

CITY OF WASHBURN
119 Washington Avenue
P.O. Box 638
Washburn, WI 54891



715-373-6160
715-373-6161
FAX 715-373-6148

To: President: Carl Broberg
VP: John Baregi
Don Swedberg

Bradley Lemire
Nick Suminski
City Administrator

Mary McGrath
Rodger Reiswig
Marina Manager

NOTICE OF SPECIAL HARBOR COMMISSION MEETING

DATE: Saturday, July 28, 2018
TIME: 8:00 A.M.
LOCATION: Washburn Marina - 1 Marina Drive

Agenda

- A. Call to Order – Roll Call
- B. Approval of Minutes of the July 3, 2018 Meeting
- C. Public Comments
- D. Treasurer's Report
 - 1. Payment of Invoices
- E. Slip Transfers –
 - 1. None
- F. Marina Manager's Report
 - 1. June Financial Reports
- G. Discussion and Action on Property Insurance Coverage
- H. Discussion and Action on Replacement of Electrical Pedestals on South Breakwall
- I. Update on Boat Ramp Project Electrical Fix/Action on Ground Fault Tripping Recommendation
- J. Update on Coal Dock Sheetpile Project
- K. Discussion and Action on Recommendation for Financing of Coal Dock Project
- L. Open Discussion with Boaters on Various Topics – No Action To Be Taken on This Discussion At This Meeting
- M. Adjourn

Cc: Posted Ashland Daily Press File

JULY 3, 2018 SPECIAL HARBOR COMMISSION MEETING

5:30 P.M. WASHBURN CITY HALL – 119 NORTH WASHINGTON AVENUE

Commission Members Present: President Carl Broberg, John Baregi, Bradley Lemire, Mary McGrath, Roger Reiswig, Nicholas Suminski and Don Swedberg.

Municipal Personnel Present: Scott Kluver, City Administrator/Clerk, Kay Bratley, Deputy Clerk/Treasurer.

Municipal Personnel Absent: Michelle Shrider, Marina Manager.

Call to Order – President Carl Broberg called the meeting to order at 5:30 p.m.

Approval of Minutes of the June 20, 2018 Meeting – Baregi moved to approve and place on file the June 20, 2018 Meeting Minutes and Swedberg seconded. Motion carried 7-0.

Public Comment – None.

Update, Discussion, and Action on Development Proposals in Marina Vicinity – Broberg stated this item was tabled at the last Harbor meeting pending receipt of a site plan from Pearl Beach for lot 48 which is immediately behind the 2 storage buildings at the marina; as a refresher, Pearl Beach has signed an agreement to use 2 sections of the coal dock for trans loading material and asked to purchase lot 48 to establish an office and maintenance facility for equipment they would be using for a marine construction business; this item is scheduled to be discussed at the City Council meeting on July 9th; the question was put to Harbor Commission if we wanted to express an opinion regarding the use of lot 48 in conjunction with the use of the coal dock. Baregi made a motion to open the floor and Suminski seconded. Motion carried 7-0. John Carlson, attorney representing the Hotel Association, passed out a letter to members summarizing his comments with a map representing the general vicinity and is contesting the procedural issue and the proposal from Pearl Beach Construction because it is contrary to the city's Comprehensive Plan of April 9, 2007 and zoning. Carlson stated the Hotel Association have been discussing residential housing plans based off the Comprehensive Plan in the vicinity of the old Bayfield County Forestry garage, the hotel, the Harbor View Event Center and an apartment complex. Carlson stated the Pearl Beach Company would be very close to that vicinity and believes the outdoor storage area would create noise and would not respect the rights of a business that rely on peace and quiet; the zoning is MUW (Mixed Use Waterfront) and that district does not provide for any type of construction, storage or manufacturing. Carlson believes no action should be taken on the proposal by Harbor Commission and let City Council deal with what was recommended at their last City Council meeting. Baregi asked if the Hotel Association has a site plan which they stated they don't at this time; the Comprehensive Plan is a living document that can be changed at any time and Pearl Beach Construction has an opportunity that can help the city, your project would definitely help the city but you don't have a site plan and we need this piece of property to keep this business in town. Suminski stated the Bayfield County garage is right across Central Avenue from lot 48 and doesn't believe Pearl Beach Construction will make any more noise than the Bayfield County garage yard does and believes the Harbor Commission would like nothing more than to have residential housing and Pearl Beach Construction marine business co-exist in some way; comment was wanted from the Harbor Commission on this site plan and that is what we are here for tonight. Baregi stated the tax base and jobs this business would create will benefit the city and it will also bring in revenue from coal dock rental to help pay for the coal dock project. Broberg stated we have a vested interest in what could take place with this lot sale knowing it is up to the Plan Commission and City Council to have final say. McGrath stated an extreme amount of time and thought process had been put into the Comprehensive Plan and has a problem with putting the Pearl Beach Construction building on lot 48 and asked if Bayfield County has been approached on the

possible sale of the American Legion building & Lions' Club storage building area which believes would be an ideal area for Pearl Beach Construction to locate. Baregi moved to recommend to City Council the sale of lot 48 to Pearl Beach Construction and Swedberg seconded the motion. Jeff Moberg of the Hotel Association stated zoning is set up to prevent conflict between businesses, adding the equipment movement that would occur during early morning hours would not be conducive to positive rental and business would be lost; he is not against the Pearl Beach business, but just not to be put on lot 48. Broberg brought back the motion and Lemire added he does not believe we have all the information we need to look at what needs to be looked at. Motion carried with 4-1-2. McGrath against, Lemire and Reiswig abstain. Baregi made a motion to close the floor and Lemire seconded. Motion carried 7-0. Broberg stated the regular meeting on the July 18th will be canceled and depending on the City Council meeting outcome if a meeting will be scheduled for July 25th, otherwise we will meet on Saturday, July 28th at 8:00 a.m. after our Meet & Greet with boaters.

Adjourn – Baregi moved and Reiswig seconded motion to adjourn. Motion carried 7-0 at 6:41 p.m.

Respectfully Submitted,
Kay Bratley, Deputy Clerk/Treasurer

Harbor Pass Book - 2018

12/31/2017 Balance Carried Forward

\$302,313.65

12-Jan Bremer Bank Loan	-8,732.16
Smith Group JJR	-875.00
January Fringe	-104.34
26-Jan Slip Tansfer Fee	100.00
31-Jan Slip Tansfer Fee	100.00
31-Jan Interest	73.85
16-Feb Wis. DNR	-1,350.00
International Dock Products	-8,646.80
Daily Press-Decking Project Ad	-322.40
February Fringe	-104.34
Wis. Harbor Towns Assoc. -Dues	-250.00
Pine Ridge Land Surveying, LLC	-700.00
Payroll January/February	-1,419.22
T&D Enterprises, LLC	-1,500.00
23-Feb Slip Tansfer Fee	100.00
28-Feb Interest	59.29
15-Mar Trust Fund Loan	-18,381.46
International Dock Products	-9,959.40
March Fringe	-104.34
28-Mar Bremer Bank Loan	-283.48
MSA	-6,230.86
31-Mar Interest	84.92
6-Apr Slip Fees	2,618.38
Sales Tax	146.78
Annual Fee	100.00
11-Apr Slip Fees	1,248.00
Annual Fee	50.00
Sales Tax	71.39
19-Apr Washburn Chamber-Membership	-85.00
March Payroll	-1,338.57
19-Apr Register of Deeds-Mick Slip Recording Fee	-30.00
20-Apr Slip Fees	16,221.25
Annual Fee	600.00
Sales Tax	918.05
26-Apr Slip Fees	14,092.00
Sales Tax	805.30
Annual Fee	550.00
30-Apr Slip fees	18,660.18
Sales Tax	1,023.98
Annual Fee	600.00
30-Apr Interest	86.37
4-May Slip Tansfer Fee	100.00
10-May Slip Fees	19,116.00
Sales Tax	1,136.61
Annual Fee	750.00
Nelson Dock Rent	625.00
15-May Slip Fees	17,622.80
Sales Tax	1,007.74
Annual Fee	700.00
16-May May Fringe	-104.45
Lake Effect Builders	-11,940.00
Washburn Marina-Parts Washer	-1,599.00
April Payroll	-768.11
25-May Slip Fees	26,577.20
Sales Tax	1,516.74
Annual Fee	1,000.00
Profit Share	111,143.18

31-May Slip Fees	9,422.40
Annual Fee	350.00
Sales Tax	537.47
Interest	122.15
20-Jun May & June Payroll	-1,523.66
Sales Tax	-7,164.06
June Fringe	-104.45
Lettertech, Inc.	-1,472.00
20-Jun Slip Fees	3,442.40
Sales Tax	197.58
Annual Fee	150.00
22-Jun Slip Fees	2,802.80
Sales Tax	159.65
Annual Fee	100.00
6-Jul Slip Fees	751.55
Annual Fee	50.00
Sales Tax	43.93
9-Jul PECFA Reimbursment	5,919.32
10-Jul Bremer Bank Loan	-8,617.86
Wi. Ports Association	-200.00
July Finge	-104.45
Balance as of 7/10/18	\$471,952.50

Marina Operating Account 2018

12/31/2017 Balance Carried Forward		184,549.56
2-Jan Ck# 676	Washburn Marina	-12,898.00
5-Jan	Deposit	13,525.45
8-Jan Ck# 677	Washburn Marina	-12,897.00
12-Jan	Deposit	16,450.14
15-Jan Ck# 678	Washburn Marina	-12,897.00
	Sales Tax	-3,334.63
22-Jan Ck# 679	Washburn Marina	-12,897.00
26-Jan	Deposit	78,929.44
29-Jan Ck# 680	Washburn Marina	-12,897.00
31-Jan	Deposit	5,363.83
31-Jan	Interest	1.59
5-Feb Ck# 681	Washburn Marina	-17,284.00
12-Feb Ck# 682	Washburn Marina	-17,284.00
16-Feb	Deposit	46,697.67
19-Feb Ck# 683	Washburn Marina	-20,237.84
23-Feb	Deposit	17,813.96
26-Feb Ck# 684	Washburn Marina	-17,283.00
28-Feb	Deposit	4,501.00
28-Feb	Interest	1.72
5-Mar Ck# 685	Washburn Marina	-15,581.00
9-Mar	Deposit	14,158.28
19-Mar Ck# 686	Washburn Marina	-15,581.00
	Sales Tax	-3,030.10
26-Mar Ck# 587	Washburn Marina	-15,579.00
26-Mar	Deposit	51,663.22
31-Mar	Interest	1.86
2-Apr Ck# 688	Washburn Marina	-5,000.00
2-Apr Ck# 689	Harbor Commission Slip Fee	-800.00
6-Apr	Deposit	14,188.17
9-Apr Ck# 690	Washburn Marina	-5,000.00
11-Apr	Deposit	23,301.28
16-Apr Ck# 691	Washburn Marina	-13,323.00
20-Apr	Deposit	19,971.13
23-Apr Ck# 692	Washburn Marina	-13,323.00
26-Apr	Deposit	13,436.50
30-Apr	Deposit	12,146.20
30-Apr	Interest	2.15
1-May Ck# 693	Washburn Marina	-18,672.00
1-May Ck# 694	Sales Tax	-2,250.83
7-May Ck# 695	Washburn Marina	-18,672.00
10-May	Deposit	40,640.50
14-May Ck# 696	Washburn Marina	-18,672.00
15-May	Deposit	9,852.61
18-May Ck# 697	Marina Management	-90,673.62
18-May Ck# 698	Washburn Marina	-18,672.00

