

**CITY OF WASHBURN**  
119 Washington Avenue  
P.O. Box 638  
Washburn, WI 54891



715-373-6160  
715-373-6161  
FAX 715-373-6148

**NOTICE OF FINANCE COMMITTEE MEETING** Monday, October 14, 2019 City Hall 4:30PM  
▪ Committee Review-Monthly Expenditures

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**NOTICE OF CITY COUNCIL MEETING**  
Monday, October 14, 2019 Washburn City Hall 5:30 PM

**AGENDA**

- Call to Order/Roll Call/Pledge of Allegiance
- Approval of Minutes – City Council Meetings – September 9, 2019
- Approval of Monthly Expenditures via Roll Call Vote
- Public Comment
- Mayoral Announcements, Proclamations, Appointments
  - Vacancy on Harbor Commission
- Discussion & Action on Conditional Use Permit Amendment for Elevated Vision Tattoo at 331 W. Bayfield Street to Extend Hours of Operation – Keith Peterson, Petitioner **TAB 1**
- Discussion & Action on Resolution #19-009 2019 Harbor Commission Budget Amendment #1 **TAB 2**
- Discussion & Action on Resolution #19-010 2019 Capital Budget Amendment #1 for the Purchase of Fire Department Brush Truck and Other Capital Budget Changes **TAB 3**
- Discussion & Action on Resolution #19-011 2019 General Fund Budget Amendment #1 to Use General Fund Savings for the Purchase of a Fire Department Brush Truck
- Discussion & Action on Participation In Regional Housing Collaboration Efforts **TAB 4**
- Discussion & Action on Recommendations/Updates Related to the 2020 General Fund, Capital, and Debt Service Budgets **TAB 5**
- Discussion & Action on 2020 Fee Schedule **TAB 6**
- Discussion & Action on 2020 Stormwater Utility Budget **TAB 7**
- Discussion & Action on Ordinance 19-012 to Allow the Regulation of Chronic Nuisance Properties **TAB 8**
- Discussion & Action on Acceptance of Bids and Award of Contract for the Thompson’s West End Launch/Dock Replacement Project **TAB 9**
- Alcohol Licensing Matters – **TAB 10**
  - New Bartender License Applications - #21-36 Through #21-37
- Adjourn

September 9, 2019

CITY OF WASHBURN COMMON COUNCIL MEETING

5:30PM Washburn City Hall

Present: City Council Members:

Mary McGrath, Karen Spears-Novachek, Tom Neimes, Jennifer Maziasz, Laura Tulowitzky Carl Broberg, Aaron Austin

Municipal Personnel:

Mayor Richard Avol, City Administrator Scott J. Kluver, Assistant City Administrator Tony Janisch, City Attorney Max Lindsey, Director of Public Works Bob Anderson

Excused Absence:

none

**Call to Order** - Meeting called to order at 5:30PM by Mayor Avol. Roll call attendance depicted seven (7) of seven (7) members of the Common Council in attendance. Quorum of the Council recognized.

**Approval of Minutes – City Council Meeting of August 12, 2019 - A motion was made by Novachek to approve the August 12, 2019– minutes, second by Broberg. Motion carried unanimously.**

**Approval of Expenditures- A motion was made by Novachek to approve the monthly expenditures, second by Austin. Motion carried unanimously via roll call vote of all seven (7) councilors in attendance.**

**Public Comment** – Jeff Silbert, 410 E 5<sup>th</sup> Ave, Bayfield Co. Board Supervisor of District 6, member of the Regional Housing Study Group. Mr. Silbert encourages the City’s support of this study of the regional housing inventory shortage. He invites the Council to an informational meeting at the County Board Room on Monday, Sept. 16. This study will provide tools, data and information to take steps to solve out housing issues, with hopes to address workforce development. Mr. Silbert asked the City to invest \$3,000 and join community neighbors in support of this study. Jay Pringle, owner Auto Spa Carwash & Laundromat 631 W Bayfield St. Mr. Pringle is questioning the proposed two-way left turn lane on Bayfield St. He’s seen no issues in front of his business. Mr. Pringle is concerned that with a center turn lane, the traffic lanes will be closer to the curb could be a hazard. As well as problems at the entryway of his business and the gas station.

**Mayoral Announcements, Proclamations, Appointments-** The Mayor noted a vacancy on the Harbor Commission. He further announced two upcoming events: Solar Energy Tour, including the Waste Water Treatment Plant new solar array on Sept. 29<sup>th</sup> and the Library Gala fundraiser on Sept 21<sup>st</sup>. He also thanked the following donors to ball field project: North Coast Car Show, Grace Bible Fellowship, Mick Anderson, Mike Brinelle, C&W Trucking. The Mayor recognized the life and passing of two long-time residents Shirley Haugen and Florence Hedican-Nies.

**Presentation, Discussion & Action Electric Bus Purchase for BART and Contribution to Project – Pat Daoust, Petitioner** – Mr. Daoust stated that BART received a grant of \$500,000 for funding 85% of two electric buses & 90% of the charging stations and infrastructure. One of these buses will replace the Blue Goose that services Washburn. BART is asking for a one-time contribution from communities to offset costs. The cost of one bus is \$129,000. Moved by Broberg to approve relocation of \$5,000 to contribute to the purchase of a new BART electric bus, second by Tulowitzky. Maziasz questioned if funding would be from the current budget. The Mayor stated yes, using funds from the Mayor’s continuing education line and the remaining amount from the Bayfield St. flowers line. Motion carried unanimously.

**Update & Discussion on Regional Housing Collaboration Efforts** – Kelli Pederson, UW-Madison Extension Bayfield County, presented information about the Bayfield/Ashland Counties Regional Housing Study project. There are several factors that effect housing needs, including an aging demographic particularly in Bayfield Co. Community members have meet with the Wisconsin Housing Economic Development Authority (WHEDA), who would like to work on this issue providing communities can work together. Ms. Pederson referenced a Barron Co. study as a model for gathering data. A way toward affordable housing are for developers to leverage federal tax credits. However, this is competitive and can be a disadvantage for rural communities. Scatter development may be a solution. Instead of one community receiving a large

development, small developments (housing units) are scattered over a larger geographic area. Packaging the needs to fit the community. Not a silver bullet, but silver buckshot approach. The study group identified a Community Development Block Grant (CDBG) with a 2:1 match to fund the study. The Northwest Regional Planning Commission has stated they would write this grant on behalf of the communities. When presenting costs, Ms. Pederson suggests that surrounding towns may not need a housing study but that this data may be important to the City, and the City may want to consider funding the study costs in the neighboring towns.

Discussion ensued. Novachek questioned if the neighboring towns have been contacted, wondering if they would participate in costs. The Mayor stated no and that he would like to know how the Council would like to proceed before discussion with neighbors. Austin stated support off the study and the importance of seeking data from surrounding communities. Maziasz agreed and likes the idea of scatter development. McGrath likes that the study identifies other topic area. Novachek stated that the gained information could be of interest for developers. She further questioned if scatter development had been used in Barron Co. Ms. Pederson stated that she believed scatter site development is being planned and that the Barron Co. study has created a lot of interest with developers.

**Discussion & Action on Adopting the Proposed Zoning Amendment Ordinance No. 19-009 Addressing Greenhouses in Commercial Zoning Districts -** There was no discussion. Moved by McGrath to adopt Ordinance No. 19-009, second by Novachek. Motion carried unanimously.

**Discussion & Action on Adopting the Proposed Zoning Amendment Ordinance No. 19-010 Addressing Earth Materials Stockpiles in the Marina District –** Attorney Lindsey stated this is an update to an ordinance to conform with an activity that is currently occurring. Moved by McGrath to adopt Ordinance No. 19-010, second by Neimes. Motion carried unanimously.

**Discussion & Action on Adopting the Proposed Zoning Ordinance Amendment No. 19-011 Addressing Land Use Definition of Accessory Dwelling Unit -** Moved by McGrath to adopt Ordinance No. 19-011, second by Austin. Kluver stated this amendment addresses confusion and inconsistencies with the definition of accessory dwelling unit, or in-law homes, an additional dwelling on the same property. The Planning Commission's recommendation is not to change the current practice; above a garage, splitting a property or an addition to an existing home. It does not allow for a secondary dwelling on the same property. Discussion continued. Novachek, McGrath, Broberg, Austin, Neimes voted in favor; Maziasz, Tulowitzky voted against. Motion carried.

**Discussion & Action on Ordinance No. 19-012 to Allow Police Enforcement of Harbor Commission Rules –** Broberg stated that there has been damage to boats due to fishing at the marina, and that Marina staff do not have the authority to enforce the rules. Additionally, commercial activity at the Coal Dock can be a hazard to anyone fish there. Neimes questioned if fishing on the break wall was allowed. Broberg responded that fishing was allowed on the outside of the break wall, outside the marina. Moved by McGrath to adopt Ordinance No. 19-012, second by Broberg. Motion carried unanimously.

**Discussion & Action STH 13 Design Plans for 2024 Reconstruction Project –** Kluver acknowledged that this topic came up fast, we will discuss with the DOT how we need to schedule more time when they are requesting our input, however we do need to keep a tight timetable to keep this project on track for 2024. We are seeking decisions on the recommended two-way center turn lane and any other intersection enhancements that the City may desire. Based on public input thus far, the majority would like parking lanes to remain. The Mayor stated that he went door-to-door and spoke with or left information with the business or individuals most affected by a center turn lane. He did, however, speak with a number of people who overwhelmingly did not like a center turn lane. Discussion ensued regarding location and length of a turning lanes and parking lanes, including the suggestion by the DOT vs a turning lane only at the Hwy C intersection. Broberg suggested a turn lane at Hwy C and maybe Washington Ave. Tulowitzky moved to open the floor, second by Neimes. Motion carried unanimously. Mike Defoe, 920 W Bayfield St, does not like the idea of a two-way passing lane on Bayfield St., but rather would like to see lanes along the east side Washington Ave and Hwy C. He gave another suggestion for a lane at Central Ave for boat trailer traffic. Dave Anderson, 617 W 7<sup>th</sup> Ave, questioned if community enhancements along Bayfield St is being planned at this time. The Mayor clarified that enhancements will come in a later discussion, the topic now is specifically Bayfield St. Mr.

Anderson further shared his support for curb bump-outs. Discussion further ensued regarding location and length of turning lanes if they were at isolated intersections like at Hwy C or Washington Ave. Moved by Neimes to reject the DOT's recommendation for a center two-way turning lane along Bayfield St. from 10<sup>th</sup> Ave W to 5<sup>th</sup> Ave W, second by Maziasz. Motion carried unanimously. Discussion continued regarding the length of a dedicated left turn lane at the Hwy C/W 8<sup>th</sup> Ave intersection. Council further discussed traffic flow at the Hwy C intersection and the using curve bump-out at other intersections to reduce traffic speed. Moved by Tulowitzky to include a limited left-hand turning lane on Hwy 13 at the Hwy C/W 8<sup>th</sup> Ave. intersection, second by McGrath. Novachek, Maziasz, McGrath, Tulowitzky, Broberg, Austin voted in favor; Neimes voted against; Motion carried. The Mayor stated that a Traffic Signal (Stop & Go Light) was not recommended by the DOT at the intersection of Bayfield and Washington Streets, but was a suggestion. Maziasz stated that she was glad the DOT did a study and that it did not justify a signal light and suggested a bump-out instead. No further discussion was had regarding this. The Mayor further stated that Pedestrian Beacons were not recommended by the DOT but that the idea had been suggested. No further discussion occurred in this. Discussion began regarding curve bump-outs. Several council members stated support for this idea. Neimes listed the following possible locations: W 3<sup>rd</sup> Ave, Washington Ave, Central Ave, and W 5<sup>th</sup> Ave intersections. Public Works Director Anderson stated that bump-outs can be placed at two or four corners of the intersection, but if you have them on one side you should have them on the other. Either the north side, the south side or both. He further stated that bump-out do inhibit turn radius and would not suggest one on Central Ave because of the trailers and trucks that turn down to the marina. Moved by McGrath to include bump-outs at all four corners of the Washington St. and Bayfield St. intersection, second by Novachek. Maziasz stated that by doing bump-outs at Washington we would lose parking. It was noted that parking had already been reduced at the intersection. Motion carried unanimously. Neimes stated that W 3<sup>rd</sup> Ave should be a safety route for children. Moved by Novachek to include bump-outs at all four corners of Bayfield St. at the intersection with W 3<sup>rd</sup> Ave., second by Austin. Maziasz stated that this would take away prime parking spots in the downtown area. Discussion occurred with how much parking length would be lost from bump-outs. Neimes stated that safety should be the first priority at this intersection. Novachek stated that it was not just children that use this intersection, the residents in this area have concern crossing the street. Motion carried unanimously. Neimes suggested W 5<sup>th</sup> Ave as a location for a bump-out. Discussion ensued, there was no motion made for this location. The Mayor suggested removing parking at the Central Ave intersection to make sight-lines easier for traffic pulling out from Central Ave. McGrath moved to close the floor, second by Novachek. Motion carried unanimously.

**Presentation, Discussion & Referral of 2020 General Fund Operating, Capital, and Debt Service Budgets** – Kluver provided an overview of the Operating, Capital and Debt Service budgets. He stated that there will still be tinkering as a few final costs come in. These budgets do not address the wish lists of the City, but rather address the priorities. The budget does include restoration at Central Ave from Bayfield St to the Marina, the West End Boat Ramp, and some improvements at City Hall. Comprehensive planning is not included in the budget, neither is sidewalks. Kluver further stated that the City needs to increase its tax base. The Mayor asks council members look through the budget carefully and to make suggested changes to the Personal/Finance Committee members. Maziasz questioned additional funding for Homecoming. The Mayor stated that this was his request to showcase the City to visitors. Maziasz further stated that development projects like the proposal on Omaha St. are not moving forward because lack of information. This planning is lacking the budget and we need to be creative and find ways to gather this information. Moved by McGrath to refer the 2020 General Fund Operating, Capital, and Debt Service Budgets to the Finance & Personnel Committee, second by Novachek. Motion carried unanimously.

**Adjourn** – Motion to adjourn by McGrath, seconded by Neimes. Motion carried unanimously. Meeting adjourned at 7:41 pm.

Tony Janisch  
Assistant City Administrator

#### **FINANCE COMMITTEE MEETING 4:30PM**

Committee Member Karen Spears Novachek, and Aaron Austin reviewed monthly expenditure vouchers.

September 19, 2019  
5:30pm Washburn City Hall

CITY OF WASHBURN PLAN COMMISSION MEETING

COMMISSION MEMBERS: Richard Avol, John Baregi, John Gray, Adeline Swiston, Laura Tulowitzky

ABSENT: Dave Anderson, Leo Ketchum-Fish

MUNICIPAL PERSONNEL: Robert Anderson-DPW/Deputy Zoning Administrator, Tammy DeMars City Treasurer/Deputy Clerk

Meeting called to order at 5:35PM by Avol attendance as recorded.

Approval of Minutes – August 15, 2019 - Moved by Baregi to approve the minutes of August 15, 2019 as presented, second by Swiston. Motion Carried unanimously.

Public Hearing – Moved by Baregi to open the floor for public hearing, second by Swiston. Motion carried unanimously. No Comments. Gray moves to close floor, second by Baregi. Motion carried unanimously.

**Discussion and Recommendation on Conditional Use Amendment Request for Elevated Vision Tattoo. Amendment Will Address Hours of Operation Changes from the Previously Approved Permit. – Property Located at 331 W. Bayfield Street – Keith Peterson, Petitioner.** Mr. Peterson present. The only change requested is the hours of operation be extended to 8:00am to 12:00am, currently it is 8:00am to 10pm. Gray moves to recommend approval to amend the conditions of the original permit to extend the hours to 800am to 12:00am, second by Avol. Baregi questions why he wants to make this change. Peterson stated by adding those hours he will be able to cater to more people who work. With the current hours he may be able to complete one tattoo in an evening by extending the hours he would be able to complete more therefore taking in more revenue. Motion approved uniamously.

**Discussion and Action on Site Plan and Architectural Review for Deck Addition and Façade Renovations at 123 S. 2<sup>nd</sup> Ave. West, C3 Zoning District, Emily & Bruce Sytsma – Mrs. Sytsma present she states she is not sure what size the deck is actually going to be but knows she wants a deck.** Moved by Baregi to approve the permit with the exception of the deck, second by Tulowitzky. Discussion on the size of the deck and the fact that she would be required to come back to Plan Commission for approval if it's not approved tonight. It was suggested she go with a 30' long x 10' wide deck (approximately the length of the building) and if she decides to go smaller, she can. Baregi withdraws his original motion, Tulowitzky agrees. Baregi moves to approve the Façade Renovations and a 30'L x 10' W deck at 123 S. 2<sup>nd</sup> Ave. West. second by Gray. Motion carried unanimously.

**Adjourn – Baregi moves to adjourn @ 5:46pm, second by Avol. Motion carried unanimously.**

Respectfully Submitted,  
Tammy L. DeMars  
Treasure/Deputy Clerk

**CITY OF WASHBURN**  
119 Washington Avenue  
P.O. Box 638  
Washburn, WI 54891



715-373-6160  
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FAX 715-373-6148

To: Honorable Mayor and Plan Commission Members  
From: Bob Anderson, Deputy Zoning Administrator   
Re: Elevated Vision Tattoo CUP Amendment  
Date: September 11, 2019

Elevated Vision Tattoo located at 331 W Bayfield Street has submitted an application to amend their current Conditional Use Permit that would extend their operating hours. Currently their hours are from 8:00 AM thru 10:00 PM with the proposed hours being 8:00 AM thru 12:00 AM, midnight. No other modifications to the permit are requested.

## CITY OF WASHBURN CONDITIONAL USE PERMIT

A Conditional Use Permit is hereby granted, pursuant to Title 13, Chapter 1, Article 7, Division 3 of the City of Washburn Zoning Ordinance to Elevated Vision, LLC, Keith Peterson, Member (hereinafter User), in respect to property currently zoned C-3 Downtown Commercial District, herein referred to as Subject Property, described as:

**Street Address:** 331 W. Bayfield Street

**Legal Description:** ORIG TOWNSITE OF WASHBURN LOTS 31-32 BLOCK 36 IN V.917 P.8 413 (GAYLE DAWN PRICE & JUDITH POLICH REV TRUST DTD 1/20/2005) IM 2005R-498891

**Tax ID:** 33144                      **PIN:** 04-291-2-48-04-05-2 00-312-22700

This Conditional Use Permit (Home Occupation) is granted for the purpose of permitting the User, and only the User, to engage in the permitted use set forth immediately below:

1. To operate a tattoo establishment in accordance with Section 13-1-8-346 of the City of Washburn Zoning Code.

This Conditional Use Permit is subject to the following special conditions:

1. This Conditional Use Permit is issued exclusively to the User, does not run with the land for which it is issued, and may not be sold, conveyed, assigned or otherwise transferred to any other person or entity. This permit will be effective once all conditions are complied with as specified in ordinance.
2. Issuance of a Conditional Use Permit does not indicate that the City of Washburn has certified the above referenced dwelling nor has it inspected the building, nor does it ensure that it meets local, state, federal, or professional requirements or standards related to the subject use.
3. All waste container facilities on the Subject Property shall be screened from view (from adjacent streets).
4. User shall construct a sign upon the property; identifying the User's business and the property address. A sign must conform to the City's Sign Ordinance.
5. User shall comply with downtown design and downtown lighting standards if and when applicable.
6. All conditional uses referred to above may be carried out upon the Subject Property between the hours of 8:00 a.m. and 12:00 a.m. seven (7) days a week.



7. The Common Council for the City of Washburn may at some future date require regular review and renewal of Conditional Use Permits or otherwise change the Conditional Use Permit Ordinances. The holder of the permit may be subject to permit termination and/or renewal at the discretion of the Common Council or its designee. Holder of the permit may be subject to additional ordinance requirements and expense in that event.

Statement on the nature of the approval:

In approving this Conditional Use Permit, the Plan Commission confirmed the size of the parcel was not an issue, the use is compatible, the location of the use on the property is not a concern, traffic safety should not be a problem, it is a suitable use, there are no negative impacts on the environment known of, and it would not impede the normal development of the neighborhood. The Common Council adopts these findings.

Appeal rights for applicant and other aggrieved persons:

Within 30 days of the decision date, a written appeal, including the reasons for the appeal, must be received by the City Clerk. The appeal process will follow the procedure outlined in 13-1-7-23 of the zoning ordinance.

\_\_\_\_\_  
Elevated Vision LLC, Keith Peterson, Member

\_\_\_\_\_  
Date

Personally came before me this \_\_\_\_ day of \_\_\_\_\_, 2019, the above-named Keith Peterson, to me known to be the person who executed for the foregoing instrument and acknowledge the same.

\_\_\_\_\_  
Notary Public, Bayfield County, Wisconsin

My commission expires: \_\_\_\_\_

\_\_\_\_\_  
Richard Avol, Mayor  
City of Washburn

\_\_\_\_\_  
Date

Personally came before me this \_\_\_\_ day of \_\_\_\_\_, 2019, the above-named Richard Avol, known to be the person who executed for the foregoing instrument and acknowledge the same.



\_\_\_\_\_  
Notary Public, Bayfield County, Wisconsin

My commission expires: \_\_\_\_\_

\_\_\_\_\_  
Scott J. Kluver, Zoning Administrator  
City of Washburn

\_\_\_\_\_  
Date

Personally came before me this \_\_\_\_ day of \_\_\_\_\_, 2019, the above-named Scott J. Kluver, known to be the person who executed for the foregoing instrument and acknowledge the same.

\_\_\_\_\_  
Notary Public, Bayfield County, Wisconsin

My commission expires: \_\_\_\_\_



CITY OF WASHBURN  
119 Washington Avenue  
P.O. Box 638  
Washburn, WI 54891



715-373-6161  
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**APPLICATION FOR CONDITIONAL USE PERMIT**  
(Zoning Code 13-7-51 through 62)

Name: Elevated Vision Tattoo Initial Application  Amendment/Renewal

Physical and Mailing Address of Applicant: 331 W. Bayfield Street

Telephone Number: 715 208 4907 E-mail: ElevatedVisionStudio@gmail.com

Address/Description of Permit Property: 331 W. Bayfield Street

Requested Conditional Use: Amendment of current CUP. Extension of Hours Zoning District: \_\_\_\_\_

*Applicant shall submit a letter detailing the desired use, along with a scaled site plan of the property if new construction is involved.*

*It is the responsibility of the applicant to provide the name and address (both physical and mailing) of property owners within a 150 foot radius the permit property. Please use attachments for longer lists.*

1. See Attachment
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

APPLICATION FOR CONDITIONAL USE PERMIT --- Page 2

*I have read municipal code 13-7-52 through 62 as presented to me upon application and understand the process related to the issuance of a Conditional Use Permit. I also understand that I may be required to submit supplemental information as may be required elsewhere in the zoning code for my particular request.*

Application Signature:  Date: 9/1/19

*Filing Fee: A \$150 filing fee is due at the time of submitting the application. A receipt of the fee payment shall be attached to this application form and shall serve as the application submission date.*

**OFFICE USE ONLY**

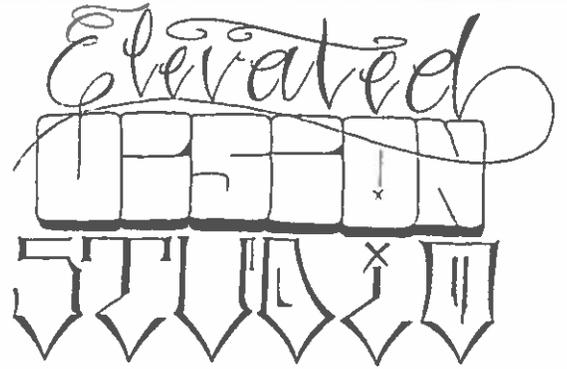
Date of Review Completed by Zoning Administrator: \_\_\_\_\_

Date of Public Hearing: 9/19/19

Dates of Publication/Mailing: \_\_\_\_\_

Recommendation of Plan Commission: \_\_\_\_\_

Approval by Council: \_\_\_\_\_



331 West Bayfield Street  
Washburn, WI 54891

[elevatedvisionstudio@gmail.com](mailto:elevatedvisionstudio@gmail.com)

August 1, 2019

To Whom It May Concern:

I would like to amend the current conditional use permit so the hours of operation 8:00AM-10:00PM, would change to 8:00AM-12:00AM.

Sincerely,  
Keith AM Peterson

1 of 2	1 of 1	1 of 2
<b>Parcel Boundary:</b> HEIDI SHEIDI S COOK <b>NOVUS - Tax and Property Information</b> <b>TaxID#:</b> 33,095.00 <b>Name:</b> HEIDI S, COOK <b>Site Address (Physical Address):</b> 415 W BAYFIELD ST, WASHBURN, WI, 54891 <b>Mail Address:</b> PO BOX 457, WASHBURN, WI, 54891 <b>Last Tax Amount:</b> \$1,997.47 <b>Est Fair Mrkt Val Imp:</b> \$78,500.00 <b>Est Fair Mrkt Val Land:</b> \$14,300.00 <b>Total Imprvmt Value:</b> \$82,100.00 <b>Total Land Value:</b> \$15,000.00 <b>Sale Amount:</b> \$0.00 <b>Sale Date:</b> <b>Deed Vol Page:</b> <b>Deed Document#:</b> <b>Section:</b> 05 Town: 48 Range: 04 <b>Municipality:</b> CITY OF WASHBURN <b>School District:</b> WASHBURN <b>Short Description:</b> LOTS 15&16, BLK 27 <b>GIS Acres:</b> 0.16 <b>Deed Acres:</b> 0.00 <b>Parcel Problem Area Note:</b> PARCELS ALIGNED TO AERIAL PHOTO	<b>Parcel Boundary:</b> HANSON, DALE & DALE HANSON <b>NOVUS - Tax and Property Information</b> <b>TaxID#:</b> 33,125.00 <b>Name:</b> HANSON, DALE &, STENSVAD, LOIS <b>Site Address (Physical Address):</b> 310 W BAYFIELD ST, WASHBURN, WI, 54891 <b>Mail Address:</b> PO BOX 677, WASHBURN, WI, 54891 <b>Last Tax Amount:</b> \$2,195.90 <b>Est Fair Mrkt Val Imp:</b> \$87,300.00 <b>Est Fair Mrkt Val Land:</b> \$14,300.00 <b>Total Imprvmt Value:</b> \$91,400.00 <b>Total Land Value:</b> \$15,000.00 <b>Sale Amount:</b> \$135,000.00 <b>Sale Date:</b> <b>Deed Vol Page:</b> <b>Deed Document#:</b> <b>Section:</b> 05 Town: 48 Range: 04 <b>Municipality:</b> CITY OF WASHBURN <b>School District:</b> WASHBURN <b>Short Description:</b> LOTS 11-12, BLK 35 <b>GIS Acres:</b> 0.16 <b>Deed Acres:</b> 0.00 <b>Parcel Problem Area Note:</b> PARCELS ALIGNED TO AERIAL PHOTO	<b>Parcel Boundary:</b> ARNTSEN, SHIRLEY & WILLIAM & SHIRLEY & WILLIAM T ARNTSEN REV TRUST <b>NOVUS - Tax and Property Information</b> <b>TaxID#:</b> 33,123.00 <b>Name:</b> ARNTSEN, SHIRLEY & WILLIAM &, BEEKSMA, JOYCE & JACOB <b>Site Address (Physical Address):</b> 320 W BAYFIELD ST, WASHBURN, WI, 54891 <b>Mail Address:</b> 1677 WALDO RD, TWO HARBORS, MN, 55616 <b>Last Tax Amount:</b> \$712.93 <b>Est Fair Mrkt Val Imp:</b> \$29,900.00 <b>Est Fair Mrkt Val Land:</b> \$5,400.00 <b>Total Imprvmt Value:</b> \$31,300.00 <b>Total Land Value:</b> \$5,600.00 <b>Sale Amount:</b> \$0.00 <b>Sale Date:</b> <b>Deed Vol Page:</b> <b>Deed Document#:</b> <b>Section:</b> 05 Town: 48 Range: 04 <b>Municipality:</b> CITY OF WASHBURN <b>School District:</b> WASHBURN <b>Short Description:</b> LOTS 7-8, BLK 35 <b>GIS Acres:</b> 0.16 <b>Deed Acres:</b> 0.00 <b>Parcel Problem Area Note:</b> PARCELS ALIGNED TO AERIAL PHOTO

1 of 1	1 of 1	1 of 1
<b>Parcel Boundary:</b> GARY R & KARLYN GGARY R & KARLYN G HOLMAN <b>NOVUS - Tax and Property Information</b> <b>TaxID#:</b> 36,206.00 <b>Name:</b> GARY R & KARLYN G, HOLMAN <b>Site Address (Physical Address):</b> 318 W BAYFIELD ST, WASHBURN, WI, 54891 <b>Mail Address:</b> 116 E 5TH ST, WASHBURN, WI, 54891 <b>Last Tax Amount:</b> \$3,160.36 <b>Est Fair Mrkt Val Imp:</b> \$130,500.00 <b>Est Fair Mrkt Val Land:</b> \$14,300.00 <b>Total Imprvmt Value:</b> \$136,600.00 <b>Total Land Value:</b> \$15,000.00 <b>Sale Amount:</b> \$0.00 <b>Sale Date:</b> <b>Deed Vol Page:</b> <b>Deed Document#:</b> <b>Section:</b> 05 Town: 48 Range: 04 <b>Municipality:</b> CITY OF WASHBURN <b>School District:</b> WASHBURN <b>Short Description:</b> LOTS 9 & 10 BLOCK 35 <b>GIS Acres:</b> 0.16 <b>Deed Acres:</b> 0.00 <b>Parcel Problem Area Note:</b> PARCELS ALIGNED TO AERIAL PHOTO	<b>Parcel Boundary:</b> MATTHEW & DEBORAH MATTHEW & DEBORAH SCHWANTES <b>NOVUS - Tax and Property Information</b> <b>TaxID#:</b> 33,136.00 <b>Name:</b> MATTHEW & DEBORAH, SCHWANTES <b>Site Address (Physical Address):</b> 318 W PINE ST, WASHBURN, WI, 54891 <b>Mail Address:</b> 318 W PINE ST, WASHBURN, WI, 54891 <b>Last Tax Amount:</b> \$1,715.80 <b>Est Fair Mrkt Val Imp:</b> \$74,800.00 <b>Est Fair Mrkt Val Land:</b> \$5,400.00 <b>Total Imprvmt Value:</b> \$78,300.00 <b>Total Land Value:</b> \$5,600.00 <b>Sale Amount:</b> \$110,000.00 <b>Sale Date:</b> <b>Deed Vol Page:</b> <b>Deed Document#:</b> <b>Section:</b> 05 Town: 48 Range: 04 <b>Municipality:</b> CITY OF WASHBURN <b>School District:</b> WASHBURN <b>Short Description:</b> LOTS 7-8, BLK 36 <b>GIS Acres:</b> 0.16 <b>Deed Acres:</b> 0.00 <b>Parcel Problem Area Note:</b> PARCELS ALIGNED TO AERIAL PHOTO	<b>Parcel Boundary:</b> SORENSEN DEVELOPMENT INC <b>NOVUS - Tax and Property Information</b> <b>TaxID#:</b> 36,600.00 <b>Name:</b> SORENSEN DEVELOPMENT INC <b>Site Address (Physical Address):</b> 406 W BAYFIELD ST, WASHBURN, WI, 54891 <b>Mail Address:</b> 108 STRATFORD ST, GWINN, MI, 49841 <b>Last Tax Amount:</b> \$1,250.60 <b>Est Fair Mrkt Val Imp:</b> \$54,300.00 <b>Est Fair Mrkt Val Land:</b> \$10,700.00 <b>Total Imprvmt Value:</b> \$56,800.00 <b>Total Land Value:</b> \$11,200.00 <b>Sale Amount:</b> \$0.00 <b>Sale Date:</b> <b>Deed Vol Page:</b> <b>Deed Document#:</b> <b>Section:</b> 05 Town: 48 Range: 04 <b>Municipality:</b> CITY OF WASHBURN <b>School District:</b> WASHBURN <b>Short Description:</b> ORIG TOWNSITE OF WASHBURN LOTS 13-14 BLOCK 28 <b>GIS Acres:</b> 0.32 <b>Deed Acres:</b> 0.00 <b>Parcel Problem Area Note:</b> PARCELS ALIGNED TO AERIAL PHOTO

