

CITY OF WASHBURN
119 Washington Avenue
P.O. Box 638
Washburn, WI 54891



715-373-6160
715-373-6161
FAX 715-373-6148

To: President: Carl Broberg
VP: John Baregi
Maryann Edholm

Vacant Broberg
Nick Suminski
City Administrator

Candace Kolenda
Rodger Reiswig
Marina Manager

NOTICE OF HARBOR COMMISSION MEETING

DATE: Wednesday, November 20, 2019
TIME: 5:30 P.M.
LOCATION: Washburn City Hall – 119 Washington Avenue

Agenda

- A. Call to Order – Roll Call
- B. Approval of Minutes of the October 12 and 16, 2019 Meetings
- C. Public Comments
- D. Treasurer's Report
 - 1. Payment of Invoices
- E. Slip Transfers – None
- F. Marina Manager's Report
 - 1. October Financial Reports
- G. Update on Pier 3 Post Re-Installation
- H. Discussion on Release of Bid Pier 1 Electrical Upgrades
- I. Adjourn

Cc: Posted Ashland Daily Press File

OCTOBER 12, 2019 SPECIAL HARBOR COMMISSION MEETING

9:00 A.M. WASHBURN MARINA – 1 MARINA DRIVE

Commission Members Present: President Carl Broberg, John Baregi, Rodger Reiswig, and Nick Suminski.

Commission Members Absent: Maryann Edholm, Candace Kolenda.

Municipal Personnel Present: Scott Kluver, City Administrator/Clerk, Kay Bratley, Deputy Clerk/Treasurer, and Michelle Shrider, Marina Manager.

Call to Order – President Carl Broberg called the meeting to order at 9:07 a.m.

Public Hearing and Discussion on 2020 Slip Maintenance Fee Rates – Broberg stated we are here to discuss the maintenance fees and rates for a potential increase to help offset the current bill items as follows: the concrete lift pad repair is \$9,000.00, we have allowed \$6,000.00 for replacement of the harbor entrance lights, and the increase of the marina insurance premium to \$8,401.00 per year. Broberg stated only one bid was received for the rehab of Pier 1 at \$220,000.00 which includes about \$25,000.00 to fix the electrical from the bin wall to the first junction box at the end of the floating pier. Broberg stated the bid was higher than expected which will possibly mean postponing the Pier 1 rehab project with the exception of the electrical; he will meet with Anderson Electric to discuss options to fix the electrical issue which needs to be done; we have postponed discussion on the \$15,000.00 quote for the two picnic gazebos until March; we may have a \$10,000.00 potential expense fixing a steering spindle on the travelift, which will continue to be monitored; and we will need to think about potential float replacement again next spring. Broberg stated the slip fees are based on how many square feet each slip is; a 1% increase results into a 3 cent per square foot giving us a revenue increase just over \$1,000.00; a 2% increase is 5 cents per square foot calculated about \$2,040.00 of additional income and 3% increase is 8 cents per square foot which translates into an increase for a 12x24 foot slip at \$23.04 per year and a 17x50 foot slip would be a \$68.00 increase which would give us approximately \$3,571.00 per year of additional income. Broberg read out loud an email that was received from Joe Floyd Slip #27 of the Washburn Marina who could not attend the public hearing stating he is not against slip fee increases, just on how the town does it.

Open discussion with Boaters on Various Topics – No Action To Be Taken on This Discussion At This Meeting - Suminski moved to open the floor and Baregi seconded. Motion carried 4-0. Kevin Buzicky, Pier 3 slip owner, asked if the potential increase would put us in a better position when it comes to possible emergencies, or other sudden issues that rise. Broberg stated the potential increase is a result of the insurance increase that occurred suddenly; the Harbor Commission has set aside \$75,000.00 as an emergency fund to cover catastrophe events; we budget every year for the maintenance we do or take out loans when necessary for upgrade projects plus we are responsible for the coal dock; we plan our expenses the best we can which are covered by the revenue. Broberg also added a discussion was had concerning the new insurance premium that we have planned to increase the reserve fund over the next few years by \$25,000.00. Kluver addressed the Floyd email stating he is not a tax expert, however, per our Declaration of Trust we cannot assess fees onto the slip owners. Broberg stated this marina is unique and grandfathered into the way we are doing business; as a slip owner you have a sub-let to the air in which your boat resides. Shrider stated the slip owners only have an easement to the slip. Suminski stated we are looking to improve things at the marina but dealing with the highwater issue, it will probably continue to do damage which the 3% increase won't put a dent into the expense it can create. Suminski moved to close the floor and Baregi seconded. Motion carried. 4-0.

Adjourn – Baregi moved and Suminski seconded motion to adjourn. Motion carried 4-0 at 9:30 a.m.

Respectfully Submitted,
Kay Bratley, Deputy Clerk/Treasurer

OCTOBER 16, 2019 HARBOR COMMISSION MEETING

6:00 P.M. WASHBURN CITY HALL – 119 N WASHINGTON AVENUE

Commission Members Present: President Carl Broberg, John Baregi, Maryann Edholm, Candace Kolenda, Rodger Reiswig, and Nick Suminski.

Municipal Personnel Present: Scott Kluver, City Administrator/Clerk, Kay Bratley, Deputy Clerk/Treasurer, and Michelle Shrider, Marina Manager.

Call to Order – President Carl Broberg called the meeting to order at 6:00 p.m.

Approval of Minutes of the September 19, 2019 Meeting – Suminski moved to approve and place on file the September 19, 2019 Meeting Minutes and Reiswig seconded. Motion carried 6-0.

Public Comment – None

Treasurer's Report –

1. **Payment of Invoices** – Reiswig moved, and Kolenda seconded, to approve the Joseph Pezderic invoice #760834 for the repair of the axle hub unit on the Travelift in the amount of \$1,740.00. Motion carried 6-0. Kolenda moved and Suminski seconded, to approve SmithGroup invoice #141478 for professional services on Thompson's West End park rehabilitation in the amount of \$2,670.00. Kluver stated the money leftover from the coal dock project will cover this expense. Motion carried 6-0.

Baregi moved to accept and place on file the Harbor Passbook and Marina Operating Account reports and Suminski seconded. Motion carried 6-0.

Slip Transfers – Suminski moved, and Reiswig seconded, to accept the sale of Slip #121 from Giddings to Erickson. Motion carried 6-0.

Marina Manager's Report – Shrider stated they are busy hauling out boats and are a little ahead of last year, everything is going well; there have been a few larger and commercial boats being hauled out this year and we are running out of space which is a good problem to have.

1. **September Financial Reports** – Shrider stated we are doing great with a 17.89% budget surplus and are 24.69% ahead of this time last year; all departments are on target; we have enough winter work to keep everyone busy through January/February. Kolenda moved, and Reiswig seconded, to approve and place on file the September Financial Reports. Motion carried 6-0.
2. **Update on Repairs to Cement in Travelift Well Area** – Shrider stated the contractor was up against horrible weather in September, came back in October to not much better weather; she believes the product that was put down did not work as well as we thought it would; what became very evident there is a lot of water movement under that cement slab because the repairs that were done are cracking already; the contractor discovered large voids along the culvert that has a history of jacking up in the lift area and attempted to fill the voids in with the epoxy product; the contractor will look into what can be done to solve this issue and will be back in the spring. Shrider stated if the problem is the same as the fuel dock issue, we may have to get the foam jacking company back to do the lift area. Broberg stated the contractor said he could do a sounding of the concrete to identify where voids are, thinks the void is between the culvert and the sea wall; he would also test the Ph of the concrete to find out how much salinity is in it, too much would cause concrete to deteriorate faster; the high water is also a problem since concrete is porous, the water coming over the top is going in and evaporating out which has a tendency to weaken concrete; the contractor recommends treating it with a chemical which permeates the concrete up to 4 inches and will reduce the water passing in and out of the concrete.
3. **Discussion on Travelift Repair Update and Listing of Proposed Capital Projects** – Shrider stated when the inspections are done each year, a different inspector came which can consider one item a problem more so than the previous inspector; this year the inspector felt the steering column is a little sloppy, but not a high risk emergency item and stated to keep an eye

on it; should it need to be repaired, it will cost around \$8,000.00 to \$10,000.00. Shrider stated the capital purchase list updated annually which contain items that need to be addressed at some point in time, such as the awnings for the Ship Store, and the gazebos for pier 1 and 3. The capital purchase list is estimated at \$165,000.00.

Update on Pier 3 Post Re-Installation – Shrider stated she contacted Wren Works three weeks ago to bring in their barge to do the repair, but they have not been able to get here; now the good weather window has closed and doesn't know if they can make it; in the meantime Fast Lane Auto Sports is making the brackets so when Wren Works does make it with the barge the brackets will be ready to be installed and welded in place.

Discussion & Action on Marina Inspection – Broberg stated he and Reiswig did the walk through. Broberg stated cleats on the break wall need to be re-secured, Shrider stated they have been like that when she was hired, some have been repaired others taken off. Broberg stated some wood facing has been torn off by ice, Shrider stated with the highwater level it can't be seen or repaired. Broberg stated the harbor entrance lights need to be repaired and the harbor entrance needs maintenance dredging, Shrider stated it was done and the rock was removed from the harbor entrance by Army Corp and dredged to the depth of about 11 ½ to 13 ½ feet but since then it has filled back in with sand and silt to about 8 ½ to 9 feet. Broberg stated many studs for the fenders on the outside of the south break wall are bent or gone, we will need to make a decision on what to do next spring; Dornburg, of Pearl Beach Construction, stated they can do the work so we can get a price quote from him. Shrider stated the larger boats have their own fenders that they put out. Shrider stated the electrical service to outlets and water service under Site Roads & Grounds are located closes to the service building that were originally installed don't work anymore and Foss Electric has attempted many times to fix it; the water service in that same area must have been improperly winterized one year and exploded; they need to be addressed due to the limited electrical and water supply to the parking area. Shrider stated during the new restroom installation water and electrical conduit was laid from the new bathroom facility to the other side of the parking lot for service and it was crushed; spoke to the contractor, Xcel Energy, and the engineer about the crushed conduit and nobody took blame for it. Broberg stated the Genie Lift tires look rough, Shrider stated they are solid rubber tires and pieces of rubber are coming off one of them which will be replaced and will replace the others as they begin to fall apart.

Discussion & Action on Acceptance of Bid and Award of Contract Pier 1 Electric, Water & Decking Project Bid Documents – Broberg stated we had one bid submitted for \$220,000.00 which was more than what was anticipated and we don't have the capital to do it this year; recommends to reject the bid and reschedule it another year out after we have another year's worth of income. Broberg stated we need to address the electrical issue on pier 1; had a discussion with Anderson Electric who offered a couple of suggestions on how to fix it; suggests we need to come to an agreement as to how to proceed with the electrical issue, estimating it will be between \$20,000.00 to \$25,000.00 and will have to bid it out again. Suminski moved, Reiswig seconded to reject the bid received for Pier 1 Electric, Water & Decking Project. Motion carried 6-0.

Discussion & Action on 2020 Slip Maintenance Fees – Broberg stated the public hearing was held at the marina per requirements. Broberg stated the rate calculations for a one percent (1%) increase is \$2.63/sq. ft., two percent (2%) increase is \$2.65/sq. ft., and three percent (3%) increase is \$2.68/sq. ft.; at the last Harbor Commission meeting we had discussed a two percent (2%) increase. Reiswig moved, Suminski seconded to propose a two percent (2%) raise in the 2020 Slip Maintenance Fee. Motion carried.