	Sales Tax	-7,959.15
18-May Ck# 699	Harbor Commission	-111,143.18
25-May	Deposit	28,692.60
29-May Ck# 700	Washburn Marina	-18,670.00
31-May	Deposit	18,322.61
31-May	Interest	1.74
4-Jun Ck# 701	Washburn Marina	-21,673.00
11-Jun Ck# 702	Washburn Marina	-21,673.00
18-Jun Ck# 703	Washburn Marina	-21,673.00
	Sales Tax	-7,105.09
18-Jun Ck# 704	Washburn Marina Seasonal Rent	-58,761.90
18-Jun	Deposit	37,151.71
21-Jun	Deposit	15,464.98
22-Jun	Deposit	28,613.84
25-Jun Ck# 705	Washburn Marina	-21,673.00
29-Jun	Deposit	21,776.03
30-Jun	Interest	0.37
2-Jul Ck# 706	Washburn Marina	-18,515.00
6-Jul	Deposit	38,527.43
9-Jul Ck# 707	Washburn Marina	-18,515.00

Balance as of 7/10/18

33,647.23

C & W Trucking
 85540 County Highway J
 P.O. Box 516
 Bayfield, WI 54814

Invoice

Phone # 715-779-5628

Invoice #: 18911
 Invoice Date: 6/26/2018
 Due Date: 7/26/2018
 Project:
 P.O. Number:

Bill To:
WASHBURN MARINA MICHELLE P.O. BOX 482 WASHBURN, WI 54891

Date	Description	Hours/Qty	Rate	Amount
6/27/2018	RED GRAVEL Sales Tax	100	29.00 5.50%	2,900.00 0.00

✓
 OK
~~Signature~~
 07/13/18
 210-00-53540-342-0000

Mastercard/Visa Credit Card Number _____ EXP Date _____ 3 Digit Sec Code _____	Total	\$2,900.00
	Payments/Credits	\$0.00
	Balance Due	\$2,900.00
	Tax 5.5%	

Wisconsin Commercial Ports Association

Playing a vital role in the flow of commerce
On the Web at WWW.WCPAPORTS.ORG

INVOICE

L. E. Sullivan Treasurer WCPA
In Care of:
L. E. Sullivan
Port of Milwaukee
2323 S. Lincoln Memorial Drive
Milwaukee, WI 53207-1054
Phone 414-286-8139 Fax 414-286-8506
Email Larry.Sullivan@Milwaukee.gov

DATE: JUNE 26, 2018
INVOICE # 2018 WASHBURN

TO:
Port of Washburn
Washburn Harbor Commission
City of Washburn
P. O. Box 638
Washburn, WI 54891

Handwritten signature and date:
06/29/18

Attention: Carl Broberg, President Board of Harbor Commissioners
Scott Kluver, City Administrator

Handwritten number:
210-00-53540-321-000

COMMENTS OR SPECIAL INSTRUCTIONS:

Association dues for 2018

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
1	Association dues for 2018	\$200.00	\$200.00
SUBTOTAL			\$200.00
MISC.			\$0.00
SHIPPING & HANDLING			\$0.00
TOTAL DUE			\$200.00

Make all checks payable to:

Wisconsin Commercial Ports Association

FEDERAL EMPLOYER I. D. NUMBER 39-2040214

Send to:

L. E. Sullivan Treasurer WCPA
In Care of:
L. E. Sullivan
Port of Milwaukee
2323 S. Lincoln Memorial Drive
Milwaukee, WI 53207-1054

Payment is due upon receipt

Direct any question regarding this invoice to:

L. E. Sullivan Treasurer WCPA
Port of Milwaukee
2323 S. Lincoln Memorial Drive
Milwaukee, WI 53207-1054
Phone 414-286-8139 Fax 414-286-8506
Email Larry.Sullivan@Milwaukee.gov

Thank you for being a member of WCPA!



P.O. Box 482
Washburn, WI 54891

COMPLETION OF SLIP ASSIGNMENT TRANSFER REPORT

Date of Closing: 6/20/2018

Slip Description: Pier 1, Slip #008

Final Price: \$11,750.00

Terms:

Maintenance Fees Due by Buyer: \$ Paid in full

Slip Rental Proceeds Due to Buyer: \$N/A

Registration Fees Paid by: Buyer

Seller: Cory Cegielski & Bethany Pittman

Buyer: Jim & Katherine Walker

Transfer Processed by: Washburn Marina

Copy of Recorded Transfer Provided to City on: 7/2/2018

Greetings Washburn Harbor Commission:

This report confirms the completion of the transfer of slip as described above.

Sincerely,

A handwritten signature in black ink, appearing to read "Michelle Shrider", written over a horizontal line.

Michelle Shrider, CMM
General Manager

Washburn Marina
Balance Sheet
As of June 30, 2018

	<u>Jun 30, 18</u>		
ASSETS		LIABILITIES & EQUITY	
Current Assets		Liabilities	
Checking/Savings		Current Liabilities	
1-1100 · Cash		Accounts Payable	
1-1110 · Checking	27,452.22	2-1100 · Accounts Payable	31,045.61
1-1120 · Petty Cash	631.57	Total Accounts Payable	<u>31,045.61</u>
Total 1-1100 · Cash	<u>28,083.79</u>	Credit Cards	
Total Checking/Savings	28,083.79	2-1110 · Credit Card Payable	13,309.34
Accounts Receivable		Total Credit Cards	<u>13,309.34</u>
1-1200 · Accounts Receivable		Other Current Liabilities	
1-1210 · Billed Invoices	81,904.97	2-1300 · Payroll Liabilities	
1-1220 · Slip Holder Fees	108.24	2-1310 · Employee Health Benefits	490.66
Total 1-1200 · Accounts Receivable	<u>82,013.21</u>	2-1330 · State Withholding	1,418.65
Total Accounts Receivable	82,013.21	2-1350 · Retirement Plan Contribution	3,465.44
Other Current Assets		Total 2-1300 · Payroll Liabilities	<u>5,374.75</u>
1-1300 · Ship Store Inventory		2-1400 · Tax Liabilities	
1-1311 · Clothing	1,595.17	2-1410 · Sales Tax Payable	4,800.57
1-1312 · Consumables	118.11	Total 2-1400 · Tax Liabilities	<u>4,800.57</u>
1-1313 · Marine Supplies	60,220.87	2-1500 · Other Liabilities	
1-1314 · Personal Items	2,510.89	2-1520 · Deferred Unearned Revenue	
1-1316 · Diesel Fuel	4,971.22	2-1521 · Slip Rent and Sales	3,119.38
1-1317 · Gasoline	3,633.00	2-1522 · Gift Certificates Outstanding	192.88
1-1318 · Service Parts	461.98	2-1523 · Haul Out, Storage, Launch	11,188.92
1-1319 · Slow Moving Contra	935.22	Total 2-1520 · Deferred Unearned Revenue	<u>14,501.18</u>
Total 1-1300 · Ship Store Inventory	<u>74,446.46</u>	2-1530 · Refundable Deposits	4,345.30
1-1330 · Notes Receivable	-255.00	Total 2-1500 · Other Liabilities	<u>18,846.48</u>
1-1340 · Prepaid Expenses	14,756.65	Total Other Current Liabilities	<u>29,021.80</u>
12000 · Undeposited Funds	15,105.33	Total Current Liabilities	<u>73,376.75</u>
Total Other Current Assets	<u>104,053.44</u>	Total Liabilities	<u>73,376.75</u>
Total Current Assets	214,150.44	Equity	
Fixed Assets		3-3000 · Retained Earnings	-24,620.85
1-2100 · Furniture, Fixtures, Equipment	1,528.47	Net Income	166,923.01
Total Fixed Assets	<u>1,528.47</u>	Total Equity	<u>142,302.16</u>
TOTAL ASSETS	<u><u>215,678.91</u></u>	TOTAL LIABILITIES & EQUITY	<u><u>215,678.91</u></u>

Washburn Marina
Washburn Marina Budget vs. Actual
June 2018

BUDGET V ACTUAL					Apr - Jun			
	Jun 18	Budget	\$ Over Budget	% of Budget	18	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense								
Income								
4-1000 · Facility Income	7,992.44	6,600.00	1,392.44	121.1%	120,707.19	110,650.00	10,057.19	109.09%
4-2000 · Service Dept Income	62,504.60	51,151.00	11,353.60	122.2%	166,683.57	172,645.00	-5,961.43	96.55%
4-3000 · Ship Store Income	30,493.87	35,900.00	-5,406.13	84.94%	64,754.96	73,870.00	-9,115.04	87.66%
Total Income	100,990.91	93,651.00	7,339.91	107.84%	352,145.72	357,165.00	-5,019.28	98.6%
Cost of Goods Sold								
5-2000 · Service Dept COGS	18,852.83	11,848.00	7,004.83	159.12%	51,509.97	41,315.00	10,194.97	124.68%
5-3000 · Ship Store COGS	22,550.04	25,598.00	-3,047.96	88.09%	47,187.46	52,360.00	-5,172.54	90.12%
Total COGS	41,402.87	37,446.00	3,956.87	110.57%	98,697.43	93,675.00	5,022.43	105.36%
Gross Profit	59,588.04	56,205.00	3,383.04	106.02%	253,448.29	263,490.00	-10,041.71	96.19%
Expense								
6-1000 · Facility Expenses	5,985.07	6,865.00	-879.93	87.18%	12,863.68	15,701.00	-2,837.32	81.93%
6-2000 · Service Dept Expenses	7,784.48	12,925.50	-5,141.02	60.23%	31,530.99	39,258.50	-7,727.51	80.32%
6-3000 · Ship Store Expenses	7,876.46	7,671.00	205.46	102.68%	20,624.61	23,425.00	-2,800.39	88.05%
6-4000 · General Expenses	20,987.68	20,700.00	287.68	101.39%	70,557.63	74,603.00	-4,045.37	94.58%
Total Expense	42,633.69	48,161.50	-5,527.81	88.52%	135,576.91	152,987.50	-17,410.59	88.62%
Net Ordinary Income	16,954.35	8,043.50	8,910.85	210.78%	117,871.38	110,502.50	7,368.88	106.67%
Net Income	16,954.35	8,043.50	8,910.85	210.78%	117,871.38	110,502.50	7,368.88	106.67%

