled to the West End Park Boat Launch and the Walking Trail area to see on-the-ground conditions and to continue discussions. Members did not return to City Hall for further discussion.

Presentation by Campground Attendants Don Swedberg (Memorial Park) and Niles Eilertsen (West End Park) regarding Camping Activities

This presentation was postponed until a future meeting as Swedberg and Eilertsen were not in attendance.

Discussion and Action on Repairing West End Park Rock Dock

An overview was given on the history of the construction of the rock dock, its use, and current conditions and repair needs. Public works staff Ron Leino helped to answer questions and provide information. Members were reminded that City Council recently approved Public Works to apply for the proper permits to repair the rock dock, but did not approve how it would be fixed. Issues discussed by Council included vegetation removal needs and the end goal of the repairs.

The following points were discussed by Members, and a motion was by Cook and seconded by Bartnick that City Council should approve repairs to be made following the methods as outlined below. Motion carried unanimously.

- Obtain proper state and federal permits as needed

- Repairs will be made using layers of different rock materials
- Rock dock should remain approximately 22 feet wide for safe access
- At least 3 culverts should be placed under the dock to improve water flow and water quality. Public works should consult DNR to see if additional culverts would be beneficial.
- A larger cul-de-sac should be constructed at the end of the rock dock before it connects to the wooden dock. A picnic table, benches and a fire pit should be placed to enhance visitor experience and provide a more appealing destination.
- Most vegetation should be removed to improve access for the repairs. This includes box elder shrubs, some native dogwood shrubs, willow shrubs, and invasive purple loosestrife. The larger willow at the beginning of the rock dock could likely just be trimmed. Planting of native shrubs through live staking should follow repairs to provide some wildlife habitat. Parks Committee members can help recruit volunteers to complete this.
- Top of rock dock should be planted with grass seed (preferred) or covered with gravel for easier maintenance. Grass will need to be mowed.
- To inform the public, at minimum a narrative should be posted to City's Facebook page to help people understand the repairs and rationale behind them. A simple drawing showing "after repairs" would also be helpful.

Discussion and Action on Bayfield County Grant for Outside Exercise Equipment and Location Options for Exercise Equipment

An overview was given on the history of this project. Park Committee Members discussed potential locations, including various locations along the walking trail (next to the new native plant garden, near the small parking area at the end of Holman Lakeview Drive and Washington Ave., or along Holman Lakeview Drive) as well as near the baseball field (with the idea of potentially turning this area into a more robust athletic complex) or near/at the volleyball court at West End Park. Members then visited the potential sites near/along the walking trail. They concluded that an area near the end of Holman Lakeview Drive and Washington Ave. would be the most feasible (view of the Lake, small footprint, good use of space, accessible to walkers and drivers), but would like to continue the discussion at the next meeting. Once a location is chosen, City staff can then better understand site prep conditions and installation needs which will help determine final costs.

Future Topics

Topics brainstormed at the July meeting will continue to be considered in the future including Dog Park; Invasive Weed Management along Walking Trail; and Next steps for West End artesian well and overflow area.

Adjourn

Motion made by Lang to adjourn meeting at 7:24 pm, second by Bartnick. Motion carried unanimously.