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<p><b>Parcel Boundary:</b> NEW HORIZONS NORTH INC</p> <hr/> <p><u>NOVUS - Tax and Property Information</u>  <b>TaxID#:</b> 33,122.00  <b>Name:</b> , NEW HORIZONS NORTH INC</p> <p><b>Site Address (Physical Address):</b> 324 W BAYFIELD ST, WASHBURN, WI, 54891</p> <p><b>Mail Address:</b> 514 W MAIN ST, ASHLAND, WI, 54806</p> <p><b>Last Tax Amount:</b> \$1,451.22  <b>Est Fair Mrkt Val Imp:</b> \$46,800.00  <b>Est Fair Mrkt Val Land:</b> \$21,500.00  <b>Total Imprvmt Value:</b> \$49,000.00  <b>Total Land Value:</b> \$22,500.00  <b>Sale Amount:</b> \$140,000.00  <b>Sale Date:</b>  <b>Deed Vol Page:</b>  <b>Deed Document#:</b>  <b>Section:</b> 05 Town: 48 Range: 04  <b>Municipality:</b> CITY OF WASHBURN  <b>School District:</b> WASHBURN  <b>Short Description:</b> LOTS 4-6 BLK 35  <b>GIS Acres:</b> 0.24 <b>Deed Acres:</b> 0.00  <b>Parcel Problem Area Note:</b> PARCELS ALIGNED TO AERIAL PHOTO</p>	<p><b>Parcel Boundary:</b> GEORGE W &amp; BARBARA HGEORGE W &amp; BARBARA H ENGELHARD</p> <hr/> <p><u>NOVUS - Tax and Property Information</u>  <b>TaxID#:</b> 33,121.00  <b>Name:</b> GEORGE W &amp; BARBARA H, ENGELHARD</p> <p><b>Site Address (Physical Address):</b> 328 W BAYFIELD ST, WASHBURN, WI, 54891</p> <p><b>Mail Address:</b> 77905 WASHINGTON AVE, WASHBURN, WI, 54891</p> <p><b>Last Tax Amount:</b> \$2,699.47  <b>Est Fair Mrkt Val Imp:</b> \$102,700.00  <b>Est Fair Mrkt Val Land:</b> \$21,500.00  <b>Total Imprvmt Value:</b> \$107,500.00  <b>Total Land Value:</b> \$22,500.00  <b>Sale Amount:</b> \$115,000.00  <b>Sale Date:</b>  <b>Deed Vol Page:</b>  <b>Deed Document#:</b>  <b>Section:</b> 05 Town: 48 Range: 04  <b>Municipality:</b> CITY OF WASHBURN  <b>School District:</b> WASHBURN  <b>Short Description:</b> LOTS 1-3, BLK 35  <b>GIS Acres:</b> 0.24 <b>Deed Acres:</b> 0.00  <b>Parcel Problem Area Note:</b> PARCELS ALIGNED TO AERIAL PHOTO</p>	<p><b>Parcel Boundary:</b> OLD BROKEDOWN PALACE LLC</p> <hr/> <p><u>NOVUS - Tax and Property Information</u>  <b>TaxID#:</b> 33,135.00  <b>Name:</b> , OLD BROKEDOWN PALACE LLC</p> <p><b>Site Address (Physical Address):</b> 320 W PINE ST, WASHBURN, WI, 54891</p> <p><b>Mail Address:</b> 318 W PINE ST, WASHBURN, WI, 54891</p> <p><b>Last Tax Amount:</b> \$1,269.85  <b>Est Fair Mrkt Val Imp:</b> \$52,200.00  <b>Est Fair Mrkt Val Land:</b> \$8,000.00  <b>Total Imprvmt Value:</b> \$54,600.00  <b>Total Land Value:</b> \$8,400.00  <b>Sale Amount:</b> \$0.00  <b>Sale Date:</b>  <b>Deed Vol Page:</b>  <b>Deed Document#:</b>  <b>Section:</b> 05 Town: 48 Range: 04  <b>Municipality:</b> CITY OF WASHBURN  <b>School District:</b> WASHBURN  <b>Short Description:</b> LOTS 4-6, BLK 36  <b>GIS Acres:</b> 0.24 <b>Deed Acres:</b> 0.00  <b>Parcel Problem Area Note:</b> PARCELS ALIGNED TO AERIAL PHOTO</p>

1 of 1	1 of 1	1 of 1
<p><b>Parcel Boundary:</b> DENNIS A &amp; CHARLENE MDENNIS A &amp; CHARLENE M WILEY</p> <hr/> <p><u>NOVUS - Tax and Property Information</u>  <b>TaxID#:</b> 33,134.00  <b>Name:</b> DENNIS A &amp; CHARLENE M, WILEY</p> <p><b>Site Address (Physical Address):</b> 332 W PINE ST, WASHBURN, WI, 54891</p> <p><b>Mail Address:</b> 5868 BRADLEY RD, BYRON, IL, 61010</p> <p><b>Last Tax Amount:</b> \$1,035.12  <b>Est Fair Mrkt Val Imp:</b> \$41,700.00  <b>Est Fair Mrkt Val Land:</b> \$8,000.00  <b>Total Imprvmt Value:</b> \$43,600.00  <b>Total Land Value:</b> \$8,400.00  <b>Sale Amount:</b> \$53,000.00  <b>Sale Date:</b>  <b>Deed Vol Page:</b>  <b>Deed Document#:</b>  <b>Section:</b> 05 Town: 48 Range: 04  <b>Municipality:</b> CITY OF WASHBURN  <b>School District:</b> WASHBURN  <b>Short Description:</b> LOTS 1-3 BLK 36  <b>GIS Acres:</b> 0.24 <b>Deed Acres:</b> 0.00  <b>Parcel Problem Area Note:</b> PARCELS ALIGNED TO AERIAL PHOTO</p>	<p><b>Parcel Boundary:</b> ROGER WROGER W SOLBERG</p> <hr/> <p><u>NOVUS - Tax and Property Information</u>  <b>TaxID#:</b> 33,093.00  <b>Name:</b> ROGER W SOLBERG</p> <p><b>Site Address (Physical Address):</b> 401 W BAYFIELD ST, WASHBURN, WI, 54891</p> <p><b>Mail Address:</b> 401 W BAYFIELD ST, WASHBURN, WI, 54891</p> <p><b>Last Tax Amount:</b> \$680.88  <b>Est Fair Mrkt Val Imp:</b> \$34,100.00  <b>Est Fair Mrkt Val Land:</b> \$5,400.00  <b>Total Imprvmt Value:</b> \$35,700.00  <b>Total Land Value:</b> \$5,600.00  <b>Sale Amount:</b> \$0.00  <b>Sale Date:</b>  <b>Deed Vol Page:</b>  <b>Deed Document#:</b>  <b>Section:</b> 05 Town: 48 Range: 04  <b>Municipality:</b> CITY OF WASHBURN  <b>School District:</b> WASHBURN  <b>Short Description:</b> LOTS 9-10, BLK 27  <b>GIS Acres:</b> 0.16 <b>Deed Acres:</b> 0.00  <b>Parcel Problem Area Note:</b> PARCELS ALIGNED TO AERIAL PHOTO</p>	<p><b>Parcel Boundary:</b> KATHERINE UKATHERINE U MARTIN</p> <hr/> <p><u>NOVUS - Tax and Property Information</u>  <b>TaxID#:</b> 33,143.00  <b>Name:</b> KATHERINE U, MARTIN</p> <p><b>Site Address (Physical Address):</b> 325 W BAYFIELD ST, WASHBURN, WI, 54891</p> <p><b>Mail Address:</b> 325 W BAYFIELD ST, WASHBURN, WI, 54891</p> <p><b>Last Tax Amount:</b> \$1,024.47  <b>Est Fair Mrkt Val Imp:</b> \$41,200.00  <b>Est Fair Mrkt Val Land:</b> \$8,000.00  <b>Total Imprvmt Value:</b> \$43,100.00  <b>Total Land Value:</b> \$8,400.00  <b>Sale Amount:</b> \$0.00  <b>Sale Date:</b>  <b>Deed Vol Page:</b>  <b>Deed Document#:</b>  <b>Section:</b> 05 Town: 48 Range: 04  <b>Municipality:</b> CITY OF WASHBURN  <b>School District:</b> WASHBURN  <b>Short Description:</b> LOTS 28-30, BLK 36  <b>GIS Acres:</b> 0.24 <b>Deed Acres:</b> 0.00  <b>Parcel Problem Area Note:</b> PARCELS ALIGNED TO AERIAL PHOTO</p>

**CITY OF WASHBURN**

PO BOX 638

WASHBURN, WI 54891

Receipt Nbr: 28462

Date: 8/01/2019

Cash

RECEIVED  
FROM

ELEVATED VISION LLC

\$150.00

Type of Payment

Description

Amount

Accounting

ZONING PERMITS

150.00

CONDITIONAL PERMIT APP. ELEVATED VISION

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TOTAL RECEIVED

150.00

exceed 4 years. In the event the Common Council rescinds an approval, the Common Council shall at that time reclassify undeveloped lands in the district based on the zoning regulations in effect at that time. Developed portions of the planned development district may either be allowed to retain the planned development district designation or reclassified based on the zoning regulations in effect at that time.

7-38 to 7-50 Reserved

**DIVISION 3  
CONDITIONAL USE**

Sections	
7-51 Generally	7-58 Staff report content
7-52 Applicability	7-59 Content of decision document
7-53 Initiation	7-60 Effect of approval
7-54 Review procedure	7-61 Expiration of an approval
7-55 Basis of decision	7-62 Amendment of an approved conditional use
7-56 Imposition of conditions	
7-57 Application form and content	

**7-51 Generally**

Although each zoning district is primarily intended for a predominant type of land use, there are a number of uses that may be appropriate under certain conditions. These are referred to as conditional uses. This division describes the requirements and procedures for reviewing a conditional use, including an amendment of an approved conditional use.

**7-52 Applicability**

Those land uses designated as conditional uses in the land-use matrix (Exhibit 8-1) must comply with the requirements in this division.

**7-53 Initiation**

The owner of the subject property may submit an application for the establishment of a conditional use.

**7-54 Review procedure**

The general steps outlined below shall be used in the review of an application for a conditional use.

- (1) **Pre-submittal meeting.** Before submitting an application, the applicant or the applicant's agent shall meet with the zoning administrator to review (i) applicable regulations and procedures, (ii) applicable sections of the City's comprehensive plan, and (iii) the proposal. Upon request, the zoning administrator may waive the requirement to hold a pre-submittal meeting when he or she determines such meeting is not necessary given the nature of the project and/or the extent to which the applicant understands the City's zoning requirements.
- (2) **Submittal of application materials.** The applicant shall submit a completed application and other required materials to the zoning administrator along with the application fee as may be established by the Common Council.
- (3) **Staff review.** Within 30 calendar days of submittal, the zoning administrator shall either schedule a date for the public hearing with the Plan Commission allowing for proper public notice or make a determination that the application is incomplete and notify the applicant of any deficiencies. If the application is incomplete, the applicant has 3 months to complete the application or forfeit the application fee. The zoning administrator shall take no further steps to process the application until the deficiencies are remedied. The incomplete application shall be retained as a public record.

- (4) **Special notice to Department of Natural Resources.** If the application relates to the floodplain regulations in this chapter, the zoning administrator shall send a copy of the application and public hearing notice to the regional office of the Wisconsin Department of Natural Resources at least 10 calendar days before the date of the public hearing.
- (5) **General notice.** Consistent with Division 2 of Article 6, the zoning administrator shall provide for a class 2 public notice, property owner notice, and meeting agenda notice.
- (6) **Staff report preparation and distribution.** The zoning administrator shall prepare a written staff report as described in this division and provide a copy of it to each member of the Plan Commission, the applicant, and any other interested person upon request.
- (7) **Public hearing.** Allowing for proper notice, the Plan Commission shall conduct a public hearing to review the application consistent with Division 3 of Article 6. Prior to the close of the public hearing, the applicant or the Plan Commission may request a continuance consistent with Division 3 of Article 6. If a continuance is granted, the Plan Commission may direct the zoning administrator to conduct additional research.
- (8) **Staff follow-up.** If the Plan Commission does not render a decision immediately following the public hearing, the Plan Commission may direct the zoning administrator to prepare a preliminary decision document.
- (9) **Recommendation.** After considering all of the information submitted by the applicant, public comments received at the public hearing, and the staff report, the Plan Commission, no more than 40 calendar days after the public hearing, shall make a recommendation to the Common Council based on the decision criteria contained in this division to (i) approve the conditional use, (ii) approve the conditional use with conditions, or (iii) deny the conditional use.
- (10) **Transmittal of recommendation.** If the Plan Commission action is favorable, the zoning administrator shall prepare a draft decision document effectuating its determination. If the Plan Commission action is not favorable, the Plan Commission shall report its determination to the Common Council including its reasons for denial.
- (11) **General notice.** Consistent with Division 2 of Article 6, the zoning administrator shall place the matter on the meeting agenda of the Common Council.
- (12) **Common Council meeting.** Allowing for proper notice, the Common Council shall consider the application at a regular or special meeting.
- (13) **Decision.** After considering all of the information submitted by the applicant, public comments received at the public hearing, the staff report, and the Plan Commission's recommendation, the Common Council shall make a decision based on the decision criteria contained in this division to (i) approve the conditional use, (ii) approve the conditional use with conditions, or (iii) deny the conditional use.
- (14) **Preparation of final decision document.** Based on the action of the Common Council, the zoning administrator shall prepare a final decision document consistent with this division.
- (15) **Applicant notification.** Within a reasonable time following the Common Council's decision, the zoning administrator shall mail the decision document to the applicant by regular mail.
- (16) **Notification to Department of Natural Resources.** If the application relates to the floodplain regulations in this chapter, the zoning administrator shall mail a copy of the decision document to the regional office of the Wisconsin Department of Natural Resources within 10 calendar days of the date of decision.
- (17) **Acceptance by property owner.** If the application is approved, the property owner shall sign the decision document to acknowledge the terms of the approval and return the same to the zoning administrator within 6 months of the decision. Prior to the expiration of the previously specified time period, the property owner may submit a petition to the City Clerk requesting an extension and the Common Council may, with cause, extend the period within which the decision document must be signed. If the signed decision document is not returned within the initial or extended time period, if any, the decision shall become null and void without any further action by the City. The decision document shall only become effective when all required signatures have been obtained and the original signature copy is returned to the zoning administrator.
- (18) **Public record copy.** A duplicate copy of the decision document shall be retained as a public record.

- (19) **Recording of decision document.** If the property owner returns the decision document within the required time period with the required signatures, the zoning administrator shall record the decision document against the subject property in the office of the Bayfield County register of deeds.
- (20) **Administrative steps.** If the conditional use is approved and the zoning administrator has created a map showing conditional uses, the zoning administrator shall add the conditional use to that map.

#### 7-55 Basis of decision

(a) **Generally.** When reviewing conditional uses other than nonconforming conditional uses, the Plan Commission in making its recommendation and the Common Council in making its decision shall consider the following factors:

- (1) the size of the parcel on which the proposed use will occur;
- (2) the presence of and compatibility with other uses on the subject property, if any;
- (3) the location of the proposed use on the subject property (e.g., proximity of the proposed use to other existing or potential land uses);
- (4) effects of the proposed use on traffic safety and efficiency and pedestrian circulation, both on-site and off-site;
- (5) the suitability of the subject property for the proposed use;
- (6) effects of the proposed use on the natural environment;
- (7) effects of the proposed use on surrounding properties, including operational considerations relating to hours of operation and creation of potential nuisances;
- (8) effects of the proposed use on the normal and orderly development and improvement of the surrounding property for uses permitted in the zoning district and adjoining districts; and
- (9) any other factor that relates to the purposes of this chapter set forth in s. 1-5 or as allowed by state law.

(b) **Nonconforming conditional uses.** When reviewing nonconforming conditional uses, the Plan Commission in making its recommendation and the Common Council in making its decision shall make the following determinations:

- (1) The nonconforming use will not be adverse to the public health, safety, or welfare.
- (2) The nonconforming use is in keeping with the spirit and intent of this chapter.
- (3) The nonconforming use would not be otherwise detrimental to the area and in particular the surrounding properties.

The Common Council shall grant approval for a nonconforming conditional use only if the council can make an affirmative finding for all of the criteria listed in this subsection.

#### 7-56 Imposition of conditions

(a) **Generally.** The Plan Commission may recommend and the Common Council may impose one or more conditions of approval as may be necessary to grant approval. Such conditions and restrictions may relate to the establishment, location, construction, maintenance, operation of the use, off-site impacts, and any other aspect of the use that impacts the public health, safety, or general welfare.

(b) **Condition may not lessen any requirement.** A condition of approval shall not lessen a development standard or other requirement contained in this chapter.

(c) **Special consideration for solar panels.** In those instances where a solar panel is classified as a conditional use, the reviewing authority may impose one or more conditions of approval, provided the condition satisfies one of the following:

- (1) The condition serves to preserve or protect the public health or safety.
- (2) The condition does not significantly increase the cost of the system or significantly decrease its efficiency.

(3) The condition allows for an alternative system of comparable cost and efficiency.<sup>6</sup>

(d) **Effect on contracts with another party.** The Common Council shall not condition or withhold approval based upon the property owner entering into a contract or discontinuing, modifying, extending, or renewing any contract, with a third party under which the third party is engaging in a lawful use of the property.<sup>7</sup>

(e) **Special condition for business as property owner.** As a condition of approval of a conditional use, the property owner if it is a business entity, such as a limited liability company or a corporation, shall for the life of the conditional use continuously maintain a registered office and registered agent in the state of Wisconsin as evidenced by registration with the Wisconsin Department of Financial Institutions.

#### 7-57 Application form and content

The application submittal shall include an application form as may be used by the City and a project map prepared at an appropriate scale depicting the information listed in Appendix A.

#### 7-58 Staff report content

The staff report shall contain preliminary findings for the decision criteria listed in this division and other information deemed appropriate.

#### 7-59 Content of decision document

(a) **Approval.** If the application for a conditional use is approved, the decision document shall include the following:

- (1) a statement that the application is approved,
- (2) a description of the conditional use,
- (3) a description of where the conditional use will occur on the property,
- (4) reasons for the decision based on the criteria listed in this division,
- (5) a list of conditions of approval that must be satisfied prior to the establishment of the conditional use or complied with during the life of the conditional use, or both,
- (6) a statement indicating that the property owner must sign the decision document and return it to the zoning administrator to acknowledge acceptance of the same,
- (7) a statement that the applicant may appeal the decision to the Zoning Board of Appeals,
- (8) a statement that an aggrieved person, other than the applicant, may appeal the decision and that any work done by the applicant as authorized by the approval is done at the applicant's risk,
- (9) a statement indicating the nature of the approval (i.e., personal to the property owner or runs with the land),
- (10) other information the Common Council or zoning administrator deems appropriate,
- (11) the signature of the zoning administrator on behalf of the Common Council, and
- (12) the date of the decision.

(b) **Denial.** If the application for a conditional use is denied, the decision document shall include the following:

- (1) a statement that the application is denied,
- (2) a description of the project, including acreage and proposed use characteristics,
- (3) reasons for the decision based on the criteria listed in this division,
- (4) a statement indicating that the denial does not limit the applicant's ability to resubmit a revised application for consideration,
- (5) a statement that the decision may be appealed as provided for in this division,

<sup>6</sup> Commentary: See s. 66.0401(1m), Wis. Stats.

<sup>7</sup> Commentary: See s. 62.23(7)(gm), Wis. Stats. The City, for example, could not require an applicant to terminate an existing contract with another party that is engaged in a lawful use of the property.

- (6) other information the Common Council or zoning administrator deems appropriate,
- (7) the signature of the zoning administrator on behalf of the Common Council, and
- (8) the date of the decision.

**7-60 Effect of approval**

Unless otherwise specified in the conditional use order, approvals are personal to the property owner meaning the approval automatically lapses when the property owner ceases to own the property.

**7-61 Expiration of an approval**

(a) **Non-establishment of use.** If the zoning administrator determines that substantial work as authorized by a conditional use approval did not commence within 12 months of the date of approval or if substantial work did commence within 12 months of the date of approval but has not continued in good faith to completion, he or she shall initiate the process to terminate the approval pursuant to Division 18 of this article. Upon written petition and with cause, the zoning administrator may grant a one-time extension not to exceed 6 months provided (i) the permit holder requests the extension prior to the expiration of the approval, (ii) the permit holder clearly demonstrates that circumstances beyond his or her control prevented the start of construction and the continuation of the same, and (iii) the project complies with this chapter in effect at the time the extension is granted.

(b) **Cessation of use.** If the zoning administrator determines that a conditional use has ceased to operate for any reason, whether intentional or otherwise, for more than 12 continuous months, he or she shall initiate the process to terminate the approval pursuant to Division 18 of this article.

**7-62 Amendment of an approved conditional use**

Following approval of a conditional use, the Plan Commission shall review all proposed changes to the approval. If in the opinion of the Plan Commission, the proposed change constitutes a minor alteration, the Plan Commission may approve the requested change in writing at a regular or special meeting of the Plan Commission without following the review procedure in this division. If the proposed change constitutes a major alteration, the review procedure in effect at the time of submittal shall be followed.

**7-63 to 7-70 Reserved**

**DIVISION 4  
SITE PLAN**

Sections	
7-71	Generally
7-72	Applicability
7-73	Initiation
7-74	Review procedure
7-75	Basis of decision
7-76	Imposition of conditions
7-77	Application form and content
7-78	Staff report content
7-79	Content of decision document
7-80	Effect of approval
7-81	Expiration of an approval
7-82	Amendment of an approved site plan

**7-71 Generally**

The way in which a land use occupies a lot has a direct effect on the overall functionality of the site, the extent to which the land use can be expanded on the site in the future, effects of the land use on nearby properties, and impacts on existing and anticipated public and private infrastructure. This division describes the requirements and procedures for reviewing site plans.

2

**CITY OF WASHBURN**  
**119 Washington Avenue**  
**P.O. Box 638**  
**Washburn, WI 54891**



**715-373-6160**  
**715-373-6161**  
**FAX 715-373-6148**

To: Honorable Mayor and City Council Members  
From: <sup>SK</sup> Scott J. Kluver, Administrator  
Re: Harbor Commission Budget Amendment #1  
Date: October 3, 2019

Enclosed you will find a copy of Harbor Commission Budget Amendment #1 which was approved by the Harbor Commission on September 19, 2019. The purpose of this budget amendment was to correct the Harbor Commission budget for three capital projects that were active during 2019. The first is for the Coal Dock Rehabilitation project. This was started in 2018, and completed in 2019. At the time the Harbor Commission budget was prepared in 2018, I did not know how much of it would be completed in 2019. The same is true for the project to upgrade Pier 3 with new electrical, water, and decking. Finally, we are running the West End Boat Launch/Dock Project through the Harbor Commission, and engineering expenses have been incurred at this point, so the dollars from the Capital fund are being transferred to cover that.

The 2020 Harbor Commission budget will be presented next month after the Harbor Commission makes a final decision on the 2020 slip rates. Please let me know if you have any questions on this 2019 Budget Amendment.

**City of Washburn**  
**Resolution No. 2019-009**

**2019 Harbor Commission Budget Amendment No. 1**

**WHEREAS**, the 2019 Harbor Commission budget was approved prior to final Coal Dock Rehabilitation Project costs for 2019 being known; and

**WHEREAS**, the 2019 Harbor Commission budget was approved prior to the Pier 3 Rehabilitation Project costs being known; and

**WHEREAS**, the 2019 Harbor Commission budget was approved prior to the West End Launch Project being approved,

**NOW THEREFORE**, The Common Council for the City of Washburn, Wisconsin, acting at its regular monthly meeting of October 14, 2019, resolves to amend the 2019 Harbor Commission Budget as follows:

<u>Account Number</u>	<u>Description</u>	<u>Amount Approved With Adoption of the 2019 Budget</u>	<u>Amount Approved With Adoption of 2019 Budget Amendment No. 1</u>	<u>Difference</u>
210-00-43525-000	Coal Dock Grant	\$0	\$700,000	\$700,000
210-00-49102-000	Transfer from Capital	\$0	\$40,500	\$40,500
210-00-49300-000	Fund Cash Balance	\$0	\$381,000	\$381,000
210-00-49402-000	Marina Profits	\$0	\$127,113	\$127,113
210-00-53540-800	Coal Dock Project	\$0	(\$1,100,000)	(\$1,100,00)
210-00-53540-805	WE Boat Project	\$0	(\$40,500)	(\$40,500)
210-00-53540-810	Capital Project -Pier 3	\$21,502	(\$129,615)	(\$108,113)
	<b>TOTAL</b>	<b>\$0</b>	<b>(\$0)</b>	<b>(\$0)</b>

\_\_\_\_\_  
Richard Avol, Mayor

STATE OF WISCONSIN    )  
  )  
COUNTY OF BAYFIELD    )

I hereby certify that the foregoing resolution is a true, correct and complete copy of Resolution 2019-009 duly and regularly passed by the Common Council for the City of Washburn on the 14<sup>th</sup> day of October, 2019 and that said resolution has not been repealed or amended, and is now in full force and effect.

\_\_\_\_\_  
Scott J. Kluver, Clerk

Dated this 14<sup>th</sup> day of October, 2019

3

**CITY OF WASHBURN**  
119 Washington Avenue  
P.O. Box 638  
Washburn, WI 54891



715-373-6160  
715-373-6161  
FAX 715-373-6148

To: Honorable Mayor and City Council Members  
From: Scott J. Kluver, Administrator  
Re: Capital Budget Amendment #1 for the Purchase of a Fire Department Brush Truck  
Date: October 3, 2019

Recently, it was brought to my attention that the brush truck for the Fire Department is no longer operational. Enclosed you will see the service estimate for the repairs of this truck. Given its age, we do not believe that it would be a worthwhile investment. As such, the Fire Department began to put together figures as to what it would take to replace the brush truck which is used not only for brush fires, but to help transport fire department staff and to get into places where the larger pumpers can not.

The estimate for the brush truck is \$58,000. After discussing the matter at the Finance Committee meeting last night, there are a few things that could be reduced on the cost of the truck, and the Fire Department could potentially add a few necessities back with fundraised dollars if the Friends of the Fire Department choose to do so. Added to the difficulty here is that the proposed 2020 budget was already completed by the time this request came in, and there is no room in the 2020 budget to accommodate this request without bumping one of the other desired capital projects. So, in order to not bump other projects or get penalized with a reduction in state aid, if the brush truck is to be purchased, it must occur in 2019.

As such, the Finance Committee recommended last night that \$20,000 be used from the Capital dollars that were frozen earlier this year and that are not needed for the repair of the Treatment Plant effluent line, and utilize \$20,000 from a recent borrowing for the treatment plant to replace the boilers, if possible. Upon checking whether or not it was possible to use the borrowed money for this purpose, I was informed today that by the staff of the Board of Commissioners of Public Lands that the penalty per an 1881 state statute for not using the money for the approved purpose (solar panels and other energy efficiencies at the Treatment Plant) is five years of hard labor in a state penitentiary. After contemplating which is a worse fate, five years of hard labor or remaining administrator for the City of Washburn, I decided to seek an alternate budget option. The only alternative I have at this point, is to take the money from the general fund savings. Thankfully, the City had an individual that purchased property this year that is planning to do a development before the end of next year. We can use \$20,000 from this unanticipated land sale to get this brush truck. The only other option that I have at this time is the Fire Department will have to wait until the 2021 budget cycle to be considered for this truck.

Going the route that I am recommending will increase our budgeted expenditure amount for 2019, and will help our expenditure restraint limit for 2020. Know that this vehicle will also be partially paid for by the Towns in 2021 under the current contract and assuming there are no significant changes to the contract next year. Right now, the City is responsible for about 45 percent of all vehicle costs, but as we are too late in the year to get payment in 2020, we would not see payment from the towns for this until 2021. The Towns have been invited to this meeting to offer comment on both this issue, and the proposed ambulance purchase.

I have drafted the enclosed budget amendment resolution to reflect the plan I have outlined above. This budget amendment also formalizes all of the other changes that have been made to the Capital budget earlier this year. If you have any questions regarding this, please do not hesitate to contact me. I recommend the approval of the above resolution.

**City of Washburn**  
**Resolution No. 2019-010**

**2019 Capital Budget Amendment No. 1**

**WHEREAS**, the 2019 Capital budget was approved prior to a series of unexpected and unanticipated events and requests; and

**WHEREAS**, the Finance Committee and Common Council has been forced to reprioritize dollars available in 2019 throughout the year;

**NOW THEREFORE**, The Common Council for the City of Washburn, Wisconsin, acting at its regular monthly meeting of October 14, 2019, resolves to amend the 2019 Capital Budget as follows:

<u>Account Number</u>	<u>Description</u>	<u>Amount Approved With Adoption of the 2019 Budget</u>	<u>Amount Approved With Adoption of 2019 Budget Amendment No. 1</u>	<u>Difference</u>
410-00-49210-000	Transfer from General Fund	\$0	\$20,000	\$20,000
410-00-52201-810	Fire Department Capital Outlay	\$0	(\$40,000)	(\$40,000)
410-00-52201-820	Fire Department Capital Project	(\$10,000)	\$0	\$10,000
410-00-52301-351	Ambulance Rescue	(\$3,400)	\$0	\$3,400
410-00-53202-820	Streets & Alley Crack	(\$122,478)	(\$110,000)	\$12,478
410-00-53307-810	Streets (sidewalks)	(\$27,500)	\$0	\$27,500
410-00-54910-820	Cemetery Capital	(\$8,000)	\$0	\$8,000
410-00-55200-810	Parks Capital Outlay	(\$40,500)	(\$48,000)	(\$7,500)
410-00-53307-810	Conserve/Develop	(\$20,000)	\$0	\$20,000
410-00-54910-820	Athletic Fields	(\$10,000)	\$0	\$10,000
410-00-53307-810	Transfer to Water/Sewer	\$0	(\$63,878)	(\$63,878)
	<b>TOTAL</b>	<b>(\$241,878)</b>	<b>(\$241,878)</b>	<b>(\$0)</b>

---

Richard Avol, Mayor

STATE OF WISCONSIN    )  
   )

COUNTY OF BAYFIELD )

I hereby certify that the foregoing resolution is a true, correct and complete copy of Resolution 2019-010 duly and regularly passed by the Common Council for the City of Washburn on the 14<sup>th</sup> day of October, 2019 and that said resolution has not been repealed or amended, and is now in full force and effect.

---

Scott J. Kluver, Clerk

Dated this 14<sup>th</sup> day of October, 2019



10-2-19

Washburn Fire Department  
Washburn, Wisconsin



Memo To. Finance Committee

Cost for New Brush Truck

- Model 3500 HD 4 wheel drive  
Single Rear wheel Chassis Truck 34,500<sup>00</sup>
- License & Title Fees Etc 350<sup>00</sup>
- Alum Utility Box from Monroe  
Installed 11,000<sup>00</sup>
- Emergency Lights + Siren Etc  
we install 5,000<sup>00</sup>
- New 6 1/2 ft long Fire fighting  
Skid load Water Tank - Pump  
Hose reel etc 8,000<sup>00</sup>

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58,850.<sup>00</sup>

Thankyou for your  
consideration

Richard W. Olson Jr.  
Asst Fire Chief

# FINLEY

## FIRE EQUIPMENT

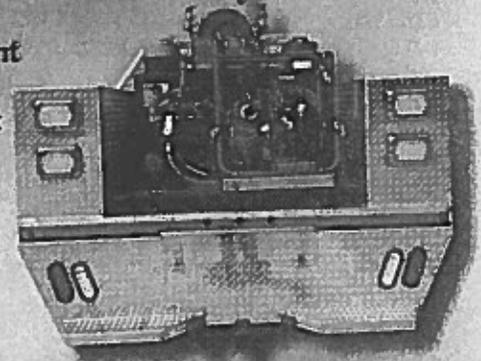
740.962.4328 \* [www.finleyfire.com](http://www.finleyfire.com) 

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- Vinyl Interior For Easy Cleaning
- Havis Center Console w/ Arm Rests
- Code 3 LED Light & Siren Package
- Warn Stainless Steel Brush & Headlight Guard
- Warn Zeon 12K Winch w/ Synthetic Cable
- Westin Stainless Steel Step Tubes
- Complete Aluminum Body w/ Man Wells
- Body Has Lift-Up Locking Doors To Secure Loose Equipment
- 2" Standard Hitch Receiver
- CET Pump w/ Honda 24 HP Gasoline Engine & Electric Start
- 250 Gallon Poly Water Tank / 10 Gallon Foam Gel / 3" Lift
- Scotty Foam System
- 2.5 Gallon Removable Fuel Tank
- Hannay Steel Painted Electric Rewind Reel w/ Roller Guides
- 100' X 1" Mercedes Boostlite Hose
- 1" TFT Twister Nozzle
- 2.5" Intake w/ Valve / Cap & Chain
- 2.5" Discharge w/ Valve
- 1.5" Discharges w/ Valve
- Garden Hose Discharge w/ Valve



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740.962.4328

**CITY OF WASHBURN**  
**119 Washington Avenue**  
**P.O. Box 638**  
**Washburn, WI 54891**



**715-373-6160**  
**715-373-6161**  
**FAX 715-373-6148**

To: Honorable Mayor and City Council Members

From: Scott J. Kluver, <sup>SK</sup>Administrator

Re: General Fund Budget Amendment #1

Date: October 3, 2019

If you approve of the brush truck financing plan, you will need to approve resolution 19-011 as well. This resolution pulls \$20,000 from the General Fund savings and transfers it to the Capital fund.

Please, no more crazy financing needs this year. It is hard to keep this all straight for the auditors.

**City of Washburn**  
**Resolution No. 2019-011**

**2019 General Fund Budget Amendment No. 1**

**WHEREAS**, the 2019 Capital budget was approved prior to a series of unexpected and unanticipated events and requests; and

**WHEREAS**, the Fire Department is in need of a new brush truck to maintain necessary fire services; and

**WHEREAS**, the General Fund Savings is needed for the purchase of the brush truck,

**NOW THEREFORE**, The Common Council for the City of Washburn, Wisconsin, acting at its regular monthly meeting of October 14, 2019, resolves to amend the 2019 General Fund Budget as follows:

<u>Account Number</u>	<u>Description</u>	<u>Amount Approved With Adoption of the 2019 Budget</u>	<u>Amount Approved With Adoption of 2019 Budget Amendment No. 1</u>	<u>Difference</u>
100-00-49210-000	Transfer from General Fund (Savings)	\$143,866	\$163,886	\$20,000
100-00-59264-000	Transfer to Capital Equipment Fund	\$0	(\$20,000)	(\$20,000)
	<b>TOTAL</b>	<b>\$143,866</b>	<b>\$143,866</b>	<b>(\$0)</b>

---

Richard Avol, Mayor

STATE OF WISCONSIN    )  
   )  
 COUNTY OF BAYFIELD    )

I hereby certify that the foregoing resolution is a true, correct and complete copy of Resolution 2019-011 duly and regularly passed by the Common Council for the City of Washburn on the 14<sup>th</sup> day of October, 2019 and that said resolution has not been repealed or amended, and is now in full force and effect.