PREVIOUS YEAR COMPARISON					Apr - Jun			
	Jun 18	Jun 17	\$ Change	% Change	18	17	\$ Change	% Change
Ordinary Income/Expense								
Income								
4-1000 · Facility Income	7,992.44	6,433.25	1,559.19	24.24%	120,707.19	107,506.50	13,200.69	12.28%
4-2000 · Service Dept Income	62,504.60	55,661.17	6,843.43	12.3%	166,683.57	184,398.97	-17,715.40	-9.61%
4-3000 · Ship Store Income	30,493.87	29,540.53	953.34	3.23%	64,754.96	64,876.85	-121.89	-0.19%
Total Income	100,990.91	91,634.95	9,355.96	10.21%	352,145.72	356,782.32	-4,636.60	-1.3%
Cost of Goods Sold								
5-2000 · Service Dept COGS	18,852.83	18,150.96	701.87	3.87%	51,509.97	61,385.48	-9,875.51	-16.09%
5-3000 · Ship Store COGS	22,550.04	21,113.24	1,436.80	6.81%	47,187.46	47,179.73	7.73	0.02%
Total COGS	41,402.87	39,264.20	2,138.67	5.45%	98,697.43	108,565.21	-9,867.78	-9.09%
Gross Profit	59,588.04	52,370.75	7,217.29	13.78%	253,448.29	248,217.11	5,231.18	2.11%
Expense								
6-1000 · Facility Expenses	5,985.07	6,067.57	-82.50	-1.36%	12,863.68	13,099.13	-235.45	-1.8%
6-2000 · Service Dept Expenses	7,784.48	13,770.20	-5,985.72	-43.47%	31,530.99	35,253.63	-3,722.64	-10.56%
6-3000 · Ship Store Expenses	7,876.46	6,182.99	1,693.47	27.39%	20,624.61	17,197.83	3,426.78	19.93%
6-4000 · General Expenses	20,987.68	20,391.19	596.49	2.93%	70,557.63	72,421.26	-1,863.63	-2.57%
Total Expense	42,633.69	46,411.95	-3,778.26	-8.14%	135,576.91	137,971.85	-2,394.94	-1.74%
Net Ordinary Income	16,954.35	5,958.80	10,995.55	184.53%	117,871.38	110,245.26	7,626.12	6.92%
Net Income	16,954.35	5,958.80	10,995.55	184.53%	117,871.38	110,245.26	7,626.12	6.92%

Washburn Marina
Washburn Marina Budget vs. Actual
June 2018

	Jun 18	Budget	\$ Over Budget	% of Budget	Apr - Jun 18	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense								
Income								
4-1000 · Facility Income								
4-1100 · In-Season	7,907.15	4,750.00	3,157.15	166.47%	114,270.01	104,750.00	9,520.01	109.09%
4-1200 · Off-Season	1,500.00	1,500.00	0.00	100.0%	5,861.00	5,000.00	861.00	117.22%
4-1400 · Misc Services	-1,414.71	350.00	-1,764.71	-404.2%	576.18	900.00	-323.82	64.02%
Total 4-1000 · Facility Income	7,992.44	6,600.00	1,392.44	121.1%	120,707.19	110,650.00	10,057.19	109.09%
4-2000 · Service Dept Income								
4-2100 · Labor								
4-2111 · Electrical-Plumbing	8,762.25	6,286.00	2,476.25	139.39%	19,108.75	20,275.00	-1,166.25	94.25%
4-2112 · Fiberglass-Woodwork	4,203.75	17,063.00	-12,859.25	24.64%	31,473.84	47,583.00	-16,109.16	66.15%
4-2113 · Mechanical	12,028.50	8,980.00	3,048.50	133.95%	26,199.00	28,964.00	-2,765.00	90.45%
4-2114 · Rigging	8,142.75	1,796.00	6,346.75	453.38%	13,290.75	5,793.00	7,497.75	229.43%
4-2120 · Unit Billed Services								
4-2121 · Haul Out/Launch	15,111.44	9,052.00	6,059.44	166.94%	47,091.33	45,369.00	1,722.33	103.8%
4-2122 · Other Unit Billed	2,189.00	1,724.00	465.00	126.97%	5,753.00	5,561.00	192.00	103.45%
Total 4-2120 · Unit Billed Services	17,300.44	10,776.00	6,524.44	160.55%	52,844.33	50,930.00	1,914.33	103.76%
Total 4-2100 · Labor	50,437.69	44,901.00	5,536.69	112.33%	142,916.67	153,545.00	-10,628.33	93.08%
4-2200 · Materials	10,263.99	5,000.00	5,263.99	205.28%	19,294.32	15,500.00	3,794.32	124.48%
4-2300 · Contract Services	0.00	500.00	-500.00	0.0%	1,300.00	1,100.00	200.00	118.18%
4-2400 · Misc Charges	1,802.92	1,000.00	802.92	180.29%	3,172.58	3,250.00	-77.42	97.62%
4-2500 · Credit/Refunds	0.00	-250.00	250.00	0.0%	0.00	-750.00	750.00	0.0%
Total 4-2000 · Service Dept Income	62,504.60	51,151.00	11,353.60	122.2%	166,683.57	172,645.00	-5,961.43	96.55%
4-3000 · Ship Store Income								
4-3100 · Store Sales								
4-3110 · Clothing	674.31	300.00	374.31	224.77%	1,237.47	850.00	387.47	145.59%
4-3120 · Consumables	185.10	150.00	35.10	123.4%	256.22	250.00	6.22	102.49%
4-3130 · Marine Supplies	16,206.50	17,500.00	-1,293.50	92.61%	36,564.10	41,600.00	-5,035.90	87.89%
4-3140 · Personal Items	677.42	750.00	-72.58	90.32%	953.58	1,300.00	-346.42	73.35%
4-3150 · Special Orders	5,607.80	12,000.00	-6,392.20	46.73%	13,259.66	18,500.00	-5,240.34	71.67%
Total 4-3100 · Store Sales	23,351.13	30,700.00	-7,348.87	76.06%	52,271.03	62,500.00	-10,228.97	83.63%
4-3200 · Fuel Dock Sales								
4-3210 · Diesel	945.36	500.00	445.36	189.07%	2,956.65	2,850.00	106.65	103.74%
4-3220 · Gasoline	5,998.30	4,500.00	1,498.30	133.3%	9,290.28	8,300.00	990.28	111.93%
4-3230 · Pump Out	199.08	200.00	-0.92	99.54%	237.00	220.00	17.00	107.73%
Total 4-3200 · Fuel Dock Sales	7,142.74	5,200.00	1,942.74	137.36%	12,483.93	11,370.00	1,113.93	109.8%
Total 4-3000 · Ship Store Income	30,493.87	35,900.00	-5,406.13	84.94%	64,754.96	73,870.00	-9,115.04	87.66%
Total Income	100,990.91	93,651.00	7,339.91	107.84%	352,145.72	357,165.00	-5,019.28	98.6%
Cost of Goods Sold								
5-2000 · Service Dept COGS								
5-2100 · Labor								
5-2110 · Billable Hourly Labor								
5-2111 · Electrical-Plumbing	1,203.98	1,106.00	97.98	108.86%	3,580.66	4,127.00	-546.34	86.76%

