

CITY OF WASHBURN
119 Washington Avenue
P.O. Box 638
Washburn, WI 54891



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NOTICE OF FINANCE COMMITTEE MEETING Monday, November 18, 2019 City Hall 4:30PM
▪ Committee Review-Monthly Expenditures

NOTICE OF HISTORIC PRESERVATION COMMISSION MEETING Monday, November 18, 2019
City Hall 5:30 PM
▪ Consideration of Designating a Portion of the Lakefront Walking Trail as a Historic Site **TAB 1**

NOTICE OF CITY COUNCIL MEETING
Monday, November 18, 2019 Washburn City Hall 5:30 PM – Immediately Following Historic Preservation

The Council may elect to go into closed session pursuant to Wisconsin State Statute §19.85(1)(e) for the purpose of potentially selling public property, for which competitive and bargaining reasons require a closed session, following which the Council may reconvene in open session to take any action that may be necessary on the closed session items.

AGENDA

- Call to Order/Roll Call/Pledge of Allegiance
- Approval of Minutes – City Council Meetings – October 14, 2019
- Approval of Monthly Expenditures via Roll Call Vote
- Public Comment
- Mayoral Announcements, Proclamations, Appointments
 - Vacancy on Harbor Commission
 - Administrator Report on Recent Conference Attendance
- Discussion & Action on Draft Certified Survey Map for Block 29 of the DuPont Park Addition to the City of Washburn – Ann Christiansen, Petitioner **TAB 2**
TAB 3
- Discussion & Action on Offer by Nola Allen to Purchase City Lot #15 for the Construction of a Single-Family Home – Nola Allen and Jon Wheeler, Representing Petitioner **TAB 4**
- Public Hearing, Discussion & Action – 2019 (payable 2020) Municipal Tax Levy **TAB 5**
 - General Fund, Debt Service & Capital 2020 Budget Matters & Line-Item Adjustments
 - Action on Resolution #19-012 - Adopting the 2019 Tax Levy
 - Action on Resolution #19-013 - County Library Levy Exemption
- Discussion and Action on 2020 Water and Sewer Utility Budgets **TAB 6**
 - Action on Sewer Utility Rates
- Discussion & Action on 2020 Harbor Commission Budget **TAB 7**
- Discussion & Action on Ordinance 19-014 to Amend the Enforcement Procedure and Penalties for Juvenile Ordinances **TAB 8**
- Discussion & Action on Special Event Campground Reservation/Community Service Request, Top-O-Wisconsin Good Sam Chapter, Sunday, May 17 through Friday, May 22, 2020 **TAB 9**
- Alcohol Licensing Matters – **TAB 10**
 - New Bartender License Applications - #21-38 Through #21-40
- Closed Session Items (If Necessary)
 - Negotiation on Offer by Nola Allen to Purchase City Lot # 15 for the Construction of a Single-Family Residence at that Location
- Adjourn

October 14, 2019

CITY OF WASHBURN COMMON COUNCIL MEETING

5:30PM Washburn City Hall

Present: City Council Members: Karen Spears-Novachek, Laura Tulowitzky, Jennifer Maziasz, Tom Neimes, Aaron Austin, Carl Broberg, Mary McGrath

Municipal Personnel: Mayor Richard Avol, City Administrator Scott J. Kluver, Assistant City Administrator Tony Janisch, City Attorney Max Lindsey, Director of Public Works Bob Anderson

Excused Absence: none

Call to Order - Meeting called to order at 5:30PM by Mayor Avol. Roll call attendance depicted seven (7) of seven (7) members of the Common Council in attendance. Quorum of the Council recognized.

Approval of Minutes – City Council Meeting of August 12, 2019 - A motion was made by Novachek to approve the September 9, 2019– minutes, second by Broberg. Motion carried unanimously.

Approval of Expenditures- A motion was made by Novachek to approve the monthly expenditures as reviewed, second by Broberg. Motion carried unanimously via roll call vote of all seven (7) councilors in attendance.

Public Comment – Connie Wroblewski, 716 W. 8th St., stated that she spoke recently to council, via video, regarding sidewalk obstructions. She held up a flyer regarding sidewalk obstructions that the City had mailed with utility bills. Wroblewski further stated that she wanted to verify the intent of the City to take a passive action with obstruction to sidewalks. Kluver responded that as was discussed at the council meeting, the City would be taking efforts to notify the public of this issue. And that the City would consider enforcement actions next year. Wroblewski further stated that she is being told the City is taking a passive action even though Wisconsin statute 66.097 is clear that no sidewalk shall be obstructed, and that the City has three ordinances that people are given 24-hr notice for trees and vehicles to be removed. She further clarified that this passive action does not qualify all people who use pedestrian ways including those with disabilities, aged people, people with gait problems. Avol asked what she means by passive action. Wroblewski answered that passive action means the City is not taking an active role in upholding the ordinances that have already been established. Avol stated that he believes they are to best of the City's ability with its limited resources. Wroblewski further stated that at the last meeting it was stated that there were no grant moneys available for sidewalk repair and a letter on social media regarding the amount of time it takes to write grants. Wroblewski stated that she spoke with Joanna Storm, Wisconsin Dept. of Administration and Bill Zimmerman, Wisconsin Dept. of Transportation regarding what grants and funding that are available to the City. She provided information on five resources the City may be eligible for.

Mayoral Announcements, Proclamations, Appointments- The Mayor noted a vacancy on the Harbor Commission. He further stated that he, and several others, attended a Zoning Fundamentals Workshop with very valuable information and offered to share the information with council members. The Mayor then recommended adjusting the agenda to discuss two later items first. Moved by Broberg and second by Novachek to move up discussion on Ordinance 19-012 Chronic Nuisance Properties and Thompson's West End Dock Replacement Project Bid Acceptance. Motion carried unanimously.

Discussion & Action on Ordinance 19-012 to Allow the Regulation of Chronic Nuisance Properties – City Attorney Lindsey stated that this ordinance was presented by Police Chief Ken Johnson. There are a few properties in town that historically have a high number of police calls. The ordinance is a method of recouping the costs from chronic nuisance properties and put an onus on the owner of the property to better manage their conduct or that of their tenant. Citations can be issued to individuals, in the case of tenants, this is an incentive for owners to address chronic nuisance tenants. These types of ordinances are being used by other municipalities. Novachek questioned that there is not an amount listed for cost recovery. Lindsey responded that if this were a citation; a specific amount would be identified. And police have the discretion to issue citations. In this case, cost would vary depending on the number of officers called and

amount of time at the incident. Austin asked about the case of a neighbor calling in a complaint that was unfound. Lindsey answered in that case the person/property making call would have the chronic nuisance regulation. Mayor Avol noted the list of nuisance activities identified, then stated at the time of the call these would be accusations not convictions. Lindsey stated that the ordinance defines a veritable event where the police witness the behavior or it was observed by a creditable person, and it is up to the discretion of the officer. Avol recommended to include Assistant Chief of Police along where Chief of Police is listed in the ordinance. Moved by McGrath to adopt Ordinance 19-012, second by Broberg. Kluver stated that there was a citizen request to discuss whether the homeowner or the renter would be subject to citation. Lindsey responded that the tenant would receive the citation for the nuisance activity, but the homeowner would be charged for the call for allowing these nuisance activities to continue. Motion carried unanimously.

Discussion & Action on Acceptance of Bids and Award of Contract for the Thompson's West End Launch/Dock Replacement Project – Kluver stated that bids were opened this past Thur. for the Thompson's West End Dock Project. He further stated that this was a re-bid from the initial one a few months earlier with the attempt to modify the project and reduce overall costs. Kluver further stated that 6 bids were received this time, as compared to the 2 received prior. All six bids were valid with the lowest being from Pearl Beach Construction in the amount of \$560,461. While this is still higher than anticipated, Kluver believes the City can still proceed with construction. Kluver stated that to make costs and its contingency, up to \$120K of additional funds would be needed from the Park Designated Fund. Maziasz asked for more information about the Park Designated Fund. Kluver answered that there was currently \$175K in the fund, it gets replenished through camping fees (\$4 per site use) at a rate of \$25K-\$30K per year. Its intent is for park capital improvements. Moved by McGrath to accept the bid and award contract to Pearl Beach Construction, second by Neimes. Motion carried unanimously.

Mayor Avol further requested to move up discussion action of the Regional Housing Collaboration Efforts. Moved by Broberg to begin discussion of Participation in the Regional Housing Collaboration Efforts, second by Maziasz. Motion carried.

Discussion & Action on Participation in Regional Housing Collaboration Efforts – Kellie Pederson, UW Extension Bayfield Co., gave an update of the progress of the regional housing study efforts since she last spoke with Council. Bayfield Co. and Ashland Co. both approved participation in the study, as well as several towns and cities. The Town of Washburn approved participation on the contingency that the City of Washburn join the effort. The Town of Bayview did not approve participation in the study. Avol asked about the Town of Barksdale's participation. Pederson responded that she has not seen it on their agenda. Avol then requested the Council approach in two parts. First to discuss the City of Washburn's portion of the study costs, and second the costs of the townships. Novachek moved to allocate \$3,082.20 to cover Washburn's participation in the housing study, second by Austin. Austin stated that he felt this was a good opportunity to get actual data to assist with any conversation moving forward regarding development. Maziasz stated agreement to Austin's statement and the need for comprehensive planning to move forward with development. Her question is if its valuable to have other townships included, with cost of \$3,000 vs \$5,000 when they just discussed a \$560K repair to a dock she feels that the City should be able to afford these costs. Kluver stated that he would like the motion to clarify what fund these costs would be coming from. Novachek moved to amend her motion to allocated \$3,082.20 from the TID 3 budget. Austin agrees his second. Maziasz asked to explain how this could be funded with TID 3. Kluver responded that the purpose of a TID is to encourage development at certain locations within the city. If the City was to take funds out of the TID budget, the intention would be that development occur within that district. Avol stated that he was not in favor of using TID funding because the study could identify housing development outside the TID district or even on non-City owned land. He further stated that loading the TID with debt that is not associated with the TID is not a good idea. Pederson clarified that because the Town of Washburn has already pledged support, the total costs with towns would be \$4,755.30. McGrath questioned the longevity of the study; how useful will it be into the future. Avol added that in order for a developer to receive WHEDA funding they would also have to do a study. Pederson responded that this housing study would look at the broader needs of the area, while a developer would be looking at a specific site. The housing study would of essence be a needs assessment, while developer would be conducting a feasibility study. Novachek asked of the balance in the Bayfield St. Façade Renovation Loan Fund. Kluver answered that he believes there is \$60K in the

fund. Maziasz the TID budget and façade loan fund were the best options to find funding. Kluver stated that these were the only options without taking funds from the General Fund. Neimes commented that these funds might be better spent attracting lake-based industry. Maziasz responded that she felt this was occurring with the sale of city owned properties and that the information from this study would be very valuable. Avol included the sale to Pearl Beach Construction is a lake-based industry. Discussion continued. Maziasz proposed to amend the motion on the floor and to allocate \$4,755.30 from the Bayfield St. Façade Renovation Loan Fund. Novachek accepts the amendment, Austin agrees with his second. Motion carried unanimously.

Discussion & Action on Conditional Use Permit Amendment for Elevated Vision Tattoo at 331 W. Bayfield Street to Extend Hours of Operation – Keith Peterson, Petitioner – Tulowitzky stated that Peterson would like to extend his closing time. Avol added that at the current closing time, Peterson can get one tattoo completed. By extending the hours, he could do more in one evening and take in more revenue. Moved by McGrath to amend the conditional use permit for Elevated Vision Tattoo on Bayfield St. to extend hours of operation, second by Tulowitzky. Motion carried unanimously.

Discussion & Action on Resolution #19-009 2019 Harbor Commission Budget Amendment #1 – Broberg stated that this resolution brings the budget in alignment with actual expenses. No discussion. Moved by Broberg to approve Resolution No. 19-009, second by McGrath. Motion carried unanimously.

Discussion & Action on Resolution #19-010 2019 Capital Budget Amendment #1 for the Purchase of Fire Department Brush Truck and Other Capital Budget Changes – Kluver stated that a request for a new Fire Department Brush Truck came after the 2020 Budget was drafted. He further stated that if this vehicle is to be purchased, it would have to occur this year. Kluver stated that the City could afford \$40K, however the cost of the vehicle is higher but that the difference would come from the Friends of the Fire Department fundraising funds. Kluver presented that the City's portion would come from \$20K of frozen Capital Budget and \$20K from the income of property sale to Pearl Beach. Moved by Novachek to approve Resolution No. 19-010, seconded by Austin. Motion carried unanimously.

Discussion & Action on Resolution #19-011 2019 General Fund Budget Amendment #1 to Use General Fund Savings for the Purchase of a Fire Department Brush Truck – Kluver stated that this is the second part of the Brush Truck purchase, transferring funds from the General Fund to the Capital Budget. Moved by Novachek to approve Resolution No. 19-011, second by McGrath. Neimes questioned if the cost share from Towns would not occur until 2021. Kluver answered that per the contract, any purchases occurring after Sept. 1st would be paid back in the next budget cycle, in 2021. Motion carried unanimously.

Sandra Raspotnik, Chairperson Town of Washburn, asked what the full cost of the new truck would be and if the towns would be expected to pay their portion of the cost all at once. Kluver answered that the estimated cost is \$58K. Avol stated that under the current contract, yes payment is in full. Kluver added that costs would not occur until 2021, and that a new contract with towns will need to be negotiated next year. Raspotnik further asked if the total purchased cost of the truck would be passed on or if it would only be the City's portion of the purchase. Discussion ensued. Broberg moved to reconsider the previous motion, second by Novachek. Motion carried unanimously. Novachek moved to approve Resolution No. 19-010 for \$40,000 to purchase a brush truck and this amount be used to determine the cost share percentage to the Towns, second by McGrath. It was then determined that only the city's portion of the cost would be passed on to the towns. Motion carried unanimously.

Discussion & Action on Recommendations/Updates Related to the 2020 General Fund Operating, Capital, and Debt Service Budgets – Novachek stated that as chair of the Finance Committee, she believes the committee due diligence going through the budget category by category to best proceed with continuing services and meeting some of the new requests. Kluver stated that this revised budget includes the now known costs for health insurance and highway aid. He stated that the finance committee did not make changes to the operating budget, however the City would have to anticipate up to six elections next year and will need to add \$3,600 for the special elections and find the funds another budget line. The bulk of discussion was over capital expenses, these being \$50K for West End boat ramp, \$69K for Central Ave. reconstruction, \$40K for City Hall, and \$220K for a new ambulance. Kluver then stated that the actual estimate cost for the ambulance was \$228,290; \$8,290 over what was budgeted. Kluver stated that the difference could be made up through

savings from the City Hall expenses or if a grant was received to assist with Central Ave. Discussion ensued. Raspotnik, Town of Washburn, asked if this was the total cost for the ambulance or just the City's portion after the costs to towns have been factored out. Kluver stated that this was the total cost for the ambulance. Maziasz asked for further information about the Central Ave. project. Public Works Director Anderson explained how the street reconstruction would be done. Maziasz further commented that a lot of the traffic on Central Ave. comes from the County, because of the location of the garage, and asked if the County were contributing to the costs. Anderson stated that the highway dept. has been informed about the project, and further stated that the greatest toil on the streets is from garbage trucks, but that Central Ave. does receive a lot of traffic from the County and also boat trailers. Novachek asked about the water meter replacement project. Kluver answered that that project was not included in this budget and that it best be completed through a short-term loan. Kluver noted that the finance committee made a recommendation regarding the water meter project but that it was not ready for action at this time. Novachek moved to approve the 2020 General Fund Operating, Capital, and Debt Service Budgets as presented. Motion failed due to lack of a second. Kluver cautioned approving the budget without reflecting the shortfall for election costs and the ambulance. Discussion continued. McGrath moved to remove \$5,000 from the Homecoming budget, second by Neimes, Broberg, Tulowitzky, Austin, Maziasz, Neimes, McGrath voted in favor, Novachek voted against. Motion passed. Novachek moved to tentatively approve the 2020 General Fund Operating, Capital, and Debt Service Budgets as modified, second by Broberg. Motion carried unanimously. Kluver added that the next meeting will include a public hearing on the tax levy and that it will be a week later, Nov. 18th.

Discussion & Action on 2020 Fee Schedule - A motion was made by McGrath to accept the 2020 Fee Schedule, second by Broberg. Neimes questioned the premium camping site fee not being used this year and if it will be used next year. Kluver stated that it still needs to be determined how best to implement and manage fee collection for premium sites. Motion carried unanimously.

Discussion & Action on 2020 Stormwater Utility Budget – No discussion. A motion was made by McGrath to approve the 2020 Stormwater Utility Budget, second by Novachek. Motion carried unanimously.

Alcohol Licensing Matters – New Bartender License Applications - #21-36 Through #21-37 – A motion was made by McGrath to approve New Bartender License Applications – #21-36 through #21-37, second by Austin. Motion carried unanimously.

Adjourn – Motion to adjourn by McGrath, seconded by Neimes. Motion carried unanimously. Meeting adjourned at 7:30 pm.

Tony Janisch
Assistant City Administrator

FINANCE COMMITTEE MEETING 4:30PM

Committee Member Karen Spears Novachek, and Mary McGrath reviewed monthly expenditure vouchers.

CITY OF WASHBURN
119 Washington Avenue
P.O. Box 638
Washburn, WI 54891



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To: Honorable Mayor and City Council Members
From: Scott J. Kluver, ^{SK} Administrator
Re: Designation of a Portion of the Walking Trail as a Historic Site
Date: November 6, 2019

The Council will first meet as the Historic Preservation Commission before the regular Council meeting begins on Monday, November 18th. The purpose of this meeting is to consider a request from the Washburn Heritage Association to designate a portion of the walking trail as a historic site. Included in this packet is the application materials, a copy of the ordinance that outlines the procedure and implications, as well as a map of the area.

As for process, if the Historic Preservation Commission (Council) is interested in pursuing this, it should agree to the definition of the area to be designated and agree to hold a public hearing at a future meeting on the matter and then decide whether or not to move forward. Per the ordinance, the Council must then also hold a public hearing on the matter and make the ultimate decision. Know that we are just discussing a local designation at this point, not a state designation. *(I invite Attorney Lindsey to opine as to whether or not the second public hearing process will be necessary as the Historic Preservation Commission and the Council are the same body).*

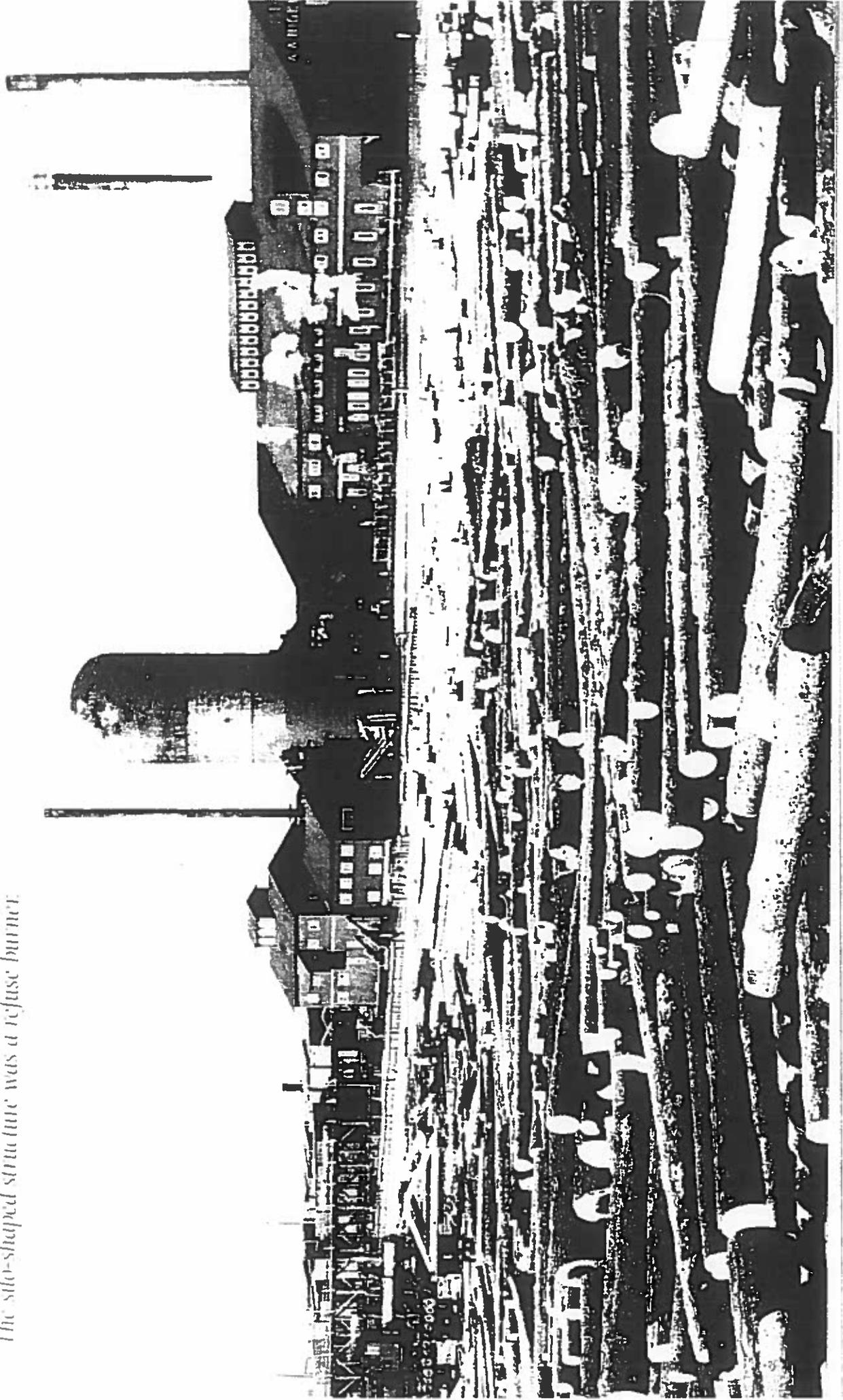
At this point, the area defined to be designated as a historic site is from the trail head at Thompson's West End Park up to the marina boat landing. The width of the historic site shall be from eight feet north of the existing pathway south to the normal high-water line of Lake Superior. This definition can be expanded or contracted depending on the desires of the commission and the historical significance of the areas to be included or excluded.

The reasons for the request to designate this area as a local historic site are that many historical features, and history itself are already documented along the trail with signage. It is felt that by giving the area this designation, more definitive signage and welcoming entrance areas can be placed to better draw attention of tourists to the area and to help make more of a connection to the lakeshore. Please review the criteria in section 13-4-4 of the ordinance. I believe that an argument can be made for the designation.

What would a designation mean and what would the implications be? Most of our regulations are centered around buildings and structure. This site is an open area and has been used as a park/recreation area for years. The detailed provisions are outlined in section 13-4-6 of the ordinance. It is unlikely that there would be any change or use or significant alterations made to the area designated as it is within 200 feet of the lakeshore. If there would be a significant change, a certificate of occupancy would need to be issued by the Historic Preservation Commission. I do not interpret any changes to include trail maintenance, restoration or erosion control activities, or removal of any hazardous trees or invasive species.

I do not have an objection to the proposed designation within the area that is defined as long as it is clear as to how we apply the code. If the designation can help to spruce up the area and make it more welcoming, that would be a good thing, I do not want it to turn into a bureaucratic nightmare.

This is a view of the mill pond at Hines Mill, near today's West End Park. Logs were held here before they went to the sawmill to be converted to lumber. The silo-shaped structure was a refuse burner.



Historic Site Designation Application
Washburn Historic Lakeshore District & Walking Trail



Historic Site Designation Application City of Washburn, Wisconsin

1. Name of Building/Site/Object

Historic: Local "Historic Lakeshore District & Walking Trail"

Common: n/a

2. Location

The location starts at Thompson's West End Park, following the Lake Superior shoreline for 1.5 miles, on the walking trail, to past the Marina. The Sites are marked and tell the story of where Washburn's history happened.

3. Owner of Property

City of Washburn

P.O. Box 638

Washburn, WI.

ZIP: 54891

4. Classification

Category

Building

Object

Sites

Ownership

Public

Private

Both

Present Use

Private residence

Commercial

Entertainment

Educational

Government

Industrial

Museum

Other

5. Description

Years: Historic Lakeshore and Walking Trail from 1880's to 1920's.