Discussion & Action on 2020 Harbor Commission Budget – Kløver stated the budget has been updated based on the anticipated two percent (2%) slip fee increase and left the \$100,000.00 in the capital project line in anticipation of the electrical work on pier 1 and/or anything else that may occur during the year; the total expenses are \$767,954.00 anticipating putting \$31,000.00 into the bank plus whatever the profit sharing will be next year. Baregi moved, Suminski seconded to accept the 2020 Harbor Commission Budget of \$767,954.00. Motion carried 6-0.

Attendance at Annual Chamber Dinner – Discussion occurred and Broberg will attend the Annual Chamber Dinner.

Adjourn – Suminski moved and Baregi seconded motion to adjourn. Motion carried 6-0 at 7:18 p.m.

Respectfully Submitted,
Kay Bratley, Deputy Clerk/Treasurer

Harbor Pass Book - 2019

12/31/2018 Balance Carried Forward

\$454,140.46

24-Jan Bremer Band - Loan Payment	-8,509.85
Jan Office Fringe	-95.62
Smithgroup	-22,127.00
Smithgroup	-18,541.00
31-Jan Interest	153.71
8-Feb Deposit -Grant Draw	398,867.63
13-Feb Jan Payroll	-768.20
Walkie's Diesel & Marine Service	-1,067.26
Wis. Harbor Towns Association	-250.00
Smithgroup	-25,327.00
Feb Office Fringe	-95.62
26-Feb Michels Foundation-Draw 2	-580,599.83
28-Feb Interest	304.45
8-Mar Deposit-Nelson Dock Rent	1,152.00
11-Mar Deposit-Pearl Beach Dock Rent	4,055.78
15-Mar Trust Fund Loan	-18,381.46
13-Mar March Office Fringe	-95.62
Chamber Dues	-85.00
Smithgroup	-22,386.00
February Payroll	-756.70
28-Mar Lake Effect Builders	-17,910.00
29-Mar Interest	59.75
12-Apr Deposit Grant	619,549.37
17-Apr Bremer Bank - Loan Payment	-5,031.10
17-Apr Smithgroup	-3,815.00
Complete Computer Solutions, Inc.	-1,059.00
Washburn Marina	-3,054.86
March Payroll	-1,173.61
17-Apr Slip Fees	8,252.40
Sales Tax	473.12
Annual Fee	350.00
26-Apr Slip Fees	13,977.60
Sales Tax	796.26
Annual Fee	500.00
30-Apr Slips	12,651.60
Sales Tax	720.58
Annual Fee	450.00
Slip # 59 Transfer	100.00
30-Apr Interest	871.91
3-May Slip Fees	29,203.20
Sales Tax	1,446.66
Annual Fee	1,100.00
9-May Lake Effect Builders	-46,496.00
16-May Michels Foundation-Draw 3	-409,617.00
Washburn Marina	-315.39
Smithgroup	-2,289.00
Fast Lane Motor Sports	-4,301.49
Lake Effect Builders	-54,088.73
Pier Genius Dock Systems	-1,159.31
Smithgroup	-2,289.00
Office Fringe April & May	-191.24
16-May Slip Fees	27,102.40
Sales Tax	1,542.87
Annual Fee	950.00
17-May April Sales Tax	-1,989.96
23-May Profit Share	127,113.00
Slips	16,894.80

	Annual Fee	650.00
	Sales Tax	1,116.31
31-May	Interest	1,094.23
4-Jun	Slip Fees	9,526.40
	Annual Fee	350.00
	Sales Tax	543.20
10-Jun	April Payroll	-795.25
	May Payroll	-833.79
	Smithgroup	-1,526.00
	Office Fringe June	-95.64
	May Sales Tax	-4,649.04
14-Jun	Slip Fees	7,862.40
	Annual Fee	350.00
	Sales Tax	451.67
	Slip# 91 transfer fee	100.00
21-Jun	Slips	8,460.40
	Annual Fee	300.00
	Sales Tax	481.82
28-Jun	Slip # 26 Transfer	100.00
30-Jun	Interest	882.53
8-Jul	Slip Transfer Fee #63	100.00
	Nelson Dock Rent	825.00
10-Jul	June Payroll	-756.77
	July Fringe	-95.64
	Smithgroup	-22,250.00
	Cady Plumbing	-1,115.00
	Spray Foam Insulation LLC	-3,500.00
	Den Hartog Industries	-4,981.48
	Wis. Commerical Ports Association	-250.00
	C&W Trucking	-2,175.00
12-Jul	Sale of Gang Way	6,500.00
31-Jul	Interest	885.99
15-Aug	July Payroll	-833.79
	Washburn Hardware	-446.91
	August Fringe	-95.64
	June Sales Tax	-862.10
	John Cook	-375.00
	C & W Trucking	-725.00
	Washburn Marina	-775.00
	Washburn Marina	-420.00
	Bayfield Co. Land Records	-333.75
	Smithgroup	-4,450.00
	Todd's Redi-Mix	-482.40
	Cabinet w/life rings	-698.00
21-Aug	Slip #106 transfer	100.00
29-Aug	Grant	217,089.00
30-Aug	Interest	837.00
12-Sep	Coal Dock Rent	9,158.00
12-Sep	Bal of slip fees & sales tax	286.06
12-Sep	August Payroll	-1,135.05
	Wiikwaibaan Inini, Inc.	-2,825.00
	Smithgroup	-2,289.00
	Smithgroup	-1,780.00
	C&W Trucking	-1,740.00
	Sept. Fringe	-95.64
	Sales Tax	-151.45
30-Sep	Interest	1,124.43
8-Oct	Bremer Bank - Loan Payment	-43,259.06
	Michels Foundation	-54,998.32
11-Oct	October Fringe	-95.64
	Smithgroup	-2,670.00

Joseph Pezderic	-1,740.00
Coal Dock Rule Sign	-174.11
Daily Press	-547.10
Sept. Payroll	-853.07
31-Oct Guest Dockage	3,659.25
Slip Transfer -Giddings	100.00
Interest	1,032.46

Balance as of 11/12/19

\$575,004.21

Marina Operating Account 2019

12/31/2018 Balance Carried Forward		204,781.42
7-Jan Ck# 732	Washburn Marina	-16,206.00
14-Jan	Deposit	56,643.19
14-Jan Ck# 733	Washburn Marina	-16,206.00
21-Jan Ck# 734	Washburn Marina	-18,115.45
24-Jan	Deposit	14,179.75
28-Jan Ck# 735	Washburn Marina	-16,206.00
18-Jan	Deposit	14,813.27
31-Jan	Interest	1.79
4-Feb Ck# 736	Washburn Marina	-16,457.00
8-Feb	Deposit	22,002.73
11-Feb Ck# 737	Washburn Marina	-16,457.00
18-Feb Ck# 738	Washburn Marina	-16,457.00
	Sales Tax	-3,152.41
19-Feb Ck# 739	Washburn Marina	-16,458.00
21-Feb	Deposit	56,494.51
28-Feb	Interest	1.67
4-Mar Ck# 740	Washburn Marina	-15,955.00
8-Mar	Deposit	6,047.61
11-Mar Ck# 741	Washburn Marina	-15,955.00
11-Mar	Deposit	33,582.64
15-Mar Ck# 742	Washburn Marina	-15,955.00
22-Mar Ck# 743	Washburn Marina	-15,956.00
	Sales Tax	-3,322.67
22-Mar	Deposit	30,373.92
31-Mar	Interest	1.96
1-Apr Ck# 744	Washburn Marina	-12,116.00
5-Apr	Deposit	23,444.64
8-Apr Ck# 745	Washburn Marina	-12,116.00
12-Apr	Deposit	34,553.85
15-Apr Ck# 746	Washburn Marina	-12,116.00
	Sales Tax	-3,590.29
17-Apr	Deposit	38,918.58
22-Apr Ck# 747	Washburn Marina	-12,116.00
26-Apr	Deposit	14,519.88
29-Apr Ck# 748	Washburn Marina	-12,116.00
30-Apr	Deposit	22,471.09
30-Apr	Interest	2.18
3-May	Deposit	56,553.74
6-May Ck# 749	Washburn Marina	-23,956.00
10-May Ck# 750	Washburn Marina	-31,006.00
17-May	Deposit	24,407.74
20-May Ck# 751	Marina Management Profit Share	-118,420.00
20-May Ck# 752	Washburn Marina (2 Draws & Sales Tax)	-56,447.92
20-May Ck# 753	Washburn Harbor Commission Profit Share	-127,113.00
23-May	Deposit	19,908.35

31-May	Interest	1.98
3-Jun Ck# 754	Washburn Marina	-21,336.00
4-Jun	Deposit	16,540.58
10-Jun Ck# 755	Washburn Marina	-21,336.00
14-Jun	Deposit	42,267.78
17-Jun Ck# 756	Washburn Marina (Draw & sales Tax	-28,966.40
18-Jun	Deposit	22,784.09
18-Jun Ck# 757	Washburn Marina-Slip rental disbursment	-48,622.50
21-Jun	Deposit	10,733.77
24-Jun Ck# 758	Washburn Marina	-21,336.00
28-Jun	Deposit	27,663.20
30-Jun	Interest	0.29
1-Jul Ck# 759	Washburn Marina	-17,876.00
5-Jul	Deposit	39,238.62
8-Jul Ck# 760	Washburn Marina	-17,876.00
12-Jul	Deposit	23,623.79
15-Jul Ck# 761	Washburn Marina	-17,876.00
19-Jul Ck# 762	Washburn Marina	-17,876.00
	Sales Tax	-3,257.47
19-Jul	Deposit	21,795.41
29-Jul Ck# 763	Washburn Marina	-17,876.00
29-Jul	Deposit	10,669.83
31-Jul	Interest	0.32
5-Aug Ck# 764	Washburn Marina	-21,831.00
9-Aug	Deposit	49,445.00
12-Aug Ck# 765	Washburn Marina	-21,831.00
15-Aug	Deposit	20,360.46
19-Aug Ck# 766	Washburn Marina	-21,831.00
19-Aug Ck# 767	Washurn Marina Sales Tax	-4,408.35
21-Aug	Deposit	9,094.21
23-Aug	Deposit	11,818.44
26-Aug Ck# 768	Washburn Marina	-21,830.00
30-Aug	Deposit	22,515.82
31-Aug	Interest	0.33
3-Sep Ck# 769	Washburn Marina	-19,699.00
9-Sep Ck# 770	Washburn Marina	-19,699.00
9-Sep	Deposit	24,598.19
13-Sep	Deposit	40,074.18
16-Sep Ck# 771	Washburn Marina	-19,699.00
20-Sep	Deposit	21,022.92
23-Sep Ck# 772	Washburn Marina	-19,700.00
	Sales Tax	-5,143.95
27-Sep	Deposit	28,008.86
30-Sep	Interest	0.44
1-Oct Ck# 773	Washburn Marina	-18,080.00
7-Oct Ck# 774	Washburn Marina	-18,080.00
9-Oct	Deposit	35,263.43
14-Oct Ck# 775	Washburn Marina	-18,080.00
	Sales Tax	-4,181.22

