

CITY OF WASHBURN
119 Washington Avenue
P.O. Box 638
Washburn, WI 54891



715-373-6160
715-373-6161
FAX 715-373-6148

To:	President: Carl Broberg	Vacant Broberg	Candace Kolenda
	VP: John Baregi	Nick Suminski	Rodger Reiswig
	Vacant Swedberg	City Administrator	Marina Manager

NOTICE OF HARBOR COMMISSION MEETING

DATE: Wednesday, July 17, 2019
TIME: 5:30 P.M.
LOCATION: Washburn City Hall – 119 Washington Avenue

Agenda

- A. Call to Order – Roll Call
- B. Approval of Minutes of the June 26, 2019 Meeting
- C. Public Comments
- D. Treasurer's Report
 - 1. Payment of Invoices
- E. Slip Transfers –
 - 1. Slip #26 Stange/Blomstrom
 - 2. Slip #106 Kilbane/Dory LLC
- F. Marina Manager's Report
 - 1. June Financial Reports
- G. Update on Coal Dock Rehabilitation Project
- H. Discussion and Action on Repairs to the Pier 1 Electrical Conduits
- I. Discussion and Action on Upgrades to Bathroom/Fish Cleaning Grinder Pump/Lift Station
- J. Discussion and Action on the Annual Inspection Process for the Marina
- K. Adjourn

Cc: Posted Ashland Daily Press File

JUNE 26, 2019 HARBOR COMMISSION MEETING

5:30 P.M. WASHBURN CITY HALL – 119 N WASHINGTON AVENUE

Commission Members Present: President Carl Broberg, John Baregi, Candace Kolenda, Nick Suminski, and Rodger Reiswig.

Municipal Personnel Present: Scott Kluver, City Administrator/Clerk, Kay Bratley, Deputy Clerk/Treasurer, Max Lindsey, City Attorney, and Michelle Shrider, Marina Manager.

Call to Order – President Carl Broberg called the meeting to order at 5:30 p.m.

Approval of Minutes of the May 15, 2019 Meeting – Kolenda moved to approve and place on file the May 15, 2019 Meeting Minutes and Baregi seconded. Motion carried 5-0.

Public Comment – None.

Treasurer's Report – Baregi made a motion to accept and place on file the Harbor Passbook and Marina Operating Account reports and Suminski seconded. Motion carried 5-0.

1. **Payment of Invoices** – Reiswig moved to approve for payment Smithgroup invoice #138826 for \$1,526.00 and Baregi seconded. Motion carried 5-0. Kolenda moved to approve for payment Scandia Marine Products invoice #34750 for \$2,239.98 and Baregi seconded. Motion carried 5-0. Suminski moved to approve for payment Wisconsin Commercial Ports Association invoice #2019-Washburn for \$250.00 and Baregi seconded. Motion carried 5-0. Suminski moved to approve for payment C&W Trucking Co. of Bayfield, Inc. invoice #20069 for \$2,175.00 and Baregi seconded. Motion carried 5-0.

Slip Transfers –

1. **Slip #63 Brewer/Giddings and Nelson** - Baregi moved to approve transfer of Slip #63 on Pier 2 from Brewer to Giddings/Nelson and Reiswig seconded. Motion carried 5-0. Broberg confirmed the completion of slip #91 assignment transfer from Shonblom to Kurth.

Marina Manager's Report –

1. **May Financial Reports** – Shrider stated we are on budget and have a 25.22% budget surplus and are 35.44% ahead of this time last year; everything is on target at this time; the Ship Store was slow and believes it was due to the weather.
2. **Update on Various Reports** – Shrider stated a lot of the issues that came up this year is due to the high water level of the lake. Shrider stated she is working with Pearl Beach Construction and Bretting to come up with a plan to fix Pier 3 T-Head issue this fall after the boats have been removed; still attempting to find someone to fix the concrete issues, leaving messages but no call backs; the 30 mA electrical issues are getting fixed as they occur in boats; the water main break has been repaired and just waiting for blacktop/curbing to can be reinstalled; the lift station is getting pumped out by Birchstreet Excavating & Septic Service, Inc. every other Wednesday until the floats of the lift well can be replaced with commercial grade ones plus have the electrical sensor box moved outside of the lift well; the

electrical conduit couplers came apart at the transition ramp on Pier 1 from the high water level and are unable to get them back together, conferred with Meyers Electric and they gave a proposal of \$19,158.00 to correct the problem. Shrider stated she is waiting for additional details from Meyers Electric concerning this proposal. Kluver stated a notice of work to be done will need to go out to the public due to the dollar amount of the proposal; the 32 floats for replacement have arrived and has temp labor to do the job plus paint the building but funding for the wage is not in the operating budget and would like to make a proposal to the Harbor Commission to reimburse temp labor wage. Suminski moved to authorize up to \$2,000.00 for temp labor to replace the floats during the month of July and Baregi seconded. Motion carried 5-0; the fuel dock foam jacking was completed but it appeared that more material had disappeared under the fuel dock prior to the foam jacking.

Update on Coal Dock Rehabilitation Project – Kluver stated Michels Foundation had come back three or four times to fill in the sinking/settling issues along the new wall with gravel which now appears to have been solved, negotiations are occurring for the additional gravel used; Smithgroup will dive the entire dock to make sure all the issues below the water line have been addressed. Kluver stated he surveyed the new wall noting two very small holes by tie backs, two lift holes that need welding and one tie back hole in the old sheeting joint with the new sheeting that also needs to be welded. Kluver stated we have not signed off on the final payment because of the work that still needs to be completed; we have put in a request for the last draw from the grant; the ladder change order has not been done which will come out of the contingency fund, and we will handle the installation of the light at the end of the coal dock which will save some money.

Discussion and Action on Renewal of Dock Usage Agreements with Nelson Construction Co., and Pearl Beach Construction – Kluver stated both are similar documents with major changes in the fee structure to address material staying on the dock, equipment staying on the dock, and mooring on the dock. Broberg stated Nelson Construction Company may need more area and will discuss that with them. Kluver stated Pearl Beach Construction is also looking to have a larger area than what was depicted in his contract once he is fully operational. Broberg stated an addenda within the contract agreement can be modified to accommodate the change of size as needed if available. Kluver stated Pearl Beach Construction does not have a certificate of insurance for 3 million dollars, instead a 2 million dollar certificate of insurance with a 2 million dollar umbrella policy whereas Harbor Commission requires a 1 million dollar umbrella policy; they will comply if necessary. Suminski moved to approve Nelson Construction and Pearl Beach Construction contracts subject to having a 3 million dollar certificate of insurance with a 1 million dollar umbrella policy and Baregi seconded. Motion carried 5-0. Kluver stated the Army Corp is planning to be here next week on the other side of the coal dock; also need to make a recommendation to the Plan Commission on some language changes in the Marina district for good material stock piling so we don't unintentionally create a zoning issue on the dock.

Discussion and Action on Proposed Fishing/Conduct Rule on Coal Dock/Marina Area - Baregi made a motion to approve the proposed draft of the Fishing/Conduct Rule on Coal Dock/Marina Area and Kolenda seconded the motion. Suminski commented he has an issue with fishing from the boat launch in section I.2.b. of the proposed Fishing/Conduct Rule on the Coal Dock/Marina Area draft, specifically the little dock and asked if there are any ordinances that prohibit camping on the coal dock. Kluver stated he will have to look into the camping ordinance concerning camping in the marina/coal dock area however believes camping is only allowed in the city owned campgrounds and allowed on private property for a limited time. Lindsey stated he believes the proposed fishing/conduct rule on coal dock/marina area as drafted is enforceable and is compliant by state law, but would recommend talking to the local warden and the resource management warden to make sure the DNR would back it up with the amended boat launch change if a citation is issued; to adopt this rule as a city ordinance so citations can be given. Lindsey stated in regard to the commercial activity on the coal dock recommends to post signs to alert people that the areas used by commercial businesses are considered private property and no trespassing is allowed to prevent the potential for liability to the city. Kluver stated the Harbor

Commission will be responsible to have the signs put up. Broberg stated we had a motion and a second to approve the draft. Baregi amended the motion to remove “the boat launch” in I. Fishing Access, 2. Marina, b. upon the conditional approval of the DNR and to remove the term “lessee” and to substitute it with appropriate language and motion carried 5-0.

Establishment of Negotiating Committee for Marina Management Contract Renewal – Baregi made a motion to have the Harbor Commission president, the Mayor, the City Attorney, the City Administrator, Commission members Suminski and Reiswig on the Negotiating Committee and Reiswig seconded. Motion carried 5-0.

Closed Session – Review and Discussion of Current Marina Management Contract and Negotiating Points – Baregi made a motion to go into Closed Session pursuant to Wisconsin State Statute 19.85(1) (e) deliberating or negotiating the sale of public property, the investing of public funds, or conducting other specified public business for competitive reasons and Kolenda seconded. Motion carried 5-0. Roll call vote: Broberg – yes, Baregi – yes, Suminski – here, Kolenda – here, and Reiswig – here.

Adjourn – Reiswig moved and Baregi seconded motion to adjourn. Motion carried 4-0 at 7:07 p.m.

Respectfully Submitted,
Kay Bratley, Deputy Clerk/Treasurer

Cady Plumbing and HVAC LLC
 31160 Birch Grove Rd
 Washburn, WI. 54891

Invoice

Date	Invoice #
7/1/2019	5402

Bill To
Washburn Harbor Commission PO Box 638 Washburn WI 54891

[Handwritten Signature]
 070119
 210-00-53540-342-000

P.O. No.	Terms	Project
	DUE ON RECIEPT	

Quantity	Description	Rate	Amount
4	LABOR Master Plumber #922139 Adrien	95.00	380.00
1	2" Pressure reducing valve threaded	675.00	675.00
1	misc 2" copper fittings	60.00	60.00

Thank you for your business.

Total	\$1,115.00
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Phone #	Fax #	E-mail
715-373-2378	715-373-0646	cadyplumbing@yahoo.com

Payments/Credits	\$0.00
Balance Due	\$1,115.00

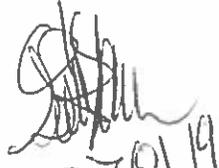
Spray Foam Insulation LLC

INVOICE

65736 Lake Park Rd
Ashland WI 54806
Phone 715-209-5111

DATE: June 1, 2019
INVOICE # 2005
FOR: Spray Foam

Bill To:
Washburn Marina
1 Marina Drive
Washburn WI 54891


070119 210-00-53540.342-000

DESCRIPTION	AMOUNT
Foam Jacking Fuel Dock	\$3,500.00
TAX	\$0.00
TOTAL	\$3,500.00

Make all checks payable to Spray Foam Insulation LLC
If you have any questions concerning this invoice, contact Larry Cicero at 715-209-5111

THANK YOU FOR YOUR BUSINESS!

Invoice

Den Hartog Industries
 4010 Hospers Drive South
 PO Box 425
 Hospers, IA 51238



Den Hartog
 INDUSTRIES, INC.