Washburn Marina
Washburn Marina Budget vs. Actual
June 2018

	Jun 18	Budget	\$ Over Budget	% of Budget	Apr - Jun 18	Budget	\$ Over Budget	% of Budget
5-2112 · Fiberglass-Woodworking	636.75	3,001.00	-2,364.25	21.22%	13,244.98	11,201.00	2,043.98	118.25%
5-2113 · Mechanical	2,251.64	1,580.00	671.64	142.51%	4,748.09	5,895.00	-1,146.91	80.54%
5-2114 · Rigging	1,436.73	316.00	1,120.73	454.66%	2,285.50	1,179.00	1,106.50	193.85%
Total 5-2110 · Billable Hourly Labor	5,529.10	6,003.00	-473.90	92.11%	23,859.23	22,402.00	1,457.23	106.51%
5-2120 · Unit Billed Services								
5-2121 · Haul Out/Launch	4,503.79	1,592.00	2,911.79	282.9%	10,735.32	5,942.00	4,793.32	180.67%
5-2122 · Other	0.00	303.00	-303.00	0.0%	672.75	1,131.00	-458.25	59.48%
Total 5-2120 · Unit Billed Services	4,503.79	1,895.00	2,608.79	237.67%	11,408.07	7,073.00	4,335.07	161.29%
5-2100 · Labor - Other	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Total 5-2100 · Labor	10,032.89	7,898.00	2,134.89	127.03%	35,267.30	29,475.00	5,792.30	119.65%
5-2200 · Subcontract Services	0.00	450.00	-450.00	0.0%	1,290.00	990.00	300.00	130.3%
5-2300 · Materials	8,819.94	3,500.00	5,319.94	252.0%	14,952.67	10,850.00	4,102.67	137.81%
Total 5-2000 · Service Dept COGS	18,852.83	11,848.00	7,004.83	159.12%	51,509.97	41,315.00	10,194.97	124.68%
5-3000 · Ship Store COGS								
5-3100 · Store Sales								
5-3110 · Clothing	436.58	240.00	196.58	181.91%	816.55	680.00	136.55	120.08%
5-3120 · Consumables	120.11	113.00	7.11	106.29%	165.40	188.00	-22.60	87.98%
5-3130 · Marine Supplies	10,941.14	11,375.00	-433.86	96.19%	24,712.18	27,040.00	-2,327.82	91.39%
5-3140 · Personal Items	543.80	570.00	-26.20	95.4%	733.60	988.00	-254.40	74.25%
5-3150 · Special Orders	4,512.96	9,000.00	-4,487.04	50.14%	10,388.76	13,875.00	-3,486.24	74.87%
Total 5-3100 · Store Sales	16,554.59	21,298.00	-4,743.41	77.73%	36,816.49	42,771.00	-5,954.51	86.08%
5-3200 · Fuel Dock Sales								
5-3210 · Diesel	849.29	430.00	419.29	197.51%	2,556.08	2,451.00	105.08	104.29%
5-3220 · Gasoline	5,146.16	3,870.00	1,276.16	132.98%	7,814.89	7,138.00	676.89	109.48%
Total 5-3200 · Fuel Dock Sales	5,995.45	4,300.00	1,695.45	139.43%	10,370.97	9,589.00	781.97	108.16%
Total 5-3000 · Ship Store COGS	22,550.04	25,598.00	-3,047.96	88.09%	47,187.46	52,360.00	-5,172.54	90.12%
Total COGS	41,402.87	37,446.00	3,956.87	110.57%	98,697.43	93,675.00	5,022.43	105.36%
Gross Profit	59,588.04	56,205.00	3,383.04	106.02%	253,448.29	263,490.00	-10,041.71	96.19%
Expense								
6-1000 · Facility Expenses								
6-1100 · Utilities								
6-1110 · Marina	1,790.65	1,992.00	-201.35	89.89%	2,015.46	2,804.00	-788.54	71.88%
6-1120 · Buildings/Grounds	2,220.57	2,473.00	-252.43	89.79%	4,775.56	5,697.00	-921.44	83.83%
Total 6-1100 · Utilities	4,011.22	4,465.00	-453.78	89.84%	6,791.02	8,501.00	-1,709.98	79.89%
6-1200 · Maintenance & Supplies								
6-1210 · Marina	753.86	600.00	153.86	125.64%	1,828.03	1,800.00	28.03	101.56%
6-1220 · Buildings/Grounds	1,219.99	1,200.00	19.99	101.67%	4,244.63	3,600.00	644.63	117.91%
Total 6-1200 · Maintenance & Supplies	1,973.85	1,800.00	173.85	109.66%	6,072.66	5,400.00	672.66	112.46%
6-1300 · Contingent Expense	0.00	600.00	-600.00	0.0%	0.00	1,800.00	-1,800.00	0.0%
Total 6-1000 · Facility Expenses	5,985.07	6,865.00	-879.93	87.18%	12,863.68	15,701.00	-2,837.32	81.93%
6-2000 · Service Dept Expenses								
6-2100 · Non-Billable Wages & Taxes								
6-2110 · Non-Billable Salary & Wages								

Washburn Marina Washburn Marina Budget vs. Actual June 2018

	Jun 18	Budget	\$ Over Budget	% of Budget	Apr - Jun 18	Budget	\$ Over Budget	% of Budget
6-2111 · Administrative	2,986.55	3,259.00	-272.45	91.64%	10,625.11	9,830.00	795.11	108.09%
6-2112 · Warranty/Credit	156.36	466.00	-309.64	33.55%	2,929.26	1,405.00	1,524.26	208.49%
6-2113 · General Maintenance	121.46	931.00	-809.54	13.05%	778.48	2,808.00	-2,029.52	27.72%
Total 6-2110 · Non-Billable Salary & Wages	3,264.37	4,656.00	-1,391.63	70.11%	14,332.85	14,043.00	289.85	102.06%
6-2120 · FICA/Medicare	1,157.16	1,106.00	51.16	104.63%	4,472.48	3,871.00	601.48	115.54%
6-2130 · Unemployment Compensation	159.70	228.00	-68.30	70.04%	294.23	799.00	-504.77	36.83%
6-2140 · Workers Compensation	576.47	800.00	-223.53	72.06%	2,078.68	2,400.00	-321.32	86.61%
Total 6-2100 · Non-Billable Wages & Taxes	5,157.70	6,790.00	-1,632.30	75.96%	21,178.24	21,113.00	65.24	100.31%
6-2200 · Employee Benefits								
6-2210 · Holiday Pay	651.60	814.00	-162.40	80.05%	651.60	814.00	-162.40	80.05%
6-2220 · Personal Time Compensation	439.51	1,093.00	-653.49	40.21%	3,151.14	3,279.00	-127.86	96.1%
6-2230 · Health Insurance	1,755.60	2,031.50	-275.90	86.42%	5,266.80	6,094.50	-827.70	86.42%
6-2240 · Retirement Plan	396.48	434.00	-37.52	91.36%	1,427.41	1,519.00	-91.59	93.97%
Total 6-2200 · Employee Benefits	3,243.19	4,372.50	-1,129.31	74.17%	10,496.95	11,706.50	-1,209.55	89.67%
6-2310 · Education & Training	167.00	167.00	0.00	100.0%	501.00	501.00	0.00	100.0%
6-2320 · Equipment Maintenance	130.47	525.00	-394.53	24.85%	687.34	1,575.00	-887.66	43.64%
6-2330 · Freight & Shipping	190.29	225.00	-34.71	84.57%	487.07	675.00	-187.93	72.16%
6-2340 · Hazardous Waste Removal	0.00	100.00	-100.00	0.0%	0.00	300.00	-300.00	0.0%
6-2350 · Small Tools	0.00	410.00	-410.00	0.0%	156.56	1,230.00	-1,073.44	12.73%
6-2360 · Supplies	-1,265.57	0.00	-1,265.57	100.0%	-3,241.68	0.00	-3,241.68	100.0%
6-2370 · Travel/Lodging/Meals	0.00	20.00	-20.00	0.0%	0.00	60.00	-60.00	0.0%
6-2380 · Uniforms	28.55	50.00	-21.45	57.1%	690.86	1,300.00	-609.14	53.14%
6-2390 · Utilities	90.62	91.00	-0.38	99.58%	271.90	273.00	-1.10	99.6%
6-2400 · Warranty Parts	42.23	175.00	-132.77	24.13%	302.75	525.00	-222.25	57.67%
Total 6-2000 · Service Dept Expenses	7,784.48	12,925.50	-5,141.02	60.23%	31,530.99	39,258.50	-7,727.51	80.32%
6-3000 · Ship Store Expenses								
6-3100 · Wages & Taxes								
6-3110 · Regular & OT Wages	5,263.73	5,333.00	-69.27	98.7%	13,462.83	16,270.00	-2,807.17	82.75%
6-3120 · FICA/Medicare	491.66	455.00	36.66	108.06%	779.80	1,352.00	-572.20	57.68%
6-3130 · Unemployment Compensation	67.85	118.00	-50.15	57.5%	103.97	427.00	-323.03	24.35%
6-3140 · Workers Compensation	244.93	169.00	75.93	144.93%	592.97	507.00	85.97	116.96%
Total 6-3100 · Wages & Taxes	6,068.17	6,075.00	-6.83	99.89%	14,939.57	18,556.00	-3,616.43	80.51%
6-3200 · Employee Benefits								
6-3210 · Holiday Pay	226.80	222.00	4.80	102.16%	226.80	222.00	4.80	102.16%
6-3220 · Personal Time Compensation	346.05	398.00	-51.95	86.95%	1,254.05	1,194.00	60.05	105.03%
6-3230 · Health Insurance	436.95	472.00	-35.05	92.57%	1,310.87	1,416.00	-105.13	92.58%
6-3240 · Retirement Plan	187.48	151.00	36.48	124.16%	618.80	528.00	90.80	117.2%
Total 6-3200 · Employee Benefits	1,197.28	1,243.00	-45.72	96.32%	3,410.52	3,360.00	50.52	101.5%
6-3300 · Education & Training	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
6-3310 · Equipment/Maintenance	0.00	22.00	-22.00	0.0%	26.99	66.00	-39.01	40.89%
6-3320 · Freight/Shipping	459.30	140.00	319.30	328.07%	1,188.42	420.00	768.42	282.96%
6-3330 · Supplies	48.43	100.00	-51.57	48.43%	437.62	300.00	137.62	145.87%
6-3340 · Travel/Lodging/Meals	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%