17-Oct	Deposit	29,368.47
21-Oct Ck# 776	Washburn Marina	-18,080.00
24-Oct	Deposit	22,086.35
28-Oct Ck# 777	Washburn Marina	-18,080.00
31-Oct	Deposit	46,415.38
31-Oct	Interest	0.63
4-Nov Ck# 778	Washburn Marina	-18,536.00
8-Nov	Deposit	27,907.73
12-Nov Ck# 779	Washburn Marina	-18,536.00

Balance as of 11/12/19

111,473.38

INVOICE

SMITHGROUP

SMITHGROUP, INC

201 Depot Street, Second Floor
Ann Arbor, MI 48104
T 734.669.2736 F 734.780.8467
smithgroup.com

October 15, 2019

Project No: 11515

Invoice No: 0142249

Invoice Total \$3,560.00

Mr. Scott Kluver
City Administrator
City of Washburn, Wisconsin
119 Washington Ave
PO Box 638
Washburn, WI 54891

Professional Services from August 31, 2019 to September 27, 2019

Contract	000	Washburn Thompson's West End Park Launch Dock Replacement	
Fee			
Total Fee	44,500.00		
Percent Complete	78.00	Total Earned	34,710.00
		Previous Fee Billing	31,150.00
		Current Fee Billing	3,560.00
		Total Fee	3,560.00
		Total this Contract	\$3,560.00
		Total this Invoice	<u>\$3,560.00</u>

Outstanding Invoices

Number	Date	Balance
0141478	9/17/2019	2,670.00
Total		2,670.00

"BE GREEN" - to receive your invoices via e-mail,
please contact Kim at the number above

SmithGroup PM

Christopher Devick

210-00 53540-905

DUE AND PAYABLE UPON RECEIPT

Electronic Payments: SmithGroup, Comerica Bank (CMCA) #072000096, Account #1850611219

Wiikwaibaan Inini, Inc.

808 Winter Street
Superior, WI 54880

Invoice

Date	Invoice #
10/17/2019	53306

Bill To
City of Washburn Harbor Commission 502 West Bayfield Street Washburn, WI 54891

P.O. No.	Terms	Project
	Net 30	

Quantity	Description	Rate	Amount
5	Field Labor - Install a sound alarm and a red alarm light in back of bathrooms at the Marina. Install a sound alarm in the shop at the Marina.	200.00	1,000.00
	Materials		
1	EDW LED 120V Red Light	81.00	81.00T
2	EDW 120V Vibrating Buzzer	387.00	387.00T
	Sales Tax	178.50	357.00T
		0.00%	0.00
 10/21/19 210-00-53540-342-000			
Total			\$1,825.00

xylem

Let's Solve Water

Xylem operates under the brands of
 Tideland Signal, YSI, Sontek, Aanderaa, MJK, HYPACK, ebro and SI Analytics.

Tideland Signal Corporation / YSI Integrated Systems & Services
 7100 Business Park Dr, Suite B
 Houston, Texas 77041 USA
 tel: +1 (713) 681-6101
 fax: +1 (713) 681-6233

INVOICE

Invoice Number:	416057	Customer Number:	199735
Invoice Date:	22-OCT-19	Due Date:	22-OCT-19
Purchase Order Number:	22-OCT-19	Payment Terms:	CREDIT CARD
Sales Order Number:	1002129	Salesperson:	Scott Wolf

Bill To:

ATTN: ACCOUNTS PAYABLE
 CITY OF WASHBURN
 PO BOX 638
 119 WASHINGTON AVE
 WASHBURN WI 54891-0638

Ship To:

CITY OF WASHBURN
 HARBOR COMMISSION
 119 WASHINGTON AVE
 WASHBURN WI 54891

Email: TDEMARS@CITYOFWASHBURN.ORG,
 washburnadmtrn@cityofwashburn.org

NOTE ORDER PAID VIA CREDIT CARD AT TIME OF SHIPMENT ZERO BALANCE DUE

Currency: USD
 Carrier: FEDEX
 Ship Date: 22-OCT-19
 Waybill Number: 776780607300
 Order reference:

Item	Description	Quantity		Unit Price	Line Total
		Ordered	Shipped		
0101209-SA*00410	SA NOVA-65 SC HS# 8530 80 0000 Notes: LENS: 10 DEGREE COLOR: RED FLASH CODE: 09 POWER: 50%	1	1	\$2,450.00	\$2,450.00
0101209-SA*00410	SA NOVA-65 SC HS# 8530 80 0000 Notes: LENS: 10 DEGREE COLOR: GREEN FLASH CODE: 09 POWER: 50%	1	1	\$2,450.00	\$2,450.00

Remit To:

Tideland Signal Corp, A XYLEM BRAND
 26717 Network Place
 CHICAGO IL 60673-1267
 Tideland Signal Corp.

ACH(With Addenda Record):

Tideland Signal Corp, A XYLEM BRAND
 JPMorgan Chase Bank, N.A New York, NY 10005
 Acct# 20000011127564; ABA#021000021;
 SWIFT#CHASUS33;

Sub Total: \$4,900.00
 Tax: \$0.00
 Shipping/Handling: \$37.17

-This order is subject to the Standard Terms and Conditions of Sale - Xylem Americas effective on the date the order is accepted which terms are available at <http://www.xyleminc.com/en-us/Pages/terms-conditions-of-sale.aspx> and incorporated herein by reference and made a part of the agreement between the parties
 -These commodities, technology or software were exported from the United States in accordance with the Export Administration Regulations. Diversion contrary to U.S. law is prohibited.





Xylem operates under the brands of Tideland Signal, YSI, Sontek, Aanderra, MJK, HYPACK, ebro and SI Analytics.

Tideland Signal Corporation / YSI Integrated Systems & Services
 7100 Business Park Dr, Suite B
 Houston, Texas 77041 USA
 tel: +1 (713) 681-6101
 fax: +1 (713) 681-6233

INVOICE	
Invoice Number: 416057	Customer Number: 199735
Invoice Date: 22-OCT-19	Due Date: 22-OCT-19
Purchase Order Number: CREDIT CARD	Payment Terms: CREDIT CARD
Sales Order Number: 1002129	Salesperson: Scott Wolf

Bill To:
 ATTN: ACCOUNTS PAYABLE
 CITY OF WASHBURN
 PO BOX 638
 119 WASHINGTON AVE
 WASHBURN WI 54891-0638

Ship To:
 CITY OF WASHBURN
 HARBOR COMMISSION
 119 WASHINGTON AVE
 WASHBURN WI 54891

Email: TDEMARS@CITYOFWASHBURN.ORG,
 washburnadmin@cityofwashburn.org

NOTE ORDER PAID VIA CREDIT CARD AT TIME OF SHIPMENT, ZERO BALANCE DUE

Currency: USD
 Carrier: FEDEX
 Ship Date: 22-OCT-19
 Waybill Number: 776780607300
 Order reference:

Item	Description	Quantity		Unit Price	Line Total
		Ordered	Shipped		
Total:					\$4,937.17

(HFM ENTITY #3272) Comments: ZERO BALANCE DUE - ORDER PAID BY CREDIT CARD AT TIME OF SHIPMENT
 Additional Notes: ZERO BALANCE DUE - ORDER PAID BY CREDIT CARD AT TIME OF SHIPMENT

Tax Identification #: 74-1212072
 DUNS #: 00808603

-This order is subject to the Standard Terms and Conditions of Sale - Xylem Americas effective on the date the order is accepted which terms are available at <http://www.xylem.com/en-us/Pages/Terms-conditions-of-sale.aspx> and incorporated herein by reference and made a part of the agreement between the parties
 -These commodities, technology or software were exported from the United States in accordance with the Export Administration Regulations. Diversion contrary to U.S. law is prohibited.



Cafe Coco
P.O. Box 302, 146 W. Bayfield St.
Washburn, WI 54891 US
noreenovadia@yahoo.com

Invoice

BILL TO
City of Washburn
Attn: Scott Kluver
P.O. Box 638
Washburn, WI 54891

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
2021	10/18/2019	\$44.50	11/17/2019	Net 30	

ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
Retail Misc	10/12/19 Assorted Bakery	1	44.50	44.50
BALANCE DUE				\$44.50

OK


111319

210-00-59119-000-000

For HC
Public Hearing on
Ship Fees

Impact Protective Coatings

N3475 Oriole Drive
Medford, WI 54451

Invoice

Date	Invoice #
9/16/2019	16192

Bill To
Washburn Marina 1 Marina Drive Washburn, WI 54891

Ship To

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
			9/16/2019			

Quantity	Item Code	Description	Price Each	Amount
	Clean and Repair C...	Sawcut manhole sleeve flush with existing concrete. Cut concrete to fit manhole cover into sleeve after cutting flush. Prep and patch areas around manholes.[Four] Prep and regrade concrete on path of boat lift to eliminate height difference. Regrade to fill settling slab. Demo and fill spalled and cracked areas on concrete dock slab as discussed. Grind trench to eliminate water sitting on slab. Redensify areas of slab to be repaired. Repair spalled areas at door entrance.	9,977.20	9,977.20

JK

 103019
 210-00-535 90-342-0000

Total			\$9,977.20
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washburnadmin@cityofwashburn.org

From: Michelle Shrider <michelle@washburnmarina.com>
Sent: Monday, October 28, 2019 4:27 PM
To: 'Scott Kluver'
Subject: FYI Next HC Meeting

Greetings Scott:

I will not be at the HC meeting – I have a WI Marine Assoc. conference in Wausau that day and the next.

Sincerely,
Michelle Shrider, CMM, General Manager
Washburn Marina
1 Marina Drive
Washburn, WI 54891
715-373-5050
www.washburnmarina.com