---

Scott J. Kluver, Clerk

Dated this 14<sup>th</sup> day of October, 2019

4

**CITY OF WASHBURN**  
119 Washington Avenue  
P.O. Box 638  
Washburn, WI 54891



715-373-6160  
715-373-6161  
FAX 715-373-6148

To: Honorable Mayor and City Council Members  
From: Scott J. Kluver, Administrator  
Re: Regional Housing Collaboration Efforts  
Date: October 3, 2019

At the last meeting, you had the presentation of what the Regional Housing Collaboration effort is all about. For your consideration this month is whether or not you want to join in the effort, and if you are willing to pay for just the City and/or the Towns. The group believes that further study is necessary for this effort to go forward.

My position is I would like to see development move forward in the City, but we do not have money to spare on efforts that do not have a high likelihood of success. I do not know the likelihood of success for this project.

At this point, I am not comfortable adding anything to the 2020 budget, because we are still too close to expenditure restraint limits and have too many variables yet. Therefore, the only options we have to pay for the study and join in this effort are to use funds not affected by expenditure restraint, or make other cuts to the 2020 budget to make up the difference. To be quite frank, neither option is ideal, and we are getting to the edge of the limits of acceptable financial practices. Besides making cuts to the 2020 budget, the two options that I have come up with for this project if the Council would like to pursue it is include the expense in the TID # 3 budget (as I would hope an proposed development would occur within TID #3, or you will need to specially approve funds from the Bayfield Street Designated Fund for this project. The Bayfield Street Designated Fund is currently the fund were the façade loan program for Bayfield Street buildings is run out of.

The City of Washburn portion is \$3,082.20. If we cover the Towns as well, the amount is \$5,454.90.



UW-Madison Extension  
Bayfield County  
117 E. 5th Street  
Courthouse, PO Box 218  
Washburn, WI 54891

Phone: 715-373-6104  
Dial 711 for Wisconsin Relay  
<https://bayfield.extension.wisc.edu/>

August 29, 2019

Dear Elected Official,

Municipalities across the Chequamegon Bay region have identified housing as a high priority issue in their comprehensive plans, yet few have had success in effectively addressing the issue. In response to this pervasive housing needs across the region, the UW-Madison Extension Community Development program along with the Northwest Regional Planning Commission (NWRPC) have been convening conversations with local elected officials to find collaborative solutions to address the region's growing housing challenges.

*These regional conversations have identified the following:*

- **There is a pressing need across the region for additional workforce housing, housing for seniors, quality rental housing, and redevelopment of blighted properties.**
- **There is little data available to help define the issue.** While there is agreement that the regional housing need is great, it is unclear what kind of housing our region needs, and how many units would satisfy our current and future needs.
- **New workforce housing has proven difficult to develop across Bayfield and Ashland counties.** This is negatively affecting our regional economy. Workforce and affordable housing is most often built by developers applying for highly competitive federal tax credits that offset the cost of development. It is difficult for developers to do projects in rural communities because the size of the projects are often not large enough to compete for tax credits. This makes development of workforce housing in rural areas nearly impossible. One strategy to combat this is to work together across municipalities to identify common needs in order to create larger projects that can be more competitive in the tax credit market (i.e. scattered-site development).
- **Housing challenges will likely get worse in coming years,** exacerbated by a rapidly aging population, aging housing stock, rising construction costs, and increases in second home purchases.
- **Housing is a regional challenge that needs to be addressed by a region willing to work together in order to make the best use of limited resources.**

Given these challenges, several municipalities have decided to band together to conduct a regional housing study. *The primary purpose of the study is to gather better data about regional housing needs in order to make more informed decisions.* By clearly identifying regional needs, the region can better make use of the resources and programs available. This study will also gather data needed to proactively work with developers to ensure *that the kind of development that the region gets is the kind of development the region wants and needs.* The study will include a macro county-level view and community-level studies of participating municipalities. These community-level studies will include

stakeholder interviews and comprehensive community surveys. The NWRPC will be conducting the study. (*The Bayfield & Ashland County Regional Housing Study- Project Overview is attached.*)

**In order to offset the cost of the study, the group is recommending the communities work together to apply for a Community Development Blocks Grant (CDBG) Planning Grant.** This grant is administered by the WI Department of Administration. The NWRPC has agreed to write the grant on behalf of the participating units of government at no cost. The City of Bayfield has agreed to be the lead applicant on the grant, as they best meet the necessary requirements for CDBG grant funding. The grant provides a 2 to 1 match, which will greatly reduce the cost of the regional study to all participating municipalities. Additionally, by working together, all communities will benefit from the economy of scale. (Please note: Due to restrictions on CDBG grant funds, tribal entities are not able to participate.)

**Qualifying municipal units of government in Ashland and Bayfield County are invited to contribute and participate.** Based on size, location and amenities, your municipality would likely benefit from participating in the study. Should you wish to participate, your municipality will be asked to contribute the amount as calculated in the attached chart. This number is based on the estimated cost of conducting a comprehensive housing survey in your greater community.

**In order to participate in this opportunity, your local unit of government will need to submit a Letter of Financial Commitment by Friday, October 25, 2019.** Participating counties & municipalities will not need to provide the estimated matching funds until April 2020.

**An informational meeting will be held:**

**September 16, 2019 from 6:00pm -7:30pm in the Bayfield County Board Room**

The Board Room is located on the 2nd Floor of the Bayfield County Courthouse, 117 E 5th Street, Washburn. Elected officials are invited to attend in order to gather information and ask questions. If you have additional questions or would like a project representative to be present at your next council or board meeting, please let us know.

Sheldon Johnson, NWRPC [sjohnson@nwrpc.com](mailto:sjohnson@nwrpc.com) 715-635-2197 or

Kellie Pederson UW-Extension [kellie.pederson@wisc.edu](mailto:kellie.pederson@wisc.edu) 715.373.3290

Sincerely,



Kellie Pederson  
Community Development, Bayfield County  
UW-Madison, Division of Extension

**Bayfield & Ashland County Regional Housing Study**  
**Project Overview**  
**Aug 29, 2019**

**Study Overview and Timeline:**

Community leaders in Ashland and Bayfield County have identified the need for a regional housing study as an important step in addressing regional housing challenges. In partnership with the Chequamegon Bay Regional Housing Group, the Northwest Regional Planning Commission (NWRPC) is preparing a Community Development Blocks Grant (CDBG) Planning grant application for submittal in the fall of 2019 (subject to the approval timeline of local participating municipalities and counties). The grant will offset the cost of the regional housing study. The City of Bayfield has agreed to serve as the lead grant applicant. Participating counties and municipalities will be asked to provide City of Bayfield with a letter of commitment demonstrating their intent to participate in the project prior to submittal of the grant application. Housing studies will be prepared for each participating county as well as for participating municipalities.

If funded, the project will span 6-9 months with some of the following key activities:

County and municipal level housing data collection	January-March
Kick-off meetings with each county and participating municipality	January-March
Survey development, distribution, analysis	February-April
Community and stakeholder interviews	March-May
Prepare participating municipality housing studies and toolbox	May-September
Finalize housing studies and recommendations	August-September

**Study Outline**

1. Introduction
2. What is Low and Moderate Income (LMI) Housing? (required to make project CDBG eligible)
3. Housing Supply
  - a. Community housing stock
  - b. Owner-occupied housing
  - c. Rental, multi-family and group housing
  - d. LMI, workforce and senior housing supply
4. Land Availability and Cost
  - a. Analysis on infrastructure availability
  - b. Zoning review of critical areas
5. Housing Demand
  - a. Demographic trends and projections
  - b. Housing sales and finance
  - c. LMI, workforce and senior housing demand
  - d. Brief discussion on quality of life influence on housing demand
6. Housing Gap Analysis
  - a. Owner and renter gap analysis
  - b. LMI, workforce and senior housing gap analysis
7. Key Tools and Recommendations
  - a. Strategies to address regional housing needs
  - b. Strategies to address community housing needs
  - c. Underutilized resources and funding

Appendix: County Housing Data

Appendix: Community Housing Data  
Appendix: Survey Results  
Appendix: Housing Toolbox

**About County Housing Studies:**

The County-level reports will provide an overview of housing needs, demands and gaps, while allowing some comparison between areas and communities of each county. This information will be pulled from survey data and other primary housing data in the housing data appendix as well as from interviews of housing partners, realtors, developers and stakeholders. Study will include a long-range forecast on regional housing and address the regional economic impacts of workforce housing development. The County level study will include some broad level housing analysis for municipalities and towns not identified as a "financially contributing" participants. A residential housing survey will be developed and distributed county-wide.

Due to limitations on time and resources, the county-level studies will not include:

- The analysis of specific properties, including the potential rehabilitation and re-use;
- In depth analysis of the individual components of housing costs (e.g. trends in construction trades, housing material costs, specific reasons for foreclosures, costs of maintaining a home)

**About Municipal Studies:**

Individual studies conducted on behalf of participating municipalities will reflect the different concerns and priorities of each municipality as expressed in initial interviews and input received. Detailed housing supply, land availability/cost, demand and gap analysis information at the municipal level will be included. A comprehensive residential housing survey will be developed and distributed in participating municipalities. Additional local input will be received through interviews with local realtors, developers, and housing partners.

**About the Appendices:**

The appendices will be stand-alone county-level documents with primary data, tools, and partners applicable to most or all communities, such as the Census and workforce survey results, State and Federal grant programs, and county or regional partners. Primary source data will be provided to all levels of government.

**Cost Estimate and Local Match:**

The CDBG Planning Grant program provides funds on a 2:1 basis with the grant program funds capped at a maximum contribution of \$50,000. Estimated cost of participation for specific units of government are included in the following chart. These estimates were derived based on the estimated cost of conducting a residential housing survey in each county or municipality. Participating counties and municipalities will be asked to provide NWRPC with a letter of financial commitment demonstrating their intent to participate in the project prior to submittal of the grant application. Participating counties and municipalities will not need to provide funds until 2020. A final project budget will be developed after it is determined which counties and municipalities will participate.

Municipality	Surrounding Areas	Apportioned Costs	Cost to Municipality
<i>These municipalities would most likely benefit from an individualized community study.</i>	<i>These municipalities would not likely benefit from an individualized community study but should likely be included in the study of neighboring municipality.</i>	<i>These are apportioned costs estimates that could be used to share the financial burden of studies that span multiple jurisdictions</i>	<i>These are estimated costs. Final budget will be based on number of participating communities.</i>
Ashland County			\$6,873.75
Bayfield County			\$6,900.00
City of Bayfield *		\$831.60	\$3,587.10
	City of Bayfield: Surrounding Area: Town of Russell	\$1,643.40	
	City of Bayfield: Surrounding Area: Town of Bayfield	\$1,112.10	
City of Washburn **		\$3,082.20	\$5,454.90
	City of Washburn: Surrounding Area: Town of Washburn	\$699.60	
	City of Washburn: Surrounding Area: Town of Bayview	\$636.90	
	City of Washburn: Surrounding Area: Town of Barksdale	\$1,036.20	
Town of Iron River			\$1,765.50
City of Ashland			\$5,619.90
Town of Cable			\$1,432.50
Town of Drummond			\$742.50
Town of Port Wing			\$750.00
Town of Grand View			\$885.00
Town of Bell (Cornucopia)			\$656.25
City of Mellen			\$2,823.75
Town of Jacobs (Glidden)			\$1,173.00
Town of LaPointe			\$500.00
Village of Butternut			\$738.75
<b>TOTAL matching funds ***</b>			<b>\$39,902.90</b>

**\*City of Bayfield:** In order to get the most comprehensive data from the community survey, it is recommended that the City of Bayfield include the surrounding towns of Russel and Bayfield in its survey area. The City of Bayfield may choose to ask surrounding towns to provide additional financial support to offset the cost associated with a more comprehensive survey.

**\*\*City of Washburn:** In order to get the most comprehensive data from the community survey, it is recommended that the City of Washburn include the outlying Towns of Washburn, Bayview and Barksdale in its survey area. The City of Washburn may choose to ask surrounding towns to provide additional financial support to offset the cost associated with a more comprehensive survey.

**\*\*\* Please note:** The TOTAL matching funds in the estimate above currently exceeds the estimated match needed (\$25,000) to complete the project. A final project budget and cost to participate will be assessed based on the final number of participating municipalities. Final assessments are not to exceed the numbers above.

LETTER OF FINANCIAL COMMITMENT  
FOR ASHLAND/BAYFIELD COUNTY REGIONAL HOUSING STUDY  
CDBG PLANNING GRANT

*(please use letterhead of county/municipality)*

Date:

To: Mayor Ringberg  
City of Bayfield  
125 South First Street  
PO Box 1170  
Bayfield WI 54814

RE: Support for CDBG-Planning Grant Application

Dear Mayor Ringberg:

I am writing to provide documentation of the *(insert name of county/municipality)*'s understanding of the Community Development Block Grant Planning (CDBG-PL) application submittal and study development process is as follows:

1. The City of Bayfield will act as the CDBG-PL application sponsor on behalf of the participating municipalities and counties.
2. The application will request funding for the participating municipalities and the participating counties to complete housing studies in 2020.
3. The *(insert name of county/municipality)* will provide matching funds for the completion of its portion of the project in the amount of \$\_\_\_\_\_ as estimated in the project overview.
4. The NWRPC will provide assistance in the preparation of the studies.
5. Each municipality will be responsible for sending representatives to the housing study kick-off meeting and providing relevant information and input for the studies as requested by NWRPC

The *(insert name of county/municipality)* is committed to participating in this project and providing the required funding match. Please contact me should you have questions or need additional information.

Sincerely,

Chief Elected Official  
*(insert name of county/municipality)*

5

**CITY OF WASHBURN**  
119 Washington Avenue  
P.O. Box 638  
Washburn, WI 54891



715-373-6160  
715-373-6161  
FAX 715-373-6148

To: Honorable Mayor and City Council Members

From: Scott J. Kluver, Administrator

Re: 2020 General Fund, Debt Service, and Capital Budgets Following Finance Committee Review

Date: October 3, 2019

Attached you will find a revised version of the 2020 General Fund budget, and I included a copy of the original Capital budget. In addition, there are copies of the minutes of the Finance Committee and information on the proposed Ambulance purchase. No changes were made by the Finance Committee to either budget, but there was a review of the line items and significant discuss of the capital items. Nonetheless, I have included the health insurance information as I have it now (employees can still make plan changes), and I have also included estimated state aids and highway aids. The new state aids, as a whole, are slightly to the City's favor this year. We have been making every effort to maximize our state aids.

You will find enclosed information on the Ambulance request. We still need to find some \$8,000 to fit within the budget. I am not ready to commit to how that will be done, but we should have that answer by the November meeting once the final expenditure restraint limit is known. The Finance Committee has also made an unofficial recommendation on the water meter project (utilizing contracted staff and going with the advanced system) assuming that we are able to afford it. This project would have to be borrowed for and would be a short term borrowing to maintain a level tax rate as various debts are paid off prior to an anticipated large borrowing in 2024 for the Bayfield Street Project. More information on that will be provided in the coming months.

If the Council members have any other proposed changes to the budget, now is a good time to bring it forward. Whatever version we end up with at the end of the October meeting will be published for the tax levy hearing on November 18<sup>th</sup>. *(Please note that the November Council meeting is a week later than normal because of Veterans Day)*. Please bring the previous version of the budget with you in order to have any of the line item explanations and capital information. If you no longer have that document, I can make you a new copy.

As always, I am happy to answer any questions you have about the budgets.

September 11, 2019

**CITY OF WASHBURN  
FINANCE & PERSONNEL COMMITTEE MEETING**

4:30PM

Washburn City Hall

Present: City Council Members:

Karen Spears-Novachek, Mary McGrath, Aaron Austin

Municipal Personnel:

Mayor Richard Avol, Administrator Scott Kluver, Assistant City Administrator Tony Janisch, Director of Public Works Bob Anderson

Excused Absence:

none

**Call to Order** - Meeting called to order at 4:33 p.m. by Novachek. All three (3) members of the Finance & Personnel Committee were in attendance. Council Member Thomas Neimes was also present.

**Approval of May 23, 2019** – Motion by Austin to approve the minutes of May 23, 2019, second by McGrath. Motion carried unanimously.

**Discussion and Recommendation on Proposed 2020 General Fund, Debt Services, and Capital Budgets**– An item brought to the committee’s attention after these draft 2020 budgets were prepared is the replacement of the Fire Department’s brush truck. Austin stated that this is a usefully piece of equipment to assist with grass fires and locations where the larger trucks can’t get too. Novachek stated that the \$30,000 cost identified is only an estimate for a used vehicle. The Mayor suggested to add the City Hall sound system to the list, using a \$5,000 as a place-holder cost.

The committee proceeded to review these draft 2020 budgets line by line, page by page beginning with the General Fund.

The committee discussed Intergovernmental Charges for Services. Kluver stated that 2020 was the last year of the contract for base services with area towns. These figures included the incremental payoff of the new fire tanker. When this tanker was purchased, the Council agreed to let the towns pay their share over three years; as reflected by the budget line Township Share P & I (principle & interest). If the Council chooses not to purchase an ambulance next year, this amount will decrease in the following budget. However, if Council moves forward with an ambulance and allows an incremental payoff, this line amount would remain similar in following years budgets, roughly \$40,000. The Mayor stated disagreement with essentially allowing the towns a no-interest loan. Kluver further stated that the towns have been made aware of possible purchase of the ambulance, but not of a brush truck.

Kluver noted \$1,000 added to the Police Dept. Special Event line for Homecoming, as well as the decrease of \$10,000 in the Ambulance Attendant Fees line. This attendant fee line was increased in the 2019 budget to address the EMT shortage. This shortage is being studied, but expenditures are not expected to be what was projected for 2019. The Tree Control Contract Services line has been reduced by \$1,000 with the intent that more of this work will be done in-house. Anderson explained that the Repairs of Street & Alleys line and the Curb & Gutter line are increased to continue repairing road infrastructure that has been neglected. McGrath noted a \$5,000 increase to the Parks Walking Trail Expenses line, this was due to the Parks Committee request to address invasive species on the Walking Trail. Austin questioned funding in

Recreation Programs for hockey, golf and tennis. Kluver explained that these are to assist with instruction of said sport. The committee discussed the increase to the Homecoming budget. The committee discussed the Property Condemnation budget and conversation centered around an identified property on Pine St. for condemnation.

In discussion over Capital Improvements, upgrades were noted to City Hall with a new air exchangers & copier and/or windows, a new ambulance and resurfacing to Central Ave from Bayfield St. to the Marina. A \$50,000 expense was noted in Park Capital Outlay, this is additional funding identified for the West End Boat Ramp project.

Kluver explained to the committee how Expenditure Restraint funding is allocated from the State, and if any new projects or funding is added something else must be cut. Kluver further discussed Debt Services and recommends a short-term debt for the Water Meter Replacement project.

**Adjourn – A motion was made by McGrath and seconded by Austin to adjourn the meeting of the Finance & Personnel Committee. Motion carried unanimously. Meeting adjourned at 6:30 p.m.**

Tony Janisch  
Assistant City Administrator

October 2, 2019

**DRAFT**

**CITY OF WASHBURN  
FINANCE & PERSONNEL COMMITTEE MEETING**

4:30PM

Washburn City Hall

Present: City Council Members:

Karen Spears-Novachek, Aaron Austin

Municipal Personnel:

Mayor Richard Avol, Administrator Scott Kluver, Assistant City Administrator Tony Janisch, Director of Public Works Bob Anderson, Fire Chief Mike Pederson, Assistant Fire Chief Dick Olson

Excused Absence:

Mary McGrath

**Call to Order** - Meeting called to order at 4:37 p.m. by Novachek. Two (2) members of the Finance & Personnel Committee were in attendance. Council Member Carl Broberg was also present.

**Approval of May 23, 2019 – Motion by Austin to approve the minutes of September 11, 2019, second by Novachek. Motion carried unanimously.**

**Discussion and Recommendation on Proposed 2020 General Fund, Debt Services, and Capital Budgets**– Kluver stated that there were still unknowns with expenditures in the proposed 2020 General Fund budget. Health insurance rates are now out. However, it is the open enrollment for employees and depending if/how employees change coverage there could be a savings or greater expense. Kluver also stated that Highway Aid has not yet been announced. Discussion then revolved around several topics, including new ambulance, new fire brush truck, water meter replacement and the proposed housing study.

Broberg presented vehicle specs. and replacement cost for a new ambulance, \$228,290. Kluver stated that this is \$8,000 more than what is budgeted for replacement. Austin asked, given that EMS has two other ambulance, how badly is this replacement needed. Broberg stated that 20% of the calls need two ambulances and only 1% of the calls would need three. However, there have been periods of times when either of the other ambulances have been out for service and this one was needed as the secondary. Avol asked about the number of ambulances in surrounding communities. Broberg responded that most have two, except Cable which has four and does a lot of transport runs. Broberg further added that while they can call support from another service unit, that would add another 20-30 minutes to response time.

Kluver presented information and costs prepared by Pederson and Olson for replacement with a new Fire Department brush truck, \$58,850. Kluver further stated that if a new truck was to be purchased it would have to occur this (2019) fiscal year, as the 2020 budget had already been developed with extremely little leeway and the City is bound by its Expenditure Restraint. Novachek asked if there was a way to reduce costs or reuse equipment. Pederson & Olson responded that they may be able to re-use some equipment and that the Friends of the Fire Department may be able to purchase some of the other incidental/add-ons. Kluver stated that there may be a savings with the repair of the effluent line at the Waste Treatment Plant, potentially \$20,000. He also stated that the City have taken a loan for high efficiency boilers at the Waste Treatment Plant that will no longer be installed and that there may be potential to refocus this loan, approximately \$20,000, to assist with the purchase of a brush truck. A motion was made by Austin to recommend a budget amendment to spend \$20,000 of carry over funds and \$20,000 of borrowed funds on

the contingency that these funds are available, second by Novachek. The motion carried unanimously.

In discussion regarding the Housing Study, Avol noted that costs for this study would be \$3,082 for just the City and \$5,455 if the three area Towns were included. Kluver stated that he assumed this expense would occur in 2020. Given the limited flexibility and the Expenditure Restraint, Kluver stated that this expense could not come from the General Fund. A possible source would be using funds from the TID 3; however, development should at the Omaha St. site. Avol believes that TID 3 funds should not be used because the information gained may not support development in the TID, and he believes the housing study is not needed, stating that we already have the information that we need.

Discussion finalized with Water Meter Replacement project. Kluver and Anderson presented several possibilities with installation, meter systems and costs. These options include hiring a contractor, hiring a part-time staff to supplement current staff, or use current utility staff. Regarding meter system options, these include a drive-by read, enhanced drive-by read, or a fixed system where readings can be real time and done remotely. The new technology with the fixed system gives the City more flexibility and more control. The cost of the advanced fixed system using a contractor installation would be \$346,445. Kluver anticipates using a short-term 3-year loan to pay for the expense. This borrowing would not affect the Expenditure Restraint and would keep the levy level as the City moves into the Bayfield St. Reconstruction Project.

Adjourn – A motion was made by Austin and seconded by Novachek to adjourn the meeting of the Finance & Personnel Committee. Motion carried unanimously. Meeting adjourned at 6:40 p.m.

Tony Janisch  
Assistant City Administrator

Account Number		2018 Actual Year-End	2019 Projected Year-End	2019 Budget	2020 Proposed Budget	% Change In Budget
100-00-41110-000-000	GENERAL PROPERTY TAXES	400,000.08	0.00	474,915.00	502,759.00	5.86
100-00-41150-000-000	MANAGED FOREST LAND	264.86	0.00	0.00	0.00	0.00
100-00-41210-000-000	ROOM TAX	56,693.16	0.00	45,000.00	45,000.00	0.00
100-00-41310-000-000	TAXES FROM MUNICIPAL UTILITY	0.00	0.00	0.00	0.00	0.00
100-00-41320-000-000	TAXES FROM HOUSING AUTHORITY	15,908.68	0.00	16,500.00	16,500.00	0.00
100-00-41800-000-000	INTEREST & PENALTIES ON TAXES	55.23	0.00	30.00	30.00	0.00
100-00-41901-000-000	OMITTED TAXES	3,449.83	0.00	0.00	0.00	0.00
<b>TAXES</b>		<b>476,371.84</b>	<b>0.00</b>	<b>536,445.00</b>	<b>564,289.00</b>	<b>5.19</b>
100-00-43410-000-000	SHARED REVENUES	616,938.39	0.00	630,661.00	629,166.00	-0.24
100-00-43412-000-000	EXPENDITURE RESTRAINT	0.00	0.00	33,958.00	36,224.00	6.67
100-00-43413-000-000	BUSINESS COMPUTER CREDIT	479.95	0.00	492.00	0.00	-100.00
100-00-43414-000-000	STATE MEDICAL TRANSPORT REIMB	10,811.97	0.00	5,500.00	5,500.00	0.00
100-00-43420-000-000	FIRE INSURANCE	5,253.10	0.00	11,500.00	11,500.00	0.00
100-00-43421-000-000	FIRE DEPARTMENT RECOVERIES	0.00	0.00	0.00	0.00	0.00
100-00-43422-000-000	POLICE DEPARTMENT RECOVERIES	0.00	0.00	0.00	0.00	0.00
100-00-43430-000-000	LAW ENFORCEMENT AIDS	800.00	0.00	1,200.00	1,200.00	0.00
100-00-43431-000-000	PD COUNTER ACT FUND	50.00	0.00	0.00	0.00	0.00
100-00-43520-000-000	PUBLIC SAFETY GRANTS	3,865.46	0.00	0.00	0.00	0.00
100-00-43521-000-000	STATE AID RECYCLING GRANT	15,333.81	0.00	15,000.00	15,300.00	2.00
100-00-43523-000-000	STATE GRANTS -FIRE	0.00	0.00	0.00	0.00	0.00
100-00-43524-000-000	PEFCA TANK REMOVAL GRANT	0.00	0.00	0.00	0.00	0.00
100-00-43525-000-000	MARINA REPAY - COAL DOCK	0.00	0.00	0.00	0.00	0.00
100-00-43526-000-000	STATE GRANT	0.00	0.00	0.00	0.00	0.00
100-00-43527-000-000	URBAN FORESTRY GRANT	0.00	0.00	0.00	0.00	0.00
100-00-43530-000-000	HIGHWAY AIDS	140,389.95	0.00	139,878.00	141,003.00	0.80
100-00-43535-000-000	SAFETY GRANT	948.00	0.00	0.00	0.00	0.00
100-00-43536-000-000	FEMA DISASTER REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
100-00-43537-000-000	FEMA GRANT - FIRE	0.00	0.00	0.00	0.00	0.00
100-00-43540-000-000	STATE AID GRANT CDBG	0.00	0.00	0.00	0.00	0.00
100-00-43610-000-000	OTHER PAYMENTS FOR MUN SERVICE	278.77	0.00	494.00	494.00	0.00
100-00-43611-000-000	WHEDA PAINT & FIX UP GRANT	0.00	0.00	0.00	0.00	0.00
100-00-43620-000-000	LIBRARY GRANT	1,366.77	0.00	0.00	0.00	0.00
100-00-43621-000-000	LIBRARY - CO. GRANT	53,381.05	0.00	49,310.00	49,317.00	0.01
100-00-43622-000-000	COMMUNITY GRANT	0.00	0.00	0.00	0.00	0.00
100-00-43632-000-000	LIBRARY-CROSS COUNTY GRANT	1,452.00	0.00	844.00	1,058.00	25.36
100-00-43650-000-000	MFL -STATE AID	4.96	0.00	0.00	0.00	0.00
<b>INTERGOVERNMENTAL REVENUES</b>		<b>851,354.18</b>	<b>0.00</b>	<b>888,837.00</b>	<b>890,762.00</b>	<b>0.22</b>
100-00-44110-000-000	LIQUOR LICENSES	4,650.00	0.00	4,500.00	4,500.00	0.00
100-00-44121-000-000	OPERATOR LICENSES	2,275.00	0.00	2,000.00	2,000.00	0.00
100-00-44122-000-000	CIGARETTE LICENSES	150.00	0.00	200.00	150.00	-25.00
100-00-44125-000-000	SUNDRY LICENSES	1,110.00	0.00	500.00	500.00	0.00
100-00-44200-000-000	CABLE FRANCHISE FEE	26,074.23	0.00	22,000.00	24,000.00	9.09
100-00-44301-000-000	BUILDING PERMITS	7,203.23	0.00	5,000.00	5,000.00	0.00
100-00-44400-000-000	ZONING PERMITS	2,438.70	0.00	2,500.00	2,500.00	0.00
100-00-44420-000-000	VACATING FEES	10,434.50	0.00	0.00	0.00	0.00
100-00-44421-000-000	LEASE AGREEMENT	100.00	0.00	100.00	100.00	0.00
<b>LICENSES &amp; PERMITS</b>		<b>54,435.66</b>	<b>0.00</b>	<b>36,800.00</b>	<b>38,750.00</b>	<b>5.30</b>
100-00-45110-000-000	COURT PENALTIES AND COSTS	8,029.92	0.00	7,000.00	7,000.00	0.00
100-00-45130-000-000	PARKING VIOLATIONS	840.00	0.00	750.00	750.00	0.00

Account Number		2018 Actual Year-End	2019 Projected Year-End	2019 Budget	2020 Proposed Budget	% Change In Budget
100-00-45131-000-000	MUNICIPAL ORDINANCE VIOLATIONS	0.00	0.00	0.00	0.00	0.00
100-00-45191-000-000	OTHER LAW/ORDINANCE VIOLATIONS	0.00	0.00	0.00	0.00	0.00
<b>FINES, FORFEITURES &amp; PENALTIES</b>		<b>8,869.92</b>	<b>0.00</b>	<b>7,750.00</b>	<b>7,750.00</b>	<b>0.00</b>
100-00-46192-000-000	MAPS & PLATS	0.00	0.00	0.00	0.00	0.00
100-00-46193-000-000	COPY SERVICE	97.50	0.00	200.00	200.00	0.00
100-00-46194-000-000	LOAN FEE	0.00	0.00	0.00	0.00	0.00
100-00-46230-000-000	AMBULANCE FEES	159,807.95	0.00	120,000.00	130,000.00	8.33
100-00-46430-000-000	SOLID WASTE DISPOSAL	0.00	0.00	0.00	0.00	0.00
100-00-46431-000-000	SOLID WASTE DISP-CUSTOMER	128,704.80	0.00	126,579.00	131,579.00	3.95
100-00-46432-000-000	SOLID WASTE DISPOSAL - BAGS	0.00	0.00	0.00	0.00	0.00
100-00-46433-000-000	FEES CHARGED/CITY WIDE CLEANUP	2,539.00	0.00	5,000.00	5,000.00	0.00
100-00-46540-000-000	CEMETERY	6,900.00	0.00	7,000.00	7,000.00	0.00
100-00-46541-000-000	MISC CEMETERY	50.00	0.00	0.00	0.00	0.00
100-00-46542-000-000	CEMETERY LOTS	1,800.00	0.00	2,500.00	2,000.00	-20.00
100-00-46550-000-000	DOG LICENSE FEES	332.00	0.00	800.00	800.00	0.00
100-00-46720-000-000	PARK FEES - WEST END	116,631.25	0.00	105,000.00	105,000.00	0.00
100-00-46721-000-000	CAMP FEES - MEMORIAL	94,102.00	0.00	85,000.00	90,000.00	5.88
100-00-46722-000-000	SHOWERS	3,817.00	0.00	4,000.00	5,000.00	25.00
100-00-46723-000-000	OTHER PARK FEES	889.00	0.00	700.00	700.00	0.00
100-00-46724-000-000	SEASONAL SECURITY DEPOSIT	50.00	0.00	0.00	0.00	0.00
100-00-46725-000-000	BOAT LAUNCH FEES	4,496.00	0.00	5,500.00	5,000.00	-9.09
100-00-46726-000-000	FIRE WOOD SALES	6,658.20	0.00	5,000.00	5,500.00	10.00
100-00-46743-000-000	RECREATION PROGRAM PROCEEDS	540.00	0.00	300.00	300.00	0.00
100-00-46744-000-000	RECREATION-TENNIS PARTNERSHIP	0.00	0.00	0.00	0.00	0.00
100-00-46745-000-000	Y.C. CONCESSIONS	1,728.55	0.00	1,000.00	1,000.00	0.00
100-00-46790-000-000	SIDEWALK REPAIRS	0.00	0.00	0.00	0.00	0.00
100-00-46901-000-000	EQUIPMENT RENTAL	1,200.00	0.00	0.00	0.00	0.00
100-00-46902-000-000	MATERIAL SALES	900.00	0.00	0.00	0.00	0.00
100-00-46903-000-000	LABOR FOR PRIVATE WORK	107.34	0.00	0.00	0.00	0.00
<b>PUBLIC CHARGES FOR SERVICES</b>		<b>531,349.69</b>	<b>0.00</b>	<b>468,579.00</b>	<b>489,079.00</b>	<b>4.37</b>
100-00-47321-000-000	FIRE CONTRACTS	51,086.08	0.00	46,133.00	47,425.00	2.80
100-00-47322-000-000	AMBULANCE CONTRACTS	88,018.39	0.00	91,451.00	94,012.00	2.80
100-00-47323-000-000	TOWNSHIP SHARE P & I	40,930.26	0.00	40,622.00	40,558.00	-0.16
100-00-47324-000-000	LAW SVC - OTHER LOCAL GOVTS	0.00	0.00	0.00	0.00	0.00
100-00-47341-000-000	LANDFILL LONG-TERM MNTNCE	411.70	0.00	340.00	340.00	0.00
<b>INTERGOVT CHARGES FOR SERVICES</b>		<b>180,446.43</b>	<b>0.00</b>	<b>178,546.00</b>	<b>182,335.00</b>	<b>2.12</b>
100-00-48100-000-000	INTEREST ON INVESTMENTS	15,598.44	0.00	10,000.00	15,000.00	50.00
100-00-48111-000-000	INTEREST ON LATE PAYMENTS	48.70	0.00	0.00	0.00	0.00
100-00-48112-000-000	INTEREST FROM WWSU	0.00	0.00	0.00	0.00	0.00
100-00-48115-000-000	HARBOR INTEREST REPAY	0.00	0.00	0.00	0.00	0.00
100-00-48200-000-000	RENT	75.00	0.00	0.00	0.00	0.00
100-00-48300-000-000	PROPERTY SALES	19,000.00	0.00	0.00	0.00	0.00
100-00-48303-000-000	SALE OF CITY EQT	2,224.00	0.00	1,000.00	1,000.00	0.00
100-00-48400-000-000	INSURANCE RECOVERIES	0.00	0.00	2,000.00	2,000.00	0.00
100-00-48401-000-000	INSURANCE AUDIT ADJUSTMENTS	17,234.00	0.00	0.00	0.00	0.00
100-00-48402-000-000	INSURANCE RECOVERIES OTHER	0.00	0.00	0.00	0.00	0.00
100-00-48403-000-000	DAMAGED PROPERTY RECOVERIES	0.00	0.00	0.00	0.00	0.00
100-00-48500-000-000	DONATIONS	0.00	0.00	1,000.00	1,000.00	0.00
100-00-48501-000-000	FIRE DEPT. DONATION	0.00	0.00	0.00	0.00	0.00