Washburn Marina
Washburn Marina Budget vs. Actual
June 2018

	Jun 18	Budget	\$ Over Budget	% of Budget	Apr - Jun 18	Budget	\$ Over Budget	% of Budget
6-3350 · Uniforms	12.66	0.00	12.66	100.0%	356.45	450.00	-93.55	79.21%
6-3360 · Utilities	90.62	91.00	-0.38	99.58%	271.90	273.00	-1.10	99.6%
6-3370 · Over/Under	0.00	0.00	0.00	0.0%	-6.86	0.00	-6.86	100.0%
Total 6-3000 · Ship Store Expenses	7,876.46	7,671.00	205.46	102.68%	20,624.61	23,425.00	-2,800.39	88.05%
6-4000 · General Expenses								
6-4100 · Wages & Taxes								
6-4110 · Administration Wages	8,519.13	8,448.00	71.13	100.84%	28,913.63	30,146.00	-1,232.37	95.91%
6-4120 · Repair/Maintenance Wages	3,846.25	3,614.00	232.25	106.43%	12,619.47	11,472.00	1,147.47	110.0%
6-4130 · FICA/Medicare	872.23	982.00	-109.77	88.82%	3,033.59	3,306.00	-272.41	91.76%
6-4140 · Unemployment Compensation	120.37	230.00	-109.63	52.34%	44.94	861.00	-816.06	5.22%
6-4150 · Workers Compensation	434.52	569.00	-134.48	76.37%	1,367.11	1,707.00	-339.89	80.09%
Total 6-4100 · Wages & Taxes	13,792.50	13,843.00	-50.50	99.64%	45,978.74	47,492.00	-1,513.26	96.81%
6-4200 · Employee Benefits								
6-4210 · Holiday Pay	192.00	192.00	0.00	100.0%	192.00	192.00	0.00	100.0%
6-4220 · Personal Time Compensation	172.50	197.00	-24.50	87.56%	334.50	591.00	-256.50	56.6%
6-4230 · Health Insurance	1,432.48	1,907.00	-474.52	75.12%	4,297.44	5,721.00	-1,423.56	75.12%
6-4240 · Retirement Plan	282.35	308.00	-25.65	91.67%	951.79	1,133.00	-181.21	84.01%
Total 6-4200 · Employee Benefits	2,079.33	2,604.00	-524.67	79.85%	5,775.73	7,637.00	-1,861.27	75.63%
6-4300 · Advertising & Marketing	735.60	565.00	170.60	130.2%	2,907.75	3,430.00	-522.25	84.77%
6-4310 · Contract Services	35.68	30.00	5.68	118.93%	107.91	90.00	17.91	119.9%
6-4320 · Donations	109.41	50.00	59.41	218.82%	120.15	150.00	-29.85	80.1%
6-4330 · Education & Training	166.33	167.00	-0.67	99.6%	508.99	501.00	7.99	101.6%
6-4340 · Equipmt/Furnish/Sm Tools/Maint	-230.00	25.00	-255.00	-920.0%	28.79	75.00	-46.21	38.39%
6-4350 · Insurance	1,348.08	1,370.00	-21.92	98.4%	4,044.24	4,110.00	-65.76	98.4%
6-4370 · License/Permit/Fee/Dues/Subscr	9.00	285.00	-276.00	3.16%	527.95	1,035.00	-507.05	51.01%
6-4380 · Office Supplies/Postage	316.03	170.00	146.03	185.9%	990.66	510.00	480.66	194.25%
6-4390 · Professional Services	127.50	150.00	-22.50	85.0%	2,658.00	3,050.00	-392.00	87.15%
6-4400 · Service Charges	1,625.42	1,000.00	625.42	162.54%	5,176.31	5,000.00	176.31	103.53%
6-4410 · Supplies	60.94	100.00	-39.06	60.94%	120.36	300.00	-179.64	40.12%
6-4420 · Travel/Lodging/Miles	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
6-4430 · Uniforms	0.00	0.00	0.00	0.0%	72.63	200.00	-127.37	36.32%
6-4440 · Utilities	277.44	266.00	11.44	104.3%	832.36	798.00	34.36	104.31%
6-4450 · Misc Expenses	554.06	125.00	429.06	443.25%	784.88	375.00	409.88	209.3%
6-4460 · Purchases Discount	-19.64	-50.00	30.36	39.28%	-77.82	-150.00	72.18	51.88%
Total 6-4000 · General Expenses	20,987.68	20,700.00	287.68	101.39%	70,557.63	74,603.00	-4,045.37	94.58%
Total Expense	42,633.69	48,161.50	-5,527.81	88.52%	135,576.91	152,987.50	-17,410.59	88.62%
Net Ordinary Income	16,954.35	8,043.50	8,910.85	210.78%	117,871.38	110,502.50	7,368.88	106.67%
Net Income	16,954.35	8,043.50	8,910.85	210.78%	117,871.38	110,502.50	7,368.88	106.67%

**Washburn Marina
Facilities Budget vs. Actual
June 2018**

BUDGET V ACTUAL	Jun 18	Budget	\$ Over Budget	% of Budget	Apr - Jun 18	Budget	\$ Over Budget	% of Budget
	Ordinary Income/Expense							
Income								
4-1000 · Facility Income								
4-1100 · In-Season	7,907.15	4,750.00	3,157.15	166.47%	114,270.01	104,750.00	9,520.01	109.09%
4-1200 · Off-Season	1,500.00	1,500.00	0.00	100.0%	5,861.00	5,000.00	861.00	117.22%
4-1300 · Maintenance Fees	0.00	0.00	0.00	0.0%	137,683.20	132,683.00	5,000.20	103.77%
4-1400 · Misc Services	-1,414.71	350.00	-1,764.71	-404.2%	576.18	900.00	-323.82	64.02%
Total 4-1000 · Facility Income	7,992.44	6,600.00	1,392.44	121.1%	258,390.39	243,333.00	15,057.39	106.19%
Total Income	7,992.44	6,600.00	1,392.44	121.1%	258,390.39	243,333.00	15,057.39	106.19%
Gross Profit	7,992.44	6,600.00	1,392.44	121.1%	258,390.39	243,333.00	15,057.39	106.19%
Expense								
6-1000 · Facility Expenses								
6-1100 · Utilities								
6-1110 · Marina	1,790.65	1,992.00	-201.35	89.89%	2,015.46	2,804.00	-788.54	71.88%
6-1120 · Buildings/Grounds	2,220.57	2,473.00	-252.43	89.79%	4,775.56	5,697.00	-921.44	83.83%
Total 6-1100 · Utilities	4,011.22	4,465.00	-453.78	89.84%	6,791.02	8,501.00	-1,709.98	79.89%
6-1200 · Maintenance & Supplies								
6-1210 · Marina	753.86	600.00	153.86	125.64%	1,828.03	1,800.00	28.03	101.56%
6-1220 · Buildings/Grounds	1,219.99	1,200.00	19.99	101.67%	4,244.63	3,600.00	644.63	117.91%
Total 6-1200 · Maintenance & Supplies	1,973.85	1,800.00	173.85	109.66%	6,072.66	5,400.00	672.66	112.46%
6-1300 · Contingent Expense	0.00	600.00	-600.00	0.0%	0.00	1,800.00	-1,800.00	0.0%
Total 6-1000 · Facility Expenses	5,985.07	6,865.00	-879.93	87.18%	12,863.68	15,701.00	-2,837.32	81.93%
Total Expense	5,985.07	6,865.00	-879.93	87.18%	12,863.68	15,701.00	-2,837.32	81.93%
Net Ordinary Income	2,007.37	-265.00	2,272.37	-757.5%	245,526.71	227,632.00	17,894.71	107.86%
Net Income	2,007.37	-265.00	2,272.37	-757.5%	245,526.71	227,632.00	17,894.71	107.86%

PREVIOUS YEAR COMPARISON	Jun 18	Jun 17	\$ Change	% Change	Apr - Jun 18	Apr - Jun 17	\$ Change	% Change
	Ordinary Income/Expense							
Income								
4-1000 · Facility Income	7,992.44	6,433.25	1,559.19	24.24%	258,390.39	235,343.62	23,046.77	9.79%
Total Income	7,992.44	6,433.25	1,559.19	24.24%	258,390.39	235,343.62	23,046.77	9.79%
Gross Profit	7,992.44	6,433.25	1,559.19	24.24%	258,390.39	235,343.62	23,046.77	9.79%
Expense								
6-1000 · Facility Expenses	5,985.07	6,067.57	-82.50	-1.36%	12,863.68	13,099.13	-235.45	-1.8%
Total Expense	5,985.07	6,067.57	-82.50	-1.36%	12,863.68	13,099.13	-235.45	-1.8%
Net Ordinary Income	2,007.37	365.68	1,641.69	448.94%	245,526.71	222,244.49	23,282.22	10.48%
Net Income	2,007.37	365.68	1,641.69	448.94%	245,526.71	222,244.49	23,282.22	10.48%

Washburn Marina
Service Department Budget vs. Actual
June 2018

BUDGET V ACTUAL	Jun 18	Budget	\$ Over Budget	% of Budget	Apr - Jun 18	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense								
Income								
4-2000 · Service Dept Income								
4-2100 · Labor								
4-2111 · Electrical-Plumbing	8,762.25	6,286.00	2,476.25	139.39%	19,108.75	20,275.00	-1,166.25	94.25%
4-2112 · Fiberglass-Woodwork	4,203.75	17,063.00	#####	24.64%	31,473.84	47,583.00	-16,109.16	66.15%
4-2113 · Mechanical	12,028.50	8,980.00	3,048.50	133.95%	26,199.00	28,964.00	-2,765.00	90.45%
4-2114 · Rigging	8,142.75	1,796.00	6,346.75	453.38%	13,290.75	5,793.00	7,497.75	229.43%
4-2120 · Unit Billed Services								
4-2121 · Haul Out/Launch	15,111.44	9,052.00	6,059.44	166.94%	47,091.33	45,369.00	1,722.33	103.8%
4-2122 · Other Unit Billed	2,189.00	1,724.00	465.00	126.97%	5,753.00	5,561.00	192.00	103.45%
Total 4-2120 · Unit Billed Services	17,300.44	10,776.00	6,524.44	160.55%	52,844.33	50,930.00	1,914.33	103.76%
Total 4-2100 · Labor	50,437.69	44,901.00	5,536.69	112.33%	142,916.67	153,545.00	-10,628.33	93.08%
4-2200 · Materials	10,263.99	5,000.00	5,263.99	205.28%	19,294.32	15,500.00	3,794.32	124.48%
4-2300 · Contract Services	0.00	500.00	-500.00	0.0%	1,300.00	1,100.00	200.00	118.18%
4-2400 · Misc Charges	1,802.92	1,000.00	802.92	180.29%	3,172.58	3,250.00	-77.42	97.62%
4-2500 · Credit/Refunds	0.00	-250.00	250.00	0.0%	0.00	-750.00	750.00	0.0%
Total 4-2000 · Service Dept Income	62,504.60	51,151.00	11,353.60	122.2%	166,683.57	172,645.00	-5,961.43	96.55%
Total Income	62,504.60	51,151.00	11,353.60	122.2%	166,683.57	172,645.00	-5,961.43	96.55%
Cost of Goods Sold								
5-2000 · Service Dept COGS								
5-2100 · Labor								
5-2110 · Billable Hourly Labor								
5-2111 · Electrical-Plumbing	1,203.98	1,106.00	97.98	108.86%	3,580.66	4,127.00	-546.34	86.76%
5-2112 · Fiberglass-Woodworking	636.75	3,001.00	-2,364.25	21.22%	13,244.98	11,201.00	2,043.98	118.25%
5-2113 · Mechanical	2,251.64	1,580.00	671.64	142.51%	4,748.09	5,895.00	-1,146.91	80.54%
5-2114 · Rigging	1,436.73	316.00	1,120.73	454.66%	2,285.50	1,179.00	1,106.50	193.85%
Total 5-2110 · Billable Hourly Labor	5,529.10	6,003.00	-473.90	92.11%	23,859.23	22,402.00	1,457.23	106.51%
5-2120 · Unit Billed Services								
5-2121 · Haul Out/Launch	4,503.79	1,592.00	2,911.79	282.9%	10,735.32	5,942.00	4,793.32	180.67%
5-2122 · Other	0.00	303.00	-303.00	0.0%	672.75	1,131.00	-458.25	59.48%
Total 5-2120 · Unit Billed Services	4,503.79	1,895.00	2,608.79	237.67%	11,408.07	7,073.00	4,335.07	161.29%
5-2100 · Labor - Other	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Total 5-2100 · Labor	10,032.89	7,898.00	2,134.89	127.03%	35,267.30	29,475.00	5,792.30	119.65%
5-2200 · Subcontract Services	0.00	450.00	-450.00	0.0%	1,290.00	990.00	300.00	130.3%
5-2300 · Materials	8,819.94	3,500.00	5,319.94	252.0%	14,952.67	10,850.00	4,102.67	137.81%
Total 5-2000 · Service Dept COGS	18,852.83	11,848.00	7,004.83	159.12%	51,509.97	41,315.00	10,194.97	124.68%
Total COGS	18,852.83	11,848.00	7,004.83	159.12%	51,509.97	41,315.00	10,194.97	124.68%
Gross Profit	43,651.77	39,303.00	4,348.77	111.07%	115,173.60	131,330.00	-16,156.40	87.7%
Expense								
6-2000 · Service Dept Expenses								
6-2100 · Non-Billable Wages & Taxes								
6-2110 · Non-Billable Salary & Wages								
6-2111 · Administrative	2,986.55	3,259.00	-272.45	91.64%	10,625.11	9,830.00	795.11	108.09%