*Live Webcam at the Marina – [Click Here!](#)
Join us on [Facebook](#)*

Washburn Marina
Balance Sheet
As of October 31, 2019

	<u>Oct 31, 19</u>		
ASSETS		LIABILITIES & EQUITY	
Current Assets		Liabilities	
Checking/Savings		Current Liabilities	
1-1100 · Cash		Accounts Payable	
1-1110 · Checking	41,298.03	2-1100 · Accounts Payable	<u>9,563.60</u>
1-1120 · Petty Cash	<u>200.00</u>	Total Accounts Payable	9,563.60
Total 1-1100 · Cash	<u>41,498.03</u>	Credit Cards	
Total Checking/Savings	41,498.03	2-1110 · Credit Card Payable	<u>5,247.86</u>
Accounts Receivable		Total Credit Cards	5,247.86
1-1200 · Accounts Receivable		Other Current Liabilities	
1-1210 · Billed Invoices	<u>112,651.46</u>	2-1300 · Payroll Liabilities	
Total 1-1200 · Accounts Receivable	<u>112,651.46</u>	2-1310 · Employee Health Benefits	269.48
Total Accounts Receivable	112,651.46	2-1320 · Unemployment Comp Tax	71.79
Other Current Assets		2-1330 · State Withholding	2,030.08
1-1300 · Ship Store Inventory		2-1340 · Federal/FICA Withholding	<u>3,412.48</u>
1-1311 · Clothing	444.30	Total 2-1300 · Payroll Liabilities	5,783.83
1-1312 · Consumables	60.24	2-1400 · Tax Liabilities	
1-1313 · Marine Supplies	68,069.87	2-1410 · Sales Tax Payable	<u>12,363.40</u>
1-1314 · Personal Items	2,121.24	Total 2-1400 · Tax Liabilities	12,363.40
1-1316 · Diesel Fuel	1,905.14	2-1500 · Other Liabilities	
1-1317 · Gasoline	1,859.17	2-1520 · Deferred Unearned Revenue	
1-1318 · Service Parts	461.98	2-1522 · Gift Certificates Outstanding	192.88
1-1319 · Slow Moving Contra	<u>935.22</u>	2-1523 · Haul Out, Storage, Launch	<u>111,471.71</u>
Total 1-1300 · Ship Store Inventory	75,857.16	Total 2-1520 · Deferred Unearned Revenue	111,664.59
1-1330 · Notes Receivable	-273.92	2-1530 · Refundable Deposits	<u>4,245.30</u>
1-1340 · Prepaid Expenses	<u>3,961.53</u>	Total 2-1500 · Other Liabilities	<u>115,909.89</u>
Total Other Current Assets	<u>79,544.77</u>	Total Other Current Liabilities	<u>134,057.12</u>
Total Current Assets	233,694.26	Total Current Liabilities	<u>148,868.58</u>
Fixed Assets		Total Liabilities	148,868.58
1-2100 · Furniture, Fixtures, Equipment	<u>1,528.47</u>	Equity	
Total Fixed Assets	<u>1,528.47</u>	3-3000 · Retained Earnings	16,904.32
TOTAL ASSETS	<u><u>235,222.73</u></u>	Net Income	<u>69,449.83</u>
		Total Equity	<u>86,354.15</u>
		TOTAL LIABILITIES & EQUITY	<u><u>235,222.73</u></u>

Washburn Marina
Washburn Marina Budget vs. Actual
October 2019

BUDGET V ACTUAL	Oct 19	Budget	\$ Over Budget	% of Budget	Apr - Oct 19	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense								
Income								
4-1000 · Facility Income	9,423.67	8,500.00	923.67	110.87%	158,666.94	137,000.00	21,666.94	115.82%
4-2000 · Service Dept Income	62,701.41	70,806.00	-8,104.59	88.55%	432,576.94	417,431.00	15,145.94	103.63%
4-3000 · Ship Store Income	21,201.17	20,300.00	901.17	104.44%	170,709.04	186,730.00	-16,020.96	91.42%
Total Income	93,326.25	99,606.00	-6,279.75	93.7%	761,952.92	741,161.00	20,791.92	102.81%
Cost of Goods Sold								
5-2000 · Service Dept COGS	18,752.80	24,084.00	-5,331.20	77.86%	135,403.98	114,277.00	21,126.98	118.49%
5-3000 · Ship Store COGS	13,449.86	14,492.00	-1,042.14	92.81%	122,625.80	137,008.00	-14,382.20	89.5%
Total COGS	32,202.66	38,576.00	-6,373.34	83.48%	258,029.78	251,285.00	6,744.78	102.68%
Gross Profit	61,123.59	61,030.00	93.59	100.15%	503,923.14	489,876.00	14,047.14	102.87%
Expense								
6-1000 · Facility Expenses	4,748.06	4,050.00	698.06	117.24%	33,436.96	33,200.00	236.96	100.71%
6-2000 · Service Dept Expenses	12,395.94	15,248.00	-2,852.06	81.3%	76,134.67	89,447.00	-13,312.33	85.12%
6-3000 · Ship Store Expenses	7,535.48	6,373.00	1,162.48	118.24%	46,642.35	51,839.00	-5,196.65	89.98%
6-4000 · General Expenses	24,733.75	27,351.00	-2,617.25	90.43%	166,765.45	163,086.00	3,679.45	102.26%
Total Expense	49,413.23	53,022.00	-3,608.77	93.19%	322,979.43	337,572.00	-14,592.57	95.68%
Net Ordinary Income	11,710.36	8,008.00	3,702.36	146.23%	180,943.71	152,304.00	28,639.71	118.8%
Net Income	11,710.36	8,008.00	3,702.36	146.23%	180,943.71	152,304.00	28,639.71	118.8%

PREVIOUS YEAR COMPARISON	Oct 19	Oct 18	\$ Change	% Change	Apr - Oct 19	Apr - Oct 18	\$ Change	% Change
Ordinary Income/Expense								
Income								
4-1000 · Facility Income	9,423.67	10,330.96	-907.29	-8.78%	158,666.94	151,980.36	6,686.58	4.4%
4-2000 · Service Dept Income	62,701.41	72,916.78	-10,215.37	-14.01%	432,576.94	407,340.47	25,236.47	6.2%
4-3000 · Ship Store Income	21,201.17	20,950.75	250.42	1.2%	170,709.04	182,926.82	-12,217.78	-6.68%
Total Income	93,326.25	104,198.49	-10,872.24	-10.43%	761,952.92	742,247.65	19,705.27	2.66%
Cost of Goods Sold								
5-2000 · Service Dept COGS	18,752.80	20,506.40	-1,753.60	-8.55%	135,403.98	132,803.99	2,599.99	1.96%
5-3000 · Ship Store COGS	13,449.86	14,679.73	-1,229.87	-8.38%	122,625.80	136,285.77	-13,659.97	-10.02%
Total COGS	32,202.66	35,186.13	-2,983.47	-8.48%	258,029.78	269,089.76	-11,059.98	-4.11%
Gross Profit	61,123.59	69,012.36	-7,888.77	-11.43%	503,923.14	473,157.89	30,765.25	6.5%
Expense								
6-1000 · Facility Expenses	4,748.06	2,643.71	2,104.35	79.6%	33,436.96	30,711.75	2,725.21	8.87%
6-2000 · Service Dept Expenses	12,395.94	8,675.35	3,720.59	42.89%	76,134.67	74,392.80	1,741.87	2.34%
6-3000 · Ship Store Expenses	7,535.48	7,767.18	-231.70	-2.98%	46,642.35	49,498.75	-2,856.40	-5.77%
6-4000 · General Expenses	24,733.75	25,222.65	-488.90	-1.94%	166,765.45	157,427.07	9,338.38	5.93%
Total Expense	49,413.23	44,308.89	5,104.34	11.52%	322,979.43	312,030.37	10,949.06	3.51%
Net Ordinary Income	11,710.36	24,703.47	-12,993.11	-52.6%	180,943.71	161,127.52	19,816.19	12.3%
Net Income	11,710.36	24,703.47	-12,993.11	-52.6%	180,943.71	161,127.52	19,816.19	12.3%

Washburn Marina Washburn Marina Budget vs. Actual October 2019

BUDGET V ACTUAL	Oct 19	Budget	\$ Over Budget	% of Budget	Apr - Oct 19	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense								
Income								
4-1000 · Facility Income								
4-1100 · In-Season	1,411.75	500.00	911.75	282.35%	134,699.01	125,000.00	9,699.01	107.76%
4-1200 · Off-Season	6,900.00	7,500.00	-600.00	92.0%	20,709.00	8,500.00	12,209.00	243.64%
4-1400 · Misc Services	1,111.92	500.00	611.92	222.38%	3,258.93	3,500.00	-241.07	93.11%
Total 4-1000 · Facility Income	9,423.67	8,500.00	923.67	110.87%	158,666.94	137,000.00	21,666.94	115.82%
4-2000 · Service Dept Income								
4-2100 · Labor								
4-2111 · Electrical-Plumbing	510.00	2,051.00	-1,541.00	24.87%	49,050.00	50,386.00	-1,336.00	97.35%
4-2112 · Fiberglass-Woodwork	0.00	2,734.00	-2,734.00	0.0%	61,592.00	68,475.00	-6,883.00	89.95%
4-2113 · Mechanical	18,907.79	15,722.00	3,185.79	120.26%	92,158.56	87,395.00	4,763.56	105.45%
4-2114 · Rigging	1,683.00	2,051.00	-368.00	82.06%	13,547.00	14,456.00	-909.00	93.71%
4-2120 · Unit Billed Services								
4-2121 · Haul Out/Launch	36,700.34	38,470.00	-1,769.66	95.4%	129,172.17	118,161.00	11,011.17	109.32%
4-2122 · Other Unit Billed	3,206.50	7,328.00	-4,121.50	43.76%	10,592.50	22,508.00	-11,915.50	47.06%
Total 4-2120 · Unit Billed Services	39,906.84	45,798.00	-5,891.16	87.14%	139,764.67	140,669.00	-904.33	99.36%
Total 4-2100 · Labor	61,007.63	68,356.00	-7,348.37	89.25%	356,112.23	361,381.00	-5,268.77	98.54%
4-2200 · Materials	8.78	1,500.00	-1,491.22	0.59%	68,297.37	47,500.00	20,797.37	143.78%
4-2300 · Contract Services	0.00	0.00	0.00	0.0%	345.00	1,000.00	-655.00	34.5%
4-2400 · Misc Charges	1,800.00	1,050.00	750.00	171.43%	7,937.34	8,250.00	-312.66	96.21%
4-2500 · Credit/Refunds	-115.00	-100.00	-15.00	115.0%	-115.00	-700.00	585.00	16.43%
Total 4-2000 · Service Dept Income	62,701.41	70,806.00	-8,104.59	88.55%	432,576.94	417,431.00	15,145.94	103.63%
4-3000 · Ship Store Income								
4-3100 · Store Sales								
4-3110 · Clothing	156.87	0.00	156.87	100.0%	3,264.89	3,000.00	264.89	108.83%
4-3120 · Consumables	10.42	0.00	10.42	100.0%	1,328.90	1,350.00	-21.10	98.44%
4-3130 · Marine Supplies	11,809.58	10,000.00	1,809.58	118.1%	73,847.47	84,000.00	-10,152.53	87.91%
4-3140 · Personal Items	260.60	200.00	60.60	130.3%	5,735.09	4,250.00	1,485.09	134.94%
4-3150 · Special Orders	1,264.65	3,000.00	-1,735.35	42.16%	17,069.45	30,500.00	-13,430.55	55.97%
Total 4-3100 · Store Sales	13,502.12	13,200.00	302.12	102.29%	101,245.80	123,100.00	-21,854.20	82.25%
4-3200 · Fuel Dock Sales								
4-3210 · Diesel	3,897.41	3,500.00	397.41	111.36%	16,762.89	12,000.00	4,762.89	139.69%
4-3220 · Gasoline	3,422.44	3,000.00	422.44	114.08%	51,136.15	49,500.00	1,636.15	103.31%
4-3230 · Pump Out	379.20	600.00	-220.80	63.2%	1,564.20	2,130.00	-565.80	73.44%
Total 4-3200 · Fuel Dock Sales	7,699.05	7,100.00	599.05	108.44%	69,463.24	63,630.00	5,833.24	109.17%
Total 4-3000 · Ship Store Income	21,201.17	20,300.00	901.17	104.44%	170,709.04	186,730.00	-16,020.96	91.42%
Total Income	93,326.25	99,606.00	-6,279.75	93.7%	761,952.92	741,161.00	20,791.92	102.81%
Cost of Goods Sold								
5-2000 · Service Dept COGS								
5-2100 · Labor								
5-2110 · Billable Hourly Labor								
5-2111 · Electrical-Plumbing	157.00	691.00	-534.00	22.72%	12,264.21	8,683.00	3,581.21	141.24%
5-2112 · Fiberglass-Woodworking	779.25	921.00	-141.75	84.61%	20,767.76	22,616.00	-1,848.24	91.83%

