

715-373-6160 715-373-6161 FAX 715-373-6148

NOTICE OF PARKS COMMITTEE MEETING

DATE: November 19, 2019

TIME: 5:30 p.m.

PLACE: Washburn City Hall

Agenda:

- Call to Order
- Approval of the September 17, 2019 Meeting Minutes
- Updates from Public Works Department
- Update of Council's action regarding the Consideration of Designating a Portion of the Lakefront Walking Trail as a Historical Site
- Discussion & Action Family Music Park along Lakeshore Nate Swiston, Petitioner
- Discussion & Recommendation of Lakeshore Parkway & Walking Trail Management Plan
- Future Topics
- Adjournment

It is possible that members of, and possibly a quorum of, other governmental bodies including the Common Council of the City of Washburn are in attendance at the above meeting. No action will be taken by any governmental body other than the Parks Committee.

CITY OF WASHBURN PARKS COMMITTEE MEETING

5:30 PM Washburn City Hall

Present: Members: Jennifer Maziasz (council rep), Jamie Cook, Erika Lang,

Wendy Reese

Municipal Personnel: Mayor Richard Avol, City Administrator Scott Kluver,

Assistant City Administrative Tony Janisch, Public Works

Director Bob Anderson,

Excused Absence(s): Kyleleen Bartnick

Call to Order - Meeting was called to order at 5:35 pm by Maziasz. Lang arrived at 5:35 pm. Bartnick absent due to illness.

Approval of the August 20, 2019 Parks Committee Meeting Minutes - <u>Motion made to approve</u> minutes by Reese; second by Cook. Motion carried unanimously.

Update from Public Works Department - An update was given by Public Works Director Bob Anderson. Updates included:

- Hockey rink has been painted.
- Additional mowing was done in various locations to control/suppress invasive plants
- The backstop was planned to go in, but not sure if it will be completed before winter as the seasonal staff have left positions resulting in decreased capacity.
- The drainage by the marina was recontoured, vegetation and other debris was removed, and rock was laid so the drainage functions better.

Lang asked if the purple loosestrife flowers were removed along the lakeshore near the marina as this is an invasive plant that can spread quickly. Anderson reported that no, they were not but he is now aware of this.

Update of Dog Park Survey - The committee has continued to discuss the idea of a dog park for the City of Washburn, with the next step asking City residents to fill out a survey to gauge interest and support for a dog park. Reese has been working with a small group of dog park organizers to create the survey and the draft survey was shared with committee members.

Members opened the floor to the public at 5:45 pm; motion made by Lang, second by Cook. The following points were made/discussed:

- One change to the survey will be to the question that references a "small" annual permit fee. The word "small" will be removed.
- A link to the survey should be available on the City's website and FB page.
- A link to the survey will also be available on the dog park website and maybe its FB page.
- A hard copy of the survey will be distributed door-to-door in Washburn. Copies will also be available at various places in the City such as coffee shops, etc.
- The survey will be launched in early October maybe by October 1st. It will be live/available for a 2-week minimum, after which time feedback will be assessed. It can be shared for a longer period of time if needed.
- Michelle Jensen from the Ashland Daily Press published an article on a potential dog park in the City of Washburn; it was nice coverage.

Discussion & Action on Family Music Park along Lakeshore - Nate Swiston brought this idea forward to City staff who asked the Parks Committee to discuss it. A one-page concept summary and a simple drawing was shared with the committee. As Nate was unable to attend the meeting, committee members agreed that this discussion will continue at the next meeting as long as Nate will be in attendance to give more information, answer questions, etc. However, committee members briefly made/discussed the following points:

- The overall concept as outlined by Swiston is to construct a grandstand with power in an area that would be easy for people to access, close to restaurants, etc. He has suggested an area along the walking trail, in an area that was recently cleared by the City.
- This grandstand would be a place for people to gather, as well as enjoy music or other forms of entertainment. Ideally, it will help bring people into the community just as this type of venue does in Ashland and Bayfield. Cornucopia has been offering a movie night which has been well attended.
- Lang reported that music in the park is offered in Bayfield throughout the summer. The performers are paid, and these costs are heavily subsidized by the Bayfield Chamber of Commerce. The chamber also does a good job with publicity. The shows are well attended, and restaurants also benefit as they are just one or two blocks from the park. No additional food services have been needed.
- As far as materials, Swiston has secured donations for the electrical work, as well as donated materials for the construction from Washburn Hardware and Olson Lumber. Therefore, the construction cost to the City would be minimal.
- In considering this proposal, other locations should be considered as well. Bob Anderson will give this some thought.
- The Washburn Chamber of Commerce Director should be invited to the meeting with Swiston to understand what role they might play.
- In the meantime, committee members will review the plan for Thompson's West End Park to evaluate compatibility, and also consider other locations. Bob Anderson will also think about other potential locations.

Discussion of Schedule & Frequency of Parks Committee Meetings - Members briefly discussed the committee's future meeting schedule, as well as what items should be on the agenda and when. Members agreed to the following:

- There needs to be more time taken to discuss future agenda items at the end of each meeting.
- Agenda creators will continue to be diligent when considering what topics should be discussed and when. For example, it is pressing to discuss a proposal when the person bringing the proposal to the committee cannot attend the meeting?
- In terms of frequency of meetings, the committee has currently been meeting monthly. However, a meeting should be organized only if there are things to discuss. Members agreed to continue meeting monthly as long as there are things to do. The next meeting's date will be discussed at the end of each current meeting.

Discussion & Recommendation on Lakeshore Parkway and Walking Trail Management Plan - Lang reviewed the changes that were made to the draft management plan for the lakeshore parkway and walking trail area. Changes were incorporated based on feedback from Cook as well as City staff. Committee members then discussed the following:

- Changes to some language (use of should vs. will as well as clarifying which city entity is responsible for which task) would provide clarification to City staff as to what has to be done vs. what would be nice to do if there are resources.
- Maziasz wants to ensure that the document is action-oriented, and as such, is easy for the City staff to understand and use. She referenced the Proposed Timeline of Activities table as something that

- could be more detailed to describe who/what/where/when/how specifically related to vegetation management.
- Anderson pointed out that the descriptions of the best management practices (the "why and "how") are very helpful and provide guidance to staff.
- Lang pointed out that while the plan is not a mandate for the City, the City should strive to follow best management practices as this is what residents and partners expect. It has been the lack of attention to this that has caused some actions to be taken that were not the best for the lakeshore and met with opposition from some residents. The "why" and "how" parts of the document are very important for context and guidance.
- Desired future conditions could also be further fleshed out, as well as potential opportunities.
- Maziasz suggested working with Lang to make some changes to the way the document is organized to improve its readability and accessibility. An updated draft would be shared with the committee in November, and then if ready, brought to City Council.

While committee members agreed to spend more time to create a solid management plan that is ready for City Council, committee members discussed if actions to begin addressing invasive plant species as well as address some infrastructure needs could be put in motion. Members agreed that it would be opportunistic for the City to submit a grant proposal to Wisconsin Coastal Management in early November to begin removing/controlling invasive plants as well as do some basic infrastructure projects (such as a sign at the entrance to the walking trail as has been discussed) should the project be funded. A motion was made by Cook to recommend to City Council to seek grant funding for these actions; second by Lang. Lang volunteered to work with City staff on the proposal. It was also discussed that additional cash match, beyond what has already been budgeted and applicable to the grant activities, would not be needed from the City.