Phone: 712-752-8432
 Fax: 712-752-8222
 http://www.denhartogindustries.com

Invoice #	657470
Invoice Date	6/20/2019

Sold to:
 WASHBURN MARINA
 #1 MARINA DRIVE
 WASHBURN WI 54891

Ship to:
 WASHBURN MARINA
 #1 MARINA DRIVE
 WASHBURN WI 54891
 715 373 5050

Order #	Order Date	Cust #	Ship Loc	Loc	Rep	Customer PO	Job #	Col/PPD	Terms
532622	4/30/2019	4241	1	1	1	04292019		PPD/ADD	NET 30
	Ship #	Ship Date	Ship Via		FOB				
	442147	6/20/2019	SPEEDEE LTL						

Line	Item	U/M	Qty Ord	Qty B/O	Qty Invc	Pricing			
5	FF3648-20	EA	32	0	32	Price Ea:	\$138.64	Extended:	\$4,436.48
	FOAM FLOAT, 36X48X20					Disc%:	37		
	List Price:						\$220.06		
10	10237	EA	32	0	32	Price Ea:	\$0.00	Extended:	\$0.00
	PLUG, 3/8" BLACK HEX DRIVE	DHI							
	List Price:						\$0.000		

Handwritten notes:
 OK
 07/11/19
 210-002 53540- 342-000

Thank you. Misc. charges include any pkg/handling and surcharges.

A FINANCE CHARGE OF 1.5% PER MONTH OR THE MAXIMUM ALLOWED BY APPLICABLE LAW, WILL BE ASSESSED ON ALL ACCOUNTS THAT ARE 30 DAYS PAST THE DUE DATE.

Sales Amount	\$4,436.48
Deposit Applied	\$0.00
Amt Paid	\$0.00
Misc. Charges	\$0.00
Freight	\$545.00
Sales Tax	\$0.00
Total Due	\$4,981.48



1 Marina Drive, PO Box 482
Washburn, WI 54891

Service Invoice

Date	Invoice #
6/30/2019	4976.4

Bill To
City of Washburn Harbor Comm Scott Kluver PO Box 638 Washburn, WI 54891

Contact Washburn Marina
Telephone: 715-373-5050 Fax: 715-373-5117 Website: www.washburnmarina.com Email: boat@washburnmarina.com

**This invoice is for labor and materials used on the described work order.
Additional materials may be invoiced separately.
Payment of this invoice indicates satisfaction of work completed.**

Boat Name	Work Order # and Description
Pier 3 Floats	

Description	Qty	Price Each	Amount
Repair/Maintenance - Pier 3 Float replacement - JUNE 2019	21	20.00	420.00

Thank you for choosing Washburn Marina for all your boating needs.	Sales Tax (0.0%)	\$0.00
	Total	\$420.00
<i>Credit Terms: In the event that payment in full is not made prior to month end of the invoice date, pursuant to the provisions of the Wisconsin Consumer Credit Act, Washburn Marina shall treat this transaction as an open-end consumer credit transaction. A finance charge of 1.5% per month (18% per year) will be assessed on any balance over 30 days old. No annual fee will be imposed by Washburn Marina for this open-end credit account.</i>	Payments/Credits	\$0.00
	Balance Due	\$420.00

INVOICE

SMITHGROUP

SMITHGROUP, INC

201 Depot Street, Second Floor
Ann Arbor, MI 48104
T 734.669.2736 F 734.780.8467
smithgroup.com

June 24, 2019

Project No: 11515

Invoice No: 0139469

Invoice Total \$22,250.00

Mr. Scott Kluver
City Administrator
City of Washburn, Wisconsin
119 Washington Ave
PO Box 638
Washburn, WI 54891

Professional Services from April 27, 2019 to May 31, 2019

Contract	000	Washburn Thompson's West End Park Launch Dock Replacement	
Fee			
Total Fee	44,500.00		
Percent Complete	50.00	Total Earned	22,250.00
		Previous Fee Billing	0.00
		Current Fee Billing	22,250.00
		Total Fee	22,250.00
		Total this Contract	\$22,250.00
		Total this Invoice	<u>\$22,250.00</u>

"BE GREEN" - to receive your invoices via e-mail,
please contact Kim at the number above

SmithGroup PM Christopher Devick


070319

210-53540-805

*I will explain
this at the
meeting.*

DUE AND PAYABLE UPON RECEIPT

Electronic Payments: SmithGroup, Comerica Bank (CMCA) #072000096, Account #1850611219

Marina Operating Account 2019

12/31/2018 Balance Carried Forward		204,781.42
7-Jan Ck# 732	Washburn Marina	-16,206.00
14-Jan	Deposit	56,643.19
14-Jan Ck# 733	Washburn Marina	-16,206.00
21-Jan Ck# 734	Washburn Marina	-18,115.45
24-Jan	Deposit	14,179.75
28-Jan Ck# 735	Washburn Marina	-16,206.00
18-Jan	Deposit	14,813.27
31-Jan	Interest	1.79
4-Feb Ck# 736	Washburn Marina	-16,457.00
8-Feb	Deposit	22,002.73
11-Feb Ck# 737	Washburn Marina	-16,457.00
18-Feb Ck# 738	Washburn Marina	-16,457.00
	Sales Tax	-3,152.41
19-Feb Ck# 739	Washburn Marina	-16,458.00
21-Feb	Deposit	56,494.51
28-Feb	Interest	1.67
4-Mar Ck# 740	Washburn Marina	-15,955.00
8-Mar	Deposit	6,047.61
11-Mar Ck# 741	Washburn Marina	-15,955.00
11-Mar	Deposit	33,582.64
15-Mar Ck# 742	Washburn Marina	-15,955.00
22-Mar Ck# 743	Washburn Marina	-15,956.00
	Sales Tax	-3,322.67
22-Mar	Deposit	30,373.92
31-Mar	Interest	1.96
1-Apr Ck# 744	Washburn Marina	-12,116.00
5-Apr	Deposit	23,444.64
8-Apr Ck# 745	Washburn Marina	-12,116.00
12-Apr	Deposit	34,553.85
15-Apr Ck# 746	Washburn Marina	-12,116.00
	Sales Tax	-3,590.29
17-Apr	Deposit	38,918.58
22-Apr Ck# 747	Washburn Marina	-12,116.00
26-Apr	Deposit	14,519.88
29-Apr Ck# 748	Washburn Marina	-12,116.00
30-Apr	Deposit	22,471.09
30-Apr	Interest	2.18
3-May	Deposit	56,553.74
6-May Ck# 749	Washburn Marina	-23,956.00
10-May Ck# 750	Washburn Marina	-31,006.00
17-May	Deposit	24,407.74
20-May Ck# 751	Marina Management Profit Share	-118,420.00
20-May Ck# 752	Washburn Marina (2 Draws & Sales Tax)	-56,447.92
20-May Ck# 753	Washburn Harbor Commission Profit Share	-127,113.00
23-May	Deposit	19,908.35

31-May	Interest	1.98
3-Jun Ck# 754	Washburn Marina	-21,336.00
4-Jun	Deposit	16,540.58
10-Jun Ck# 755	Washburn Marina	-21,336.00
14-Jun	Deposit	42,267.78
17-Jun Ck# 756	Washburn Marina (Draw & sales Tax	-28,966.40
18-Jun	Deposit	22,784.09
18-Jun Ck# 757	Washburn Marina-Slip rental disbursment	-48,622.50
21-Jun	Deposit	10,733.77
24-Jun Ck# 758	Washburn Marina	-21,336.00
28-Jun	Deposit	27,663.20
30-Jun	Interest	0.29
1-Jul Ck# 759	Washburn Marina	-17,876.00
5-Jul	Deposit	39,238.62
8-Jul Ck# 760	Washburn Marina	-17,876.00

Balance as of 7/10/19

31,614.18

Harbor Pass Book - 2019

12/31/2018 Balance Carried Forward	\$454,140.46
24-Jan Bremer Band - Loan Payment	-8,509.85
Jan Office Fringe	-95.62
Smithgroup	-22,127.00
Smithgroup	-18,541.00
31-Jan Interest	153.71
8-Feb Deposit -Grant Draw	398,867.63
13-Feb Jan Payroll	-768.20
Walkie's Diesel & Marine Service	-1,067.26
Wis. Harbor Towns Association	-250.00
Smithgroup	-25,327.00
Feb Office Fringe	-95.62
26-Feb Michels Foundation-Draw 2	-580,599.83
28-Feb Interest	304.45
8-Mar Deposit-Nelson Dock Rent	1,152.00
11-Mar Deposit-Pearl Beach Dock Rent	4,055.78
15-Mar Trust Fund Loan	-18,381.46
13-Mar March Office Fringe	-95.62
Chamber Dues	-85.00
Smithgroup	-22,386.00
February Payroll	-756.70
28-Mar Lake Effect Builders	-17,910.00
29-Mar Interest	59.75
12-Apr Deposit Grant	619,549.37
17-Apr Bremer Bank - Loan Payment	-5,031.10
17-Apr Smithgroup	-3,815.00
Complete Computer Solutions, Inc.	-1,059.00
Washburn Marina	-3,054.86
March Payroll	-1,173.61
17-Apr Slip Fees	8,252.40
Sales Tax	473.12
Annual Fee	350.00
26-Apr Slip Fees	13,977.60
Sales Tax	796.26
Annual Fee	500.00
30-Apr Slips	12,651.60
Sales Tax	720.58
Annual Fee	450.00
Slip # 59 Transfer	100.00
30-Apr Interest	871.91
3-May Slip Fees	29,203.20
Sales Tax	1,446.66
Annual Fee	1,100.00
9-May Lake Effect Builders	-46,496.00
16-May Michels Foundation-Draw 3	-409,617.00
Washburn Marina	-315.39
Smithgroup	-2,289.00
Fast Lane Motor Sports	-4,301.49
Lake Effect Builders	-54,088.73
Pier Genius Dock Systems	-1,159.31
Smithgroup	-2,289.00
Office Fringe April & May	-191.24
16-May Slip Fees	27,102.40
Sales Tax	1,542.87
Annual Fee	950.00
17-May April Sales Tax	-1,989.96
23-May Profit Share	127,113.00
Slips	16,894.80

	Annual Fee	650.00
	Sales Tax	1,116.31
31-May	Interest	1,094.23
4-Jun	Slip Fees	9,526.40
	Annual Fee	350.00
	Sales Tax	543.20
10-Jun	April Payroll	-795.25
	May Payroll	-833.79
	Smithgroup	-1,526.00
	Office Fringe June	-95.64
	May Sales Tax	-4,649.04
14-Jun	Slip Fees	7,862.40
	Annual Fee	350.00
	Sales Tax	451.67
	Slip# 91 transfer fee	100.00
21-Jun	Slips	8,460.40
	Annual Fee	300.00
	Sales Tax	481.82
28-Jun	Slip # 26 Transfer	100.00
30-Jun	Interest	882.53
8-Jul	Slip Transfer Fee #63	100.00
	Nelson Dock Rent	825.00

Balance as of 7/10/19

\$494,206.94



P.O. Box 482
Washburn, WI 54891

NOTIFICATION OF PENDING SLIP ASSIGNMENT

Date of Offer: 6/24/19

Slip Description: Pier 1, Slip #26, Size: 17' x 42'

Offered Price: \$18,500.00

Terms:

Maintenance Fees Due by Buyer: \$0.00

Slip Rental Proceeds Due to Buyer: \$0.00

Seller: Michael & Pachia Stange

Buyer: Karl & Kari Blomstrom

Transfer Processed by: Seller/Buyer

RESPONSE REQUIRED BY: July 17, 2019

Greetings Washburn Harbor Commission:

You are being advised of the above pending slip sale to a non-slip holder. Please consider this Assignment of Boat/Slip and render your authorization or decline no later than the Response Required By date as indicated above.

