

**CITY OF WASHBURN**  
119 Washington Avenue  
P.O. Box 638  
Washburn, WI 54891



715-373-6160  
715-373-6161  
FAX 715-373-6148

To: President: Carl Broberg  
VP: Nick Suminski  
Vacant Edholm  
Caroline Nelson  
John Baregi  
City Administrator  
Candace Kolenda  
Rodger Reiswig  
Marina Manager

### ***NOTICE OF HARBOR COMMISSION MEETING***

**DATE:** Wednesday, October 21, 2020  
**TIME:** 5:30 P.M.  
**LOCATION:** Washburn City Hall – 119 Washington Avenue

This meeting may have members participating via tele or web conferencing. Public participants can listen to the proceedings by utilizing a computer or smart phone and using the link <https://us02web.zoom.us/j/82248787884> or by calling 1 (877) 853-5247 (Toll Free) and entering Webinar ID: 822 4878 7884 as opposed to being present for the meeting. Limited seating will be available at the meeting and guests are asked to keep a six-foot distance from one another.

#### **Agenda**

- A. Call to Order – Roll Call
- B. Approval of Minutes of the September 16, 2020 Meeting
- C. Public Comments
- D. Treasurer's Report
  1. Payment of Invoices
- E. Slip Transfers –
  1. Slip 97 – Mattila/Reykdal
- F. Marina Manager's Report
  1. September Financial Reports
- G. Update on and Possible Action on Various Marina Projects/Repairs
  1. Awning
  2. Lift Station
  3. Electric on Pier 1
  4. Replacement of Safety Rings on Coal Dock
- H. Discussion & Action on Recommendation to Purchase Lot 48 from Pearl Beach Construction for Harbor Commission Use
- I. Adjourn

Cc: Posted Ashland Daily Press

## SEPTEMBER 16, 2020 HARBOR COMMISSION MEETING

5:30 P.M. WASHBURN CITY HALL – 119 N WASHINGTON AVENUE

Commission Members Present: President Carl Broberg, Candace Kolenda, Caroline Nelson, Rodger Reiswig, Nick Suminski, and John Baregi via zoom.

Municipal Personnel Present: Scott Kluver, City Administrator/Clerk, and Kay Bratley, Deputy Clerk/Treasurer. Michelle Shrider, Marina Manager present via zoom.

**Call to Order** – President Broberg called the meeting to order at 5:33 p.m.

**Approval of Minutes of the August 19, 2020 Meetings** – Kolenda moved, and Reiswig seconded, to approve and place on file the August 19, 2020 Meeting Minutes. Motion carried 6-0.

**Public Comment** – None.

**Treasurer's Report** – Suminski moved, and Reiswig seconded to accept and place on file the Harbor Passbook and Marina Operating reports. Motion carried 6-0.

1. **Payment of Invoices** – Reiswig moved, and Kolenda seconded, to approve Impact Protective Coatings invoice #16261 in the amount of \$17,072.25 for the repair of the travel lift pad and manhole covers. Carried 6-0. Reiswig moved and Baregi seconded, to approve Contractor's Application for Payment #2 to Pearl Beach Construction in the amount of \$168,015.48 for the West End Park Launch Dock project. Motion carried 6-0. Broberg stated there is another \$75,000.00 worth of work authorized to Pearl Beach to extend the bin wall to preserve the beach area, the company providing the docks are behind schedule due to Covid. Kluver stated Pearl Beach can complete the concrete and asphalt work that needs to be done until the docks arrive; Public Works will be able to remove the docks when winter arrives.

**Slip Transfers** – None.

**Marina Manager's Report** – Shrider stated activity is slowing down and starting to haul out boats; the service department has slowed so a service tech is painting the face of the building where the awnings have been removed from.

1. **August Financial Report** – Shrider stated in light of the way the season has gone with 25% of the slips vacant, we are 8.91% under budget surplus and have a 18.26% deficit of where we were this time last year is very encouraging; we will begin to see the extrapolation of the slow down because we cannot charge for boats that were not launched; the winter work might be on the lighter side but do have a number of boats considering winter work; the facility, ship store and general admin budget are on target or have a budget surplus, and the service department has approximately a 25% short coming which can safely say it is Covid related.
2. **Travelift Inspection Report** – Shrider stated the Travelift is in good condition and is in the best condition in a very long time; we have accomplished all the repairs from last year report except for the spindle bearing/cones which we tighten up periodically and the Inspector stated we should be able to get a few more years out of them; the other items in the report can be done inhouse; and we need to get the unit painted which has never been done that we are aware of.