Site visit to Lakeshore Parkway & Walking Trail - This did not occur.

Future Topics - Committee members agreed to meet next in November, on the 3rd Tuesday of the month. At minimum, the following items will be on the agenda:

- Management plan for the Lakeshore Parkway and Walking Trail
- Proposal for a family music park
- Dog park (at least a survey update)
- Update from Public Works Department (which will continue to be a standing agenda item)

Adjournment - Motion made by Cook to adjourn meeting at 7:03 pm, second by Maziasz. Motion approved unanimously.

Erika Lang Parks Committee



715-373-6160 715-373-6161 FAX 715-373-6148

To: Parks Committee Members

From: Bob Anderson, Director of Public Works

Tony Janisch, Assistant City Administrator

Re: Updates

Date: November 13, 2019

Off-season Campground Maintenance Update

A list of completed and future projects at Memorial & West End Parks will be presented.

Little League Baseball Field

New dugout pads have been poured and the High School is building the dugouts with the intention of installing them this spring. The new Backstop posts are in and we anticipate the fencing to be installed within the next two weeks.

Wisconsin Coastal Management Program Grant

Two grant proposals were submitted to WCMP this month. The first (\$15,750 request), prepared by Erika Lang, for invasive plant species control & native plantings along the lakeshore trail and a few amenities (signage, bridge). The second (\$29,880 request) for revising and updating the City's Comprehensive Plan. Within this planning project is the creation of a Local Comprehensive Outdoor Recreation Plan. This LCORP can be used as reference when seeking additional funding & grants for future park projects

Thompson's West End Park Boat Launch

At the October 14th meeting, Council awarded the boat launch/dock replacement project to Pearl Beach Construction with the lowest bid of \$560,461. Construction is expected to begin in the spring with a completion date of July 1, 2020.

On October 21st, the current pier at the West End Park launch sustained wave damage. See included photos. An insurance claim was filed resulting in \$77,580 of coverage. This can be used to offset the costs of replacement or to extend the sheeting along the along the shoreline. It is probably that this same wave event damaged the fishing pier. But due to high water, the pier could not be inspected at this time. Our insurer, MPIC, has been notified of a potential claim.

Purple Martin House

A purple martin house will be installed near the overflow area at West End Park, about the boat launch, in an effort to re-attract those birds to the area.

2019 Camping Season Stats.

Of the 97 camping sites & 2 overflow areas at Memorial and West End Parks, they were used for a total of 10,804 nights this season. Campground income was \$205,834; Memorial \$90,599, West End \$115,235. This income is tied to several salaries and supports the maintenance and upkeep of all city parks.

City of Washburn Thompson's West End Park Boat Launch/Dock Wave Damage—October 21, 2019



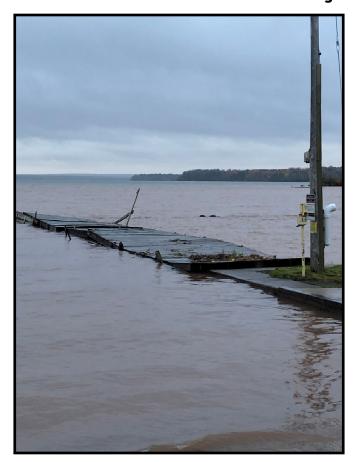


City of Washburn Thompson's West End Park Boat Launch/Dock Wave Damage—October 21, 2019





City of Washburn Thompson's West End Park Boat Launch/Dock Wave Damage—October 21, 2019









Memorial Park -Recap of Site Usage - 2019 Opened May 15th - Closed October 15th

*Seasonal

			*Seasonal					
							Total Nights	Total Nights
Site #	May	June	July	August	September	October	Used	Vacant
1	0	2	13	24	11	5	55	98
2*	17	9	25	25	29	8	113	40
3	2	18	28	29	29	5	111	42
4	3	23	31	31	30	5	123	30
5*	17	30	31	31	30	14	153	0
6	2	7	26	29	14	2	80	73
7*	17	30	31	31	30	14	153	0
8	0	3	23	19	12	1	58	95
9*	17	30	31	31	30	14	153	0
10	8	30	31	7	7	0	83	70
11	0	8	20	7	9	0	44	109
12	0	7	20	22	9	0	58	95
13	0	9	28	28	14	7	86	67
14	3	9	27	27	10	2	78	75
15*	17	30	31	31	30	14	153	0
16	4	10	29	22	7	4	76	77
17	7	11	28	29	25	7	107	46
18	1	4	25	28	3	2	63	90
19	2	5	18	23	8	3	59	94
20	9	30	31	31	30	14	145	8
21	5	15	21	28	19	6	94	59
22	1	16	30	31	20	9	107	46
22a	2	11	27	29	25	7	101	52
23	0	9	23	27	10	4	73	80
24	0	4	20	23	12	5	64	89
25*	17	30	31	31	30	14	153	0
26	0	13	20	27	12	4	76	77
27	3	7	21	27	10	1	69	84 91
28	0	7	19 30	30 26	5 11	0	62 71	82
29	0	10	20	26	13	2	71	82
30	0	11	29	26	11	3	80	73
31 32	0	5	29	27	14	6	73	80
	3	16	25	29	24	2	99	54
33 34	0	3	18	27	28	14	90	63
35	1	24	31	23	9	1	89	64
36	1	18	29	31	27	4	110	43
37	9	24	29	31	27	12	132	21
38	4	18	30	31	25	2	110	43
39	0	15	19	30	11	3	78	75
40	5	24	30	31	26	7	123	30
41	15	27	30	30	30	12	144	9
42	0	3	16	22	6	0	47	106
44	1	2	14	20	5	0	42	111
45	1	1	8	15	4	0	29	124
46	0	4	15	21	5	2	47	106
47	0	1	13	25	9	5	53	100
48	0	5	21	25	7	5	63	90
49	3	8	25	23	8	5	72	81
50	0	4	11	21	6	3	45	108
51	1	14	47	26	24	4	116	37
Over Flow	0	4	18	24	4	0	50	n/a