Washburn Marina Washburn Marina Budget vs. Actual October 2019

BUDGET V ACTUAL								
	Oct 19	Budget	\$ Over Budget	% of Budget	Apr - Oct 19	Budget	\$ Over Budget	% of Budget
5-2113 · Mechanical	3,544.16	5,298.00	-1,753.84	66.9%	20,543.33	16,716.00	3,827.33	122.9%
5-2114 · Rigging	240.34	691.00	-450.66	34.78%	2,785.45	2,976.00	-190.55	93.6%
Total 5-2110 · Billable Hourly Labor	4,720.75	7,601.00	-2,880.25	62.11%	56,360.75	50,991.00	5,369.75	110.53%
5-2120 · Unit Billed Services								
5-2121 · Haul Out/Launch	14,053.04	12,964.00	1,089.04	108.4%	28,280.10	24,474.00	3,806.10	115.55%
5-2122 · Other	0.00	2,469.00	-2,469.00	0.0%	99.39	4,662.00	-4,562.61	2.13%
Total 5-2120 · Unit Billed Services	14,053.04	15,433.00	-1,379.96	91.06%	28,379.49	29,136.00	-756.51	97.4%
5-2100 · Labor - Other	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Total 5-2100 · Labor	18,773.79	23,034.00	-4,260.21	81.51%	84,740.24	80,127.00	4,613.24	105.76%
5-2200 · Subcontract Services	0.00	0.00	0.00	0.0%	0.00	900.00	-900.00	0.0%
5-2300 · Materials	-20.99	1,050.00	-1,070.99	-2.0%	50,663.74	33,250.00	17,413.74	152.37%
Total 5-2000 · Service Dept COGS	18,752.80	24,084.00	-5,331.20	77.86%	135,403.98	114,277.00	21,126.98	118.49%
5-3000 · Ship Store COGS								
5-3100 · Store Sales								
5-3110 · Clothing	117.54	0.00	117.54	100.0%	2,345.89	2,400.00	-54.11	97.75%
5-3120 · Consumables	7.10	0.00	7.10	100.0%	899.80	1,013.00	-113.20	88.83%
5-3130 · Marine Supplies	7,370.12	6,500.00	870.12	113.39%	49,881.46	54,600.00	-4,718.54	91.36%
5-3140 · Personal Items	210.24	152.00	58.24	138.32%	4,174.57	3,230.00	944.57	129.24%
5-3150 · Special Orders	858.39	2,250.00	-1,391.61	38.15%	13,805.25	22,875.00	-9,069.75	60.35%
Total 5-3100 · Store Sales	8,563.39	8,902.00	-338.61	96.2%	71,106.97	84,118.00	-13,011.03	84.53%
5-3200 · Fuel Dock Sales								
5-3210 · Diesel	2,674.62	3,010.00	-335.38	88.86%	12,649.06	10,320.00	2,329.06	122.57%
5-3220 · Gasoline	2,211.85	2,580.00	-368.15	85.73%	38,869.77	42,570.00	-3,700.23	91.31%
Total 5-3200 · Fuel Dock Sales	4,886.47	5,590.00	-703.53	87.41%	51,518.83	52,890.00	-1,371.17	97.41%
Total 5-3000 · Ship Store COGS	13,449.86	14,492.00	-1,042.14	92.81%	122,625.80	137,008.00	-14,382.20	89.5%
Total COGS	32,202.66	38,576.00	-6,373.34	83.48%	258,029.78	251,285.00	6,744.78	102.68%
Gross Profit	61,123.59	61,030.00	93.59	100.15%	503,923.14	489,876.00	14,047.14	102.87%
Expense								
6-1000 · Facility Expenses								
6-1100 · Utilities								
6-1110 · Marina	1,900.82	800.00	1,100.82	237.6%	6,719.21	6,750.00	-30.79	99.54%
6-1120 · Buildings/Grounds	2,031.24	1,500.00	531.24	135.42%	9,613.51	11,200.00	-1,586.49	85.84%
Total 6-1100 · Utilities	3,932.06	2,300.00	1,632.06	170.96%	16,332.72	17,950.00	-1,617.28	90.99%
6-1200 · Maintenance & Supplies								
6-1210 · Marina	75.00	0.00	75.00	100.0%	3,169.24	3,000.00	169.24	105.64%
6-1220 · Buildings/Grounds	741.00	1,250.00	-509.00	59.28%	13,935.00	8,750.00	5,185.00	159.26%
Total 6-1200 · Maintenance & Supplies	816.00	1,250.00	-434.00	65.28%	17,104.24	11,750.00	5,354.24	145.57%
6-1300 · Contingent Expense	0.00	500.00	-500.00	0.0%	0.00	3,500.00	-3,500.00	0.0%
Total 6-1000 · Facility Expenses	4,748.06	4,050.00	698.06	117.24%	33,436.96	33,200.00	236.96	100.71%
6-2000 · Service Dept Expenses								
6-2100 · Non-Billable Wages & Taxes								
6-2110 · Non-Billable Salary & Wages								
6-2111 · Administrative	3,607.08	4,763.00	-1,155.92	75.73%	21,712.92	25,615.00	-3,902.08	84.77%

Washburn Marina Washburn Marina Budget vs. Actual October 2019

BUDGET V ACTUAL								
	Oct 19	Budget	\$ Over Budget	% of Budget	Apr - Oct 19	Budget	\$ Over Budget	% of Budget
6-2112 · Warranty/Credit	0.00	680.00	-680.00	0.0%	1,359.40	3,657.00	-2,297.60	37.17%
6-2113 · General Maintenance	488.69	1,361.00	-872.31	35.91%	4,811.15	7,318.00	-2,506.85	65.74%
Total 6-2110 · Non-Billable Salary & Wages	4,095.77	6,804.00	-2,708.23	60.2%	27,883.47	36,590.00	-8,706.53	76.21%
6-2120 · FICA/Medicare	1,754.41	1,734.00	20.41	101.18%	9,145.42	9,248.00	-102.58	98.89%
6-2130 · Unemployment Compensation	54.14	50.00	4.14	108.28%	1,453.96	610.00	843.96	238.35%
6-2140 · Workers Compensation	685.15	628.00	57.15	109.1%	3,859.04	4,396.00	-536.96	87.79%
Total 6-2100 · Non-Billable Wages & Taxes	6,589.47	9,216.00	-2,626.53	71.5%	42,341.89	50,844.00	-8,502.11	83.28%
6-2200 · Employee Benefits								
6-2210 · Holiday Pay	0.00	0.00	0.00	0.0%	2,047.68	2,049.00	-1.32	99.94%
6-2220 · Personal Time Compensation	501.78	1,045.00	-543.22	48.02%	6,229.82	7,315.00	-1,085.18	85.17%
6-2230 · Health Insurance	1,145.57	1,439.00	-293.43	79.61%	7,980.54	10,073.00	-2,092.46	79.23%
6-2240 · Retirement Plan	604.55	680.00	-75.45	88.9%	3,207.42	3,625.00	-417.58	88.48%
Total 6-2200 · Employee Benefits	2,251.90	3,164.00	-912.10	71.17%	19,465.46	23,062.00	-3,596.54	84.41%
6-2310 · Education & Training	1,151.67	1,367.00	-215.33	84.25%	2,232.27	2,369.00	-136.73	94.23%
6-2320 · Equipment Maintenance	1,699.63	525.00	1,174.63	323.74%	5,171.39	3,865.00	1,306.39	133.8%
6-2330 · Freight & Shipping	38.80	250.00	-211.20	15.52%	2,277.59	1,750.00	527.59	130.15%
6-2340 · Hazardous Waste Removal	0.00	0.00	0.00	0.0%	40.00	850.00	-810.00	4.71%
6-2350 · Small Tools	33.18	410.00	-376.82	8.09%	3,327.83	2,870.00	457.83	115.95%
6-2360 · Supplies	444.14	0.00	444.14	100.0%	-889.59	0.00	-889.59	100.0%
6-2370 · Travel/Lodging/Meals	0.00	50.00	-50.00	0.0%	469.93	250.00	219.93	187.97%
6-2380 · Uniforms	91.65	25.00	66.65	366.6%	865.54	1,900.00	-1,034.46	45.56%
6-2390 · Utilities	95.50	91.00	4.50	104.95%	563.45	637.00	-73.55	88.45%
6-2400 · Warranty Parts	0.00	150.00	-150.00	0.0%	268.91	1,050.00	-781.09	25.61%
Total 6-2000 · Service Dept Expenses	12,395.94	15,248.00	-2,852.06	81.3%	76,134.67	89,447.00	-13,312.33	85.12%
6-3000 · Ship Store Expenses								
6-3100 · Wages & Taxes								
6-3110 · Regular & OT Wages	5,725.29	4,242.00	1,483.29	134.97%	33,644.92	35,381.00	-1,736.08	95.09%
6-3120 · FICA/Medicare	471.51	356.00	115.51	132.45%	2,604.35	2,979.00	-374.65	87.42%
6-3130 · Unemployment Compensation	14.55	0.00	14.55	100.0%	353.68	160.00	193.68	221.05%
6-3140 · Workers Compensation	184.14	304.00	-119.86	60.57%	1,188.18	2,128.00	-939.82	55.84%
Total 6-3100 · Wages & Taxes	6,395.49	4,902.00	1,493.49	130.47%	37,791.13	40,648.00	-2,856.87	92.97%
6-3200 · Employee Benefits								
6-3210 · Holiday Pay	0.00	0.00	0.00	0.0%	700.80	684.00	16.80	102.46%
6-3220 · Personal Time Compensation	318.88	409.00	-90.12	77.97%	2,197.89	2,863.00	-665.11	76.77%
6-3230 · Health Insurance	412.87	412.00	0.87	100.21%	2,869.72	2,884.00	-14.28	99.51%
6-3240 · Retirement Plan	276.60	234.00	42.60	118.21%	1,452.87	1,248.00	204.87	116.42%
Total 6-3200 · Employee Benefits	1,008.35	1,055.00	-46.65	95.58%	7,221.28	7,679.00	-457.72	94.04%
6-3300 · Education & Training	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
6-3310 · Equipment/Maintenance	0.00	25.00	-25.00	0.0%	74.27	175.00	-100.73	42.44%
6-3320 · Freight/Shipping	36.14	200.00	-163.86	18.07%	892.31	1,400.00	-507.69	63.74%
6-3330 · Supplies	0.00	100.00	-100.00	0.0%	87.89	700.00	-612.11	12.56%
6-3340 · Travel/Lodging/Meals	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
6-3350 · Uniforms	0.00	0.00	0.00	0.0%	0.00	600.00	-600.00	0.0%
6-3360 · Utilities	95.50	91.00	4.50	104.95%	563.48	637.00	-73.52	88.46%