Account Number		2018 Actual Year-End	2019 Projected Year-End	2019 Budget	2020 Proposed Budget	% Change In Budget
100-00-48502-000-000	DONATIONS - Non Gov. GRANT	0.00	0.00	0.00	0.00	0.00
100-00-48503-000-000	DONATIONS-H.P.C	0.00	0.00	0.00	0.00	0.00
100-00-48504-000-000	LIBRARY - DONATIONS	0.00	0.00	0.00	0.00	0.00
100-00-48505-000-000	AMBULANCE DONATIONS	3,655.85	0.00	0.00	0.00	0.00
100-00-48600-000-000	MISCELLANEOUS REVENUES	7,304.72	0.00	2,000.00	2,000.00	0.00
100-00-48601-000-000	MISC.-LIBRARY	0.00	0.00	0.00	0.00	0.00
100-00-48605-000-000	MISC. ZONING	0.00	0.00	0.00	0.00	0.00
100-00-48901-000-000	GARNISHMENT REVENUES	0.00	0.00	0.00	0.00	0.00
<b>OTHER FINANCING SOURCES</b>		<b>65,140.71</b>	<b>0.00</b>	<b>16,000.00</b>	<b>21,000.00</b>	<b>31.25</b>
100-00-49100-000-000	PROCEEDS FROM LONG TERM DEBT	0.00	0.00	0.00	0.00	0.00
100-00-49101-000-000	TRAN. FROM DEBT SERVICE	0.00	0.00	0.00	0.00	0.00
100-00-49102-000-000	TRANS. FROM CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00
100-00-49210-000-000	TRANSFER FROM GENERAL FUND	0.00	0.00	143,866.00	143,586.00	-0.19
100-00-49211-000-000	TRANSFER FROM ATHLETIC FIELD	0.00	0.00	0.00	0.00	0.00
100-00-49221-000-000	TRANSFER FROM MARINA OPERATION	0.00	0.00	0.00	0.00	0.00
100-00-49222-000-000	TRANSFER FROM ECONOMIC DEVEL	0.00	0.00	0.00	0.00	0.00
100-00-49223-000-000	TRANSFER FROM TAX INCREMENT	0.00	0.00	20,000.00	20,000.00	0.00
100-00-49224-000-000	TRANSFER FROM CEM PERP CARE	0.00	0.00	0.00	0.00	0.00
100-00-49225-000-000	TRANSFER FROM PARK OUTLAY	0.00	0.00	0.00	0.00	0.00
100-00-49226-000-000	TRANSFER FROM ACT 102	0.00	0.00	5,000.00	5,000.00	0.00
100-00-49227-000-000	TRANSFER FROM REFUSE FUND	0.00	0.00	0.00	0.00	0.00
100-00-49228-000-000	TRANS. FROM PD CRIME PREVENTIO	0.00	0.00	0.00	0.00	0.00
100-00-49229-000-000	TRANSFER FROM COMMUNITY DEV.	0.00	0.00	0.00	0.00	0.00
100-00-49230-000-000	TRANSFER FROM DEBT SERVICE	0.00	0.00	0.00	0.00	0.00
100-00-49231-000-000	TRANSFER FROM LEGION PARK	0.00	0.00	0.00	0.00	0.00
100-00-49241-000-000	TRANSFER FROM WATERFRONT DEV	0.00	0.00	0.00	0.00	0.00
100-00-49242-000-000	TRANSFER FROM PUBLIC FAC. FUND	0.00	0.00	0.00	0.00	0.00
100-00-49243-000-000	TRANSFER FROM SKATE BOARD FUND	0.00	0.00	0.00	0.00	0.00
100-00-49244-000-000	TRANSFER FROM WWSU	0.00	0.00	0.00	0.00	0.00
100-00-49245-000-000	TRANSFER FROM BOAT LAUNCH	0.00	0.00	0.00	0.00	0.00
100-00-49246-000-000	TRANSFER FROM CIVIC CENTER	0.00	0.00	0.00	0.00	0.00
100-00-49247-000-000	TRANSFER FROM STORMWATER	0.00	0.00	0.00	0.00	0.00
100-00-49300-551-323	F/C BAL. LIBRARY	0.00	0.00	0.00	0.00	0.00
100-00-49400-000-000	SALES OF GENERAL FIXED ASSETS	0.00	0.00	0.00	0.00	0.00
100-00-49450-000-000	TRANSFER FROM FUND 450	0.00	0.00	0.00	0.00	0.00
<b>TRANSFER FROM OTHER FUNDS</b>		<b>0.00</b>	<b>0.00</b>	<b>168,866.00</b>	<b>168,586.00</b>	<b>-0.17</b>
<b>Total Revenues</b>		<b>2,167,968.43</b>	<b>0.00</b>	<b>2,301,823.00</b>	<b>2,362,551.00</b>	<b>2.64</b>

Account Number		2018 Actual Year-End	2019 Projected Year-End	2019 Budget	2020 Proposed Budget	% Change in Budget
100-00-51101-000-000	COUNCIL	0.00	0.00	0.00	0.00	0.00
100-00-51101-111-000	COUNCIL PER DIEM	9,300.00	0.00	13,650.00	13,650.00	0.00
100-00-51101-151-000	COUNCIL FICA	711.52	0.00	1,044.00	1,044.00	0.00
100-00-51101-152-000	COUNCIL RETIREMENT	0.00	0.00	0.00	0.00	0.00
100-00-51101-158-000	COUNCIL WORKMENS COMP	0.00	0.00	0.00	0.00	0.00
100-00-51101-299-000	COUNCIL CONTINUING EDUCATION	447.39	0.00	750.00	750.00	0.00
100-00-51101-311-000	COUNCIL SUPPLIES	0.00	0.00	0.00	0.00	0.00
<b>COUNCIL</b>		<b>10,458.91</b>	<b>0.00</b>	<b>15,444.00</b>	<b>15,444.00</b>	<b>0.00</b>
100-00-51102-000-000	MAYOR	0.00	0.00	0.00	0.00	0.00
100-00-51102-110-000	MAYOR SALARY	8,230.00	0.00	8,752.00	8,927.00	2.00
100-00-51102-151-000	MAYOR FICA	629.73	0.00	669.00	683.00	2.09
100-00-51102-152-000	MAYOR RETIREMENT	142.38	0.00	0.00	0.00	0.00
100-00-51102-155-000	MAYOR LIFE INSURANCE	0.00	0.00	8.00	8.00	0.00
100-00-51102-158-000	MAYOR WORKMENS COMP	0.00	0.00	10.00	0.00	-100.00
100-00-51102-297-000	MAYOR ENTERTAINMENT	0.00	0.00	500.00	500.00	0.00
100-00-51102-299-000	MAYOR CONTINUING EDUCATION	20.00	0.00	3,000.00	3,000.00	0.00
100-00-51102-311-000	MAYOR OFFICE SUPPLIES/EQUIP.	64.68	0.00	200.00	200.00	0.00
100-00-51102-312-000	MAYOR PROJECTS	0.00	0.00	0.00	0.00	0.00
<b>MAYOR</b>		<b>9,086.79</b>	<b>0.00</b>	<b>13,139.00</b>	<b>13,318.00</b>	<b>1.36</b>
100-00-51103-000-000	PUBLICATION FEES	0.00	0.00	0.00	0.00	0.00
100-00-51103-322-000	PUB. FEES NEWS PAPER ADV.	11,871.89	0.00	11,000.00	13,000.00	18.18
100-00-51103-323-000	PUBL. FEES NEWSLETTER	0.00	0.00	0.00	0.00	0.00
<b>PUBLICATION FEES</b>		<b>11,871.89</b>	<b>0.00</b>	<b>11,000.00</b>	<b>13,000.00</b>	<b>18.18</b>
100-00-51301-000-000	ATTORNEY	0.00	0.00	0.00	0.00	0.00
100-00-51301-210-000	ATTORNEY PROF. SERVICE	28,423.22	0.00	31,000.00	31,000.00	0.00
<b>ATTORNEY</b>		<b>28,423.22</b>	<b>0.00</b>	<b>31,000.00</b>	<b>31,000.00</b>	<b>0.00</b>
100-00-51302-000-000	LEGAL CONTINGENCY	0.00	0.00	0.00	0.00	0.00
100-00-51302-210-000	LEGAL CONTINGENCY PROF. SERVIC	231.00	0.00	15,000.00	15,000.00	0.00
<b>LEGAL CONTINGENCY</b>		<b>231.00</b>	<b>0.00</b>	<b>15,000.00</b>	<b>15,000.00</b>	<b>0.00</b>
100-00-51303-000-000	MUNICIPAL CODE	0.00	0.00	0.00	0.00	0.00
100-00-51303-210-000	MUNICIPAL CODE PROF. SERVICES	672.15	0.00	2,500.00	2,500.00	0.00
<b>MUNICIPAL CODE</b>		<b>672.15</b>	<b>0.00</b>	<b>2,500.00</b>	<b>2,500.00</b>	<b>0.00</b>
100-00-51304-000-000	PROFESSIONAL CONSULTANT	0.00	0.00	0.00	0.00	0.00
100-00-51304-210-000	PROF. CONSULTANT SERVICES	0.00	0.00	0.00	0.00	0.00
<b>PROFESSIONAL CONSULTANT</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
100-00-51410-000-000	CITY ADMINISTRATOR	0.00	0.00	0.00	0.00	0.00
100-00-51410-110-000	CITY ADMINISTRATOR SALARY	53,626.72	0.00	57,503.00	58,653.00	2.00
100-00-51410-112-000	CITY ADMINISTRATOR MILEAGE	691.61	0.00	1,380.00	1,380.00	0.00
100-00-51410-113-000	CITY ADMINISTRATOR-LONGEVITY	155.25	0.00	169.00	182.00	7.69
100-00-51410-151-000	CITY ADMINISTRATOR FICA	3,992.28	0.00	4,412.00	4,501.00	2.02
100-00-51410-152-000	CITY ADMINISTRATOR RETIREMENT	3,774.37	0.00	3,777.00	3,971.00	5.14
100-00-51410-154-000	CITY ADMINISTRATOR HEALTH INS.	7,276.49	0.00	6,616.00	6,715.00	1.50
100-00-51410-155-000	CITY ADMINISTRATOR LIFE INS.	10.68	0.00	11.00	11.00	0.00

Account Number		2018 Actual Year-End	2019 Projected Year-End	2019 Budget	2020 Proposed Budget	% Change In Budget
100-00-51410-158-000	CITY ADMIN. WORKMENS COMP.	0.00	0.00	0.00	0.00	0.00
100-00-51410-159-000	CITY ADMINISTRATOR ICI	0.00	0.00	144.00	147.00	2.08
100-00-51410-294-000	CITY ADMIN. COMPUTER SUPP/SERV	1,525.37	0.00	500.00	500.00	0.00
100-00-51410-297-000	CITY ADM. ENTERTAINMENT	244.65	0.00	300.00	300.00	0.00
100-00-51410-299-000	CITY ADMIN. CONTINUING EDUC	504.00	0.00	2,000.00	2,000.00	0.00
100-00-51410-311-000	CITY ADMIN OFFICE SUPPLIES	0.00	0.00	200.00	200.00	0.00
100-00-51410-321-000	CITY ADMIN PUBLICATIONS DUES	849.47	0.00	1,000.00	1,000.00	0.00
100-00-51410-323-000	CITY ADMIN INTERN	0.00	0.00	0.00	0.00	0.00
100-00-51410-324-000	CITY ADMIN-SOLICITATION	0.00	0.00	0.00	0.00	0.00
100-00-51410-820-000	CITY ADMIN MOVING EXPENSE	0.00	0.00	0.00	0.00	0.00
<b>CITY ADMINISTRATOR</b>		<b>72,650.89</b>	<b>0.00</b>	<b>78,012.00</b>	<b>79,560.00</b>	<b>1.98</b>
100-00-51420-000-000	CLERK	0.00	0.00	0.00	0.00	0.00
100-00-51420-110-000	CLERK SALARY(2)	74,094.19	0.00	71,542.00	76,862.00	7.44
100-00-51420-111-000	CLERK PER DIEM	0.00	0.00	0.00	0.00	0.00
100-00-51420-112-000	CLERK MILEAGE	463.86	0.00	1,500.00	1,500.00	0.00
100-00-51420-113-000	CLERK LONGEVITY	296.43	0.00	311.00	326.00	4.82
100-00-51420-151-000	CLERK FICA	5,416.63	0.00	5,497.00	5,905.00	7.42
100-00-51420-152-000	CLERK RETIREMENT	4,696.70	0.00	4,706.00	6,661.00	41.54
100-00-51420-154-000	CLERK HEALTH INSURANCE	25,246.23	0.00	22,641.00	23,144.00	2.22
100-00-51420-155-000	CLERK LIFE INSURANCE	26.00	0.00	26.00	24.00	-7.69
100-00-51420-158-000	CLERK WORKMENS COMP.	0.00	0.00	0.00	0.00	0.00
100-00-51420-159-000	CLERK ICI	0.00	0.00	180.00	193.00	7.22
<b>GENERAL &amp; ADMIN. SALARY</b>		<b>110,240.04</b>	<b>0.00</b>	<b>106,403.00</b>	<b>114,615.00</b>	<b>7.72</b>
100-00-51422-000-000	ADMINISTRATIVE ASSISTANT	0.00	0.00	0.00	0.00	0.00
100-00-51422-110-000	ADMIN. ASSISTANT SALARY	6,548.26	0.00	6,309.00	6,435.00	2.00
100-00-51422-111-000	ADMIN. ASSISTANT PER DIEM	0.00	0.00	0.00	0.00	0.00
100-00-51422-112-000	ADMIN ASSISTANT MILEAGE	0.00	0.00	500.00	500.00	0.00
100-00-51422-113-000	ADMIN. ASSISTANT LONGEVITY	25.94	0.00	28.00	28.00	0.00
100-00-51422-151-000	ADMIN. ASSISTANT FICA	478.02	0.00	485.00	494.00	1.86
100-00-51422-152-000	ADMIN. ASSISTANT RETIREMENT	404.95	0.00	415.00	436.00	5.06
100-00-51422-154-000	ADMIN. ASSISTANT HEALTH INS	1,274.42	0.00	1,147.00	1,173.00	2.27
100-00-51422-155-000	ADMIN. ASSISTANT LIFE INS.	7.52	0.00	7.00	7.00	0.00
100-00-51422-157-000	ADMIN. ASSISTANT UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00
100-00-51422-158-000	ADMIN. ASSISTANT WORKMENS COMP	0.00	0.00	0.00	0.00	0.00
100-00-51422-159-000	ADMIN. ASSISTANT ICI	0.00	0.00	16.00	16.00	0.00
<b>ADMINISTRATIVE ASSISTANT</b>		<b>8,739.11</b>	<b>0.00</b>	<b>8,907.00</b>	<b>9,089.00</b>	<b>2.04</b>
100-00-51440-000-000	ELECTIONS	0.00	0.00	0.00	0.00	0.00
100-00-51440-110-000	ELECTIONS SALARIES	3,855.00	0.00	2,400.00	5,040.00	110.00
100-00-51440-112-000	ELECTIONS MILEAGE	0.00	0.00	200.00	200.00	0.00
100-00-51440-116-000	ELECTIONS INTER DEPT. LABOR	0.00	0.00	0.00	0.00	0.00
100-00-51440-151-000	ELECTIONS FICA	0.00	0.00	0.00	0.00	0.00
100-00-51440-152-000	ELECTIONS RETIREMENT	0.00	0.00	0.00	0.00	0.00
100-00-51440-154-000	ELECTIONS HEALTH INS	0.00	0.00	0.00	0.00	0.00
100-00-51440-155-000	ELECTIONS LIFE INS.	0.00	0.00	0.00	0.00	0.00
100-00-51440-158-000	ELECTIONS WORKMENS COMP	0.00	0.00	0.00	0.00	0.00
100-00-51440-159-000	ELECTIONS ICI	0.00	0.00	0.00	0.00	0.00
100-00-51440-299-000	ELECTIONS TRAINING	215.00	0.00	300.00	300.00	0.00
100-00-51440-311-000	ELECTION SUPPLIES	1,271.14	0.00	2,100.00	2,100.00	0.00
100-00-51440-321-000	ELECTION PUBLICATION DUES	0.00	0.00	500.00	500.00	0.00

Proposed Budget Overview - Detail  
Fund: 100 - GENERAL FUND

Account Number		2018 Actual Year-End	2019 Projected Year-End	2019 Budget	2020 Proposed Budget	% Change In Budget
100-00-51440-322-000	ELECTIONS NEWSPAPER ADV.	818.57	0.00	1,000.00	1,000.00	0.00
100-00-51440-342-000	ELECTIONS EQT. REPAIRS & MAINT	1,264.74	0.00	2,000.00	2,000.00	0.00
100-00-51440-810-000	ELECTION OUTLAY	0.00	0.00	0.00	0.00	0.00
<b>ELECTIONS</b>		<b>7,424.45</b>	<b>0.00</b>	<b>8,500.00</b>	<b>11,140.00</b>	<b>31.06</b>
100-00-51450-000-000	OFFICE DEPARTMENT	0.00	0.00	0.00	0.00	0.00
100-00-51450-191-000	OFFICE DEPART. PERSONNEL TRAIN	652.21	0.00	4,000.00	4,000.00	0.00
100-00-51450-210-000	OFFICE DEPART PROF. SERVICE	2,880.50	0.00	4,650.00	4,650.00	0.00
100-00-51450-294-000	OFFICE COMPUTER SUPP/SERVICE	678.04	0.00	2,500.00	2,500.00	0.00
100-00-51450-295-000	OFFICE COPY MACHINE MAINT.	2,807.42	0.00	3,500.00	3,500.00	0.00
100-00-51450-311-000	OFFICE DEPART. SUPPLIES	2,579.49	0.00	4,000.00	4,000.00	0.00
100-00-51450-312-000	OFFICE DEPARTMENT POSTAGE	5,384.28	0.00	6,000.00	6,000.00	0.00
100-00-51450-313-000	OFFICE COPY MACHINE SUPPLIES	496.87	0.00	1,000.00	1,000.00	0.00
100-00-51450-321-000	OFFICE DEPART PUBLICATION DUES	895.13	0.00	2,000.00	2,000.00	0.00
100-00-51450-810-000	OFFICE DEPART CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
100-00-51450-820-000	OFFICE DEPART CAPITAL IMPROV	0.00	0.00	0.00	0.00	0.00
<b>OFFICE DEPARTMENT</b>		<b>16,373.94</b>	<b>0.00</b>	<b>27,650.00</b>	<b>27,650.00</b>	<b>0.00</b>
100-00-51451-000-000	COMPUTER CONTRACT	0.00	0.00	0.00	0.00	0.00
100-00-51451-210-000	COMPUTER CONTRACT/SERVICES	4,258.77	0.00	5,000.00	5,000.00	0.00
<b>COMPUTER</b>		<b>4,258.77</b>	<b>0.00</b>	<b>5,000.00</b>	<b>5,000.00</b>	<b>0.00</b>
100-00-51510-000-000	AUDIT/ACCOUNTING	0.00	0.00	0.00	0.00	0.00
100-00-51510-210-000	AUDIT/ACCOUNTING PROF. SERVICE	17,700.00	0.00	21,300.00	18,800.00	-11.74
<b>AUDIT/ACCOUNTING</b>		<b>17,700.00</b>	<b>0.00</b>	<b>21,300.00</b>	<b>18,800.00</b>	<b>-11.74</b>
100-00-51530-000-000	ASSESSMENT OF PROPERTY	0.00	0.00	0.00	0.00	0.00
100-00-51530-210-000	ASSESS. OF PROPERTY PROF. SERV	12,465.20	0.00	12,600.00	12,800.00	1.59
<b>ASSESSMENT OF PROPERTY</b>		<b>12,465.20</b>	<b>0.00</b>	<b>12,600.00</b>	<b>12,800.00</b>	<b>1.59</b>
100-00-51531-000-000	REASSESSMENT OF PROPERTY	0.00	0.00	0.00	0.00	0.00
100-00-51531-210-000	REASSESS. OF PROP. PROF. SERV	0.00	0.00	0.00	0.00	0.00
<b>REASSESSMENT OF PROPERTY</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
100-00-51601-000-000	CITY HALL	0.00	0.00	0.00	0.00	0.00
100-00-51601-110-000	CITY HALL SALARY	0.00	0.00	0.00	0.00	0.00
100-00-51601-116-000	CITY HALL SUMMER YOUTH LABOR	0.00	0.00	0.00	0.00	0.00
100-00-51601-151-000	CITY HALL FICA	0.00	0.00	0.00	0.00	0.00
100-00-51601-152-000	CITY HALL RETIREMENT	0.00	0.00	0.00	0.00	0.00
100-00-51601-158-000	CITY HALL WORMENS COMP.	0.00	0.00	0.00	0.00	0.00
100-00-51601-194-000	CITY HALL EMPLOYEE INCENTIVES	0.00	0.00	200.00	200.00	0.00
100-00-51601-221-000	CITY HALL TELEPHONE	5,897.19	0.00	5,000.00	5,000.00	0.00
100-00-51601-222-000	CITY HALL ELECTRICITY/HEAT	6,530.37	0.00	8,000.00	8,000.00	0.00
100-00-51601-223-000	CITY HALL WATER & SEWER	1,675.01	0.00	2,000.00	2,000.00	0.00
100-00-51601-224-000	CITY HALL STORM WATER	225.72	0.00	250.00	250.00	0.00
100-00-51601-341-000	CITY HALL OPERATING SUPPLIES	2,466.90	0.00	2,500.00	2,500.00	0.00
100-00-51601-342-000	CITY HALL EQT. REPAIRS & MAINT	2,254.87	0.00	1,500.00	1,500.00	0.00
100-00-51601-350-000	CITY HALL BLDGS. MAINT.-REPAIR	3,676.49	0.00	3,000.00	3,000.00	0.00
100-00-51601-810-000	CITY HALL CAPTIAL OUTLAY	0.00	0.00	0.00	0.00	0.00
100-00-51601-820-000	CITY HALL CAPITAL IMPROVEMENT	0.00	0.00	0.00	0.00	0.00

Account Number		2018 Actual Year-End	2019 Projected Year-End	2019 Budget	2020 Proposed Budget	% Change In Budget
<b>CITY HALL</b>		<b>22,716.55</b>	<b>0.00</b>	<b>22,450.00</b>	<b>22,450.00</b>	<b>0.00</b>
100-00-51602-000-000	CUSTODIAN	0.00	0.00	0.00	0.00	0.00
100-00-51602-110-000	CUSTODIAN SALARY	19,283.84	0.00	7,381.00	7,528.00	1.99
100-00-51602-113-000	CUSTODIAN LOGEVITY	27.00	0.00	0.00	0.00	0.00
100-00-51602-151-000	CUSTODIAN FICA	1,476.27	0.00	565.00	576.00	1.95
100-00-51602-152-000	CUSTODIAN RETIREMENT	1,114.20	0.00	483.00	508.00	5.18
100-00-51602-154-000	CUSTODIAN HEALTH INSURANCE	0.00	0.00	0.00	0.00	0.00
100-00-51602-155-000	CUSTODIAN LIFE INSURANCE	2.88	0.00	1.00	1.00	0.00
100-00-51602-158-000	CUSTODIAN WORKMENS COMP	0.00	0.00	0.00	0.00	0.00
100-00-51602-159-000	CUSTODIAN ICI	0.00	0.00	18.00	19.00	5.56
<b>CUSTODIAN</b>		<b>21,904.19</b>	<b>0.00</b>	<b>8,448.00</b>	<b>8,632.00</b>	<b>2.18</b>
100-00-51910-000-000	TAX REFUND/ADJSTMENTS	0.00	0.00	0.00	0.00	0.00
<b>TAX REFUND/ADJSTMENTS</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
100-00-51912-000-000	ILLEGAL TAX CHARGEBACK	0.00	0.00	500.00	500.00	0.00
<b>ILLEGAL TAX CHARGEBACK</b>		<b>0.00</b>	<b>0.00</b>	<b>500.00</b>	<b>500.00</b>	<b>0.00</b>
100-00-51913-000-000	USDA SPEC. ASSESS. CITY PROP.	1,189.45	0.00	1,189.00	1,189.00	0.00
<b>SPEC. ASSESS. ON CITY PROPERTY</b>		<b>1,189.45</b>	<b>0.00</b>	<b>1,189.00</b>	<b>1,189.00</b>	<b>0.00</b>
100-00-51930-000-000	PROPERTY & LIABILITY INS	8,177.12	0.00	5,000.00	5,000.00	0.00
100-00-51930-210-000	INSURANCE CONSULTANT	0.00	0.00	0.00	0.00	0.00
<b>INSURANCE</b>		<b>8,177.12</b>	<b>0.00</b>	<b>5,000.00</b>	<b>5,000.00</b>	<b>0.00</b>
100-00-51931-152-000	RETIREMENT SERVICE	0.00	0.00	0.00	0.00	0.00
100-00-51931-157-000	FRINGE BENEFITS UNEMPLOYMENT	0.00	0.00	500.00	500.00	0.00
100-00-51931-158-000	FRINGE BENEFITS WORKMENS COMP	0.00	0.00	1,500.00	1,500.00	0.00
100-00-51931-159-000	FRINGE FLEX BENEFIT PLAN	1,378.41	0.00	2,000.00	2,000.00	0.00
<b>FRINGE BENEFITS</b>		<b>1,378.41</b>	<b>0.00</b>	<b>4,000.00</b>	<b>4,000.00</b>	<b>0.00</b>
<b>GENERAL GOVERNMENT</b>		<b>365,962.08</b>	<b>0.00</b>	<b>398,042.00</b>	<b>410,687.00</b>	<b>3.18</b>
100-00-52101-000-000	POLICE DEPARTMENT	0.00	0.00	0.00	0.00	0.00
100-00-52101-110-000	PD CHIEF SALARY	55,120.85	0.00	62,859.00	64,116.00	2.00
100-00-52101-111-000	POLICE PER DIEM	0.00	0.00	0.00	0.00	0.00
100-00-52101-112-000	POLICE MILEAGE	0.00	0.00	0.00	0.00	0.00
100-00-52101-113-000	POLICE DEPARTMENT LONGEVITY	0.00	0.00	0.00	0.00	0.00
100-00-52101-114-000	POLICE DEPARTMENT SEVERANCE	0.00	0.00	0.00	0.00	0.00
100-00-52101-115-000	PD ASSISTANT CHIEF SALARY	55,820.05	0.00	54,596.00	55,688.00	2.00
100-00-52101-120-000	POLICE OFFICER BASE SALARY	156,147.37	0.00	150,941.00	153,960.00	2.00
100-00-52101-121-000	POLICE PART TIME OFFICERS	0.00	0.00	0.00	0.00	0.00
100-00-52101-123-000	POLICE DEPART LONGEVITY	0.00	0.00	0.00	0.00	0.00
100-00-52101-124-000	POLICE DEPARTMENT SHIFT	1,000.45	0.00	1,000.00	1,000.00	0.00
100-00-52101-125-000	POLICE DEPARTMENT OTHER PAY	630.12	0.00	1,000.00	1,000.00	0.00
100-00-52101-126-000	POLICE DEPART SPECIAL EVENT	0.00	0.00	0.00	1,000.00	999.99
100-00-52101-128-000	POLICE DEPARTMENT PART TIME	7,864.00	0.00	15,000.00	15,000.00	0.00
100-00-52101-151-000	POLICE DEPARTMENT FICA	20,483.97	0.00	21,902.00	22,310.00	1.86
100-00-52101-152-000	POLICE DEPARTMENT RETIREMENT	29,000.82	0.00	28,613.00	32,228.00	12.63

Account Number		2018 Actual Year-End	2019 Projected Year-End	2019 Budget	2020 Proposed Budget	% Change In Budget
100-00-52101-154-000	POLICE DEPARTMENT HEALTH INS	84,857.40	0.00	59,779.00	60,926.00	1.92
100-00-52101-155-000	POLICE DEPARTMENT LIFE INS	51.52	0.00	22.00	53.00	140.91
100-00-52101-157-000	POLICE DEPARTMENT UNEMPLOYMENT	0.00	0.00	600.00	600.00	0.00
100-00-52101-158-000	POLICE DEPARTMENT WORKMENS COM	9,000.00	0.00	9,000.00	9,000.00	0.00
100-00-52101-159-000	POLICE DEPARTMENT ICI	0.00	0.00	654.00	692.00	5.81
100-00-52101-160-000	PD LIABILITY INSURANCE	10,000.00	0.00	10,500.00	10,500.00	0.00
100-00-52101-191-000	POLICE PERSONNEL TRAINING	2,280.94	0.00	4,000.00	4,000.00	0.00
100-00-52101-192-000	POLICE DEPARTMENT UNIFORMS	2,677.57	0.00	3,500.00	3,500.00	0.00
100-00-52101-221-000	POLICE DEPARTMENT TELEPHONE	4,054.99	0.00	3,600.00	3,600.00	0.00
100-00-52101-291-000	POLICE RADIO MAINTENANCE	3,865.46	0.00	1,500.00	1,500.00	0.00
100-00-52101-292-000	POLICE DEPARTMENT RADAR	240.00	0.00	300.00	300.00	0.00
100-00-52101-299-000	PD CONTINUING EDUCATION	1,179.97	0.00	1,000.00	1,000.00	0.00
100-00-52101-311-000	POLICE OFFICE SUPPLIES	933.44	0.00	2,000.00	2,000.00	0.00
100-00-52101-312-000	POLICE DEPARTMENT POSTAGE	52.48	0.00	150.00	150.00	0.00
100-00-52101-321-000	POLICE PUBLICATION DUES	0.00	0.00	100.00	100.00	0.00
100-00-52101-331-000	POLICE GAS & OIL VEHICLES	7,930.03	0.00	11,000.00	11,000.00	0.00
100-00-52101-332-000	POLICE VEHICAL REPAIR & MAINT	5,258.90	0.00	4,500.00	4,500.00	0.00
100-00-52101-341-000	POLICE DEPART OPERATING SUPP	4,931.50	0.00	8,500.00	8,500.00	0.00
100-00-52101-342-000	POLICE EQT. REPAIRS & MAINT	1,451.05	0.00	2,000.00	2,000.00	0.00
100-00-52101-344-000	POLICE DEPART INVESTIGATIONS	0.00	0.00	0.00	0.00	0.00
100-00-52101-810-000	POLICE DEPART CAPTIAL OUTLAY	0.00	0.00	0.00	0.00	0.00
100-00-52101-820-000	POLICE DEPART CAPITAL IMPROV	0.00	0.00	0.00	0.00	0.00
<b>POLICE DEPARTMENT EQUIP.</b>		<b>464,832.88</b>	<b>0.00</b>	<b>458,616.00</b>	<b>470,223.00</b>	<b>2.53</b>
100-00-52102-000-000	LICENSE INVESTIGATION FEE	0.00	0.00	0.00	0.00	0.00
<b>LICENSE INVESTIGATION FEE</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
100-00-52103-000-000	PD COUNTERACT FUND	0.00	0.00	0.00	0.00	0.00
<b>PD COUNTERACT FUND</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
100-00-52201-000-000	FIRE DEPARTMENT	0.00	0.00	0.00	0.00	0.00
100-00-52201-110-000	FIRE DEPARTMENT SALARY	6,032.79	0.00	6,500.00	6,500.00	0.00
100-00-52201-115-000	FD ASSISTANT CHIEF'S SALARY(2)	3,000.00	0.00	3,500.00	3,500.00	0.00
100-00-52201-122-000	FIRE DEPARTMENT ATTENDANT FEES	14,000.35	0.00	14,280.00	14,566.00	2.00
100-00-52201-151-000	FIRE DEPARTMENT FICA	1,984.16	0.00	2,141.00	2,193.00	2.43
100-00-52201-152-000	FIRE DEPARTMENT RETIREMENT	0.00	0.00	0.00	0.00	0.00
100-00-52201-156-000	FIRE DEPART LENGTH OF SERVICE	430.00	0.00	0.00	0.00	0.00
100-00-52201-157-000	FIRE DEPARTMENT UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00
100-00-52201-158-000	FIRE DEPARTMENT WORKMENS COMP	3,000.00	0.00	3,000.00	3,000.00	0.00
100-00-52201-160-000	FD LIABILITY INSURANCE	11,000.00	0.00	11,500.00	11,500.00	0.00
100-00-52201-191-000	FIRE DEPART PERSONNEL TRAINING	1,325.92	0.00	2,000.00	2,000.00	0.00
100-00-52201-192-000	FIRE DEPART INCENTIVE PAY	2,100.00	0.00	2,100.00	2,100.00	0.00
100-00-52201-193-000	FIRE DEPARTMENT INSPECTION	800.00	0.00	2,000.00	2,000.00	0.00
100-00-52201-221-000	FIRE DEPARTMENT TELEPHONE	1,169.63	0.00	1,000.00	1,000.00	0.00
100-00-52201-222-000	FIRE DEPART ELECTRICITY/HEAT	3,990.75	0.00	5,000.00	5,000.00	0.00
100-00-52201-223-000	FIRE DEPARTMENT WATER & SEWER	739.28	0.00	800.00	800.00	0.00
100-00-52201-224-000	FIRE DEPARTMENT STORM WATER	341.82	0.00	419.00	419.00	0.00
100-00-52201-291-000	FIRE DEPART RADIO MAIN/SAFTEY	2,838.25	0.00	2,000.00	2,000.00	0.00
100-00-52201-294-000	FIRE DEPART COMPUTER SUPP/SERV	765.42	0.00	600.00	600.00	0.00
100-00-52201-321-000	FIRE DEPART PUBLICATION DUES	0.00	0.00	400.00	400.00	0.00
100-00-52201-331-000	FIRE DEPART GAS & OIL VEHICLES	1,092.95	0.00	1,350.00	1,350.00	0.00
100-00-52201-332-000	FIRE DEPART VEH REPAIR & MAINT	13,268.86	0.00	4,000.00	4,000.00	0.00