West End Park -Recap of Site Usage - 2019

Opened May 1st - Closed October 15th

*Seasonal

				Seasonai				Total	Total
								Nights	Nights
Month	April	May	June	July	August	September	October	Used	Vacant
Site									
1*		31	30	31	31	30	14	167	0
2		0	7	31	22	3	0	63	104
2A		0	9	16	28	8	3	64	103
3		7	5	25	25	9	5	76	91
4		0	6	25	26	14	1	72	95
5		4	14	26	27	18	4	93	74
6		0	11	24	27	15	5	82	85
7* Seasonal until 8/1		31	30	31	31	20	6	149	18
8		4	10	27	30	16	3	90	77
9		7	9	22	27	12	8	85	82
10		0	13	25	24	11	3	76	91
10A		0	10	25	21	10	2	68	99
11		13	30	31	31	22	5	132	35
12		4	13	27	28	17	9	98	69
12A		2	11	24	24	9	3	73	94
13		7	15	24	29	7	2	84	83
14*		31	30	31	31	30	14	167	0
15		13	24	31	31	22	5	126	41
16*		31	30	31	31	30	14	167	0
17		1	16	22	25	8	2	74	93
18		5	18	30	30	12	7	102	65
19*		31	30	31	31	30	14	167	0
20		20	22	31	31	23	7	134	33
21		15	19	28	31	13	3	109	58
22		21	30	31	31	30	14	157	10
23*		31	30	31	31	30	14	167	0
24		21	30	31	31	13	3	129	38
25*		31	30	31	31	30	14	167	0
26		7	13	28	25	7	4	84	83
27*		31	30	31	31	30	14	167	0
28*		31	30	31	31	30	14	167	0
29		23	21	31	30	23	8		31
30*		31	30	31	31	30	14		0
31*		31	30	31	31	30	14		0
32*		31	30	31	31	30	14		0
32A		31	30	31	31	30	5	158	9
33*		31	30	31	31	30	14		0
34		9	22	28	31	24	7	121	46
35		3	13	25	30	13	1.4		79 11
36		24	30	31	31	26	14	156	11
37 8/1 to close		0	14	30	31	30	14	119	48
38		11	26	31	31	28	10	137	30
39		0	17	29	31	18	6		66
40		11	24	25	31	25	8	124	43
41		0	15	31	29	14	0	89	78
42		16	28	30	30	19	5	128	39
43		0	18	29	30	17	3	97	70
44		14	11	26	29	30	3		54
45		10	17	30	27	16	0	100	67
46*		31	30	31	31	30	14		0
Over Flow	0		11	64	59	26			



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To: Parks Committee Members

From: Tony Janisch, Assistant City Administrator

Re: Council's Action regarding the Consideration of Designating a Portion of the Lakefront Walking

Trail as a Historical Site

Date: November 12, 2019

A nomination has come forward to designate a portion of the Lakefront Walking Trail as a Historical Site. The Historic Preservation Commission is scheduled to meet on November 18, 2019 immediately before the City Council meeting. This designation would not have an effect on the regular maintenance and upkeep of the Trail. It is unsure, at this time, if designation would have implications over future amenities along the Trail. As discussion will occur prior to the Parks meeting, an update can be provided.



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To:

Honorable Mayor and City Council Members

From:

Scott J. Kluver, Administrator

Re:

Designation of a Portion of the Walking Trail as a Historic Site

Date:

November 6, 2019

The Council will first meet as the Historic Preservation Commission before the regular Council meeting begins on Monday, November 18th. The purpose of this meeting is to consider a request from the Washburn Heritage Association to designate a portion of the walking trail as a historic site. Included in this packet is the application materials, a copy of the ordinance that outlines the procedure and implications, as well as a map of the area.

As for process, if the Historic Preservation Commission (Council) is interested in pursing this, it should agree to the definition of the area to be designated and agree to hold a public hearing at a future meeting on the mater and then decide whether or not to move forward. Per the ordinance, the Council must then also hold a public hearing on the matter and make the ultimate decision. Know that we are just discussing a local designation at this point, not a state designation. (I invite Attorney Lindsey to opine as to whether or not the second public hearing process will be necessary as the Historic Preservation Commission and the Council are the same body).

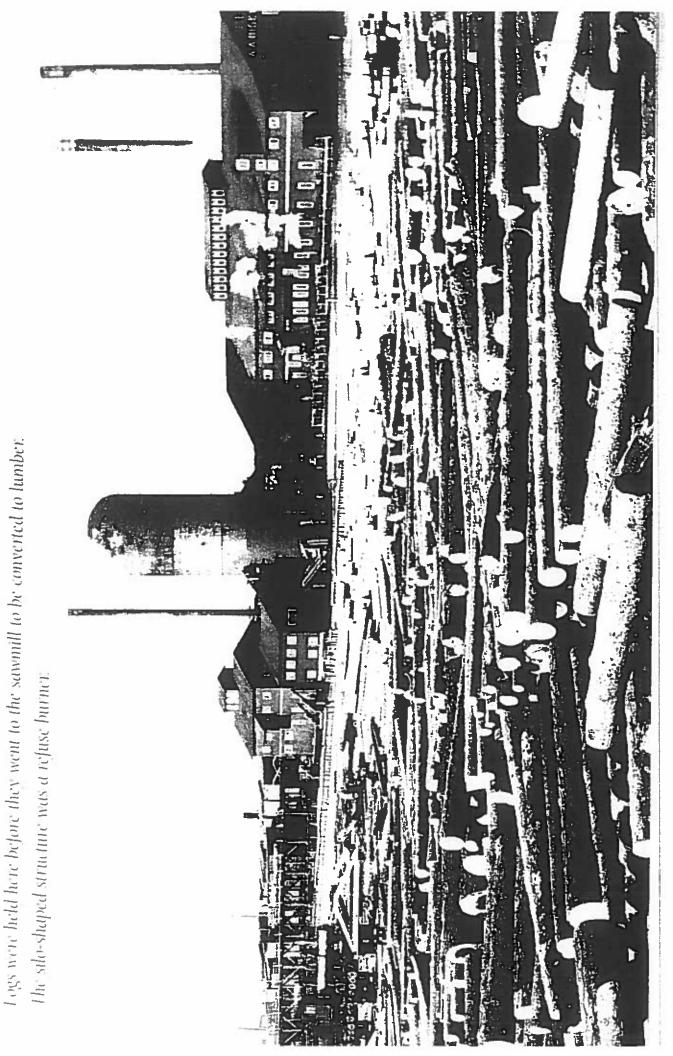
At this point, the area defined to be designated as a historic site is from the trail head at Thompson's West End Park up to the marina boat landing. The width of the historic site shall be from eight feet north of the existing pathway south to the normal high-water line of Lake Superior. This definition can be expanded or contracted depending on the desires of the commission and the historical significance of the areas to be included or excluded.

The reasons for the request to designate this area as a local historic site are that many historical features, and history itself are already documented along the trail with signage. It is felt that by giving the area this designation, more definitive signage and welcoming entrance areas can be placed to better draw attention of tourists to the area and to help make more of a connection to the lakeshore. Please review the criteria in section 13-4-4 of the ordinance. I believe that an argument can be made for the designation.

Memo 1288 Walking Trail Historic Designation - November 7, 2019 - Page 2

What would a designation mean and what would the implications be? Most of our regulations are centered around buildings and structure. This site is an open area and has been used as a park/recreation area for years. The detailed provisions are outlined in section 13-4-6 of the ordinance. It is unlikely that there would be any change or use or significant alterations made to the area designated as it is within 200 feet of the lakeshore. If there would be a significant change, a certificate of occupancy would need to be issued by the Historic Preservation Commission. I do not interpret any changes to include trail maintenance, restoration or erosion control activities, or removal of any hazardous trees or invasive species.

I do not have an objection to the proposed designation within the area that is defined as along as it is clear as to how we apply the code. If the designation can help to spruce up the area and make it more welcoming, that would be a good thing, I do not want it to turn into a bureaucratic nightmare.



This is a view of the mill pond at Hines Mill, near today's West End Park.

Washburn Historic Lakeshore District & Walking Trail Historic Site Designation Application



Historic Site Designation Application City of Washburn, Wisconsin

1.	Name of Building/Site Historic: Local "H	•	istrict & Walking Trail	77
	Common: n/a			
2.	shoreline for 1.5 r	niles, on the walking	st End Park, following trail, to past the Marin shburn's history happe	a. The Sites are
3.	Owner of Property	NV		
	City of Washburn	l		
	P.O. Box 638			
	Washburn, WI.	ZIP: 54891		
4.	Classification Category	Ownership	Present Use	•
	Building Object Sites	Public Private Both	Private residence Commercial Entertainment Educational Government	Industrial Museum Other

5. Description

Years: Historic Lakeshore and Walking Trail from 1880's to 1920's.