Washburn Marina
Washburn Marina Budget vs. Actual
October 2019

BUDGET V ACTUAL								
	Oct 19	Budget	\$ Over Budget	% of Budget	Apr - Oct 19	Budget	\$ Over Budget	% of Budget
6-3370 · Over/Under	0.00	0.00	0.00	0.0%	11.99	0.00	11.99	100.0%
Total 6-3000 · Ship Store Expenses	7,535.48	6,373.00	1,162.48	118.24%	46,642.35	51,839.00	-5,196.65	89.98%
6-4000 · General Expenses								
6-4100 · Wages & Taxes								
6-4110 · Administration Wages	11,750.13	13,565.00	-1,814.87	86.62%	72,099.90	71,336.00	763.90	101.07%
6-4120 · Repair/Maintenance Wages	4,366.84	4,207.00	159.84	103.8%	27,345.35	25,439.00	1,906.35	107.49%
6-4130 · FICA/Medicare	1,257.30	1,397.00	-139.70	90.0%	8,151.05	7,758.00	393.05	105.07%
6-4140 · Unemployment Compensation	38.79	0.00	38.79	100.0%	831.38	280.00	551.38	296.92%
6-4150 · Workers Compensation	491.02	349.00	142.02	140.69%	3,372.50	2,350.00	1,022.50	143.51%
Total 6-4100 · Wages & Taxes	17,904.08	19,518.00	-1,613.92	91.73%	111,800.18	107,163.00	4,637.18	104.33%
6-4200 · Employee Benefits								
6-4210 · Holiday Pay	0.00	0.00	0.00	0.0%	664.48	609.00	55.48	109.11%
6-4220 · Personal Time Compensation	0.00	242.00	-242.00	0.0%	1,394.63	1,694.00	-299.37	82.33%
6-4230 · Health Insurance	1,302.22	1,631.00	-328.78	79.84%	9,096.20	11,417.00	-2,320.80	79.67%
6-4240 · Retirement Plan	344.07	548.00	-203.93	62.79%	2,682.27	2,689.00	-6.73	99.75%
Total 6-4200 · Employee Benefits	1,646.29	2,421.00	-774.71	68.0%	13,837.58	16,409.00	-2,571.42	84.33%
6-4300 · Advertising & Marketing	550.60	200.00	350.60	275.3%	7,090.46	6,255.00	835.46	113.36%
6-4310 · Contract Services	40.70	38.00	2.70	107.11%	278.48	266.00	12.48	104.69%
6-4320 · Donations	0.00	0.00	0.00	0.0%	225.00	250.00	-25.00	90.0%
6-4330 · Education & Training	198.66	167.00	31.66	118.96%	1,198.62	1,169.00	29.62	102.53%
6-4340 · Equipmt/Furnish/Sm Tools/Maint	0.00	25.00	-25.00	0.0%	27.58	175.00	-147.42	15.76%
6-4350 · Insurance	1,318.59	1,320.00	-1.41	99.89%	9,230.13	9,240.00	-9.87	99.89%
6-4370 · License/Permit/Fee/Dues/Subscr	383.00	135.00	248.00	283.7%	1,721.29	1,520.00	201.29	113.24%
6-4380 · Office Supplies/Postage	123.30	175.00	-51.70	70.46%	1,140.85	1,225.00	-84.15	93.13%
6-4390 · Professional Services	0.00	100.00	-100.00	0.0%	3,172.71	3,650.00	-477.29	86.92%
6-4400 · Service Charges	2,324.69	2,800.00	-475.31	83.03%	14,141.28	12,250.00	1,891.28	115.44%
6-4410 · Supplies	20.92	100.00	-79.08	20.92%	461.17	700.00	-238.83	65.88%
6-4420 · Travel/Lodging/Miles	0.00	0.00	0.00	0.0%	193.17	0.00	193.17	100.0%
6-4430 · Uniforms	0.00	0.00	0.00	0.0%	34.56	350.00	-315.44	9.87%
6-4440 · Utilities	342.78	277.00	65.78	123.75%	1,857.08	1,939.00	-81.92	95.78%
6-4450 · Misc Expenses	10.00	125.00	-115.00	8.0%	426.53	875.00	-448.47	48.75%
6-4460 · Purchases Discount	-129.86	-50.00	-79.86	259.72%	-71.22	-350.00	278.78	20.35%
Total 6-4000 · General Expenses	24,733.75	27,351.00	-2,617.25	90.43%	166,765.45	163,086.00	3,679.45	102.26%
Total Expense	49,413.23	53,022.00	-3,608.77	93.19%	322,979.43	337,572.00	-14,592.57	95.68%
Net Ordinary Income	11,710.36	8,008.00	3,702.36	146.23%	180,943.71	152,304.00	28,639.71	118.8%
Net Income	11,710.36	8,008.00	3,702.36	146.23%	180,943.71	152,304.00	28,639.71	118.8%

**Washburn Marina
Facilities Budget vs. Actual
October 2019**

BUDGET V ACTUAL								
	Oct 19	Budget	\$ Over Budget	% of Budget	Apr - Oct 19	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense								
Income								
4-1000 · Facility Income								
4-1100 · In-Season	1,411.75	500.00	911.75	282.35%	134,699.01	125,000.00	9,699.01	107.76%
4-1200 · Off-Season	6,900.00	7,500.00	-600.00	92.0%	20,709.00	8,500.00	12,209.00	243.64%
4-1300 · Maintenance Fees	0.00	0.00	0.00	0.0%	137,683.20	137,683.00	0.20	100.0%
4-1400 · Misc Services	1,111.92	500.00	611.92	222.38%	3,258.93	3,500.00	-241.07	93.11%
Total 4-1000 · Facility Income	9,423.67	8,500.00	923.67	110.87%	296,350.14	274,683.00	21,667.14	107.89%
Total Income	9,423.67	8,500.00	923.67	110.87%	296,350.14	274,683.00	21,667.14	107.89%
Gross Profit	9,423.67	8,500.00	923.67	110.87%	296,350.14	274,683.00	21,667.14	107.89%
Expense								
6-1000 · Facility Expenses								
6-1100 · Utilities								
6-1110 · Marina	1,900.82	800.00	1,100.82	237.6%	6,719.21	6,750.00	-30.79	99.54%
6-1120 · Buildings/Grounds	2,031.24	1,500.00	531.24	135.42%	9,613.51	11,200.00	-1,586.49	85.84%
Total 6-1100 · Utilities	3,932.06	2,300.00	1,632.06	170.96%	16,332.72	17,950.00	-1,617.28	90.99%
6-1200 · Maintenance & Supplies								
6-1210 · Marina	75.00	0.00	75.00	100.0%	3,169.24	3,000.00	169.24	105.64%
6-1220 · Buildings/Grounds	741.00	1,250.00	-509.00	59.28%	13,935.00	8,750.00	5,185.00	159.26%
Total 6-1200 · Maintenance & Supplies	816.00	1,250.00	-434.00	65.28%	17,104.24	11,750.00	5,354.24	145.57%
6-1300 · Contingent Expense	0.00	500.00	-500.00	0.0%	0.00	3,500.00	-3,500.00	0.0%
Total 6-1000 · Facility Expenses	4,748.06	4,050.00	698.06	117.24%	33,436.96	33,200.00	236.96	100.71%
Total Expense	4,748.06	4,050.00	698.06	117.24%	33,436.96	33,200.00	236.96	100.71%
Net Ordinary Income	4,675.61	4,450.00	225.61	105.07%	262,913.18	241,483.00	21,430.18	108.87%
Net Income	4,675.61	4,450.00	225.61	105.07%	262,913.18	241,483.00	21,430.18	108.87%
PREVIOUS YEAR COMPARISON								
	Oct 19	Oct 18	\$ Change	% Change	Apr - Oct 19	Apr - Oct 18	\$ Change	% Change
Ordinary Income/Expense								
Income								
4-1000 · Facility Income	9,423.67	10,330.96	-907.29	-8.78%	296,350.14	289,663.56	6,686.58	2.31%
Total Income	9,423.67	10,330.96	-907.29	-8.78%	296,350.14	289,663.56	6,686.58	2.31%
Gross Profit	9,423.67	10,330.96	-907.29	-8.78%	296,350.14	289,663.56	6,686.58	2.31%
Expense								
6-1000 · Facility Expenses	4,748.06	2,643.71	2,104.35	79.6%	33,436.96	30,711.75	2,725.21	8.87%
Total Expense	4,748.06	2,643.71	2,104.35	79.6%	33,436.96	30,711.75	2,725.21	8.87%
Net Ordinary Income	4,675.61	7,687.25	-3,011.64	-39.18%	262,913.18	258,951.81	3,961.37	1.53%
Net Income	4,675.61	7,687.25	-3,011.64	-39.18%	262,913.18	258,951.81	3,961.37	1.53%

Washburn Marina Service Department Budget vs. Actual October 2019

BUDGET V ACTUAL	Oct 19	Budget	\$ Over Budget	% of Budget	Apr - Oct 19	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense								
Income								
4-2000 · Service Dept Income								
4-2100 · Labor								
4-2111 · Electrical-Plumbing	510.00	2,051.00	-1,541.00	24.87%	49,050.00	50,386.00	-1,336.00	97.35%
4-2112 · Fiberglass-Woodwork	0.00	2,734.00	-2,734.00	0.0%	61,592.00	68,475.00	-6,883.00	89.95%
4-2113 · Mechanical	18,907.79	15,722.00	3,185.79	120.26%	92,158.56	87,395.00	4,763.56	105.45%
4-2114 · Rigging	1,683.00	2,051.00	-368.00	82.06%	13,547.00	14,456.00	-909.00	93.71%
4-2120 · Unit Billed Services								
4-2121 · Haul Out/Launch	36,700.34	38,470.00	-1,769.66	95.4%	129,172.17	118,161.00	11,011.17	109.32%
4-2122 · Other Unit Billed	3,206.50	7,328.00	-4,121.50	43.76%	10,592.50	22,508.00	-11,915.50	47.06%
Total 4-2120 · Unit Billed Services	39,906.84	45,798.00	-5,891.16	87.14%	139,764.67	140,669.00	-904.33	99.36%
Total 4-2100 · Labor	61,007.63	68,356.00	-7,348.37	89.25%	356,112.23	361,381.00	-5,268.77	98.54%
4-2200 · Materials	8.78	1,500.00	-1,491.22	0.59%	68,297.37	47,500.00	20,797.37	143.78%
4-2300 · Contract Services	0.00	0.00	0.00	0.0%	345.00	1,000.00	-655.00	34.5%
4-2400 · Misc Charges	1,800.00	1,050.00	750.00	171.43%	7,937.34	8,250.00	-312.66	96.21%
4-2500 · Credit/Refunds	-115.00	-100.00	-15.00	115.0%	-115.00	-700.00	585.00	16.43%
Total 4-2000 · Service Dept Income	62,701.41	70,806.00	-8,104.59	88.55%	432,576.94	417,431.00	15,145.94	103.63%
Total Income	62,701.41	70,806.00	-8,104.59	88.55%	432,576.94	417,431.00	15,145.94	103.63%
Cost of Goods Sold								
5-2000 · Service Dept COGS								
5-2100 · Labor								
5-2110 · Billable Hourly Labor								
5-2111 · Electrical-Plumbing	157.00	691.00	-534.00	22.72%	12,264.21	8,683.00	3,581.21	141.24%
5-2112 · Fiberglass-Woodworking	779.25	921.00	-141.75	84.61%	20,767.76	22,616.00	-1,848.24	91.83%
5-2113 · Mechanical	3,544.16	5,298.00	-1,753.84	66.9%	20,543.33	16,716.00	3,827.33	122.9%
5-2114 · Rigging	240.34	691.00	-450.66	34.78%	2,785.45	2,976.00	-190.55	93.6%
Total 5-2110 · Billable Hourly Labor	4,720.75	7,601.00	-2,880.25	62.11%	56,360.75	50,991.00	5,369.75	110.53%
5-2120 · Unit Billed Services								
5-2121 · Haul Out/Launch	14,053.04	12,964.00	1,089.04	108.4%	28,280.10	24,474.00	3,806.10	115.55%
5-2122 · Other	0.00	2,469.00	-2,469.00	0.0%	99.39	4,662.00	-4,562.61	2.13%
Total 5-2120 · Unit Billed Services	14,053.04	15,433.00	-1,379.96	91.06%	28,379.49	29,136.00	-756.51	97.4%
5-2100 · Labor - Other	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Total 5-2100 · Labor	18,773.79	23,034.00	-4,260.21	81.51%	84,740.24	80,127.00	4,613.24	105.76%
5-2200 · Subcontract Services	0.00	0.00	0.00	0.0%	0.00	900.00	-900.00	0.0%
5-2300 · Materials	-20.99	1,050.00	-1,070.99	-2.0%	50,663.74	33,250.00	17,413.74	152.37%
Total 5-2000 · Service Dept COGS	18,752.80	24,084.00	-5,331.20	77.86%	135,403.98	114,277.00	21,126.98	118.49%
Total COGS	18,752.80	24,084.00	-5,331.20	77.86%	135,403.98	114,277.00	21,126.98	118.49%
Gross Profit	43,948.61	46,722.00	-2,773.39	94.06%	297,172.96	303,154.00	-5,981.04	98.03%
Expense								
6-2000 · Service Dept Expenses								
6-2100 · Non-Billable Wages & Taxes								
6-2110 · Non-Billable Salary & Wages								
6-2111 · Administrative	3,607.08	4,763.00	-1,155.92	75.73%	21,712.92	25,615.00	-3,902.08	84.77%
6-2112 · Warranty/Credit	0.00	680.00	-680.00	0.0%	1,359.40	3,657.00	-2,297.60	37.17%