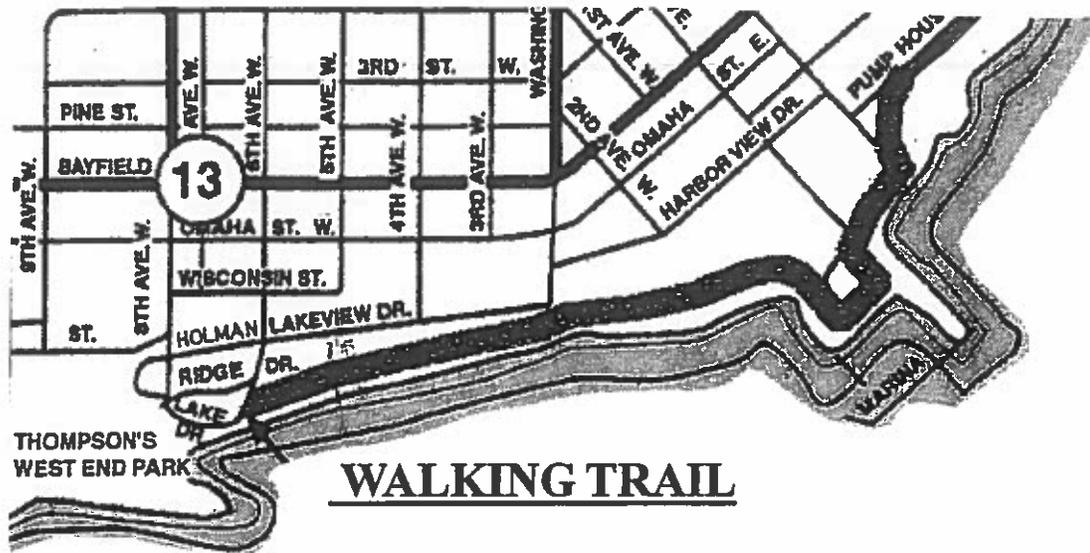
Written description: Washburn Historic Lakeshore District & Walking Trail, starts at the Trailhead at Thompson's West End Park, at the parking lot nearest to the boat ramp, and ends after the Coal Dock site past the Marina. It has inherent worth of local sites along the Washburn Lakeshore and Walking Trail from 1880's to 1920's. They include: (see map)

- A. Site of Bigelow/Hines railroad trestle**
- B. Washburn Lumbering Days at the Hines Mill [front cover]**
- C. Old City Dock for Steamboat ferries like the Mary Scott**
- D. Step into Washburn's Past [Signs on trail at end of Washington Ave.]**
- E. Sign of locating sites of 900,000 bushel grain elevator and commercial docks**
- F. Iron Hook of John Jacob's Mill log boom**
- G. Merchandise/Commercial Dock (still in use)**

This 1.5 mile lakeshore path tells the story of where Washburn's history happened. In October 2003, Washburn's Lakeshore Walking Trail and harbor were designated as part of the Wisconsin Maritime Trail System. They were selected by the Wisconsin Historical Society's Division of Historic Preservation as well as the University of Wisconsin Sea Grant Institute because of the significant number of lumber mill artifacts are remnants of a narrow-gauge railroad spur belonging to the Hines-Bigelow Saw Mill. Wisconsin Historical Society officials were so impressed with the presence of the artifacts that they found funding for the designation-one of four in Wisconsin along the coasts of Lake Superior and Lake Michigan. Washburn residents Hope McLeod and Bruce Bowers were instrumental in obtaining Maritime designation. Interpretive signs along the way include the Maritime Trail signs and describe historic sites. The Washburn Lakeshore Trail was named a Millennium Trail in 2000 by former First Lady Hillary Clinton.

In 1905 the census places its population for Washburn at 5,000. It was the home of the county seat, had electric lights and water works system. The DuPont Co. , largest dynamite plant in the Northwest section of the United States, hired most of the employees from Washburn. Office personnel of the plant lived in the city on DuPont row on 3rd street. Once considered among the largest ports in the Great Lakes system, Washburn's commercial activity centered along the lakeshore. With the combination of shipping and the Chicago, St. Paul , Minnesota & Omaha railroad for transportation , the lumber and the A.A. Bigelow - Hines Sawmill, the Brownstone from the Quarries, the dynamite from DuPont, and the grain/flour for General Mills, made Washburn a very important city.

Note: Sources for map, sites and photo's , the book Wood, Stone and Water-Washburn Walking Tour by Washburn's Heritage Preservation Assoc. 2005



The walking trail has been in existence since the logging days. The ravines between the Hines Lumber Co. and the City Dock were filled with slabs of wood and made a good roadway. While it was not used as a walking trail, it was used especially by youngsters to go fishing or swimming. Old timers tell the trail was always there and used.

It was not until after 1976 that interest was shown to improve it. Much credit goes to William Robinson, Janice Norlin, Dr. and Mrs. Christensen, The Boy Scouts, U.S. Forest Service, and many other volunteers and interested citizens.

1985-86 were momentous years when the city received a grant from The Northwest Regional Planning Commission, and one of the projects was to improve the Walking Trail. It is now hoped that the trail will become an attraction for the citizens of Washburn and for the tourists.

WASHBURN PARK BOARD

NOTE: These words are carved on a wooden sign at the beginning of the trail.

The Walking Trail was officially created on May 10th, 1976 by its inclusion in the Comprehensive Plan adopted by the City Council on that date. The full name is The Washburn Lakeshore Parkway and Walking Trail. It was named a Millennium Trail in 2000 by former First Lady Hillary Clinton.

The Trail is owned by the city and preserved for the public access.

(B)

THE HINES LUMBER COMPANY

AT THIS SPOT THE HINES LUMBER COMPANY WAS LOCATED. IT WAS PREVIOUSLY THE BIGELOW BROTHERS MILLS, BUT WAS PURCHASED BY EDWARD HINES IN 1902. THE PURCHASE INCLUDED 200,000 FEET OF STUMPS, ONE LODGING RAILROAD OF 2 1/2 MILES IN LENGTH, AND WAS THE LARGEST SAWMILL ON LAKE SUPERIOR.

HE HAD A BRILLIANT CAREER IN THE LUMBER INDUSTRY. HE WAS THE HEAD OF THE LARGEST LUMBER WHOLESALING INSTITUTION IN THE U.S. AND PROBABLY IN THE WHOLE WORLD IN HIS DAY.

IN 1897 HE PURCHASED THE TIMBER LANDS AND MILLS NEAR ASHLAND FROM WEYERHAEUSER AND ROTLEDGE. IN 1900 HE PURCHASED THE PROPERTY OF THE WHITE RIVER LUMBER CO. NEAR MASON, WI. THIS DEAL INVOLVED A LARGE SAWMILL, PLANING MILL, 500,000,000 FT. OF FEET OF TIMBER AND THE ENTIRE TOWN OF MASON, AT PRICE OF ABOUT \$3,000,000. THERE WERE ALSO PURCHASES IN SUPERIOR WI., DULUTH MN., PARK FALLS AND HAYWARD WI.

IN 1909 THE HINES CO. OWNED THE LARGEST CARRYING FLEET ON THE GREAT LAKES. IN 1905 THE COMPANY OWNED 20 STEAMERS AND BARGES, WITH A CAPACITY OF 15,000,000 FT. OF LUMBER A TRIP. IT CAN BE SAID THE LUMBERING INTERESTS OF THE EDWARD HINES LUMBER CO. EXTENDED FROM THE GULF OF MEXICO TO THE CANADIAN BORDER, AND FROM CHICAGO TO THE PACIFIC NORTHWEST REPRESENTING LARGE TRACTS OF TIMBER HOLDINGS, MODERN SAWMILL PLANTS AS WELL AS RAILROADS.

MR. HINES WAS BORN IN BUFFALO N.Y. JULY 31, 1863, THE ELDEST OF SEVEN CHILDREN AND THE ONLY SON OF PETER AND ROSE MCGARRY HINES. HIS PARENTS MOVED TO CHICAGO WHEN HE WAS TWO YEARS OLD. THERE HE ATTENDED THE PUBLIC SCHOOL, AFTER WHICH HE WORKED FOR ABOUT 18 MONTHS IN A GROCERY STORE AT \$10.00 A MONTH. HE THEN BEGAN HIS LUMBER TRAINING IN THE HUMBLE CAPACITY OF TALLY BOY WITH THE CARGO COMMISSION FIRM OF PETER FISH AND BROTHERS. LATER HE BECAME AN OFFICE BOY AT \$4.00 A WEEK IN THE OFFICE OF THE LUMBER FIRM OF K.S. MARTIN AND COMPANY. THIS WAS THE BEGINNING OF HIS SUCCESSFUL CAREER AS IN MAY 1892, THE EDWARD HINES LUMBER CO. WAS ORGANIZED & INC.

WASHBURN LUMBERING DAYS

WASHBURN BEGINS ON THE SHORELINE OF CHEQUAMEGON BAY. THE CITY RISES GRADUALLY 75 FT. ABOVE LEVEL OF THE WATER. IN 1884, THE TOWN WAS CREATED, BORN OF THE NECESSITY OF THE RAILWAY (CHICAGO, ST. PAUL, MINNEAPOLIS AND OMAHA) WHICH REQUIRED NOT ONLY AMPLE DEPTH OF WATER AT THE DOCKS, BUT SUFFICIENT FLAT LAND, ABLE TO HANDLE ITS CARS AND SHIPPING. THE WORK OF OBTAINING THE TOWN SITE BEGAN IN 1883 (PRIOR TO THAT TIME A SMALL LUMBER CAMP WAS THE CENTER OF ACTIVITIES). THE SITE CONSISTED OF 358 ACRES OF PINE GROWTH. CLEARING THE LAND AND BUILDING OF DOCKS AND RAILROAD COMMENCED. THE RAILROAD PIER EXTENDED 1,000 FT INTO THE WATER, WITH 508 FT. WIDTH. (THE MAIN DOCK WAS 500 FT. X 15 FT.). IT WAS THE MOST PERFECT HARBOR ON LAKE SUPERIOR.

LOCATIONS FOR LUMBER MILLS WERE SELECTED NESSBERG, COOK AND CO. (MUSKEGON, MICHIGAN), CONSTRUCTED A SAWMILL IN 1885, BUILDING UP TO CUTTING 200,000 FT. OF LUMBER PER DAY. IN 1887, 100,000,000 FT. OF LUMBER WAS SAWED OUT BY THE THREE BIG MILLS IN WASHBURN; ACKLEY, SPRAGUE, AND THOMPSON CO.'S WHICH WERE LATER PURCHASED BY STERNS LUMBER CO. AND THE MAMMOTH A. A. BIGLOW CO. THEIR DOCKS WERE BUILT ON PILLS EXTENDING 800 FT. FROM LAND TO 1,000 FT. INTO THE WATER. THESE MILLS WERE STILL IN OPERATION IN 1900, EMPLOYING 1000 MEN. BIGLOW CO. SOLD OUT TO EDWARD HINES CO. IN 1902. IT BURNED DOWN IN 1905. KENFIELD AND JAMOREAUX OPERATED A WOODWORKING FACTORY FOR SEVERAL YEARS. THEY MADE WIRE REELS, SPOOLS AND HEADING. PINE, BIRCH, HARDWOOD, HEMLOCK AND OTHER TIMBER WERE SUPPLIED TO THE 2 PLANING MILLS, SHINGLE MILLS, LATH MILLS, ETC. AND THE 3 LARGE SAWMILLS. HEMLOCK BARK WAS SHIPPED FOR TANNING PURPOSES. WITH 2 BILLION FT. OF STANDING PINE IN DAYFIELD COUNTY, WITH THE BULK OF IT BEING IN WASHBURN, IT BECAME A BOOM TOWN. POPULATION 4,000.

LUMBER WAS SHIPPED BY RAILWAY AND BOAT. BIGLOW CO. OWNED A FLEET OF 6 BOATS. THESE MILLS SHIPPED MORE BOARD FT. OF LUMBER THEN ANY PORT OF ALL ON LAKE SUPERIOR. THE LUMBERING INDUSTRY BOOMED IN THE LATE 80'S AND 90'S BUT THE LUMBER CO. HAD STRIPPED MUCH OF THE TIMBER FROM THE LAND BY 1900. SO THE BOOM WAS OVER AND THE MILLS CLOSED. TODAY, THE DEPARTMENT OF NATURAL RESOURCES REGULATES THE PLANTING AND CUTTING OF TREES SO THAT FUTURE GENERATION MAY REAP THE HARVEST OF THEIR RICH HERITAGE OF TIMBERLANDS.

(B). Washburn Lumbering Days at the Hines Mill and Bigelow Co

A. A. BIGELOW & CO.,

LUMBER,

LATH & SHINGLES

WASHBURN, Wis.

B

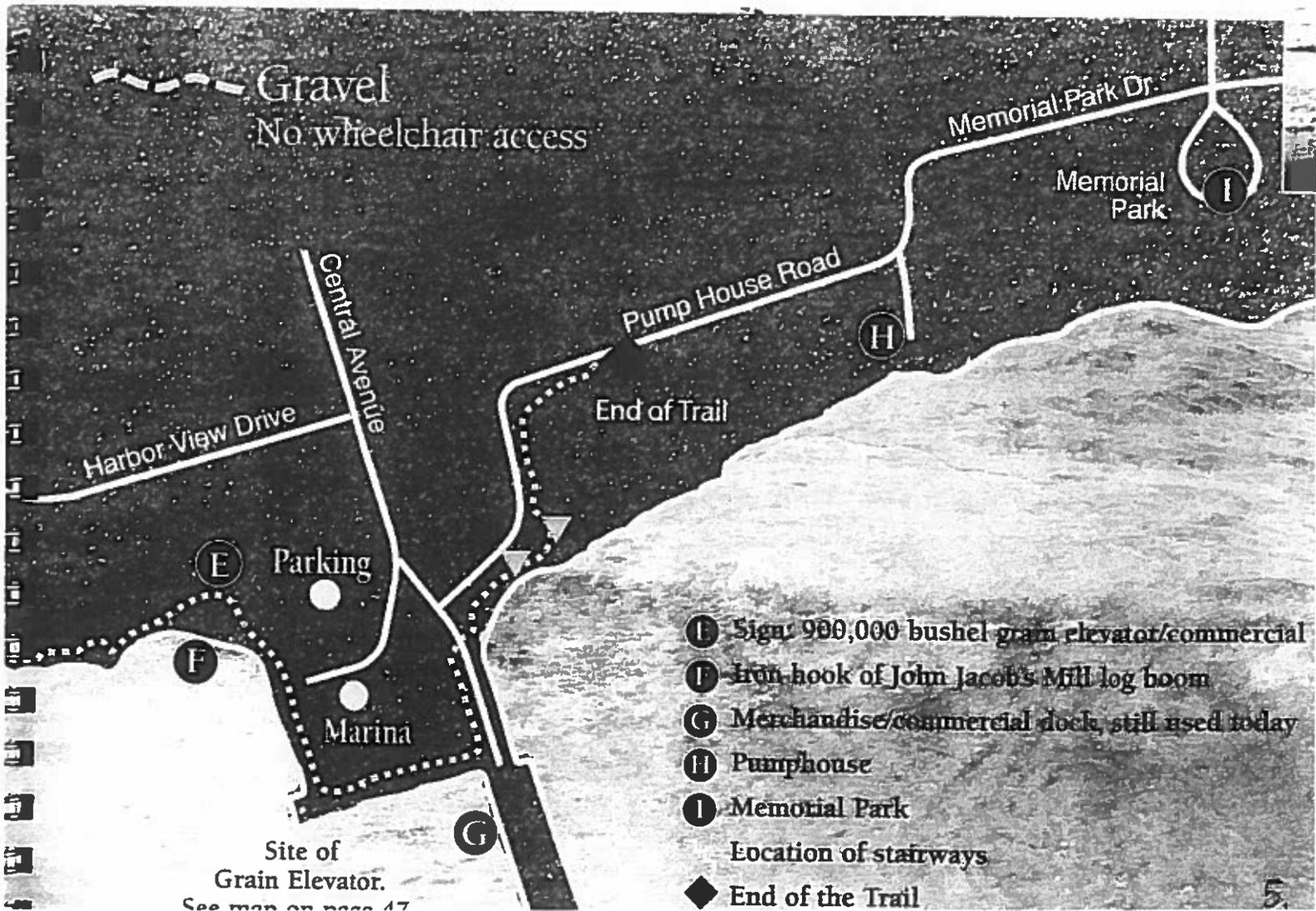
Sign: "Washburn Lumbering Days"

For more information, see this sign along the Trail titled "Washburn's Lumbering Days."

C Old City Dock

The City Dock extended out just west of the still standing brownstone wall, which was also the façade of Washburn's old sewer outlet.

This dock was a busy place of transport in the late 1880s. Steamboat ferries such as the *Mary Scott* and the *Ellen D* would dock here and take passengers to and from Ashland. Also an excursion boat, the *Skater*, carried people around the Apostle Islands and the town of Bayfield.



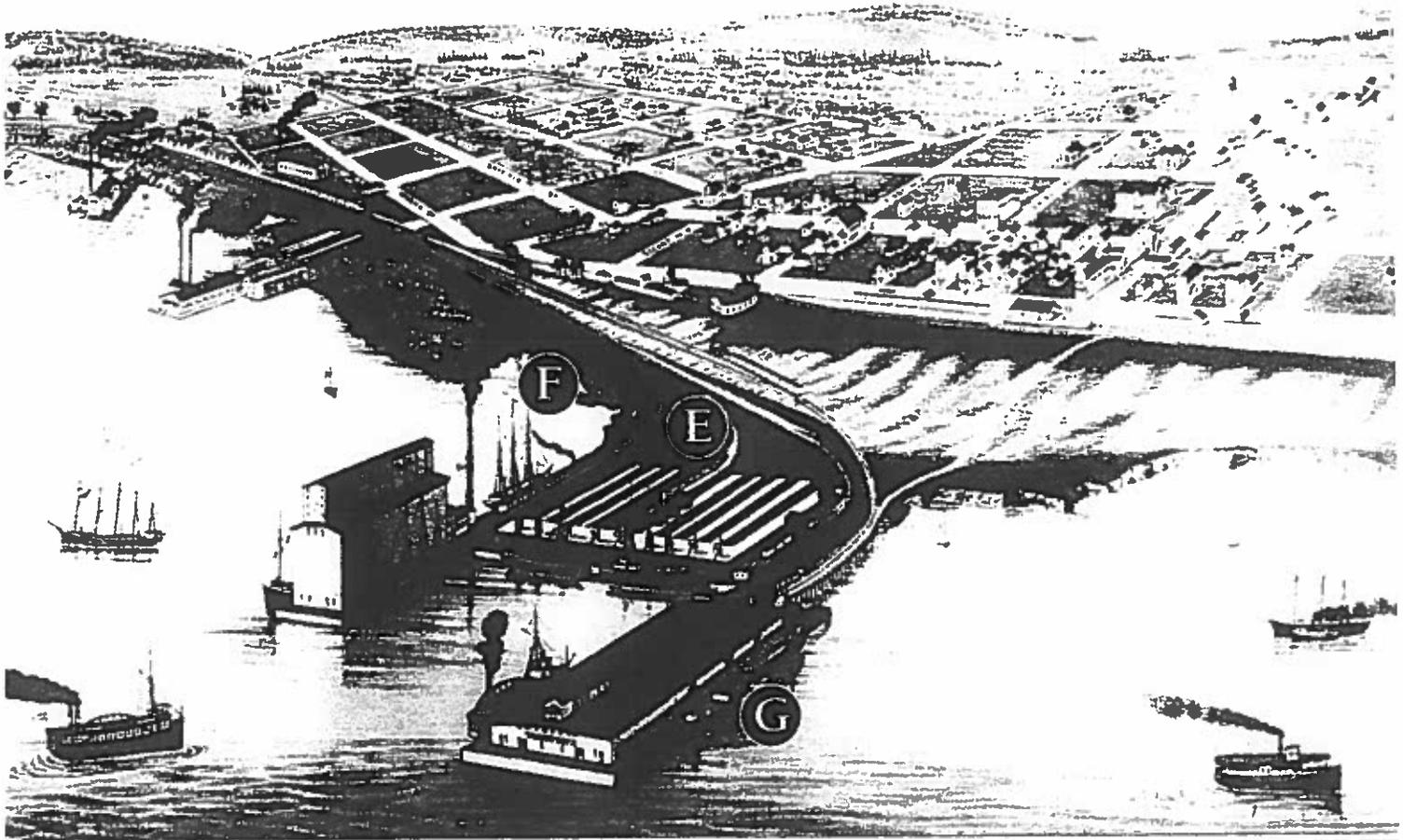
- (I) Sign: 900,000 bushel grain elevator/commercial
- (F) Iron hook of John Jacob's Mill log boom
- (G) Merchandise/commercial dock, still used today
- (H) Pumphouse
- (I) Memorial Park
- Location of stairways
- ◆ End of the Trail

Site of Grain Elevator.
See map on page 47

D Sign: "Step into Washburn's Past"

This sign offers a brief history of Washburn, from explorers to the DuPont Company. The handicap accessible portion of the Trail ends here, just before stairs drop down into a ravine leading to a secluded beach. "For almost 100 years, Washburnites have been walking along our lakeshore. Whether long ago or yesterday, whether with friends or alone, to walk along that path has been a part of living in Washburn." – Bud Robinson at the 1979 Trail dedication

Historical view of grain elevator and commercial docks



6. Areas of Significance

- | | |
|--|---|
| <input type="checkbox"/> architecture | <input type="checkbox"/> law |
| <input type="checkbox"/> art | <input checked="" type="checkbox"/> literature |
| <input checked="" type="checkbox"/> commerce | <input type="checkbox"/> military |
| <input checked="" type="checkbox"/> community planning | <input type="checkbox"/> music |
| <input type="checkbox"/> conservation | <input type="checkbox"/> philosophy |
| <input checked="" type="checkbox"/> economics | <input type="checkbox"/> politics/government |
| <input checked="" type="checkbox"/> education | <input type="checkbox"/> religion |
| <input checked="" type="checkbox"/> exploration/settlement | <input type="checkbox"/> science |
| <input checked="" type="checkbox"/> industry | <input checked="" type="checkbox"/> social/humanitarian |
| <input type="checkbox"/> invention | <input type="checkbox"/> theater |
| <input checked="" type="checkbox"/> landscape architecture | <input checked="" type="checkbox"/> transportation |
| | <input type="checkbox"/> other |

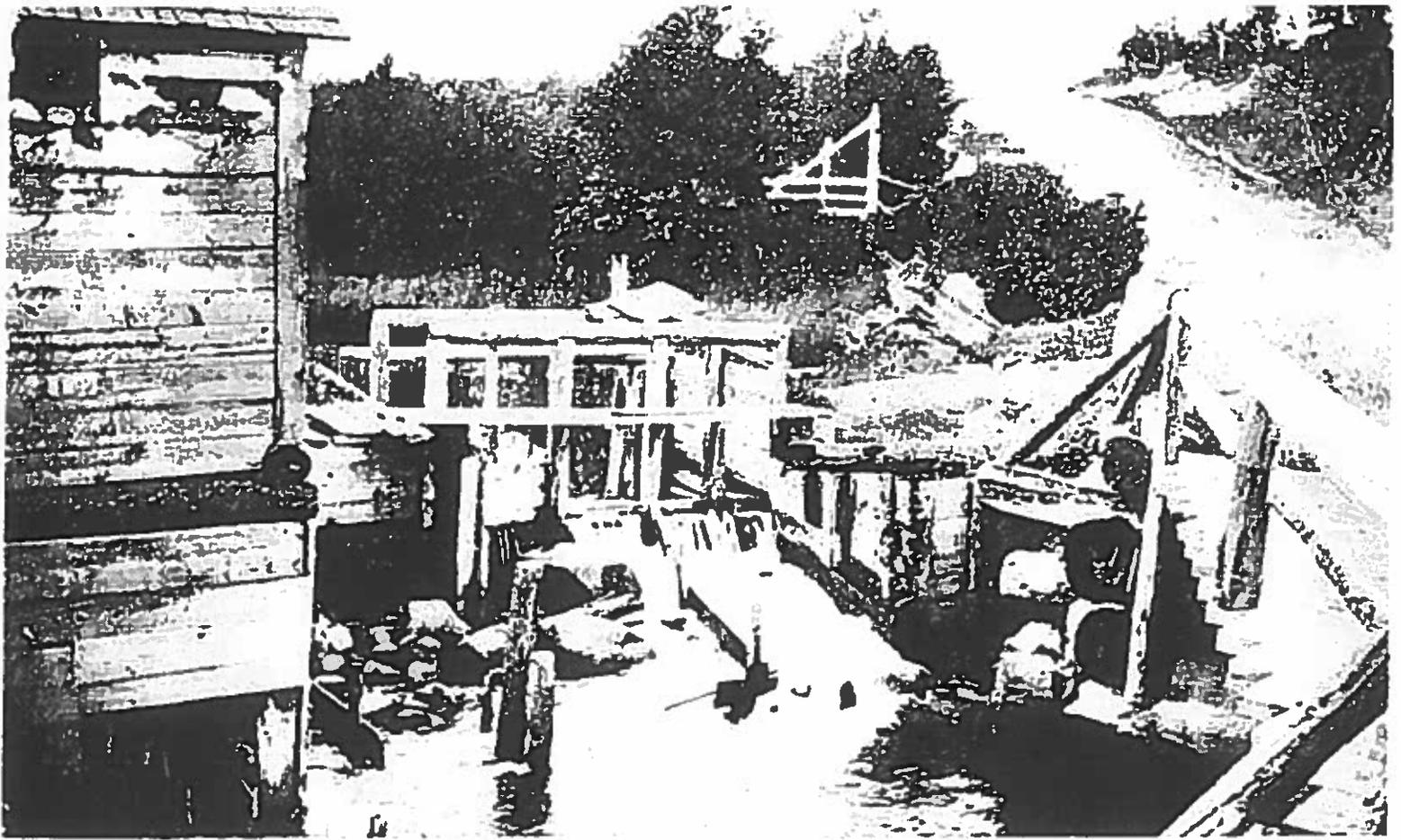
7. Written Statement of Significance

Washburn, Wisconsin is a city of great history and it needs a way to tell the stories of the significance of the lakeshore and its importance to the town from 1880 to 1920. The Historic Lakeshore District and Walking Trail with the designated sites is a way to show these events and the character of this community. It was a Boom Town in the turn of the century. It is significant to tell the story to educate the community and the tourists of what important value the lakeshore is to Washburn. This lakeshore community was named after Cadwallader C. Washburn in 1883, Wisconsin's governor from 1872 to 1874 and later the president of the State Historical Society of Wisconsin. The city has many beautiful brownstone buildings, including the library, a domed courthouse, and the Washburn Historical Museum and Cultural Arts Center. All three are on the State and National Historic Registry. The lakeshore and the railroads made it possible for Washburn to ship the brownstone to other cities for their buildings.