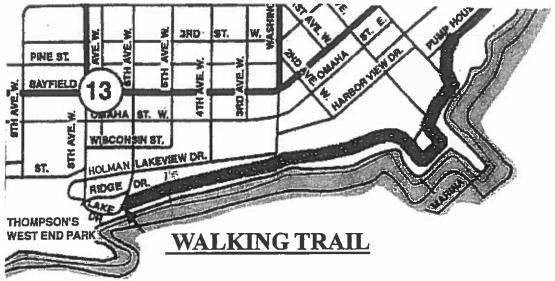
Written description: Washburn Historic Lakeshore District & Walking Trail, starts at the Trailhead at Thompson's West End Park, at the parking lot nearest to the boat ramp, and ends after the Coal Dock site past the Marina. It has inherent worth of local sites along the Washburn Lakeshore and Walking Trail from 1880's to 1920's. They include: (see map)

- A. Site of Bigelow/Hines railroad trestle
- B. Washburn Lumbering Days at the Hines Mill [front cover]
- C. Old City Dock for Steamboat ferries like the Mary Scott
- D. Step into Washburn's Past [Signs on trail at end of Washington Ave.]
- E. Sign of locating sites of 900,000 bushel grain elevator and commercial docks
- F. Iron Hook of John Jacob's Mill log boom
- G. Merchandise/Commercial Dock (still in use)

This 1.5 mile lakeshore path tells the story of where Washburn's history happened. In October 2003, Washburn's Lakeshore Walking Trail and harbor were designated as part of the Wisconsin Maritime Trail System. They were selected by the Wisconsin Historical Society's Division of Historic Preservation as well as the University of Wisconsin Sea Grant Institute because of the significant number of lumber mill artifacts are remnants of a narrow-gauge railroad spur belonging to the Hines-Bigelow Saw Mill. Wisconsin Historical Society officials were so impressed with the presence of the artifacts that they found funding for the designation-one of four in Wisconsin along the coasts of Lake Superior and Lake Michigan. Washburn residents Hope McLeod and Bruce Bowers were instrumental in obtaining Maritime designation. Interpretive signs along the way include the Maritime Trail signs and describe historic sites. The Washburn Lakeshore Trail was named a Millennium Trail in 2000 by former First Lady Hillary Clinton.

In 1905 the census places its population for Washburn at 5,000. It was the home of the county seat, had electric lights and water works system. The DuPont Co., largest dynamite plant in the Northwest section of the United States, hired most of the employees from Washburn. Office personnel of the plant lived in the city on DuPont row on 3rd street. Once considered among the largest ports in the Great Lakes system, Washburn's commercial activity centered along the lakeshore. With the combination of shipping and the Chicago, St. Paul, Minnesota & Omaha railroad for transportation, the lumber and the A.A. Bigelow - Hines Sawmill, the Brownstone from the Quarries, the dynamite from DuPont, and the grain/flour for General Mills, made Washburn a very important city.

Note: Sources for map, sites and photo's, the book Wood, Stone and Water-Washburn Walking Tour by Washburn's Heritage Preservation Assoc. 2005



The walking trail has been in existence since the logging days. The ravines between the Hines Lumber Co. and the City Dock were filled with slabs of wood and made a good roadway. While it was not used as a walking trail, it was used especially by youngsters to go fishing or swimming. Old timers tell the trail was always there and used.

It was not until after 1976 that interest was shown to improve it. Much credit goes to William Robinson, Janice Norlin, Dr. and Mrs. Christensen, The Boy Scouts, U.S. Forest Service, and many other volunteers and interested citizens.

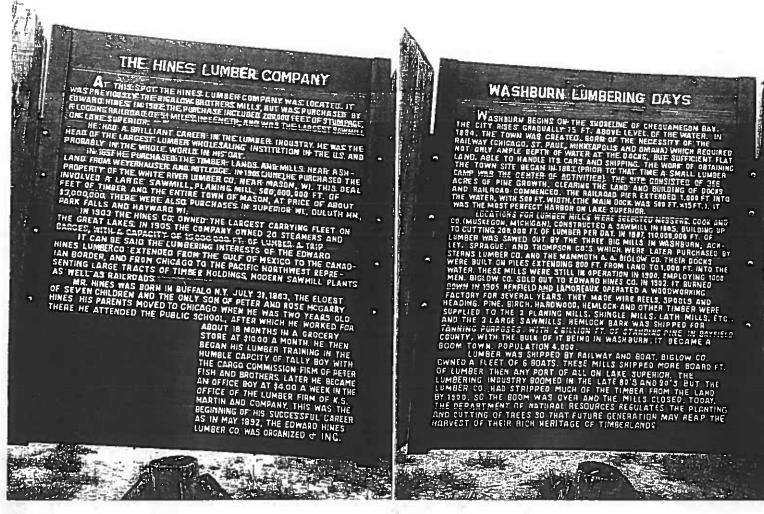
1985-86 were momentous years when the city received a grant from The Northwest Regional Planning Commission, and one of the projects was to improve the Walking Trail. It is now hoped that the trail will become an attraction for the citizens of Washburn and for the tourists.

WASHBURN PARK BOARD

NOTE: These words are carved on a wooden sign at the beginning of the trail.

The Walking Trail was officially created on May 10th, 1976 by its inclusion in the Comprehensive Plan adopted by the City Council on that date. The full name is The Washburn Lakeshore Parkway and Walking Trail. It was named a Millennium Trail in 2000 by former First Lady Hillary Clinton.

The Trail is owned by the city and preserved for the public access.



(B) Washburn Lumbering Days at the Hines Mill and Bigelow Co



B

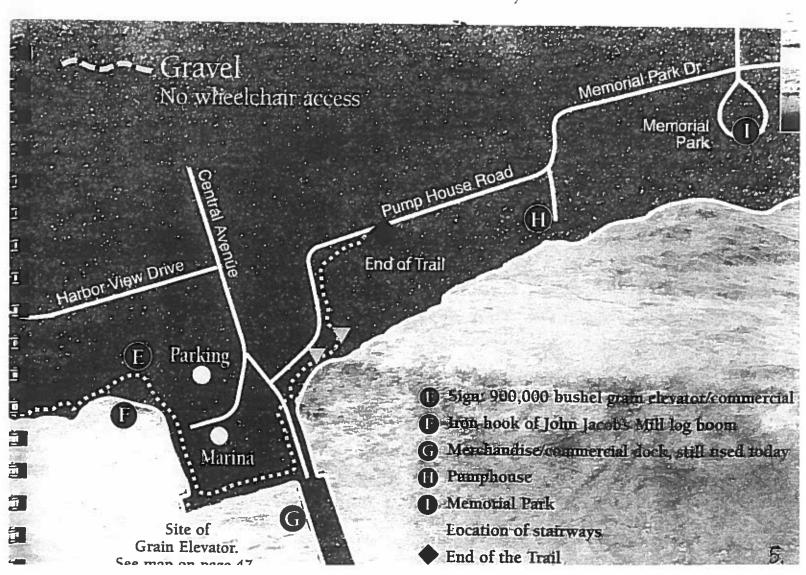
Sign: "Washburn Lumbering Days"

For more information, see this sign along the Trail titled "Washburn's Lumbering Days,"

Old City Dock

The City Dock extended out just west of the still standing brownstone wall, which was also the façade of Washburn's old sewer outlet.