**Discussion & Action on Marina Inspection Report** – Broberg, Reiswig and Suminski conducted the Marina walk through inspection on August 21<sup>st</sup>. Broberg stated they found the conditions as described in the July 15, 2020 checklist Shrider provided; they added three additional concerns which are: 1) a fishing issue causing damage by fish lures and fish lines tangling on lifelines to a boat on Pier 1 off the southwest break wall. 2) what is the disposition of the two derelict fish tugs stored in front of the storage buildings; and 3) If Pearl Beach defaults on the property behind the storage building, the Harbor Commission should consider purchasing it for future expansion. Shrider stated one of the tugs is up to date with the storage fee, the other is in arrears; notification was sent 15 days again that we are pursuing fees and possession of the boat in small claims court.

**Update on and Possible Action on Various Marina Projects/Repairs** –

1. **Concrete Repairs** – Broberg stated the company that did the work will come back in spring to inspect the repairs to see how they weathered.
2. **Awning** – Broberg stated the awnings are in process and Shrider said they should be ready the middle of October.
3. **Lift Station** – Broberg stated the lift station is back in process and was told, second handedly, the sewer line is under sized per code; the line was back flushed which removed the blockage. Shrider stated we are doing on-going maintenance to keep the sensor clear & clean. Broberg received a quote for a back up pump to swap out in the event it should go down again which will eliminate a couple of weeks of shut down to get it repaired; the quote came in at \$1,950.00 plus freight. Baregi moved, and Suminski seconded, to purchase the back up pump for \$1,950.00 plus freight and to reallocate funds not used for the WI Commercial Port conference this year. Motion carried 6-0.
4. **Electric on Pier 1** – Broberg stated we authorized Anderson Electric to move forward with the replacement of the four junction boxes with waterproof ones, still need to find out when it can be done this year.
5. **Erosion Behind Interior Basin Wall** – Shrider stated the erosion occurred along the boardwalk behind the interior basin wall; she believes the only way this could have happened is the rain, over a period of time, drained along the cement slab and under the corner; we had a similar issue at the head of Pier 1 and used sand bags and landscaping cloth to resolve the situation, which is what was done here; we will continue to keep an eye on the area.

**Discussion & Action on Proposed 2021 Harbor Commission Budget and Slip Maintenance Fees** – Kluver stated on the proposed revenues, he projected the slip fees to remain the same as this year; should you choose to increase the slip fees, a public hearing will be required with proper notice to the slip holders; slip fees are the bulk of our revenue. Kluver stated on the expenses, there may be an adjustment to wages and benefit yet; the property insurance appears to be fairly stable this year; repairs and maintenance line was increased by \$1,000.00; the unclassified line is typically \$1,000.00 for boaters picnics and any miscellaneous items that may occur, but kept it at \$2,000.00 to host the WI Commercial Ports conference next year. Kluver stated that leaves \$27,109.00 left over; the Harbor Commission has always had a goal to leave \$75,000.00 in it's fund balance at any given time for emergencies however last year we discussed increasing it to \$100,000.00 for the 2020 budget; assuming the budget this year pans out as projected, we could take \$300,000.00 out of our savings to put into the Capital Project line and still have \$100,000.00 left over in March. A unanimous agreement was decided to leave the slip fee rate at the current rate. Broberg stated at the top of the Capital Project list is the rehab of Pier 1; unfortunately, the cost of treated Southern yellow pine increased in cost this fall by 300% so will continue to monitor the pricing. Shrider stated the decking on Pier 1 could go another year, if necessary. Broberg stated another capital project item would be to add additional asphalt to create the angle parking in the boat ramp parking lot for approximately \$10,000.00; the boaters continue to ask if the pavilion at Pier 3 will be built. Broberg stated if the price of the Southern yellow pine drops, by putting the \$300,000.00 into our Capital Project line, we would be able to do all three projects next year. Suminski stated he would like to discuss the Pearl Beach property situation; if the property becomes available, he believes the Harbor Commission should discuss purchasing it for future expansion. Kluver stated no action has been taken by City Council concerning the agreement with the city; if Harbor Commission is interested in the property, you need to formalize your thoughts of interest and become prepared should the city regain the property. Broberg stated to put this item on next month's agenda to discuss it. Baregi moved, Suminski seconded, to approve the proposed budget draft #1 with the additional \$300,000.00 to the capital project line item. Motion carried 5-1. Kolenda opposed.