Washburn Marina
Service Department Budget vs. Actual
June 2018

BUDGET V ACTUAL					Apr - Jun			
	Jun 18	Budget	\$ Over Budget	% of Budget	18	Budget	\$ Over Budget	% of Budget
6-2112 · Warranty/Credit	156.36	466.00	-309.64	33.55%	2,929.26	1,405.00	1,524.26	208.49%
6-2113 · General Maintenance	121.46	931.00	-809.54	13.05%	778.48	2,808.00	-2,029.52	27.72%
Total 6-2110 · Non-Billable Salary & Wages	3,264.37	4,656.00	-1,391.63	70.11%	14,332.85	14,043.00	289.85	102.06%
6-2120 · FICA/Medicare	1,157.16	1,106.00	51.16	104.63%	4,472.48	3,871.00	601.48	115.54%
6-2130 · Unemployment Compensation	159.70	228.00	-68.30	70.04%	294.23	799.00	-504.77	36.83%
6-2140 · Workers Compensation	576.47	800.00	-223.53	72.06%	2,078.68	2,400.00	-321.32	86.61%
Total 6-2100 · Non-Billable Wages & Taxes	5,157.70	6,790.00	-1,632.30	75.96%	21,178.24	21,113.00	65.24	100.31%
6-2200 · Employee Benefits								
6-2210 · Holiday Pay	651.60	814.00	-162.40	80.05%	651.60	814.00	-162.40	80.05%
6-2220 · Personal Time Compensation	439.51	1,093.00	-653.49	40.21%	3,151.14	3,279.00	-127.86	96.1%
6-2230 · Health Insurance	1,755.60	2,031.50	-275.90	86.42%	5,266.80	6,094.50	-827.70	86.42%
6-2240 · Retirement Plan	396.48	434.00	-37.52	91.36%	1,427.41	1,519.00	-91.59	93.97%
Total 6-2200 · Employee Benefits	3,243.19	4,372.50	-1,129.31	74.17%	10,496.95	11,706.50	-1,209.55	89.67%
6-2310 · Education & Training	167.00	167.00	0.00	100.0%	501.00	501.00	0.00	100.0%
6-2320 · Equipment Maintenance	130.47	525.00	-394.53	24.85%	687.34	1,575.00	-887.66	43.64%
6-2330 · Freight & Shipping	190.29	225.00	-34.71	84.57%	487.07	675.00	-187.93	72.16%
6-2340 · Hazardous Waste Removal	0.00	100.00	-100.00	0.0%	0.00	300.00	-300.00	0.0%
6-2350 · Small Tools	0.00	410.00	-410.00	0.0%	156.56	1,230.00	-1,073.44	12.73%
6-2360 · Supplies	-1,265.57	0.00	-1,265.57	100.0%	-3,241.68	0.00	-3,241.68	100.0%
6-2370 · Travel/Lodging/Meals	0.00	20.00	-20.00	0.0%	0.00	60.00	-60.00	0.0%
6-2380 · Uniforms	28.55	50.00	-21.45	57.1%	690.86	1,300.00	-609.14	53.14%
6-2390 · Utilities	90.62	91.00	-0.38	99.58%	271.90	273.00	-1.10	99.6%
6-2400 · Warranty Parts	42.23	175.00	-132.77	24.13%	302.75	525.00	-222.25	57.67%
Total 6-2000 · Service Dept Expenses	7,784.48	12,925.50	-5,141.02	60.23%	31,530.99	39,258.50	-7,727.51	80.32%
Total Expense	7,784.48	12,925.50	-5,141.02	60.23%	31,530.99	39,258.50	-7,727.51	80.32%
Net Ordinary Income	35,867.29	26,377.50	9,489.79	135.98%	83,642.61	92,071.50	-8,428.89	90.85%
Net Income	35,867.29	26,377.50	9,489.79	135.98%	83,642.61	92,071.50	-8,428.89	90.85%

PREVIOUS YEAR COMPARISON					Apr - Jun			
	Jun 18	Jun 17	\$ Change	% Change	18	17	\$ Change	% Change
Ordinary Income/Expense								
Income								
4-2000 · Service Dept Income	62,504.60	55,661.17	6,843.43	12.3%	166,683.57	184,398.97	-17,715.40	-9.61%
Total Income	62,504.60	55,661.17	6,843.43	12.3%	166,683.57	184,398.97	-17,715.40	-9.61%
Cost of Goods Sold								
5-2000 · Service Dept COGS	18,852.83	18,150.96	701.87	3.87%	51,509.97	61,385.48	-9,875.51	-16.09%
Total COGS	18,852.83	18,150.96	701.87	3.87%	51,509.97	61,385.48	-9,875.51	-16.09%
Gross Profit	43,651.77	37,510.21	6,141.56	16.37%	115,173.60	123,013.49	-7,839.89	-6.37%
Expense								
6-2000 · Service Dept Expenses	7,784.48	13,770.20	-5,985.72	-43.47%	31,530.99	35,253.63	-3,722.64	-10.56%
Total Expense	7,784.48	13,770.20	-5,985.72	-43.47%	31,530.99	35,253.63	-3,722.64	-10.56%
Net Ordinary Income	35,867.29	23,740.01	12,127.28	51.08%	83,642.61	87,759.86	-4,117.25	-4.69%
Net Income	35,867.29	23,740.01	12,127.28	51.08%	83,642.61	87,759.86	-4,117.25	-4.69%

Washburn Marina
Ship Store Budget vs. Actual
June 2018

BUDGET V ACTUAL	Jun 18	Budget	\$ Over Budget	% of Budget	Apr - Jun 18	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense								
Income								
4-3000 · Ship Store Income								
4-3100 · Store Sales								
4-3110 · Clothing	674.31	300.00	374.31	224.77%	1,237.47	850.00	387.47	145.59%
4-3120 · Consumables	185.10	150.00	35.10	123.4%	256.22	250.00	6.22	102.49%
4-3130 · Marine Supplies	16,206.50	17,500.00	-1,293.50	92.61%	36,564.10	41,600.00	-5,035.90	87.89%
4-3140 · Personal Items	677.42	750.00	-72.58	90.32%	953.58	1,300.00	-346.42	73.35%
4-3150 · Special Orders	5,607.80	12,000.00	-6,392.20	46.73%	13,259.66	18,500.00	-5,240.34	71.67%
Total 4-3100 · Store Sales	23,351.13	30,700.00	-7,348.87	76.06%	52,271.03	62,500.00	-10,228.97	83.63%
4-3200 · Fuel Dock Sales								
4-3210 · Diesel	945.36	500.00	445.36	189.07%	2,956.65	2,850.00	106.65	103.74%
4-3220 · Gasoline	5,998.30	4,500.00	1,498.30	133.3%	9,290.28	8,300.00	990.28	111.93%
4-3230 · Pump Out	199.08	200.00	-0.92	99.54%	237.00	220.00	17.00	107.73%
Total 4-3200 · Fuel Dock Sales	7,142.74	5,200.00	1,942.74	137.36%	12,483.93	11,370.00	1,113.93	109.8%
Total 4-3000 · Ship Store Income	30,493.87	35,900.00	-5,406.13	84.94%	64,754.96	73,870.00	-9,115.04	87.66%
Total Income	30,493.87	35,900.00	-5,406.13	84.94%	64,754.96	73,870.00	-9,115.04	87.66%
Cost of Goods Sold								
5-3000 · Ship Store COGS								
5-3100 · Store Sales								
5-3110 · Clothing	436.58	240.00	196.58	181.91%	816.55	680.00	136.55	120.08%
5-3120 · Consumables	120.11	113.00	7.11	106.29%	165.40	188.00	-22.60	87.98%
5-3130 · Marine Supplies	10,941.14	11,375.00	-433.86	96.19%	24,712.18	27,040.00	-2,327.82	91.39%
5-3140 · Personal Items	543.80	570.00	-26.20	95.4%	733.60	988.00	-254.40	74.25%
5-3150 · Special Orders	4,512.96	9,000.00	-4,487.04	50.14%	10,388.76	13,875.00	-3,486.24	74.87%
Total 5-3100 · Store Sales	16,554.59	21,298.00	-4,743.41	77.73%	36,816.49	42,771.00	-5,954.51	86.08%
5-3200 · Fuel Dock Sales								
5-3210 · Diesel	849.29	430.00	419.29	197.51%	2,556.08	2,451.00	105.08	104.29%
5-3220 · Gasoline	5,146.16	3,870.00	1,276.16	132.98%	7,814.89	7,138.00	676.89	109.48%
Total 5-3200 · Fuel Dock Sales	5,995.45	4,300.00	1,695.45	139.43%	10,370.97	9,589.00	781.97	108.16%
Total 5-3000 · Ship Store COGS	22,550.04	25,598.00	-3,047.96	88.09%	47,187.46	52,360.00	-5,172.54	90.12%
Total COGS	22,550.04	25,598.00	-3,047.96	88.09%	47,187.46	52,360.00	-5,172.54	90.12%
Gross Profit	7,943.83	10,302.00	-2,358.17	77.11%	17,567.50	21,510.00	-3,942.50	81.67%
Expense								
6-3000 · Ship Store Expenses								
6-3100 · Wages & Taxes								
6-3110 · Regular & OT Wages	5,263.73	5,333.00	-69.27	98.7%	13,462.83	16,270.00	-2,807.17	82.75%
6-3120 · FICA/Medicare	491.66	455.00	36.66	108.06%	779.80	1,352.00	-572.20	57.68%
6-3130 · Unemployment Compensation	67.85	118.00	-50.15	57.5%	103.97	427.00	-323.03	24.35%
6-3140 · Workers Compensation	244.93	169.00	75.93	144.93%	592.97	507.00	85.97	116.96%
Total 6-3100 · Wages & Taxes	6,068.17	6,075.00	-6.83	99.89%	14,939.57	18,556.00	-3,616.43	80.51%
6-3200 · Employee Benefits								
6-3210 · Holiday Pay	226.80	222.00	4.80	102.16%	226.80	222.00	4.80	102.16%
6-3220 · Personal Time Compensation	346.05	398.00	-51.95	86.95%	1,254.05	1,194.00	60.05	105.03%