Sincerely,

Michelle Shrider, CMM
General Manager



P.O. Box 482
Washburn, WI 54891

NOTIFICATION OF PENDING SLIP ASSIGNMENT

Date of Offer: July 3rd, 2019

Slip Description: Pier 3, Slip #106 , Size: 13 x 28

Offered Price: \$10,000

Terms:

Maintenance Fees Due by Buyer: \$N/A

Slip Rental Proceeds Due to Buyer: \$N/A

Registration Fees Paid by: Buyer

Seller: Dennis J Kilbane

Buyer: Dory LLC, c/o John Carlson

Transfer Processed by: Washburn Marina

RESPONSE REQUIRED BY: July 24th, 2019

Greetings Washburn Harbor Commission:

You are being advised of the above pending slip sale to a non-slip holder. Please consider this Assignment of Boat/Slip and render your authorization or decline no later than the Response Required By date as indicated above.

Sincerely,

Amy Trimbo
Administrative Manager



P.O. Box 482
Washburn, WI 54891

COMPLETION OF SLIP ASSIGNMENT TRANSFER REPORT

Date of Closing: June 27th, 2019

Slip Description: Pier 2, Slip #63

Final Price: \$15,500

Terms:

Maintenance Fees Due by Buyer: \$ Paid in full

Slip Rental Proceeds Due to Buyer: \$N/A

Registration Fees Paid by: Seller

Seller: Douglas & Patricia Brewer

Buyer: Timothy Giddings & Rebecca Nelson

Transfer Processed by: Washburn Marina

Copy of Recorded Transfer Provided to City on: July 5th, 2019

Greetings Washburn Harbor Commission:

This report confirms the completion of the transfer of slip as described above.

Sincerely,

A handwritten signature in cursive script that reads "Amy Trimbo".

Amy Trimbo
Administrative Manager

Washburn Marina
Balance Sheet
As of June 30, 2019

	<u>Jun 30, 19</u>		
ASSETS		LIABILITIES & EQUITY	
Current Assets		Liabilities	
Checking/Savings		Current Liabilities	
1-1100 · Cash		Accounts Payable	
1-1110 · Checking	26,073.67	2-1100 · Accounts Payable	30,322.99
1-1120 · Petty Cash	461.32	Total Accounts Payable	<u>30,322.99</u>
Total 1-1100 · Cash	<u>26,534.99</u>	Credit Cards	
Total Checking/Savings	26,534.99	2-1110 · Credit Card Payable	10,474.95
Accounts Receivable		Total Credit Cards	<u>10,474.95</u>
1-1200 · Accounts Receivable		Other Current Liabilities	
1-1210 · Billed Invoices	76,383.34	2-1300 · Payroll Liabilities	
Total 1-1200 · Accounts Receivable	<u>76,383.34</u>	2-1310 · Employee Health Benefits	269.42
Total Accounts Receivable	76,383.34	2-1320 · Unemployment Comp Tax	1,460.99
Other Current Assets		2-1330 · State Withholding	1,535.48
1-1300 · Ship Store Inventory		2-1340 · Federal/FICA Withholding	3,729.72
1-1311 · Clothing	2,201.09	Total 2-1300 · Payroll Liabilities	<u>6,995.61</u>
1-1312 · Consumables	120.10	2-1400 · Tax Liabilities	
1-1313 · Marine Supplies	69,419.27	2-1410 · Sales Tax Payable	4,049.38
1-1314 · Personal Items	4,305.95	Total 2-1400 · Tax Liabilities	<u>4,049.38</u>
1-1316 · Diesel Fuel	3,719.69	2-1500 · Other Liabilities	
1-1317 · Gasoline	3,453.33	2-1520 · Deferred Unearned Revenue	
1-1318 · Service Parts	461.98	2-1521 · Slip Rent and Sales	3,457.76
1-1319 · Slow Moving Contra	935.22	2-1522 · Gift Certificates Outstanding	192.88
Total 1-1300 · Ship Store Inventory	<u>84,616.63</u>	2-1523 · Haul Out, Storage, Launch	4,575.67
1-1330 · Notes Receivable	-273.92	Total 2-1520 · Deferred Unearned Revenue	<u>8,226.31</u>
1-1340 · Prepaid Expenses	9,757.14	2-1530 · Refundable Deposits	4,270.30
12000 · Undeposited Funds	14,118.42	Total 2-1500 · Other Liabilities	<u>12,496.61</u>
Total Other Current Assets	<u>108,218.27</u>	Total Other Current Liabilities	<u>23,541.60</u>
Total Current Assets	<u>211,136.60</u>	Total Current Liabilities	<u>64,339.54</u>
Fixed Assets		Total Liabilities	<u>64,339.54</u>
1-2100 · Furniture, Fixtures, Equipment	1,528.47	Equity	
Total Fixed Assets	<u>1,528.47</u>	3-3000 · Retained Earnings	16,904.32
TOTAL ASSETS	<u><u>212,665.07</u></u>	Net Income	131,421.21
		Total Equity	<u>148,325.53</u>
		TOTAL LIABILITIES & EQUITY	<u><u>212,665.07</u></u>

Washburn Marina Washburn Marina Budget vs. Actual June 2019

	Jun 19	Budget	\$ Over Budget	% of Budget	Apr - Jun 19	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense								
Income								
4-1000 · Facility Income	7,129.68	7,500.00	-370.32	95.06%	124,098.14	113,000.00	11,098.14	109.82%
4-2000 · Service Dept Income	60,104.65	59,933.00	171.65	100.29%	210,317.48	183,309.00	27,008.48	114.73%
4-3000 · Ship Store Income	23,678.49	32,650.00	-8,971.51	72.52%	57,248.10	69,330.00	-12,081.90	82.57%
Total Income	90,912.82	100,083.00	-9,170.18	90.84%	391,663.72	365,639.00	26,024.72	107.12%
Cost of Goods Sold								
5-2000 · Service Dept COGS	19,054.69	14,416.00	4,638.69	132.18%	62,175.60	45,061.00	17,114.60	137.98%
5-3000 · Ship Store COGS	17,233.45	23,395.00	-6,161.55	73.66%	41,707.78	49,263.00	-7,555.22	84.66%
Total COGS	36,288.14	37,811.00	-1,522.86	95.97%	103,883.38	94,324.00	9,559.38	110.14%
Gross Profit	54,624.68	62,272.00	-7,647.32	87.72%	287,780.34	271,315.00	16,465.34	106.07%
Expense								
6-1000 · Facility Expenses	6,927.53	6,650.00	277.53	104.17%	14,462.83	13,850.00	612.83	104.43%
6-2000 · Service Dept Expenses	7,690.52	12,296.00	-4,605.48	62.55%	29,182.94	37,936.00	-8,753.06	76.93%
6-3000 · Ship Store Expenses	7,287.46	7,493.00	-205.54	97.26%	19,129.81	23,007.00	-3,877.19	83.15%
6-4000 · General Expenses	21,896.96	21,098.00	798.96	103.79%	78,206.52	72,634.00	5,572.52	107.67%
Total Expense	43,802.47	47,537.00	-3,734.53	92.14%	140,982.10	147,427.00	-6,444.90	95.63%
Net Ordinary Income	10,822.21	14,735.00	-3,912.79	73.45%	146,798.24	123,888.00	22,910.24	118.49%
Net Income	10,822.21	14,735.00	-3,912.79	73.45%	146,798.24	123,888.00	22,910.24	118.49%

	Jun 19	Jun 18	\$ Change	% Change	Apr - Jun 19	Apr - Jun 18	\$ Change	% Change
Ordinary Income/Expense								
Income								
4-1000 · Facility Income	7,129.68	7,840.78	-711.10	-9.07%	124,098.14	120,555.53	3,542.61	2.94%
4-2000 · Service Dept Income	60,104.65	62,504.60	-2,399.95	-3.84%	210,317.48	166,686.92	43,630.56	26.18%
4-3000 · Ship Store Income	23,678.49	30,493.87	-6,815.38	-22.35%	57,248.10	64,754.96	-7,506.86	-11.59%
Total Income	90,912.82	100,839.25	-9,926.43	-9.84%	391,663.72	351,997.41	39,666.31	11.27%
Cost of Goods Sold								
5-2000 · Service Dept COGS	19,054.69	18,852.83	201.86	1.07%	62,175.60	51,509.97	10,665.63	20.71%
5-3000 · Ship Store COGS	17,233.45	22,550.04	-5,316.59	-23.58%	41,707.78	47,187.46	-5,479.68	-11.61%
Total COGS	36,288.14	41,402.87	-5,114.73	-12.35%	103,883.38	98,697.43	5,185.95	5.25%
Gross Profit	54,624.68	59,436.38	-4,811.70	-8.1%	287,780.34	253,299.98	34,480.36	13.61%
Expense								
6-1000 · Facility Expenses	6,927.53	5,990.45	937.08	15.64%	14,462.83	12,869.06	1,593.77	12.39%
6-2000 · Service Dept Expenses	7,690.52	7,617.48	73.04	0.96%	29,182.94	31,363.99	-2,181.05	-6.95%
6-3000 · Ship Store Expenses	7,287.46	7,876.46	-589.00	-7.48%	19,129.81	20,624.61	-1,494.80	-7.25%
6-4000 · General Expenses	21,896.96	20,821.26	1,075.70	5.17%	78,206.52	70,391.21	7,815.31	11.1%
Total Expense	43,802.47	42,305.65	1,496.82	3.54%	140,982.10	135,248.87	5,733.23	4.24%
Net Ordinary Income	10,822.21	17,130.73	-6,308.52	-36.83%	146,798.24	118,051.11	28,747.13	24.35%
Net Income	10,822.21	17,130.73	-6,308.52	-36.83%	146,798.24	118,051.11	28,747.13	24.35%