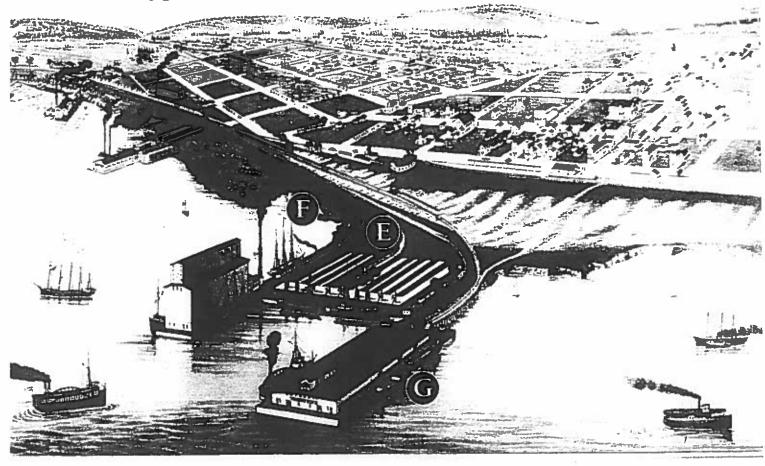
This dock was a busy place of transport in the late 1880s. Steamboat ferries such as the Mary Scott and the Ellen D would dock here and take passengers to and from Ashland. Also an excursion boat, the Skater, carried people around the Apostle Islands and the town of Bayfield.



D Sign: "Step into Washburn's Past"

This sign offers a brief history of Washburn, from explorers to the DuPont Company. The handicap accessible portion of the Trail ends here, just before stairs drop down into a ravine leading to a secluded beach. "For almost 100 years. Washburnites have been walking along our lakeshore. Whether long ago or yesterday, whether with friends or alone, to walk along that path has been a part of living in Washburn." – Bud Robinson at the 1979 Trail dedication.





6. Areas of Significance

- architecture
- art
- x commerce
- x community planning
- __ conservation
- x economics
- x education
- x exploration/settlement
- x industry
 - invention
- × landscape architecture

- law
- x literature
 - military
- music
- philosophy
- politics/government
- religion
- science
- x social/humanitarian
 - theater
- x transportation
- other

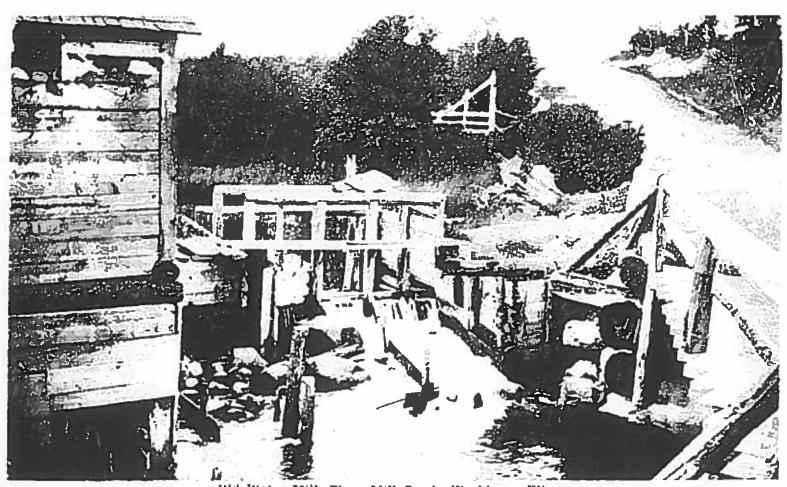
7. Written Statement of Significance

Washburn, Wisconsin is a city of great history and it needs a way to tell the stories of the significance of the lakeshore and its importance to the town from 1880 to 1920. The Historic Lakeshore District and Walking Trail with the designated sites is a way to show these events and the character of this community. It was a Boom Town in the turn of the century. It is significant to tell the story to educate the community and the tourists of what important value the lakeshore is to Washburn. This lakeshore community was named after Cadwallader C. Washburn in 1883, Wisconsin's governor from 1872 to 1874 and later the president of the State Historical Society of Wisconsin. The city has many beautiful brownstone buildings, including the library, a domed courthouse, and the Washburn Historical Museum and Cultural Arts Center. All three are on the State and National Historic Registry. The lakeshore and the railroads made it possible for Washburn to ship the brownstone to other cities for their buildings.

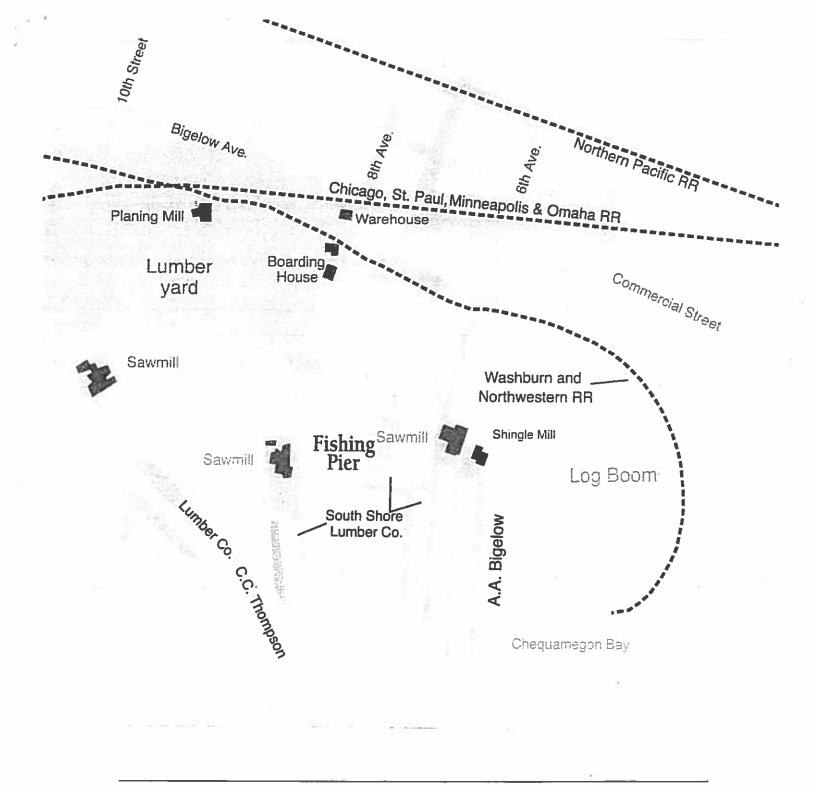
More visitors are drawn to a historic district and a sense of the past enhances the visitors experience. It shows a town with an exciting past of brownstone buildings that are still very much in use and a lakeshore on Lake Superior that has a history of logging, commercial docks, shipping, and sawmills. The Walking Trail links two beautiful parks. Beginning at Thompson's West End Park, it follows parallel to the lakeshore and ends at Memorial Park. Landmarks and remnants along the 1.5 mile path help the visitor to imagine the vibrant story of Washburn's past. This information and more can be read in the booklet "Wood, Stone and Water". This book is also significant to the town and visitors as a Washburn Walking Tour guide.