**Adjourn** – Broberg stated the agenda items have been completed and adjourned the meeting at 6:40 p.m.

Respectfully Submitted,  
Kay Bratley, Deputy Clerk/Treasurer

# BEAR GRAPHICS

THE ONE SOURCE SOLUTION FOR PRINTING NEEDS

P.O. Box 3290  
Sioux City, Iowa 51102  
(712) 252-0169  
WATS (800) 325-8094  
FAX (712) 252-3042

<b>INVOICE</b>	DATE	NUMBER
	09/17/2020	0855656

PLEASE PAY FROM THIS INVOICE AND  
INCLUDE INVOICE NUMBER ON REMITTANCE ▲

REMIT TO:  
**BEAR GRAPHICS, INC.**  
P.O. BOX 3290  
SIOUX CITY, IA 51102-3290

SHIP DATE: 09/08/2020  
TERMS: Net 30 Days

SOLD TO:  
City of Washburn Clerk/Treasur  
119 Washington Ave.  
PO Box 638  
Washburn, WI 54891

SHIP TO:  
City of Washburn Clerk/Treasur  
119 Washington Ave.  
Washburn, WI 54891

SALESMAN	CUSTOMER ORDER NO.	JOB NO.	FOB POINT	SHIPPED VIA	
Dennis Wenzel	Tammy	00-895317	Plant	Bestway	
ITEM CODE	QUANTITY	DESCRIPTION	UNIT PRICE	UNIT	EXTENSION
CKLSRMARIN	500	Check Laser - Marina Start # 850 to # 1349		LOT	115.35
<p><i>Handwritten:</i> OK 100920 210-00-59119-000-000</p>					
Freight:					20.53
Sales Tax:					.00

Promotional Products On-Line Catalog  
[www.beargraphics.com](http://www.beargraphics.com)

Please examine all shipments carefully upon **ARRIVAL**. All return requests must be made within 30 days of dated invoice. There will be a 15% restocking charge for all stock items returned when error is not due to our negligence.

**A 3% processing fee will be added if paid by credit card.**

**PAY THIS AMOUNT**  
135.88

▲ PLEASE DETACH THIS RECEIPT ALONG PERFORATION ▲

REMIT TO: **BEAR GRAPHICS, INC.**  
P.O. BOX 3290  
SIOUX CITY, IA 51102-3290

SOLD TO:  
00-943020  
City of Washburn Clerk/Treasur  
119 Washington Ave.  
PO Box 638  
Washburn, WI 54891

**PLEASE ENCLOSE  
THIS REMITTANCE  
RECEIPT WITH  
YOUR PAYMENT**

Invoice Number	0855656
Invoice Date	09/17/2020
Invoice Total	135.88
Amount Enclosed	

Wiikwaibaan Inini, Inc.


808 Winter Street  
Superior, WI 54880

# Invoice

Date	Invoice #
10/8/2020	53419

<b>Bill To</b>
City of Washburn Attn: Port Authority 502 West Bayfield Street Washburn, WI 54891

P.O. No.	Terms	Project
	Net 30	

Quantity	Description	Rate	Amount
1	LIBERTY OMNIVORE LSG202M 2/208-230/1PH 25' POWER CORD, 1-1/4" FNPT Freight Sales Tax	1,950.00 125.00 0.00%	1,950.00T 125.00 0.00
 101476 210-00-53540-342-0000			
<b>Total</b>			\$2,075.00

**Marina Operating Account 2020**

<b>12/31/2019 Balance Carried Forward</b>		<b>206,988.18</b>
6-Jan Ck# 786	Washburn Marina	-15,608.00
10-Jan	Deposit	45,725.32
1//13 Ck# 787	Washburn Marina	-15,608.00
	Sales Tax	-1,698.23
17-Jan	Deposit	37,260.75
20-Jan Ck# 788	Washburn Marina	-15,608.00
23-Jan	Deposit	19,813.60
27-Jan Ck# 789	Washburn Marina	-15,608.00
31-Jan	Interest	1.96
3-Feb Ck# 790	Washburn Marina	-15,006.00
6-Feb	Deposit	3,600.13
10-Feb Ck# 791	Washburn Marina	-15,006.00
	Sales Tax	-63.74
10-Feb	Deposit	20,927.67
17-Feb Ck# 792	Washburn Marina	-15,006.00
20-Feb Ck# 793	Washburn Marina	-15,006.00
28-Feb	Interest	1.79
2-Mar Ck# 794	Washburn Marina	-11,827.00
6-Mar	Deposit	21,217.58
9-Mar Ck# 795	Washburn Marina	-11,827.00
12-Mar	Deposit	14,100.08
16-Mar Ck# 796	Washburn Marina	-11,827.00
	Sales Tax	-2,482.41
20-Mar Ck# 797	Washburn Marina	-11,827.00
20-Mar	Deposit	45,072.83
20-Mar Ck# 798	Sales Tax	-2,974.29
26-Mar	Deposit	17,214.06
27-Mar Ck# 799	Washburn Marina	-11,826.00
31-Mar	Deposit	4,545.75
31-Mar	Interest	1.88
13-Apr Ck# 800	Washburn Marina	-14,527.00
17-Apr	Deposit	20,663.62
20-Apr Ck# 801	Sales Tax	-1,967.67
23-Apr	Deposit	11,639.25
27-Apr Ck# 802	Washburn Marina	-14,527.00
30-Apr	Deposit	24,215.87
30-Apr	Interest	2.08
4-May Ck# 803	Washburn Marina	-10,130.00
7-May	Deposit	19,112.31
11-May Ck# 804	Washburn Marina	-10,130.00
14-May	Deposit	15,920.50
18-May Ck# 805	Washburn Marina	-10,130.00
21-May Ck# 806	Marina Mangement	-112,875.75
21-May Ck# 807	Wshburn Marina	-10,130.00
	Sales Tax	-7,749.27