Washburn Marina
Washburn Marina Budget vs. Actual
June 2019

	Jun 19	Budget	\$ Over Budget	% of Budget	Apr - Jun 19	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense								
Income								
4-1000 · Facility Income								
4-1100 · In-Season	5,216.18	7,000.00	-1,783.82	74.52%	117,249.79	111,500.00	5,749.79	105.16%
4-1200 · Off-Season	1,750.00	0.00	1,750.00	100.0%	5,495.00	0.00	5,495.00	100.0%
4-1400 · Misc Services	163.50	500.00	-336.50	32.7%	1,353.35	1,500.00	-146.65	90.22%
Total 4-1000 · Facility Income	7,129.68	7,500.00	-370.32	95.06%	124,098.14	113,000.00	11,098.14	109.82%
4-2000 · Service Dept Income								
4-2100 · Labor								
4-2111 · Electrical-Plumbing	12,840.00	10,097.00	2,743.00	127.17%	26,431.50	22,081.00	4,350.50	119.7%
4-2112 · Fiberglass-Woodwork	6,086.00	10,097.00	-4,011.00	60.28%	44,083.50	26,361.00	17,722.50	167.23%
4-2113 · Mechanical	12,112.50	11,106.00	1,006.50	109.06%	32,649.00	34,217.00	-1,568.00	95.42%
4-2114 · Rigging	1,734.00	2,019.00	-285.00	85.88%	7,520.50	7,155.00	365.50	105.11%
4-2120 · Unit Billed Services								
4-2121 · Haul Out/Launch	14,272.68	14,418.00	-145.32	98.99%	63,473.21	60,434.00	3,039.21	105.03%
4-2122 · Other Unit Billed	2,236.00	2,746.00	-510.00	81.43%	4,601.00	11,511.00	-6,910.00	39.97%
Total 4-2120 · Unit Billed Services	16,508.68	17,164.00	-655.32	96.18%	68,074.21	71,945.00	-3,870.79	94.62%
Total 4-2100 · Labor	49,281.18	50,483.00	-1,201.82	97.62%	178,758.71	161,759.00	16,999.71	110.51%
4-2200 · Materials	10,039.29	8,500.00	1,539.29	118.11%	28,789.86	18,500.00	10,289.86	155.62%
4-2300 · Contract Services	0.00	0.00	0.00	0.0%	345.00	1,000.00	-655.00	34.5%
4-2400 · Misc Charges	784.18	1,050.00	-265.82	74.68%	2,423.91	2,350.00	73.91	103.15%
4-2500 · Credit/Refunds	0.00	-100.00	100.00	0.0%	0.00	-300.00	300.00	0.0%
Total 4-2000 · Service Dept Income	60,104.65	59,933.00	171.65	100.29%	210,317.48	183,309.00	27,008.48	114.73%
4-3000 · Ship Store Income								
4-3100 · Store Sales								
4-3110 · Clothing	217.45	750.00	-532.55	28.99%	754.47	1,250.00	-495.53	60.36%
4-3120 · Consumables	112.37	200.00	-87.63	56.19%	199.59	300.00	-100.41	66.53%
4-3130 · Marine Supplies	14,704.34	17,000.00	-2,295.66	86.5%	33,868.66	39,000.00	-5,131.34	86.84%
4-3140 · Personal Items	267.94	500.00	-232.06	53.59%	1,314.67	1,050.00	264.67	125.21%
4-3150 · Special Orders	3,513.14	7,500.00	-3,986.86	46.84%	8,928.68	16,000.00	-7,071.32	55.8%
Total 4-3100 · Store Sales	18,815.24	25,950.00	-7,134.76	72.51%	45,066.07	57,600.00	-12,533.93	78.24%
4-3200 · Fuel Dock Sales								
4-3210 · Diesel	1,349.53	1,000.00	349.53	134.95%	4,462.62	3,000.00	1,462.62	148.75%
4-3220 · Gasoline	3,447.36	5,500.00	-2,052.64	62.68%	7,596.17	8,500.00	-903.83	89.37%
4-3230 · Pump Out	66.36	200.00	-133.64	33.18%	123.24	230.00	-106.76	53.58%
Total 4-3200 · Fuel Dock Sales	4,863.25	6,700.00	-1,836.75	72.59%	12,182.03	11,730.00	452.03	103.85%
Total 4-3000 · Ship Store Income	23,678.49	32,650.00	-8,971.51	72.52%	57,248.10	69,330.00	-12,081.90	82.57%
Total Income	90,912.82	100,083.00	-9,170.18	90.84%	391,663.72	365,639.00	26,024.72	107.12%
Cost of Goods Sold								
5-2000 · Service Dept COGS								
5-2100 · Labor								
5-2110 · Billable Hourly Labor								
5-2111 · Electrical-Plumbing	2,566.12	1,185.00	1,381.12	216.55%	5,050.79	4,369.00	681.79	115.61%

Washburn Marina
Washburn Marina Budget vs. Actual
June 2019

	Jun 19	Budget	\$ Over Budget	% of Budget	Apr - Jun 19	Budget	\$ Over Budget	% of Budget
5-2112 · Fiberglass-Woodworking	1,932.12	3,217.00	-1,284.88	60.06%	15,864.54	11,860.00	4,004.54	133.77%
5-2113 · Mechanical	2,706.70	1,693.00	1,013.70	159.88%	7,272.61	6,242.00	1,030.61	116.51%
5-2114 · Rigging	350.95	339.00	11.95	103.53%	1,371.19	1,249.00	122.19	109.78%
Total 5-2110 · Billable Hourly Labor	7,555.89	6,434.00	1,121.89	117.44%	29,559.13	23,720.00	5,839.13	124.62%
5-2120 · Unit Billed Services								
5-2121 · Haul Out/Launch	3,394.61	1,707.00	1,687.61	198.86%	10,977.45	6,292.00	4,685.45	174.47%
5-2122 · Other	99.39	325.00	-225.61	30.58%	99.39	1,199.00	-1,099.61	8.29%
Total 5-2120 · Unit Billed Services	3,494.00	2,032.00	1,462.00	171.95%	11,076.84	7,491.00	3,585.84	147.87%
5-2100 · Labor - Other	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Total 5-2100 · Labor	11,049.89	8,466.00	2,583.89	130.52%	40,635.97	31,211.00	9,424.97	130.2%
5-2200 · Subcontract Services	0.00	0.00	0.00	0.0%	0.00	900.00	-900.00	0.0%
5-2300 · Materials	8,004.80	5,950.00	2,054.80	134.53%	21,539.63	12,950.00	8,589.63	166.33%
Total 5-2000 · Service Dept COGS	19,054.69	14,416.00	4,638.69	132.18%	62,175.60	45,061.00	17,114.60	137.98%
5-3000 · Ship Store COGS								
5-3100 · Store Sales								
5-3110 · Clothing	120.97	600.00	-479.03	20.16%	477.65	1,000.00	-522.35	47.77%
5-3120 · Consumables	73.67	150.00	-76.33	49.11%	129.28	225.00	-95.72	57.46%
5-3130 · Marine Supplies	10,354.87	11,050.00	-695.13	93.71%	23,138.30	25,350.00	-2,211.70	91.28%
5-3140 · Personal Items	167.98	380.00	-212.02	44.21%	947.82	798.00	149.82	118.77%
5-3150 · Special Orders	2,813.64	5,625.00	-2,811.36	50.02%	7,467.23	12,000.00	-4,532.77	62.23%
Total 5-3100 · Store Sales	13,531.13	17,805.00	-4,273.87	76.0%	32,160.28	39,373.00	-7,212.72	81.68%
5-3200 · Fuel Dock Sales								
5-3210 · Diesel	1,082.52	860.00	222.52	125.87%	3,709.33	2,580.00	1,129.33	143.77%
5-3220 · Gasoline	2,619.80	4,730.00	-2,110.20	55.39%	5,838.17	7,310.00	-1,471.83	79.87%
Total 5-3200 · Fuel Dock Sales	3,702.32	5,590.00	-1,887.68	66.23%	9,547.50	9,890.00	-342.50	96.54%
Total 5-3000 · Ship Store COGS	17,233.45	23,395.00	-6,161.55	73.66%	41,707.78	49,263.00	-7,555.22	84.66%
Total COGS	36,288.14	37,811.00	-1,522.86	95.97%	103,883.38	94,324.00	9,559.38	110.14%
Gross Profit	54,624.68	62,272.00	-7,647.32	87.72%	287,780.34	271,315.00	16,465.34	106.07%
Expense								
6-1000 · Facility Expenses								
6-1100 · Utilities								
6-1110 · Marina	1,859.53	2,000.00	-140.47	92.98%	2,635.29	2,300.00	335.29	114.58%
6-1120 · Buildings/Grounds	2,010.94	2,300.00	-289.06	87.43%	3,965.17	5,100.00	-1,134.83	77.75%
Total 6-1100 · Utilities	3,870.47	4,300.00	-429.53	90.01%	6,600.46	7,400.00	-799.54	89.2%
6-1200 · Maintenance & Supplies								
6-1210 · Marina	1,557.80	600.00	957.80	259.63%	2,016.36	1,200.00	816.36	168.03%
6-1220 · Buildings/Grounds	1,499.26	1,250.00	249.26	119.94%	5,846.01	3,750.00	2,096.01	155.89%
Total 6-1200 · Maintenance & Supplies	3,057.06	1,850.00	1,207.06	165.25%	7,862.37	4,950.00	2,912.37	158.84%
6-1300 · Contingent Expense	0.00	500.00	-500.00	0.0%	0.00	1,500.00	-1,500.00	0.0%
Total 6-1000 · Facility Expenses	6,927.53	6,650.00	277.53	104.17%	14,462.83	13,850.00	612.83	104.43%
6-2000 · Service Dept Expenses								
6-2100 · Non-Billable Wages & Taxes								
6-2110 · Non-Billable Salary & Wages								

Washburn Marina
Washburn Marina Budget vs. Actual
June 2019

	Jun 19	Budget	\$ Over Budget	% of Budget	Apr - Jun 19	Budget	\$ Over Budget	% of Budget
6-2111 · Administrative	2,731.45	3,440.00	-708.55	79.4%	10,427.46	10,393.00	34.46	100.33%
6-2112 · Warranty/Credit	133.97	491.00	-357.03	27.29%	330.35	1,484.00	-1,153.65	22.26%
6-2113 · General Maintenance	319.82	983.00	-663.18	32.54%	617.51	2,969.00	-2,351.49	20.8%
Total 6-2110 · Non-Billable Salary & Wages	3,185.24	4,914.00	-1,728.76	64.82%	11,375.32	14,846.00	-3,470.68	76.62%
6-2120 · FICA/Medicare	1,172.12	1,156.00	16.12	101.39%	4,120.20	4,046.00	74.20	101.83%
6-2130 · Unemployment Compensation	67.41	60.00	7.41	112.35%	1,208.93	410.00	798.93	294.86%
6-2140 · Workers Compensation	468.13	628.00	-159.87	74.54%	2,714.91	1,884.00	830.91	144.1%
Total 6-2100 · Non-Billable Wages & Taxes	4,892.90	6,758.00	-1,865.10	72.4%	19,419.36	21,186.00	-1,766.64	91.66%
6-2200 · Employee Benefits								
6-2210 · Holiday Pay	682.56	683.00	-0.44	99.94%	682.56	683.00	-0.44	99.94%
6-2220 · Personal Time Compensation	555.25	1,045.00	-489.75	53.13%	1,498.00	3,135.00	-1,637.00	47.78%
6-2230 · Health Insurance	1,134.12	1,439.00	-304.88	78.81%	3,402.36	4,317.00	-914.64	78.81%
6-2240 · Retirement Plan	406.84	453.00	-46.16	89.81%	1,423.43	1,586.00	-162.57	89.75%
Total 6-2200 · Employee Benefits	2,778.77	3,620.00	-841.23	76.76%	7,006.35	9,721.00	-2,714.65	72.07%
6-2310 · Education & Training	166.67	167.00	-0.33	99.8%	580.59	501.00	79.59	115.89%
6-2320 · Equipment Maintenance	535.10	625.00	-89.90	85.62%	713.71	1,675.00	-961.29	42.61%
6-2330 · Freight & Shipping	208.45	250.00	-41.55	83.38%	1,192.91	750.00	442.91	159.06%
6-2340 · Hazardous Waste Removal	40.00	150.00	-110.00	26.67%	40.00	300.00	-260.00	13.33%
6-2350 · Small Tools	137.99	410.00	-272.01	33.66%	1,951.76	1,230.00	721.76	158.68%
6-2360 · Supplies	-1,207.47	0.00	-1,207.47	100.0%	-2,923.25	0.00	-2,923.25	100.0%
6-2370 · Travel/Lodging/Meals	0.00	50.00	-50.00	0.0%	44.79	50.00	-5.21	89.58%
6-2380 · Uniforms	7.16	25.00	-17.84	28.64%	767.21	1,800.00	-1,032.79	42.62%
6-2390 · Utilities	95.43	91.00	4.43	104.87%	284.95	273.00	11.95	104.38%
6-2400 · Warranty Parts	35.52	150.00	-114.48	23.68%	104.56	450.00	-345.44	23.24%
Total 6-2000 · Service Dept Expenses	7,690.52	12,296.00	-4,605.48	62.55%	29,182.94	37,936.00	-8,753.06	76.93%
6-3000 · Ship Store Expenses								
6-3100 · Wages & Taxes								
6-3110 · Regular & OT Wages	5,255.15	5,099.00	156.15	103.06%	13,392.25	15,614.00	-2,221.75	85.77%
6-3120 · FICA/Medicare	447.64	439.00	8.64	101.97%	892.67	1,306.00	-413.33	68.35%
6-3130 · Unemployment Compensation	25.74	30.00	-4.26	85.8%	267.00	90.00	177.00	296.67%
6-3140 · Workers Compensation	178.78	304.00	-125.22	58.81%	726.50	912.00	-185.50	79.66%
Total 6-3100 · Wages & Taxes	5,907.31	5,872.00	35.31	100.6%	15,278.42	17,922.00	-2,643.58	85.25%
6-3200 · Employee Benefits								
6-3210 · Holiday Pay	233.60	228.00	5.60	102.46%	233.60	228.00	5.60	102.46%
6-3220 · Personal Time Compensation	318.88	409.00	-90.12	77.97%	824.10	1,227.00	-402.90	67.16%
6-3230 · Health Insurance	407.23	412.00	-4.77	98.84%	1,221.69	1,236.00	-14.31	98.84%
6-3240 · Retirement Plan	190.91	156.00	34.91	122.38%	636.05	546.00	90.05	116.49%
Total 6-3200 · Employee Benefits	1,150.62	1,205.00	-54.38	95.49%	2,915.44	3,237.00	-321.56	90.07%
6-3300 · Education & Training	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
6-3310 · Equipment/Maintenance	0.00	25.00	-25.00	0.0%	0.00	75.00	-75.00	0.0%
6-3320 · Freight/Shipping	134.09	200.00	-65.91	67.05%	563.09	600.00	-36.91	93.85%
6-3330 · Supplies	0.00	100.00	-100.00	0.0%	87.89	300.00	-212.11	29.3%
6-3340 · Travel/Lodging/Meals	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%