Washburn Marina
Ship Store Budget vs. Actual
June 2018

BUDGET V ACTUAL					Apr - Jun			
	Jun 18	Budget	\$ Over Budget	% of Budget	18	Budget	\$ Over Budget	% of Budget
6-3230 · Health Insurance	436.95	472.00	-35.05	92.57%	1,310.87	1,416.00	-105.13	92.58%
6-3240 · Retirement Plan	187.48	151.00	36.48	124.16%	618.80	528.00	90.80	117.2%
Total 6-3200 · Employee Benefits	1,197.28	1,243.00	-45.72	96.32%	3,410.52	3,360.00	50.52	101.5%
6-3300 · Education & Training	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
6-3310 · Equipment/Maintenance	0.00	22.00	-22.00	0.0%	26.99	66.00	-39.01	40.89%
6-3320 · Freight/Shipping	459.30	140.00	319.30	328.07%	1,188.42	420.00	768.42	282.96%
6-3330 · Supplies	48.43	100.00	-51.57	48.43%	437.62	300.00	137.62	145.87%
6-3340 · Travel/Lodging/Meals	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
6-3350 · Uniforms	12.66	0.00	12.66	100.0%	356.45	450.00	-93.55	79.21%
6-3360 · Utilities	90.62	91.00	-0.38	99.58%	271.90	273.00	-1.10	99.6%
6-3370 · Over/Under	0.00	0.00	0.00	0.0%	-6.86	0.00	-6.86	100.0%
Total 6-3000 · Ship Store Expenses	7,876.46	7,671.00	205.46	102.68%	20,624.61	23,425.00	-2,800.39	88.05%
Total Expense	7,876.46	7,671.00	205.46	102.68%	20,624.61	23,425.00	-2,800.39	88.05%
Net Ordinary Income	67.37	2,631.00	-2,563.63	2.56%	-3,057.11	-1,915.00	-1,142.11	159.64%
Net Income	67.37	2,631.00	-2,563.63	2.56%	-3,057.11	-1,915.00	-1,142.11	159.64%

PREVIOUS YEAR COMPARISON					Apr - Jun			
	Jun 18	Jun 17	\$ Change	% Change	18	Apr - Jun 17	\$ Change	% Change
Ordinary Income/Expense								
Income								
4-3000 · Ship Store Income	30,493.87	29,540.53	953.34	3.23%	64,754.96	64,876.85	-121.89	-0.19%
Total Income	30,493.87	29,540.53	953.34	3.23%	64,754.96	64,876.85	-121.89	-0.19%
Cost of Goods Sold								
5-3000 · Ship Store COGS	22,550.04	21,113.24	1,436.80	6.81%	47,187.46	47,179.73	7.73	0.02%
Total COGS	22,550.04	21,113.24	1,436.80	6.81%	47,187.46	47,179.73	7.73	0.02%
Gross Profit	7,943.83	8,427.29	-483.46	-5.74%	17,567.50	17,697.12	-129.62	-0.73%
Expense								
6-3000 · Ship Store Expenses	7,876.46	6,182.99	1,693.47	27.39%	20,624.61	17,197.83	3,426.78	19.93%
Total Expense	7,876.46	6,182.99	1,693.47	27.39%	20,624.61	17,197.83	3,426.78	19.93%
Net Ordinary Income	67.37	2,244.30	-2,176.93	-97.0%	-3,057.11	499.29	-3,556.40	-712.29%
Net Income	67.37	2,244.30	-2,176.93	-97.0%	-3,057.11	499.29	-3,556.40	-712.29%

Washburn Marina
General Expenses Budget vs. Actual
June 2018

BUDGET V ACTUAL					Apr - Jun			
	Jun 18	Budget	\$ Over Budget	% of Budget	18	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense								
Expense								
6-4000 · General Expenses								
6-4100 · Wages & Taxes								
6-4110 · Administration Wages	8,519.13	8,448.00	71.13	100.84%	28,913.63	30,146.00	-1,232.37	95.91%
6-4120 · Repair/Maintenance Wages	3,846.25	3,614.00	232.25	106.43%	12,619.47	11,472.00	1,147.47	110.0%
6-4130 · FICA/Medicare	872.23	982.00	-109.77	88.82%	3,033.59	3,306.00	-272.41	91.76%
6-4140 · Unemployment Compensation	120.37	230.00	-109.63	52.34%	44.94	861.00	-816.06	5.22%
6-4150 · Workers Compensation	434.52	569.00	-134.48	76.37%	1,367.11	1,707.00	-339.89	80.09%
Total 6-4100 · Wages & Taxes	13,792.50	13,843.00	-50.50	99.64%	45,978.74	47,492.00	-1,513.26	96.81%
6-4200 · Employee Benefits								
6-4210 · Holiday Pay	192.00	192.00	0.00	100.0%	192.00	192.00	0.00	100.0%
6-4220 · Personal Time Compensation	172.50	197.00	-24.50	87.56%	334.50	591.00	-256.50	56.6%
6-4230 · Health Insurance	1,432.48	1,907.00	-474.52	75.12%	4,297.44	5,721.00	-1,423.56	75.12%
6-4240 · Retirement Plan	282.35	308.00	-25.65	91.67%	951.79	1,133.00	-181.21	84.01%
Total 6-4200 · Employee Benefits	2,079.33	2,604.00	-524.67	79.85%	5,775.73	7,637.00	-1,861.27	75.63%
6-4300 · Advertising & Marketing	735.60	565.00	170.60	130.2%	2,907.75	3,430.00	-522.25	84.77%
6-4310 · Contract Services	35.68	30.00	5.68	118.93%	107.91	90.00	17.91	119.9%
6-4320 · Donations	109.41	50.00	59.41	218.82%	120.15	150.00	-29.85	80.1%
6-4330 · Education & Training	166.33	167.00	-0.67	99.6%	508.99	501.00	7.99	101.6%
6-4340 · Equipmt/Furnish/Sm Tools/Maint	-230.00	25.00	-255.00	-920.0%	28.79	75.00	-46.21	38.39%
6-4350 · Insurance	1,348.08	1,370.00	-21.92	98.4%	4,044.24	4,110.00	-65.76	98.4%
6-4370 · License/Permit/Fee/Dues/Subscr	9.00	285.00	-276.00	3.16%	527.95	1,035.00	-507.05	51.01%
6-4380 · Office Supplies/Postage	316.03	170.00	146.03	185.9%	990.66	510.00	480.66	194.25%
6-4390 · Professional Services	127.50	150.00	-22.50	85.0%	2,658.00	3,050.00	-392.00	87.15%
6-4400 · Service Charges	1,625.42	1,000.00	625.42	162.54%	5,176.31	5,000.00	176.31	103.53%
6-4410 · Supplies	60.94	100.00	-39.06	60.94%	120.36	300.00	-179.64	40.12%
6-4420 · Travel/Lodging/Miles	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
6-4430 · Uniforms	0.00	0.00	0.00	0.0%	72.63	200.00	-127.37	36.32%
6-4440 · Utilities	277.44	266.00	11.44	104.3%	832.36	798.00	34.36	104.31%
6-4450 · Misc Expenses	554.06	125.00	429.06	443.25%	784.88	375.00	409.88	209.3%
6-4460 · Purchases Discount	-19.64	-50.00	30.36	39.28%	-77.82	-150.00	72.18	51.88%
Total 6-4000 · General Expenses	20,987.68	20,700.00	287.68	101.39%	70,557.63	74,603.00	-4,045.37	94.58%
Total Expense	20,987.68	20,700.00	287.68	101.39%	70,557.63	74,603.00	-4,045.37	94.58%
Net Ordinary Income	-20,987.68	-20,700.00	-287.68	101.39%	-70,557.63	-74,603.00	4,045.37	94.58%
Net Income	-20,987.68	-20,700.00	-287.68	101.39%	-70,557.63	-74,603.00	4,045.37	94.58%

PREVIOUS YEAR COMPARISON					Apr - Jun			
	Jun 18	Jun 17	\$ Change	% Change	18	17	\$ Change	% Change
Ordinary Income/Expense								
Expense								
6-4000 · General Expenses	20,987.68	20,391.19	596.49	2.93%	70,557.63	72,421.26	-1,863.63	-2.57%
Total Expense	20,987.68	20,391.19	596.49	2.93%	70,557.63	72,421.26	-1,863.63	-2.57%
Net Ordinary Income	-20,987.68	-20,391.19	-596.49	-2.93%	-70,557.63	-72,421.26	1,863.63	2.57%
Net Income	-20,987.68	-20,391.19	-596.49	-2.93%	-70,557.63	-72,421.26	1,863.63	2.57%

Washburn Marina
Revenue - Draw Report
June 2018

	<u>Jun 18</u>	<u>Apr - Jun 18</u>
9-1100 · Draws from City	-157,754.88	-299,937.03
9-2100 · Revenues Paid to City	68,569.89	389,023.50
Net Paid to City	<u>-89,184.99</u>	<u>89,086.47</u>
Revenues paid to City Detail		
Operating Revenue		247,593.96
Maintenance Fees-2017		141,429.54
Total		<u>389,023.50</u>