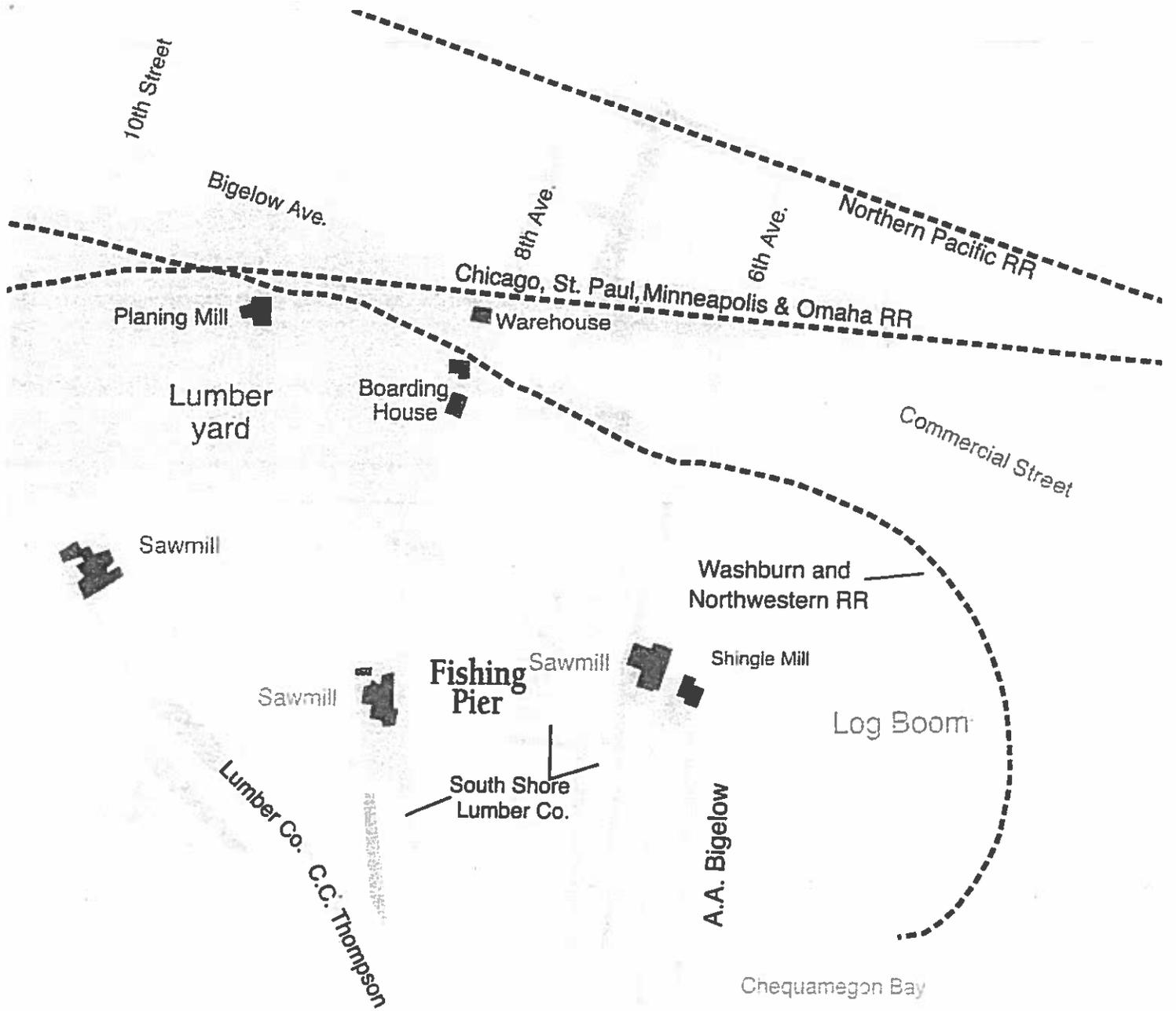
More visitors are drawn to a historic district and a sense of the past enhances the visitors experience. It shows a town with an exciting past of brownstone buildings that are still very much in use and a lakeshore on Lake Superior that has a history of logging, commercial docks, shipping, and sawmills. The Walking Trail links two beautiful parks. Beginning at Thompson's West End Park, it follows parallel to the lakeshore and ends at Memorial Park. Landmarks and remnants along the 1.5 mile path help the visitor to imagine the vibrant story of Washburn's past. This information and more can be read in the booklet "Wood, Stone and Water". This book is also significant to the town and visitors as a Washburn Walking Tour guide.

Highway 13 is being considered for a Scenic Byway designation and Washburn is the first town on the 70 mile route. It is significant to tell the visitors our story and we can do that by having the Historic Lakeshore District & Walking Trail. Public access to the waterfront is relatively easy. Parking areas exist in the parking lots at the Thompson's West End Park and key locations along the walking path. Also easy access to the area is by boats. Public boat ramps exists at Thompson's Park and the Marina. There is very little connection between the waterfront and the business area. Washburn would benefit by providing better signage from the business area to the lakeshore. This would show a sense of place with the historic buildings and the 1.5 mile historic waterfront and walking trail. Today the lakeshore is used for many of our events both in summer and winter.

Historic preservation prevents the loss of community memory and the destruction of community accomplishments. It retains a sense of place for now and the future. This shows pride in the community's heritage and will increase tourism and attractiveness to new businesses. A local preservation program may be the most cost-effective economic development program a community can establish.



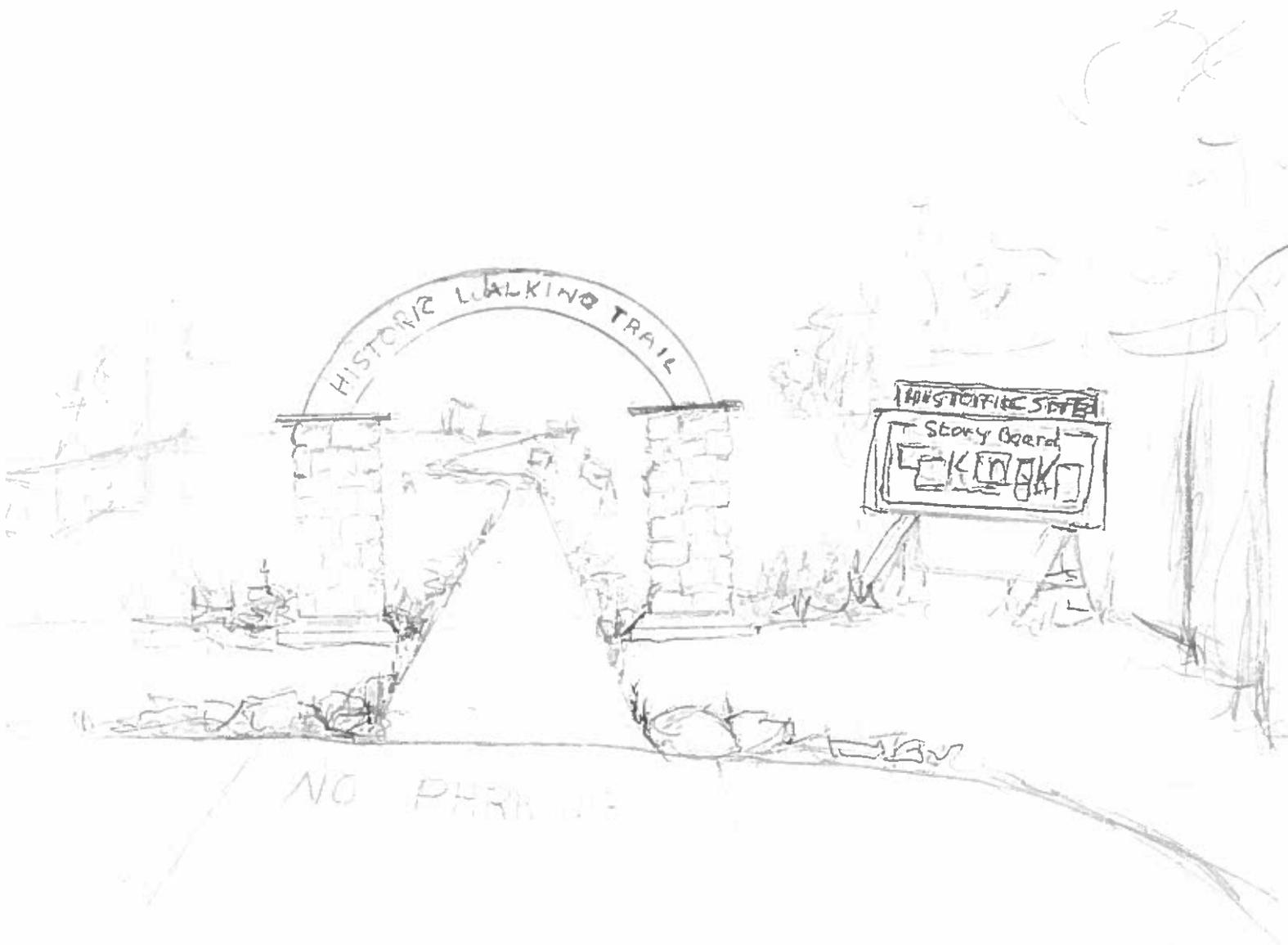
Old Water Mill, Flour Mill Creek, Washburn, Wis.



Date: 3/5/12

Form Prepared By: Dora Kling

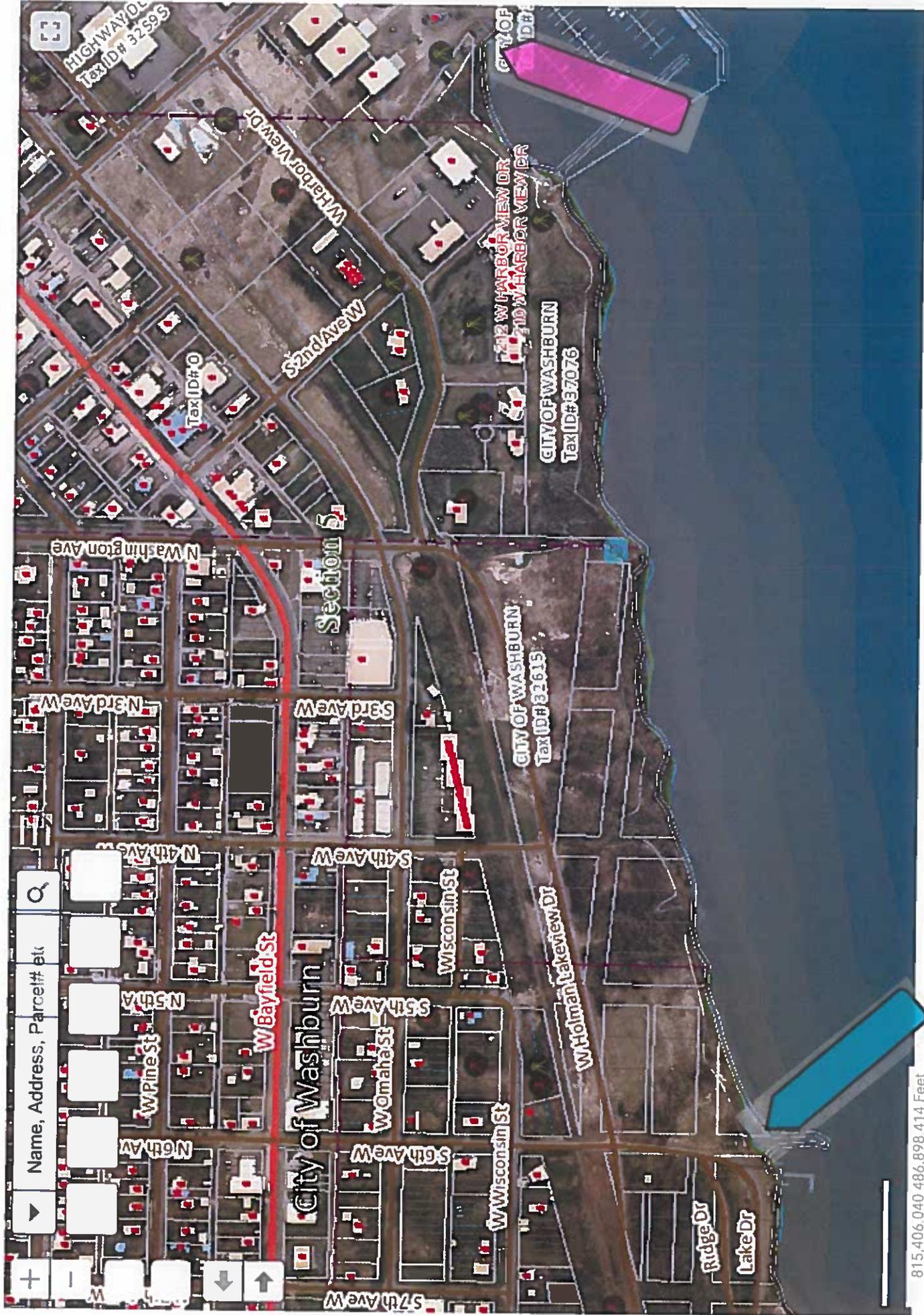
Title: **Historic Preservation Commission Member**
Washburn Historical Museum & Cultural Arts Center Member
Washburn Heritage Association
Alliance for Sustainability



WHA Board of Directors: Lynn Adams, Carla Bremner, Steve Cotherman, Don Ekstrom, Andrew Grimm, Patra Holter, Sandy Johnson, Dora Kling, Jill Lorenz, Karen Novachek, Dave Nyhus, Ginny Pedersen, Sharon Stewart. Advisory Board: Gary Holman, Ken and Jane Weiler

Mission: To enrich the experience of living in our city by telling the compelling stories and preserving the historic buildings and culture of Washburn.

B Bayfield County Land Records and GIS 1.2



815,406.040 486,898.414 Feet

Title 13 ► Chapter 4

Historic Preservation

13-4-1	Purpose and Intent
13-4-2	Definitions
13-4-3	Historic Preservation Commission
13-4-4	Criteria for Historic Designation
13-4-5	Procedure for Historic Designation
13-4-6	Regulations Governing Historic Properties
13-4-7	Rescission of Historic Property Designation

Sec. 13-4-1 Purpose and Intent.

It is hereby declared a matter of public policy that the protection, enhancement, perpetuation and use of improvements or sites of special character or special architectural or historic interest or value is a public necessity and is required in the interest of the health, prosperity, safety and welfare of the people. The purpose of this Chapter is to:

- (a) Effect and accomplish the protection, enhancement and preservation of such improvements;
- (b) Safeguard the City of Washburn's heritage by preserving sites and structures, which reflect elements of the City's cultural, social, economic, political, visual or architectural history;
- (c) Foster civic pride in the beauty and notable accomplishments of the past;
- (d) Stabilize and improve property values;
- (e) Improve and enhance the visual and aesthetic character, diversity and interest of the City of Washburn;
- (f) Protect and enhance the City of Washburn's attractions to residents, tourists and visitors, and serve as a support and stimulus to business and industry; and
- (g) Educate the public regarding the need and desirability of a Washburn historic preservation program and its enhancement of the quality of life.

Sec. 13-4-2 Definitions.

The following definitions shall be applicable in this Chapter:

- (a) **Certificate of Appropriateness.** The certificate issued by the Historic Preservation Commission approving alteration, rehabilitation, construction, reconstruction or demolition of a historic structure or historic site.

- (b) **Commission.** The Historic Preservation Commission created under this Chapter.
- (c) **Historic Property.** Collective term meaning historic site or historic structure.
- (d) **Historic Site.** Any parcel of land of historic significance due to a substantial value in tracing the history or prehistory of man, or upon which a historic event has occurred, and which has been designated as a historic site under this Chapter, or an improvement parcel, or part thereof, on which is situated a historic structure and any abutting improvement parcel, or part thereof, used as and constituting part of the premises on which the historic structure is situated.
- (e) **Historic Structure.** Any improvement which has a special character or special historic interest or value as part of the development of the City of Washburn; includes the heritage or cultural characteristic of the City, state or nation and which has been designated as a historic structure pursuant to the provisions of this Chapter.
- (f) **Improvement.** Any building, structure, place, work of art or other object constituting a physical betterment of real property, or any part of such betterment, including streets, alleys, sidewalks, curbs, lighting fixtures, signs and the like.
- (g) **Improvement Parcel.** The unit of property which includes the physical betterment constituting an improvement and the land embracing the site thereof, and is treated as a single entity for the purpose of levying real estate taxes. Provided, however, that the term "improvement parcel" shall also include any unimproved area of land which is treated as a single entity for such tax purposes.

Sec. 13-4-3 Historic Preservation Commission.

- (a) **Composition; Appointment.**
 - (1) The Historic Preservation Commission ("Commission") is hereby created and shall consist of five (5) members who shall be residents of the City of Washburn, appointed by the Mayor of Washburn and subject to confirmation by a majority vote of the Common Council. If a vacancy occurs, the Mayor shall appoint a person subject to Common Council confirmation for the unexpired term.
 - (2) The Commission shall be composed of five (5) persons. The Common Council and the Mayor may seek individuals competent and informed in historical, architectural, and cultural traditions of the City. The membership of the Historic Preservation Commission, if available in the community, may be any of the following: a registered architect, a member of the Washburn Heritage Preservation Association, a licensed real estate broker, a City Alderperson, a member of the Plan Commission, a member of the Washburn Historical Society and citizens-at-large. In addition to the five (5) members of the Commission, the Zoning Administrator shall serve as an ad hoc member and shall not be entitled to a vote.
 - (3) The members of the Commission shall serve for a three (3) year term. Those terms shall be staggered so that in any one (1) year, no more than two (2) terms expire. No

compensation shall be paid to Commission members except for expenses necessary in carrying out their duties. The Commission shall annually select from its members a Chairperson, Vice-Chairperson and Secretary and shall fill vacancies in such offices.

- (b) **Meetings.** The Commission shall meet on a regular basis, as needed, but no less than two (2) times per calendar year. The Common Council by majority vote, or the Mayor, shall have the authority to call and schedule said meetings.
- (c) **Powers and Duties.** The Commission shall have the following powers and duties:
 - (1) The Commission shall review and study historic properties and sites within Washburn with respect to nominations to designate a City Historic Property.
 - (2) The Commission shall review applications for Certificate of Appropriateness and shall issue such certificates.
 - (3) The Commission shall assist persons applying to have property listed on the state register of historic places or the national register of historic places with the application process.
 - (4) The Commission shall provide information to interested persons regarding investment tax credit programs, grants or loans that may be available with respect to historic rehabilitation efforts. The Commission shall assist interested individuals in understanding and meeting the eligibility requirements for such programs.
 - (5) The Commission shall educate the public regarding the benefits to the community, businesses and property owners from historic preservation.

Sec. 13-4-4 Criteria for Historic Designation.

For the purposes of this Chapter, a Historic Property designation may be placed on any site, natural or improved, including any building, improvement or structure located thereon, or any area of particular historic architectural, archeological or cultural significance to the City of Washburn, such historic structures, sites or district which:

- (a) Exemplify or reflect the broad cultural, political, economic or social history of the nation, state or community; or
- (b) Identify with a person or persons who significantly contributed to the City's culture and development; or
- (c) Embody the distinguishing characteristics of an architectural style, period, form, or treatment; or
- (d) Identify the work of an architect or master builder whose individual work has influenced the City's development; or
- (e) Has yielded, or may be likely to yield, information important to prehistory or history; or
- (f) The unique location or singular physical characteristic representing and established and familiar feature of a neighborhood, community or the City of Washburn.

Sec. 13-4-5 Procedures for Historic Designation.

(a) **Nomination Process.**

- (1) The Commission shall have the power to nominate historic structures and historic sites for historic designation. Such designations shall be made based on Section 13-4-4.
- (2) The owner or owners of the nominated property shall be notified in writing by the Commission that said property is being considered by the Commission for such designation. If the owner, for any reason, elects or chooses to not participate with his/her property in the historic structure or site designation, said owner can appeal in writing to the Common Council within ten (10) days of receipt of the notice of the Commission's nomination, which shall be served either by personal service or certified mail. Upon receipt of said appeal by the Common Council, the matter shall be placed on the next regular Council meeting agenda for the purpose of removing the appellant's property from the nomination process. The Common Council shall remove said property from the nomination process, unless there is clear and satisfactory evidence that the subject property represents a historical structure or site of such important to the history of Washburn, and the public good, that the removal of the property from the nomination process would represent a likely danger that the property's historical significance will be seriously damaged or lost. An appeal under this Section stays any further hearings by the Commission regarding the nominated property.
- (3) The Commission shall hold a public hearing to consider the nomination of the structure or site as a Historic Property. The public hearing shall not be conducted less than fourteen (14) days after the publication of a public meeting notice.
- (4) After considering written and oral input obtained through the public hearing process, the Commission shall make its recommendations to the Common Council as to whether the structure or site should be designated a Historic Property. The Commission's written recommendation shall include reasons in support of the Commission's recommendations. The Commission shall forward a copy of its written recommendations to every person who owns all or part of the property described by the nomination.
- (5) The Common Council shall hold a public hearing to consider the Commission's recommendation to designate the structure or site as a Historic Property. The Common Council may then approve or deny the designation by majority vote.

- (b) **Obligations of Historic Properties.** Upon approval by the Common Council as a Historic Property, the designated property and the owner or owners, shall abide by the guidelines and regulations governing Historic Properties.

Sec. 13-4-6 Regulations Governing Historic Properties.

- (a) After the Historic Property has been designated as such by the Common Council, no owner or person in charge of a Historic Property shall reconstruct, alter or demolish all or any part of the exterior of such Historic Property unless a Certificate of Appropriateness has been granted by the Historic Preservation Commission. The Zoning Administrator shall not issue

- a building permit for such work unless a Certificate of Appropriateness has been granted by the Commission. No additional structures shall be permitted to be constructed or placed upon the historic property unless a Certificate of Appropriateness has been granted by the Historic Preservation Commission. Any reconstruction, remodeling or other similar work to the interior of the structures on the Historic Property shall not require a Certificate of Appropriateness, but must comply with any rules regarding issuance of a building permit.
- (b) The owner of a Historic Property must complete an application for a Certificate of appropriateness for any desired changes to be made to the Historic Property described in Subsection (a).
- (c) Upon filing of any application for the Certificate of Appropriateness with the Commission, the Commission shall approve the application unless:
- (1) In the case of a designated Historic Property, the proposed work would detrimentally change, destroy or adversely affect any exterior architectural feature of the improvement or site upon which said work is done;
 - (2) In the case of the construction of a new improvement upon a Historic Property, the exterior of such improvement would adversely affect or not harmonize with the external appearance of other neighboring improvements on such site;
 - (3) In the case of any property located in a historic district, the proposed construction, reconstruction, exterior alteration or demolition does not conform to the purpose and intent of this Chapter and the objectives and design criteria of the historic preservation plan for such a district;
 - (4) The building or structure is of such architectural or historical significance that its demolition would be detrimental to the public interest and contrary to the general welfare of the people of Washburn and the state;
 - (5) The building or structure is of such old and unusual or uncommon design, texture, and/or material that it could not be reproduced without great difficulty and/or expense.
 - (6) In the case of request for the demolition of a deteriorated building or structure, any hardship or difficulty claimed by the owner is self-created or is the result of any failure to maintain the property in good repair.
- (d) In addition, in determining whether to issue a Certificate of Appropriateness, the Commission shall consider and give weight to any or all of the following standards:
- (1) A property shall be used for its historic purpose or be placed in a new use that requires minimal change to defining the characteristics of the building and its site and environment.
 - (2) The historic character of the property shall be retained and preserved. The removal of historic material or alteration of features and spaces that characterize the property shall be avoided.
 - (3) Each property shall be recognized as a physical record of time, place and use. Changes that create a false sense of historical development, such as adding conjectural features or architectural elements from other buildings, shall not be undertaken.