Account Number		2018 Actual Year-End	2019 Projected Year-End	2019 Budget	2020 Proposed Budget	% Change In Budget
100-00-52201-341-000	FIRE DEPART OPERATING SUPPLIES	16,316.38	0.00	5,000.00	5,000.00	0.00
100-00-52201-352-000	FIRE DEPARTMENT 2% EXPENSES	4,776.00	0.00	8,500.00	8,500.00	0.00
100-00-52201-810-000	FIRE DEPART CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
100-00-52201-820-000	FIRE DEPARTMENT CAPITAL IMPROV	0.00	0.00	0.00	0.00	0.00
100-00-52201-830-000	FIRE DEPARTMENT GRANT EXPENSES	0.00	0.00	0.00	0.00	0.00
<b>FIRE DEPARTMENT</b>		<b>88,972.56</b>	<b>0.00</b>	<b>76,090.00</b>	<b>76,428.00</b>	<b>0.44</b>
100-00-52301-000-000	MUNICIPAL AMBULANCE	0.00	0.00	0.00	0.00	0.00
100-00-52301-110-000	MUNICIPAL AMBULANCE SALARY	11,791.47	0.00	13,900.00	13,900.00	0.00
100-00-52301-113-000	AMBULANCE LONGEVITY	99.75	0.00	109.00	118.00	8.26
100-00-52301-121-000	CUSTODIAN/DAY ATTEND/ADMIN.	26,511.76	0.00	26,736.00	27,249.00	1.92
100-00-52301-122-000	AMBULANCE ATTENDANT FEES	79,179.50	0.00	99,800.00	89,800.00	-10.02
100-00-52301-123-000	AMBULANCE RUN REPORT	4,520.00	0.00	4,500.00	4,500.00	0.00
100-00-52301-151-000	AMBULANCE FICA	9,633.42	0.00	11,096.00	10,371.00	-6.53
100-00-52301-152-000	AMBULANCE RETIREMENT	1,722.41	0.00	1,758.00	1,847.00	5.06
100-00-52301-154-000	AMBULANCE HEALTH INSURANCE	5,308.58	0.00	4,852.00	4,962.00	2.27
100-00-52301-155-000	AMBULANCE LIFE INSURANCE	27.84	0.00	28.00	28.00	0.00
100-00-52301-156-000	AMBULANCE LENGTH OF SERVICE	7,549.11	0.00	8,500.00	9,000.00	5.88
100-00-52301-157-000	AMBULANCE UNEMPLOYMENT COMP	64.35	0.00	3,000.00	3,000.00	0.00
100-00-52301-158-000	AMBULANCE WORKMENS COMP	3,000.00	0.00	6,000.00	6,000.00	0.00
100-00-52301-159-000	AMBULANCE ICI	0.00	0.00	67.00	68.00	1.49
100-00-52301-160-000	AMB. LIABILITY INSURANCE	5,000.00	0.00	5,500.00	5,500.00	0.00
100-00-52301-191-000	AMBULANCE PERSONNEL TRAINING	12,133.18	0.00	15,000.00	15,000.00	0.00
100-00-52301-192-000	AMBULANCE INCENTIVE PAY	4,949.92	0.00	5,000.00	6,000.00	20.00
100-00-52301-194-000	AMB RETENTION/RECOGNITION	412.84	0.00	1,300.00	1,300.00	0.00
100-00-52301-221-000	AMBULANCE TELEPHONE	1,902.26	0.00	1,600.00	2,000.00	25.00
100-00-52301-222-000	AMBULANCE ELECTRICITY/HEAT	3,302.71	0.00	3,500.00	3,500.00	0.00
100-00-52301-223-000	AMBULANCE WATER & SEWER	701.43	0.00	1,000.00	1,000.00	0.00
100-00-52301-224-000	AMBULANCE STORM WATER	341.82	0.00	420.00	420.00	0.00
100-00-52301-291-000	AMBULANCE RADIO MAINTENANCE	2,593.50	0.00	2,800.00	2,800.00	0.00
100-00-52301-311-000	AMBULANCE OFFICE SUPPLIES	594.49	0.00	550.00	550.00	0.00
100-00-52301-312-000	AMBULANCE POSTAGE	0.00	0.00	100.00	100.00	0.00
100-00-52301-321-000	AMBULANCE INTERNET	1,391.31	0.00	1,700.00	1,700.00	0.00
100-00-52301-323-000	AMBULANCE PUBLICATION DUES	1,570.00	0.00	2,700.00	2,700.00	0.00
100-00-52301-331-000	AMBULANCE GAS & OIL VEHICLES	3,353.93	0.00	3,500.00	3,500.00	0.00
100-00-52301-332-000	AMBULANCE VEH REPAIR & MAINT	2,190.64	0.00	3,000.00	3,000.00	0.00
100-00-52301-341-000	AMBULANCE OPERATING SUPPLIES	6,647.90	0.00	9,000.00	9,000.00	0.00
100-00-52301-342-000	AMB. EQUIP. REPAIRS & MAINT.	6,363.10	0.00	3,000.00	3,000.00	0.00
100-00-52301-350-000	AMBULANCE BLDG. REPAIR & MAINT	985.98	0.00	2,500.00	2,500.00	0.00
100-00-52301-351-000	AMBULANCE RESCUE EQUIP.	538.01	0.00	750.00	750.00	0.00
100-00-52301-352-000	AMBULANCE ACT 102 PURCHASES	0.00	0.00	5,000.00	5,000.00	0.00
100-00-52301-810-000	AMBULANCE CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
100-00-52301-820-000	AMBULANCE CAPITAL IMPROV	0.00	0.00	0.00	0.00	0.00
100-00-52301-830-000	MUNICIPAL AMBULANCE GRANT EXP	0.00	0.00	0.00	0.00	0.00
<b>MUNICIPAL AMBULANCE GRANT EXP</b>		<b>204,381.21</b>	<b>0.00</b>	<b>248,266.00</b>	<b>240,163.00</b>	<b>-3.26</b>
100-00-52410-000-000	BUILDING INSPECTOR	0.00	0.00	0.00	0.00	0.00
100-00-52410-210-000	BLDG INSPECTOR PROF. SERVICE	0.00	0.00	0.00	0.00	0.00
<b>BUILDING INSPECTOR</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>PUBLIC SAFETY</b>		<b>758,186.65</b>	<b>0.00</b>	<b>782,972.00</b>	<b>786,814.00</b>	<b>0.49</b>

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100-00-53101-000-000	STREET DEPARTMENT	0.00	0.00	0.00	0.00	0.00
100-00-53101-110-000	STREET DEPARTMENT SALARY	16,692.16	0.00	45,494.00	46,971.00	3.25
100-00-53101-111-000	STREET DEPART PER DIEM	0.00	0.00	0.00	0.00	0.00
100-00-53101-113-000	STREET DEPART LONGEVITY	254.25	0.00	270.00	287.00	6.30
100-00-53101-151-000	STREET DEPARTMENT FICA	14,643.58	0.00	12,582.00	13,106.00	4.16
100-00-53101-152-000	STREET DEPART RETIREMENT	11,403.69	0.00	9,330.00	9,927.00	6.40
100-00-53101-154-000	STREET DEPARTMENT HEALTH INS	35,276.59	0.00	45,571.00	46,852.00	2.81
100-00-53101-155-000	STREET DEPARTMENT LIFE INS	56.06	0.00	65.00	65.00	0.00
100-00-53101-157-000	STREET DEPARTMENT UNEMPL. COMP	0.00	0.00	3,000.00	3,000.00	0.00
100-00-53101-158-000	STREET DEPART WORKMENS COMP	14,000.00	0.00	13,000.00	13,000.00	0.00
100-00-53101-159-000	STREET DEPARTMENT ICI	0.00	0.00	356.00	368.00	3.37
100-00-53101-160-000	STREET DEPT. LIABILITY INS.	15,000.00	0.00	15,500.00	15,500.00	0.00
100-00-53101-191-000	STREET DEP PERSONNEL TRAINING	10,835.03	0.00	4,000.00	4,000.00	0.00
100-00-53101-192-000	STREET TRAINING SERVICE	1,783.10	0.00	1,500.00	1,500.00	0.00
100-00-53101-194-000	STREET DEPT EMPLOYEE INCENTIVE	16.99	0.00	600.00	600.00	0.00
100-00-53101-322-000	STREET PUBLICATION FEES	222.75	0.00	150.00	150.00	0.00
100-00-53101-820-000	STREET DEPART CAPITAL IMPROV	0.00	0.00	0.00	0.00	0.00
100-00-53101-830-000	LRIP - 3RD AVENUE EAST	0.00	0.00	0.00	0.00	0.00
<b>STREET DEPARTMENT</b>		<b>120,184.20</b>	<b>0.00</b>	<b>151,418.00</b>	<b>155,326.00</b>	<b>2.58</b>
100-00-53201-000-000	ENGINEERING SERVICES	0.00	0.00	2,000.00	2,000.00	0.00
<b>ENGINEERING SERVICES</b>		<b>0.00</b>	<b>0.00</b>	<b>2,000.00</b>	<b>2,000.00</b>	<b>0.00</b>
100-00-53202-810-000	STREET & ALLEYS CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
<b>STREET &amp; ALLEYS</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
100-00-53230-000-000	GARAGE & MACHINE SHED	0.00	0.00	0.00	0.00	0.00
100-00-53230-221-000	GARAGE TELEPHONE	5,375.06	0.00	5,000.00	5,000.00	0.00
100-00-53230-222-000	GARAGE ELECTRICITY/HEAT	5,274.20	0.00	7,500.00	7,500.00	0.00
100-00-53230-223-000	GARAGE WATER & SEWER	2,001.09	0.00	1,780.00	1,780.00	0.00
100-00-53230-224-000	GARAGE/MACHINE SHED STORMWATER	1,221.19	0.00	1,535.00	1,535.00	0.00
100-00-53230-311-000	GARAGE OFFICE SUPPLIES	1,820.87	0.00	1,850.00	1,850.00	0.00
100-00-53230-341-000	GARAGE OPERATING SUPPLIES	10,070.29	0.00	7,500.00	7,500.00	0.00
100-00-53230-342-000	GARAGE EQT. REPAIRS & MAIN	2,801.78	0.00	1,500.00	1,500.00	0.00
100-00-53230-350-000	GARAGE BLDG. REPAIR & MAINT	5,175.35	0.00	5,000.00	6,500.00	30.00
100-00-53230-810-000	GARAGE CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
<b>GARAGE &amp; MACHINE SHED</b>		<b>33,739.83</b>	<b>0.00</b>	<b>31,665.00</b>	<b>33,165.00</b>	<b>4.74</b>
100-00-53270-000-000	WEED LEAVES & BRUSH	0.00	0.00	0.00	0.00	0.00
100-00-53270-110-000	WEED LEAVES & BRUSH SALARY	0.00	0.00	0.00	0.00	0.00
100-00-53270-121-000	WEED LEAVES & BRUSH SEASONAL	3,599.00	0.00	4,575.00	5,000.00	9.29
100-00-53270-345-000	WEED-BRUSH EQUIP. RENTAL	654.62	0.00	4,600.00	2,400.00	-47.83
<b>WEED LEAVES &amp; BRUSH</b>		<b>4,253.62</b>	<b>0.00</b>	<b>9,175.00</b>	<b>7,400.00</b>	<b>-19.35</b>
100-00-53271-000-000	TREE CONTROL	0.00	0.00	0.00	0.00	0.00
100-00-53271-110-000	TREE CONTROL SALARY	0.00	0.00	0.00	0.00	0.00
100-00-53271-121-000	TREE CONTROL SEASONAL STAFF	147.00	0.00	500.00	550.00	10.00
100-00-53271-210-000	TREE CONTROL CONTRACT SERVICES	4,795.00	0.00	4,800.00	3,800.00	-20.83
100-00-53271-345-000	TREE CONTROL MISC. EXPENSE	0.00	0.00	0.00	0.00	0.00
100-00-53271-810-000	TREE CONTROL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00

Account Number		2018 Actual Year-End	2019 Projected Year-End	2019 Budget	2020 Proposed Budget	% Change In Budget
<b>TREE CONTROL</b>		4,942.00	0.00	5,300.00	4,350.00	-17.92
100-00-53272-000-000	GRASS CUTTING	0.00	0.00	0.00	0.00	0.00
100-00-53272-110-000	GRASS CUTTING SALARY	2,056.08	0.00	2,843.00	2,936.00	3.27
100-00-53272-121-000	GRASS CUTTING SEASONAL SUBS	12,805.50	0.00	13,000.00	14,000.00	7.69
<b>GRASS CUTTING</b>		14,861.58	0.00	15,843.00	16,936.00	6.90
100-00-53301-000-000	REPAIRS OF STREETS & ALLEYS	14,480.50	0.00	16,000.00	35,000.00	118.75
<b>REPAIRS OF STREETS &amp; ALLEYS</b>		14,480.50	0.00	16,000.00	35,000.00	118.75
100-00-53302-000-000	REPAIR OF STR & ALLEYS	0.00	0.00	0.00	0.00	0.00
100-00-53302-110-000	REPAIR OF STR & ALLEYS - LABOR	80,842.92	0.00	35,542.00	36,696.00	3.25
100-00-53302-121-000	REPAIR OF STREETS/SEASON STAFF	3,147.38	0.00	1,400.00	1,500.00	7.14
<b>REPAIR OF STR &amp; ALLEYS - LABOR</b>		83,990.30	0.00	36,942.00	38,196.00	3.39
100-00-53305-000-000	SNOW & ICE REMOVAL	0.00	0.00	0.00	0.00	0.00
100-00-53305-110-000	SNOW & ICE REMOVAL-LABOR	26,101.79	0.00	21,325.00	22,018.00	3.25
100-00-53305-299-000	SNOW & ICE REMOVAL CONTIGENCY	0.00	0.00	0.00	0.00	0.00
100-00-53305-450-000	SNOW & ICE REMOVAL MATERIALS	14,446.74	0.00	11,400.00	10,000.00	-12.28
<b>SNOW &amp; ICE REMOVAL CONTIGENCY</b>		40,548.53	0.00	32,725.00	32,018.00	-2.16
100-00-53306-000-000	BLACKTOP	0.00	0.00	0.00	0.00	0.00
100-00-53306-110-000	BLACKTOP SALARY	0.00	0.00	0.00	0.00	0.00
100-00-53306-121-000	BLACKTOP / SEASONAL STAFF	0.00	0.00	0.00	0.00	0.00
100-00-53306-450-000	BLACKTOP MATRERIALS	9,243.97	0.00	13,000.00	8,500.00	-34.62
<b>BLACKTOP</b>		9,243.97	0.00	13,000.00	8,500.00	-34.62
100-00-53307-000-000	ST. SIGN & MARKINGS MATERIALS	0.00	0.00	0.00	0.00	0.00
100-00-53307-110-000	STREET SIGNS & MARKINGS SALARY	3,143.43	0.00	2,843.00	2,936.00	3.27
100-00-53307-121-000	STREET SIGNS SEASONAL LABOR	2,341.50	0.00	2,000.00	2,200.00	10.00
100-00-53307-810-000	STREET SIGNS & MARKINGS	5,180.98	0.00	9,700.00	9,700.00	0.00
<b>STREET SIGNS &amp; MARKINGS</b>		10,665.91	0.00	14,543.00	14,836.00	2.01
100-00-53308-000-000	STREET MACHINERY	0.00	0.00	0.00	0.00	0.00
100-00-53308-110-000	STREET MACHINERY SALARY	41,424.86	0.00	31,277.00	32,293.00	3.25
100-00-53308-121-000	STREET MACHINERY/SEASON STAFF	21.00	0.00	0.00	0.00	0.00
100-00-53308-331-000	STREET MACHINERY GAS & OIL	25,148.67	0.00	17,000.00	17,000.00	0.00
100-00-53308-332-000	STREET MACHINERY REPAIR & MAIN	505.14	0.00	0.00	0.00	0.00
100-00-53308-342-000	ST. MACHINE EQT REPAIR/MAINT.	39,909.30	0.00	17,000.00	17,000.00	0.00
100-00-53308-343-000	ST MACHINERY EQUIP. LEASE PAY	0.00	0.00	0.00	0.00	0.00
100-00-53308-810-000	ST. MACHINERY CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
100-00-53308-820-000	ST. MACHINERY CAPTIAL IMPROV.	0.00	0.00	0.00	0.00	0.00
<b>STREET MACHINERY</b>		107,008.97	0.00	65,277.00	66,293.00	1.56
100-00-53309-000-000	PRIVATE WORK	0.00	0.00	0.00	0.00	0.00
100-00-53309-110-000	PRIVATE WORK SALARY	316.32	0.00	0.00	0.00	0.00
<b>PRIVATE WORK</b>		316.32	0.00	0.00	0.00	0.00
100-00-53310-000-000	UNCLASSIFIED LABOR	0.00	0.00	0.00	0.00	0.00

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100-00-53310-110-000	UNCLASSIFIED LABOR SALARY	0.00	0.00	0.00	0.00	0.00
<b>UNCLASSIFIED</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
100-00-53311-000-000	D&A TESTING	314.24	0.00	600.00	600.00	0.00
<b>DTA TESTING</b>		<b>314.24</b>	<b>0.00</b>	<b>600.00</b>	<b>600.00</b>	<b>0.00</b>
100-00-53420-000-000	STREET LIGHTING	37,982.75	0.00	38,000.00	38,000.00	0.00
<b>STREET LIGHTING</b>		<b>37,982.75</b>	<b>0.00</b>	<b>38,000.00</b>	<b>38,000.00</b>	<b>0.00</b>
100-00-53421-000-000	TRAFFIC CONTROL	1,410.00	0.00	1,300.00	750.00	-42.31
<b>TRAFFIC CONTROL</b>		<b>1,410.00</b>	<b>0.00</b>	<b>1,300.00</b>	<b>750.00</b>	<b>-42.31</b>
100-00-53430-000-000	SIDEWALK REPAIRS	0.00	0.00	0.00	0.00	0.00
100-00-53430-110-000	SIDEWALKS SALARY	0.00	0.00	0.00	0.00	0.00
100-00-53430-121-000	SIDEWALKS SEASONAL STAFF	0.00	0.00	0.00	0.00	0.00
<b>SIDEWALKS</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
100-00-53431-000-000	CURB & GUTTER	526.98	0.00	2,500.00	5,000.00	100.00
100-00-53431-110-000	CURB & GUTTER SALARY	0.00	0.00	0.00	0.00	0.00
100-00-53431-121-000	CURB & GUTTER SEASONAL STAFF	0.00	0.00	0.00	0.00	0.00
<b>CURB &amp; GUTTER</b>		<b>526.98</b>	<b>0.00</b>	<b>2,500.00</b>	<b>5,000.00</b>	<b>100.00</b>
100-00-53445-000-000	FEMA COST INCURRED	0.00	0.00	0.00	0.00	0.00
<b>FEMA COST INCURRED</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
100-00-53540-000-000	DOCKS & HARBORS COMMISSION	0.00	0.00	0.00	0.00	0.00
100-00-53540-152-000	DOCKS & HARBORS COMMISSION	637.74	0.00	400.00	400.00	0.00
100-00-53540-820-000	DOCKS/HARBORS COMM CAPITAL IMP	0.00	0.00	0.00	0.00	0.00
<b>WEST END BOAT LAUNCH PROJ</b>		<b>637.74</b>	<b>0.00</b>	<b>400.00</b>	<b>400.00</b>	<b>0.00</b>
100-00-53630-000-000	MUNICIPAL LANDFILL	0.00	0.00	0.00	0.00	0.00
100-00-53630-110-000	MUNICIPAL LANDFILL SALARY	0.00	0.00	0.00	0.00	0.00
100-00-53630-121-000	MUNICIPAL LANDFILL-SEASONAL	0.00	0.00	0.00	0.00	0.00
100-00-53630-349-000	LANDFILL LONG TERM MAINT AGREE	1,790.00	0.00	1,500.00	1,500.00	0.00
<b>MUNICIPAL LANDFILL</b>		<b>1,790.00</b>	<b>0.00</b>	<b>1,500.00</b>	<b>1,500.00</b>	<b>0.00</b>
100-00-53631-000-000	SOLID WASTE CONTRACTOR COSTS	120,618.54	0.00	122,267.00	124,690.00	1.98
100-00-53631-110-000	LITTER CONTROL	2,893.54	0.00	500.00	500.00	0.00
100-00-53631-121-000	LITTER CONTROL-SEASONAL	252.00	0.00	1,000.00	1,000.00	0.00
100-00-53631-342-000	SOLID WASTE SUPPLIES	0.00	0.00	0.00	0.00	0.00
<b>SOLID WASTE</b>		<b>123,764.08</b>	<b>0.00</b>	<b>123,767.00</b>	<b>126,190.00</b>	<b>1.96</b>
100-00-53632-000-000	CITY COMMERCIAL COSTS	2,913.00	0.00	3,215.00	3,121.00	-2.92
100-00-53632-110-000	ANNUAL CLEANUP BASE SALARY	794.24	0.00	2,843.00	2,936.00	3.27
100-00-53632-121-000	ANNUAL CLEANUP SEASONAL	0.00	0.00	0.00	0.00	0.00
100-00-53632-810-000	CITY ANNUAL CLEANUP	6,880.60	0.00	11,500.00	10,000.00	-13.04
<b>CITY COMMERCIAL COSTS</b>		<b>10,587.84</b>	<b>0.00</b>	<b>17,558.00</b>	<b>16,057.00</b>	<b>-8.55</b>

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100-00-53633-000-000	SOLID WASTE DISPOSAL - BAGS	0.00	0.00	0.00	0.00	0.00
<b>BAGS</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>PUBLIC WORKS</b>		<b>621,249.36</b>	<b>0.00</b>	<b>579,513.00</b>	<b>602,517.00</b>	<b>3.97</b>
100-00-54510-000-000	HOUSING AUTHORITY	0.00	0.00	0.00	0.00	0.00
100-00-54510-111-000	HOUSING AUTHORITY PER DIEM	1,225.00	0.00	1,400.00	2,000.00	42.86
100-00-54510-151-000	HOUSING AUTHORITY FICA	93.61	0.00	107.00	153.00	42.99
<b>HOUSING AUTHORITY</b>		<b>1,318.61</b>	<b>0.00</b>	<b>1,507.00</b>	<b>2,153.00</b>	<b>42.87</b>
100-00-54910-000-000	CEMETERY	0.00	0.00	0.00	0.00	0.00
100-00-54910-110-000	CEMETERY SALARY	8,153.79	0.00	23,541.00	24,897.00	5.76
100-00-54910-113-000	CEMETERY LONGEVITY	113.85	0.00	119.00	125.00	5.04
100-00-54910-116-000	CEMETERY INTER DEPT. LABOR	0.00	0.00	0.00	0.00	0.00
100-00-54910-121-000	CEMETERY SEASONAL SALARY	0.00	0.00	3,300.00	3,600.00	9.09
100-00-54910-151-000	CEMETERY FICA	607.60	0.00	2,062.00	2,190.00	6.21
100-00-54910-152-000	CEMETERY RETIREMENT	543.87	0.00	1,550.00	1,689.00	8.97
100-00-54910-154-000	CEMETERY HEALTH INS	6,391.66	0.00	8,400.00	8,585.00	2.20
100-00-54910-155-000	CEMETERY LIFE INS	17.28	0.00	19.00	19.00	0.00
100-00-54910-158-000	CEMETERY WORKMENS COMP	0.00	0.00	0.00	0.00	0.00
100-00-54910-159-000	CEMETERY ICI	0.00	0.00	59.00	63.00	6.78
100-00-54910-160-000	CEMETERY LIABILITY INS.	0.00	0.00	0.00	0.00	0.00
100-00-54910-221-000	CEMETERY TELEPHONE	0.00	0.00	0.00	0.00	0.00
100-00-54910-222-000	CEMETERY ELECTRIC/HEAT	242.60	0.00	500.00	500.00	0.00
100-00-54910-223-000	CEMETARY FIRE PROTECTION	166.86	0.00	112.00	112.00	0.00
100-00-54910-331-000	CEMETERY GAS & OIL VEHICLES	347.53	0.00	450.00	450.00	0.00
100-00-54910-332-000	CEMETERY VEH. REPAIR & MAINT	0.00	0.00	0.00	0.00	0.00
100-00-54910-341-000	CEMETERY OPERATING SUPPLIES	5,033.17	0.00	1,250.00	1,250.00	0.00
100-00-54910-342-000	CEMETERY EQT. REPAIRS & MAINT	69.90	0.00	800.00	800.00	0.00
100-00-54910-390-000	CEMETERY DIGGING	0.00	0.00	0.00	0.00	0.00
100-00-54910-810-000	CEMETERY CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
100-00-54910-820-000	CEMETERY CAPITAL IMPROVMENT	0.00	0.00	0.00	0.00	0.00
<b>CEMETERY</b>		<b>21,688.11</b>	<b>0.00</b>	<b>42,162.00</b>	<b>44,280.00</b>	<b>5.02</b>
<b>HEALTH AND HUMAN SERVICES</b>		<b>23,006.72</b>	<b>0.00</b>	<b>43,669.00</b>	<b>46,433.00</b>	<b>6.33</b>
100-00-55110-000-000	LIBRARY	0.00	0.00	0.00	0.00	0.00
100-00-55110-110-000	LIBRARY DIRECTOR SALARY	42,290.17	0.00	44,236.00	45,342.00	2.50
100-00-55110-111-000	LIBRARY PER DIEM	0.00	0.00	240.00	240.00	0.00
100-00-55110-112-000	LIBRARY MILEAGE	0.00	0.00	250.00	250.00	0.00
100-00-55110-113-000	LIBRARY LONGEVITY	506.27	0.00	514.00	532.00	3.50
100-00-55110-116-000	LIBRARY INTER DEPT. LABOR	0.00	0.00	0.00	0.00	0.00
100-00-55110-120-000	LIBRARY ASSISTANT WAGES	39,647.39	0.00	41,447.00	42,483.00	2.50
100-00-55110-121-000	LIBRARY SEASONAL SUBS	0.00	0.00	0.00	0.00	0.00
100-00-55110-127-000	LIBRARY CUSTODIAL SERVICES	52.50	0.00	923.00	941.00	1.95
100-00-55110-132-000	LIBRARY LTE	8,518.55	0.00	8,035.00	8,236.00	2.50
100-00-55110-133-000	LIBRARY PAGES	0.00	0.00	1,599.00	1,599.00	0.00
100-00-55110-140-000	LIBRARY ADMIN. SERVICES	2,728.44	0.00	2,644.00	2,950.00	11.57
100-00-55110-151-000	LIBRARY FICA EXPENSE	6,809.76	0.00	7,604.00	7,809.00	2.70
100-00-55110-152-000	LIBRARY RETIREMENT	5,635.73	0.00	5,665.00	5,973.00	5.44
100-00-55110-154-000	LIBRARY HEALTH INS	7,300.80	0.00	6,588.00	6,738.00	2.28

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100-00-55110-155-000	LIBRARY LIFE INS	41.44	0.00	42.00	42.00	0.00
100-00-55110-157-000	LIBRARY UNEMPLOYMENT COMP	0.00	0.00	0.00	0.00	0.00
100-00-55110-158-000	LIBRARY WORKMENS COMP.	1,166.00	0.00	500.00	500.00	0.00
100-00-55110-159-000	LIBRARY ICI	0.00	0.00	216.00	216.00	0.00
100-00-55110-191-000	LIBRARY PERSONNEL TRAINING	713.16	0.00	500.00	500.00	0.00
100-00-55110-194-000	LIBRARY EMPLOYEE INCENTIVES	0.00	0.00	200.00	200.00	0.00
100-00-55110-224-000	LIBRARY ALL UTILITIES	8,905.10	0.00	9,603.00	9,603.00	0.00
100-00-55110-225-000	LIBRARY STORM WATER	279.12	0.00	279.00	279.00	0.00
100-00-55110-295-000	LIBRARY COPY MACHINE MAINT	1,239.35	0.00	1,648.00	1,648.00	0.00
100-00-55110-310-000	LIBRARY PROGRAM SUPPLIES	1,451.13	0.00	800.00	800.00	0.00
100-00-55110-311-000	LIBRARY OFFICE SUPPLIES	2,972.60	0.00	2,050.00	2,050.00	0.00
100-00-55110-312-000	LIBRARY POSTAGE	0.00	0.00	900.00	900.00	0.00
100-00-55110-321-000	LIBRARY PRINTED MATERIALS	19,092.20	0.00	18,598.00	20,208.00	8.66
100-00-55110-323-000	LIBRARY INTERNET ACCESS	8,384.43	0.00	8,982.00	8,982.00	0.00
100-00-55110-324-000	INTER LIBRARY DELIVERY	600.00	0.00	600.00	600.00	0.00
100-00-55110-341-000	LIBRARY BLDG. MAIT. & SUPPLIES	2,492.20	0.00	2,050.00	2,050.00	0.00
100-00-55110-350-000	LIBRARY OFFICE EQUIPMENT	463.34	0.00	1,230.00	1,230.00	0.00
100-00-55110-351-000	LIBRARY REPAIRS & MAINT	9,359.05	0.00	2,050.00	2,050.00	0.00
100-00-55110-511-000	LIBRARY INSURANCE	3,400.00	0.00	3,400.00	3,400.00	0.00
100-00-55110-810-000	LIBRARY CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
100-00-55110-820-000	LIBRARY CAPITAL IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
<b>LIBRARY BLDG. MAIT/REPAIR</b>		<b>174,048.73</b>	<b>0.00</b>	<b>173,393.00</b>	<b>178,351.00</b>	<b>2.86</b>
100-00-55200-000-000	PARKS	0.00	0.00	0.00	0.00	0.00
100-00-55200-110-000	PARKS SALARY	15,686.66	0.00	23,289.00	23,755.00	2.00
100-00-55200-111-000	PARKS PER DIEM	0.00	0.00	0.00	0.00	0.00
100-00-55200-113-000	PARKS LONGEVITY	37.28	0.00	41.00	44.00	7.32
100-00-55200-114-000	PARKS AMDIN. SALARY	21,337.29	0.00	22,988.00	25,118.00	9.27
100-00-55200-115-000	PARKS OTHER PAY	0.00	0.00	0.00	0.00	0.00
100-00-55200-116-000	PARKS INTER DEPT LABOR	0.00	0.00	0.00	0.00	0.00
100-00-55200-117-000	PARKS SKATING RINK	2,126.61	0.00	3,000.00	3,000.00	0.00
100-00-55200-118-000	PARKS ATTENDANT	8,745.00	0.00	6,500.00	7,000.00	7.69
100-00-55200-119-000	PARKS BOAT LAUNCH ATTENDENT	0.00	0.00	2,000.00	2,000.00	0.00
100-00-55200-120-000	LAUNCH REPAIR/MAIT. LABOR	0.00	0.00	0.00	0.00	0.00
100-00-55200-121-000	PARKS SEASONAL SUBS	12,420.76	0.00	10,791.00	11,730.00	8.70
100-00-55200-151-000	PARKS FICA	4,496.92	0.00	5,249.00	5,557.00	5.87
100-00-55200-152-000	PARKS RETIREMENT	3,029.92	0.00	3,034.00	3,302.00	8.83
100-00-55200-154-000	PARKS HEALTH INSURANCE	8,534.14	0.00	11,458.00	11,740.00	2.46
100-00-55200-155-000	PARKS LIFE INSURANCE	16.02	0.00	20.00	20.00	0.00
100-00-55200-157-000	PARKS UNEMPLOYMENT COMP	0.00	0.00	0.00	0.00	0.00
100-00-55200-158-000	PARKS WORKMENS COMP.	0.00	0.00	1,000.00	1,000.00	0.00
100-00-55200-159-000	PARKS ICI	0.00	0.00	116.00	122.00	5.17
100-00-55200-160-000	PARKS LIABILITY INSURANCE	4,700.00	0.00	4,700.00	4,700.00	0.00
100-00-55200-210-000	PARKS CONTRACTED SERVICES	8,300.00	0.00	13,000.00	13,000.00	0.00
100-00-55200-221-000	PARKS TELEPHONE	552.93	0.00	500.00	500.00	0.00
100-00-55200-222-000	PARKS ELECTRIC/HEAT	21,860.03	0.00	23,000.00	23,000.00	0.00
100-00-55200-223-000	PARKS WATER & SEWER	6,056.38	0.00	9,000.00	9,000.00	0.00
100-00-55200-224-000	VFW/DOG POUND UTILITIES	0.00	0.00	0.00	0.00	0.00
100-00-55200-297-000	PARKS ENTERTAINMENT	0.00	0.00	0.00	0.00	0.00
100-00-55200-298-000	PARKS GARBAGE	7,947.74	0.00	11,200.00	10,000.00	-10.71
100-00-55200-321-000	PARKS PUBLICATION DUES	1,320.00	0.00	1,500.00	1,500.00	0.00
100-00-55200-322-000	PARKS NEWSPAPER ADV.	0.00	0.00	200.00	200.00	0.00
100-00-55200-323-000	PARK CABLE TV	5,338.45	0.00	7,500.00	7,500.00	0.00