21-May Ck# 808	Harbor Commission	-125,182.25
21-May	Deposit	11,311.16
29-May	Deposit	27,256.67
31-May	Interest	2.01
1-Jun Ck# 809	Washburn Marina	-16,492.00
4-Jun	Deposit	27,453.93
8-Jun Ck# 810	Washburn Marina	-16,492.00
11-Jun	Deposit	33,178.23
11-Jun Ck# 811	Washburn Marina	-16,492.00
18-Jun	Deposit	28,599.83
22-Jun	Deposit	23,579.89
22-Jun Ck# 812	Washburn Marina	-16,492.00
	Sales Tax	-6,985.78
29-Jun	Deposit	21,210.81
30-Jun	Interest	0.69
2-Jul Ck# 813	Washburn Marina	-17,204.00
	Slip Rent Disbursement	-51,457.50
6-Jul Ck# 814	Washburn Marina	-17,204.00
9-Jul	Deposit	18,863.72
13-Jul Ck# 815	Washburn Marina	-17,204.00
14-Jul	Deposit	31,740.65
17-Jul Ck# 816	Washburn Marina	-7,143.20
20-Jul	Deposit	24,997.67
20-Jul Ck# 817	Washburn Marina	-17,204.00
27-Jul Ck# 818	Washburn Marina	-17,204.00
31-Jul	Deposit	10,314.34
31-Jul	Interest	0.52
3-Aug Ck# 819	Washburn Marina	-21,037.00
7-Aug	Deposit	18,830.56
10-Aug Ck# 820	Washburn Marina	-21,037.00
13-Aug	Deposit	22,453.99
17-Aug Ck# 821	Washburn Marina	-21,037.00
17-Aug	Deposit	17,780.78
24-Aug Ck# 822	Void	0.00
24-Aug Ck# 823	Washburn Marina	-10,500.00
27-Aug	Deposit	8,032.15
31-Aug	Deposit	16,861.71
31-Aug	Interest	0.47
8-Sep	Washburn Marina	-17,215.00
10-Sep	Deposit	12,819.78
14-Sep Ck# 825	Washburn Marina	-17,215.00
15-Sep	Deposit	27,866.21
21-Sep Ck# 826	Washburn Marina	-17,215.00
28-Sep Ck# 827	Washburn Marina	-17,215.00
30-Sep	Deposit	34,960.03
30-Sep	Interest	0.57
5-Oct Ck# 828	Washburn Marina	-17,226.00
8-Oct	Deposit	14,845.67
12-Oct Ck# 829	Washburn Marina	-17,226.00

13-Oct

Deposit

29,731.92

**Balance as of 10/14/20**

**90,064.08**



Harbor Pass Book - 2020

12/31/2019 Balance Carried Forward

\$730,580.43

10-Jan	Slip Transfer Fee	100.00
21-Jan	2019 share of Insurance	-5,400.00
	Chicago Iron	-30.50
	Chamber Dues	-85.00
	January Fringe	-98.00
23-Jan	Nelson 2019 Dock Fees	2,377.50
31-Jan	Interest	1,052.96
13-Feb	Wren Works 2019 Dock Fee	416.25
27-Feb	Smith Group	-890.00
	Marina Management quick books	-2,675.29
	Jan Payroll	-1,236.61
28-Feb	Interest	947.30
12-Mar	Wisconsin Harbor Town Membership	-250.00
	Hardwood Eneering Consultants	-3,500.00
	February Payroll	-790.90
	February & March Fringe	-196.00
	Trust Fund Loan Payment	-18,381.46
12-Mar	Slip Transfer Fee	100.00
31-Mar	Interest	684.16
17-Apr	Slip fees	9,794.42
	Annual Fee	350.00
	Sales Tax	557.93
22-Apr	March Payroll	-810.59
	April Finge	-98.00
23-Apr	Slip fees	12,333.10
	Annual Fee	450.00
	Sales Tax	703.08
30-Apr	Slip fees	11,522.10
	Annual Fee	500.00
	Sales Tax	661.23
	slip 99 transfer fee	100.00
30-Apr	Interest	384.10
1-May	Loan Pay off	-200,000.00
7-May	Loan Proceeds-West End Project	200,000.00
7-May	Slips	28,700.70
	Annual Fee	1,000.00
	Sales Tax	1,634.87
	Slip Transfer Fee	100.00
14-May	Slip Fees	28,185.76
	Sales Tax	1,605.23
	Annual Fee	1,000.00
21-May	Slip fees	9,024.50
	Annual Fee	350.00
	Sales Tax	504.61
	Profit Share	125,182.25
21-May	Fast Lane	-1,664.94
	Anderson Electric	-22,159.61
	May Fringe	-98.00
	April & May Payroll	-1,581.79
29-May	Slip fees	9,898.67
	Annual Fee	400.00
	Sales Tax	627.46
31-May	Interest	226.60
4-Jun	Slip fees	5,681.23
	Annual Fee	200.00
	Sales Tax	245.95
11-Jun	Pearl Beach Dock Fees	1,000.00