- (4) Most properties change over time; those changes that have acquired historic significance in their own right shall be retained and preserved.
 - (5) Distinctive features, finishes and construction techniques or examples of craftsmanship that characterize the property shall be retained and preserved.
 - (6) Deteriorated historic features shall be repaired rather than replaced. Where the severity of deterioration requires replacement of distinctive features, the new feature shall match the old in design, color, texture and other visual qualities and, where possible, materials. Replacement of missing features shall be substantiated by documentary, physical or pictorial evidence.
- (e) If the Commission determines that the application for a Certificate of Appropriateness and the proposed changes are consistent with the character and features of the property or district within the stated guidelines, it shall issue a Certificate of Appropriateness. Upon the issuance of such a certificate, the building permit shall be issued by the Zoning Administrator. The Commission shall make this decision within thirty (30) days of the filing of the application.
 - (f) Should the Commission fail to issue a Certificate of Appropriateness due to the failure of the proposal to conform to the guidelines, the Commission shall provide suggestions as to how the proposed alterations could be completed so as to minimize any adverse affects to the Historic Property and to assist the applicant in obtaining the desired Certificate of Appropriateness within the guidelines of this Chapter.
 - (g) Applicants may appeal the Commission's decision to the Common Council within thirty (30) days of receipt of the decision of the Commission. The appeal is a de novo review. The owner may seek as a remedy upon appeal rescission of the historical designation, if the owner of the property subject to the historical designation can establish by clear and convincing evidence that the Commission is acting in an arbitrary and capricious manner, which has resulted in an unreasonable hardship to the owner.
 - (h) The Zoning Administrator is responsible for assuring that all work is done in accordance with the Certificate of Appropriateness and the issued building permit.
 - (i) Agencies of the City and all public utility and transportation companies undertaking projects affecting historic structures, sites, or districts shall be required to obtain a Certificate of Appropriateness prior to initiating any changes in the character of street paving, sidewalks, utility installations, lighting, walls, fences, structures and buildings on property, easements, or streets owned or franchised by the City.
 - (j) Ordinary maintenance and repairs may be undertaken without a Certificate of Appropriateness provided the work involves repairs to existing features of a historic structure or site and the replacement of elements of the exterior portion of the structure with pieces identical in appearance and provided the work does not change the exterior appearance of the structure or site and does not require the issuance of a building permit.

Sec. 13-4-7 Rescission of Historic Property Designation.

- (a) If the person listed as the owner of record of a Historic Property is unable to sell his/her property due to the obligations imposed by this Chapter, such a person may petition the Commission for a rescission of its designation. Such petition shall contain a statement

under oath that the person has made responsible attempts in good faith to find and attract such a buyer, as well as further information deemed reasonably necessary by the Commission of the purpose of evaluating the petition request.

- (b) Following any such rescission, the Commission may not redesignate the subject property as a Historic Property for at least five (5) years from the date of rescission.

2

CITY OF WASHBURN
119 Washington Avenue
P.O. Box 638
Washburn, WI 54891



715-373-6160
715-373-6161
FAX 715-373-6148

To: Honorable Mayor and City Council Members
From: Scott J. Kluver, ^{SSK} Administrator
Re: Report on Conference Attendance
Date: November 5, 2019

On October 23rd through the 25th, I attended the League of Municipalities Conference in Green Bay. On October 29th, I attended a DNR training on recycling in Fond du Lac. There were good sessions and bits of information that I learned at both places.

At the League conference, I attended sessions on running an effective meeting, practical strategies for dealing with more frequent severe rain and flooding events, ethics in budgeting, looking at alternatives to special assessments, downtown redevelopment and making your community a recreation destination. Some of the key items that could be taken from these sessions include:

- Good public information to disburse to help protect home from flood damage
- Assurance that the City has been practicing good budgeting and the ethics of scarcity
- Learning about two possible alternatives to special assessments for streets, and potentially sidewalk improvements. Those being a wheel tax and creating a transportation utility. If there is an interest in pursuing sidewalks, we have to agree as to how they would be paid for. These options might be beneficial if we do not want sidewalks on every block.

In addition to these sessions the recycling training offered by the DNR provided good information to maintain compliance with the regulations related to recycling and to make sure that we remain eligible for future recycling grants. There are several publications and information that we will be getting out to the public to help re-educate people on what is recyclable and what to keep out of the recycling stream to make sure that we have good quality recyclable materials for which there is a market. This will help to keep recycling costs down for everyone. We will be looking at our existing recycling ordinance to make sure it is up to date for enforcement and listing the appropriate items for recycling.

3

CITY OF WASHBURN
119 Washington Avenue
P.O. Box 638
Washburn, WI 54891



715-373-6160
715-373-6161
FAX 715-373-6148

To: Honorable Mayor and City Council Members
From: Bob Anderson, Deputy Zoning Administrator 
Re: Proposed Certified Survey Map of Ann Christensen
Date: October, 17, 2019

Enclosed you will find a copy of a preliminary Certified Survey Map (CSM) for the Ann Christensen properties in the vicinity of Grand View Blvd. The proposed Lots are R-2, Single Family Residential.

The proposed Lot 1 will transfer the original Lot 13 to the new Lot 2. The proposed Lot 2 is a result of combining the original lots located on Block 29, Lots 13, 14-18, and the proposed Lot 3 will combine original Lots 19-24. These lots prior to adjustment did not meet the requirements for development but with this change will do so.

Approval of this new parcel map will create all developable lots within Block 29.

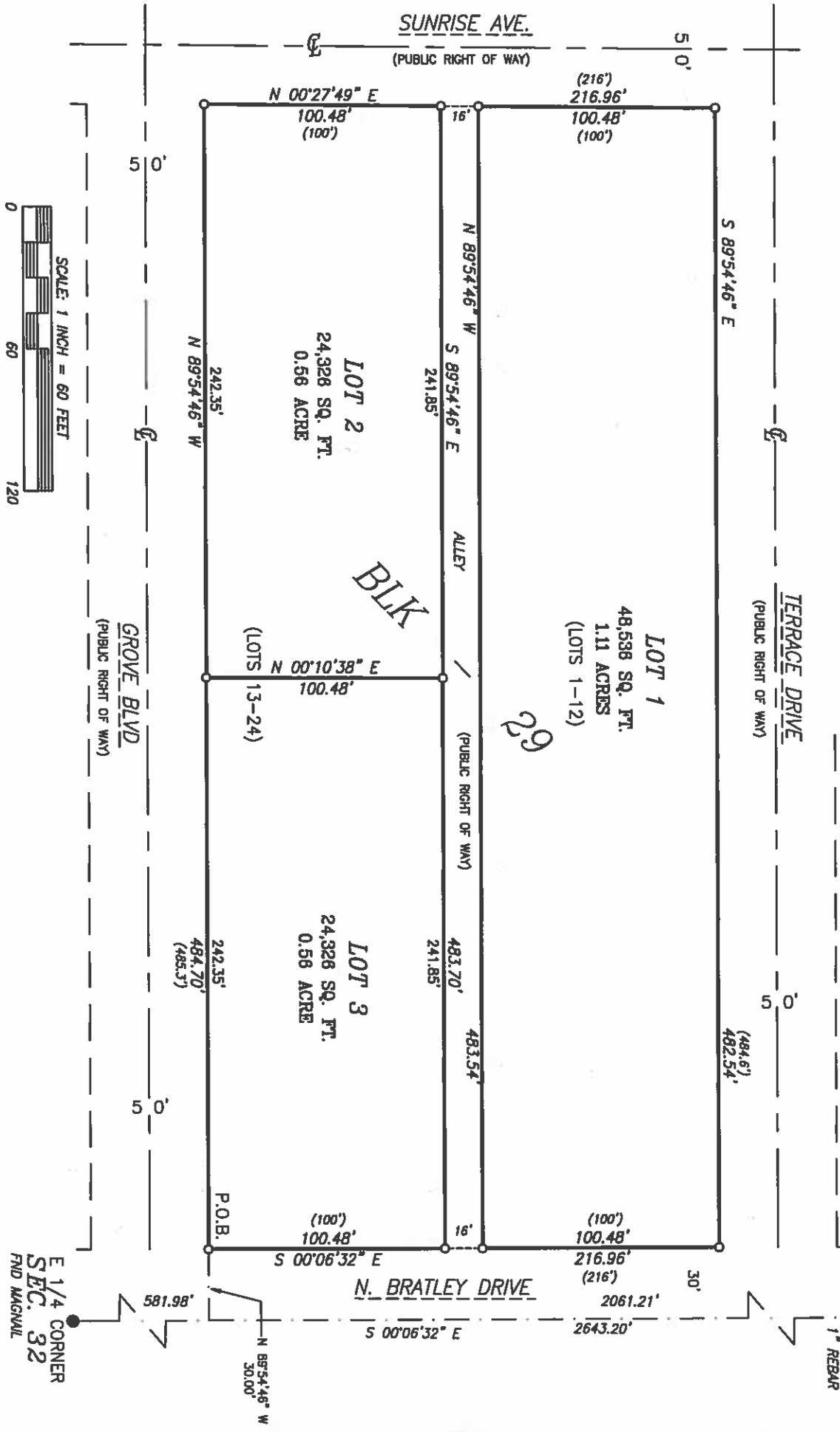
The lots are of residential use and conform to the Comprehensive Plan. I recommend approval of the proposed Certified Survey Map.

BAYFIELD COUNTY CERTIFIED SURVEY MAP NO. _____
 BLOCK 29 OF THE DUPONT PARK ADDITION TO THE
 CITY OF WASHBURN, BAYFIELD COUNTY, WISCONSIN



BEARINGS ARE BASED ON THE
 EAST LINE OF THE NE 1/4 OF
 SECTION 32, BEING S 00°06'32" E

TOTAL AREA
 97,188 SQ. FT.
 2.23 ACRES



PIPE DIMENSIONS ARE OUTSIDE DIAMETER

LEGEND

- FOUND MONUMENT, AS NOTED
- 1" x 18" IRON PIPE WEIGHING 1.13 LBS./FT., SET THIS SURVEY
- () RECORDED INFORMATION

CLIENT: CHRISTENSEN, A.
 JOB NO: N19/131
 SCALE: 1 INCH = 60 FEET
 OCT. 7, 2019
 FIELD WORK COMPLETED: 10/7/19

DRAWN BY: P. NELSON
 FILED/WASHBURN/CITY OF DUPONT/PARK
 ACAD/CHRISTENSEN_2019 PSDA14/LTR09_99
 NR. 414 PG. 99 SHEET 1 OF 2 SHEETS

NELSON SURVEYING INCORPORATED
 SUBDIVISION TOUR SINCE OF THE WOODS SINCE 1864

101 E. MAIN STREET
 SUITE 100 WASHBURN WISCONSIN 54008
 (715) 835-5882
 FAX: (715) 835-5100
 MAP NO. CSM 3058

BAYFIELD COUNTY CERTIFIED SURVEY MAP NO. _____
BLOCK 29 OF THE DUPONT PARK ADDITION TO THE CITY OF WASHBURN,
BAYFIELD COUNTY, WISCONSIN

SURVEYOR'S CERTIFICATE

I, PETER A. NELSON, PROFESSIONAL LAND SURVEYOR IN THE STATE OF WISCONSIN, HEREBY CERTIFY:

THAT ON THE ORDER OF ANN CHRSTENSEN, I HAVE SURVEYED, DIVIDED AND MAPPED BAYFIELD COUNTY BLOCK 29 OF THE DUPONT PARK ADDITION TO THE CITY OF WASHBURN, BAYFIELD COUNTY, WISCONSIN;

THAT THIS MAP IS A TRUE REPRESENTATION OF SAID SURVEY;

THAT I HAVE FULLY COMPLIED WITH SECTION 236.34 OF THE WISCONSIN STATUTES AND THE CITY OF WASHBURN SUBDIVISION CONTROL ORDINANCE IN MAKING SAID SURVEY, SUBDIVISION AND MAP; AND

THAT SAID SURVEY AND MAP ARE CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

PETER A. NELSON PLS #3071

CITY OF WASHBURN ZONING APPROVAL

THIS BAYFIELD COUNTY CERTIFIED SURVEY MAP IS HEREBY APPROVED BY THE CITY OF WASHBURN ZONING COMMITTEE.

SCOTT KLUVER - CITY ADMINISTRATOR

_____ DATED THIS _____ DAY OF _____, 2019

CERTIFICATES

CLIENT: CHRISTENSEN, A.

JOB NO.: N19/131
DRAFTED BY: P. NELSON
OCTOBER 7, 2019
NB. 414 PG. 99

SCALE:
FILE:N/WASHBURNCITYOF/DUPONTPARK/
ACAD/CHRISTENSEN_2019
PSDATA/LTN09_95

SHEET 2 OF 2 SHEETS

**NELSON
SURVEYING
INCORPORATED**

SURVEYING YOUR NECK OF THE WOODS SINCE 1964

101 W. MAIN STREET
SUITE 100
ASHLAND, WISCONSIN 54806
(715) 882-3982
FAX: (715) 882-8100

MAP NO. CSM 305B ©

8503

CITY OF WASHBURN

PO BOX 638

WASHBURN, WI 54891

Receipt Nbr: 28762

Date: 10/09/2019

Check

RECEIVED
FROM

NELSON SURVEYING, INC

\$25.00

Type of Payment

Accounting

Description

ZONING PERMITS

CERTIFIED SURVEY MAP CHRISTENSEN

Amount

25.00

TOTAL RECEIVED

25.00

4

CITY OF WASHBURN
119 Washington Avenue
P.O. Box 638
Washburn, WI 54891



715-373-6160
715-373-6161
FAX 715-373-6148

To: Honorable Mayor and City Council Members
From: Scott J. Kluver, ^{SSK} Administrator
Re: Offer on City Lot 15 (Tax ID 32529)
Date: November 4, 2019

Enclosed you will find an offer to purchase City lot 15 from Blue Water Realty/Ms. Nola Allen. This lot, located just to the west of the City's water reservoir and booster station property, was created in 2010 and was listed with Blue Water Realty this past spring. This is a lot in the R-2 Single Family Residential District and the proposed use of the property would be to construct a single-family home. It has been on the approved "for sale" list since the lot was created.

It is a cash offer and the only request is that the City have a surveyor mark the corners of the property. The purchase price is \$30,000. In negotiating with the purchaser, we considered several different methods to incentivize/guarantee the purchaser will build on the property. The method that is being proposed is that if the home is substantially complete (certificate of occupancy) by December 31, 2021, she would be refunded \$5,000. If the home is substantially complete by December 31, 2022, she would be refunded \$2,500. This is a method that has been used in the past to help assure timely construction on property that the City sells.

It is my opinion that \$25,000 is a fair price for the property. It will not be required to have water or sewer connections. I recommend approval of this sale. Please let me know if you have any questions about this property or this offer. There is a closed session on the agenda if the Council would like to further negotiate on this property.

washburnadmin@cityofwashburn.org

From: jon@bluewaterrealty.org
Sent: Thursday, October 31, 2019 11:18 AM
To: Scott Kliver
Subject: New Offer from Nola for the cities land on Hillside Dr...
Attachments: Nola Allen OTP 2.pdf

Hi Scott,

See attached. Please put this on the agenda for the upcoming city council meeting.

Here are the details summarized...

- \$30k purchase price

- \$1k of earnest money given within 7 days of acceptance

- Close by Dec 31, 2019

- This is a cash offer

- Contingent on City having a registered surveyor flagging the corners of the property

* Buyer to be refunded \$5k, IF she has a residence substantially completed and suitable for occupancy by December 31, 2021.

** Refund to be \$2,500. is she has residence substantially completed after the previous date, but before Dec 31, 2022.

*** If nothing completed by that date there will be no refund to Buyer.

Nolas reasoning of wanting the refund approach instead of having a tax penalty if she doesn't build by a certain date, was thinking about her heirs. IF she passed away and didn't complete the building project, she felt it would be an undo hardship to sell the property with abnormally high taxes.

Please let me know if you have any questions. Have a great day,

Jon

Jon Wheeler

Broker/Owner

Blue Water Realty

109 W Bayfield St

Washburn, WI

(715) 413-0452 - Cell

www.bluewaterrealty.org

WB-13 VACANT LAND OFFER TO PURCHASE

1 LICENSEE DRAFTING THIS OFFER ON October 30, 2019 [DATE] IS (AGENT OF BUYER)
2 (~~AGENT OF SELLER/LISTING BROKER~~) (~~AGENT OF BUYER AND SELLER~~) **STRIKE THOSE NOT APPLICABLE**

3 **GENERAL PROVISIONS** The Buyer, Nola Allen

4 _____, offers to purchase the Property
5 known as [Street Address] Lot 1 W Hillside Dr. Tax ID# 32529
6 in the _____ city of Washburn, County of Bayfield, Wisconsin (Insert
7 additional description, if any, at lines 458-464 or 526-534 or attach as an addendum per line 525), on the following terms:

8 ■ PURCHASE PRICE: Thirty Thousand
9 _____ Dollars (\$ 30,000.00).

10 ■ EARNEST MONEY of \$ _____ accompanies this Offer and earnest money of \$ 1,000.00
11 will be mailed, or commercially or personally delivered within 7 days of acceptance to listing broker or
12 _____.

13 ■ THE BALANCE OF PURCHASE PRICE will be paid in cash or equivalent at closing unless otherwise provided below.

14 ■ INCLUDED IN PURCHASE PRICE: Seller is including in the purchase price the Property, all Fixtures on the Property on the
15 date of this Offer not excluded at lines 18-19, and the following additional items: _____
16 _____
17 _____

18 ■ NOT INCLUDED IN PURCHASE PRICE: _____
19 _____

20 CAUTION: Identify Fixtures that are on the Property (see lines 290-294) to be excluded by Seller or which are rented
21 and will continue to be owned by the lessor.

22 NOTE: The terms of this Offer, not the listing contract or marketing materials, determine what items are
23 included/excluded. Annual crops are not part of the purchase price unless otherwise agreed.

24 ■ ZONING: Seller represents that the Property is zoned: Residential

25 **ACCEPTANCE** Acceptance occurs when all Buyers and Sellers have signed one copy of the Offer, or separate but identical
26 copies of the Offer.

27 CAUTION: Deadlines in the Offer are commonly calculated from acceptance. Consider whether short term deadlines
28 running from acceptance provide adequate time for both binding acceptance and performance.

29 **BINDING ACCEPTANCE** This Offer is binding upon both Parties only if a copy of the accepted Offer is delivered to Buyer on
30 or before November 21, 2019. Seller may keep the Property on the

31 market and accept secondary offers after binding acceptance of this Offer.

32 CAUTION: This Offer may be withdrawn prior to delivery of the accepted Offer.

33 **OPTIONAL PROVISIONS** TERMS OF THIS OFFER THAT ARE PRECEDED BY AN OPEN BOX () ARE PART OF THIS
34 OFFER ONLY IF THE BOX IS MARKED SUCH AS WITH AN "X." THEY ARE NOT PART OF THIS OFFER IF MARKED "N/A"
35 OR ARE LEFT BLANK.

36 **DELIVERY OF DOCUMENTS AND WRITTEN NOTICES** Unless otherwise stated in this Offer, delivery of documents and
37 written notices to a Party shall be effective only when accomplished by one of the methods specified at lines 38-56.

38 (1) **Personal Delivery**: giving the document or written notice personally to the Party, or the Party's recipient for delivery if
39 named at line 40 or 41.

40 Seller's recipient for delivery (optional): Jon Wheeler or other staff at Blue Water Realty

41 Buyer's recipient for delivery (optional): Barb Nuutinen or other staff at Blue Water Realty

42 (2) **Fax**: fax transmission of the document or written notice to the following telephone number:

43 Seller: (715) 373-2584 Buyer: (715) 373-2584

44 (3) **Commercial Delivery**: depositing the document or written notice fees prepaid or charged to an account with a
45 commercial delivery service, addressed either to the Party, or to the Party's recipient for delivery if named at line 40 or 41, for
46 delivery to the Party's delivery address at line 49 or 50.

47 (4) **U.S. Mail**: depositing the document or written notice postage prepaid in the U.S. Mail, addressed either to the Party,
48 or to the Party's recipient for delivery if named at line 40 or 41, for delivery to the Party's delivery address at line 49 or 50.

49 Delivery address for Seller: _____

50 Delivery address for Buyer: _____

51 (5) **E-Mail**: electronically transmitting the document or written notice to the Party's e-mail address, if given below at line
52 55 or 56. If this is a consumer transaction where the property being purchased or the sale proceeds are used primarily for
53 personal, family or household purposes, each consumer providing an e-mail address below has first consented electronically

54 to the use of electronic documents, e-mail delivery and electronic signatures in the transaction, as required by federal law.

55 E-Mail address for Seller (optional): jon@bluewaterrealty.org

56 E-Mail address for Buyer (optional): barb@bluewaterrealty.org

57 **PERSONAL DELIVERY/ACTUAL RECEIPT** Personal delivery to, or Actual Receipt by, any named Buyer or Seller
58 constitutes personal delivery to, or Actual Receipt by, all Buyers or Sellers.

59 **OCCUPANCY** Occupancy of the entire Property shall be given to Buyer at time of closing unless otherwise provided in this
60 Offer at lines 458-464 or 526-534 or in an addendum attached per line 525. At time of Buyer's occupancy, Property shall be
61 free of all debris and personal property except for personal property belonging to current tenants, or that sold to Buyer or left
62 with Buyer's consent. Occupancy shall be given subject to tenant's rights, if any.

63 **PROPERTY CONDITION REPRESENTATIONS** Seller represents to Buyer that as of the date of acceptance Seller has no
64 notice or knowledge of Conditions Affecting the Property or Transaction (lines 163-187 and 246-278) other than those
65 identified in the Seller's disclosure report dated March 4, 2019, which was received by Buyer prior to
66 Buyer signing this Offer and which is made a part of this Offer by reference **COMPLETE DATE OR STRIKE AS APPLICABLE**
67 and _____

68 _____
69 **INSERT CONDITIONS NOT ALREADY INCLUDED IN THE DISCLOSURE REPORT**

70 **CLOSING** This transaction is to be closed no later than December 31, 2019
71 _____ at the place selected by Seller, unless otherwise agreed by the Parties in writing.

72 **CLOSING PRORATIONS** The following items, if applicable, shall be prorated at closing, based upon date of closing values:
73 real estate taxes, rents, prepaid insurance (if assumed), private and municipal charges, property owners association
74 assessments, fuel and _____

75 **CAUTION: Provide basis for utility charges, fuel or other prorations if date of closing value will not be used.**

76 Any income, taxes or expenses shall accrue to Seller, and be prorated at closing, through the day prior to closing.

77 Real estate taxes shall be prorated at closing based on [CHECK BOX FOR APPLICABLE PRORATION FORMULA]:

78 The net general real estate taxes for the preceding year, or the current year if available (Net general real estate
79 taxes are defined as general property taxes after state tax credits and lottery credits are deducted) (NOTE: THIS CHOICE
80 APPLIES IF NO BOX IS CHECKED)

81 Current assessment times current mill rate (current means as of the date of closing)

82 Sale price, multiplied by the municipality area-wide percent of fair market value used by the assessor in the prior
83 year, or current year if known, multiplied by current mill rate (current means as of the date of closing)

84

85 **CAUTION: Buyer is informed that the actual real estate taxes for the year of closing and subsequent years may be**
86 **substantially different than the amount used for proration especially in transactions involving new construction,**
87 **extensive rehabilitation, remodeling or area-wide re-assessment. Buyer is encouraged to contact the local assessor**
88 **regarding possible tax changes.**

89 Buyer and Seller agree to re-prorate the real estate taxes, through the day prior to closing based upon the taxes on
90 the actual tax bill for the year of closing, with Buyer and Seller each owing his or her pro-rata share. Buyer shall, within 5
91 days of receipt, forward a copy of the bill to the forwarding address Seller agrees to provide at closing. The Parties shall
92 re-prorate within 30 days of Buyer's receipt of the actual tax bill. Buyer and Seller agree this is a post-closing obligation
93 and is the responsibility of the Parties to complete, not the responsibility of the real estate brokers in this transaction.