Washburn Marina
Washburn Marina Budget vs. Actual
June 2019

	Jun 19	Budget	\$ Over Budget	% of Budget	Apr - Jun 19	Budget	\$ Over Budget	% of Budget
6-3350 · Uniforms	0.00	0.00	0.00	0.0%	0.00	600.00	-600.00	0.0%
6-3360 · Utilities	95.44	91.00	4.44	104.88%	284.98	273.00	11.98	104.39%
6-3370 · Over/Under	0.00	0.00	0.00	0.0%	-0.01	0.00	-0.01	100.0%
Total 6-3000 · Ship Store Expenses	7,287.46	7,493.00	-205.54	97.26%	19,129.81	23,007.00	-3,877.19	83.15%
6-4000 · General Expenses								
6-4100 · Wages & Taxes								
6-4110 · Administration Wages	8,896.09	8,760.00	136.09	101.55%	31,466.48	31,288.00	178.48	100.57%
6-4120 · Repair/Maintenance Wages	4,526.75	3,638.00	888.75	124.43%	11,835.45	10,715.00	1,120.45	110.46%
6-4130 · FICA/Medicare	1,092.55	1,017.00	75.55	107.43%	3,663.42	3,356.00	307.42	109.16%
6-4140 · Unemployment Compensation	62.83	50.00	12.83	125.66%	602.23	130.00	472.23	463.25%
6-4150 · Workers Compensation	436.35	349.00	87.35	125.03%	2,308.19	954.00	1,354.19	241.95%
Total 6-4100 · Wages & Taxes	15,014.57	13,814.00	1,200.57	108.69%	49,875.77	46,443.00	3,432.77	107.39%
6-4200 · Employee Benefits								
6-4210 · Holiday Pay	202.96	203.00	-0.04	99.98%	202.96	203.00	-0.04	99.98%
6-4220 · Personal Time Compensation	128.80	242.00	-113.20	53.22%	851.37	726.00	125.37	117.27%
6-4230 · Health Insurance	1,297.06	1,631.00	-333.94	79.53%	3,891.18	4,893.00	-1,001.82	79.53%
6-4240 · Retirement Plan	292.61	321.00	-28.39	91.16%	1,545.50	1,178.00	367.50	131.2%
Total 6-4200 · Employee Benefits	1,921.43	2,397.00	-475.57	80.16%	6,491.01	7,000.00	-508.99	92.73%
6-4300 · Advertising & Marketing								
6-4310 · Contract Services	41.03	38.00	3.03	107.97%	122.51	114.00	8.51	107.47%
6-4320 · Donations	0.00	100.00	-100.00	0.0%	100.00	100.00	0.00	100.0%
6-4330 · Education & Training	166.66	167.00	-0.34	99.8%	499.98	501.00	-1.02	99.8%
6-4340 · Equipmt/Furnish/Sm Tools/Maint	0.00	25.00	-25.00	0.0%	0.00	75.00	-75.00	0.0%
6-4350 · Insurance	1,318.59	1,320.00	-1.41	99.89%	3,955.77	3,960.00	-4.23	99.89%
6-4370 · License/Permit/Fee/Dues/Subscr	224.00	10.00	214.00	2,240.0%	581.29	560.00	21.29	103.8%
6-4380 · Office Supplies/Postage	192.32	175.00	17.32	109.9%	384.31	525.00	-140.69	73.2%
6-4390 · Professional Services	0.00	150.00	-150.00	0.0%	2,782.71	2,750.00	32.71	101.19%
6-4400 · Service Charges	1,924.96	1,700.00	224.96	113.23%	7,261.75	5,200.00	2,061.75	139.65%
6-4410 · Supplies	0.00	100.00	-100.00	0.0%	198.17	300.00	-101.83	66.06%
6-4420 · Travel/Lodging/Miles	0.00	0.00	0.00	0.0%	193.17	0.00	193.17	100.0%
6-4430 · Uniforms	0.00	0.00	0.00	0.0%	0.00	350.00	-350.00	0.0%
6-4440 · Utilities	255.13	277.00	-21.87	92.11%	764.03	831.00	-66.97	91.94%
6-4450 · Misc Expenses	2.73	125.00	-122.27	2.18%	246.48	375.00	-128.52	65.73%
6-4460 · Purchases Discount	21.94	-50.00	71.94	-43.88%	-30.02	-150.00	119.98	20.01%
Total 6-4000 · General Expenses	21,896.96	21,098.00	798.96	103.79%	78,206.52	72,634.00	5,572.52	107.67%
Total Expense	43,802.47	47,537.00	-3,734.53	92.14%	140,982.10	147,427.00	-6,444.90	95.63%
Net Ordinary Income	10,822.21	14,735.00	-3,912.79	73.45%	146,798.24	123,888.00	22,910.24	118.49%
Net Income	10,822.21	14,735.00	-3,912.79	73.45%	146,798.24	123,888.00	22,910.24	118.49%

Washburn Marina Facilities Budget vs. Actual June 2019

	Jun 19	Budget	\$ Over Budget	% of Budget	Apr - Jun 19	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense								
Income								
4-1000 · Facility Income								
4-1100 · In-Season	5,216.18	7,000.00	-1,783.82	74.52%	117,249.79	111,500.00	5,749.79	105.16%
4-1200 · Off-Season	1,750.00	0.00	1,750.00	100.0%	5,495.00	0.00	5,495.00	100.0%
4-1300 · Maintenance Fees	0.00	0.00	0.00	0.0%	137,683.20	137,683.00	0.20	100.0%
4-1400 · Misc Services	163.50	500.00	-336.50	32.7%	1,353.35	1,500.00	-146.65	90.22%
Total 4-1000 · Facility Income	7,129.68	7,500.00	-370.32	95.06%	261,781.34	250,683.00	11,098.34	104.43%
Total Income	7,129.68	7,500.00	-370.32	95.06%	261,781.34	250,683.00	11,098.34	104.43%
Gross Profit	7,129.68	7,500.00	-370.32	95.06%	261,781.34	250,683.00	11,098.34	104.43%
Expense								
6-1000 · Facility Expenses								
6-1100 · Utilities								
6-1110 · Marina	1,859.53	2,000.00	-140.47	92.98%	2,635.29	2,300.00	335.29	114.58%
6-1120 · Buildings/Grounds	2,010.94	2,300.00	-289.06	87.43%	3,965.17	5,100.00	-1,134.83	77.75%
Total 6-1100 · Utilities	3,870.47	4,300.00	-429.53	90.01%	6,600.46	7,400.00	-799.54	89.2%
6-1200 · Maintenance & Supplies								
6-1210 · Marina	1,557.80	600.00	957.80	259.63%	2,016.36	1,200.00	816.36	168.03%
6-1220 · Buildings/Grounds	1,499.26	1,250.00	249.26	119.94%	5,846.01	3,750.00	2,096.01	155.89%
Total 6-1200 · Maintenance & Supplies	3,057.06	1,850.00	1,207.06	165.25%	7,862.37	4,950.00	2,912.37	158.84%
6-1300 · Contingent Expense	0.00	500.00	-500.00	0.0%	0.00	1,500.00	-1,500.00	0.0%
Total 6-1000 · Facility Expenses	6,927.53	6,650.00	277.53	104.17%	14,462.83	13,850.00	612.83	104.43%
Total Expense	6,927.53	6,650.00	277.53	104.17%	14,462.83	13,850.00	612.83	104.43%
Net Ordinary Income	202.15	850.00	-647.85	23.78%	247,318.51	236,833.00	10,485.51	104.43%
Net Income	202.15	850.00	-647.85	23.78%	247,318.51	236,833.00	10,485.51	104.43%

	Jun 19	Jun 18	\$ Change	% Change	Apr - Jun 19	Apr - Jun 18	\$ Change	% Change
Ordinary Income/Expense								
Income								
4-1000 · Facility Income	7,129.68	7,840.78	-711.10	-9.07%	261,781.34	258,238.73	3,542.61	1.37%
Total Income	7,129.68	7,840.78	-711.10	-9.07%	261,781.34	258,238.73	3,542.61	1.37%
Gross Profit	7,129.68	7,840.78	-711.10	-9.07%	261,781.34	258,238.73	3,542.61	1.37%
Expense								
6-1000 · Facility Expenses	6,927.53	5,990.45	937.08	15.64%	14,462.83	12,869.06	1,593.77	12.39%
Total Expense	6,927.53	5,990.45	937.08	15.64%	14,462.83	12,869.06	1,593.77	12.39%
Net Ordinary Income	202.15	1,850.33	-1,648.18	-89.08%	247,318.51	245,369.67	1,948.84	0.79%
Net Income	202.15	1,850.33	-1,648.18	-89.08%	247,318.51	245,369.67	1,948.84	0.79%

