

October 8, 2018

CITY OF WASHBURN COMMON COUNCIL MEETING

5:30PM Washburn City Hall

Present: City Council Members: Aaron Austin, Jeremy Oswald, John Gary, Jennifer Maziasz, Karen Spears-Novachek, Linda Barnes, Mary McGrath

Municipal Personnel: Mayor Richard Avol, City Administrator Scott J. Kluver, Assistant City Administrator Dan Stoltman, City Attorney Max Lindsey

Excused Absence:

Call to Order - Meeting called to order at 5:30PM by Mayor Avol. Roll call attendance depicted seven (7) of seven (7) members of the Common Council in attendance. Quorum of the Council recognized.

Approval of Minutes – City Council Meetings of September 10, 2018– A motion was made by Novachek to approve the September 10, 2018– minutes, second by McGrath. Motion carried unanimously.

Approval of Expenditures- A motion was made by Novachek to approve the monthly expenditures, second by Austin. Motion carried unanimously via roll call vote.

Public Comment – Scott Posner, 119 N. 9th Ave. W. spoke on the Mayor’s call to beautify the city. Mr. Posner also spoke on the recent goose hunt at West End Park. Mr. Posner stated he felt the city needs to do a better job when conducting such hunts. Diane Posner, 119 N. 9th Ave W. discussed matters of the Washburn Library. Mrs. Posner discussed the library’s goal of adding a better ADA ramp, discussed efforts to fundraise for tuck pointing, and thanked the Public Works Department for bringing the library a fire pit for an event.

Mayoral Announcements, Proclamations, Appointments- The Mayor stated that the city has an opening for the BART Board, and the Lake Superior Byway. The Mayor read the Indigenous Peoples Day proclamation. The Mayor thanked Mick Anderson and Jeff Mogerg for donating flowers to the city. The Mayor congratulated the City of Bayfield on a successful Applefest. The Mayor stated that the city is always looking for more volunteer EMT’s and firefighters. The Mayor sent his condolences for the passing of Patricia M. Skoraczewski.

Presentation by Bayfield Peninsula Energy Alternatives (BPEA) on the Xcel Energy 2nd Circuit Transmission Line – Roy Settgas, Presenter – Roy Settgas gave a presentation on the proposed Excel Energy transmission line. Mr. Settgas asked the city to support the eastern route of the proposed options for the transmission line. No motion was made.

Discussion & Action on Fire Department Request to Apply for FEMA Grant to Replace Self Contained Breathing Apparatus Units – Al Kruse of the Washburn Fire Department discussed the grant. A discussion took place. A motion was made by Barnes to approve the Fire Department’s request to apply for the FEMA grant to replace self-containing breathing apparatus units, second by Austin. Motion carried unanimously.

Discussion & Action on Plan Commission Recommendation to Approve Ordinance 18-006 Amending the City’s Zoning Code to Provide More Definite Standard to Several Zoning Provisions – Oswald discussed the Plan Commission meetings relating to this topic and stated that they had multiple discussions and agreed to the proposed changes. A discussion took place on the provision that buildings of a certain size made to have the appearance of more than a single building. It was stated that this would likely cost the builders more but would provide the look the Plan Commission is looking for. A discussion took place on Article 8, Section 8-183(3). It was asked if plans could be denied on that provision alone. The city attorney stated that it could not. A motion was made by Novachek to approve Ordinance 18-006 amending the City’s Zoning Code to provide more definite standard to several zoning provisions, second by McGrath. Motion carried unanimously.

Discussion & Action on Park Committee Recommendation for Improvements to Athletic Fields/Creation of Sand Lot – An overview was given. A discussion took place on the scheduling of all the baseball leagues and if two fields would work. It was stated that it would be difficult to for all leagues to schedule using only two fields. It was further stated that because many of the kids who play baseball, also play other sports on the days that baseball isn’t currently scheduled. A discussion took place on the possibility of solar panels in that same area. It was stated that it is believed both the field and panels can coexist. A discussion was had on how to pay for the project. It was stated that the \$10,000 from the recent sale of the city’s industrial property would cover the most if not all of the expense. A discussion took place on the placement of the field. It was stated that

the new field would be positioned with the backstop abutting to the backstop of the current softball field. A motion was made by McGrath to approve the Park Committee recommendation for improvements to athletic fields/creation of sand lot, and utilizing the \$10,000 from the sale of city industrial property to pay for the project, second by Gary. Motion carried unanimously.

Discussion & Action on Park Committee Recommendation to Approve Plan to Repair West End Landing Area and Apply for a Recreational Boating Fund Grant/Resolution 18-013- An overview was given and a discussion on the grant and project was had. It was stated that city matching funds would come from the designated fund. A motion was made by Novachek to approve Park Committee recommendation to approve plan to repair West End landing area and apply for a Recreational Boating Fund Grant/Resolution 18-013, second by McGrath. Motion carried unanimously.