94 **LEASED PROPERTY** If Property is currently leased and lease(s) extend beyond closing, Seller shall assign Seller's rights
95 under said lease(s) and transfer all security deposits and prepaid rents thereunder to Buyer at closing. The terms of the
96 (written) (oral) **STRIKE ONE** lease(s), if any, are _____

97 _____ . Insert additional terms, if any, at lines 458-464 or 526-534 or attach as an addendum per line 525.

98 **NA GOVERNMENT PROGRAMS:** Seller shall deliver to Buyer, within _____ days of acceptance of this Offer, a list of all
99 federal, state, county, and local conservation, farmland, environmental, or other land use programs, agreements, restrictions,
100 or conservation easements, which apply to any part of the Property (e.g., farmland preservation agreements, farmland
101 preservation or exclusive agricultural zoning, use value assessments, Forest Crop, Managed Forest, Conservation Reserve
102 Program, Wetland mitigation, shoreland zoning mitigation plan or comparable programs), along with disclosure of any
103 penalties, fees, withdrawal charges, or payback obligations pending, or currently deferred, if any. This contingency will be
104 deemed satisfied unless Buyer delivers to Seller, within seven (7) days of Buyer's Actual Receipt of said list and disclosure, or
105 the deadline for delivery, whichever is earlier, a notice terminating this Offer based upon the use restrictions, program
106 requirements, and/or amount of any penalty, fee, charge, or payback obligation.

107 **CAUTION: If Buyer does not terminate this Offer, Buyer is hereby agreeing that Buyer will continue in such programs,**
108 **as may apply, and Buyer agrees to reimburse Seller should Buyer fail to continue any such program such that Seller**
109 **incurs any costs, penalties, damages, or fees that are imposed because the program is not continued after sale. The**
110 **Parties agree this provision survives closing.**

111 **NA MANAGED FOREST LAND:** All, or part, of the Property is managed forest land under the Managed Forest Law (MFL).
112 This designation will continue after closing. Buyer is advised as follows: The MFL is a landowner incentive program that
113 encourages sustainable forestry on private woodlands by reducing and deferring property taxes. Orders designating lands as
114 managed forest lands remain in effect for 25 or 50 years. When ownership of land enrolled in the MFL program changes, the
115 new owner must sign and file a report of the change of ownership on a form provided by the Department of Natural Resources
116 and pay a fee. By filing this form, the new owner agrees to the associated MFL management plan and the MFL program rules.
117 The DNR Division of Forestry monitors forest management plan compliance. Changes you make to property that is subject to
118 an order designating it as managed forest land, or to its use, may jeopardize your benefits under the program or may cause
119 the property to be withdrawn from the program and may result in the assessment of penalties. For more information call the
120 local DNR forester or visit <http://www.dnr.state.wi.us>.

121 **FENCES:** Wis. Stat. § 90.03 requires the owners of adjoining properties to keep and maintain legal fences in equal shares
 122 where one or both of the properties is used and occupied for farming or grazing purposes.

123 **CAUTION: Consider an agreement addressing responsibility for fences if Property or adjoining land is used and**
 124 **occupied for farming or grazing purposes.**

125 **USE VALUE ASSESSMENTS:** The use value assessment system values agricultural land based on the income that would be
 126 generated from its rental for agricultural use rather than its fair market value. When a person converts agricultural land to a
 127 non-agricultural use (e.g., residential or commercial development), that person may owe a conversion charge. To obtain more
 128 information about the use value law or conversion charge, contact the Wisconsin Department of Revenue's Equalization
 129 Section or visit <http://www.revenue.wi.gov/>.

130 **FARMLAND PRESERVATION:** Rezoning a property zoned farmland preservation to another use or the early termination of a
 131 farmland preservation agreement or removal of land from such an agreement can trigger payment of a conversion fee equal to
 132 3 times the class 1 "use value" of the land. Contact the Wisconsin Department of Agriculture, Trade and Consumer Protection
 133 Division of Agricultural Resource Management or visit <http://www.datcp.state.wi.us/> for more information.

134 **CONSERVATION RESERVE PROGRAM (CRP):** The CRP encourages farmers, through contracts with the U.S. Department
 135 of Agriculture, to stop growing crops on highly erodible or environmentally sensitive land and instead to plant a protective
 136 cover of grass or trees. CRP contracts run for 10 to 15 years, and owners receive an annual rent plus one-half of the cost of
 137 establishing permanent ground cover. Removing lands from the CRP in breach of a contract can be quite costly. For more
 138 information call the state Farm Service Agency office or visit <http://www.fsa.usda.gov/>.

139 **SHORELAND ZONING ORDINANCES:** All counties must adopt shoreland zoning ordinances that meet or are more
 140 restrictive than Wis. Admin. Code Chapter NR 115. County shoreland zoning ordinances apply to all unincorporated land
 141 within 1,000 feet of a navigable lake, pond or flowage or within 300 feet of a navigable river or stream and establish minimum
 142 standards for building setbacks and height limits, cutting trees and shrubs, lot sizes, water runoff, impervious surface
 143 standards (that may be exceeded only if a mitigation plan is adopted) and repairs to nonconforming structures. Buyers must
 144 conform to any existing mitigation plans. For more information call the county zoning office or visit <http://www.dnr.state.wi.us/>.
 145 Buyer is advised to check with the applicable city, town or village for additional shoreland zoning restrictions, if any.

146 **BUYER'S PRE-CLOSING WALK-THROUGH** Within 3 days prior to closing, at a reasonable time pre-approved by Seller or
 147 Seller's agent, Buyer shall have the right to walk through the Property to determine that there has been no significant change
 148 in the condition of the Property, except for ordinary wear and tear and changes approved by Buyer, and that any defects
 149 Seller has agreed to cure have been repaired in the manner agreed to by the Parties.

150 **PROPERTY DAMAGE BETWEEN ACCEPTANCE AND CLOSING** Seller shall maintain the Property until the earlier of
 151 closing or occupancy of Buyer in materially the same condition as of the date of acceptance of this Offer, except for ordinary
 152 wear and tear. If, prior to closing, the Property is damaged in an amount of not more than five percent (5%) of the selling price,
 153 Seller shall be obligated to repair the Property and restore it to the same condition that it was on the day of this Offer. No later
 154 than closing, Seller shall provide Buyer with lien waivers for all lienable repairs and restoration. If the damage shall exceed
 155 such sum, Seller shall promptly notify Buyer in writing of the damage and this Offer may be canceled at option of Buyer.
 156 Should Buyer elect to carry out this Offer despite such damage, Buyer shall be entitled to the insurance proceeds, if any,
 157 relating to the damage to the Property, plus a credit towards the purchase price equal to the amount of Seller's deductible on
 158 such policy, if any. However, if this sale is financed by a land contract or a mortgage to Seller, any insurance proceeds shall
 159 be held in trust for the sole purpose of restoring the Property.

160 **DEFINITIONS**

161 ■ **ACTUAL RECEIPT:** "Actual Receipt" means that a Party, not the Party's recipient for delivery, if any, has the document or
 162 written notice physically in the Party's possession, regardless of the method of delivery.

163 ■ **CONDITIONS AFFECTING THE PROPERTY OR TRANSACTION:** "Conditions Affecting the Property or Transaction" are
 164 defined to include:

- 165 a. Proposed, planned or commenced public improvements or public construction projects which may result in special
 166 assessments or otherwise materially affect the Property or the present use of the Property.
- 167 b. Government agency or court order requiring repair, alteration or correction of any existing condition.
- 168 c. Land division or subdivision for which required state or local approvals were not obtained.
- 169 d. A portion of the Property in a floodplain, wetland or shoreland zoning area under local, state or federal regulations.
- 170 e. A portion of the Property being subject to, or in violation of, a farmland preservation agreement or in a certified farmland
 171 preservation zoning district (see lines 130-133), or enrolled in, or in violation of, a Forest Crop, Managed Forest (see lines
 172 111-120), Conservation Reserve (see lines 134-138), or comparable program.
- 173 f. Boundary or lot disputes, encroachments or encumbrances, a joint driveway or violation of fence laws (Wis. Stat. ch. 90)
 174 (where one or both of the properties is used and occupied for farming or grazing).
- 175 g. Material violations of environmental rules or other rules or agreements regulating the use of the Property.
- 176 h. Conditions constituting a significant health risk or safety hazard for occupants of the Property.
- 177 i. Underground storage tanks presently or previously on the Property for storage of flammable or combustible liquids,
 178 including, but not limited to, gasoline and heating oil.
- 179 j. A Defect or contamination caused by unsafe concentrations of, or unsafe conditions relating to, pesticides, herbicides,
 180 fertilizer, radon, radium in water supplies, lead or arsenic in soil, or other potentially hazardous or toxic substances on the
 181 premises.
- 182 k. Production of methamphetamine (meth) or other hazardous or toxic substances on the Property.
- 183 l. High voltage electric (100 KV or greater) or steel natural gas transmission lines located on but not directly serving the
 184 Property.
- 185 m. Defects in any well, including unsafe well water due to contaminants such as coliform, nitrates and atrazine, and out-of-
 186 service wells and cisterns required to be abandoned (Wis. Admin. Code § NR 812.26) but that are not closed/abandoned
 187 according to applicable regulations.

188 **(Definitions Continued on page 5)**

189 **IF LINE 190 IS NOT MARKED OR IS MARKED N/A, LINES 230-236 APPLY.**

190 **FINANCING CONTINGENCY:** This Offer is contingent upon Buyer being able to obtain a written _____
191 _____ [INSERT LOAN PROGRAM OR SOURCE] first mortgage
192 loan commitment as described below, within _____ days of acceptance of this Offer. The financing selected shall be in an
193 amount of not less than \$ _____ for a term of not less than _____ years, amortized over not less than _____ years.
194 Initial monthly payments of principal and interest shall not exceed \$ _____. Monthly payments may
195 also include 1/12th of the estimated net annual real estate taxes, hazard insurance premiums, and private mortgage insurance
196 premiums. The mortgage may not include a prepayment premium. Buyer agrees to pay discount points and/or loan origination
197 fee in an amount not to exceed _____ % of the loan. If the purchase price under this Offer is modified, the financed amount,
198 unless otherwise provided, shall be adjusted to the same percentage of the purchase price as in this contingency and the
199 monthly payments shall be adjusted as necessary to maintain the term and amortization stated above.

200 **CHECK AND COMPLETE APPLICABLE FINANCING PROVISION AT LINE 201 or 202.**

201 **FIXED RATE FINANCING:** The annual rate of interest shall not exceed _____ %.
202 **ADJUSTABLE RATE FINANCING:** The initial annual interest rate shall not exceed _____ %. The initial interest
203 rate shall be fixed for _____ months, at which time the interest rate may be increased not more than _____ % per
204 year. The maximum interest rate during the mortgage term shall not exceed _____ %. Monthly payments of principal
205 and interest may be adjusted to reflect interest changes.

206 If Buyer is using multiple loan sources or obtaining a construction loan or land contract financing, describe at lines 458-464 or
207 526-534 or in an addendum attached per line 525.

208 **BUYER'S LOAN COMMITMENT:** Buyer agrees to pay all customary loan and closing costs, to promptly apply for a
209 mortgage loan, and to provide evidence of application promptly upon request of Seller. If Buyer qualifies for the loan described
210 in this Offer or another loan acceptable to Buyer, Buyer agrees to deliver to Seller a copy of the written loan commitment no
211 later than the deadline at line 192. Buyer and Seller agree that delivery of a copy of any written loan commitment to
212 Seller (even if subject to conditions) shall satisfy the Buyer's financing contingency if, after review of the loan
213 commitment, Buyer has directed, in writing, delivery of the loan commitment. Buyer's written direction shall
214 accompany the loan commitment. Delivery shall not satisfy this contingency if accompanied by a notice of
215 unacceptability.

216 **CAUTION:** The delivered commitment may contain conditions Buyer must yet satisfy to obligate the lender to provide
217 the loan. BUYER, BUYER'S LENDER AND AGENTS OF BUYER OR SELLER SHALL NOT DELIVER A LOAN
218 COMMITMENT TO SELLER OR SELLER'S AGENT WITHOUT BUYER'S PRIOR WRITTEN APPROVAL OR UNLESS
219 ACCOMPANIED BY A NOTICE OF UNACCEPTABILITY.

220 **SELLER TERMINATION RIGHTS:** If Buyer does not make timely delivery of said commitment, Seller may terminate this
221 Offer if Seller delivers a written notice of termination to Buyer prior to Seller's Actual Receipt of a copy of Buyer's written loan
222 commitment.

223 **FINANCING UNAVAILABILITY:** If financing is not available on the terms stated in this Offer (and Buyer has not already
224 delivered an acceptable loan commitment for other financing to Seller), Buyer shall promptly deliver written notice to Seller of
225 same including copies of lender(s)' rejection letter(s) or other evidence of unavailability. Unless a specific loan source is
226 named in this Offer, Seller shall then have 10 days to deliver to Buyer written notice of Seller's decision to finance this
227 transaction on the same terms set forth in this Offer and this Offer shall remain in full force and effect, with the time for closing
228 extended accordingly. If Seller's notice is not timely given, this Offer shall be null and void. Buyer authorizes Seller to obtain
229 any credit information reasonably appropriate to determine Buyer's credit worthiness for Seller financing.

230 **IF THIS OFFER IS NOT CONTINGENT ON FINANCING:** Within 7 days of acceptance, a financial institution or third party
231 in control of Buyer's funds shall provide Seller with reasonable written verification that Buyer has, at the time of verification,
232 sufficient funds to close. If such written verification is not provided, Seller has the right to terminate this Offer by delivering
233 written notice to Buyer. Buyer may or may not obtain mortgage financing but does not need the protection of a financing
234 contingency. Seller agrees to allow Buyer's appraiser access to the Property for purposes of an appraisal. Buyer understands
235 and agrees that this Offer is not subject to the appraisal meeting any particular value, unless this Offer is subject to an
236 appraisal contingency, nor does the right of access for an appraisal constitute a financing contingency.

237 **APPRAISAL CONTINGENCY:** This Offer is contingent upon the Buyer or Buyer's lender having the Property appraised
238 at Buyer's expense by a Wisconsin licensed or certified independent appraiser who issues an appraisal report dated
239 subsequent to the date of this Offer indicating an appraised value for the Property equal to or greater than the agreed upon
240 purchase price. This contingency shall be deemed satisfied unless Buyer, within _____ days of acceptance, delivers to
241 Seller a copy of the appraisal report which indicates that the appraised value is not equal to or greater than the agreed upon
242 purchase price, accompanied by a written notice of termination.

243 **CAUTION:** An appraisal ordered by Buyer's lender may not be received until shortly before closing. Consider whether
244 deadlines provide adequate time for performance.

DEFINITIONS CONTINUED FROM PAGE 3

- 245 n. Defects in any septic system or other sanitary disposal system on the Property or out-of-service septic systems not
246 closed/abandoned according to applicable regulations.
- 247 o. Subsoil conditions which would significantly increase the cost of development including, but not limited to, subsurface
248 foundations or waste material; organic or non-organic fill; dumpsites where pesticides, herbicides, fertilizer or other toxic
249 or hazardous materials or containers for these materials were disposed of in violation of manufacturer's or government
250 guidelines or other laws regulating said disposal; high groundwater; adverse soil conditions (e.g. low load bearing
251 capacity, earth or soil movement, slides) or excessive rocks or rock formations.
- 252 p. Brownfields (abandoned, idled or under-used land which may be subject to environmental contamination) or other
253 contaminated land, or soils contamination remediated under PECFA, the Department of Natural Resources (DNR)
254 Remediation and Redevelopment Program, the Agricultural Chemical Cleanup Program or other similar program.
- 255 q. Lack of legal vehicular access to the Property from public roads.
- 256 r. Homeowners' associations, common areas shared or co-owned with others, zoning violations or nonconforming uses,
257 conservation easements, restrictive covenants, rights-of-way, easements, easement maintenance agreements, or use of
258 a part of Property by non-owners, other than recorded utility easements.
- 259 s. Special purpose district, such as a drainage district, lake district, sanitary district or sewer district, that has the authority to
260 impose assessments against the real property located within the district.
- 261 t. Federal, state or local regulations requiring repairs, alterations or corrections of an existing condition.
- 262 u. Property tax increases, other than normal annual increases; completed or pending property tax reassessment of the
263 Property, or proposed or pending special assessments.
- 264 v. Burial sites, archeological artifacts, mineral rights, orchards or endangered species.
- 265 w. Flooding, standing water, drainage problems or other water problems on or affecting the Property.
- 266 x. Material damage from fire, wind, floods, earthquake, expansive soils, erosion or landslides.
- 267 y. Significant odor, noise, water intrusion or other irritants emanating from neighboring property.
- 268 z. Substantial crop damage from disease, insects, soil contamination, wildlife or other causes; diseased trees; or substantial
269 injuries or disease in livestock on the Property or neighboring properties.
- 270 aa. Existing or abandoned manure storage facilities on the Property.
- 271 bb. Impact fees, or other conditions or occurrences that would significantly increase development costs or reduce the value of
272 the Property to a reasonable person with knowledge of the nature and scope of the condition or occurrence.
- 273 cc. The Property is subject to a mitigation plan required by DNR rules related to county shoreland zoning ordinances that
274 obligates the owner to establish or maintain certain measures related to shoreland conditions, enforceable by the county
275 (see lines 139-145).
- 276 dd. All or part of the land has been assessed as agricultural land, the owner has been assessed a use-value conversion
277 charge or the payment of a use-value conversion charge has been deferred.
- 278 ■ **DEADLINES:** "Deadlines" expressed as a number of "days" from an event, such as acceptance, are calculated by excluding
279 the day the event occurred and by counting subsequent calendar days. The deadline expires at midnight on the last day.
280 Deadlines expressed as a specific number of "business days" exclude Saturdays, Sundays, any legal public holiday under
281 Wisconsin or Federal law, and any other day designated by the President such that the postal service does not receive
282 registered mail or make regular deliveries on that day. Deadlines expressed as a specific number of "hours" from the
283 occurrence of an event, such as receipt of a notice, are calculated from the exact time of the event, and by counting 24 hours
284 per calendar day. Deadlines expressed as a specific day of the calendar year or as the day of a specific event, such as
285 closing, expire at midnight of that day.
- 286 ■ **DEFECT:** "Defect" means a condition that would have a significant adverse effect on the value of the Property; that would
287 significantly impair the health or safety of future occupants of the Property; or that if not repaired, removed or replaced would
288 significantly shorten or adversely affect the expected normal life of the premises.
- 289 ■ **FIXTURE:** A "Fixture" is an item of property which is physically attached to or so closely associated with land so as to be
290 treated as part of the real estate, including, without limitation, physically attached items not easily removable without damage
291 to the premises, items specifically adapted to the premises, and items customarily treated as fixtures, including, but not limited
292 to, all: perennial crops; garden bulbs; plants; shrubs and trees and fences; storage buildings on permanent foundations and
293 docks/piers on permanent foundations.
- 294 **CAUTION: Exclude any Fixtures to be retained by Seller or which are rented on lines 18-19.**
- 295 ■ **PROPERTY:** Unless otherwise stated, "Property" means the real estate described at lines 4-7.
- 296 **PROPERTY DEVELOPMENT WARNING** If Buyer contemplates developing Property for a use other than the current use,
297 there are a variety of issues which should be addressed to ensure the development or new use is feasible. Municipal and
298 zoning ordinances, recorded building and use restrictions, covenants and easements may prohibit certain improvements or
299 uses and therefore should be reviewed. Building permits, zoning variances, Architectural Control Committee approvals,
300 estimates for utility hook-up expenses, special assessments, changes for installation of roads or utilities, environmental audits,
301 subsoil tests, or other development related fees may need to be obtained or verified in order to determine the feasibility of
302 development of, or a particular use for, a property. Optional contingencies which allow Buyer to investigate certain of these
303 issues can be found at lines 306-350 and Buyer may add contingencies as needed in addenda (see line 525). Buyer should
304 review any plans for development or use changes to determine what issues should be addressed in these contingencies.
- 305

306 **PROPOSED USE CONTINGENCIES:** Buyer is purchasing the Property for the purpose of: _____
307 _____
308 _____

309 [insert proposed use and type and size of building, if applicable; e.g. three bedroom single family home]. The optional
310 provisions checked on lines 314-345 shall be deemed satisfied unless Buyer, within _____ days of acceptance, delivers
311 written notice to Seller specifying those items which cannot be satisfied and written evidence substantiating why each specific
312 item included in Buyer's notice cannot be satisfied. Upon delivery of Buyer's notice, this Offer shall be null and void. Seller
313 agrees to cooperate with Buyer as necessary to satisfy the contingencies checked at lines 314-350.

314 **ZONING CONFIRMATION:** This Offer is contingent upon Buyer obtaining, at (Buyer's) (Seller's)
315 **STRIKE ONE** ("Buyer's" if neither is stricken) expense, verification that the Property is zoned _____
316 _____ and that the Property's zoning allows the Buyer's proposed use described at lines 306-308.

317 **SUBSOILS:** This offer is contingent upon Buyer obtaining, at (Buyer's) (Seller's) **STRIKE ONE** ("Buyer's" if neither
318 is stricken) expense, written evidence from a qualified soils expert that the Property is free of any subsoil condition which
319 would make the proposed use described at lines 306-308 impossible or significantly increase the costs of such
320 development.

321 **PRIVATE ONSITE WASTEWATER TREATMENT SYSTEM (POWTS) SUITABILITY:** This Offer is contingent
322 upon Buyer obtaining, at (Buyer's) (Seller's) **STRIKE ONE** ("Buyer's" if neither is stricken) expense, written evidence from
323 a certified soils tester that (a) the soils at the Property locations selected by Buyer, and (b) all other conditions that must
324 be approved, meet the legal requirements in effect on the date of this Offer to obtain a permit for a POWTS for use of the
325 Property as stated on lines 306-308. The POWTS (septic system) allowed by the written evidence must be one of
326 the following POWTS that is approved by the State for use with the type of property identified at lines 306-308 **CHECK**

327 **ALL THAT APPLY**: conventional in-ground; mound; at grade; in-ground pressure distribution; holding tank;
328 other: _____

329 **EASEMENTS AND RESTRICTIONS:** This Offer is contingent upon Buyer obtaining, at (Buyer's) (Seller's) **STRIKE**
330 **ONE** ("Buyer's" if neither is stricken) expense, copies of all public and private easements, covenants and restrictions
331 affecting the Property and a written determination by a qualified independent third party that none of these prohibit or
332 significantly delay or increase the costs of the proposed use or development identified at lines 306-308.

333 **APPROVALS:** This Offer is contingent upon Buyer obtaining, at (Buyer's) (Seller's) **STRIKE ONE** ("Buyer's" if
334 neither is stricken) expense, permits, approvals and licenses, as appropriate, or the final discretionary action by the
335 granting authority prior to the issuance of such permits, approvals and licenses, for the following items related to Buyer's
336 proposed use: _____
337 _____

338 **UTILITIES:** This Offer is contingent upon Buyer obtaining, at (Buyer's) (Seller's) **STRIKE ONE** ("Buyer's" if neither
339 is stricken) expense, written verification of the following utility connections at the listed locations (e.g., on the Property, at
340 the lot line, across the street, etc.) **CHECK AND COMPLETE AS APPLICABLE**: electricity _____;
341 gas _____; sewer _____; water _____;
342 telephone _____; cable _____; other _____

343 **ACCESS TO PROPERTY:** This Offer is contingent upon Buyer obtaining, at (Buyer's) (Seller's) **STRIKE ONE**
344 ("Buyer's" if neither is stricken) expense, written verification that there is legal vehicular access to the Property from public
345 roads.

346 **LAND USE APPROVAL:** This Offer is contingent upon Buyer obtaining, at (Buyer's) (Seller's) **STRIKE ONE** ("Buyer's" if
347 neither is stricken) expense, a rezoning; conditional use permit; license; variance; building permit;
348 occupancy permit; other _____ **CHECK ALL THAT APPLY**, and delivering
349 written notice to Seller if the item cannot be obtained, all within _____ days of acceptance for the Property for its proposed
350 use described at lines 306-308.

351 **MAP OF THE PROPERTY:** This Offer is contingent upon (Buyer obtaining) (Seller providing) **STRIKE ONE** ("Seller
352 providing" if neither is stricken) a Map of the Property dated subsequent to the date of acceptance of this Offer prepared by a
353 registered land surveyor, within _____ days of acceptance, at (Buyer's) (Seller's) **STRIKE ONE** ("Seller's" if neither is stricken)
354 expense. The map shall show minimum of _____ acres, maximum of _____ acres, the legal description of the
355 Property, the Property's boundaries and dimensions, visible encroachments upon the Property, the location of improvements,
356 if any, and: _____

357 **STRIKE AND COMPLETE AS APPLICABLE** Additional map features which may be added include, but are not limited to:
358 staking of all corners of the Property; identifying dedicated and apparent streets; lot dimensions; total acreage or square
359 footage; easements or rights-of-way. **CAUTION: Consider the cost and the need for map features before selecting them.**
360 **Also consider the time required to obtain the map when setting the deadline.** This contingency shall be deemed satisfied
361 unless Buyer, within five days of the earlier of: (1) Buyer's receipt of the map; or (2) the deadline for delivery of said map,
362 delivers to Seller a copy of the map and a written notice which identifies: (1) the significant encroachment; (2) information
363 materially inconsistent with prior representations; or (3) failure to meet requirements stated within this contingency.
364 Upon delivery of Buyer's notice, this Offer shall be null and void.