Washburn Marina
Service Department Budget vs. Actual
June 2019

	Jun 19	Budget	\$ Over Budget	% of Budget	Apr - Jun 19	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense								
Income								
4-2000 · Service Dept Income								
4-2100 · Labor								
4-2111 · Electrical-Plumbing	12,840.00	10,097.00	2,743.00	127.17%	26,431.50	22,081.00	4,350.50	119.7%
4-2112 · Fiberglass-Woodwork	6,086.00	10,097.00	-4,011.00	60.28%	44,083.50	26,361.00	17,722.50	167.23%
4-2113 · Mechanical	12,112.50	11,106.00	1,006.50	109.06%	32,649.00	34,217.00	-1,568.00	95.42%
4-2114 · Rigging	1,734.00	2,019.00	-285.00	85.88%	7,520.50	7,155.00	365.50	105.11%
4-2120 · Unit Billed Services								
4-2121 · Haul Out/Launch	14,272.68	14,418.00	-145.32	98.99%	63,473.21	60,434.00	3,039.21	105.03%
4-2122 · Other Unit Billed	2,236.00	2,746.00	-510.00	81.43%	4,601.00	11,511.00	-6,910.00	39.97%
Total 4-2120 · Unit Billed Services	16,508.68	17,164.00	-655.32	96.18%	68,074.21	71,945.00	-3,870.79	94.62%
Total 4-2100 · Labor	49,281.18	50,483.00	-1,201.82	97.62%	178,758.71	161,759.00	16,999.71	110.51%
4-2200 · Materials	10,039.29	8,500.00	1,539.29	118.11%	28,789.86	18,500.00	10,289.86	155.62%
4-2300 · Contract Services	0.00	0.00	0.00	0.0%	345.00	1,000.00	-655.00	34.5%
4-2400 · Misc Charges	784.18	1,050.00	-265.82	74.68%	2,423.91	2,350.00	73.91	103.15%
4-2500 · Credit/Refunds	0.00	-100.00	100.00	0.0%	0.00	-300.00	300.00	0.0%
Total 4-2000 · Service Dept Income	60,104.65	59,933.00	171.65	100.29%	210,317.48	183,309.00	27,008.48	114.73%
Total Income	60,104.65	59,933.00	171.65	100.29%	210,317.48	183,309.00	27,008.48	114.73%
Cost of Goods Sold								
5-2000 · Service Dept COGS								
5-2100 · Labor								
5-2110 · Billable Hourly Labor								
5-2111 · Electrical-Plumbing	2,566.12	1,185.00	1,381.12	216.55%	5,050.79	4,369.00	681.79	115.61%
5-2112 · Fiberglass-Woodworking	1,932.12	3,217.00	-1,284.88	60.06%	15,864.54	11,860.00	4,004.54	133.77%
5-2113 · Mechanical	2,706.70	1,693.00	1,013.70	159.88%	7,272.61	6,242.00	1,030.61	116.51%
5-2114 · Rigging	350.95	339.00	11.95	103.53%	1,371.19	1,249.00	122.19	109.78%
Total 5-2110 · Billable Hourly Labor	7,555.89	6,434.00	1,121.89	117.44%	29,559.13	23,720.00	5,839.13	124.62%
5-2120 · Unit Billed Services								
5-2121 · Haul Out/Launch	3,394.61	1,707.00	1,687.61	198.86%	10,977.45	6,292.00	4,685.45	174.47%
5-2122 · Other	99.39	325.00	-225.61	30.58%	99.39	1,199.00	-1,099.61	8.29%
Total 5-2120 · Unit Billed Services	3,494.00	2,032.00	1,462.00	171.95%	11,076.84	7,491.00	3,585.84	147.87%
5-2100 · Labor - Other	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Total 5-2100 · Labor	11,049.89	8,466.00	2,583.89	130.52%	40,635.97	31,211.00	9,424.97	130.2%
5-2200 · Subcontract Services	0.00	0.00	0.00	0.0%	0.00	900.00	-900.00	0.0%
5-2300 · Materials	8,004.80	5,950.00	2,054.80	134.53%	21,539.63	12,950.00	8,589.63	166.33%
Total 5-2000 · Service Dept COGS	19,054.69	14,416.00	4,638.69	132.18%	62,175.60	45,061.00	17,114.60	137.98%
Total COGS	19,054.69	14,416.00	4,638.69	132.18%	62,175.60	45,061.00	17,114.60	137.98%
Gross Profit	41,049.96	45,517.00	-4,467.04	90.19%	148,141.88	138,248.00	9,893.88	107.16%
Expense								
6-2000 · Service Dept Expenses								
6-2100 · Non-Billable Wages & Taxes								
6-2110 · Non-Billable Salary & Wages								
6-2111 · Administrative	2,731.45	3,440.00	-708.55	79.4%	10,427.46	10,393.00	34.46	100.33%

Washburn Marina
Service Department Budget vs. Actual
June 2019

	Jun 19	Budget	\$ Over Budget	% of Budget	Apr - Jun 19	Budget	\$ Over Budget	% of Budget
6-2112 · Warranty/Credit	133.97	491.00	-357.03	27.29%	330.35	1,484.00	-1,153.65	22.26%
6-2113 · General Maintenance	319.82	983.00	-663.18	32.54%	617.51	2,969.00	-2,351.49	20.8%
Total 6-2110 · Non-Billable Salary & Wages	3,185.24	4,914.00	-1,728.76	64.82%	11,375.32	14,846.00	-3,470.68	76.62%
6-2120 · FICA/Medicare	1,172.12	1,156.00	16.12	101.39%	4,120.20	4,046.00	74.20	101.83%
6-2130 · Unemployment Compensation	67.41	60.00	7.41	112.35%	1,208.93	410.00	798.93	294.86%
6-2140 · Workers Compensation	468.13	628.00	-159.87	74.54%	2,714.91	1,884.00	830.91	144.1%
Total 6-2100 · Non-Billable Wages & Taxes	4,892.90	6,758.00	-1,865.10	72.4%	19,419.36	21,186.00	-1,766.64	91.66%
6-2200 · Employee Benefits								
6-2210 · Holiday Pay	682.56	683.00	-0.44	99.94%	682.56	683.00	-0.44	99.94%
6-2220 · Personal Time Compensation	555.25	1,045.00	-489.75	53.13%	1,498.00	3,135.00	-1,637.00	47.78%
6-2230 · Health Insurance	1,134.12	1,439.00	-304.88	78.81%	3,402.36	4,317.00	-914.64	78.81%
6-2240 · Retirement Plan	406.84	453.00	-46.16	89.81%	1,423.43	1,586.00	-162.57	89.75%
Total 6-2200 · Employee Benefits	2,778.77	3,620.00	-841.23	76.76%	7,006.35	9,721.00	-2,714.65	72.07%
6-2310 · Education & Training	166.67	167.00	-0.33	99.8%	580.59	501.00	79.59	115.89%
6-2320 · Equipment Maintenance	535.10	625.00	-89.90	85.62%	713.71	1,675.00	-961.29	42.61%
6-2330 · Freight & Shipping	208.45	250.00	-41.55	83.38%	1,192.91	750.00	442.91	159.06%
6-2340 · Hazardous Waste Removal	40.00	150.00	-110.00	26.67%	40.00	300.00	-260.00	13.33%
6-2350 · Small Tools	137.99	410.00	-272.01	33.66%	1,951.76	1,230.00	721.76	158.68%
6-2360 · Supplies	-1,207.47	0.00	-1,207.47	100.0%	-2,923.25	0.00	-2,923.25	100.0%
6-2370 · Travel/Lodging/Meals	0.00	50.00	-50.00	0.0%	44.79	50.00	-5.21	89.58%
6-2380 · Uniforms	7.16	25.00	-17.84	28.64%	767.21	1,800.00	-1,032.79	42.62%
6-2390 · Utilities	95.43	91.00	4.43	104.87%	284.95	273.00	11.95	104.38%
6-2400 · Warranty Parts	35.52	150.00	-114.48	23.68%	104.56	450.00	-345.44	23.24%
Total 6-2000 · Service Dept Expenses	7,690.52	12,296.00	-4,605.48	62.55%	29,182.94	37,936.00	-8,753.06	76.93%
Total Expense	7,690.52	12,296.00	-4,605.48	62.55%	29,182.94	37,936.00	-8,753.06	76.93%
Net Ordinary Income	33,359.44	33,221.00	138.44	100.42%	118,958.94	100,312.00	18,646.94	118.59%
Net Income	33,359.44	33,221.00	138.44	100.42%	118,958.94	100,312.00	18,646.94	118.59%

	Jun 19	Jun 18	\$ Change	% Change	Apr - Jun 19	Apr - Jun 18	\$ Change	% Change
Ordinary Income/Expense								
Income								
4-2000 · Service Dept Income	60,104.65	62,504.60	-2,399.95	-3.84%	210,317.48	166,686.92	43,630.56	26.18%
Total Income	60,104.65	62,504.60	-2,399.95	-3.84%	210,317.48	166,686.92	43,630.56	26.18%
Cost of Goods Sold								
5-2000 · Service Dept COGS	19,054.69	18,852.83	201.86	1.07%	62,175.60	51,509.97	10,665.63	20.71%
Total COGS	19,054.69	18,852.83	201.86	1.07%	62,175.60	51,509.97	10,665.63	20.71%
Gross Profit	41,049.96	43,651.77	-2,601.81	-5.96%	148,141.88	115,176.95	32,964.93	28.62%
Expense								
6-2000 · Service Dept Expenses	7,690.52	7,617.48	73.04	0.96%	29,182.94	31,363.99	-2,181.05	-6.95%
Total Expense	7,690.52	7,617.48	73.04	0.96%	29,182.94	31,363.99	-2,181.05	-6.95%
Net Ordinary Income	33,359.44	36,034.29	-2,674.85	-7.42%	118,958.94	83,812.96	35,145.98	41.93%
Net Income	33,359.44	36,034.29	-2,674.85	-7.42%	118,958.94	83,812.96	35,145.98	41.93%

Washburn Marina
Ship Store Budget vs. Actual
June 2019

	Jun 19	Budget	\$ Over Budget	% of Budget	Apr - Jun 19	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense								
Income								
4-3000 · Ship Store Income								
4-3100 · Store Sales								
4-3110 · Clothing	217.45	750.00	-532.55	28.99%	754.47	1,250.00	-495.53	60.36%
4-3120 · Consumables	112.37	200.00	-87.63	56.19%	199.59	300.00	-100.41	66.53%
4-3130 · Marine Supplies	14,704.34	17,000.00	-2,295.66	86.5%	33,868.66	39,000.00	-5,131.34	86.84%
4-3140 · Personal Items	267.94	500.00	-232.06	53.59%	1,314.67	1,050.00	264.67	125.21%
4-3150 · Special Orders	3,513.14	7,500.00	-3,986.86	46.84%	8,928.68	16,000.00	-7,071.32	55.8%
Total 4-3100 · Store Sales	18,815.24	25,950.00	-7,134.76	72.51%	45,066.07	57,600.00	-12,533.93	78.24%
4-3200 · Fuel Dock Sales								
4-3210 · Diesel	1,349.53	1,000.00	349.53	134.95%	4,462.62	3,000.00	1,462.62	148.75%
4-3220 · Gasoline	3,447.36	5,500.00	-2,052.64	62.68%	7,596.17	8,500.00	-903.83	89.37%
4-3230 · Pump Out	66.36	200.00	-133.64	33.18%	123.24	230.00	-106.76	53.58%
Total 4-3200 · Fuel Dock Sales	4,863.25	6,700.00	-1,836.75	72.59%	12,182.03	11,730.00	452.03	103.85%
Total 4-3000 · Ship Store Income	23,678.49	32,650.00	-8,971.51	72.52%	57,248.10	69,330.00	-12,081.90	82.57%
Total Income	23,678.49	32,650.00	-8,971.51	72.52%	57,248.10	69,330.00	-12,081.90	82.57%
Cost of Goods Sold								
5-3000 · Ship Store COGS								
5-3100 · Store Sales								
5-3110 · Clothing	120.97	600.00	-479.03	20.16%	477.65	1,000.00	-522.35	47.77%
5-3120 · Consumables	73.67	150.00	-76.33	49.11%	129.28	225.00	-95.72	57.46%
5-3130 · Marine Supplies	10,354.87	11,050.00	-695.13	93.71%	23,138.30	25,350.00	-2,211.70	91.28%
5-3140 · Personal Items	167.98	380.00	-212.02	44.21%	947.82	798.00	149.82	118.77%
5-3150 · Special Orders	2,813.64	5,625.00	-2,811.36	50.02%	7,467.23	12,000.00	-4,532.77	62.23%
Total 5-3100 · Store Sales	13,531.13	17,805.00	-4,273.87	76.0%	32,160.28	39,373.00	-7,212.72	81.68%
5-3200 · Fuel Dock Sales								
5-3210 · Diesel	1,082.52	860.00	222.52	125.87%	3,709.33	2,580.00	1,129.33	143.77%
5-3220 · Gasoline	2,619.80	4,730.00	-2,110.20	55.39%	5,838.17	7,310.00	-1,471.83	79.87%
Total 5-3200 · Fuel Dock Sales	3,702.32	5,590.00	-1,887.68	66.23%	9,547.50	9,890.00	-342.50	96.54%
Total 5-3000 · Ship Store COGS	17,233.45	23,395.00	-6,161.55	73.66%	41,707.78	49,263.00	-7,555.22	84.66%
Total COGS	17,233.45	23,395.00	-6,161.55	73.66%	41,707.78	49,263.00	-7,555.22	84.66%
Gross Profit	6,445.04	9,255.00	-2,809.96	69.64%	15,540.32	20,067.00	-4,526.68	77.44%
Expense								
6-3000 · Ship Store Expenses								
6-3100 · Wages & Taxes								
6-3110 · Regular & OT Wages	5,255.15	5,099.00	156.15	103.06%	13,392.25	15,614.00	-2,221.75	85.77%
6-3120 · FICA/Medicare	447.64	439.00	8.64	101.97%	892.67	1,306.00	-413.33	68.35%
6-3130 · Unemployment Compensation	25.74	30.00	-4.26	85.8%	267.00	90.00	177.00	296.67%
6-3140 · Workers Compensation	178.78	304.00	-125.22	58.81%	726.50	912.00	-185.50	79.66%
Total 6-3100 · Wages & Taxes	5,907.31	5,872.00	35.31	100.6%	15,278.42	17,922.00	-2,643.58	85.25%
6-3200 · Employee Benefits								
6-3210 · Holiday Pay	233.60	228.00	5.60	102.46%	233.60	228.00	5.60	102.46%