Washburn Marina
Service Department Budget vs. Actual
October 2019

BUDGET V ACTUAL								
	Oct 19	Budget	\$ Over Budget	% of Budget	Apr - Oct 19	Budget	\$ Over Budget	% of Budget
6-2113 · General Maintenance	488.69	1,361.00	-872.31	35.91%	4,811.15	7,318.00	-2,506.85	65.74%
Total 6-2110 · Non-Billable Salary & Wages	4,095.77	6,804.00	-2,708.23	60.2%	27,883.47	36,590.00	-8,706.53	76.21%
6-2120 · FICA/Medicare	1,754.41	1,734.00	20.41	101.18%	9,145.42	9,248.00	-102.58	98.89%
6-2130 · Unemployment Compensation	54.14	50.00	4.14	108.28%	1,453.96	610.00	843.96	238.35%
6-2140 · Workers Compensation	685.15	628.00	57.15	109.1%	3,859.04	4,396.00	-536.96	87.79%
Total 6-2100 · Non-Billable Wages & Taxes	6,589.47	9,216.00	-2,626.53	71.5%	42,341.89	50,844.00	-8,502.11	83.28%
6-2200 · Employee Benefits								
6-2210 · Holiday Pay	0.00	0.00	0.00	0.0%	2,047.68	2,049.00	-1.32	99.94%
6-2220 · Personal Time Compensation	501.78	1,045.00	-543.22	48.02%	6,229.82	7,315.00	-1,085.18	85.17%
6-2230 · Health Insurance	1,145.57	1,439.00	-293.43	79.61%	7,980.54	10,073.00	-2,092.46	79.23%
6-2240 · Retirement Plan	604.55	680.00	-75.45	88.9%	3,207.42	3,625.00	-417.58	88.48%
Total 6-2200 · Employee Benefits	2,251.90	3,164.00	-912.10	71.17%	19,465.46	23,062.00	-3,596.54	84.41%
6-2310 · Education & Training	1,151.67	1,367.00	-215.33	84.25%	2,232.27	2,369.00	-136.73	94.23%
6-2320 · Equipment Maintenance	1,699.63	525.00	1,174.63	323.74%	5,171.39	3,865.00	1,306.39	133.8%
6-2330 · Freight & Shipping	38.80	250.00	-211.20	15.52%	2,277.59	1,750.00	527.59	130.15%
6-2340 · Hazardous Waste Removal	0.00	0.00	0.00	0.0%	40.00	850.00	-810.00	4.71%
6-2350 · Small Tools	33.18	410.00	-376.82	8.09%	3,327.83	2,870.00	457.83	115.95%
6-2360 · Supplies	444.14	0.00	444.14	100.0%	-889.59	0.00	-889.59	100.0%
6-2370 · Travel/Lodging/Meals	0.00	50.00	-50.00	0.0%	469.93	250.00	219.93	187.97%
6-2380 · Uniforms	91.65	25.00	66.65	366.6%	865.54	1,900.00	-1,034.46	45.56%
6-2390 · Utilities	95.50	91.00	4.50	104.95%	563.45	637.00	-73.55	88.45%
6-2400 · Warranty Parts	0.00	150.00	-150.00	0.0%	268.91	1,050.00	-781.09	25.61%
Total 6-2000 · Service Dept Expenses	12,395.94	15,248.00	-2,852.06	81.3%	76,134.67	89,447.00	-13,312.33	85.12%
Total Expense	12,395.94	15,248.00	-2,852.06	81.3%	76,134.67	89,447.00	-13,312.33	85.12%
Net Ordinary Income	31,552.67	31,474.00	78.67	100.25%	221,038.29	213,707.00	7,331.29	103.43%
Net Income	31,552.67	31,474.00	78.67	100.25%	221,038.29	213,707.00	7,331.29	103.43%

PREVIOUS YEAR COMPARISON								
	Oct 19	Oct 18	\$ Change	% Change	Apr - Oct 19	Apr - Oct 18	\$ Change	% Change
Ordinary Income/Expense								
Income								
4-2000 · Service Dept Income	62,701.41	72,916.78	-10,215.37	-14.01%	432,576.94	407,340.47	25,236.47	6.2%
Total Income	62,701.41	72,916.78	-10,215.37	-14.01%	432,576.94	407,340.47	25,236.47	6.2%
Cost of Goods Sold								
5-2000 · Service Dept COGS	18,752.80	20,506.40	-1,753.60	-8.55%	135,403.98	132,803.99	2,599.99	1.96%
Total COGS	18,752.80	20,506.40	-1,753.60	-8.55%	135,403.98	132,803.99	2,599.99	1.96%
Gross Profit	43,948.61	52,410.38	-8,461.77	-16.15%	297,172.96	274,536.48	22,636.48	8.25%
Expense								
6-2000 · Service Dept Expenses	12,395.94	8,675.35	3,720.59	42.89%	76,134.67	74,392.80	1,741.87	2.34%
Total Expense	12,395.94	8,675.35	3,720.59	42.89%	76,134.67	74,392.80	1,741.87	2.34%
Net Ordinary Income	31,552.67	43,735.03	-12,182.36	-27.86%	221,038.29	200,143.68	20,894.61	10.44%
Net Income	31,552.67	43,735.03	-12,182.36	-27.86%	221,038.29	200,143.68	20,894.61	10.44%

Washburn Marina Ship Store Budget vs. Actual October 2019

BUDGET V ACTUAL	Oct 19	Budget	\$ Over Budget	% of Budget	Apr - Oct 19	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense								
Income								
4-3000 · Ship Store Income								
4-3100 · Store Sales								
4-3110 · Clothing	156.87	0.00	156.87	100.0%	3,264.89	3,000.00	264.89	108.83%
4-3120 · Consumables	10.42	0.00	10.42	100.0%	1,328.90	1,350.00	-21.10	98.44%
4-3130 · Marine Supplies	11,809.58	10,000.00	1,809.58	118.1%	73,847.47	84,000.00	-10,152.53	87.91%
4-3140 · Personal Items	260.60	200.00	60.60	130.3%	5,735.09	4,250.00	1,485.09	134.94%
4-3150 · Special Orders	1,264.65	3,000.00	-1,735.35	42.16%	17,069.45	30,500.00	-13,430.55	55.97%
Total 4-3100 · Store Sales	13,502.12	13,200.00	302.12	102.29%	101,245.80	123,100.00	-21,854.20	82.25%
4-3200 · Fuel Dock Sales								
4-3210 · Diesel	3,897.41	3,500.00	397.41	111.36%	16,762.89	12,000.00	4,762.89	139.69%
4-3220 · Gasoline	3,422.44	3,000.00	422.44	114.08%	51,136.15	49,500.00	1,636.15	103.31%
4-3230 · Pump Out	379.20	600.00	-220.80	63.2%	1,564.20	2,130.00	-565.80	73.44%
Total 4-3200 · Fuel Dock Sales	7,699.05	7,100.00	599.05	108.44%	69,463.24	63,630.00	5,833.24	109.17%
Total 4-3000 · Ship Store Income	21,201.17	20,300.00	901.17	104.44%	170,709.04	186,730.00	-16,020.96	91.42%
Total Income	21,201.17	20,300.00	901.17	104.44%	170,709.04	186,730.00	-16,020.96	91.42%
Cost of Goods Sold								
5-3000 · Ship Store COGS								
5-3100 · Store Sales								
5-3110 · Clothing	117.54	0.00	117.54	100.0%	2,345.89	2,400.00	-54.11	97.75%
5-3120 · Consumables	7.10	0.00	7.10	100.0%	899.80	1,013.00	-113.20	88.83%
5-3130 · Marine Supplies	7,370.12	6,500.00	870.12	113.39%	49,881.46	54,600.00	-4,718.54	91.36%
5-3140 · Personal Items	210.24	152.00	58.24	138.32%	4,174.57	3,230.00	944.57	129.24%
5-3150 · Special Orders	858.39	2,250.00	-1,391.61	38.15%	13,805.25	22,875.00	-9,069.75	60.35%
Total 5-3100 · Store Sales	8,563.39	8,902.00	-338.61	96.2%	71,106.97	84,118.00	-13,011.03	84.53%
5-3200 · Fuel Dock Sales								
5-3210 · Diesel	2,674.62	3,010.00	-335.38	88.86%	12,649.06	10,320.00	2,329.06	122.57%
5-3220 · Gasoline	2,211.85	2,580.00	-368.15	85.73%	38,869.77	42,570.00	-3,700.23	91.31%
Total 5-3200 · Fuel Dock Sales	4,886.47	5,590.00	-703.53	87.41%	51,518.83	52,890.00	-1,371.17	97.41%
Total 5-3000 · Ship Store COGS	13,449.86	14,492.00	-1,042.14	92.81%	122,625.80	137,008.00	-14,382.20	89.5%
Total COGS	13,449.86	14,492.00	-1,042.14	92.81%	122,625.80	137,008.00	-14,382.20	89.5%
Gross Profit	7,751.31	5,808.00	1,943.31	133.46%	48,083.24	49,722.00	-1,638.76	96.7%
Expense								
6-3000 · Ship Store Expenses								
6-3100 · Wages & Taxes								
6-3110 · Regular & OT Wages	5,725.29	4,242.00	1,483.29	134.97%	33,644.92	35,381.00	-1,736.08	95.09%
6-3120 · FICA/Medicare	471.51	356.00	115.51	132.45%	2,604.35	2,979.00	-374.65	87.42%
6-3130 · Unemployment Compensation	14.55	0.00	14.55	100.0%	353.68	160.00	193.68	221.05%
6-3140 · Workers Compensation	184.14	304.00	-119.86	60.57%	1,188.18	2,128.00	-939.82	55.84%
Total 6-3100 · Wages & Taxes	6,395.49	4,902.00	1,493.49	130.47%	37,791.13	40,648.00	-2,856.87	92.97%
6-3200 · Employee Benefits								
6-3210 · Holiday Pay	0.00	0.00	0.00	0.0%	700.80	684.00	16.80	102.46%
6-3220 · Personal Time Compensation	318.88	409.00	-90.12	77.97%	2,197.89	2,863.00	-665.11	76.77%