365 **PROPERTY DIMENSIONS AND SURVEYS** Buyer acknowledges that any land dimensions, total square footage, acreage
366 figures, or allocation of acreage information, provided to Buyer by Seller or by a broker, may be approximate because of
367 rounding, formulas used or other reasons, unless verified by survey or other means.

368 **CAUTION: Buyer should verify land dimensions, total square footage/acreage figures and allocation of acreage**
369 **information if material to Buyer's decision to purchase.**

370 **EARNEST MONEY**

371 ■ **HELD BY:** Unless otherwise agreed, earnest money shall be paid to and held in the trust account of the listing broker
372 (Buyer's agent if Property is not listed or Seller's account if no broker is involved), until applied to the purchase price or
373 otherwise disbursed as provided in the Offer.

374 **CAUTION: Should persons other than a broker hold earnest money, an escrow agreement should be drafted by the**
375 **Parties or an attorney. If someone other than Buyer makes payment of earnest money, consider a special**
376 **disbursement agreement.**

377 ■ **DISBURSEMENT:** If negotiations do not result in an accepted offer, the earnest money shall be promptly disbursed (after
378 clearance from payor's depository institution if earnest money is paid by check) to the person(s) who paid the earnest money.
379 At closing, earnest money shall be disbursed according to the closing statement. If this Offer does not close, the earnest
380 money shall be disbursed according to a written disbursement agreement signed by all Parties to this Offer. If said
381 disbursement agreement has not been delivered to broker within 60 days after the date set for closing, broker may disburse
382 the earnest money: (1) as directed by an attorney who has reviewed the transaction and does not represent Buyer or Seller;
383 (2) into a court hearing a lawsuit involving the earnest money and all Parties to this Offer; (3) as directed by court order; or (4)
384 any other disbursement required or allowed by law. Broker may retain legal services to direct disbursement per (1) or to file an
385 interpleader action per (2) and broker may deduct from the earnest money any costs and reasonable attorneys fees, not to
386 exceed \$250, prior to disbursement.

387 ■ **LEGAL RIGHTS/ACTION:** Broker's disbursement of earnest money does not determine the legal rights of the Parties in
388 relation to this Offer. Buyer's or Seller's legal right to earnest money cannot be determined by broker. At least 30 days prior to
389 disbursement per (1) or (4) above, broker shall send Buyer and Seller notice of the disbursement by certified mail. If Buyer or
390 Seller disagree with broker's proposed disbursement, a lawsuit may be filed to obtain a court order regarding disbursement.
391 Small Claims Court has jurisdiction over all earnest money disputes arising out of the sale of residential property with 1-4
392 dwelling units and certain other earnest money disputes. Buyer and Seller should consider consulting attorneys regarding their
393 legal rights under this Offer in case of a dispute. Both Parties agree to hold the broker harmless from any liability for good faith
394 disbursement of earnest money in accordance with this Offer or applicable Department of Regulation and Licensing
395 regulations concerning earnest money. See Wis. Admin. Code Ch. RL 18.

396 **DISTRIBUTION OF INFORMATION** Buyer and Seller authorize the agents of Buyer and Seller to: (i) distribute copies of the
397 Offer to Buyer's lender, appraisers, title insurance companies and any other settlement service providers for the transaction as
398 defined by the Real Estate Settlement Procedures Act (RESPA); (ii) report sales and financing concession data to multiple
399 listing service sold databases; and (iii) provide active listing, pending sale, closed sale and financing concession information
400 and data, and related information regarding seller contributions, incentives or assistance, and third party gifts, to appraisers
401 researching comparable sales, market conditions and listings, upon inquiry.

402 **NOTICE ABOUT SEX OFFENDER REGISTRY** You may obtain information about the sex offender registry and persons
403 registered with the registry by contacting the Wisconsin Department of Corrections on the Internet at
404 <http://www.widocoffenders.org> or by telephone at (608) 240-5830.

405 **NA SECONDARY OFFER:** This Offer is secondary to a prior accepted offer. This Offer shall become primary upon delivery
406 of written notice to Buyer that this Offer is primary. Unless otherwise provided, Seller is not obligated to give Buyer notice prior
407 to any deadline, nor is any particular secondary buyer given the right to be made primary ahead of other secondary buyers.
408 Buyer may declare this Offer null and void by delivering written notice of withdrawal to Seller prior to delivery of Seller's notice
409 that this Offer is primary. Buyer may not deliver notice of withdrawal earlier than _____ days after acceptance of this Offer. All
410 other Offer deadlines which are run from acceptance shall run from the time this Offer becomes primary.

411 **TIME IS OF THE ESSENCE** "Time is of the Essence" as to: (1) earnest money payment(s); (2) binding acceptance; (3)
412 occupancy; (4) date of closing; (5) contingency Deadlines **STRIKE AS APPLICABLE** and all other dates and Deadlines in this
413 Offer except: _____

414 If "Time is of the Essence" applies to a date or Deadline, failure to perform by the exact date or Deadline is a breach of
415 contract. If "Time is of the Essence" does not apply to a date or Deadline, then performance within a reasonable time of the
416 date or Deadline is allowed before a breach occurs.

417 **TITLE EVIDENCE**

418 **CONVEYANCE OF TITLE:** Upon payment of the purchase price, Seller shall convey the Property by warranty deed
419 (or trustee's deed if Seller is a trust, personal representative's deed if Seller is an estate or other conveyance as
420 provided herein), free and clear of all liens and encumbrances, except: municipal and zoning ordinances and agreements
421 entered under them, recorded easements for the distribution of utility and municipal services, recorded building and use
422 restrictions and covenants, present uses of the Property in violation of the foregoing disclosed in Seller's disclosure report and
423 in this Offer, general taxes levied in the year of closing and _____

424 _____
425 _____
426 _____

427 which constitutes merchantable title for purposes of this transaction. Seller shall complete and execute the documents
428 necessary to record the conveyance at Seller's cost and pay the Wisconsin Real Estate Transfer Fee.

429 **TITLE EVIDENCE:** Seller shall give evidence of title in the form of an owner's policy of title insurance in the amount of the
430 purchase price on a current ALTA form issued by an insurer licensed to write title insurance in Wisconsin. Seller shall pay all
431 costs of providing title evidence to Buyer. Buyer shall pay all costs of providing title evidence required by Buyer's lender.

432 **GAP ENDORSEMENT:** Seller shall provide a "gap" endorsement or equivalent gap coverage at (Seller's) (Buyer's) **STRIKE**
433 **ONE** ("Seller's" if neither stricken) cost to provide coverage for any liens or encumbrances first filed or recorded after the
434 effective date of the title insurance commitment and before the deed is recorded, subject to the title insurance policy
435 exclusions and exceptions, provided the title company will issue the endorsement. If a gap endorsement or equivalent gap
436 coverage is not available, Buyer may give written notice that title is not acceptable for closing (see lines 442-449).

437 **PROVISION OF MERCHANTABLE TITLE:** For purposes of closing, title evidence shall be acceptable if the required title
438 insurance commitment is delivered to Buyer's attorney or Buyer not more than ____ days after acceptance ("15" if left blank),
439 showing title to the Property as of a date no more than 15 days before delivery of such title evidence to be merchantable per
440 lines 418-427, subject only to liens which will be paid out of the proceeds of closing and standard title insurance requirements
441 and exceptions, as appropriate.

442 **TITLE NOT ACCEPTABLE FOR CLOSING:** If title is not acceptable for closing, Buyer shall notify Seller in writing of
443 objections to title within ____ days ("15" if left blank) after delivery of the title commitment to Buyer or Buyer's attorney. In
444 such event, Seller shall have a reasonable time, but not exceeding ____ days ("5" if left blank) from Buyer's delivery of the
445 notice stating title objections, to deliver notice to Buyer stating Seller's election to remove the objections by the time set for
446 closing. In the event that Seller is unable to remove said objections, Buyer may deliver to Seller written notice waiving the
447 objections, and the time for closing shall be extended accordingly. If Buyer does not waive the objections, Buyer shall deliver
448 written notice of termination and this Offer shall be null and void. Providing title evidence acceptable for closing does not
449 extinguish Seller's obligations to give merchantable title to Buyer.

450 **SPECIAL ASSESSMENTS:** Special assessments, if any, levied or for work actually commenced prior to the date of this
451 Offer shall be paid by Seller no later than closing. All other special assessments shall be paid by Buyer.

452 **CAUTION:** Consider a special agreement if area assessments, property owners association assessments, special
453 charges for current services under Wis. Stat. § 66.0627 or other expenses are contemplated. "Other expenses" are
454 one-time charges or ongoing use fees for public improvements (other than those resulting in special assessments)
455 relating to curb, gutter, street, sidewalk, municipal water, sanitary and storm water and storm sewer (including all
456 sewer mains and hook-up/connection and Interceptor charges), parks, street lighting and street trees, and impact
457 fees for other public facilities, as defined in Wis. Stat. § 66.0617(1)(f).

458 **ADDITIONAL PROVISIONS/CONTINGENCIES**

459 _____
460 _____
461 _____
462 _____
463 _____
464 _____

465 **DEFAULT** Seller and Buyer each have the legal duty to use good faith and due diligence in completing the terms and
466 conditions of this Offer. A material failure to perform any obligation under this Offer is a default which may subject the
467 defaulting party to liability for damages or other legal remedies.

468 If **Buyer defaults**, Seller may:

469 (1) sue for specific performance and request the earnest money as partial payment of the purchase price; or
470 (2) terminate the Offer and have the option to: (a) request the earnest money as liquidated damages; or (b) sue for
471 actual damages.

472 If **Seller defaults**, Buyer may:

473 (1) sue for specific performance; or
474 (2) terminate the Offer and request the return of the earnest money, sue for actual damages, or both.

475 In addition, the Parties may seek any other remedies available in law or equity.

476 The Parties understand that the availability of any judicial remedy will depend upon the circumstances of the situation and the
477 discretion of the courts. If either Party defaults, the Parties may renegotiate the Offer or seek nonjudicial dispute resolution
478 instead of the remedies outlined above. By agreeing to binding arbitration, the Parties may lose the right to litigate in a court of
479 law those disputes covered by the arbitration agreement.

480 **NOTE: IF ACCEPTED, THIS OFFER CAN CREATE A LEGALLY ENFORCEABLE CONTRACT. BOTH PARTIES SHOULD**
481 **READ THIS DOCUMENT CAREFULLY. BROKERS MAY PROVIDE A GENERAL EXPLANATION OF THE PROVISIONS**
482 **OF THE OFFER BUT ARE PROHIBITED BY LAW FROM GIVING ADVICE OR OPINIONS CONCERNING YOUR LEGAL**
483 **RIGHTS UNDER THIS OFFER OR HOW TITLE SHOULD BE TAKEN AT CLOSING. AN ATTORNEY SHOULD BE**
484 **CONSULTED IF LEGAL ADVICE IS NEEDED.**

485 **ENTIRE CONTRACT** This Offer, including any amendments to it, contains the entire agreement of the Buyer and Seller
486 regarding the transaction. All prior negotiations and discussions have been merged into this Offer. This agreement binds and
487 inures to the benefit of the Parties to this Offer and their successors in interest.

488 **INSPECTIONS AND TESTING** Buyer may only conduct inspections or tests if specific contingencies are included as a part of
489 this Offer. An "inspection" is defined as an observation of the Property which does not include an appraisal or testing of the
490 Property, other than testing for leaking carbon monoxide, or testing for leaking LP gas or natural gas used as a fuel source,
491 which are hereby authorized. A "test" is defined as the taking of samples of materials such as soils, water, air or building
492 materials from the Property and the laboratory or other analysis of these materials. Seller agrees to allow Buyer's inspectors,
493 testers and appraisers reasonable access to the Property upon advance notice, if necessary to satisfy the contingencies in
494 this Offer. Buyer and licensees may be present at all inspections and testing. Except as otherwise provided, Seller's
495 authorization for inspections does not authorize Buyer to conduct testing of the Property.

496 **NOTE: Any contingency authorizing testing should specify the areas of the Property to be tested, the purpose of the**
497 **test, (e.g., to determine if environmental contamination is present), any limitations on Buyer's testing and any other**
498 **material terms of the contingency.**

499 Buyer agrees to promptly restore the Property to its original condition after Buyer's inspections and testing are completed
500 unless otherwise agreed to with Seller. Buyer agrees to promptly provide copies of all inspection and testing reports to Seller.
501 Seller acknowledges that certain inspections or tests may detect environmental pollution which may be required to be reported
502 to the Wisconsin Department of Natural Resources.

503 **INSPECTION CONTINGENCY:** This contingency only authorizes inspections, not testing (see lines 488-502). This Offer
504 is contingent upon a qualified independent inspector(s) conducting an inspection(s), of the Property which discloses no
505 Defects. This Offer is further contingent upon a qualified independent inspector or independent qualified third party performing
506 an inspection of _____

507 (list any Property feature(s) to be separately inspected, e.g., dumpsite, etc.) which discloses no Defects. Buyer shall order the
508 inspection(s) and be responsible for all costs of inspection(s). Buyer may have follow-up inspections recommended in a
509 written report resulting from an authorized inspection performed provided they occur prior to the deadline specified at line 513.
510 Inspection(s) shall be performed by a qualified independent inspector or independent qualified third party.

511 **CAUTION: Buyer should provide sufficient time for the primary inspection and/or any specialized inspection(s), as
512 well as any follow-up inspection(s).**

513 This contingency shall be deemed satisfied unless Buyer, within ____ days of acceptance, delivers to Seller a copy of the written
514 inspection report(s) and a written notice listing the Defect(s) identified in those report(s) to which Buyer objects (Notice of Defects).

515 **CAUTION: A proposed amendment is not a Notice of Defects and will not satisfy this notice requirement.**

516 For the purposes of this contingency, Defects (see lines 287-289) do not include conditions the nature and extent of which the
517 Buyer had actual knowledge or written notice before signing this Offer.

518 **RIGHT TO CURE:** Seller (shall)(shall not) STRIKE ONE ("shall" if neither is stricken) have a right to cure the Defects. If
519 Seller has the right to cure, Seller may satisfy this contingency by: (1) delivering written notice to Buyer within 10 days of
520 Buyer's delivery of the Notice of Defects stating Seller's election to cure Defects, (2) curing the Defects in a good and
521 workmanlike manner and (3) delivering to Buyer a written report detailing the work done within 3 days prior to closing. This
522 Offer shall be null and void if Buyer makes timely delivery of the Notice of Defects and written inspection report(s) and: (1)
523 Seller does not have a right to cure or (2) Seller has a right to cure but: (a) Seller delivers written notice that Seller will not cure
524 or (b) Seller does not timely deliver the written notice of election to cure.

525 **ADDENDA:** The attached _____ VLDR _____ is/are made part of this Offer.

526 **ADDITIONAL PROVISIONS/CONTINGENCIES** If residence be substantially completed and suitable
527 for occupancy/occupied by December 31, 2021, the purchaser will be refunded \$5,000 (five
528 thousand dollars).

530 If residence be substantially completed and suitable for occupancy/occupied by December 31,
531 2022, the purchaser will be refunded \$2,500 (two thousand five hundred dollars).

533 Sellers are to flag the corners of the property using a registered land surveyor.

535 This Offer was drafted by [Licensee and Firm] Barbara Nuutinen, Blue Water Realty, Washburn WI
536 _____ on October 30, 2019

537 (x) Nola Allen 10/30/2019 09:35 PM CDT
538 Buyer's Signature ▲ Print Name Here ▶ Nola Allen Date ▲

539 (x) _____
540 Buyer's Signature ▲ Print Name Here ▶ _____ Date ▲

541 **EARNEST MONEY RECEIPT** Broker acknowledges receipt of earnest money as per line 10 of the above Offer.

542 _____ Broker (By) _____

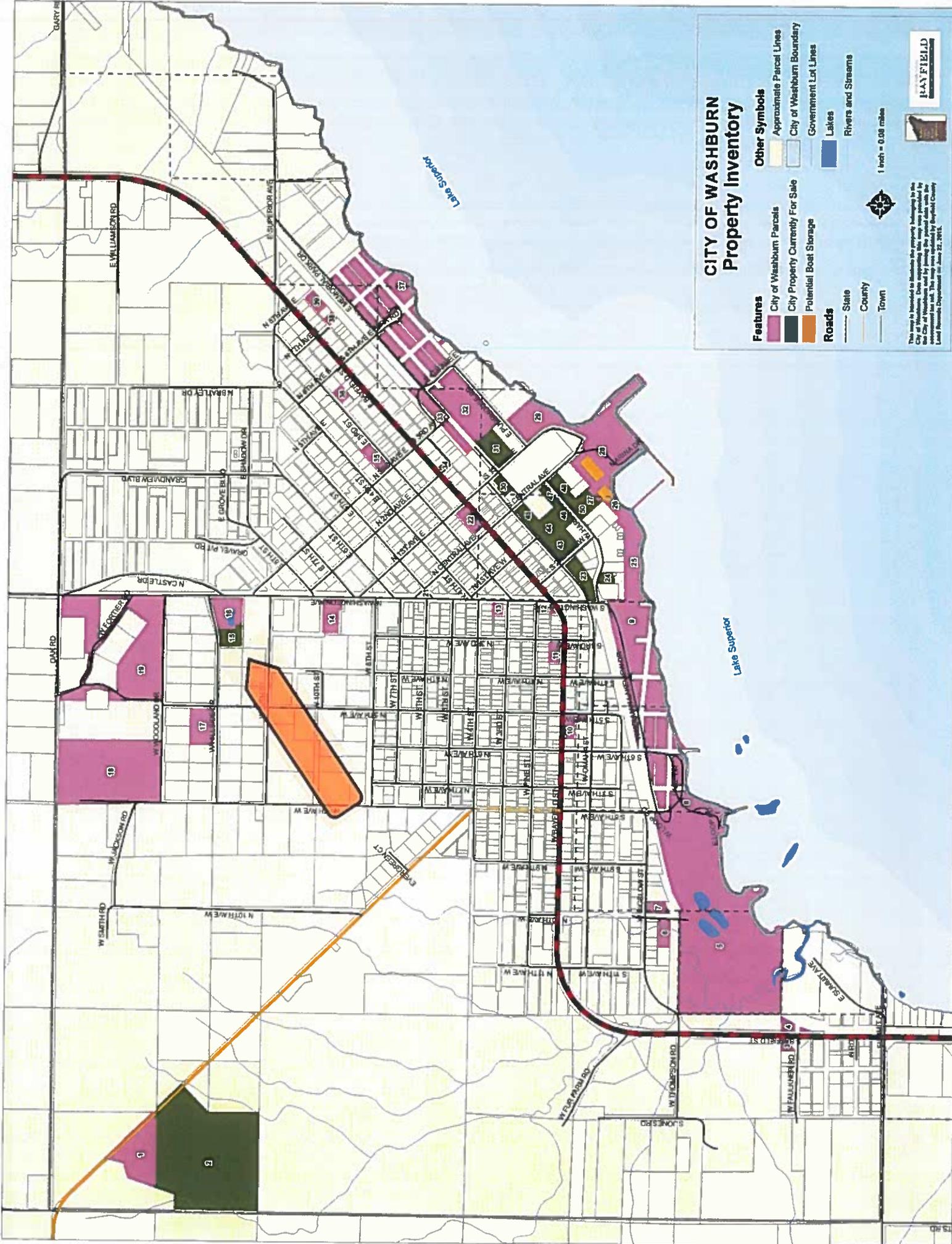
543 **SELLER ACCEPTS THIS OFFER. THE WARRANTIES, REPRESENTATIONS AND COVENANTS MADE IN THIS OFFER**
544 **SURVIVE CLOSING AND THE CONVEYANCE OF THE PROPERTY. SELLER AGREES TO CONVEY THE PROPERTY ON**
545 **THE TERMS AND CONDITIONS AS SET FORTH HEREIN AND ACKNOWLEDGES RECEIPT OF A COPY OF THIS OFFER.**

546 (x) _____
547 Seller's Signature ▲ Print Name Here ▶ _____ Date ▲

548 (x) _____
549 Seller's Signature ▲ Print Name Here ▶ _____ Date ▲

550 This Offer was presented to Seller by [Licensee and Firm] Jon Wheeler; Blue Water Realty
551 _____ on _____ at _____ a.m./p.m.

552 This Offer is rejected _____ This Offer is countered [See attached counter] _____
553 Seller Initials ▲ Date ▲ Seller Initials ▲ Date ▲



CITY OF WASHBURN Property Inventory

- Features**
- City of Washburn Parcels
 - City Property Currently For Sale
 - Potential Boat Storage
- Roads**
- State
 - County
 - Town
- Other Symbols**
- Approximate Parcel Lines
 - City of Washburn Boundary
 - Government Lot Lines
 - Lakes
 - Rivers and Streams
- 1 inch = 0.08 miles

This map is intended to illustrate the property belonging to the City of Washburn and is not intended to be used for legal purposes. The City of Washburn and its Board of Commissioners are not responsible for any errors or omissions on this map. This map was updated by Bayfield County Land Records Department on June 21, 2011.



PATRICIA A OLSON
BAYFIELD COUNTY, WI
REGISTER OF DEEDS

2010R-533104

06/11/2010 10:15AM

TF EXEMPT 0:

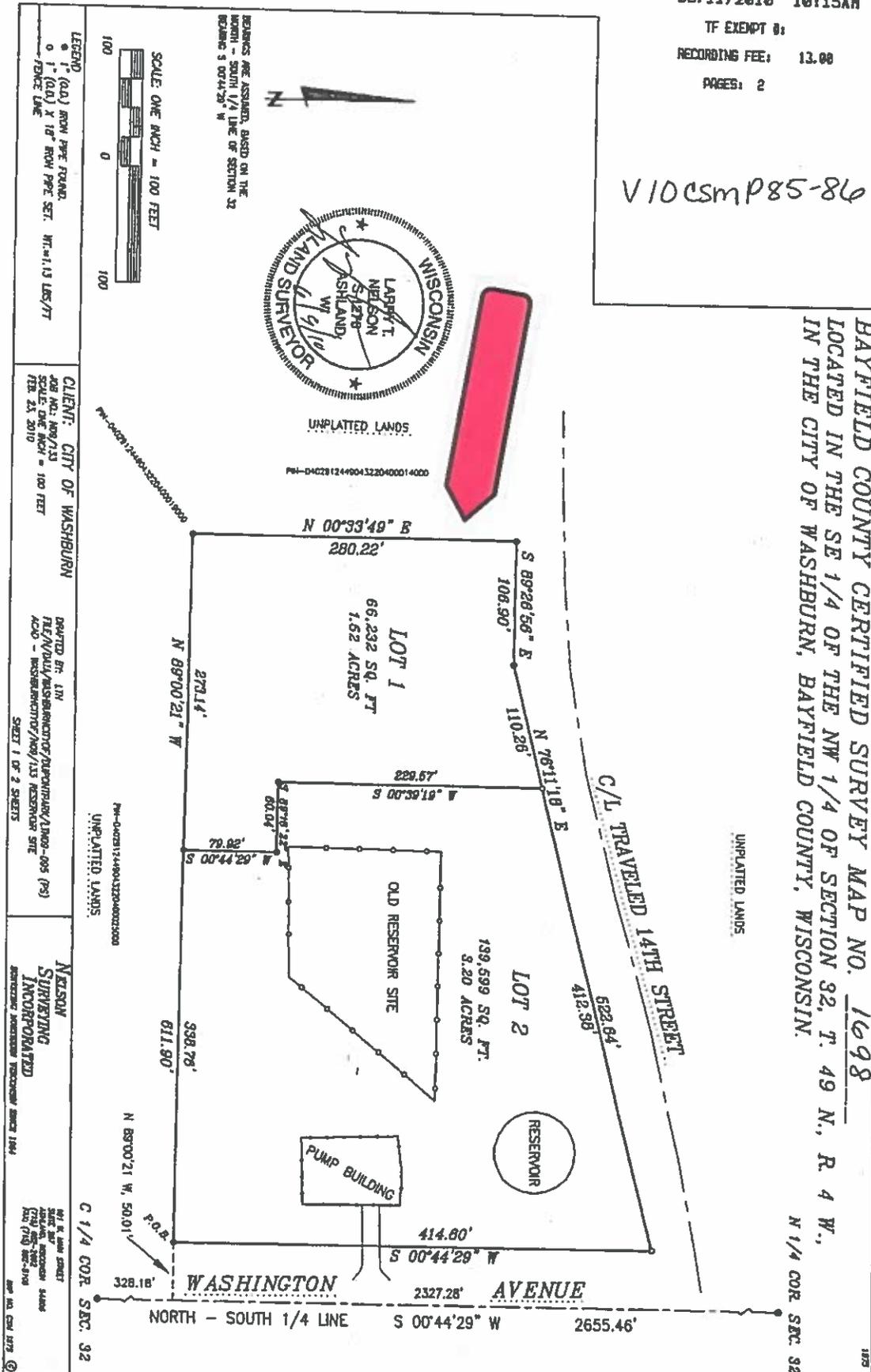
RECORDING FEE: 13.00

PAGES: 2

V10csmP85-86

BAYFIELD COUNTY CERTIFIED SURVEY MAP NO. 1698
LOCATED IN THE SE 1/4 OF THE NW 1/4 OF SECTION 32, T. 49 N., R. 4 W.,
IN THE CITY OF WASHBURN, BAYFIELD COUNTY, WISCONSIN.