	Slip fees	4,049.20
	Annual Fee	150.00
	Sales Tax	230.97
18-Jun	Slip Fees	3,800.10
	Annual Fee	150.00
	Sales Tax	217.26
22-Jun	Slip fees	1,892.10
	Annual Fee	50.00
	Sales Tax	106.82
29-Jun	Debt Service for loan payoff	-43,259.06
	Anderson Electric	-195.00
	Sales Tax	-4,618.12
	June Fringe	-98.00
30-Jun	Interest	219.08
9-Jul	Slip fees	1,268.54
	Annual Fee	50.00
	Sales Tax	81.46
14-Jul	July Fringe	-98.00
	Duluth Archaeology	-5,293.70
	Pearl Beach	-8,000.00
20-Jul	Slip fees	7,757.34
	Annual Fee	300.00
	Sales Tax	480.57
31-Jul	Pearl Beach	-176,150.90
31-Jul	Interest	171.31
17-Aug	Slip Fees	162.46
21-Aug	Wiikwaibaan	-970.00
	Wis. Commercial Ports	-250.00
	Wiikwaibaan	-1,100.00
	August Fringe	-98.00
	June/July Payroll	-1,928.00
31-Aug	slips	964.60
	Annual Fee	50.00
	Sales Tax	55.80
31-Aug	Interest	116.11
10-Sep	Washburn Marina sales tax	-3,095.12
15-Sep	August Payroll	-810.57
	Municipal Property Insurance	-13,000.00
	Smith Group	-4,450.00
	Impact Protective	-17,072.25
	Office fringe	-98.00
	Pearl Beach	-168,015.48
30-Sep	Interest	78.00
8-Oct	Slip Transfer Fee	100.00

**Balance as of 9/14/20**

**\$503,137.22**

**washburnadmin@cityofwashburn.org**

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**From:** Roy Underhill <roy.b.underhill@gmail.com>  
**Sent:** Monday, September 14, 2020 12:38 PM  
**To:** washburnadmin@cityofwashburn.org  
**Subject:** Notice of transfer of boat slip at Washburn Marina

Dear Mr. Kluver:

For the next Harbor Commission meeting, please accept this as formal notice that slip 97 at the Washburn Marina will be transferred from Amy Mattila to the Estate of Brian Reykdal. This is an inter-family transfer and no compensation is being paid. We will provide the transfer form at least one week before October 21, which I understand is the next Harbor Commission meeting.

Please let me know if you have any questions or I need to provide you with anything else.

Sincerely,

Roy Underhill  
attorney for the Estate of Brian Reykdal  
414-303-4263

**CITY OF WASHBURN  
WASHBURN HARBOR COMMISSION  
ASSIGNMENT OF BOAT SLIP/UNIT  
LEASE & CERTIFICATE**

**#291-1013-08007**  
**#04-291-2-48-04-05-1 05-001-11000**

Tax Parcel Number: *This is not homestead property*

Return To: Washburn Marina  
PO Box 482  
Washburn, WI 54891

Recording Area

THIS ASSIGNMENT OF BOAT SLIP/LEASE AND CERTIFICATE AND ASSIGNMENT OF LEASEHOLD INTERESTS AND EASEMENTS TO FACILITIES IN THE CITY OF WASHBURN MARINA is made this 18<sup>th</sup> day of August, 2020, by and between Amy Mattila, whose address is 200 Gary Road, Washburn, WI 54891, as the Assignor, and The Estate of Brian Reykdal, whose address is P.O. Box 312, Washburn, WI 54891, or Amelia Burnett, whose address is 621 N. 7<sup>th</sup> St., Oakmont, PA 15139-1442, as the Assignees, all rights and interests in a boat slip designated as Slip #97 within the City of Washburn Marina upon the terms that follow:

1. **Compensation.** The Assignee agrees to pay the Assignor the sum of \$zero dollars (inter-family transfer).
2. **Transfer Fee.** A slip transfer fee of \$130.00 (One Hundred Thirty Dollars) is required by the City of Washburn and shall be paid to the City of Washburn Marina. Included in the slip transfer fee is the \$30.00 (Thirty Dollars) required by the Bayfield County Register of Deeds office for recording the transfer. This amount of \$100 shall be paid to the City of Washburn Marina before the transfer shall be submitted to the Commission for approval or recorded by the Commission.
3. **Assignment of Rights.** Assignor hereby assigns and transfer to Assignee all of its rights, title and interest in the Boat Slip Lease and Certificate described above and in the leasehold interest created therein.
4. **Assumption of Obligations.** Assignee hereby assumes all of the obligations under the terms of the *Boat Slip Lease and Certificate* described above, including those obligations contained the *Declarations*, and agrees to perform all the terms, covenants, and conditions as set forth therein.
5. **Marina Rules & Policies.** Assignee agrees to comply with the rules and policies of the operations of the Marina enacted by the City, its Harbor Commission, and Marina Operator.
6. **Maximum Boat Length & Width.** The Assignee may dock a boat in the slip noted in paragraph 1 not exceeding 33 feet in length inclusive of pulpits and swimming platforms. The boat may not exceed in width, at its widest point inclusive of fenders and bumpers, 50% of the width of water separating the slip finger pier from the adjoining slip finger pier, minus 1 ½ feet.
7. **Incorporation By Reference.** The *Declarations*, which contains extensive and detailed terms applicable to the lease assigned herein, are hereby incorporated by reference as if fully set out herein. The Assignee acknowledges receipt of a copy of the *Declarations*. This document is a lease of less than 99 years and not a conveyance subject to return and fee per sec. 77.21(1), Stats.
8. **Definitions.**
  - a) "City" means the City of Washburn, a municipal corporation within Bayfield County, Wisconsin.
  - b) "*Declarations*" means the *City of Washburn Municipal Marina Slip Declarations*, recorded at 372 Records, pages 166-187, and as subsequently amended.
  - c) "Marina Operator" means the entity designated by the City to manage the day-to-day operation of the Washburn Marina.

**ASSIGNOR:**

Amy Mattila Date: 8/24/20  
Signature #1

Amy Mattila  
Printed Name #1

\_\_\_\_\_  
Signature #2

\_\_\_\_\_  
Printed Name #2

**ACKNOWLEDGEMENT:**

COUNTY/STATE OF: Wisconsin

On this 24th day of Aug, 2020 before me a notary public, within and for said County, personally appeared:

Amy Mattila  
and

to me known to be the person(s) described herein and who executed the foregoing instrument and acknowledged that he/she/they executed the same as free act and deed.

Cynthia Kocourek  
Notary Public  
Commission Expires: 07/31/2024

**ASSIGNEE:**

Amelia Bennett Date: 9/14/20  
Signature #1

Amelia Bennett  
Printed Name #1

\_\_\_\_\_  
Signature #2

\_\_\_\_\_  
Printed Name #2

**ACKNOWLEDGEMENT:**

COUNTY/STATE OF: Penna - NJ

On this 14 day of Sept, 2020 before me a notary public, within and for said County, personally appeared:

**John D Craft**  
**Notary Public**  
**New Jersey**  
**My Commission Expires 12-12-22**  
**No. 2208975**

to me known to be the person(s) described herein and who executed the foregoing instrument and acknowledged that he/she/they executed the same as free act and deed.

[Signature]  
Notary Public  
Commission Expires: 12-22-22

**CONSENT OF THE CITY OF WASHBURN HARBOR COMMISSION**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

**ACKNOWLEDGEMENT:**

COUNTY/STATE OF: \_\_\_\_\_

On this \_\_\_\_ day of \_\_\_\_\_, 20\_\_, before me a notary public, within and for said County, personally appeared:

to me known to be the person(s) described herein and who executed the foregoing instrument and acknowledged that he/she/they executed the same as free act and deed.

\_\_\_\_\_  
Notary Public  
Commission Expires: \_\_\_\_\_

This document was drafted by  
City of Washburn Marina  
1 Marina Drive  
Washburn WI 54891

**CITY OF WASHBURN**

PO BOX 638

WASHBURN, WI 54891

**Receipt Nbr:** 30351

**Date:** 10/06/2020

**Check**

RECEIVED FROM ROY UNDERHILL

\$100.00

<u>Type of Payment</u>	<u>Description</u>	<u>Amount</u>
Accounting	SLIP TRANSFER FEE	100.00
	SLIP TRANSFER FEE #97	
<hr/>		
TOTAL RECEIVED		100.00

**washburnadmin@cityofwashburn.org**

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**From:** Tony Janisch <asstadmin@cityofwashburn.org>  
**Sent:** Tuesday, October 13, 2020 3:48 PM  
**To:** Scott Kluver  
**Subject:** Missing Buoys

Hey Scott,  
Both ring buoys at the end of the Coal Dock have disappeared.