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100-00-55200-331-000	PARKS GAS & OIL VEHICLES	2,618.55	0.00	2,000.00	2,000.00	0.00
100-00-55200-332-000	PARKS VEH. REPAIR & MAINT.	518.25	0.00	0.00	0.00	0.00
100-00-55200-341-000	PARKS OPERATING SUPPLIES	13,451.39	0.00	12,000.00	12,000.00	0.00
100-00-55200-342-000	PARKS EQT. REPAIRS & MAINT.	2,056.91	0.00	3,000.00	3,000.00	0.00
100-00-55200-343-000	LAUNCH MAIT/REPAIRS	14,996.16	0.00	1,000.00	1,000.00	0.00
100-00-55200-350-000	PARKS BLDG. REPAIR & MAINT.	5,781.79	0.00	5,000.00	5,000.00	0.00
100-00-55200-351-000	PARKS GROUND REPAIR & MAINT.	16,060.73	0.00	17,000.00	17,000.00	0.00
100-00-55200-352-000	SKATING RINK BLDG/GROUNDS	800.00	0.00	1,000.00	1,000.00	0.00
100-00-55200-353-000	LEGION PARK	0.00	0.00	500.00	500.00	0.00
100-00-55200-591-000	PARKS SALES TAX	11,850.36	0.00	11,000.00	12,000.00	9.09
100-00-55200-592-000	PARKS LICENSES	671.00	0.00	671.00	671.00	0.00
100-00-55200-593-000	PARKS CREDIT CARD FEES	0.00	0.00	100.00	100.00	0.00
100-00-55200-810-000	PARKS CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
100-00-55200-820-000	MEMORIAL PARK BLDG RENOVATION	0.00	0.00	0.00	0.00	0.00
100-00-55200-830-000	PARKS ATHLETIC FIELD	0.00	0.00	0.00	0.00	0.00
100-00-55200-831-000	PARKS WALKING TRAIL EXPENSES	6,763.33	0.00	4,000.00	9,000.00	125.00
<b>PARK</b>		<b>208,074.60</b>	<b>0.00</b>	<b>217,357.00</b>	<b>227,059.00</b>	<b>4.46</b>
100-00-55201-000-000	RECREATION DEPARTMENT	0.00	0.00	0.00	0.00	0.00
100-00-55201-129-000	ICE RINK PART TIME AIDES	5,486.50	0.00	4,000.00	4,500.00	12.50
100-00-55201-151-000	RECREATION FICA	511.55	0.00	306.00	344.00	12.42
100-00-55201-152-000	RECREATION RETIREMENT	230.89	0.00	268.00	293.00	9.33
100-00-55201-155-000	RECREATION LIFE INSURANCE	0.00	0.00	0.00	0.00	0.00
100-00-55201-157-000	RECREATION UNEMPLOYMENT COMP.	0.00	0.00	0.00	0.00	0.00
100-00-55201-158-000	RECREATION WORKMENS COMP.	0.00	0.00	200.00	0.00	-100.00
100-00-55201-210-000	RECREATION PROFESSIONAL SERVICE	0.00	0.00	0.00	0.00	0.00
100-00-55201-321-000	REC. DEPT. HOCKEY PROGRAM	0.00	0.00	1,000.00	1,000.00	0.00
100-00-55201-324-000	REC. DEPT. GOLF PROGRAM	0.00	0.00	400.00	400.00	0.00
100-00-55201-340-000	REC DEPT. TENNIS PROGRAM	1,616.42	0.00	2,000.00	2,000.00	0.00
100-00-55201-341-000	RECREATION OPERATING SUPPLIES	135.56	0.00	2,000.00	2,000.00	0.00
100-00-55201-342-000	REC. DEPT. REPAIRS/MAINTENANCE	4,023.97	0.00	4,000.00	4,000.00	0.00
<b>RECREATION PROGRAMS</b>		<b>12,004.89</b>	<b>0.00</b>	<b>14,174.00</b>	<b>14,537.00</b>	<b>2.56</b>
100-00-55300-000-000	CELEBRATIONS	3,402.18	0.00	5,000.00	5,000.00	0.00
100-00-55300-110-000	CELEBRATIONS BASE SALARIES	0.00	0.00	0.00	0.00	0.00
100-00-55300-113-000	CELEBRATIONS LONGEVITY	0.00	0.00	0.00	0.00	0.00
100-00-55300-121-000	CELEBRATIONS/SEASONAL STAFF	0.00	0.00	0.00	0.00	0.00
100-00-55300-151-000	CELEBRATIONS FICA	0.00	0.00	0.00	0.00	0.00
100-00-55300-152-000	CELEBRATIONS RETIREMENT	0.00	0.00	0.00	0.00	0.00
100-00-55300-154-000	CELEBRATIONS HEALTH INSURANCE	0.00	0.00	0.00	0.00	0.00
100-00-55300-155-000	CELEBRATIONS LIFE INSURANCE	0.00	0.00	0.00	0.00	0.00
100-00-55300-158-000	CELEBRATIONS WORKMENS COMP.	0.00	0.00	0.00	0.00	0.00
100-00-55300-159-000	CELEBRATIONS ICI	0.00	0.00	0.00	0.00	0.00
<b>CELEBRATIONS</b>		<b>3,402.18</b>	<b>0.00</b>	<b>5,000.00</b>	<b>5,000.00</b>	<b>0.00</b>
100-00-55301-000-000	HOMECOMING	0.00	0.00	1,000.00	10,000.00	900.00
100-00-55301-110-000	HOMECOMING/SALARY	0.00	0.00	0.00	0.00	0.00
100-00-55301-113-000	HOMECOMING/LONGEVITY	0.00	0.00	0.00	0.00	0.00
100-00-55301-121-000	HOMECOMING / SEASONAL STAFF	0.00	0.00	0.00	0.00	0.00
100-00-55301-151-000	HOMECOMING/FICA EXPENSE	0.00	0.00	0.00	0.00	0.00
100-00-55301-152-000	HOMECOMING/RETIREMENT	0.00	0.00	0.00	0.00	0.00

Account Number		2018 Actual Year-End	2019 Projected Year-End	2019 Budget	2020 Proposed Budget	% Change In Budget
<b>HOMECOMING</b>		0.00	0.00	1,000.00	10,000.00	900.00
<b>CULTURE, RECREATION &amp; EDUCAT</b>		397,530.40	0.00	410,924.00	434,947.00	5.85
100-00-56110-000-000	URBAN FORESTRY INITIATIVE	0.00	0.00	0.00	0.00	0.00
100-00-56110-110-000	URBAN FORESTRY/SALARY	0.00	0.00	0.00	0.00	0.00
100-00-56110-121-000	URBAN FORESTRY PT STAFF	0.00	0.00	0.00	0.00	0.00
100-00-56110-151-000	URBAN FORESTRY FICA	0.00	0.00	0.00	0.00	0.00
100-00-56110-152-000	URBAN FORESTRY/RETIREMENT	0.00	0.00	0.00	0.00	0.00
100-00-56110-341-000	URBAN FOREST SUPPLIES/EXPENSES	5,958.32	0.00	5,000.00	5,000.00	0.00
<b>URBAN FORESTRY INITIATIVE</b>		5,958.32	0.00	5,000.00	5,000.00	0.00
100-00-56300-000-000	PUBLIC ACCESS TELEVISION	0.00	0.00	0.00	0.00	0.00
100-00-56300-321-000	PUBLIC ACCESS TV/MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00
100-00-56300-810-000	PUBLIC ACCESS TV / WCAT	190.00	0.00	600.00	600.00	0.00
<b>PUBLIC ACCESS TELEVISION</b>		190.00	0.00	600.00	600.00	0.00
100-00-56301-000-000	PLANNING COMMISSION	0.00	0.00	0.00	0.00	0.00
100-00-56301-110-000	PLANNING COMMISSION	0.00	0.00	0.00	0.00	0.00
100-00-56301-111-000	PLANNING PER DIEM	1,125.00	0.00	1,500.00	1,500.00	0.00
100-00-56301-151-000	PLANNING FICA	86.01	0.00	115.00	115.00	0.00
100-00-56301-152-000	PLANNING COMMISSION RETIREMENT	0.00	0.00	0.00	0.00	0.00
100-00-56301-158-000	PLANNING WORKMENS COMP.	0.00	0.00	0.00	0.00	0.00
<b>PLANNING COMMISSION</b>		1,211.01	0.00	1,615.00	1,615.00	0.00
100-00-56302-000-000	PLANNING SERVICE	200.00	0.00	1,000.00	1,000.00	0.00
100-00-56302-810-000	COMP. PLAN OUTLAY	0.00	0.00	0.00	0.00	0.00
<b>COMPREHENSIVE PLAN</b>		200.00	0.00	1,000.00	1,000.00	0.00
100-00-56303-000-000	ECONOMIC DEVELOPMENT	400.00	0.00	800.00	800.00	0.00
100-00-56303-110-000	ECON. DEV/MAIN ST FLOWER LABOR	0.00	0.00	5,000.00	0.00	-100.00
100-00-56303-121-000	SEASONAL LABOR FLOWERS	0.00	0.00	0.00	0.00	0.00
100-00-56303-151-000	FICA EXPENSE	0.00	0.00	0.00	0.00	0.00
100-00-56303-152-000	DEVELOPMENT OF CITY PROPERTY	7,993.35	0.00	5,000.00	5,000.00	0.00
100-00-56303-153-000	VACANT LAND FIRE PROTECTION	1,045.66	0.00	2,200.00	1,500.00	-31.82
100-00-56303-154-000	ECO. DEV. CHEQ. INITIATIVE	0.00	0.00	0.00	0.00	0.00
100-00-56303-350-000	NEIGHBORHOOD FIX-UP PROJECT	0.00	0.00	0.00	0.00	0.00
100-00-56303-810-000	CAPITAL OUTLAY/WELCOME SIGN	0.00	0.00	0.00	0.00	0.00
<b>PROPERTY CONDEMNATION</b>		9,439.01	0.00	13,000.00	7,300.00	-43.85
100-00-56400-000-000	HISTORIC PRESERVATION	0.00	0.00	0.00	0.00	0.00
100-00-56400-151-000	HISTORIC PRES. / FICA EXPENSE	0.00	0.00	0.00	0.00	0.00
100-00-56400-293-000	HISTORIC PROGRAM EXPENSES	0.00	0.00	0.00	0.00	0.00
100-00-56400-294-000	HISTORIC PRESERVATION SUPPLIES	0.00	0.00	1,000.00	1,000.00	0.00
100-00-56400-810-000	HISTORIC PRESERVATION OUTLAY	0.00	0.00	0.00	0.00	0.00
<b>HISTORIC PRESERVATION</b>		0.00	0.00	1,000.00	1,000.00	0.00
100-00-56401-000-000	ZONING BOARD OF APPEAL	0.00	0.00	500.00	500.00	0.00
100-00-56401-111-000	ZONING BOARD PER DIEM	0.00	0.00	500.00	500.00	0.00
100-00-56401-151-000	ZONING BOARD FICA	0.00	0.00	38.00	38.00	0.00

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Fund: 100 - GENERAL FUND

Account Number		2018 Actual Year-End	2019 Projected Year-End	2019 Budget	2020 Proposed Budget	% Change In Budget
100-00-56401-158-000	ZONING BOARD WORKMENS COMP.	0.00	0.00	0.00	0.00	0.00
100-00-56401-810-000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
<b>ZONING BOARD OF APPEAL</b>		<b>0.00</b>	<b>0.00</b>	<b>1,038.00</b>	<b>1,038.00</b>	<b>0.00</b>
100-00-56402-000-000	ZONING ADMINISTRATOR	0.00	0.00	0.00	0.00	0.00
100-00-56402-210-000	ZONING ADMIN. PROF. SERVICE	0.00	0.00	0.00	0.00	0.00
100-00-56402-294-000	ZONING ADMIN COMPUTER SUPP/SER	0.00	0.00	0.00	0.00	0.00
100-00-56402-299-000	ZONING ADMIN. CONTINUING ED	0.00	0.00	350.00	350.00	0.00
100-00-56402-311-000	ZONING ADMIN OFFICE SUPPLIES	233.54	0.00	300.00	300.00	0.00
100-00-56402-810-000	CODE ENFORCEMENT OUTLAY	0.00	0.00	0.00	0.00	0.00
100-00-56402-820-000	CODE ENFORCEMENT REMEDIES	0.00	0.00	0.00	0.00	0.00
<b>ZONING ADMINISTRATOR</b>		<b>233.54</b>	<b>0.00</b>	<b>650.00</b>	<b>650.00</b>	<b>0.00</b>
<b>CONSERVATION &amp; DEVELOPMENT</b>		<b>17,231.88</b>	<b>0.00</b>	<b>23,903.00</b>	<b>18,203.00</b>	<b>-23.85</b>
100-00-57321-000-000	BART	12,850.00	0.00	12,850.00	13,850.00	7.78
100-00-57321-351-000	BART BUS STOP MAINTENANCE	1,100.00	0.00	1,000.00	1,000.00	0.00
100-00-57321-810-000	BART CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
<b>BART</b>		<b>13,950.00</b>	<b>0.00</b>	<b>13,850.00</b>	<b>14,850.00</b>	<b>7.22</b>
100-00-57520-000-000	SENIOR VAN	3,950.00	0.00	3,950.00	3,950.00	0.00
100-00-57520-810-000	SENIOR VAN CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
<b>SENIOR VAN</b>		<b>3,950.00</b>	<b>0.00</b>	<b>3,950.00</b>	<b>3,950.00</b>	<b>0.00</b>
100-00-57652-000-000	PURCHASE OF PROPERTY	0.00	0.00	0.00	0.00	0.00
<b>PURCHASE OF PROPERTY</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>PROJECTS</b>		<b>17,900.00</b>	<b>0.00</b>	<b>17,800.00</b>	<b>18,800.00</b>	<b>5.62</b>
100-00-58100-000-000	PRINCIPAL ON DEBT	0.00	0.00	0.00	0.00	0.00
<b>SHORT TERM DEBT</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
100-00-58200-000-000	INTEREST ON DEBT	0.00	0.00	0.00	0.00	0.00
<b>INTEREST ON DEBT</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
100-00-58201-000-000	INTEREST ON SHORT TERM LOANS	0.00	0.00	0.00	0.00	0.00
<b>INTEREST ON SHORT TERM LOANS</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
100-00-58202-000-000	PAYING AGENT CHARGES	3,550.00	0.00	3,500.00	3,550.00	1.43
<b>PAYING AGENT CHARGES</b>		<b>3,550.00</b>	<b>0.00</b>	<b>3,500.00</b>	<b>3,550.00</b>	<b>1.43</b>
<b>LOAN/LEASE PAYMENT</b>		<b>3,550.00</b>	<b>0.00</b>	<b>3,500.00</b>	<b>3,550.00</b>	<b>1.43</b>
100-00-59103-000-000	MAPS & PLATS	0.00	0.00	0.00	0.00	0.00
<b>MAPS &amp; PLATS</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
100-00-59104-000-000	SALE OF CITY PROPERTY EXPENSE	0.00	0.00	0.00	0.00	0.00

Proposed Budget Overview - Detail  
Fund: 100 - GENERAL FUND

Account Number	2018 Actual Year-End	2019 Projected Year-End	2019 Budget	2020 Proposed Budget	% Change In Budget
<b>SALE OF CITY PROPERTY EXPENSE</b>	0.00	0.00	0.00	0.00	0.00
100-00-59105-000-000 BANK SERVICE CHARGES	59.56	0.00	1,000.00	100.00	-90.00
<b>BANK SERVICE CHARGES</b>	59.56	0.00	1,000.00	100.00	-90.00
100-00-59109-000-000 ROOM TAX TO CHAMBER	51,023.83	0.00	40,500.00	40,500.00	0.00
<b>ROOM TAX TO CHAMBER</b>	51,023.83	0.00	40,500.00	40,500.00	0.00
100-00-59110-000-000 AMBULANCE A/R WRITE OFF	25,781.50	0.00	0.00	0.00	0.00
<b>LOAN WRITE OFF</b>	25,781.50	0.00	0.00	0.00	0.00
100-00-59119-000-000 UNCLASSIFIED	771.35	0.00	0.00	0.00	0.00
<b>MISC. EXPENSE</b>	771.35	0.00	0.00	0.00	0.00
100-00-59235-000-000 TRANSFER TO ECONOMIC DEV.	0.00	0.00	0.00	0.00	0.00
<b>TRANSFER TO ECONOMIC DEV.</b>	0.00	0.00	0.00	0.00	0.00
100-00-59264-000-000 TRANSFER TO CAPITAL EQUIP FUND	0.00	0.00	0.00	0.00	0.00
<b>TRANSFER TO CAPITAL EQUIP FUND</b>	0.00	0.00	0.00	0.00	0.00
<b>GASB 75 EXPENSE</b>	77,636.24	0.00	41,500.00	40,600.00	-2.17
<b>Total Expenses</b>	2,282,253.33	0.00	2,301,823.00	2,362,551.00	2.64
<b>Net Totals</b>	-114,284.90	0.00	0.00	0.00	0.00

Account Number		2018 Actual Year-End	2019 Projected Year-End	2019 Budget	2020 Proposed Budget	% Change In Budget
410-00-41110-000-000	GENERAL PROPERTY TAXES	371,400.00	0.00	256,378.00	258,379.00	0.78
<b>TAXES</b>		<b>371,400.00</b>	<b>0.00</b>	<b>256,378.00</b>	<b>258,379.00</b>	<b>0.78</b>
410-00-43536-000-000	LRIP MONEY	0.00	0.00	0.00	0.00	0.00
410-00-43537-000-000	GRANT	0.00	0.00	0.00	0.00	0.00
410-00-43538-000-000	VOTING EQUIPMENT REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
410-00-43539-000-000	GREAT LAKES RESTORATION GRANT	0.00	0.00	0.00	0.00	0.00
410-00-43540-000-000	LIBRARY COUNTY GRANT	0.00	0.00	0.00	0.00	0.00
410-00-43541-000-000	LIBRARY BREMER GRANT	0.00	0.00	0.00	0.00	0.00
410-00-43542-000-000	GRANT FUNDS	0.00	0.00	0.00	0.00	0.00
<b>INTERGOVERNMENTAL REVENUES</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
410-00-46371-000-000	FEES	0.00	0.00	0.00	0.00	0.00
<b>PUBLIC CHARGES FOR SERVICES</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
410-00-48100-000-000	INTEREST ON INVESTMENTS	764.29	0.00	0.00	0.00	0.00
410-00-48200-000-000	RENT	0.00	0.00	0.00	0.00	0.00
410-00-48303-000-000	SALE OF CITY EQUIPMENT	0.00	0.00	0.00	0.00	0.00
410-00-48500-000-000	DONATIONS	0.00	0.00	0.00	0.00	0.00
410-00-48600-000-000	MISCELLANEOUS REVENUES	0.00	0.00	0.00	0.00	0.00
<b>OTHER FINANCING SOURCES</b>		<b>764.29</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
410-00-49100-000-000	PROCEEDS FROM LONG TERM DEBT	0.00	0.00	0.00	0.00	0.00
410-00-49101-000-000	2003 CAPITAL PROJECT PROCEEDS	0.00	0.00	0.00	0.00	0.00
410-00-49102-000-000	PROCEEDS FROM CITY	0.00	0.00	0.00	0.00	0.00
410-00-49210-000-000	TRANSFER FROM GENERAL FUND	0.00	0.00	0.00	120,621.00	999.99
410-00-49223-000-000	TRANSFER FROM TAX INCREMENT	0.00	0.00	0.00	0.00	0.00
410-00-49224-000-000	TRANSFER FROM CEM DEVELOPMENT	0.00	0.00	0.00	0.00	0.00
410-00-49225-000-000	TRANSFER FROM PARK OUTLAY	0.00	0.00	0.00	0.00	0.00
410-00-49242-000-000	TRANSFER FROM PUBLIC FAC. FUND	0.00	0.00	0.00	0.00	0.00
410-00-49243-000-000	TRANSFER FROM SKATE PARK	0.00	0.00	0.00	0.00	0.00
410-00-49244-000-000	TRANSFER FROM PD CRIME PREV.	0.00	0.00	0.00	0.00	0.00
410-00-49245-000-000	TRANSFER FROM SMART GROWTH	0.00	0.00	0.00	0.00	0.00
410-00-49300-000-000	TRANSFER FROM DEBT SERVICE	0.00	0.00	0.00	0.00	0.00
410-00-49301-000-000	FUND/CASH BAL. APPLIED	0.00	0.00	143,500.00	0.00	-100.00
410-00-49510-000-000	TRANSFER FROM CEM DEVELOPMENT	0.00	0.00	0.00	0.00	0.00
<b>TRANSFER FROM OTHER FUNDS</b>		<b>0.00</b>	<b>0.00</b>	<b>143,500.00</b>	<b>120,621.00</b>	<b>-15.94</b>
<b>Total Revenues</b>		<b>372,164.29</b>	<b>0.00</b>	<b>399,878.00</b>	<b>379,000.00</b>	<b>-5.22</b>

Account Number		2018 Actual Year-End	2019 Projected Year-End	2019 Budget	2020 Proposed Budget	% Change In Budget
410-00-51440-810-000	ELECTIONS OUTLAY	0.00	0.00	0.00	0.00	0.00
410-00-51450-810-000	OFFICE CAPITAL OUTLAY	0.00	0.00	8,000.00	0.00	-100.00
410-00-51450-820-000	OFFICE DEP. CAPITAL PROJECT	0.00	0.00	0.00	0.00	0.00
410-00-51601-000-000	CITY HALL	0.00	0.00	0.00	0.00	0.00
410-00-51601-810-000	CITY HALL	0.00	0.00	50,000.00	40,000.00	-20.00
410-00-51601-820-000	CITY HALL CAPITAL PROJECT	0.00	0.00	0.00	0.00	0.00
<b>GENERAL GOVERNMENT</b>		0.00	0.00	58,000.00	40,000.00	-31.03
410-00-52101-810-000	POLICE DEP. CAPITAL OUTLAY	40,573.70	0.00	0.00	0.00	0.00
410-00-52201-810-000	FIRE DEP. CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
410-00-52201-820-000	FIRE DEP. CAPITAL PROJECT	0.00	0.00	10,000.00	0.00	-100.00
410-00-52301-351-000	AMBULANCE RESCUE EQUIPMENT	0.00	0.00	3,400.00	0.00	-100.00
410-00-52301-810-000	AMBULANCE CAPITAL OUTLAY	5,842.64	0.00	0.00	220,000.00	999.99
<b>PUBLIC SAFETY</b>		46,416.34	0.00	13,400.00	220,000.00	999.99
410-00-53202-810-000	STREET & ALLEYS CAPITAL OUTLAY	0.00	0.00	0.00	69,000.00	999.99
410-00-53202-820-000	STREET & ALLEYS CRACK FILLING	92,945.03	0.00	122,478.00	0.00	-100.00
410-00-53230-810-000	GARAGE/MACHINE SHED CAPITAL	0.00	0.00	0.00	0.00	0.00
410-00-53271-810-000	TREE CONTROL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
410-00-53307-810-000	STREET SIGNS & MARKINGS	0.00	0.00	27,500.00	0.00	-100.00
410-00-53308-810-000	ST. MACHINERY CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
410-00-53440-820-000	PW GARAGE CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
410-00-53610-810-000	TREATMENT PLANT UPGRADE	14,958.01	0.00	0.00	0.00	0.00
<b>PUBLIC WORKS</b>		107,903.04	0.00	149,978.00	69,000.00	-53.99
410-00-54910-820-000	CEMETERY CAPITAL PROJECT	0.00	0.00	8,000.00	0.00	-100.00
<b>HEALTH AND HUMAN SERVICES</b>		0.00	0.00	8,000.00	0.00	-100.00
410-00-55110-810-000	LIBRARY	0.00	0.00	100,000.00	0.00	-100.00
410-00-55110-820-000	LIBRARY ROOF PROJECT	0.00	0.00	0.00	0.00	0.00
410-00-55200-810-000	PARKS CAPITAL OUTLAY	29,390.66	0.00	40,500.00	50,000.00	23.46
410-00-55200-820-000	BEACH RESTORATION	0.00	0.00	0.00	0.00	0.00
<b>CULTURE, RECREATION &amp; EDUCAT</b>		29,390.66	0.00	140,500.00	50,000.00	-64.41
410-00-56300-810-000	PUBLIC ACCESS TELEVISION	0.00	0.00	0.00	0.00	0.00
410-00-56302-810-000	COMPREHENSIVE PLAN	0.00	0.00	0.00	0.00	0.00
410-00-56303-810-000	CAPITAL OUTLAY WELCOME SIGN	0.00	0.00	0.00	0.00	0.00
410-00-56400-810-000	HISTORIC PRESERVATION	0.00	0.00	0.00	0.00	0.00
410-00-56401-810-000	CONSER/DEV. CAPITAL OUTLAY	0.00	0.00	20,000.00	0.00	-100.00
<b>CONSERVATION &amp; DEVELOPMENT</b>		0.00	0.00	20,000.00	0.00	-100.00
410-00-57321-810-000	BART	0.00	0.00	0.00	0.00	0.00
410-00-57520-810-000	SENIOR VAN	0.00	0.00	0.00	0.00	0.00
410-00-57630-810-000	ATHLETIC FIELD CAPITAL OUTLAY	0.00	0.00	10,000.00	0.00	-100.00
410-00-57650-000-000	CAPITAL IMPROV. EQUIP. LEASE	0.00	0.00	0.00	0.00	0.00
410-00-57651-000-000	CAPITAL OUTLAY/FRONTEND LOADER	0.00	0.00	0.00	0.00	0.00
410-00-57651-820-000	CAPITAL OUTLAY WASHINGTON AVE.	0.00	0.00	0.00	0.00	0.00
<b>PROJECTS</b>		0.00	0.00	10,000.00	0.00	-100.00
410-00-59119-000-000	UNCLASSIFIED	0.00	0.00	0.00	0.00	0.00

Proposed Budget Overview - Detail  
Fund: 410 - CAPITAL IMPROVEMENT

Account Number		2018 Actual Year-End	2019 Projected Year-End	2019 Budget	2020 Proposed Budget	% Change In Budget
410-00-59210-000-000	TRANSFER TO GENERAL FUND	0.00	0.00	0.00	0.00	0.00
410-00-59211-000-000	TRANSFER TO STORM WATER UTILIT	0.00	0.00	0.00	0.00	0.00
410-00-59220-000-000	TRANSFER TO WATER & SEWER FUND	0.00	0.00	0.00	0.00	0.00
410-00-59230-000-000	TRANSFER TO DEBT SERVICE	0.00	0.00	0.00	0.00	0.00
410-00-59410-000-000	TRANSFERE TO PARK OUTLAY	0.00	0.00	0.00	0.00	0.00
<b>GASB 75 EXPENSE</b>		0.00	0.00	0.00	0.00	0.00
<b>Total Expenses</b>		183,710.04	0.00	399,878.00	379,000.00	-5.22
<b>Net Totals</b>		188,454.25	0.00	0.00	0.00	0.00

**From:** Carl Broberg <crbroberg@centurytel.net>  
**Sent:** Tuesday, October 1, 2019 10:08 AM  
**To:** Scott Kluver  
**Cc:** Dan Clark  
**Subject:** Ambulance Replacement Project Summary

The Washburn Area Ambulance Service (WAAS) has undertaken a project to replace the 1996 Wheel Coach Ambulance mounted on a Ford Chaise that has been in service for 23 years and has reached it's end of useful life. This unit serves as the "Third Due Out" for multi-patient incidents which account for 10% of our calls for service. Typically it is used as a tow vehicle to trailer our rescue snowmobile and UTV for off-road incidents in the Townships serviced by the WAAS and has equipment, such as helmets and cold weather supplies, not normally carried in ambulances. It also serves as a standby unit when our other ambulances are placed out of service for maintenance and/or repair. Year-To-Date, it has been in standby service for 18 days while Units 91 and 92 were out of service. When replaced, our Unit 92, a 2006 Braun, will become the "Third Due Out" and Unit 91, a 2013 Braun, will become our "Second Due Out" unit. Lead time to purchase a new ambulance is now about nine months from the date an order is placed. Six months of this is needed to acquire a chaise certified for ambulance use and three months to build a certified patient compartment on the chaise.

A committee of WAAS officers was formed to identify the specifications needed for an ambulance as it is used in our service area. Some, but not all, of the considerations were the length of time a new unit is expected to be used in our Service (21-23 years), the variety of driving conditions encountered (off-road, snow and ice covered roads, muddy driveways, and highways), patient compartment space requirements (extra personnel when transporting with ALS paramedic intercepts onboard), load carrying capacity (ever increasing requirements for equipment carried onboard) and staffing by volunteer EMT's.

During the month of August, the committee met with representatives of the following ambulance manufacturers:

- Road Rescue
- Wheel Coach
- Life Line
- Braun
- Demers
- PL Custom

Our meetings included inspection of four ambulances that helped us further define our desired specifications taking into account changes in regulations that govern ambulances and technical improvements since we last purchased an ambulance in 2013. A short summary of the specifications are:

- Type 1 Chaise (truck vs Type 3 van) with Four-Wheel-Drive
- Gas V10 or V8 Engine (vs more expensive Diesel)
- Liquid Rear Suspension (for patient comfort)
- 168-174" L X 96" W Patient Compartment
- Stryker (cot) PowerLoad System (similar to our Unit 91 to prevent EMT back injuries)
- Stryker Stair Chair (to replace obsolete Ferno Stair Chair)
- Zoe Patient Monitor (to replace obsolete and no longer supported CASMED Patient Monitor)

The committee narrowed the potential units that would meet our requirements to Braun represented by North Central Ambulance and Life Line represented by Jefferson Fire. Both companies were provided the same list of specifications which included a Ford F550 Ambulance certified chaise with factory Four Wheel Drive and a gas engine. Each company submitted up to a 22 page detailed proposal which were essentially the same ambulance. The cost for delivery in 2020 were as follows:

- North Central (Braun): \$228,290.00
- Jefferson Fire (Life Line): \$228,210.00

While either ambulance would be suitable, it is the recommendation of the committee to accept the proposal of North Central and purchase the Braun. Our Units 91 and 92 are Braun and we have been satisfied with the quality of these units and the service provided by the dealer representative. The cost difference of \$80 is negligible and does not warrant a change.