Discussion & Action on Park Committee Recommendation to Approve the Placement of Adult Outdoor Exercise Equipment – Maziasz gave an overview of the Park Committee meeting. It was stated that the Park Committee felt the best location was at the trail head area of the walking trail near the native garden. A discussion took place on improving that overall area and planning for the future while consulting the Park Plan for improvements. A discussion was had on the alternate locations. A discussion took place on the final location within the trail head area. It was stated that the exact location didn't need to come back to Council as long as it is in the trail head area near the native garden. Barnes stated that she likes the area, and would like updates as to the progress of the project. A motion was made by Novachek to open the floor, second by Barnes. Motion carried unanimously. Park Committee member Kyleen Cullen 118 West 3rd Street spoke. Ms. Cullen stated that the Park Committee is looking for the Council to allow the committee to locate the exercise equipment, and will come back to council with any further ideas outside of the exercise equipment. A motion was made by Barnes to allow the Parks Committee to designate the exact location of the exercise equipment in that general location after consulting the West End Park Plan, second by Novachek. Motion carried unanimously.

Discussion & Action on Resolution 18-011 Authorizing the Reissuance of \$2,658,510 Sewer System Mortgage Revenue Bonds, Series 2005C – Kluver gave an overview. No discussion took place. A motion was made by McGrath to approve Resolution 18-011 authorizing the reissuance of \$2,658,510 sewer system mortgage revenue bonds, series 2005C, second by Novachek. Motion carried unanimously.

Discussion & Action on Resolution 18-012 Authorizing the Reissuance of \$3,829,410 Water System Mortgage Revenue Bonds, Series 2005A - Kluver gave an overview. No discussion took place. A motion was made by Novachek to approve Resolution 18-012 authorizing the reissuance of \$3,829,410 water system mortgage revenue bonds, series 2005A, second by McGrath. Motion carried unanimously.

Discussion & Action on Recommendations/Updates Related to the 2019 General Fund, Capital, and Debt Service Budgets – Barnes asked about the proposed dollars for sidewalks on 5th Avenue between 7th and 8th street and if that is the same sidewalks the school asked about a year ago, it was stated that it was. Austin explained the idea behind the proposed sidewalks. A discussion was had on the school board assisting in paying for the sidewalks. A motion was made by Novachek to designate \$10,000 for Bayfield Street sidewalks, and up to \$15,000 for sidewalks on 5th Avenue between 8th Street and 7th Street to be used by June 1st, 2019, or the \$15,000 will be put back into the capital fund, second by McGrath. Motion carried unanimously. Oswald asked about street repair, and the increase in that line item. It was stated that the increase is so to do more improvements. Oswald asked about street signs line item increase. It was stated that is for moving the cross walk at Washington and Bayfield Street. Maziasz discussed the high cost of the publication fee line item, and asked if there was another way to publish. It was stated that it is state law. A motion was made by Novachek to approve the publication of the proposed Finance Committee's recommendations/updates related to the 2019 General Fund, Capital, and Debt Service Budgets, second by McGrath. Motion carried unanimously.

Discussion & Action on 2019 Fee Schedule – A discussion took place on possibly increasing camping fees for “premium” sites. It was stated that staff does not believe “premium” sites exist at the city campgrounds yet, but could. A discussion was had on increasing the fee for showers at the campgrounds by up to \$.50. It was stated that staff can look into if the current machines can be increased. A discussion took place on adding a fee to sidewalk removal permit when a property owner wants to replace a sidewalk that abuts the property. It was stated that the city's practice has been to remove the existing sidewalk and provide the needed sand for a replacement sidewalk at no cost, if the remaining cost was covered by the property owner. It was stated that staff would like a \$25.00 fee for the permit processing. A motion was made by Maziasz to add a \$25.00 fee to the sidewalk replacement permit, second by McGrath. Motion carried unanimously. A motion was by Novachek to approve the 2019 fee schedule as presented with the addition of a \$25.00 fee for sidewalk replacement, second by Barnes. Motion carried

unanimously.

Discussion & Action on 2019 Stormwater Utility Budget; and 2019 Harbor Commission Budget – A motion was made by McGrath to approve the 2019 Stormwater Utility Budget; and 2019 Harbor Commission Budget, second by Novachek. A discussion was had on the fund balance. The fund balance will be drained to pay off debt, however is projected to rebuild over the next few years. Motion carried unanimously.

Discussion & Action on Ordinance 18-005 Updating the Regulation for the Keeping of Chickens to be Consistent with the City's Revised Zoning Code – City attorney gave an overview of the ordinance. A motion was made by McGrath to approve Ordinance 18-005 updating the regulation for the keeping of chickens to be consistent with the city's revised zoning code, second by Barnes. A discussion was had were in the cottage commercial chickens would be allowed, and why not in all cottage commercial. Oswald made a motion to amend the original motion to include all of the cottage commercial zone to allow chickens, no second on the motion. The original motion carried 6-1 Oswald no.

Discussion & Action on Ordinance 18-004 Providing for an Extension of Premises for Alcohol Licensees During Special Events – The Mayor suggested that an appeal process to Council be in the ordinance. A discussion on having a defined designated area of the outdoor event. The Mayor stated he would prefer not having a barrier, and if problems occur, the ordinance can be changed. A discussion took place on section (g). A motion was made by Oswald to Ordinance 18-004 providing for an extension of premises for alcohol licensees during special events, with the added section for an appeal process to the City Council to which they consider the application, and the removal of section (g), second by Austin. Motion carried unanimously.

Adjourn – A motion was made by Barnes to adjourn at 7:47 pm, second by Austin. Motion carried unanimously.

Dan Stoltman
Assistant City Administrator

FINANCE COMMITTEE MEETING 4:30PM

Committee Member Karen Novackek, Mary McGrath, and Aaron Austin reviewed monthly expenditure vouchers.