**Tony Janisch**  
Assistant City Administrator

**City of Washburn**  
P.O. Box 638  
119 Washington Avenue  
Washburn, WI 54891-0638  
phone: 715-373-6160 ext.1 - fax: 715-373-6148  
email: asstadmin@cityofwashburn.org



All ring bouys

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Returns & Orders Try Prime

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Hello Select your address

Prime Day Deals Best Sellers Customer Service

12 00 25

Amazon Home Shop by Room Discover Shop by Style Home Décor Furniture Kitchen & Dining Bed & Bath Garden & Outdoor Home Improvement

523

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Roll over image to zoom in



# Hampton Nautical Vibrant Red Lifering with White Bands, 20"

Brand: Hampton Nautical 217 ratings

Amazon's Choice for "ring bo..."

Price: \$29.99 & FREE Shipping. Details & FREE Returns

Get \$50 off instantly: Pay \$0.00 \$29.99 upon approval for the Amazon Rewards Visa Card. No annual fee.

Available at a lower price from other sellers that may not offer free Prime shipping.

Returnable until Jan 31, 2021

Color: Solid Red



Size: 20 inch

10 inch 15 inch

20 inch 6 inch

- Sturdy Lightweight dense Styrofoam construction for easy hanging
- White canvas handmade straps for authenticity
- New red base color is bright and vibrant
- Sturdy Lightweight dense Styrofoam construction for easy hanging
- White canvas handmade straps for authenticity
- New red base color is bright and vibrant

Compare with similar items

New & Used (5) from \$26.82 + FREE Shipping

\$29.99 & FREE Shipping. Details & FREE Returns

Arrives: Friday, Oct 23 Details

Fastest delivery: Wednesday, Oct 21 Details

In Stock.

Qty: 1

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Buy Now

Secure transaction

Ships from ... Amazon.com Sold by ... Amazon.com Packaging ... Shows what's inside...

Details



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Select delivery location

Add to List

Add to Wedding Registry

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**CITY OF WASHBURN**  
119 Washington Avenue  
P.O. Box 638  
Washburn, WI 54891



715-373-6160  
715-373-6161  
FAX 715-373-6148

To: Harbor Commission Members  
From: Scott J. Kluver, Administrator <sup>SK</sup>  
Re: Pearl Beach Property  
Date: October 15, 2020

At the last meeting, it was requested that the issue of the property currently owned by Pearl Beach at the corner of Central Avenue and Harbor View Drive, directly behind the boat storage buildings, be placed on the agenda for discussion. The City sold this property to Pearl Beach in the spring of 2019 for \$25,000 with the intention the property would be developed as approved by August 31 of 2020. That has obviously not occurred per the agreement which is enclosed. At this time, the City has not exercised its right to reclaim the property.

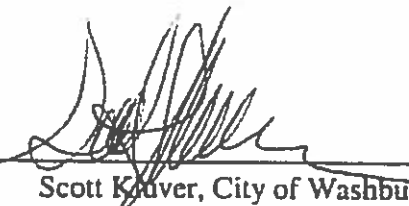
Some members of the Harbor Commission have expressed a desire to obtain the property for Harbor Commission use. If so, I anticipate the Council would ask – What would the property be used for? Does this use fit in with the vision for the area? Are there any incentives the Harbor Commission could provide to that would be worth not putting the property up for sale again for a different development? If the Harbor Commission would like to do this, I believe an effective case needs to be built and made. I do anticipate the issue of reclaiming this property will come up to the Council soon.

**EXHIBIT A**  
**DEVELOPMENT AGREEMENT**


March 4, 2019

1. Pearl Beach Construction shall complete all construction on the Property known as City of Washburn Lot 48 (the "Property") in accordance with the site plan approved by the City of Washburn Planning Commission on December 20, 2018, subject to any amendments to said approved site plan made after this date.
2. Pearl Beach Construction shall work to adjust the grading and drainage on the Southwest portion of the Property to minimize any impact to the boat storage buildings on that parcel.
3. All construction on the Property and a final inspection shall be completed on or before August 31, 2020.
4. If all construction on the Property has not been completed according to the approved site plan by August 31, 2020, Pearl Beach Construction, or the then-current owner, shall convey the Property back to the City of Washburn free of cost. If Pearl Beach Construction has completed substantial improvements on the property but has not completed construction as of August 31, 2020, the City may grant a six-month extension prior to exercising its buy-back option as stated herein.
5. If the Property is conveyed back to the City of Washburn pursuant to Paragraph 4, the parties agree that Pearl Beach Construction shall pay to the City the sum of \$10,000, which the parties agree is a reasonable amount of liquidated damages for the amount of time that the property will have sat undeveloped and such actual damages would be difficult to accurately determine.
6. Prior to August 31, 2020 or the later date of any extension granted pursuant to Paragraph 4, Pearl Beach Construction shall not sell the property to any other party without the written consent of the City.