Washburn Marina
Ship Store Budget vs. Actual
October 2019

BUDGET V ACTUAL					Apr - Oct			
	Oct 19	Budget	\$ Over Budget	% of Budget	19	Budget	\$ Over Budget	% of Budget
6-3230 · Health Insurance	412.87	412.00	0.87	100.21%	2,869.72	2,884.00	-14.28	99.51%
6-3240 · Retirement Plan	276.60	234.00	42.60	118.21%	1,452.87	1,248.00	204.87	116.42%
Total 6-3200 · Employee Benefits	1,008.35	1,055.00	-46.65	95.58%	7,221.28	7,679.00	-457.72	94.04%
6-3300 · Education & Training	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
6-3310 · Equipment/Maintenance	0.00	25.00	-25.00	0.0%	74.27	175.00	-100.73	42.44%
6-3320 · Freight/Shipping	36.14	200.00	-163.86	18.07%	892.31	1,400.00	-507.69	63.74%
6-3330 · Supplies	0.00	100.00	-100.00	0.0%	87.89	700.00	-612.11	12.56%
6-3340 · Travel/Lodging/Meals	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
6-3350 · Uniforms	0.00	0.00	0.00	0.0%	0.00	600.00	-600.00	0.0%
6-3360 · Utilities	95.50	91.00	4.50	104.95%	563.48	637.00	-73.52	88.46%
6-3370 · Over/Under	0.00	0.00	0.00	0.0%	11.99	0.00	11.99	100.0%
Total 6-3000 · Ship Store Expenses	7,535.48	6,373.00	1,162.48	118.24%	46,642.35	51,839.00	-5,196.65	89.98%
Total Expense	7,535.48	6,373.00	1,162.48	118.24%	46,642.35	51,839.00	-5,196.65	89.98%
Net Ordinary Income	215.83	-565.00	780.83	-38.2%	1,440.89	-2,117.00	3,557.89	-68.06%
Net Income	215.83	-565.00	780.83	-38.2%	1,440.89	-2,117.00	3,557.89	-68.06%

PREVIOUS YEAR COMPARISON					Apr - Oct			
	Oct 19	Oct 18	\$ Change	% Change	19	18	\$ Change	% Change
Ordinary Income/Expense								
Income								
4-3000 · Ship Store Income	21,201.17	20,950.75	250.42	1.2%	170,709.04	182,926.82	-12,217.78	-6.68%
Total Income	21,201.17	20,950.75	250.42	1.2%	170,709.04	182,926.82	-12,217.78	-6.68%
Cost of Goods Sold								
5-3000 · Ship Store COGS	13,449.86	14,679.73	-1,229.87	-8.38%	122,625.80	136,285.77	-13,659.97	-10.02%
Total COGS	13,449.86	14,679.73	-1,229.87	-8.38%	122,625.80	136,285.77	-13,659.97	-10.02%
Gross Profit	7,751.31	6,271.02	1,480.29	23.61%	48,083.24	46,641.05	1,442.19	3.09%
Expense								
6-3000 · Ship Store Expenses	7,535.48	7,767.18	-231.70	-2.98%	46,642.35	49,498.75	-2,856.40	-5.77%
Total Expense	7,535.48	7,767.18	-231.70	-2.98%	46,642.35	49,498.75	-2,856.40	-5.77%
Net Ordinary Income	215.83	-1,496.16	1,711.99	114.43%	1,440.89	-2,857.70	4,298.59	150.42%
Net Income	215.83	-1,496.16	1,711.99	114.43%	1,440.89	-2,857.70	4,298.59	150.42%

Washburn Marina General Expenses Budget vs. Actual October 2019

BUDGET V ACTUAL					Apr - Oct			
	Oct 19	Budget	\$ Over Budget	% of Budget	19	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense								
Expense								
6-4000 · General Expenses								
6-4100 · Wages & Taxes								
6-4110 · Administration Wages	11,750.13	13,565.00	-1,814.87	86.62%	72,099.90	71,336.00	763.90	101.07%
6-4120 · Repair/Maintenance Wages	4,366.84	4,207.00	159.84	103.8%	27,345.35	25,439.00	1,906.35	107.49%
6-4130 · FICA/Medicare	1,257.30	1,397.00	-139.70	90.0%	8,151.05	7,758.00	393.05	105.07%
6-4140 · Unemployment Compensation	38.79	0.00	38.79	100.0%	831.38	280.00	551.38	296.92%
6-4150 · Workers Compensation	491.02	349.00	142.02	140.69%	3,372.50	2,350.00	1,022.50	143.51%
Total 6-4100 · Wages & Taxes	17,904.08	19,518.00	-1,613.92	91.73%	111,800.18	107,163.00	4,637.18	104.33%
6-4200 · Employee Benefits								
6-4210 · Holiday Pay	0.00	0.00	0.00	0.0%	664.48	609.00	55.48	109.11%
6-4220 · Personal Time Compensation	0.00	242.00	-242.00	0.0%	1,394.63	1,694.00	-299.37	82.33%
6-4230 · Health Insurance	1,302.22	1,631.00	-328.78	79.84%	9,096.20	11,417.00	-2,320.80	79.67%
6-4240 · Retirement Plan	344.07	548.00	-203.93	62.79%	2,682.27	2,689.00	-6.73	99.75%
Total 6-4200 · Employee Benefits	1,646.29	2,421.00	-774.71	68.0%	13,837.58	16,409.00	-2,571.42	84.33%
6-4300 · Advertising & Marketing	550.60	200.00	350.60	275.3%	7,090.46	6,255.00	835.46	113.36%
6-4310 · Contract Services	40.70	38.00	2.70	107.11%	278.48	266.00	12.48	104.69%
6-4320 · Donations	0.00	0.00	0.00	0.0%	225.00	250.00	-25.00	90.0%
6-4330 · Education & Training	198.66	167.00	31.66	118.96%	1,198.62	1,169.00	29.62	102.53%
6-4340 · Equipmt/Furnish/Sm Tools/Maint	0.00	25.00	-25.00	0.0%	27.58	175.00	-147.42	15.76%
6-4350 · Insurance	1,318.59	1,320.00	-1.41	99.89%	9,230.13	9,240.00	-9.87	99.89%
6-4370 · License/Permit/Fee/Dues/Subscr	383.00	135.00	248.00	283.7%	1,721.29	1,520.00	201.29	113.24%
6-4380 · Office Supplies/Postage	123.30	175.00	-51.70	70.46%	1,140.85	1,225.00	-84.15	93.13%
6-4390 · Professional Services	0.00	100.00	-100.00	0.0%	3,172.71	3,650.00	-477.29	86.92%
6-4400 · Service Charges	2,324.69	2,800.00	-475.31	83.03%	14,141.28	12,250.00	1,891.28	115.44%
6-4410 · Supplies	20.92	100.00	-79.08	20.92%	461.17	700.00	-238.83	65.88%
6-4420 · Travel/Lodging/Miles	0.00	0.00	0.00	0.0%	193.17	0.00	193.17	100.0%
6-4430 · Uniforms	0.00	0.00	0.00	0.0%	34.56	350.00	-315.44	9.87%
6-4440 · Utilities	342.78	277.00	65.78	123.75%	1,857.08	1,939.00	-81.92	95.78%
6-4450 · Misc Expenses	10.00	125.00	-115.00	8.0%	426.53	875.00	-448.47	48.75%
6-4460 · Purchases Discount	-129.86	-50.00	-79.86	259.72%	-71.22	-350.00	278.78	20.35%
Total 6-4000 · General Expenses	24,733.75	27,351.00	-2,617.25	90.43%	166,765.45	163,086.00	3,679.45	102.26%
Total Expense	24,733.75	27,351.00	-2,617.25	90.43%	166,765.45	163,086.00	3,679.45	102.26%
Net Ordinary Income	-24,733.75	-27,351.00	2,617.25	90.43%	-166,765.45	-163,086.00	-3,679.45	102.26%
Net Income	-24,733.75	-27,351.00	2,617.25	90.43%	-166,765.45	-163,086.00	-3,679.45	102.26%

PREVIOUS YEAR COMPARISON					Apr - Oct			
	Oct 19	Oct 18	\$ Change	% Change	19	18	\$ Change	% Change
Ordinary Income/Expense								
Expense								
6-4000 · General Expenses	24,733.75	25,222.65	-488.90	-1.94%	166,765.45	157,427.07	9,338.38	5.93%
Total Expense	24,733.75	25,222.65	-488.90	-1.94%	166,765.45	157,427.07	9,338.38	5.93%
Net Ordinary Income	-24,733.75	-25,222.65	488.90	1.94%	-166,765.45	-157,427.07	-9,338.38	-5.93%
Net Income	-24,733.75	-25,222.65	488.90	1.94%	-166,765.45	-157,427.07	-9,338.38	-5.93%

Washburn Marina
Revenue - Draw Report
October 2019

	Oct 19	Apr - Oct 19
9-1100 - Draws from City	-90,400.00	-676,337.98
9-2100 - Revenues Paid to City	133,133.63	925,511.76
Net Paid to City	42,733.63	249,173.78
Revenues paid to City Detail		
Operating Revenue		925,511.76
Maintenance Fees-2019		139,137.20
Total		786,374.56

No Maintenance fees outstanding

From: Michelle Shrider <michelle@washburnmarina.com>
Sent: Tuesday, November 12, 2019 4:00 PM
To: 'Scott Kluver'; 'Carl Broberg'
Cc: pbdisaster@hotmail.com
Subject: Pier 3 Posts & Adjustment

Greetings:

To bring everyone up to speed on the installation of the pilings at the end of pier 3:

1. The brackets are in place on the ends of the T head
2. The post on the SE finger is secured and can be reused
3. The post on the NW finger has not been located, it is assumed that it is on the bottom and hopefully reuseable.
4. As of 11/12/19 the marina is iced over completely except the entrance and under the approach ramps where there are aerators in place.

Unless the ice melts, it will not be possible to install the posts this fall as the dock is frozen in place and cannot be adjusted to the proper setting before all posts are reset. Karl Dornberg is aware of the situation and if it is possible to do it in next week's warm up he will attempt to do so. Otherwise he can do it in the early spring as he will be set up to work at West End.

Sincerely,
Michelle Shrider, CMM, General Manager
Washburn Marina
1 Marina Drive
Washburn, WI 54891
715-373-5050
www.washburnmarina.com

Live Webcam at the Marina – [Click Here!](#)
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