Washburn Marina
Ship Store Budget vs. Actual
June 2019

	Jun 19	Budget	\$ Over Budget	% of Budget	Apr - Jun 19	Budget	\$ Over Budget	% of Budget
6-3220 · Personal Time Compensation	318.88	409.00	-90.12	77.97%	824.10	1,227.00	-402.90	67.16%
6-3230 · Health Insurance	407.23	412.00	-4.77	98.84%	1,221.69	1,236.00	-14.31	98.84%
6-3240 · Retirement Plan	190.91	156.00	34.91	122.38%	636.05	546.00	90.05	116.49%
Total 6-3200 · Employee Benefits	1,150.62	1,205.00	-54.38	95.49%	2,915.44	3,237.00	-321.56	90.07%
6-3300 · Education & Training	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
6-3310 · Equipment/Maintenance	0.00	25.00	-25.00	0.0%	0.00	75.00	-75.00	0.0%
6-3320 · Freight/Shipping	134.09	200.00	-65.91	67.05%	563.09	600.00	-36.91	93.85%
6-3330 · Supplies	0.00	100.00	-100.00	0.0%	87.89	300.00	-212.11	29.3%
6-3340 · Travel/Lodging/Meals	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
6-3350 · Uniforms	0.00	0.00	0.00	0.0%	0.00	600.00	-600.00	0.0%
6-3360 · Utilities	95.44	91.00	4.44	104.88%	284.98	273.00	11.98	104.39%
6-3370 · Over/Under	0.00	0.00	0.00	0.0%	-0.01	0.00	-0.01	100.0%
Total 6-3000 · Ship Store Expenses	7,287.46	7,493.00	-205.54	97.26%	19,129.81	23,007.00	-3,877.19	83.15%
Total Expense	7,287.46	7,493.00	-205.54	97.26%	19,129.81	23,007.00	-3,877.19	83.15%
Net Ordinary Income	-842.42	1,762.00	-2,604.42	-47.81%	-3,589.49	-2,940.00	-649.49	122.09%
Net Income	-842.42	1,762.00	-2,604.42	-47.81%	-3,589.49	-2,940.00	-649.49	122.09%

	Jun 19	Jun 18	\$ Change	% Change	Apr - Jun 19	Apr - Jun 18	\$ Change	% Change
Ordinary Income/Expense								
Income								
4-3000 · Ship Store Income	23,678.49	30,493.87	-6,815.38	-22.35%	57,248.10	64,754.96	-7,506.86	-11.59%
Total Income	23,678.49	30,493.87	-6,815.38	-22.35%	57,248.10	64,754.96	-7,506.86	-11.59%
Cost of Goods Sold								
5-3000 · Ship Store COGS	17,233.45	22,550.04	-5,316.59	-23.58%	41,707.78	47,187.46	-5,479.68	-11.61%
Total COGS	17,233.45	22,550.04	-5,316.59	-23.58%	41,707.78	47,187.46	-5,479.68	-11.61%
Gross Profit	6,445.04	7,943.83	-1,498.79	-18.87%	15,540.32	17,567.50	-2,027.18	-11.54%
Expense								
6-3000 · Ship Store Expenses	7,287.46	7,876.46	-589.00	-7.48%	19,129.81	20,624.61	-1,494.80	-7.25%
Total Expense	7,287.46	7,876.46	-589.00	-7.48%	19,129.81	20,624.61	-1,494.80	-7.25%
Net Ordinary Income	-842.42	67.37	-909.79	-1,350.44%	-3,589.49	-3,057.11	-532.38	-17.41%
Net Income	-842.42	67.37	-909.79	-1,350.44%	-3,589.49	-3,057.11	-532.38	-17.41%

Washburn Marina
General Expenses Budget vs. Actual
June 2019

	Jun 19	Budget	\$ Over Budget	% of Budget	Apr - Jun 19	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense								
Expense								
6-4000 · General Expenses								
6-4100 · Wages & Taxes								
6-4110 · Administration Wages	8,896.09	8,760.00	136.09	101.55%	31,466.48	31,288.00	178.48	100.57%
6-4120 · Repair/Maintenance Wages	4,526.75	3,638.00	888.75	124.43%	11,835.45	10,715.00	1,120.45	110.46%
6-4130 · FICA/Medicare	1,092.55	1,017.00	75.55	107.43%	3,663.42	3,356.00	307.42	109.16%
6-4140 · Unemployment Compensation	62.83	50.00	12.83	125.66%	602.23	130.00	472.23	463.25%
6-4150 · Workers Compensation	436.35	349.00	87.35	125.03%	2,308.19	954.00	1,354.19	241.95%
Total 6-4100 · Wages & Taxes	15,014.57	13,814.00	1,200.57	108.69%	49,875.77	46,443.00	3,432.77	107.39%
6-4200 · Employee Benefits								
6-4210 · Holiday Pay	202.96	203.00	-0.04	99.98%	202.96	203.00	-0.04	99.98%
6-4220 · Personal Time Compensation	128.80	242.00	-113.20	53.22%	851.37	726.00	125.37	117.27%
6-4230 · Health Insurance	1,297.06	1,631.00	-333.94	79.53%	3,891.18	4,893.00	-1,001.82	79.53%
6-4240 · Retirement Plan	292.61	321.00	-28.39	91.16%	1,545.50	1,178.00	367.50	131.2%
Total 6-4200 · Employee Benefits	1,921.43	2,397.00	-475.57	80.16%	6,491.01	7,000.00	-508.99	92.73%
6-4300 · Advertising & Marketing	813.60	750.00	63.60	108.48%	4,779.59	3,700.00	1,079.59	129.18%
6-4310 · Contract Services	41.03	38.00	3.03	107.97%	122.51	114.00	8.51	107.47%
6-4320 · Donations	0.00	100.00	-100.00	0.0%	100.00	100.00	0.00	100.0%
6-4330 · Education & Training	166.66	167.00	-0.34	99.8%	499.98	501.00	-1.02	99.8%
6-4340 · Equipmt/Furnish/Sm Tools/Maint	0.00	25.00	-25.00	0.0%	0.00	75.00	-75.00	0.0%
6-4350 · Insurance	1,318.59	1,320.00	-1.41	99.89%	3,955.77	3,960.00	-4.23	99.89%
6-4370 · License/Permit/Fee/Dues/Subscr	224.00	10.00	214.00	2,240.0%	581.29	560.00	21.29	103.8%
6-4380 · Office Supplies/Postage	192.32	175.00	17.32	109.9%	384.31	525.00	-140.69	73.2%
6-4390 · Professional Services	0.00	150.00	-150.00	0.0%	2,782.71	2,750.00	32.71	101.19%
6-4400 · Service Charges	1,924.96	1,700.00	224.96	113.23%	7,261.75	5,200.00	2,061.75	139.65%
6-4410 · Supplies	0.00	100.00	-100.00	0.0%	198.17	300.00	-101.83	66.06%
6-4420 · Travel/Lodging/Miles	0.00	0.00	0.00	0.0%	193.17	0.00	193.17	100.0%
6-4430 · Uniforms	0.00	0.00	0.00	0.0%	0.00	350.00	-350.00	0.0%
6-4440 · Utilities	255.13	277.00	-21.87	92.11%	764.03	831.00	-66.97	91.94%
6-4450 · Misc Expenses	2.73	125.00	-122.27	2.18%	246.48	375.00	-128.52	65.73%
6-4460 · Purchases Discount	21.94	-50.00	71.94	-43.88%	-30.02	-150.00	119.98	20.01%
Total 6-4000 · General Expenses	21,896.96	21,098.00	798.96	103.79%	78,206.52	72,634.00	5,572.52	107.67%
Total Expense	21,896.96	21,098.00	798.96	103.79%	78,206.52	72,634.00	5,572.52	107.67%
Net Ordinary Income	-21,896.96	-21,098.00	-798.96	103.79%	-78,206.52	-72,634.00	-5,572.52	107.67%
Net Income	-21,896.96	-21,098.00	-798.96	103.79%	-78,206.52	-72,634.00	-5,572.52	107.67%

	Jun 19	Jun 18	\$ Change	% Change	Apr - Jun 19	Apr - Jun 18	\$ Change	% Change
Ordinary Income/Expense								
Expense								
6-4000 · General Expenses	21,896.96	20,821.26	1,075.70	5.17%	78,206.52	70,391.21	7,815.31	11.1%
Total Expense	21,896.96	20,821.26	1,075.70	5.17%	78,206.52	70,391.21	7,815.31	11.1%
Net Ordinary Income	-21,896.96	-20,821.26	-1,075.70	-5.17%	-78,206.52	-70,391.21	-7,815.31	-11.1%
Net Income	-21,896.96	-20,821.26	-1,075.70	-5.17%	-78,206.52	-70,391.21	-7,815.31	-11.1%

Washburn Marina
Revenue - Draw Report
June 2019

	<u>Jun 19</u>	<u>Apr - Jun 19</u>
9-1100 · Draws from City	(146,245.94)	(316,766.11)
9-2100 · Revenues Paid to City	<u>104,229.88</u>	<u>469,826.34</u>
Net Paid to City	(42,016.06)	153,060.23
 Revenues paid to City Detail		
Operating Revenue		469,826.34
Maintenance Fees-2019		<u>146,503.69</u> Over by \$8,820.49, to be recon'd & corrected
Total		323,322.65

washburnadmin@cityofwashburn.org

From: Jake Meyers <jake@meyerselectricllc.com>
Sent: Monday, July 1, 2019 8:58 AM
To: Michelle Shrider
Cc: Scott Kluver; Carl Broberg
Subject: Re: Pier 1 Electrical @ Ramp Repair Quote

Michelle,

The intent of our proposal is to get rid of the 3" flex able conduits feeding the dock. We proposed using 4/0 rubber cord in place of what you have now. By doing this we would have to change the breakers in the panel at the end of the dock to a smaller amperage. This will still meet code & I don't for see any issues doing this.

With the rising water I believe the rubber cord is the only way to get enough flexibility. Please let me know if there is any questions.