Respectfully,  
Carl Broberg

Sent from Mail for Windows 10

NORTH CENTRAL/  
BRACN

Version 4

Current Date: 09/13/2019

**Customer Information**

Washburn Ambulance Service

Dan Clark

119 Washington Avenue

Washburn, WI 54891

715-292-3686

dclark@bayfieldcounty.org

Quote No: 10286-0002

Job/Order No: Washburn Chief XL

PART NO	DESCRIPTION	
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== Chief XL 2019 Type I MOD 169" - 19.300 08/01/19 ==

- 00-01-0006 DYNAMIC SIDE IMPACT & ROLLOVER TESTS
- 00-01-0015 BIDDER KKK-A-1822F CHANGE NOTICE 8 COMPLIANT
- 00-01-0016 BIDDER KKK-A-1822F CHANGE NOTICE 9 COMPLIANT
- 00-01-0017 BIDDER KKK-A-1822F CHANGE NOTICE 10 COMPLIANT
- 00-01-0018 BIDDER KKK-A-1822F CHANGE NOTICE 11 COMPLIANT
- 00-01-0019 BIDDER KKK-A-1822F CHANGE NOTICE 12 COMPLIANT
- 00-01-0021 WEIGHT RATINGS SPECIFIED, INTERIOR, LABELS, CN10 COMPLIANT
- 00-01-0031 NO PERFORMANCE BOND REQUIRED
- 00-01-0041 NO BID BOND REQUIRED
- 00-01-0051 NO REQUIRED DELIVERY DATE
- 00-01-0053 PRECONSTRUCTION MEETING NOT REQUIRED / REQUESTED
- 00-01-0062 LEAD TIME DEFINED
- 00-01-0091 REQUIRED REMAINING EQUIPMENT PAYLOAD:
- 00-01-0233 TYPE I - AMBULANCE - CHIEF XL I - 72" INTERIOR HEADROOM  
CHASSIS PACKAGES
- 09-10-0001 \*\* IMPORTANT \*\* CHASSIS NOTIFICATION
- 10-01-0203 CHASSIS - FORD GAS F-550 CHASSIS, 193" WB 4 x 4
- 10-08-0000 \* \* NO CUSTOM CHASSIS REQUIRED \* \*
- 20-10-0099 FUEL TANK - FULL UPON FACTORY RELEASE
- 20-10-0103 SUSPENSION - LIQUID SPRING
- 20-10-0206 BATTERY - TWO SYSTEM - F SERIES CHASSIS
- 20-10-0603 ENGINE BLOCK HEATER - OEM PLUG
- 20-20-0134 FLOOR CONSOLE - ANGLED FACE REMOVABLE PLATES - ALUMINUM
- 20-20-0251 HEAT SHIELDS
- 20-20-0277 HIGH IDLE SYSTEM, AUTOMATIC
- 20-30-0202 MIRRORS, EXTERIOR OEM MANUAL TELESCOPING W/REMOTE & HEAT
- 20-30-0261 OEM AUTO-LOCK DISABLED (cab & module doors do not auto lock or unlock)
- 20-30-0806 RUNNING BOARDS - STAR PUNCHED DIAMOND PLATE
- 20-40-0203 WHEELS, FORGED POLISHED ALUMINUM, 19.5"
- 20-40-0205 VALVE STEM EXTENSIONS
- 20-SP-0001 2 ADDITIONAL BATTERIES IN OSS#5
- 20-SP-0002 INSTALL DEALER SUPPLIED ALI ARC GRILL GURAD

20-SP-0003 225/70R X 19.5 BSW MAX TRACTION TIRES (2 FRONT-4REAR) IPOS  
30-06-0004 ELECTRICAL SYSTEM - WELDON V-MUX, MICRO PROCESSOR BASED  
30-06-0010 VISTA IV MCC - PUSH BUTTON  
30-06-0015 VISTA IV ACP - PUSH BUTTON  
30-06-0026 WARNING DISPLAY - MULTIPLEX ELECTRICAL SYSTEM  
30-06-0050 DAYTIME RUNNING LAMPS - MULTIPLEX ELECTRICAL SYSTEM  
30-06-0076 MASTER CONTROL CONSOLE (MCC) - MULTIPLEX ELECTRICAL SYSTEM  
30-06-0101 ATTENDANT CONTROL PANEL (ACP) - MULTIPLEX ELECTRICAL SYSTEM  
30-06-0126 ELECTRICAL COMPARTMENT (PDQ) - MULTIPLEX ELECTRICAL SYSTEM  
30-06-0150 SPARE CIRCUIT - MULTIPLEX ELECTRICAL SYSTEM  
30-06-0175 WIRING HARNESS CONNECTORS - MULTIPLEX ELECTRICAL SYSTEM  
30-06-0201 RADIO TIE-IN POINT - (1) 12V/40 AMP - CAB CONSOLE AREA  
30-06-0202 RADIO TIE-IN POINT - (1) 12V/40 AMP - PATIENT COMPARTMENT  
30-06-0203 RADIO TIE-IN POINT - (1) 12V/40 AMP - PDQ  
30-06-0225 EMERGENCY MASTER SWITCH - MULTIPLEX ELECTRICAL SYSTEM  
30-06-0250 CONTROL PANEL SWITCHES - MULTIPLEX ELECTRICAL SYSTEM  
30-06-0275 MODULE POWER SWITCH - MULTIPLEX ELECTRICAL SYSTEM  
30-06-0285 MODULE DISCONNECT - MULTIPLEX ELECTRICAL SYSTEM  
30-06-0300 VOLTMETER - MULTIPLEX ELECTRICAL SYSTEM  
30-06-0325 FLASHER - MULTIPLEX ELECTRICAL SYSTEM  
30-06-0350 FLASHING HEADLIGHTS - MULTIPLEX ELECTRICAL SYSTEM  
30-06-0375 PARK OVERRIDE - MULTIPLEX ELECTRICAL SYSTEM  
30-06-0400 LOAD MANAGER-SEQUENTIAL SWITCHING SYSTEM - MULTIPLEX ELECTRIC SYSTEM  
30-06-0410 WARNING LIGHTS FLASH PATTERN SIGNAL ALERT 75 - MULTIPLEX ELECTRICAL SYSTEM  
30-06-0450 FRONT CLEAR DISABLE SWITCH - MULTIPLEX ELECTRICAL SYSTEM  
30-06-0475 CURBSIDE SCENE LIGHTS "ON" WITH CURBSIDE DOOR - MULTIPLEX ELECTRICAL SYSTEM  
30-06-0500 REAR SCENE LIGHTS "ON" WITH REAR DOORS OPEN - MULTIPLEX ELECTRICAL SYSTEM  
30-06-0525 DISABLE SWITCH FOR REAR SCENE LIGHTS - MULTIPLEX ELECTRICAL SYSTEM  
30-06-0550 DISABLE SWITCH FOR SIDE SCENE LIGHTS - MULTIPLEX ELECTRICAL SYSTEM  
30-06-0575 REVERSE (TRANSMISSION) FUNCTIONS - MULTIPLEX ELECTRICAL SYSTEM  
30-10-0030 BACKUP ALARM  
30-10-0071 CAMERA REAR VIEW - SINGLE SYSTEM - VISTA SCREEN  
30-10-0110 ELECTRICAL CIRCUITS  
30-10-0190 GROUND FAULT CIRCUIT INTERRUPTER (GFCI)  
30-10-0262 INVERTER, VANNER - 1050 WATT, #20-1050CUL-DC CHARGER  
30-10-0291 LIGHT, ATTENDANT CONTROL PANEL AREA - LED - WARM WHITE  
30-10-0310 LIGHT, LED ELECTRICAL COMPARTMENT (PDQ)  
30-10-0392 LIGHT, MAP LIGHT VERTICAL LED 18" WITH FLEXIBLE NECK & RED/WHITE LED  
30-10-0412 LIGHTS, OSS COMPARTMENTS - LED ROPE  
30-10-0420 LIGHT INTERIOR OF REAR FACING OSS & PASSAGE DOORS, TWO (2) RED MINI LED PER DOC  
30-10-0431 LIGHT, STEPWELL - CURBSIDE DOORWAY - 2" LED SURFACE MNT  
30-10-0461 LIGHT, SPOTLIGHT - HAND-HELD - SHOWME PAR36  
30-10-0502 LIGHTS, INTERIOR - WHELEN MINI LED BRAKE/TURN REAR HEADPAD  
30-10-0535 OUTLETS, 125VAC - FIVE (5) INTERIOR DUPLEX + ONE (1) CABINET 3 @ N/C  
30-10-0543 OUTLETS, 12VDC - TWO (2) INTERIOR POWERPOINT  
30-10-0574 USB - DUAL PORT OUTLETS, TWO (2)  
30-10-0657 RADIO ANTENNA BASES - TWO (2)

30-10-0723 RECEPTACLE SHORELINE INLET-SUPER 20 AMP, AUTO EJECT  
30-10-0753 SIREN, WHELEN 295-HFSA7-REMOTE WITH MICROPHONE  
30-10-0812 SIREN SPEAKERS, CAST PRODUCTS - IN FRONT BUMPER  
30-10-0901 SYSTEM ACTIVE AND CHECK OUT LIGHTS - 15 MINUTES  
30-11-0106 LIGHTS, DOME SUPER LED (8) WHELEN  
30-11-0152 LIGHTS, LED PANEL (3) STREETSIDE - ANGLED  
30-11-0156 LIGHTS, DELETE LIGHTS ON PANEL CURBSIDE ANGLED  
30-25-0122 LIGHTS, ICC / LED CLEARANCE - ON MODULE FRONT - TECNIQ  
30-25-0123 LIGHTS, ICC / LED CLEARANCE - ON MODULE REAR - TECNIQ  
30-25-0204 LIGHTS, RUNNING BOARD - WHELEN- (2 inch round) TOCACCOR - LED  
30-25-3110 LIGHTS, FRONT GRILLE - (2) WHELEN 500 SUPER LED - RED W/CLEAR LENS  
30-25-4301 LIGHTS, FRONT MODULE - WHELEN (7)M9 - (6)RED, (1)CLEAR LED  
30-26-3010 LIGHTS, REAR TAIL - WHELEN M6 LED STOP, TURN, & BACK-UP  
30-26-5103 LIGHTS, REAR WINDOW-LEVEL - WHELEN (2) M9 SUPER LED - RED  
30-26-6155 LIGHTS LED, REAR MODULE -WHELEN (5)9M9 (2)RED, (1)RED , (2)SCN CLR LENS  
30-26-7002 LIGHT, LICENSE PLATE LED  
30-27-1102 LIGHTS, ICC / LED CLEARANCE - ON MODULE SIDE - TECNIQ  
30-27-1126 LIGHTS, INTERSECTION FRONT - WHELEN M7 SUPER LED - RED W/CLEAR LENS  
30-27-2011 LIGHTS LED, SIDE MODULE SCENE - WHELEN M9 - CLEAR (4)  
30-27-3040 LIGHTS, SIDE MODULE WARNING - WHELEN M9 SUPER LED - RED  
30-27-4117 LIGHTS, INTERSECTION REAR - WHELEN M7 SUPER LED - RED  
30-SP-0001 PASSIVE CELL PHOE BOOSTER WITH ROOFTOP ANTENNA  
39-00-0001 MODULE BODY CONSTRUCTION - SEAMLESS  
39-00-0002 SOLE SOURCE MODULE BODY CONSTRUCTION  
39-00-0005 AWS ALUMINUM CERTIFIED WELDERS  
39-10-0003 CONNECTIONS, MODULE

MODULE FEATURES / EXTERIOR

40-00-0009 ALUMINUM PARTS - MODULE EXTERIOR  
40-00-0010 CORROSION MINIMIZATION - MODULE  
40-00-0019 DOOR SKINS, OUTSIDE STORAGE COMPARTMENTS - DIAMOND PLATE INTERIOR SKINS  
40-00-0020 DOOR CONSTRUCTION - GASKET PLACEMENT  
40-00-0030 EXTERIOR COMPARTMENTS DESIGN  
40-00-0050 EXTERIOR COMPARTMENTS, VENTING  
40-00-0055 EXTERIOR COMPARTMENTS, VENTING - OXYGEN STORAGE  
40-00-0060 EXTERIOR COMPARTMENTS - SWEEP-OUT  
40-00-0070 HANDLES, EBERHARD - CHROME FREE FLOATING TYPE  
40-00-0080 INSULATION - POLYURETHANE SPRAY FOAM  
40-00-0082 SOUND DEADENING PACKAGE  
40-00-0091 THRESHOLD, STAINLESS STEEL - ALL OSS STORAGE COMPARTMENTS  
40-10-0066 DOOR SLIDING, E-Z GLIDE - MODULE CURBSIDE PASSAGE  
40-10-0072 LOWERED MODULE SIDES  
40-10-0088 DOORS - REAR PASSAGE  
40-10-0103 FENDERETTES - POLISHED ALUMINUM  
40-10-0120 HOLD-OPEN - REAR DOORS - GRABBERS  
40-10-0130 EMERGENCY RELEASE LEVER, REAR PATIENT PASSAGE DOORS  
40-10-0151 SWITCH UNLOCK, WATERPROOF - HIDDEN IN FRONT GRILLE AREA  
40-10-0189 LOCKS POWER - PASSAGE, COMPARTMENTS, KEY FOBS

40-10-0204 MUD FLAPS, REAR - BLACK RUBBER FIBERGLASS REINFORCED - THREE COLOR  
40-10-0266 REAR STEP/BUMPER -FLIP-UP CENTER SECTION - STAR PUNCHED AND ANODIZED  
40-10-0280 RUB RAILS, ANODIZED ALUMINUM  
40-10-0321 STEPWELL, CURBSIDE DOORWAY - MID STEP AREA  
40-10-0340 STONE GUARDS, MODULE FRONT - ANODIZED DIAMOND PLATE  
40-10-0360 KICKPLATE/THRESHOLD, REAR DOORWAY - ANODIZED DIAMOND PLATE  
40-10-0381 TOW HOOKS, MODULE REAR  
41-01-0208 OUTSIDE STORAGE #1 - STREETSIDE FORWARD - OXYGEN STORAGE  
42-01-0202 OUTSIDE STORAGE #2 - STREETSIDE CENTER  
42-02-0056 SHELF TRACK - EXPOSED - OSS #2  
42-02-0107 SHELF ONE (1) IN OSS #2  
43-01-0204 OUTSIDE STORAGE #3 - STREETSIDE REAR - TALL DOOR  
43-02-0051 SHELF TRACK - EXPOSED - OSS #3  
43-02-0110 SHELVES TWO (2) IN OSS #3  
43-05-0102 STAIR CHAIR POCKET ON DOOR OSS #3  
44-01-0215 OUTSIDE STORAGE #4A BOARD/SCOOP, #4B W/INSIDE/OUTSIDE ACCESS  
44-02-0054 SHELF TRACK - EXPOSED - OSS #4  
44-02-0107 SHELVES TWO (2) IN OSS #4  
45-01-0203 OUTSIDE STORAGE #5 - CURBSIDE FORWARD  
50-01-0408 LATCHES, CABINET, SOUTH CO  
50-10-0110 CABINET - LEFT WALL, UPPER REAR #1 - FIXED FRAME  
50-10-0229 LEFT WALL - ATTENDANT CONTROL PANEL - HINGED PANEL  
50-10-0237 CABINET - LEFT WALL, UPPER OVER PANEL #2 - FIXED FRAME  
50-10-0340 CABINET - LEFT WALL, LOWER REAR #3 - INSIDE/OUTSIDE  
50-10-0430 DRAWER - LEFT WALL, REAR ACTION AREA #4  
50-10-0604 PRIMARY ACTION AREA  
50-10-0637 SECONDARY ACTION AREA CHFXLI  
50-10-0705 DRAWER - SLIDE-OUT / WRITING TABLE STREETSIDE INTERIOR  
50-20-0147 CABINET - FRONT WALL, UPPER #1MODIFIED  
50-20-0289 CABINET - FRONT WALL, LOWER #2 - INSIDE/OUTSIDE ACCESS  
50-20-0381 CABINET - FRONT WALL, LOWER BELOW PDQ (SINGLE VENTED DOOR)  
50-20-0507 PASS THROUGH - CAB TO MODULE, WINDOW OPENING WITH COUNTER  
50-30-0108 COMPARTMENT - RIGHT WALL, REAR WITH (1) DOOR, INSIDE/OUTSIDE  
50-31-0018 CABINETS - RIGHT WALL, UPPER, NO ANGLED PANEL WITH LIGHTS  
50-41-0213 CENTER DUCTED HEAT/AC PROAIR IW-3856 700 CFM 4X4 HEAT/AC CORE, BRUSHLESS BLO  
50-49-9991 SEATING - SQUAD BENCH BASE EVS CONTOUR W/ STORAGE CN8 COMPLIANT  
50-50-0104 ATTN SEAT - EVS HIBAC, INTEGRAL CHILD, SWIVEL BASE CN8 COMPLIANT  
50-50-0327 CPR SEAT FIXED - EVS CONTOURED STYLE WITH V4 HARNESS / CN8 COMPLIANT  
50-50-0503 SQUAD BENCH TOP - SPLIT WITH HINGED LID FORWARD WITH SHARPS / TRASH ACCESS  
50-50-0541 HOLD OPENS - SQUAD BENCH LID - GAS CYLINDERS  
50-51-1001 CABINET CONSTRUCTION - INTERIOR - ALUMINUM  
50-51-1011 RECESSED ADJUSTABLE SHELF TRACK - CABINETS  
50-51-1013 HOLD OPENS FOR INTERIOR DOORS  
50-51-1014 CATCH, MAGNETIC - ADHESIVE BACK FOR INTERIOR DOOR(S) OVER 36 INCHES  
50-51-2002 CABINET DOORS - CLEAR POLYCARBONATE  
50-51-3003 CABINETS/ WALLS - POLYCHROMATIC COATING - CAMILLE WHITE  
50-51-4012 COUNTER TOP - SOLID ACRYLIC - NIGHT STARS (BLACK)

50-51-5023 UPHOLSTERY - PATRIOT PLUS - IMPERIAL BLUE #8582  
 50-51-6025 LONCOIN II FLECKS, NON-SLIP EMBOSSED COIN - ONYX #150  
 50-60-0018 ASPIRATOR / SUCTION - SSCOR - WITH ELECTRIC PUMP - RECESSED AND SHARPS  
 50-60-0037 ASSIST HANDLES, (6) BLACK RUBBER  
 50-60-0098 CLOCK - DIGITAL- INTELLITEC 12VDC MULTI FUNCTION - RR HDPAD  
 50-60-0166 COT FASTENER - CUSTOMER SUPPLIED STRYKER POWER LOAD SYSTEM - CENTER POSITION  
 50-60-0220 EMBLEMS / SIGNS - REAR PATIENT COMPARTMENT  
 50-60-0256 EXHAUST VENTILATOR, 3-SPEED - MULTIPLEX ELECTRIC SYSTEM  
 50-60-0273 CAST STORAGE BRACKET FOR ONE (1) "D" CYLINDER  
 50-60-0291 FIRE EXTINGUISHER - (1) ABC DRY CHEM 5 LB. WITH BRACKET  
 50-60-0300 FLOOR CONSTRUCTION- PATIENT COMPARTMENT, NON-WOOD COMPOSITE  
 50-60-0301 FLOORING - COVE  
 50-60-0322 GLOVE DISPENSER - (3) BOX - ABOVE ENTRY DOOR - CURBSIDE (ABS)  
 50-60-0326 GLOVE DISPENSER - (4) BOX - STREETSIDE (ALUMINUM)  
 50-60-0351 GRAB RAILS, 1-1/4" DIAMETER, (96") OVER COT & (64") SQ BENCH  
 50-60-0391 HEADLINER - REAR PATIENT COMPARTMENT  
 50-60-0431 I V HANGERS - CEILING RECESSED - CAST PRODUCTS #IV2008-1 (2)  
 50-60-0590 NET, SQUAD BENCH - CURBSIDE INTERIOR (RED)  
 50-60-0613 OXYGEN OUTLETS (2) WALL/(1)CEILING - OHIO MEDICAL TYPE  
 50-60-0629 FLOW METER, OXYGEN - THORPE STYLE  
 50-60-0640 OXYGEN SYSTEM, ELECTRIC - MULTIPLEX ELECTRIC SYSTEM  
 50-60-0660 PADDED EDGING PROTECTION  
 50-60-0661 PADS, HEAD AND BACK  
 50-60-0709 SHARPS AND TRASH CONTAINERS - ACCESS THRU SQUAD BENCH LID  
 50-60-0718 SQUAD BENCH FACE - VINYL FLOORING MATERIAL  
 50-60-0730 DOOR PANELS - MODULE PASSAGE DOORS - FULL LENGTH ALUMINUM - W/ACCESS PANEL  
 50-60-0761 STAINLESS STEEL WALL PROTECTION - INTERIOR STREETSIDE  
 50-60-0820 TURTLE TILE - SKID-RESISTANT MAT, CURBSIDE STEPWELL  
 60-01-0001 PAINT PROCEDURE  
 60-01-0003 CLEAR COATING - MODULE PAINT  
 60-01-0004 BUFFING, PAINT - MODULE  
 60-01-0005 STANDARDS AND SPECIFICATIONS FOR VEHICLE PAINT APPEARANCE  
 60-10-0108 CAB - OEM PAINT BLUE JEAN BLUE  
 60-10-0110 PAINT MODULE ALL ONE SOLID COLOR, PLUS CLEAR COAT "BLUE JEAN BLUE"  
 60-25-0101 BLACK REFLECTIVE MATERIAL IN RUB RAILS  
 60-30-0200 DOOR REFLECTIVITY

Total for F550 4x4 chassis and 2020 Chief XL module	200,958.00
00-01-0081 OEM - CHASSIS INCENTIVE REQUEST FORM	(1,100.00)
Braun Discount	(4,000.00)
* Apx Pre-Pay Discount # will confirm once truck finalized	(2,800.00)
TOTAL FOR F550 WITH DISCOUNTS AND NO OPTIONS	190,058.00
GRAPHICS AT THE GRAFIX SHOP TO WHO DID PREVIOUS TRUCKS	3,096.00
DEALER SUPPLIED ALI ARC BUMPER	1,910.00
Stryker Powerload APX as price increases in Oct	APX \$24,892
Current cost is \$23,489 if ORDERED BEFORE OCT 1ST	

Stryker Stair Chair APX as price increases in Oct	APX \$3,792
Current cost is \$3,613 if ORDRED BEFORE OCT 1ST	
CLASS 3 2" TRAILER HITCH RECIEVER WITH LIGHT RECEPTACLE	650.00
ZOE 740 SELECT MONITOR WITH "MAXNIBP, MASIMO SPO2, FILAC 3000	3,892.00
 Total of all options	 34,340.00
 TOTAL WITH ALL DISCOUNTS AND ALL OPTIONS	 228,290.00

STRYKER 10/1 INCREASES INCLUDED  
 STAIR CHAIR  
 POWER LOAD

179  
 1403  
 -----  
 \$1582

6

**CITY OF WASHBURN**  
119 Washington Avenue  
P.O. Box 638  
Washburn, WI 54891



715-373-6160  
715-373-6161  
FAX 715-373-6148

To: Honorable Mayor and City Council Members  
From: Scott J. Kluver, Administrator  
Re: Proposed 2020 Fee Schedule  
Date: October 3, 2019

Enclosed you will find the proposed 2020 Fee Schedule. Overall, the changes are just a few tweaks and clarifications. The details are outlined below.

***Administrative Fees:***

**Business Revolving Loans** – This program no longer exists.

**Right of Way Permit Application** – Was not previously listed. This is for the review of placement of utilities by utility companies. Several of these requests are received each year.

**Solid Waste and Recycling** - Increases the monthly residential charge by 50 cents, and the rate for tires has changed per the cost that we are charged.

***Emergency Service Fees:***

**No Transport** – Clarification of how the fee is applied.

***License Fees:***

**Alcoholic Beverage Licenses** – Added the new process of the extension of premises provision, with no fee.

Please do not hesitate to contact me if you have questions on the fee structure.

# City of Washburn 2020 FEE SCHEDULE

*DRAFT October 3, 2019 – To Be Effective January 1, 2020*

<u>ADMINISTRATIVE FEES</u>	2020 Fees	2019 Fees
<b>Alarm Permits</b> <i>(Section 5-4-11, Code of Ordinances)</i>	\$10.00/premises	\$10.00/premises
<b>Driveway Permit</b> <i>(Section 6-3-1(c), Code of Ordinances)</i> No charge if applied for with building permit	\$25.00 if permeable surface is used <i>(no charge if applied for with new construction)</i> \$50.00 if impervious surface used	\$25.00 if permeable surface is used <i>(no charge if applied for with new construction)</i> \$50.00 if impervious surface used
<b>Encroachment (Obstruction) Permit (e.g. demolition)</b> <i>(Section 6-2-5(c), Code of Ordinances)</i>	\$10.00	\$10.00
<b>Excavation Permit - Within Public R/W</b> <i>(Section 6-2-3(g)(2), Code of Ordinances)</i> Initial Permit Renewal Permit <i>(Section 6-2-3(f), Code of Ordinances)</i>	\$25.00 + Bond \$25.00 + Bond	\$25.00 + Bond \$25.00 + Bond
<b>Fireworks Permit</b> <i>(Section 7-5-1(c), Code of Ordinances)</i>	No Charge	No Charge
<b>Fill Permit</b> <i>(Section 13-1-16 (f), (n))</i> Original Application Fee Renewal Fee	\$100 + Actual Cost \$25	\$100 + Actual Cost \$25
<b>Flea Market License</b> <i>(Section 7-7-1, Code of Ordinances)</i> License Fee Daily Fee	\$5.00 \$30.00	\$5.00 \$30.00
<b>Hydrant Use</b> <i>(Tariff BW-1, PSCW)</i> Fee Per Use Volume Charge	\$40.00 \$5.20/1,000 gallons	\$40.00 \$5.20/1,000 gallons
<b>Letters of Special Assessment</b> Prepaid by Requester (7 day response) If Billed Rush (Prepaid next day service)  Request for Updated SALs – 15 days-6 months after original request signature response date - \$10 After 6 months – full original fee	\$25.00 \$35.00 \$50.00	\$25.00 \$35.00 \$50.00
<b>Natural Lawn Permit</b> <i>(Section 8-1-6(c), Code of Ordinances)</i> Application Fee Annual License	\$25.00 \$10.00	\$25.00 \$10.00
<b>Non-Sufficient Fund Charge</b> <i>(Sec 3-1-1, Code of Ordinances)</i>	\$30.00+ Collection Fees	\$30.00+ Collection Fees

<b>ADMINISTRATIVE FEES (cont'd)</b>	<b>2020 Fees</b>	<b>2019 Fees</b>
<b>Public Records Requests (Section 3-3-4(c), Code of Ordinances)</b>		
Copying for paper records	\$0.25 / page	\$0.25 / page
Letter, Legal and 11"x 17" paper	Actual Cost	Actual Cost
Oversize Maps, plats, drawings, etc	Actual Cost	Actual Cost
Copying of non-paper records	\$20.00	\$20.00
Record Search Deposit	Actual Cost	Actual Cost
Record Search		
<b>Revolving Loan Application</b>		
Business (No Longer Exists)	\$0	\$100.00
Housing	\$0	\$0
<b>Right of Way Permit Application (Section 6-2-3 (b), Code of Ordinances)</b>	\$25	
<b>Septage Disposal</b>		
Annual License	\$25.00	\$25.00
1,500 gallon load	\$20.00	\$20.00
2,000 gallon load	\$25.00	\$25.00
4,000 gallon load	\$35.00	\$35.00
Tests (if required)	Actual Cost	Actual Cost
<b>Sidewalk Replacement Permit (Section 6-2-2, Code of Ordinances)</b>	\$25 If Removal and Sand Provided	\$25 If Removal and Sand Provided
<b>Snow/Ice Removal Fees (Section 6-2-7(f), Code of Ordinances)</b>	Actual Cost	Actual Cost
<b>Solid Waste &amp; Recycling</b>		
Bins (Customer to Contact Eagle Waste for Replacement or Upgrade) Free Additional Recycling Container	\$75 Replacement \$3 mo-64 gal \$5 mo-96 gal	\$75 Replacement \$3 mo-64 gal \$5 mo-96 gal
Monthly Property Charge	\$12.25	\$11.75
Spring and Fall Cleanup Charges		
Large Car Load	\$10.00	\$10.00
Pickup Truck Load	\$20.00	\$20.00
Larger Trailers	\$30.00	\$30.00
Spring and Fall Special Charges		
Tires		
Car & Light Truck	\$6.00 each	\$4.00 each
Semi	\$20.00 each	\$15.00 each
Large tractor or grader	\$35.00 each	\$32.00 each
White Goods		
Large Appliances (refrigerators)	\$20.00	\$20.00
Small Appliances (microwave)	\$20.00	\$20.00
Stoves, Water Heaters, Washers, Dryers	\$10.00	\$10.00
Televisions		
Large (27" diagonal or greater)	\$25	\$25
Small (Less than 27" diagonal)	\$15	\$15
Wood Console TV/Projection TV	\$35	\$35
Computers, Monitors, Scanners, Printers, tablets, desk copiers, printers/scanners	\$15	\$15
VCR/DVD Players	No Charge	No Charge
Car Batteries	No Charge	No Charge
<b>Special Meetings at Request of 3<sup>rd</sup> Party</b>	\$50.00	\$50.00

Council	\$360.00	\$360.00
Board, Commission, or Authority	\$200.00	\$200.00
Council Committee		
<b>ADMINISTRATIVE FEES (contd)</b>	<b>2020 Fees</b>	<b>2019 Fees</b>
<b>Storm Sewer Fee (monthly)</b>		
Residential	\$5.25 per parcel	\$5.25 per parcel
Commercial	\$48.46 per acre	\$48.46 per acre
Industrial	\$42.80 per acre	\$42.80 per acre
Institutional	\$48.46 per acre	\$48.46 per acre
Credit Application ( <i>Section 9-6-6 (e)</i> )	\$25.00	\$25.00
<b>Street Privilege Permit (<i>Section 6-2-6 (c) Code of Ordinances</i>) (e.g. moving building/house)(Also review building code fees)</b>	\$10.00 + Costs	\$10.00 + Costs
<b>Street Use Permit (<i>Section 7-6-1 Code of Ordinances</i>) (e.g. block party/parade)</b>	\$10.00 + Costs	\$10.00 + Costs
<b>Vacation of Street/Alley Application (<i>Section 6-2-14(c), Code of Ordinances</i>) (If special meeting is requested, special meeting charges apply)</b>		
Alley Application Fee	\$250.00 + 0.25 / sq. foot	\$250.00 + 0.25/sq. foot
Street Application Fee	\$400.00 + 0.25 / sq. foot	\$400.00 + 0.25/sq. foot
<b>Voter Lists (local lists only)</b>	\$25.00	\$25.00

<b>BUILDING PERMIT FEES</b>	<b>2020 Fees</b>	<b>2019 Fees</b>
<b>Commercial &amp; Industrial (<i>Fees include electrical, plumbing, HVAC, driveway permits. Fee does not include required state UDC permits or building inspections, or erosion control permits</i>)</b>		
Minimum Fee	\$75.00	\$75.00
New Construction ( <i>Fee calculation inclusive of all enclosed space</i> ).	Minimum + \$0.05 per square foot	Minimum + \$0.05 per square foot
Additions ( <i>Fee calculation inclusive of all enclosed space</i> )	Minimum + \$0.05 per square foot	Minimum + \$0.05 per square foot
Remodeling ( <i>Fee includes electrical, plumbing HVAC, and structural changes</i> )	Minimum + \$0.10 per square foot	Minimum + \$0.10 per square foot
<b>Electrical (<i>Does not apply to new construction</i>)</b>		
Commercial/Industrial		
< 2000 square feet	\$50.00	\$50.00
> 2000 square feet	\$75.00	\$75.00
Residential		
< 1500 square feet	\$25.00	\$25.00
> 1500 square feet	\$35.00	\$35.00
<b>Erosion Control</b>	\$25.00	\$25.00

Failure to Acquire Proper Permit	Double the Fee	Double the Fee
<b>BUILDING PERMIT FEES (cont'd)</b>	<b>2020 Fees</b>	<b>2019 Fees</b>
<b>Flatwork</b> of any kind of material (walkway, patio, parking lot) (Driveways are listed under Administrative Fees)  (No square footage fee listed)	\$25.00 if permeable surface is used ( <i>no charge if applied for with a new construction building permit</i> ) \$50.00 if impervious surface is used	\$25.00 if permeable surface is used ( <i>no charge if applied for with a new construction building permit</i> ) \$50.00 if impervious surface is used
<b>Grading</b> (change of topography, filling of ravines)	\$50.00	\$50.00
<b>Heating, Ventilating, &amp; Air Conditioning</b> (Does not apply to new construction) Commercial/Industrial < 2000 square feet > 2000 square feet Base Fee Square Footage Charge Residential < 1500 square feet > 1500 square feet Base Fee Square Footage Charge	 \$50.00 \$75.00  \$25.00 \$35.00	 \$50.00 \$75.00  \$25.00 \$35.00
<b>Moving Building</b> (\$1,000 Bond Required and Insurance) 15-1-13 (e) & (f) (Also review administrative fees)	\$100.00	\$100.00
<b>Occupancy Permit</b> Occupy prior to permit Final Permit Temporary Permit ( <i>Not good for more than 60 days</i> )	\$100.00 per day No Charge \$25.00	\$100.00 per day No Charge \$25.00
<b>Plumbing</b> (Does not apply to new construction) Commercial/Industrial < 2000 square feet > 2000 square feet Residential < 1500 square feet > 1500 square feet	 \$50.00 \$75.00  \$25.00 \$35.00	 \$50.00 \$75.00  \$25.00 \$35.00
<b>Ponds</b>	\$50 (for all - new and enlargements)	\$50 (for all - new and enlargements)
<b>Razing or Demolition</b> Minimum Lateral sealing inspection fee if connected to utilities	\$25.00 \$25.00	\$25.00 \$25.00

<b><u>BUILDING PERMIT FEES (contd)</u></b>	<b>2020 Fees</b>	<b>2019 Fees</b>
<p align="center"><b>Residential 1 &amp; 2 Family</b></p> <p><b><u>New Construction: Minimum Fee</u></b>  Fees include electrical, plumbing, HVAC, driveway permits Fee doesn't include inspection fee required of Wisconsin Dept. of Commerce or erosion control permits.</p>	\$50.00	\$50.00
<p><b><u>Square Footage</u></b>  Fee calculation inclusive of all enclosed space on all floor levels including basements, garages, and enclosed porches.</p>	\$0.05 per square foot	\$0.05 per square foot
<p>State Inspection Agency  State Seal</p>	As Determined by State As Determined by State	As Determined by State As Determined by State
<p><b><u>Additions and Accessory Structures Under 300 square feet</u></b>  Includes all decks and major alterations to foundations, structural repairs, adding basement windows.</p>	\$50.00	\$50.00
<p><b><u>Additions and Accessory Structures over 300 square feet</u></b>  Fee calculation inclusive of all enclosed space on all floor levels including basements, garages, and enclosed porches.</p>	Minimum (\$50.00) + \$0.10 per square foot	Minimum (\$50.00) + \$0.10 per square foot
<p><b><u>Remodel/Alterations</u></b></p>	\$25.00	\$25.00
<b>Roofing</b>	\$25	\$25
<b>Siding</b>	\$25	\$25
<b>Renewal</b>	50% of original fee up to \$50	50% of original fee up to \$50

<b><u>ZONING/LAND DIVISION FEES</u></b> (*Indicates fee to be paid at time of application)	<b>2020 Fees</b>	<b>2019 Fees</b>
<p><b>Antennas (Other than new or modified mobile service)</b></p> <p>Application \$100.00</p> <p>Annual permit \$50.00</p>		
<p><b>Placement of new mobile service facility on existing support structure; no new construction or substantial modification of support structure required</b></p>	\$500	\$500
<p><b>New or substantial modification of mobile service support structures and facilities</b></p>	\$3,000	\$3,000
<p><b>Board of Appeals Application (Administrative Appeal and Variance) *</b>  <i>(If special meeting is requested, special meeting charges apply)</i></p>	\$300.00 (all)	\$300.00 (all)