Maintenance fees paid in full as of 7/9/18

CITY OF WASHBURN
119 Washington Avenue
P.O. Box 638
Washburn, WI 54891



715-373-6160
715-373-6161
FAX 715-373-6148

To: Harbor Commission Members
From: Scott J. Kluver, ^{SK}Administrator
Re: Agenda Matters for 072818
Date: July 23, 2018

Please see my comments on various agenda items:

- G. A couple of years ago, after the Saxon Harbor incident, the Harbor Commission voted to take an insurance endorsement to protect the docks and breakwalls at the marina from perils that were not ordinarily covered including ice damage and vessel impacts. Today we received notice that the coverage would be discontinued under the current policy at the end of September. If the Harbor Commission wants to continue coverage, there would be a significant increase of the costs. Currently, the Harbor Commission is paying \$788 for \$1,515,569 in listed value. If the Harbor Commission wanted to maintain coverage up to the listed value, it will now cost \$10,609. If the Harbor Commission wanted only \$250,000 in coverage per occurrence, it would cost \$6,062. Either of these increases will have a significant impact on the budget.
- H. Enclosed you will find an estimate for three new pedestals on the breakwall. These would be the final three pedestals that are in need of replacement. The cost does not include the labor for the installation, and the proposed pedestals would not have water lines in them. If the Harbor Commission is interested in having them replaced, a motion can be made to order the pedestals and to seek a labor estimate for installation.
- I. Carl Broberg will present an update on the costs for materials for this project and efforts to date.
- J. Core samples are currently being taken on the dock, and DNR permits are being obtained. The DNR is also requiring that a lake bed lease be applied for. This is currently in the works. We are still planning to release bid documents in early August.
- K. It is necessary to begin the process to take out a loan to pay for the City portion of the Coal Dock Project. Although I do not have a final engineering estimate at this time, and that I will not know the full cost of the project until bids are received, I do want to begin the application process. At this point, I am anticipating a loan of \$350,000 will be needed. I have gotten interest rate estimates from the State Trust Fund, Chippewa Valley Bank, and Bremer Bank. Bremer Bank is the lowest at 3.99 percent for a 10 year note. The State Trust fund would be 4.25 percent, and Chippewa Valley Bank was 4.75 percent. I propose that the Harbor Commission recommend working with Bremer Bank on this loan. The

recommendation will need to go to the Council for approval as it will be general obligation debt. We are hopeful to have revenues from the usage of the dock to help offset these costs; otherwise anything above \$350,000 will be very difficult for the Harbor Commission to absorb on its own. At \$350,000 for 10 years, principle and interest payments would be about \$42,500 per year.

- L. This time can be used for an open discussion with the boaters. Please know that no action can be take on any items discussed until it is placed on the agenda at a future meeting.



Municipal Property Insurance Company

2801 Crossroads Drive, Suite 2200
Madison, WI 53718
Telephone: (800) 968-4670
Email: information@mpicwi.com
www.mpicwi.com

July 20, 2018

Daniel Stoltman
City of Washburn & Public Library
PO Box 638
Washburn, WI 54891

RE: Notice of Altered Terms for Property Insurance Renewal

Dear Daniel Stoltman:

The Municipal Property Insurance Company (MPIC) currently provides City of Washburn & Public Library property insurance, under policy number 5000044. MPIC is committed to continuing to provide you comprehensive and cost effective property insurance coverage.

As such, MPIC has filed two new coverage endorsements that address Pier and Wharf, effective 09/28/18. The changes are as follows:

Pier and Wharf Additional Coverage Endorsement MPIC-202(06/16) – No Longer Available 09/28/18

- Replacement Cost Coverage
- Various Deductibles available (\$1,000 - \$500,000)
- Base Rate \$.05 per \$100 of pier and wharf exposure limit

Pier and Wharf Replacement Coverage MPIC-203(09/18) – New – Beginning 09/28/18

- Coverage provided up to scheduled TIV per occurrence
- Deductible is equal to the greater of \$1,000.00 or 10% of loss
- Rate is \$.70 per \$100 of pier and wharf exposure limit

Pier and Wharf Limited Coverage MPIC-204(09/18) – New – Beginning 09/28/18

- Coverage limited to \$250,000 per occurrence
- Deductible is equal to the greater of \$1,000.00 or 10% of loss
- Rate is \$.40 per \$100 of pier and wharf exposure limit

In accordance with Wis, Stat 21.01, Section 631.36 (5), MPIC is providing notice of these changes in coverage prior to the effective date of your insurance renewal date. Under this provision, you have the option to cancel your coverage provided by MPIC within 60 days of this notification, with any return premium to you being calculated on a pro rata basis.

If you elect to continue Pier and Wharf coverage with MPIC, you will need to select either MPIC-203 or MPIC-204 at the time of your renewal. This change will not affect any coverages currently in-force under your current MPIC-202 coverage endorsement.

Specific questions about these changes can be directed to MPIC or your agent.

Regards,

Blair Rogacki

Blair Rogacki
MPIC – CEO



Municipal Property Insurance Company

MUNICIPAL PROPERTY INSURANCE COMPANY

2801 Crossroads Drive, Suite 2200, Madison, WI 53718 -- (800) 968-4670

POLICY ENDORSEMENT DECLARATIONS

Named City of Washburn & Public Library

Phone (715) 373-6160

Insured: Scott Kliver
PO Box 638
Washburn, WI 54891

Policy: MP-02-240003

Agent: Larry Passint

Term: 12:01am 9/30/2016 to 9/30/2017

ADDING Vacancy Permit for Site 025 - 206 W Bayfield St. Washburn. Building Valued at \$165,000. Effective 5/1/2017

Form	Coverage	Coverage		TIV	Rate	Annual Premium
		Aggregate	Deductible			
MPIC-001	Buildings, Personal Property & Property in the Open	N	5,000	16,885,742	0.062	10,469
MPIC-300	Contractors Equipment (Replacement Cost)	N	500	1,727,091	0.179	3,091
MPIC-104	Vacancy Permit Schedule Attached	N	5,000	165,000	0.033	54
MPIC-101	Business Income Schedule Attached	N	5,000	500,000	0.049	245
MPIC-202	Pier And Wharf Additional Covered Causes of Loss Schedule Attached	N	500	1,515,569	0.052	788
MPIC-507	Equipment Breakdown with Sewer, Water or other utility	N	5,000	16,885,742	0.003	540

Total Annual Premium	\$15,187
Endorsement Premium Change	\$22

Billed to Insured

Additional forms and endorsements made part of this policy at time of issue

Form	Description	Form	Description
MPIC-004 07/15	Statement Of Values	MPIC-004-PITO R 07/11	Property In The Open Detail
MPIC-004-CE 7/15	Contractor's Equipment Schedule	MPIC-500 06/16	Joint Loss Agreement Endorsement
IL 09 85 0108	Disclosure Pursuant To Terrorism Risk Ins Act	MPIC-502 06/16	Cap On Losses From Certified Acts Of Terrorism

**MUNICIPAL PROPERTY INSURANCE COMPANY
PIER AND WHARF ADDITIONAL COVERAGE ENDORSEMENT**

This endorsement modifies insurance provided under:

MUNICIPAL PROPERTY INSURANCE COMPANY POLICY MPIC-001

The following PROPERTY NOT COVERED policy provisions are replaced;

A. Item E. of SECTION V – PROPERTY NOT COVERED, UNLESS SPECIFICALLY ENDORSED TO THIS POLICY, of the MUNICIPAL PROPERTY INSURANCE COMPANY MPIC-001

by the following excluded causes of loss:

When covered under this policy:

1. Piers and wharves that are scheduled on the declarations page for loss or damage caused by:
 - a. Freezing or thawing; or,
 - b. Erosion or deterioration whether gradual or sudden.

2. Piers and wharves (not scheduled on the declarations page), bridges, dams, pavements, swimming pools and related equipment, retaining walls, bulkheads, and docks: for loss or damage caused by:
 - a. Freezing or thawing;
 - b. Impact of watercraft;
 - c. The pressure or weight of ice or water whether driven by wind or not; and,
 - d. Erosion or deterioration whether gradual or sudden.

INTERNATIONAL DOCK PRODUCTS, INC.

3101 S.W. 25th Street, Bay 106

Pembroke Park, FL 33009

Phone: 954-964-5315; 800-909-DOCK (3625)

Fax: 954-964-2715; E-mail: phil@dockproducts.com

To: Carl Broberg - Washburn Marina

email: crbroberg@centurytel.net

Date: July 22, 2018

From: Philip Teah

Phone: 651-303-2562

Subject: Quotation P5645

We are pleased to quote you on the following:

2 Power Pedestal Model SPB-41-2A equipped as follows:

Dual 30Amp 125V Twistlock Receptacles

Single Hose Holder (Cast on the Back)

Fluorescent Light and Photocell:

\$1158.28/ea.

1 Power Pedestal Model SPB-41-3A equipped as follows:

Dual 50Amp 125/250V Twistlock Receptacles

Single 30Amp 125V Twistlock Receptacle

Single Hose Holder (Cast on the Back)

Fluorescent Light and Photocell:

\$1857.67/ea.

Pedestals to have receptacles mounted at 45° down angle under aluminum covers.

Pedestal dimensions: 8" X 8" X 41" high.

All pedestals to have cone tops.

All receptacles to be Hubbell®.

All circuit breakers to be SQ D®. Model #QO Style EPD

All pedestals will have ability for loop feed to handle up to 2/O wire. If loop feed to accommodate up to 250MCM wire (crimp lugs, washers, etc. to be supplied by others) is required, please add \$30.00 per pedestal.

All pedestals to be powder coated white.

WARRANTY

15 year unconditional on structural integrity of 100% aluminum casing

2 year unconditional on construction and fabrication of casing and covers

2 year unconditional on HUBBELL® receptacles-unlimited on manufacturing defects

1 year on SQ D® breakers

The above prices are FOB our factory, Pembroke Park, FL and exclude Florida Sales Tax (if applicable).

Due to the fluctuating cost of aluminum and other suppliers, the above prices will be honored for a period of 60 days. After 60 days please call to verify.

Delivery: Approximately 4 weeks after receipt of order and 50% deposit.

Thank you for the opportunity you have given us to quote these items to you. Please feel free to contact us with any questions you may have on these items or on any of the other products we manufacture and sell.