Highway 13 is being considered for a Scenic Byway designation and Washburn is the first town on the 70 mile route. It is significant to tell the visitors our story and we can do that by having the Historic Lakeshore District & Walking Trail. Public access to the waterfront is relatively easy. Parking areas exist in the parking lots at the Thompson's West End Park and key locations along the walking path. Also easy access to the area is by boats. Public boat ramps exists at Thompson's Park and the Marina. There is very little connection between the waterfront and the business area. Washburn would benefit by providing better signage from the business area to the lakeshore. This would show a sense of place with the historic buildings and the 1.5 mile historic waterfront and walking trail. Today the lakeshore is used for many of our events both in summer and winter.

Historic preservation prevents the loss of community memory and the destruction of community accomplishments. It retains a sense of place for now and the future. This shows pride in the community's heritage and will increase tourism and attractiveness to new businesses. A local preservation program may be the most cost-effective economic development program a community can establish.



Old Water Mill, Flour Mill Creek, Washburn, Wis.



Date: 3/5/12

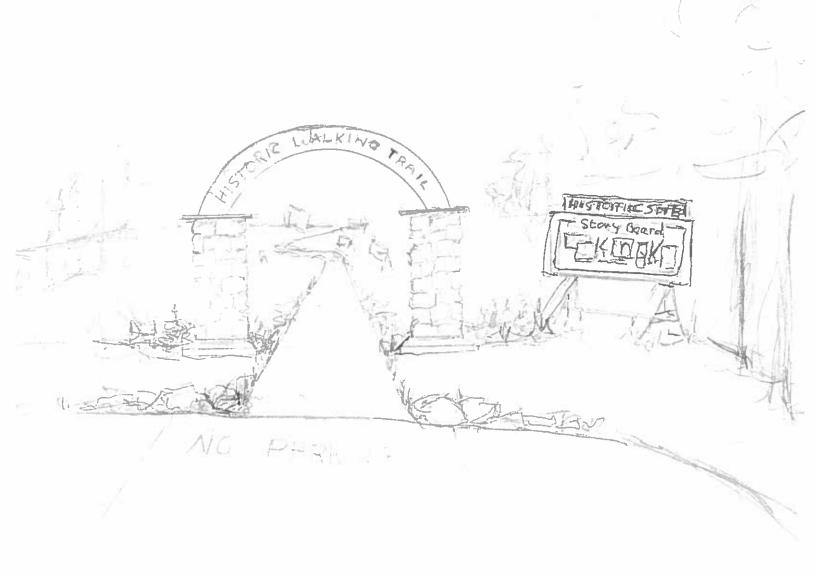
Form Prepared By: Dora Kling

Title: Historic Preservation Commission Member

Washburn Historical Museum & Cultural Arts Center Member

Washburn Heritage Association Alliance for Sustainability





WHA Board of Directors: Lynn Adams, Carla Bremner, Steve Cotherman, Don Ekstrom, Andrew Grimm, Patra Holter, Sandy Johnson, Dora Kling, Jill Lorenz, Karen Novachek, Dave Nyhus, Ginny Pedersen, Sharon Stewart. Advisory Board: Gary Holman, Ken and Jane Weiler

Mission: To enrich the experience of living in our city by telling the compelling stories and preserving the historic buildings and culture of Washburn.



https://maps.bayfieldcounty.org/BayfieldWAB/

Title 13 ► Chapter 4

Historic Preservation

13-4-1	Purpose and Intent
13-4-2	Definitions
13-4-3	Historic Preservation Commission
13-4-4	Criteria for Historic Designation
13-4-5	Procedure for Historic Designation
13-4-6	Regulations Governing Historic Properties
13-4-7	Rescission of Historic Property Designation

Sec. 13-4-1 Purpose and Intent.

It is hereby declared a matter of public policy that the protection, enhancement, perpetuation and use of improvements or sites of special character or special architectural or historic interest or value is a public necessity and is required in the interest of the health, prosperity, safety and welfare of the people. The purpose of this Chapter is to:

- (a) Effect and accomplish the protection, enhancement and preservation of such improvements;
- (b) Safeguard the City of Washburn's heritage by preserving sites and structures, which reflect elements of the City's cultural, social, economic, political, visual or architectural history;
- (c) Foster civic pride in the beauty and notable accomplishments of the past;
- (d) Stabilize and improve property values;
- (e) Improve and enhance the visual and aesthetic character, diversity and interest of the City of Washburn;
- (f) Protect and enhance the City of Washburn's attractions to residents, tourists and visitors, and serve as a support and stimulus to business and industry; and
- (g) Educate the public regarding the need and desirability of a Washburn historic preservation program and its enhancement of the quality of life.

Sec. 13-4-2 Definitions.

The following definitions shall be applicable in this Chapter:

(a) **Certificate of Appropriateness.** The certificate issued by the Historic Preservation Commission approving alteration, rehabilitation, construction, reconstruction or demolition of a historic structure or historic site.

- (b) Commission. The Historic Preservation Commission created under this Chapter.
- (c) Historic Property. Collective term meaning historic site or historic structure.
- (d) Historic Site. Any parcel of land of historic significance due to a substantial value in tracing the history or prehistory of man, or upon which a historic event has occurred, and which has been designated as a historic site under this Chapter, or an improvement parcel, or part thereof, on which is situated a historic structure and any abutting improvement parcel, or part thereof, used as and constituting part of the premises on which the historic structure is situated.
- (e) **Historic Structure.** Any improvement which has a special character or special historic interest or value as part of the development of the City of Washburn; includes the heritage or cultural characteristic of the City, state or nation and which has been designated as a historic structure pursuant to the provisions of this Chapter.
- (f) **Improvement.** Any building, structure, place, work of art or other object constituting a physical betterment of real property, or any part of such betterment, including streets, alleys, sidewalks, curbs, lighting fixtures, signs and the like.
- (g) Improvement Parcel. The unit of property which includes the physical betterment constituting an improvement and the land embracing the site thereof, and is treated as a single entity for the purpose of levying real estate taxes. Provided, however, that the term "improvement parcel" shall also include any unimproved area of land which is treated as a single entity for such tax purposes.

Sec. 13-4-3 Historic Preservation Commission.

(a) Composition; Appointment.

- (1) The Historic Preservation Commission ("Commission") is hereby created and shall consist of five (5) members who shall be residents of the City of Washburn, appointed by the Mayor of Washburn and subject to confirmation by a majority vote of the Common Council. If a vacancy occurs, the Mayor shall appoint a person subject to Common Council confirmation for the unexpired term.
- (2) The Commission shall be composed of five (5) persons. The Common Council and the Mayor may seek individuals competent and informed in historical, architectural, and cultural traditions of the City. The membership of the Historic Preservation Commission, if available in the community, may be any of the following: a registered architect, a member of the Washburn Heritage Preservation Association, a licensed real estate broker, a City Alderperson, a member of the Plan Commission, a member of the Washburn Historical Society and citizens-at-large. In addition to the five (5) members of the Commission, the Zoning Administrator shall serve as an ad hoc member and shall not be entitled to a vote.
- (3) The members of the Commission shall serve for a three (3) year term. Those terms shall be staggered so that in any one (1) year, no more than two (2) terms expire. No

compensation shall be paid to Commission members except for expenses necessary in carrying out their duties. The Commission shall annually select from its members a Chairperson, Vice-Chairperson and Secretary and shall fill vacancies in such offices.