<b>ZONING/LAND DIVISION FEES (contd)</b> (*Indicates fee to be paid at time of application)	<b>2020 Fees</b>	<b>2019 Fees</b>
<b>Conditional Use / Special Use Permit &amp; Home Occupation *</b> - (Section 15-1-15, Code of Ordinances) (If special meeting is requested, special meeting charges apply)	\$150.00	\$150.00
<b>Certified Survey Map Review and Amendments *</b> (14-1-90)(g)	\$25.00	\$25.00
<b>Fences</b> (No permit required)	\$0	\$0.00
<b>Planned Development District*</b> (Section 13-1-7-21 through 37), Code of Ordinances) (If special meeting is requested, special meeting charges apply) Step One Step Two 0 - 5 Acres 5 - 10 Acres 10 - 20 Acres 20 - 30 Acres Over 30 Acres Developer Initiated Revisions	\$150.00 \$500.00 \$750.00 \$900.00 \$1,200.00 \$2,000.00 \$750.00	\$150.00 \$500.00 \$750.00 \$900.00 \$1,200.00 \$2,000.00 \$750.00
<b>Re-Inspection Fee/Additional Site Visit</b> (Applies for all building and zoning matters)	\$50.00	\$50.00
<b>Roadside Stands</b> (Temporary)	\$30.00	\$30.00
<b>Sign Permit</b> (Section 13-1-18), Code of Ordinances, Washburn, Wisconsin) (Temporary signs- flat fee only)	\$15.00 + \$2.00 per square foot	\$15.00 + \$2.00 per square foot
<b>Site Plan Review and/or Architectural Review*</b>	\$50	\$50
<b>Subdivision/Plat/Replat, Preliminary and Final *</b> (14-1-90)(e)&(f)	\$200 + \$5 per lot	\$200 + \$5 per lot
<b>Swimming Pools</b> (Above Ground)	\$50.00	\$50.00
<b>Swimming Pools</b> (In Ground)	\$50.00	\$50.00
<b>Zoning Ordinance, Map Amendment, Comprehensive Plan *</b> (If special meeting is requested, special meeting charges apply)	\$200.00	\$200.00
<b>Zoning Permit</b> (general)	\$25	\$25
<b>Special Exceptions</b>	\$50	\$50

<b><u>CEMETERY FEES</u></b>	<b>2020 Fees</b>	<b>2019 Fees</b>
<b>Cemetery Interment Fees</b> April 16 - November 14		
Casket		
8 AM - 2 PM (Monday - Friday)	\$350.00	\$350.00
After-hours, Holidays, Weekends	\$500.00	\$500.00
Cremains		
8 AM - 2 PM (Monday - Friday)	\$250.00	\$250.00
After-hours, Holidays, Weekends	\$400.00	\$400.00
Additional Remains in Plot	\$100.00	\$100.00
November 15 - April 15		
Casket		
8 AM - 2 PM (Monday - Friday)	\$1,000.00	\$1,000.00
After-hours, Holidays, Weekends	\$1,200.00	\$1,200.00
Cremains		
8 AM - 2 PM (Monday - Friday)	\$850.00	\$850.00
After-hours, Holidays, Weekends	\$1,100.00	\$1,100.00
<b>Cemetery Lot Sales</b>	\$600.00	\$600.00
<b>Cemetery Disinterment</b> (Only undertaken Monday - Friday 8 AM - 2 PM)		
Deposit to be paid in advance (April 16 - Nov. 14)	\$500	\$500
Deposit to be paid in advance (Nov. 15 - April 15)	\$750	\$750
Disinterment Charge	City=s Actual Cost	City=s Actual Cost
<b>Placement of Monuments Permit Fee</b> (Section 8-4-9 (d))	\$15.00	\$15.00
<b>Vault Storage Fee</b>	\$50	\$50

<b><u>EMERGENCY SERVICE FEES</u></b>	<b>2020 Fees</b>	<b>2019 Fees</b>
<b>Accident Reports</b>		
If picked up at office	\$3.00	\$3.00
If mailed	\$5.00	\$5.00
<b>Alarm Response (False) (Section 5-4-9(c)(1), Ordinances)</b>		
Police		
First and Second Response	No Charge	No Charge
Third Response	\$50.00	\$50.00
Fourth Response	\$75.00	\$75.00
Fifth Response	\$100.00	\$100.00
Sixth and Subsequent Response	\$150.00	\$150.00
Fire		
First and Second Response	No Charge	No Charge
Third Response	\$200.00	\$200.00

<b>Ambulance Service Fees</b>		
Resident - Base Rate	\$725	\$725
Non-resident (Outside Service Area)- Base Rate	\$775	\$775
Mileage Rate	\$13/mile	\$13/mile
Intercepts	As Determined by AFD	As Determined by AFD
No Transport (One Free Per Year)	\$150	\$150
Use of Rescue Sled	\$400.00	\$400.00
Special Events Within Service Area such as Washburn Schools Athletic Events	Negotiable	Negotiable
Special Events Outside Service Area	As Determined By Council	As Determined By Council
Standby Rate per event	\$150.00	\$150.00
Disposables	As established by Director	As established by Director
<b>Paper Service (Within City of Washburn)</b>	\$25.00	\$25.00
<b>Property Impound Fees (Daily Rate)</b> Auto, Truck, Van, Boat, Camper, or similar vehicle	\$20.00	\$20.00
<b>Violation of Weight Limits (Ordinance Section 6-2-14(c))</b>	Actual Cost	Actual Cost

<b><u>RECREATION FEES</u></b>	<b>2020 Fees</b>	<b>2019 Fees</b>
<b>Boat Launch Fees</b>	Daily Fee: \$8.00 Annual Fee: \$50.00	Daily Fee: \$8.00 Annual Fee: \$50.00
<b>Boat Mooring Fees (West End Park – For Campers Only) 12-1-10</b>	Daily Fee: \$5.00 Weekly Fee: \$25.00 Monthly Fee: \$100.00	Daily Fee: \$5.00 Weekly Fee: \$25.00 Monthly Fee: \$100.00
<b>Camping Fees</b>		
Dump Station Fee (Non Campers)	\$10.00	\$10.00
Shower (3 minutes)	\$.75	\$.75
Group Reservations (May, June, September, October)	75% of Regular Fee	75% of Regular Fee
Memorial Park (Season May 15 <sup>th</sup> to October 15 <sup>th</sup> )		
West End Park (Season April 15 <sup>th</sup> - October 15 <sup>th</sup> )		
Overnight		
No Utilities	\$22.00	\$22.00
Electric	\$27.00	\$27.00
Premium Site (regardless of electric)	\$35.00	\$35.00
Weekly		
No Utilities	\$132.00	\$132.00
Electric	\$162.00	\$162.00
Premium Site (regardless of electric)	\$210.00	\$210.00
Overflow area parking per vehicle or camping unit	\$20	\$20
Seasonal Campsites		
Campsite Deposit - to hold site (Refundable)	\$250.00	\$250.00
Security Deposit (Refundable)	\$150.00	\$150.00
Memorial Park (May 15 <sup>th</sup> to Oct. 15 <sup>th</sup> - 152 Days)	\$2,260.00	\$2,260.00
West End Park (April 15 <sup>th</sup> to Oct. 15 <sup>th</sup> - 182 Days)	\$2,700.00	\$2,700.00

<b>RECREATION FEES (contd)</b>	<b>2020 Fees</b>	<b>2019 Fees</b>
<b>Any Building Use</b> Room Rental	\$50.00 + \$50 Cleaning Deposit	\$50.00 + \$50 Cleaning Deposit
<b>Park Pavilion Rentals</b> Memorial and West End Parks Pavilion Deposit	\$25.00 \$25.00	\$25.00 \$25.00
<b>Park Fees (Exclusive Use)</b>	As determined by Council	As determined by Council
<b>Recreation Fees</b> After hours of use facilities Skate Rental	\$20.00/hr. \$0.25 / pair	\$20.00/hr. \$0.25 / pair

<b>MISCELLANEOUS FEES AND TAXES</b>	<b>2020 Fees</b>	<b>2019 Fees</b>
<b>Accommodation Tax (Section 3-4-2, Code of Ordinances)</b> Room Tax Accommodations Permit (Section 3-4-2 (c)) Failure to File Return (Section 3-4-2(h)) Penalty interest on unpaid taxes (Section 3-4-2(i)) Delinquent Return Penalty (Section 3-4-2 (j)) Fraudulent Return Penalty (Section 3-4-2(l)) – General Penalty	6.50% \$5.00 Tax + 10% 1%/Month \$25 + 25% Standard Citation	6.50% \$5.00 Tax + 10% 1%/Month \$25 + 25% Standard Citation
<b>Marina Slip Transfer</b>	\$130	\$130
<b>Removal of Dangerous Trees</b> From Private Property (Section 6-4-9(a), Code of Ordinances)	Actual Cost + 5% administrative charge	Actual Cost + 5% administrative charge
<b>Special Assessments (Section 3-2-3, code of Ordinances)</b>	As Determined by Council	As Determined by Council
<b>Water and Sewer Connection Fees</b> Street Opening Permit (Section 6-2-3) Street Repaving Deposit (Section 6-2-4) For Blacktop Sewer Connection Fee (Section 9-2-5) Does not apply when specially assessed for service previously. Inspection Fee	\$10 \$700 \$1200 \$800 \$100	\$10 \$700 \$1200 \$800 \$100

<b><u>LICENSE FEES</u></b>	<b>2020 Fees</b>	<b>2019 Fees</b>
<b>Adult Oriented Establishment License</b> ( <i>Section 7-9-1, Code of Ordinances, Washburn, Wisconsin</i> )		
Application Fee	\$1,000.00	\$1,000.00
Annual License	\$750.00	\$750.00
<b>Alcoholic Beverage Licenses</b> ( <i>Section 7-2-5, Ordinances</i> )		
Beer		
Retail Class AA@	\$110.00	\$110.00
Retail Class AB@	\$100.00	\$100.00
Temporary Event Class B Includes Wine	\$10.00 per event	\$10.00 per event
Publication Fee for Beer Licenses	\$50.00	\$50.00
Liquor		
Retail "Class A" (No charge for Cider)	\$350.00	\$350.00
Retail "Class B"	\$450.00	\$450.00
Retail "Class C" Wine	\$100.00	\$100.00
Publication Fee for Liquor Licenses	Actual Cost	Actual Cost
<b>Extension of Premises</b>	<b>\$0</b>	
Operator=s License		
Two Year (Includes Provisional if Desired)	\$35.00	\$35.00
Wholesaler=s (Beer)	\$50.00	\$50.00
Publication Fees for Wholesaler=s License	\$50.00	\$50.00
<b>Arcade Fee (Annual)</b>	\$250.00	\$250.00
<b>Chicken Raising Permit</b> ( <i>Section 7-1-26, Code of Ordinances</i> )	\$50.00	\$50.00
<b>Cigarette License</b> ( <i>Section 7-3-1, Code of Ordinances</i> )	\$50.00	\$50.00
<b>Direct Sellers Permit</b> ( <i>Section 7-4-4</i> )		
Application fee ( <i>Section 7-4-4(c)</i> )	\$50.00	\$50.00
Homecoming & Brownstone Days ( <i>Section 7-4-4 (d)</i> )	\$5.00	\$5.00
All other special events ( <i>Section 7-4-4 (d)</i> )	\$50.00	\$50.00
<b>Dog and Cat Licenses</b> ( <i>Section 7-1-3(a)(3), Code of Ordinances</i> )		
Spayed/Neutered	\$6.00	\$6.00
Unspayed/non-neutered	\$16.00	\$16.00
Unspayed/non-neutered	\$5.00	\$5.00
Late Fee ( <i>Section 7-1-4 Code of Ordinances</i> )		
Kennel License ( <i>Section 7-1-3(b)(1) Code of Ordinances</i> )		
Up to 12 Dogs	\$60.00	\$60.00
Fee for each additional dog	\$3.00	\$3.00
<b>Duplicate Copy Of An Existing License</b>	\$15.00	\$15.00
<b>Taxicab License (per vehicle)</b>	\$25.00	\$25.00
<b>Trailer/Mobile Home Court License</b>		
Initial Application	\$750.00	\$750.00
Annual License	\$500.00	\$500.00

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**CITY OF WASHBURN**  
119 Washington Avenue  
P.O. Box 638  
Washburn, WI 54891



715-373-6160  
715-373-6161  
FAX 715-373-6148

To: Honorable Mayor and City Council Members

From: Scott J. Kluver, <sup>SK</sup> Administrator

Re: Proposed 2020 Storm Water Utility Budget

Date: September 6, 2019

Attached is the proposed 2020 Storm Water Utility Budget.

***Revenues:***

Figures for Residential, Commercial, Industrial, and Public Authority charges are relatively stable. The slight increase in industrial is due to some development on industrial land. In the budget, "forfeited discounts" actually refer to late fees, and "interest on late payments" is actually from special assessment charges. Revenues have been slightly adjusted based on the past four quarters of activity. No "Miscellaneous Revenues (fund balance)" are needed this year, the fund balance was used last year to pay off debt this year. No rate increase is proposed for 2020 as the fund balance is stable and the City is able to cover operating costs.

***Expenses:***

The "General & Admin. Salary" line item is three percent (3%) of each of the following positions: Administrator, Assistant Administrator, Treasurer, and Deputy Clerk-Treasurer. The allocation of the Public Works Director position is ten percent (10%). The "Storm Sewers/Salary" line item and corresponding benefits is an allocation of DPW staff for labor. The amounts budgeted account for a two percent increase in wages for staff allocated to the Storm Water Utility. The "Storm Sewers Repairs & Maint." line item is used to replace catch basins throughout the City. Both this line item and the "culverts/repairs & maintenance" amount is recommended for an increase to catch up on deferred maintenance.

For 2020, you will see the principle and interest sections are significantly lower as a large debt issue is being paid off this year. This allows the fund balance to be built up over time to either pay the General Fund back money that it is owed, and/or build up the fund balance for the Bayfield Street Project in 2024 which will have stormwater components.

Please let me know if you have any questions. I recommend tentative approval of this 2020 Storm Water Utility budget.

Proposed Budget Overview - Detail  
Fund: 820 - STORM WATER UTILITY

Account Number		2018 Actual Year-End	2019 Projected Year-End	2019 Budget	2020 Proposed Budget	% Change in Budget
820-00-46351-000-000	RESIDENTIAL CHARGE	57,358.60	0.00	57,103.00	57,533.00	0.75
820-00-46352-000-000	COMMERCIAL CHARGE	29,586.78	0.00	28,625.00	28,573.00	-0.18
820-00-46353-000-000	INDUSTRIAL CHARGE	3,066.51	0.00	2,590.00	2,982.00	15.14
820-00-46354-000-000	PUBLIC AUTHORITY CHARGE	24,207.44	0.00	24,207.00	24,207.00	0.00
820-00-46355-000-000	FORFIETED DISCOUNTS	1,856.49	0.00	1,400.00	1,700.00	21.43
<b>PUBLIC CHARGES FOR SERVICES</b>		<b>115,075.82</b>	<b>0.00</b>	<b>113,925.00</b>	<b>114,995.00</b>	<b>0.94</b>
820-00-48100-000-000	INTEREST ON INVESTMENTS	0.00	0.00	0.00	0.00	0.00
820-00-48111-000-000	INTEREST ON LATE PAYMENTS	163.02	0.00	200.00	200.00	0.00
820-00-48600-000-000	MISCELLANEOUS REVENUES	0.00	0.00	0.00	0.00	0.00
820-00-48635-000-000	MISC. INCOME	0.00	0.00	110,000.00	0.00	-100.00
<b>OTHER FINANCING SOURCES</b>		<b>163.02</b>	<b>0.00</b>	<b>110,200.00</b>	<b>200.00</b>	<b>-99.82</b>
820-00-49100-000-000	STORMWATER / LOAN PROCEEDS	0.00	0.00	0.00	0.00	0.00
820-00-49210-000-000	TRANSFER FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00
820-00-49212-000-000	TRANSFER FROM CAPITAL FUND	0.00	0.00	0.00	0.00	0.00
<b>TRANSFER FROM OTHER FUNDS</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total Revenues</b>		<b>115,238.84</b>	<b>0.00</b>	<b>224,125.00</b>	<b>115,195.00</b>	<b>-48.60</b>

Proposed Budget Overview - Detail  
Fund: 820 - STORM WATER UTILITY

Account Number		2018 Actual Year-End	2019 Projected Year-End	2019 Budget	2020 Proposed Budget	% Change In Budget
820-00-51420-110-000	GENERAL & ADMIN. SALARY	11,900.21	0.00	12,609.00	13,730.00	8.89
820-00-51420-113-000	LONGEVITY	0.00	0.00	25.00	26.00	4.00
820-00-51420-151-000	FICA EXPENSE	878.43	0.00	966.00	1,052.00	8.90
820-00-51420-152-000	RETIREMENT	765.23	0.00	828.00	929.00	12.20
820-00-51420-154-000	HEALTH INSURANCE	1,534.49	0.00	3,586.00	3,765.00	4.99
820-00-51420-155-000	LIFE INSURANCE	7.20	0.00	8.00	8.00	0.00
820-00-51420-158-000	WORKMENS COMP.	300.00	0.00	200.00	200.00	0.00
820-00-51420-159-000	ICI	0.00	0.00	32.00	34.00	6.25
820-00-51450-224-000	UTILITIES	0.00	0.00	0.00	0.00	0.00
820-00-51450-310-000	BILLING, COLLECTIONS, ACCOUNT.	0.00	0.00	0.00	0.00	0.00
820-00-51450-311-000	OFFICE SUPPLIES	322.34	0.00	400.00	400.00	0.00
820-00-51930-000-000	INSURANCE	0.00	0.00	0.00	0.00	0.00
<b>GENERAL GOVERNMENT</b>		<b>15,707.90</b>	<b>0.00</b>	<b>18,654.00</b>	<b>20,144.00</b>	<b>7.99</b>
820-00-53400-110-000	ST. CLEANING/FLUSHING SALARY	0.00	0.00	0.00	0.00	0.00
820-00-53400-113-000	LONGEVITY	0.00	0.00	0.00	0.00	0.00
820-00-53400-121-000	ST. CLEANING/FLUSHING SEASONAL	0.00	0.00	0.00	0.00	0.00
820-00-53400-151-000	ST. CLEANING/FLUSHING FICA	0.00	0.00	0.00	0.00	0.00
820-00-53400-152-000	ST. CLEANING RETIREMENT	0.00	0.00	0.00	0.00	0.00
820-00-53400-154-000	ST. CLEANING/HEALTH INS	0.00	0.00	0.00	0.00	0.00
820-00-53400-155-000	ST. CLEANING LIFE INS	0.00	0.00	0.00	0.00	0.00
820-00-53400-159-000	ST. CLEANING ICI	0.00	0.00	0.00	0.00	0.00
820-00-53440-000-000	STORM SEWERS	0.00	0.00	0.00	0.00	0.00
820-00-53440-110-000	STORM SEWERS/SALARY	4,802.92	0.00	5,267.00	5,267.00	0.00
820-00-53440-113-000	LONGEVITY	0.00	0.00	54.00	56.00	3.70
820-00-53440-121-000	STORM SEWERS/SEASONAL STAFF	0.00	0.00	0.00	0.00	0.00
820-00-53440-151-000	FICA EXPENSE	349.57	0.00	407.00	407.00	0.00
820-00-53440-152-000	RETIREMENT	283.06	0.00	349.00	359.00	2.87
820-00-53440-154-000	HEALTH INSURANCE	2,326.63	0.00	2,148.00	2,255.00	4.98
820-00-53440-155-000	LIFE INSURANCE	5.36	0.00	5.00	5.00	0.00
820-00-53440-158-000	WORKMEN'S COMP	600.00	0.00	500.00	500.00	0.00
820-00-53440-159-000	STORM SEWERS ICI	0.00	0.00	13.00	13.00	0.00
820-00-53440-342-000	STORM SEWERS REPAIRS & MAINT.	428.85	0.00	10,843.00	15,000.00	38.34
820-00-53440-343-000	MISC.	0.00	0.00	0.00	0.00	0.00
820-00-53440-403-000	STORM SEWERS	36,227.85	0.00	0.00	0.00	0.00
820-00-53441-000-000	CULVERTS	0.00	0.00	0.00	0.00	0.00
820-00-53441-110-000	CULVERTS/SALARY	0.00	0.00	0.00	0.00	0.00
820-00-53441-113-000	LONGEVITY	0.00	0.00	0.00	0.00	0.00
820-00-53441-121-000	CULVERTS/SEASONAL STAFF	0.00	0.00	0.00	0.00	0.00
820-00-53441-151-000	FICA	0.00	0.00	0.00	0.00	0.00
820-00-53441-152-000	RETIREMENT	0.00	0.00	0.00	0.00	0.00
820-00-53441-154-000	HEALTH INSURANCE	0.00	0.00	0.00	0.00	0.00
820-00-53441-155-000	LIFE INSURANCE	0.00	0.00	0.00	0.00	0.00
820-00-53441-158-000	WORKMENS COMP.	0.00	0.00	0.00	0.00	0.00
820-00-53441-342-000	CULVERTS/REPAIRS & MAINT.	6,430.20	0.00	10,500.00	15,000.00	42.86
820-00-53441-343-000	MISC.	0.00	0.00	0.00	0.00	0.00
820-00-53442-210-000	CONSULTING SERVICES	0.00	0.00	0.00	0.00	0.00
820-00-53443-810-000	CAPTIAL OUTLAY/3RD AVE. E.	0.00	0.00	0.00	0.00	0.00
<b>PUBLIC WORKS</b>		<b>51,454.44</b>	<b>0.00</b>	<b>30,086.00</b>	<b>38,862.00</b>	<b>29.17</b>
820-00-58100-000-000	LOAN PRINCIPAL	0.00	0.00	164,958.00	26,879.00	-83.71
820-00-58200-000-000	INTEREST AND FISCAL CHARGES	13,672.07	0.00	10,427.00	2,316.00	-77.79

Proposed Budget Overview - Detail  
Fund: 820 - STORM WATER UTILITY

Account Number	2018 Actual Year-End	2019 Projected Year-End	2019 Budget	2020 Proposed Budget	% Change in Budget
<b>LOAN/LEASE PAYMENT</b>	13,672.07	0.00	175,385.00	29,195.00	-83.35
820-00-59119-000-000 MISC. EXPENSE	0.00	0.00	0.00	0.00	0.00
820-00-59500-000-000 GASB 68 PENSION EXPENSE	1,249.00	0.00	0.00	0.00	0.00
820-00-59500-001-000 GASB 75 PENSION EXPENSE	82.00	0.00	0.00	0.00	0.00
<b>GASB 75 EXPENSE</b>	1,331.00	0.00	0.00	0.00	0.00
<b>Total Expenses</b>	82,165.41	0.00	224,125.00	88,201.00	-60.65
<b>Net Totals</b>	33,073.43	0.00	0.00	26,994.00	999.99

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**CITY OF WASHBURN**  
119 Washington Avenue  
P.O. Box 638  
Washburn, WI 54891



**715-373-6160**  
**715-373-6161**  
**FAX 715-373-6148**

To: Honorable Mayor and City Council Members  
From: Scott J. Kluver, Administrator <sup>SK</sup>  
Re: Ordinance to Regulate Chronic Nuisance Properties  
Date: October 3, 2019

Enclosed you will find a copy of the draft Chronic Nuisance Property Ordinance. This ordinance defines what a chronic nuisance property is, and establishes a procedure for notification and penalty/charge to the property owner for failure to abate the chronic nuisance. The goal of the ordinance is to not have repeat offences at particular properties and to apply pressure on property owners to address the particular issues identified for the benefit of the neighborhood.

This ordinance was drafted in consultation with Attorney Lindsey and Police Chief Johnson. Please let Chief Johnson or I know if you have any questions on this recommended ordinance.

**CITY OF WASHBURN**  
**Ordinance No. 19-012**

An ordinance adopted by the Common Council for the City of Washburn at its regular meeting of October 14, 2019, for the purpose of amending Title 11, Chapter 6 of the City's Code of Ordinances to add an ordinance to allow the regulation of chronic nuisance properties. Ordinance § 11-6-9 shall be added to read as follows:

1. Add Title 11, Chapter 6, Section 9 as follows:

**Sec. 11-6-9 Chronic Nuisance Properties**

A. For purpose of this section:

1. "Chronic nuisance property" means any parcel of land or structure, regardless of zoning, residential or business classification, which has generated three (3) or more calls for police service for nuisance activities on separate days during one month, or four (4) or more calls during a period of twelve months.
2. "Nuisance activity" means any of the following activities, behaviors, or conduct whenever engaged in by property owners, operators, tenants, occupants, or persons associated with a property:
  - a. Harassment as defined in Wis. Stats § 947.013.
  - b. Disorderly conduct as defined in Wis. Stats § 947.01
  - c. Battery, substantial battery, or aggravated battery as defined in Wis. Stats § 940.19.
  - d. Indecent exposure as defined in Wis. Stats § 944.20(1)(b).
  - e. Theft as defined in Wis. Stats § 943.20.
  - f. Possession, manufacture, or delivery of a controlled substance or related offenses as defined in Chapter 961, Wis. Stats.
  - g. Commercial Gambling as defined in Wis. Stats § 945.03
  - h. Discharge of a dangerous weapon as regulated in Section 11-2-1 of this Code.
  - i. The production or creation of loud and unnecessary noise as regulated in Section 11-2-6 of this Code.
  - j. Loitering as regulated in Section 11-2-5 of this Code.
  - k. Facilitating an underage alcohol possession or consumption as regulated in Section 11-4-8 of this Code.
  - l. Public consumption of alcohol as regulated in Section 11-4-1 of this Code.

- m. Owning, keeping, having or harboring any animal that causes a disturbance of the peace as regulated in Section 7-1-12 of this Code.
- n. Illegal sale, discharge, or use of fireworks as regulated in Section 11-2-3 of this Code.
- o. Misuse of emergency telephone numbers as regulated in Section 11-2-11 of this Code.
- p. Accumulating junk, appliances, vehicles or other discarded items as regulated in Sections 11-3-3, 10-1-18, and 5-3-9 of this Code.
- q. Any act of aiding and abetting any of the activities, behaviors, or conduct enumerated in this Section.
- r. Any other offense against good order and conduct as defined in this Code.

**Exception:** Any offense that may be listed herein which is determined to be a domestic violence event as described under Wis. Stats. § 968.075 shall not be considered a nuisance activity for purposes of this section where the victim is the individual requesting assistance or response to the domestic violence event at issue.

- 3. “Person associated with” means any person who, whenever engaged in a nuisance activity, enters, patronizes, visits or attempts to enter, patronize or visit, a property including any officer, director, customer, agent, employee or independent contractor of a property owner, tenant, or occupant.
- 4. “Property” means any parcel of land or structure, regardless of zoning, residential or business classification.
- 5. “Verifiable event” means an event that is initially observed by a police officer, or a call for service that is reported to the police department by a known person who is identifiable to support the event, or a call for service that is reported to the police department by an unknown person if the event is substantiated by a police officer, or a witness; and the call for service was made.

**B. Chronic nuisance property prohibited.** It shall be unlawful for any property owner, operator, tenant, occupant or person associated with a property to allow the establishment of, keep, maintain, or fail to abate a chronic nuisance property.

**C. Procedure.**

- 1. Whenever the Chief of Police determines that two (2) nuisance activities have occurred at a Property on separate days during any twelve-month period, the Chief of Police may notify the property owner that the property is in danger of becoming a chronic nuisance property.
- 2. Whenever the Chief of Police determines that three (3) nuisance activities have occurred at a Property on separate days during any month, or four (4)

nuisance activities have occurred at a Property during a period of twelve months, and said nuisance activities are verifiable events, the Chief of Police shall notify the property owner in writing that the Property is a chronic nuisance property and any further violations within said month or twelve-month period will be cause for levying a special charge against the property pursuant to this Section in addition to any forfeitures that may apply.

3. The notice required herein shall be deemed to be properly delivered if sent either by first class mail to the property owner's current address or if delivered in person to the property owner. If the property owner cannot be located, the notice shall be deemed to be properly delivered if a copy of it is left at the property owner's usual place of abode in the presence of some competent member of the family at least 14 years of age or a competent adult currently residing there who shall be informed of the contents of the notice. If a current address cannot be located, it shall be deemed sufficient if a copy of the notice is sent by first class mail to the last known address of the owner as identified by the records of the tax roll.
4. The notice shall contain:
  - a. The street address or legal description sufficient for identification of the Property.
  - b. A description of the nuisance activities that have occurred at the Property and a statement indicating that the cost of future enforcement or abatement will be assessed as a special charge against the Property.
  - c. A statement that the property owner shall within ten (10) days respond to the Chief of Police to propose a written course of action to abate the nuisance activities which is acceptable to the Chief.

**D. Violation and Enforcement.** Each nuisance activity which is a verifiable event following issuance of the notice provide as required herein and occurring within the month or twelve-month period in which said notice is provided shall constitute a separate violation of this Section. Whenever a property owner has been billed pursuant to subdivision (E) on three (3) or more occasions within a twelve-month time period for the costs of enforcement, that person shall also be subject to a forfeiture as established by Resolution occurring after the third bill is sent to the property owner for failure to abate the nuisance activity.

**E. Cost Recovery.** Upon notification from the Chief of Police that a chronic nuisance property has been identified, the City Clerk shall charge any property owner found to be in violation of this Section the costs of enforcement and abatement, including administrative costs, in full or in part. All costs so charged are a lien upon such Property and may be assessed and collected as a special assessment. The City shall establish a reasonable charge for the costs of administration and enforcement imposed hereunder.

F. Appeal. The determination of the Chief of Police issued pursuant to subdivision (C)(a) or (b) or the levying of any special assessment pursuant to this section may be appealed pursuant to Title 4 of this Code.

2. Effective Date of Ordinance. This ordinance shall take effect upon passage and publication.

Attest:

\_\_\_\_\_  
Richard Avol  
Mayor

\_\_\_\_\_  
Scott J. Kluver  
City Clerk

Adopted: \_\_\_\_\_

Published: \_\_\_\_\_

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**CITY OF WASHBURN**  
119 Washington Avenue  
P.O. Box 638  
Washburn, WI 54891



715-373-6160  
715-373-6161  
FAX 715-373-6148

To: Honorable Mayor and City Council Members  
From: <sup>SK</sup> Scott J. Kluver, Administrator  
Re: Acceptance of Bid and Award of Contract for Thompson's West End Launch/  
Dock Replacement Project  
Date: October 2, 2019

Bids are due for this project on October 10 at 2:00 p.m. Assuming that the lowest responsible bidder will be within the project budget, I will be recommending that the bid be accepted and the contract awarded. It is my hope to provide this information in advance of the Council meeting.

Please let me know if you have any questions on this project or this process.

**10**

**CITY OF WASHBURN  
BARTENDER LICENSES  
July 1, 2019 thru June 30, 2021**

Approved on 5/13/19 #21-01 thru #21-12.	Approved 6/10/19 #21-13 thru #21-26	Provisional Approved 6/6/19 #21-27 expires 8/5/19.	Provisional Approved 6/18/19 #21-28 expires 8/17/19		Provisional Approved 6/20/19 #21-30 expires 8/19/19	Approved 7/8/19 #21-27 thru #21- 31	P I C K E D
Provisional Approved 7/2/19 #21-32 thru #21- 33 expires 8/31/19	Provisional Approved 7/11/19 #21-34 expires 9/9/19	Provisional Approved 7/23/19 #21-35 expires 9/19/19	Approved on 8/12/19 #21-32 thru #21-35		Provisional Approved 9/5/19 #21-36 expires 11/4/19	Provisional Approved 9/11/19 #21-37 expires 11/10/19	
Pending Approval 10/14/19 #21-36 thru #21-37							
LAST NAME	FIRST NAME	MIDDLE NAME	MAIDEN OR PREVIOUS NAME	P A I D	PLACE OF BUSINESS	RENEWAL OR NEW LICENSE	U P
Reese	Wendy	Carolyn	Deerly	X	Roaming	Renewal #21-01	X
Stensvad	Lois	Janet			DaLou's Bistro	Renewal #21-02	X
Gray	Teresa	Ann		X	Roaming	Renewal #21-03	X
Vernon	Louise	Annette	Faulkner		LkSupView Golf	Renewal #21-04	X
Brevak	Donnalee	Marie	Faulkner		LkSupView Golf	Renewal #21-05	X
Brevak	Dale	Arden			LkSupView Golf	Renewal #21-06	X
Larson	Kristy	Anne	Roy		Hansen's IGA	Renewal #21-07	X
Wilcox	Cameron	Ross			Hansen's IGA	Renewal #21-08	X
Currier	Lynn	Marie			Hansen's IGA	Renewal #21-09	X
Burton	Magenta	Ivy			Hansen's IGA	Renewal #21-10	X
Stadler	Robert	Lee		X	Patsy's Bar & Grill	Renewal #21-11	X
Doman	Daniel	Todd			The Snug	Renewal #21-12	X
Sundquist	Roberta	Lee			Midland Services	Renewal #21-13	X
Defoe	Kelsey	Jaqueline		X	Holiday	Renewal #21-14	X
Ochsenbauer	James	Edward		X	Holiday	Renewal #21-15	X
Lawyer	Rose	Marie		X	Harbor View	Renewal #21-16	X
Wolf	Colette	Suzanne		X	Harbor View	New #21-17	X
Ainsworth	Terri	Lea		X	Holiday	Renewal #21-18	X
Eder	Kenneth	George		X	Roaming	Renewal #21-19	X
Weaver	Mary	Johanna		X	LkSupView Golf	Renewal #21-20	X
Johnson	Jamie	Lynne		X	Patsy's Bar & Grill	Renewal #21-21	X
Carcoba-Defoe	Irene			X	Patsy's Bar & Grill	Renewal #21.22	X
Beagan	John	David		X	Stagenorth	Renewal #21-23	X
Jack	Millie			X	Checkerz	Renewal #21-24	
Woodworth	Elizabeth	Loring		X	Stagenorth	Renewal #21-25	X
Jacobson	Mavis	Jill-Marie		X	A Nickel's Worth	Renewal #21-26	X
Belanger	Francois	Joseph		X	Taphouse	Provisional #21-27 New #21-27	X
Bressette	Felecia	Elizabeth		X	Midland Services	Provisional #21-28 New #21-28	X X
Defoe	Kelsey	Jacqueline		X	Hansen's IGA	New #21-29	X
Strieter	Rachel	Lynn		X	Hansen's IGA	Provisional #21-30	X