UNPLATTED LANDS



85

BAYFIELD COUNTY CERTIFIED SURVEY MAP NO. 1698
LOCATED IN THE SE 1/4 OF THE NW 1/4 OF SECTION 32, T. 49 N.,
R. 4 W., IN THE CITY OF WASHBURN, BAYFIELD COUNTY, WISCONSIN.

SURVEYOR'S CERTIFICATE

I, Larry T. Nelson, Registered Land Surveyor in the State of Wisconsin, hereby certify:

That on the order of Scott Kluer, Administrator for the City of Washburn, Wisconsin, I have surveyed, divided and mapped a parcel of land located in the SE 1/4 of the NW 1/4 of Section 32, T. 49 N., R. 4 W., in the City of Washburn, Bayfield County, Wisconsin, described as follows:

To locate the Point of Beginning, commence at the N 1/4 corner of said Section 32 and run S 00°44'29" W, 2327.28 feet along the N-S 1/4 line of said Section 32. Thence leaving said N-S 1/4 line, N 89°00'21" W, 50.01 feet to the west right of way line of Washington Avenue, which is the Point of Beginning.

Thence from said Point of Beginning by metes and bounds:

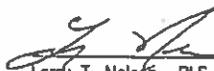
Continue N 89°00'21" W, 611.90 feet. Thence N 00°33'49" E, 280.22 feet. Thence S 89°26'56" E, 106.90 feet. Thence N 76°11'18" E, 522.64 feet to the west right of way line of Washington Avenue. Thence S 00°44'29" W, 414.60 feet to the Point of Beginning.

Said parcel contains 205,831 square feet, which is 4.72 acres, and is subject to easements, restrictions and reservations of record, if any.

That this map is a true representation of said survey;

That I have fully complied with section 236.34 of the Wisconsin Statutes, the City of Washburn Subdivision Control Ordinance and the Bayfield County Subdivision Control Ordinance in making said survey, subdivision and map; and

That said survey and map are correct according to my knowledge and belief.


 Larry T. Nelson RLS #1276



City of Washburn Zoning Approval

This Bayfield County Certified Survey Map is hereby approved by the City of Washburn Zoning Committee.

Victor E. Johnson Dated this 11th day of June 2010.

<p>CERTIFICATES</p>	<p>CLIENT: CITY OF WASHBURN</p> <p>JOB NO.: 008/133 SCALE: ONE INCH = 100 FEET FEB. 23, 2010</p> <p>DRAWN BY: LTN FILE/N/DATA/WASHBURN/CITY/DUPONT/PARK/LTNS-065 (PS) ACAD - 008/133 RESERVOIR SITE</p>	<p>NELSON SURVEYING INCORPORATED</p> <p>101 W. 5TH STREET SUITE 207 WASHBURN, WISCONSIN 54881 (715) 835-3300 FAX (715) 835-6188</p> <p>ESTABLISHED 1954 SURVEYING THROUGHOUT WISCONSIN SINCE 1954 WISCONSIN REG. NO. 1276</p>
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5

CITY OF WASHBURN
119 Washington Avenue
P.O. Box 638
Washburn, WI 54891



715-373-6160
715-373-6161
FAX 715-373-6148

To: Honorable Mayor and City Council Members
From: Scott J. Kluver, ^{SSK} Administrator
Re: General Fund Budgets, Tax Levy, and Library Exemption
Date: November 1, 2019

First, there is a public hearing on the proposed 2019 Tax Levy for the 2020 budget. This is an opportunity for the public to comment on budget provisions and express their thoughts on the proposed tax amount.

The budget included in your packet reflects the changes that were made at the last meeting. I am happy to report that the City is under the expenditure restraint limit, thanks to the budget amendment that was approved at the last meeting for the brush truck. We are \$13,900 away from hitting the limit. In other good news, it was announced that one of the special elections will be combined with an existing election, so we only have to plan for five elections next years as opposed to six. This means that \$1,600 can be removed from elections. Also, I have been informed that the Ambulance Service has made some proposed modifications to the ambulance reducing the expected cost to \$220,606. This means that \$5,794 could be removed from the Ambulance line item in the Capital budget. As for what you can do with this savings, you could undo some actions at the last meeting, or you could apply this to another area such as roads (we are applying for a one-time DOT grant to address additional roads), or you can put it in the fund balance to address other issues/overages that may come up during the year.

This year, there is a very slight decrease in the levy (\$227) because debts are being paid down, but new debts were added during the year as well. Any desired reduction to the levy amount would require a reduction in either the capital or operating budgets. The levy is projected to decline in future years assuming no new debt is taken out; however, we are exploring a short-term borrowing to stabilize the tax rate until the Bayfield Street project begins. As I have received the City's assessed value, and even with the slight decrease in the levy, the proposed budget will slightly increase the City's mill rate by 4.7 cents per \$1000 of valuation. This is less than a half percent increase of the City's mill rate. The Council still has the ability to make any last-minute changes to the budget if it so chooses. Once the levy is set, no additional changes can be made that would adjust the levy amount. We will be using that amount to prepare the tax bills for distribution in December. I recommend approval of the attached Levy resolution.

Finally, included for your approval is a resolution for being exempted from the County Library Tax. This is an annual resolution that must be adopted by communities that fund their own libraries, so they do not have to pay County property tax for that service. The County does contribute an amount each year to help fund our Library from the taxes received from towns and communities without a library. That amount is included in the budget. I recommend approval of this resolution.

Please do not hesitate to contact me if you have any questions on any of these budget matters.

CITY OF WASHBURN
2019 (2020 Municipal Budget) Tax Levy Hearing

NOTICE IS HEREBY GIVEN that on Monday, November 18, 2019, at 5:30 PM in the Council Chambers of the Washburn City Hall, 119 Washington Avenue, Washburn, Wisconsin, a public hearing will be held on the 2019 tax levy for the City of Washburn. The 2020 budget is available for inspection at the Washburn City Hall during normal business hours (Monday 7:30 am - 4:30pm; Tuesday-Friday 10:00 am - 4:30 pm). The following is a summary of the proposed 2020 budget under discussion. Action on establishing the 2019 tax levy will likely occur following the public hearing.

<u>GENERAL FUND</u>	<u>2019 Budget</u>	<u>2019 Year End Estimated</u>	<u>2020 Budget</u>	<u>Percentage Change</u>
REVENUES				
Gen Property Taxes	\$ 474,915	\$ 474,915	\$ 501,359	5.6%
Other Taxes	\$ 61,530	\$ 61,530	\$ 61,530	0.0%
Intergovernmental Revenues	\$ 888,837	\$ 888,837	\$ 890,762	0.2%
Licenses & Permits	\$ 36,800	\$ 36,800	\$ 38,750	5.3%
Fines, Forfeitures & Penalties	\$ 7,750	\$ 7,750	\$ 7,750	0.0%
Public Charges for Services	\$ 468,579	\$ 468,579	\$ 489,079	4.4%
Intergovernmental Charges	\$ 178,546	\$ 178,546	\$ 182,335	2.1%
Miscellaneous	\$ 16,000	\$ 16,000	\$ 21,000	31.3%
Transfers from Other Funds	\$ 25,000	\$ 25,000	\$ 25,000	0.0%
G.O. REVENUES	\$ 2,157,957	\$ 2,157,957	\$ 2,217,565	2.8%
Fund Balance Applied	<u>\$ 163,866</u>	<u>\$ 163,866</u>	<u>\$ 143,586</u>	-12.4%
TOTAL REVENUES	\$ 2,321,823	\$ 2,321,823	\$ 2,361,151	1.7%
EXPENDITURES				
General Government	\$ 398,042	\$ 398,042	\$ 414,287	4.1%
Public Safety	\$ 782,972	\$ 782,972	\$ 786,814	0.5%
Public Works	\$ 579,513	\$ 579,513	\$ 602,517	4.0%
Health & Human Services	\$ 43,669	\$ 43,669	\$ 46,433	6.3%
Culture, Education & Recreation	\$ 410,924	\$ 410,924	\$ 429,947	4.6%
Conservation & Development	\$ 23,903	\$ 23,903	\$ 18,203	-23.8%
Miscellaneous	\$ 82,800	\$ 82,800	\$ 62,950	-24.0%
G.O. EXPENDITURES	\$ 2,321,823	\$ 2,321,823	\$ 2,361,151	1.7%
SUMMARY ITEMS:				
General Fund Property Taxes	\$ 474,915		\$ 501,359	5.6%
Capital Projects Taxes	\$ 256,378		\$ 259,779	1.3%
Debt Service Taxes	<u>\$ 346,058</u>		<u>\$ 315,986</u>	-8.7%
Total Property Tax Amount	\$ 1,077,351		\$ 1,077,124	-0.02%

General Fund Balance December 31, 2018 = \$1,336,092
 Projected General Fund Balance December 31, 2019 = \$1,192,506
 Projected General Fund Balance December 31, 2020 = \$1,048,920

Scott J. Kluver
 City Administrator/Clerk

Publication: 10/30/2019 0:00
 Block Ad: Daily Press

**COMMON COUNCIL FOR THE CITY
OF
WASHBURN, WISCONSIN**

Resolution No. 19-012

**RESOLUTION ADOPTING THE
2019 MUNICIPAL TAX LEVY**

WHEREAS, the proposed 2020 Budget requires funding from the levying of taxes on real and personal property within the corporate limits of the City of Washburn, Bayfield County, Wisconsin,

BE IT RESOLVED, that there is hereby levied a tax of \$1,077,124

General Fund	\$501,359
Debt Service Fund	\$315,986
Capital Improvement	\$259,779

TOTAL:	\$1,077,124
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BE IT FURTHER RESOLVED, that the Clerk of the City of Washburn is hereby authorized and directed to spread said tax upon the current tax roll of the City of Washburn and to collect the same at the proper time, as set by law.

Dated this 18th day of November, 2019

Richard Avol, Mayor

STATE OF WISCONSIN)
)
COUNTY OF BAYFIELD)

I hereby certify that the foregoing revised resolution is a true, correct and complete copy of Resolution #19-012 duly and regularly passed by the Common Council for the City of Washburn on the 18th day of November, 2019, and that said resolution has not been repealed or amended, and is now in full force and effect.

Scott J. Kluver, City Clerk

**COMMON COUNCIL FOR THE CITY
OF
WASHBURN, WISCONSIN**

Resolution No. #19-013

COUNTY LIBRARY LEVY EXEMPTION RESOLUTION

WHEREAS, Section 43.64(2)(b), Wisconsin Statutes, permits municipalities levying a tax for the operation of a public library to exempt its jurisdiction from the County library levy upon written application to the County if the municipal library expenditure is higher than the corresponding County public library levy; and,

WHEREAS, such an exemption requires a written application to Bayfield County; and,

WHEREAS, the City of Washburn continues to fund its municipal library at a higher level than Bayfield County's contributions to the operation of the Washburn Public Library.

NOW THEREFORE BE IT RESOLVED, that the Common Council for the City of Washburn, Bayfield County, Wisconsin, in accordance with the intent of the above referenced Wisconsin Statute, hereby enacts the provisions of Section 43.64(2)(b) and exempts itself from the Bayfield County library levy for the year 2019 tax levy payable in 2020; and,

BE IT FURTHER RESOLVED, that this Resolution consists of the City's written application for the library tax exemption and that the Clerk of the City of Washburn is hereby instructed to communicate this Resolution and application for an exemption of the Bayfield County library levy to Bayfield County.

Dated this 18th day of November, 2019.

Richard Avol, Mayor

STATE OF WISCONSIN)
)
COUNTY OF BAYFIELD)

I hereby certify that the foregoing resolution is a true, correct and complete copy of a Resolution #19-013 duly and regularly passed by the Common Council for the City of Washburn on the 18th day of November, 2019, and that said resolution has not been repealed or amended, and is now in full force and effect.

Scott J. Kluver, City Clerk

Published Budget

10/17/2019

9:07 AM

Proposed Budget Overview - Detail
Fund: 100 - GENERAL FUND

Page: 1
ACCT

Account Number		2018 Actual Year-End	2019 Projected Year-End	2019 Budget	2020 Proposed Budget	% Change In Budget
100-00-41110-000-000	GENERAL PROPERTY TAXES	400,000.08	0.00	474,915.00	501,359.00	5.57
100-00-41150-000-000	MANAGED FOREST LAND	264.86	0.00	0.00	0.00	0.00
100-00-41210-000-000	ROOM TAX	56,693.16	0.00	45,000.00	45,000.00	0.00
100-00-41310-000-000	TAXES FROM MUNICIPAL UTILITY	0.00	0.00	0.00	0.00	0.00
100-00-41320-000-000	TAXES FROM HOUSING AUTHORITY	15,908.68	0.00	16,500.00	16,500.00	0.00
100-00-41800-000-000	INTEREST & PENALTIES ON TAXES	55.23	0.00	30.00	30.00	0.00
100-00-41901-000-000	OMITTED TAXES	3,449.83	0.00	0.00	0.00	0.00
TAXES		476,371.84	0.00	536,445.00	562,889.00	4.93
100-00-43410-000-000	SHARED REVENUES	616,938.39	0.00	630,661.00	629,166.00	-0.24
100-00-43412-000-000	EXPENDITURE RESTRAINT	0.00	0.00	33,958.00	36,224.00	6.67
100-00-43413-000-000	BUSINESS COMPUTER CREDIT	479.95	0.00	492.00	0.00	-100.00
100-00-43414-000-000	STATE MEDICAL TRANSPORT REIMB	10,811.97	0.00	5,500.00	5,500.00	0.00
100-00-43420-000-000	FIRE INSURANCE	5,253.10	0.00	11,500.00	11,500.00	0.00
100-00-43421-000-000	FIRE DEPARTMENT RECOVERIES	0.00	0.00	0.00	0.00	0.00
100-00-43422-000-000	POLICE DEPARTMENT RECOVERIES	0.00	0.00	0.00	0.00	0.00
100-00-43430-000-000	LAW ENFORCEMENT AIDS	800.00	0.00	1,200.00	1,200.00	0.00
100-00-43431-000-000	PD COUNTER ACT FUND	50.00	0.00	0.00	0.00	0.00
100-00-43520-000-000	PUBLIC SAFETY GRANTS	3,865.46	0.00	0.00	0.00	0.00
100-00-43521-000-000	STATE AID RECYCLING GRANT	15,333.81	0.00	15,000.00	15,300.00	2.00
100-00-43523-000-000	STATE GRANTS -FIRE	0.00	0.00	0.00	0.00	0.00
100-00-43524-000-000	PEFCA TANK REMOVAL GRANT	0.00	0.00	0.00	0.00	0.00
100-00-43525-000-000	MARINA REPAY - COAL DOCK	0.00	0.00	0.00	0.00	0.00
100-00-43526-000-000	STATE GRANT	0.00	0.00	0.00	0.00	0.00
100-00-43527-000-000	URBAN FORESTRY GRANT	0.00	0.00	0.00	0.00	0.00
100-00-43530-000-000	HIGHWAY AIDS	140,389.95	0.00	139,878.00	141,003.00	0.80
100-00-43535-000-000	SAFETY GRANT	948.00	0.00	0.00	0.00	0.00
100-00-43536-000-000	FEMA DISASTER REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
100-00-43537-000-000	FEMA GRANT - FIRE	0.00	0.00	0.00	0.00	0.00
100-00-43540-000-000	STATE AID GRANT CDBG	0.00	0.00	0.00	0.00	0.00
100-00-43610-000-000	OTHER PAYMENTS FOR MUN SERVICE	278.77	0.00	494.00	494.00	0.00
100-00-43611-000-000	WHEDA PAINT & FIX UP GRANT	0.00	0.00	0.00	0.00	0.00
100-00-43620-000-000	LIBRARY GRANT	1,366.77	0.00	0.00	0.00	0.00
100-00-43621-000-000	LIBRARY - CO. GRANT	53,381.05	0.00	49,310.00	49,317.00	0.01
100-00-43622-000-000	COMMUNITY GRANT	0.00	0.00	0.00	0.00	0.00
100-00-43632-000-000	LIBRARY-CROSS COUNTY GRANT	1,452.00	0.00	844.00	1,058.00	25.36
100-00-43650-000-000	MFL -STATE AID	4.96	0.00	0.00	0.00	0.00
INTERGOVERNMENTAL REVENUES		851,354.18	0.00	888,837.00	890,762.00	0.22
100-00-44110-000-000	LIQUOR LICENSES	4,650.00	0.00	4,500.00	4,500.00	0.00
100-00-44121-000-000	OPERATOR LICENSES	2,275.00	0.00	2,000.00	2,000.00	0.00
100-00-44122-000-000	CIGARETTE LICENSES	150.00	0.00	200.00	150.00	-25.00
100-00-44125-000-000	SUNDRY LICENSES	1,110.00	0.00	500.00	500.00	0.00
100-00-44200-000-000	CABLE FRANCHISE FEE	26,074.23	0.00	22,000.00	24,000.00	9.09
100-00-44301-000-000	BUILDING PERMITS	7,203.23	0.00	5,000.00	5,000.00	0.00
100-00-44400-000-000	ZONING PERMITS	2,438.70	0.00	2,500.00	2,500.00	0.00
100-00-44420-000-000	VACATING FEES	10,434.50	0.00	0.00	0.00	0.00
100-00-44421-000-000	LEASE AGREEMENT	100.00	0.00	100.00	100.00	0.00
LICENSES & PERMITS		54,435.66	0.00	36,800.00	38,750.00	5.30
100-00-45110-000-000	COURT PENALTIES AND COSTS	8,029.92	0.00	7,000.00	7,000.00	0.00
100-00-45130-000-000	PARKING VIOLATIONS	840.00	0.00	750.00	750.00	0.00

Account Number		2018 Actual Year-End	2019 Projected Year-End	2019 Budget	2020 Proposed Budget	% Change In Budget
100-00-45131-000-000	MUNICIPAL ORDINANCE VIOLATIONS	0.00	0.00	0.00	0.00	0.00
100-00-45191-000-000	OTHER LAW/ORDINANCE VIOLATIONS	0.00	0.00	0.00	0.00	0.00
FINES, FORFEITURES & PENALTIES		8,869.92	0.00	7,750.00	7,750.00	0.00
100-00-46192-000-000	MAPS & PLATS	0.00	0.00	0.00	0.00	0.00
100-00-46193-000-000	COPY SERVICE	97.50	0.00	200.00	200.00	0.00
100-00-46194-000-000	LOAN FEE	0.00	0.00	0.00	0.00	0.00
100-00-46230-000-000	AMBULANCE FEES	159,807.05	0.00	120,000.00	130,000.00	8.33
100-00-46430-000-000	SOLID WASTE DISPOSAL	0.00	0.00	0.00	0.00	0.00
100-00-46431-000-000	SOLID WASTE DISP-CUSTOMER	128,704.80	0.00	126,579.00	131,579.00	3.95
100-00-46432-000-000	SOLID WASTE DISPOSAL - BAGS	0.00	0.00	0.00	0.00	0.00
100-00-46433-000-000	FEES CHARGED/CITY WIDE CLEANUP	2,539.00	0.00	5,000.00	5,000.00	0.00
100-00-46540-000-000	CEMETERY	6,900.00	0.00	7,000.00	7,000.00	0.00
100-00-46541-000-000	MISC CEMETERY	50.00	0.00	0.00	0.00	0.00
100-00-46542-000-000	CEMETERY LOTS	1,800.00	0.00	2,500.00	2,000.00	-20.00
100-00-46550-000-000	DOG LICENSE FEES	332.00	0.00	800.00	800.00	0.00
100-00-46720-000-000	PARK FEES - WEST END	116,631.25	0.00	105,000.00	105,000.00	0.00
100-00-46721-000-000	CAMP FEES - MEMORIAL	94,102.00	0.00	85,000.00	90,000.00	5.88
100-00-46722-000-000	SHOWERS	3,817.00	0.00	4,000.00	5,000.00	25.00
100-00-46723-000-000	OTHER PARK FEES	889.00	0.00	700.00	700.00	0.00
100-00-46724-000-000	SEASONAL SECURITY DEPOSIT	50.00	0.00	0.00	0.00	0.00
100-00-46725-000-000	BOAT LAUNCH FEES	4,496.00	0.00	5,500.00	5,000.00	-9.09
100-00-46726-000-000	FIRE WOOD SALES	6,658.20	0.00	5,000.00	5,500.00	10.00
100-00-46743-000-000	RECREATION PROGRAM PROCEEDS	540.00	0.00	300.00	300.00	0.00
100-00-46744-000-000	RECREATION-TENNIS PARTNERSHIP	0.00	0.00	0.00	0.00	0.00
100-00-46745-000-000	Y.C. CONCESSIONS	1,728.55	0.00	1,000.00	1,000.00	0.00
100-00-46790-000-000	SIDEWALK REPAIRS	0.00	0.00	0.00	0.00	0.00
100-00-46901-000-000	EQUIPMENT RENTAL	1,200.00	0.00	0.00	0.00	0.00
100-00-46902-000-000	MATERIAL SALES	900.00	0.00	0.00	0.00	0.00
100-00-46903-000-000	LABOR FOR PRIVATE WORK	107.34	0.00	0.00	0.00	0.00
PUBLIC CHARGES FOR SERVICES		531,349.69	0.00	468,579.00	489,079.00	4.37
100-00-47321-000-000	FIRE CONTRACTS	51,086.08	0.00	46,133.00	47,425.00	2.80
100-00-47322-000-000	AMBULANCE CONTRACTS	88,018.39	0.00	91,451.00	94,012.00	2.80
100-00-47323-000-000	TOWNSHIP SHARE P & I	40,930.26	0.00	40,622.00	40,558.00	-0.16
100-00-47324-000-000	LAW SVC - OTHER LOCAL GOVTS	0.00	0.00	0.00	0.00	0.00
100-00-47341-000-000	LANDFILL LONG-TERM MNTNCE	411.70	0.00	340.00	340.00	0.00
INTERGOVT CHARGES FOR SERVICES		180,446.43	0.00	178,546.00	182,335.00	2.12
100-00-48100-000-000	INTEREST ON INVESTMENTS	15,598.44	0.00	10,000.00	15,000.00	50.00
100-00-48111-000-000	INTEREST ON LATE PAYMENTS	48.70	0.00	0.00	0.00	0.00
100-00-48112-000-000	INTEREST FROM WWSU	0.00	0.00	0.00	0.00	0.00
100-00-48115-000-000	HARBOR INTEREST REPAY	0.00	0.00	0.00	0.00	0.00
100-00-48200-000-000	RENT	75.00	0.00	0.00	0.00	0.00
100-00-48300-000-000	PROPERTY SALES	19,000.00	0.00	0.00	0.00	0.00
100-00-48303-000-000	SALE OF CITY EQT	2,224.00	0.00	1,000.00	1,000.00	0.00
100-00-48400-000-000	INSURANCE RECOVERIES	0.00	0.00	2,000.00	2,000.00	0.00
100-00-48401-000-000	INSURANCE AUDIT ADJUSTMENTS	17,234.00	0.00	0.00	0.00	0.00
100-00-48402-000-000	INSURANCE RECOVERIES OTHER	0.00	0.00	0.00	0.00	0.00
100-00-48403-000-000	DAMAGED PROPERTY RECOVERIES	0.00	0.00	0.00	0.00	0.00
100-00-48500-000-000	DONATIONS	0.00	0.00	1,000.00	1,000.00	0.00
100-00-48501-000-000	FIRE DEPT. DONATION	0.00	0.00	0.00	0.00	0.00