Jason Meyers
Meyers Electric Service, LLC
[Jake@meyerselectricllc.com](mailto:jake@meyerselectricllc.com)
715/234-3901 F: 715/234-2759
900 Lindy St Rice Lake, WI 54868

On Tue, Jun 25, 2019 at 11:48 AM Michelle Shrider <michelle@washburnmarina.com> wrote:

Greetings All :

Scott & Carl – I am forwarding you the preliminary quote for the repair/replacement of the conduit for the wiring to pier 1 from the bulkhead to beginning of the pier. I am also including Jake in this email to get greater detail in exactly what is going to be done. I suspect this will be facilitated in October, so if we are able to get all the details together it would be a July Harbor Commission meeting agenda item.

Jake – please send the additional info to all emails as on this one. Thanks!

Sincerely,

Michelle Shrider, CMM, General Manager

Washburn Marina



Jason D. Meyers
 900 Lindy Street
 Rice Lake, WI 54868
 (715) 234-3901

PROPOSAL

DATE	PROPOSAL #
6/24/2019	049286

NAME/ADDRESS
Washburn Marina 1 Marina Drive Washburn, WI 54891

Project
DOCK APPROACH

Description
REMOVE SEALTITE FROM DOCK APPROACH AND REPLACE WITH RUBBER CORD PRICE INCLUDES FOUR NEW BREAKERS TO FEED DOCK

We propose hereby to furnish material and labor - complete in accordance with the above specifications, for the sum of: **\$19,158.00**

Payment to be made as follows:

All material is guaranteed to be as specified. All work to be completed in a professional manner according to standard practices. Any alteration and deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Worker's Compensation Insurance.

Authorized Signature _____

Notice: This proposal may be withdrawn by us if not accepted within 30 days.

ACCEPTANCE OF PROPOSAL - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Signature _____

Date of Acceptance: _____

WASHBURN MARINA INSPECTION CHECKLIST

Inspected by: _____

Date: _____

DOCKS AND BREAK WALLS (Southeast)

	NA	Damaged	Poor	Fair	Average	Good	Excellent	Status Comments
Plumbing								
Piping								
Fixtures								
Electrical Lines								
Cleats/Bollards								
Steel Facing								
Wood Facing								
Cribbing								
Rock Ballast								
Concrete Surface								
Sidewalk Surface								
Gravel Surface								
Navigational Lights								

DOCKS AND BREAK WALLS (Southwest)

	NA	Damaged	Poor	Fair	Average	Good	Excellent	Comments
Plumbing								
Piping								
Fixtures								
Electrical Lines								
Cleats/Bollards								
Steel Facing								
Wood Facing								
Cribbing								
Rock Ballast								
Concrete Surface								
Sidewalk Surface								
Gravel Surface								
Navigational Lights								
Harbor Entr. Depth								
Hrbr Apprch Depth								

PIERS AND SLIPS

Fuel Dock/Launch Well

WASHBURN MARINA INSPECTION CHECKLIST

Inspected by: _____

Date: _____

	NA	Damaged	Poor	Fair	Average	Good	Excellent	Comments
Plumbing & Fixtures								
Back Flow Fixtures								
Cement Surface								
Gravel Surface								
Lights								
Steel Frame/Edging								
Cleats								
Signs								
Pump Out Equip								
Fenders/Rollers								

Fuel Tanks and Pumps

	NA	Damaged	Poor	Fair	Average	Good	Excellent	Comments
Fuel Storage Tanks								
Fuel Piping								
Lighting at Pump								
Fuel Pump/Dispens								
Emergency Shut Off								
Pollution Control								
Electrical Service								
Fuel Logs/Reports								
Leak Detection								

Bulkhead & Boardwalk

	NA	Damaged	Poor	Fair	Average	Good	Excellent	Comments
Decking Condition								
Gazebo Condition								
Electrical Service								
Lighting								
Picnic Areas								
Dock Carts/Racks								

WASHBURN MARINA INSPECTION CHECKLIST

Inspected by: _____

Date: _____

	NA	Damaged	Poor	Fair	Average	Good	Excellent	Comments
Plumbing/Fixtures								
Back Flow Fixtures								
Decking								
Electrical Svc/Lights								
Steel Framework								
Floats								
Ramp/Approach								
Anchor Pins								
Anchor Poles								
Pelican Posts								
Basin Area Depth								
Cleats								
Signs/Dock #s								
Safety Equipment								
Ladders								

Pier 2

	NA	Damaged	Poor	Fair	Average	Good	Excellent	Comments
Plumbing/Fixtures								
Back Flow Fixtures								
Decking								
Electrical Svc/Lights								
Steel Framework								
Floats								
Ramp/Approach								
Anchor Pins								
Anchor Poles								
Pelican Posts								
Basin Area Depth								
Cleats								
Signs/Dock #s								
Safety Equipment								
Ladders								

Pier 3

WASHBURN MARINA INSPECTION CHECKLIST

Inspected by: _____

Date: _____

	NA	Damaged	Poor	Fair	Average	Good	Excellent	Comments
Plumbing/Fixtures								
Back Flow Fixtures								
Decking								
Electrical Svc/Lights								
Steel Framework								
Floats								
Ramp/Approach								
Anchor Pins								
Anchor Poles								
Pelican Posts								
Basin Area Depth								
Cleats								
Signs/Dock #s								
Safety Equipment								
Ladders								

Launch Ramp

	NA	Damaged	Poor	Fair	Average	Good	Excellent	Comments
Concrete								
Blacktop								
Signs								
Collection Box								
Lighting								
Docks/Whaler								
Basin Area Depth								

SITE (ROADS & GROUNDS)

	NA	Damaged	Poor	Fair	Average	Good	Excellent	Comments
Blacktop Pkg Area								
Gravel Parking Area:								
NW Area-Storage Bldgs								
NE Area-Behind Svc Bay								
SE Area-Along Bldg								
Adjacent to Blacktop								
Parking Lot Drainage								
Blacktop Driving Surfaces								

WASHBURN MARINA INSPECTION CHECKLIST

Inspected by: _____

Date: _____

Lighting in Parking Areas								
Elec Svc Panel-NE Area								
Elec Svc to Outlets								
Water Service								
Landscaping								
Trees/Shrubs								
General Housekeeping								

MARINA BUILDING - STRUCTURE

	NA	Damaged	Poor	Fair	Average	Good	Excellent	Comments
Foundations/Footings								
Steel Trusses/Girders								

Exterior Siding

Repair Area								
Office Area								
Bathrooms								

Roof Panels

Repair Area								
Office Area								
Bathrooms								

Insulation

Roof								
Walls								

NA	Damaged	Poor	Fair	Average	Good	Excellent	Comments
----	---------	------	------	---------	------	-----------	----------

Entrance Doors

Paint								
Knobs								
Locks/Strikes								
Closers								
Frames/Wthr Strip								

Overhead Door - Large

Frame								
Track								
Panels								
Opener/Switches								

NA	Damaged	Poor	Fair	Average	Good	Excellent	Comments
----	---------	------	------	---------	------	-----------	----------

Overhead Door - Small

--	--	--	--	--	--	--	--	--

WASHBURN MARINA INSPECTION CHECKLIST

Inspected by: _____

Date: _____

Frame							
Track							
Panels							
Opener/Switches							

Thermal Pane Windows-1st Fl

Windows							
Frames							
Weather Stripping							
Storm Window							

Thermal Pane Windows-2nd Fl

Windows							
Frames							
Weather Stripping							
Storm Window							

Deck

Stairs-Exterior							
Railing							
Decking							
Super Structure							
Furniture							

Floor Coatings

Concrete							
Tile							
Carpet							

NA	Damaged	Poor	Fair	Average	Good	Excellent	Comments
----	---------	------	------	---------	------	-----------	----------

Heating System-Radiant

Overhead Pipes							
Reflectors							
Hanger Frames							
Gas Valves							
Vents							
Burners							
Blowers							
Controls							
Thermostats							

Forced Air System - A/C

Controls							
Fresh Air Intake							
A/C Unit							
Exhaust Blower							

WASHBURN MARINA INSPECTION CHECKLIST

Inspected by: _____

Date: _____

Vents								
Hot Water Boiler								
In Ground Piping								
Basebd Radiators								
Gas Valves								
Intake Vents								
Circulatn Pumps								
Controls								
Hot H2O Heater								
Water Main								
Meters								
Valves								
Locks								
Checkvalve								
Backflow Preventor								
	NA	Damaged	Poor	Fair	Average	Good	Excellent	Comments

Restroom - Inside Hall								
Toilets								
Lighting/Fans								
Electrical								
Sinks/Base Cabinet								
Faucets								
Walls/Paint								
Floor								

Shower Facilities-Women's								
Lighting/Fans								
Electrical								
Toilets								
Sinks/Base Cabinet								
Faucets								
Walls/Paint								
Floor								
Shower Stall/Doors								
Shower Faucet								
Shower Drain								
Hooks/Benches								
	NA	Damaged	Poor	Fair	Average	Good	Excellent	Comments

Shower Facilities-Men's								
--------------------------------	--	--	--	--	--	--	--	--

WASHBURN MARINA INSPECTION CHECKLIST

Inspected by: _____

Date: _____

Lighting/Fans								
Electrical								
Toilets								
Sinks/Base Cabinet								
Faucets								
Walls/Paint								
Floor								
Shower Stall/Doors								
Shower Faucet								
Shower Drain								
Hooks/Benches								

NA Damaged Poor Fair Average Good Excellent Comments

Tool Room

Floors								
Walls								
Lighting								
Electrical								
Benches								
Storage Areas								
Marina Owned Tools								

NA Damaged Poor Fair Average Good Excellent Comments

Service Bay

Floors								
Walls								
Lighting								
Electrical								
Benches								
Storage Areas								
Marina Owned Tools								

Sewage Lift Pump

Macerator								
Lift Pump								
Controls								
Sewage Force Main								

Public Restrooms

Toilets								
Lighting/Fans								
Electrical								

WASHBURN MARINA INSPECTION CHECKLIST

Inspected by: _____

Date: _____

Sinks/Base Cabinet								
Faucets								
Walls/Paint								
Floor								

ELECTRICAL

	NA	Damaged	Poor	Fair	Average	Good	Excellent	Comments
Service Panels								
Service Bay								
Ship Store								
Administration								
Ext Ltg on Bldg								

HEAVY EQUIPMENT

	NA	Damaged	Poor	Fair	Average	Good	Excellent	Comments
Travelift - 150 Ton								
Wheels/Tires								
Brakes								
Frame								
Hydraulics								
Engine								
Cables								
Controls								
Steering								
Sheaves/Lift Mech								
Straps								

Loader

Wheels/Tires								
Brakes								
Frame								
Hydraulics								
Engine								
Controls								
Steering								
Accessories								

NA Damaged Poor Fair Average Good Excellent Comments

WASHBURN MARINA INSPECTION CHECKLIST

Inspected by: _____

Date: _____

Crane

Wheel/Tires								
Brakes								
Frame								
Hydraulics								
Engine								
Controls								
Boom/Hoist/Cables								
Steering								
Accessories								

Genie Lift

Wheel/Tires								
Brakes								
Frame								
Hydraulics								
Engine								
Controls								
Boom/Hoist								
Steering								

NA Damaged Poor Fair Average Good Excellent Comments

Marine Travelift Hydraulic Trailer

Wheels/Tires								
Frame								
Hydraulics								
Cables								
Engine								
Controls								
Beams								

Con-O-Lift Hydraulic Trailer

Wheels/Tires								
Frame								
Hydraulics								
Cables								
Engine								
Controls								
Pads								