- (b) Meetings. The Commission shall meet on a regular basis, as needed, but no less than two (2) times per calendar year. The Common Council by majority vote, or the Mayor, shall have the authority to call and schedule said meetings.
- (c) Powers and Duties. The Commission shall have the following powers and duties:
 - (1) The Commission shall review and study historic properties and sites within Washburn with respect to nominations to designate a City Historic Property.
 - (2) The Commission shall review applications for Certificate of Appropriateness and shall issue such certificates.
 - (3) The Commission shall assist persons applying to have property listed on the state register of historic places or the national register of historic places with the application process.
 - (4) The Commission shall provide information to interested persons regarding investment tax credit programs, grants or loans that may be available with respect to historic rehabilitation efforts. The Commission shall assist interested individuals in understanding and meeting the eligibility requirements for such programs.
 - (5) The Commission shall educate the public regarding the benefits to the community, businesses and property owners from historic preservation.

Sec. 13-4-4 Criteria for Historic Designation.

For the purposes of this Chapter, a Historic Property designation may be placed on any site, natural-or improved, including any building, improvement or structure located thereon, or any area of particular historic architectural, archeological or cultural significance to the City of Washburn, such historic structures, sites or district which:

- (a) Exemplify or reflect the broad cultural, political, economic or social history of the nation, state or community; or
- (b) Identify with a person or persons who significantly contributed to the City's culture and development; or
- (c) Embody the distinguishing characteristics of an architectural style, period, form, or treatment; or
- (d) Identify the work of an architect or master builder whose individual work has influenced the City's development; or
- (e) Has yielded, or may be likely to yield, information important to prehistory or history; or
- (f) The unique location or singular physical characteristic representing and established and familiar feature of a neighborhood, community or the City of Washburn.

Sec. 13-4-5 Procedures for Historic Designation.

(a) Nomination Process.

- (1) The Commission shall have the power to nominate historic structures and historic sites for historic designation. Such designations shall be made based on Section 13-4-4.
- The owner or owners of the nominated property shall be notified in writing by the Commission that said property is being considered by the Commission for such designation. If the owner, for any reason, elects or chooses to not participate with his/her property in the historic structure or site designation, said owner can appeal in writing to the Common Council within ten (10) days of receipt of the notice of the Commission's nomination, which shall be served either by personal service or certified mail. Upon receipt of said appeal by the Common Council, the matter shall be placed on the next regular Council meeting agenda for the purpose of removing the appellant's property from the nomination process. The Common Council shall remove said property from the nomination process, unless there is clear and satisfactory evidence that the subject property represents a historical structure or site of such important to the history of Washburn, and the public good, that the removal of the property from the nomination process would represent a likely danger that the property's historical significance will be seriously damaged or lost. An appeal under this Section stays any further hearings by the Commission regarding the nominated property.
- (3) The Commission shall hold a public hearing to consider the nomination of the structure or site as a Historic Property. The public hearing shall not be conducted less than fourteen (14) days after the publication of a public meeting notice.
- (4) After considering written and oral input obtained through the public hearing process, the Commission shall make its recommendations to the Common Council as to whether the structure or site should be designated a Historic Property. The Commission's written recommendation shall include reasons in support of the Commission's recommendations. The Commission shall forward a copy of its written recommendations to every person who owns all or part of the property described by the nomination.
- (5) The Common Council shall hold a public hearing to consider the Commission's recommendation to designate the structure or site as a Historic Property. The Common Council may then approve or deny the designation by majority vote.
- (b) Obligations of Historic Properties. Upon approval by the Common Council as a Historic Property, the designated property and the owner or owners, shall abide by the guidelines and regulations governing Historic Properties.

Sec. 13-4-6 Regulations Governing Historic Properties.

(a) After the Historic Property has been designated as such by the Common Council, no owner or person in charge of a Historic Property shall reconstruct, alter or demolish all or any part of the exterior of such Historic Property unless a Certificate of Appropriateness has been granted by the Historic Preservation Commission. The Zoning Administrator shall not issue

- a building permit for such work unless a Certificate of Appropriateness has been granted by the Commission. No additional structures shall be permitted to be constructed or placed upon the historic property unless a Certificate of Appropriateness has been granted by the Historic Preservation Commission. Any reconstruction, remodeling or other similar work to the interior of the structures on the Historic Property shall not require a Certificate of Appropriateness, but must comply with any rules regarding issuance of a building permit.
- (b) The owner of a Historic Property must complete an application for a Certificate of appropriateness for any desired changes to be made to the Historic Property described in Subsection (a).
- (c) Upon filing of any application for the Certificate of Appropriateness with the Commission, the Commission shall approve the application unless:
 - (1) In the case of a designated Historic Property, the proposed work would detrimentally change, destroy or adversely affect any exterior architectural feature of the improvement or site upon which said work is done;
 - (2) In the case of the construction of a new improvement upon a Historic Property, the exterior of such improvement would adversely affect or not harmonize with the external appearance of other neighboring improvements on such site;
 - (3) In the case of any property located in a historic district, the proposed construction, reconstruction, exterior alteration or demolition does not conform to the purpose and intent of this Chapter and the objectives and design criteria of the historic preservation plan for such a district;
 - (4) The building or structure is of such architectural or historical significance that its demolition would be detrimental to the public interest and contrary to the general welfare of the people of Washburn and the state;
 - (5) The building or structure is of such old and unusual or uncommon design, texture, and/or material that it could not be reproduced without great difficulty and/or expense.
 - (6) In the case of request for the demolition of a deteriorated building or structure, any hardship or difficulty claimed by the owner is self-created or is the result of any failure to maintain the property in good repair.
- (d) In addition, in determining whether to issue a Certificate of Appropriateness, the Commission shall consider and give weight to any or all of the following standards:
 - (1) A property shall be used for its historic purpose or be placed in a new use that requires minimal change to defining the characteristics of the building and its site and environment.
 - (2) The historic character of the property shall be retained and preserved. The removal of historic material or alteration of features and spaces that characterize the property shall be avoided.
 - (3) Each property shall be recognized as a physical record of time, place and use. Changes that create a false sense of historical development, such as adding conjectural features or architectural elements from other buildings, shall not be undertaken.