Dated: 04/09/19

By:   
Scott Kraver, City of Washburn Clerk

Dated: 4/9/19  
Richard Avol

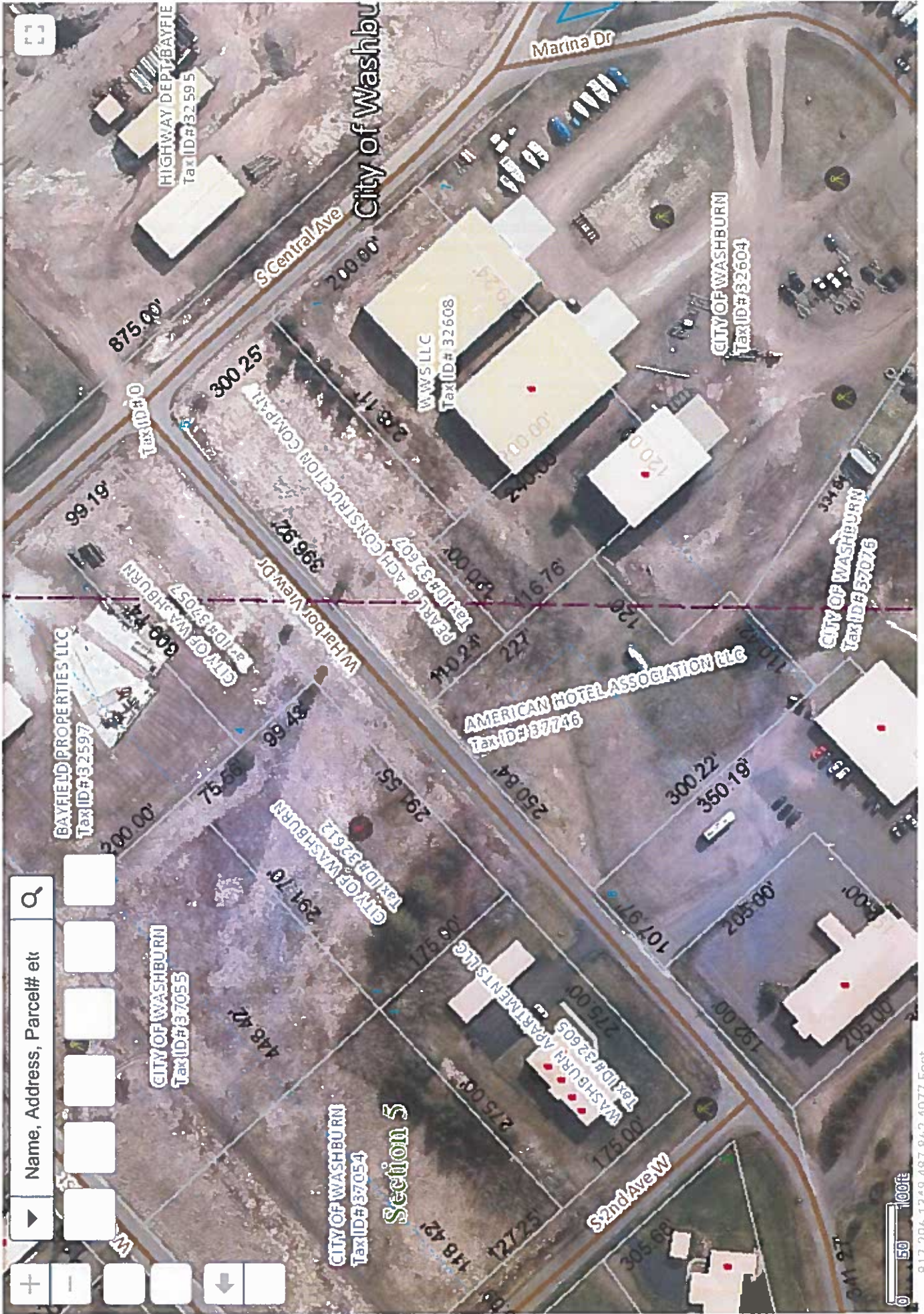
By:   
Richard Avol, Mayor

Dated: 27 Mar 19

By:   
Karl Domburg, Pearl Beach Construction

# Bayfield County Land Records and GIS 1.3

[Land Records Home] [Help] [Zoning] [Map]



0 50 100ft

817,296 1,348 487,862,4077 Feet