- (4) Most properties change over time; those changes that have acquired historic significance in their own right shall be retained and preserved.
- (5) Distinctive features, finishes and construction techniques or examples of craftsmanship that characterize the property shall be retained and preserved.
- (6) Deteriorated historic features shall be repaired rather than replaced. Where the severity of deterioration requires replacement of distinctive features, the new feature shall match the old in design, color, texture and other visual qualities and, where possible, materials. Replacement of missing features shall be substantiated by documentary, physical or pictorial evidence.
- (e) If the Commission determines that the application for a Certificate of Appropriateness and the proposed changes are consistent with the character and features of the property or district within the stated guidelines, it shall issue a Certificate of Appropriateness. Upon the issuance of such a certificate, the building permit shall be issued by the Zoning Administrator. The Commission shall make this decision within thirty (30) days of the filing of the application.
- (f) Should the Commission fail to issue a Certificate of Appropriateness due to the failure of the proposal to conform to the guidelines, the Commission shall provide suggestions as to how the proposed alterations could be completed so as to minimize any adverse affects to the Historic Property and to assist the applicant in obtaining the desired Certificate of Appropriateness within the guidelines of this Chapter.
- (g) Applicants may appeal the Commission's decision to the Common Council within thirty (30) days of receipt of the decision of the Commission. The appeal is a de novo review. The owner may seek as a remedy upon appeal rescission of the historical designation, if the owner of the property subject to the historical designation can establish by clear and convincing evidence that the Commission is acting in an arbitrary and capricious manner, which has resulted in an unreasonable hardship to the owner.
- (h) The Zoning Administrator is responsible for assuring that all work is done in accordance with the Certificate of Appropriateness and the issued building permit.
- (i) Agencies of the City and all public utility and transportation companies undertaking projects affecting historic structures, sites, or districts shall be required to obtain a Certificate of Appropriateness prior to initiating any changes in the character of street paving, sidewalks, utility installations, lighting, walls, fences, structures and buildings on property, easements, or streets owned or franchised by the City.
- (j) Ordinary maintenance and repairs may be undertaken without a Certificate of Appropriateness provided the work involves repairs to existing features of a historic structure or site and the replacement of elements of the exterior portion of the structure with pieces identical in appearance and provided the work does not change the exterior appearance of the structure or site and does not require the issuance of a building permit.

Sec. 13-4-7 Rescission of Historic Property Designation.

(a) If the person listed as the owner of record of a Historic Property is unable to sell his/her property due to the obligations imposed by this Chapter, such a person may petition the Commission for a rescission of its designation. Such petition shall contain a statement

- under oath that the person has made responsible attempts in good faith to find and attract such a buyer, as well as further information deemed reasonably necessary by the Commission of the purpose of evaluating the petition request.
- (b) Following any such rescission, the Commission may not redesignate the subject property as a Historic Property for at least five (5) years from the date of rescission.



715-373-6160 715-373-6161 FAX 715-373-6148

To: Parks Committee Members

From: Bob Anderson, Public Works Director

Re: Family Music Park

Date: November 8, 2019

Nate Swiston approached the City with a wish to create a Family Music Park along the lakeshore, in either Area 2 or 4. This new facility would provide a location for a variety of events with a structure to allow for music and other activities.

Mr. Swiston has already provided some pre-planning and has found an electrician who has offered to provide their labor at no charge.

The Parks Committee is asked to consider this use and provide recommendations on its future development.

Washburn Family Music Park Concept

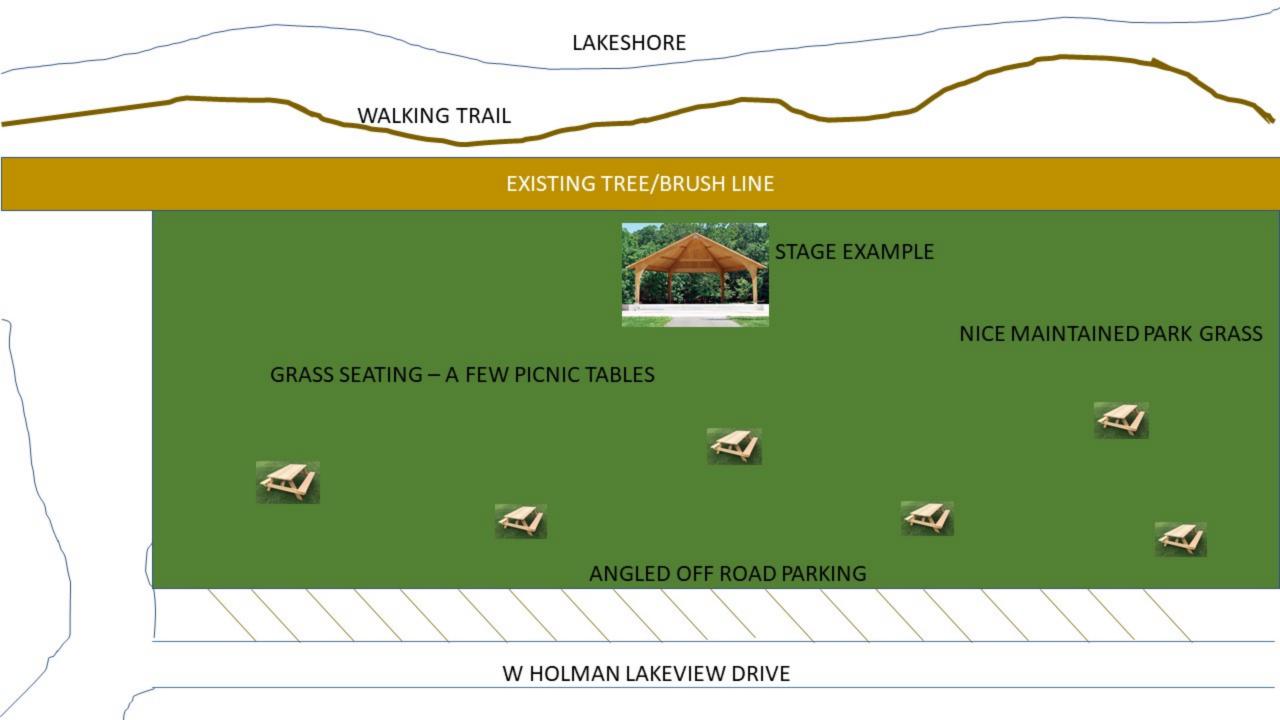
Submitted by Nate Swiston September 6, 2019

- 1. Drawing is not to scale.
- 2. The basic concept is to slightly improve the existing property adjacent to W. Holman Lakeview Drive into a simple, usable park for the community and tourists.
- 3. No disruption to walking trail or tree-line buffer to the lake.
- 4. Add easy, off-street, angled parking.
- 5. Improve existing ground cover converting it to mow-able, park grass appropriate for lawn chairs, foot traffic and wheelchairs.

Additional Music Park Concept

- 6. Build a simple stage with permanent power for summer music offerings.
- 7. Offer a few picnic tables but encourage attendees to bring lawn chairs.
- a. Donated electrical labor has already been offered.
- 8. During the summers, offer an evening or Sunday afternoon music concert featuring local musicians and bands. 3-hour concerts? 4pm-7pm? Promoted as a relaxed, family outing as opposed to a drinking festival. These are currently happening in our surrounding communities; Bayfield, Corny, etc.
- 9. Bands to be paid by Chamber of Commerce and/or business donation sponsorships;
 - a. Summer 2020 Ideas offer 6 afternoons of music. \$500 per band; \$3000 total –
 Chamber to sponsor \$1000? 10 businesses to donate \$200 each?
- 10. Potential concession sales by local groups. (future)
- 11. Potential permanent gazebo for food/beverage sales. (future)

It seems our residents and summer tourists look for things to do in our growing community. We have many talented, local musicians and groups in the area. This would be a great use of existing space with a beautiful lake view — what Washburn is known for. No disruption to the lake shore and no additional lake access would be needed. In addition to the music concerts, this improved space would give our tourists a simple place to pull off the road and enjoy a lake view park with picnic tables and nice grass. This could also offer great additional exposure to our walking trail.





715-373-6160 715-373-6161 FAX 715-373-6148

To: Parks Committee Members

From: Tony Janisch, Assistant City Administrator

Re: Discussion & Recommendation of Lakeshore Parkway & Walking Trail Management Plan

Date: November 13, 2019

An updated Lakeshore Parkway & Walking Trail Management Plan will be presented at the meeting.