Account Number		2018 Actual Year-End	2019 Projected Year-End	2019 Budget	2020 Proposed Budget	% Change In Budget
100-00-48502-000-000	DONATIONS - Non Gov. GRANT	0.00	0.00	0.00	0.00	0.00
100-00-48503-000-000	DONATIONS-H.P.C	0.00	0.00	0.00	0.00	0.00
100-00-48504-000-000	LIBRARY - DONATIONS	0.00	0.00	0.00	0.00	0.00
100-00-48505-000-000	AMBULANCE DONATIONS	3,655.85	0.00	0.00	0.00	0.00
100-00-48600-000-000	MISCELLANEOUS REVENUES	7,304.72	0.00	2,000.00	2,000.00	0.00
100-00-48601-000-000	MISC.-LIBRARY	0.00	0.00	0.00	0.00	0.00
100-00-48605-000-000	MISC. ZONING	0.00	0.00	0.00	0.00	0.00
100-00-48901-000-000	GARNISHMENT REVENUES	0.00	0.00	0.00	0.00	0.00
OTHER FINANCING SOURCES		65,140.71	0.00	16,000.00	21,000.00	31.25
100-00-49100-000-000	PROCEEDS FROM LONG TERM DEBT	0.00	0.00	0.00	0.00	0.00
100-00-49101-000-000	TRAN. FROM DEBT SERVICE	0.00	0.00	0.00	0.00	0.00
100-00-49102-000-000	TRANS. FROM CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00
100-00-49210-000-000	TRANSFER FROM GENERAL FUND	0.00	0.00	163,866.00	143,586.00	-12.38
100-00-49211-000-000	TRANSFER FROM ATHLETIC FIELD	0.00	0.00	0.00	0.00	0.00
100-00-49221-000-000	TRANSFER FROM MARINA OPERATION	0.00	0.00	0.00	0.00	0.00
100-00-49222-000-000	TRANSFER FROM ECONOMIC DEVEL	0.00	0.00	0.00	0.00	0.00
100-00-49223-000-000	TRANSFER FROM TAX INCREMENT	0.00	0.00	20,000.00	20,000.00	0.00
100-00-49224-000-000	TRANSFER FROM CEM PERP CARE	0.00	0.00	0.00	0.00	0.00
100-00-49225-000-000	TRANSFER FROM PARK OUTLAY	0.00	0.00	0.00	0.00	0.00
100-00-49226-000-000	TRANSFER FROM ACT 102	0.00	0.00	5,000.00	5,000.00	0.00
100-00-49227-000-000	TRANSFER FROM REFUSE FUND	0.00	0.00	0.00	0.00	0.00
100-00-49228-000-000	TRANS. FROM PD CRIME PREVENTIO	0.00	0.00	0.00	0.00	0.00
100-00-49229-000-000	TRANSFER FROM COMMUNITY DEV.	0.00	0.00	0.00	0.00	0.00
100-00-49230-000-000	TRANSFER FROM DEBT SERVICE	0.00	0.00	0.00	0.00	0.00
100-00-49231-000-000	TRANSFER FROM LEGION PARK	0.00	0.00	0.00	0.00	0.00
100-00-49241-000-000	TRANSFER FROM WATERFRONT DEV	0.00	0.00	0.00	0.00	0.00
100-00-49242-000-000	TRANSFER FROM PUBLIC FAC. FUND	0.00	0.00	0.00	0.00	0.00
100-00-49243-000-000	TRANSFER FROM SKATE BOARD FUND	0.00	0.00	0.00	0.00	0.00
100-00-49244-000-000	TRANSFER FROM WWSU	0.00	0.00	0.00	0.00	0.00
100-00-49245-000-000	TRANSFER FROM BOAT LAUNCH	0.00	0.00	0.00	0.00	0.00
100-00-49246-000-000	TRANSFER FROM CIVIC CENTER	0.00	0.00	0.00	0.00	0.00
100-00-49247-000-000	TRANSFER FROM STORMWATER	0.00	0.00	0.00	0.00	0.00
100-00-49300-551-323	F/C BAL. LIBRARY	0.00	0.00	0.00	0.00	0.00
100-00-49400-000-000	SALES OF GENERAL FIXED ASSETS	0.00	0.00	0.00	0.00	0.00
100-00-49450-000-000	TRANSFER FROM FUND 450	0.00	0.00	0.00	0.00	0.00
TRANSFER FROM OTHER FUNDS		0.00	0.00	188,866.00	168,586.00	-10.74
Total Revenues		2,167,968.43	0.00	2,321,823.00	2,361,151.00	1.69

Account Number		2018 Actual Year-End	2019 Projected Year-End	2019 Budget	2020 Proposed Budget	% Change In Budget
100-00-51101-000-000	COUNCIL	0.00	0.00	0.00	0.00	0.00
100-00-51101-111-000	COUNCIL PER DIEM	9,300.00	0.00	13,650.00	13,650.00	0.00
100-00-51101-151-000	COUNCIL FICA	711.52	0.00	1,044.00	1,044.00	0.00
100-00-51101-152-000	COUNCIL RETIREMENT	0.00	0.00	0.00	0.00	0.00
100-00-51101-158-000	COUNCIL WORKMENS COMP	0.00	0.00	0.00	0.00	0.00
100-00-51101-299-000	COUNCIL CONTINUING EDUCATION	447.39	0.00	750.00	750.00	0.00
100-00-51101-311-000	COUNCIL SUPPLIES	0.00	0.00	0.00	0.00	0.00
COUNCIL		10,458.91	0.00	15,444.00	15,444.00	0.00
100-00-51102-000-000	MAYOR	0.00	0.00	0.00	0.00	0.00
100-00-51102-110-000	MAYOR SALARY	8,230.00	0.00	8,752.00	8,927.00	2.00
100-00-51102-151-000	MAYOR FICA	629.73	0.00	669.00	683.00	2.09
100-00-51102-152-000	MAYOR RETIREMENT	142.38	0.00	0.00	0.00	0.00
100-00-51102-155-000	MAYOR LIFE INSURANCE	0.00	0.00	8.00	8.00	0.00
100-00-51102-158-000	MAYOR WORKMENS COMP	0.00	0.00	10.00	0.00	-100.00
100-00-51102-297-000	MAYOR ENTERTAINMENT	0.00	0.00	500.00	500.00	0.00
100-00-51102-299-000	MAYOR CONTINUING EDUCATION	20.00	0.00	3,000.00	3,000.00	0.00
100-00-51102-311-000	MAYOR OFFICE SUPPLIES/EQUIP.	64.68	0.00	200.00	200.00	0.00
100-00-51102-312-000	MAYOR PROJECTS	0.00	0.00	0.00	0.00	0.00
MAYOR		9,086.79	0.00	13,139.00	13,318.00	1.36
100-00-51103-000-000	PUBLICATION FEES	0.00	0.00	0.00	0.00	0.00
100-00-51103-322-000	PUB. FEES NEWS PAPER ADV.	11,871.89	0.00	11,000.00	13,000.00	18.18
100-00-51103-323-000	PUBL. FEES NEWSLETTER	0.00	0.00	0.00	0.00	0.00
PUBLICATION FEES		11,871.89	0.00	11,000.00	13,000.00	18.18
100-00-51301-000-000	ATTORNEY	0.00	0.00	0.00	0.00	0.00
100-00-51301-210-000	ATTORNEY PROF. SERVICE	28,423.22	0.00	31,000.00	31,000.00	0.00
ATTORNEY		28,423.22	0.00	31,000.00	31,000.00	0.00
100-00-51302-000-000	LEGAL CONTINGENCY	0.00	0.00	0.00	0.00	0.00
100-00-51302-210-000	LEGAL CONTINGENCY PROF. SERVIC	231.00	0.00	15,000.00	15,000.00	0.00
LEGAL CONTINGENCY		231.00	0.00	15,000.00	15,000.00	0.00
100-00-51303-000-000	MUNICIPAL CODE	0.00	0.00	0.00	0.00	0.00
100-00-51303-210-000	MUNICIPAL CODE PROF. SERVICES	672.15	0.00	2,500.00	2,500.00	0.00
MUNICIPAL CODE		672.15	0.00	2,500.00	2,500.00	0.00
100-00-51304-000-000	PROFESSIONAL CONSULTANT	0.00	0.00	0.00	0.00	0.00
100-00-51304-210-000	PROF. CONSULTANT SERVICES	0.00	0.00	0.00	0.00	0.00
PROFESSIONAL CONSULTANT		0.00	0.00	0.00	0.00	0.00
100-00-51410-000-000	CITY ADMINISTRATOR	0.00	0.00	0.00	0.00	0.00
100-00-51410-110-000	CITY ADMINISTRATOR SALARY	53,626.72	0.00	57,503.00	58,653.00	2.00
100-00-51410-112-000	CITY ADMINISTRATOR MILEAGE	691.61	0.00	1,380.00	1,380.00	0.00
100-00-51410-113-000	CITY ADMINISTRATOR-LONGEVITY	155.25	0.00	169.00	182.00	7.69
100-00-51410-151-000	CITY ADMINISTRATOR FICA	3,992.28	0.00	4,412.00	4,501.00	2.02
100-00-51410-152-000	CITY ADMINISTRATOR RETIREMENT	3,774.37	0.00	3,777.00	3,971.00	5.14
100-00-51410-154-000	CITY ADMINISTRATOR HEALTH INS.	7,276.49	0.00	6,616.00	6,715.00	1.50
100-00-51410-155-000	CITY ADMINISTRATOR LIFE INS.	10.68	0.00	11.00	11.00	0.00

Account Number		2018 Actual Year-End	2019 Projected Year-End	2019 Budget	2020 Proposed Budget	% Change In Budget
100-00-51410-158-000	CITY ADMIN. WORKMENS COMP.	0.00	0.00	0.00	0.00	0.00
100-00-51410-159-000	CITY ADMINISTRATOR ICI	0.00	0.00	144.00	147.00	2.08
100-00-51410-294-000	CITY ADMIN. COMPUTER SUPP/SERV	1,525.37	0.00	500.00	500.00	0.00
100-00-51410-297-000	CITY ADM. ENTERTAINMENT	244.65	0.00	300.00	300.00	0.00
100-00-51410-299-000	CITY ADMIN. CONTINUING EDUC	504.00	0.00	2,000.00	2,000.00	0.00
100-00-51410-311-000	CITY ADMIN OFFICE SUPPLIES	0.00	0.00	200.00	200.00	0.00
100-00-51410-321-000	CITY ADMIN PUBLICATIONS DUES	849.47	0.00	1,000.00	1,000.00	0.00
100-00-51410-323-000	CITY ADMIN INTERN	0.00	0.00	0.00	0.00	0.00
100-00-51410-324-000	CITY ADMIN-SOLICITATION	0.00	0.00	0.00	0.00	0.00
100-00-51410-820-000	CITY ADMIN MOVING EXPENSE	0.00	0.00	0.00	0.00	0.00
CITY ADMINISTRATOR		72,650.89	0.00	78,012.00	79,560.00	1.98
100-00-51420-000-000	CLERK	0.00	0.00	0.00	0.00	0.00
100-00-51420-110-000	CLERK SALARY(2)	74,094.19	0.00	71,542.00	76,862.00	7.44
100-00-51420-111-000	CLERK PER DIEM	0.00	0.00	0.00	0.00	0.00
100-00-51420-112-000	CLERK MILEAGE	463.86	0.00	1,500.00	1,500.00	0.00
100-00-51420-113-000	CLERK LONGEVITY	296.43	0.00	311.00	326.00	4.82
100-00-51420-151-000	CLERK FICA	5,416.63	0.00	5,497.00	5,905.00	7.42
100-00-51420-152-000	CLERK RETIREMENT	4,696.70	0.00	4,706.00	6,661.00	41.54
100-00-51420-154-000	CLERK HEALTH INSURANCE	25,246.23	0.00	22,641.00	23,144.00	2.22
100-00-51420-155-000	CLERK LIFE INSURANCE	26.00	0.00	26.00	24.00	-7.69
100-00-51420-158-000	CLERK WORKMENS COMP.	0.00	0.00	0.00	0.00	0.00
100-00-51420-159-000	CLERK ICI	0.00	0.00	180.00	193.00	7.22
GENERAL & ADMIN. SALARY		110,240.04	0.00	106,403.00	114,615.00	7.72
100-00-51422-000-000	ADMINISTRATIVE ASSISTANT	0.00	0.00	0.00	0.00	0.00
100-00-51422-110-000	ADMIN. ASSISTANT SALARY	6,548.26	0.00	6,309.00	6,435.00	2.00
100-00-51422-111-000	ADMIN. ASSISTANT PER DIEM	0.00	0.00	0.00	0.00	0.00
100-00-51422-112-000	ADMIN ASSISTANT MILEAGE	0.00	0.00	500.00	500.00	0.00
100-00-51422-113-000	ADMIN. ASSISTANT LONGEVITY	25.94	0.00	28.00	28.00	0.00
100-00-51422-151-000	ADMIN. ASSISTANT FICA	478.02	0.00	485.00	494.00	1.86
100-00-51422-152-000	ADMIN. ASSISTANT RETIREMENT	404.95	0.00	415.00	436.00	5.06
100-00-51422-154-000	ADMIN. ASSISTANT HEALTH INS	1,274.42	0.00	1,147.00	1,173.00	2.27
100-00-51422-155-000	ADMIN. ASSISTANT LIFE INS.	7.52	0.00	7.00	7.00	0.00
100-00-51422-157-000	ADMIN. ASSISTANT UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00
100-00-51422-158-000	ADMIN. ASSISTANT WORKMENS COMP	0.00	0.00	0.00	0.00	0.00
100-00-51422-159-000	ADMIN. ASSISTANT ICI	0.00	0.00	16.00	16.00	0.00
ADMINISTRATIVE ASSISTANT		8,739.11	0.00	8,907.00	9,089.00	2.04
100-00-51440-000-000	ELECTIONS	0.00	0.00	0.00	0.00	0.00
100-00-51440-110-000	ELECTIONS SALARIES	3,855.00	0.00	2,400.00	8,640.00	260.00
100-00-51440-112-000	ELECTIONS MILEAGE	0.00	0.00	200.00	200.00	0.00
100-00-51440-116-000	ELECTIONS INTER DEPT. LABOR	0.00	0.00	0.00	0.00	0.00
100-00-51440-151-000	ELECTIONS FICA	0.00	0.00	0.00	0.00	0.00
100-00-51440-152-000	ELECTIONS RETIREMENT	0.00	0.00	0.00	0.00	0.00
100-00-51440-154-000	ELECTIONS HEALTH INS	0.00	0.00	0.00	0.00	0.00
100-00-51440-155-000	ELECTIONS LIFE INS.	0.00	0.00	0.00	0.00	0.00
100-00-51440-158-000	ELECTIONS WORKMENS COMP	0.00	0.00	0.00	0.00	0.00
100-00-51440-159-000	ELECTIONS ICI	0.00	0.00	0.00	0.00	0.00
100-00-51440-299-000	ELECTIONS TRAINING	215.00	0.00	300.00	300.00	0.00
100-00-51440-311-000	ELECTION SUPPLIES	1,271.14	0.00	2,100.00	2,100.00	0.00
100-00-51440-321-000	ELECTION PUBLICATION DUES	0.00	0.00	500.00	500.00	0.00

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100-00-51440-322-000	ELECTIONS NEWSPAPER ADV.	818.57	0.00	1,000.00	1,000.00	0.00
100-00-51440-342-000	ELECTIONS EQT. REPAIRS & MAINT	1,264.74	0.00	2,000.00	2,000.00	0.00
100-00-51440-810-000	ELECTION OUTLAY	0.00	0.00	0.00	0.00	0.00
ELECTIONS		7,424.45	0.00	8,500.00	14,740.00	73.41
100-00-51450-000-000	OFFICE DEPARTMENT	0.00	0.00	0.00	0.00	0.00
100-00-51450-191-000	OFFICE DEPART. PERSONNEL TRAIN	652.21	0.00	4,000.00	4,000.00	0.00
100-00-51450-210-000	OFFICE DEPART PROF. SERVICE	2,880.50	0.00	4,650.00	4,650.00	0.00
100-00-51450-294-000	OFFICE COMPUTER SUPP/SERVICE	678.04	0.00	2,500.00	2,500.00	0.00
100-00-51450-295-000	OFFICE COPY MACHINE MAINT.	2,807.42	0.00	3,500.00	3,500.00	0.00
100-00-51450-311-000	OFFICE DEPART. SUPPLIES	2,579.49	0.00	4,000.00	4,000.00	0.00
100-00-51450-312-000	OFFICE DEPARTMENT POSTAGE	5,384.28	0.00	6,000.00	6,000.00	0.00
100-00-51450-313-000	OFFICE COPY MACHINE SUPPLIES	496.87	0.00	1,000.00	1,000.00	0.00
100-00-51450-321-000	OFFICE DEPART PUBLICATION DUES	895.13	0.00	2,000.00	2,000.00	0.00
100-00-51450-810-000	OFFICE DEPART CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
100-00-51450-820-000	OFFICE DEPART CAPITAL IMPROV	0.00	0.00	0.00	0.00	0.00
OFFICE DEPARTMENT		16,373.94	0.00	27,650.00	27,650.00	0.00
100-00-51451-000-000	COMPUTER CONTRACT	0.00	0.00	0.00	0.00	0.00
100-00-51451-210-000	COMPUTER CONTRACT/SERVICES	4,258.77	0.00	5,000.00	5,000.00	0.00
COMPUTER		4,258.77	0.00	5,000.00	5,000.00	0.00
100-00-51510-000-000	AUDIT/ACCOUNTING	0.00	0.00	0.00	0.00	0.00
100-00-51510-210-000	AUDIT/ACCOUNTING PROF. SERVICE	17,700.00	0.00	21,300.00	18,800.00	-11.74
AUDIT/ACCOUNTING		17,700.00	0.00	21,300.00	18,800.00	-11.74
100-00-51530-000-000	ASSESSMENT OF PROPERTY	0.00	0.00	0.00	0.00	0.00
100-00-51530-210-000	ASSESS. OF PROPERTY PROF. SERV	12,465.20	0.00	12,600.00	12,800.00	1.59
ASSESSMENT OF PROPERTY		12,465.20	0.00	12,600.00	12,800.00	1.59
100-00-51531-000-000	REASSESSMENT OF PROPERTY	0.00	0.00	0.00	0.00	0.00
100-00-51531-210-000	REASSESS. OF PROP. PROF. SERV	0.00	0.00	0.00	0.00	0.00
REASSESSMENT OF PROPERTY		0.00	0.00	0.00	0.00	0.00
100-00-51601-000-000	CITY HALL	0.00	0.00	0.00	0.00	0.00
100-00-51601-110-000	CITY HALL SALARY	0.00	0.00	0.00	0.00	0.00
100-00-51601-116-000	CITY HALL SUMMER YOUTH LABOR	0.00	0.00	0.00	0.00	0.00
100-00-51601-151-000	CITY HALL FICA	0.00	0.00	0.00	0.00	0.00
100-00-51601-152-000	CITY HALL RETIREMENT	0.00	0.00	0.00	0.00	0.00
100-00-51601-158-000	CITY HALL WORMENS COMP.	0.00	0.00	0.00	0.00	0.00
100-00-51601-194-000	CITY HALL EMPLOYEE INCENTIVES	0.00	0.00	200.00	200.00	0.00
100-00-51601-221-000	CITY HALL TELEPHONE	5,887.19	0.00	5,000.00	5,000.00	0.00
100-00-51601-222-000	CITY HALL ELECTRICITY/HEAT	6,530.37	0.00	8,000.00	8,000.00	0.00
100-00-51601-223-000	CITY HALL WATER & SEWER	1,675.01	0.00	2,000.00	2,000.00	0.00
100-00-51601-224-000	CITY HALL STORM WATER	225.72	0.00	250.00	250.00	0.00
100-00-51601-341-000	CITY HALL OPERATING SUPPLIES	2,466.90	0.00	2,500.00	2,500.00	0.00
100-00-51601-342-000	CITY HALL EQT. REPAIRS & MAINT	2,254.87	0.00	1,500.00	1,500.00	0.00
100-00-51601-350-000	CITY HALL BLDGS. MAINT.-REPAIR	3,676.49	0.00	3,000.00	3,000.00	0.00
100-00-51601-810-000	CITY HALL CAPTIAL OUTLAY	0.00	0.00	0.00	0.00	0.00
100-00-51601-820-000	CITY HALL CAPITAL IMPROVEMENT	0.00	0.00	0.00	0.00	0.00

Account Number		2018 Actual Year-End	2019 Projected Year-End	2019 Budget	2020 Proposed Budget	% Change In Budget
CITY HALL		22,716.55	0.00	22,450.00	22,450.00	0.00
100-00-51602-000-000	CUSTODIAN	0.00	0.00	0.00	0.00	0.00
100-00-51602-110-000	CUSTODIAN SALARY	19,283.84	0.00	7,381.00	7,528.00	1.99
100-00-51602-113-000	CUSTODIAN LOGEVITY	27.00	0.00	0.00	0.00	0.00
100-00-51602-151-000	CUSTODIAN FICA	1,476.27	0.00	565.00	576.00	1.95
100-00-51602-152-000	CUSTODIAN RETIREMENT	1,114.20	0.00	483.00	508.00	5.18
100-00-51602-154-000	CUSTODIAN HEALTH INSURANCE	0.00	0.00	0.00	0.00	0.00
100-00-51602-155-000	CUSTODIAN LIFE INSURANCE	2.88	0.00	1.00	1.00	0.00
100-00-51602-158-000	CUSTODIAN WORKMENS COMP	0.00	0.00	0.00	0.00	0.00
100-00-51602-159-000	CUSTODIAN ICI	0.00	0.00	18.00	19.00	5.56
CUSTODIAN		21,904.19	0.00	8,448.00	8,632.00	2.18
100-00-51910-000-000	TAX REFUND/ADJUSTMENTS	0.00	0.00	0.00	0.00	0.00
TAX REFUND/ADJUSTMENTS		0.00	0.00	0.00	0.00	0.00
100-00-51912-000-000	ILLEGAL TAX CHARGEBACK	0.00	0.00	500.00	500.00	0.00
ILLEGAL TAX CHARGEBACK		0.00	0.00	500.00	500.00	0.00
100-00-51913-000-000	USDA SPEC. ASSESS. CITY PROP.	1,189.45	0.00	1,189.00	1,189.00	0.00
SPEC. ASSESS. ON CITY PROPERTY		1,189.45	0.00	1,189.00	1,189.00	0.00
100-00-51930-000-000	PROPERTY & LIABILITY INS	8,177.12	0.00	5,000.00	5,000.00	0.00
100-00-51930-210-000	INSURANCE CONSULTANT	0.00	0.00	0.00	0.00	0.00
INSURANCE		8,177.12	0.00	5,000.00	5,000.00	0.00
100-00-51931-152-000	RETIREMENT SERVICE	0.00	0.00	0.00	0.00	0.00
100-00-51931-157-000	FRINGE BENEFITS UNEMPLOYMENT	0.00	0.00	500.00	500.00	0.00
100-00-51931-158-000	FRINGE BENEFITS WORKMENS COMP	0.00	0.00	1,500.00	1,500.00	0.00
100-00-51931-159-000	FRINGE FLEX BENEFIT PLAN	1,378.41	0.00	2,000.00	2,000.00	0.00
FRINGE BENEFITS		1,378.41	0.00	4,000.00	4,000.00	0.00
GENERAL GOVERNMENT		365,962.08	0.00	398,042.00	414,287.00	4.08
100-00-52101-000-000	POLICE DEPARTMENT	0.00	0.00	0.00	0.00	0.00
100-00-52101-110-000	PD CHIEF SALARY	55,120.85	0.00	62,859.00	64,116.00	2.00
100-00-52101-111-000	POLICE PER DIEM	0.00	0.00	0.00	0.00	0.00
100-00-52101-112-000	POLICE MILEAGE	0.00	0.00	0.00	0.00	0.00
100-00-52101-113-000	POLICE DEPARTMENT LONGEVITY	0.00	0.00	0.00	0.00	0.00
100-00-52101-114-000	POLICE DEPARTMENT SEVERANCE	0.00	0.00	0.00	0.00	0.00
100-00-52101-115-000	PD ASSISTANT CHIEF SALARY	55,820.05	0.00	54,596.00	55,688.00	2.00
100-00-52101-120-000	POLICE OFFICER BASE SALARY	156,147.37	0.00	150,941.00	153,960.00	2.00
100-00-52101-121-000	POLICE PART TIME OFFICERS	0.00	0.00	0.00	0.00	0.00
100-00-52101-123-000	POLICE DEPART LONGEVITY	0.00	0.00	0.00	0.00	0.00
100-00-52101-124-000	POLICE DEPARTMENT SHIFT	1,000.45	0.00	1,000.00	1,000.00	0.00
100-00-52101-125-000	POLICE DEPARTMENT OTHER PAY	630.12	0.00	1,000.00	1,000.00	0.00
100-00-52101-126-000	POLICE DEPART SPECIAL EVENT	0.00	0.00	0.00	1,000.00	999.99
100-00-52101-128-000	POLICE DEPARTMENT PART TIME	7,864.00	0.00	15,000.00	15,000.00	0.00
100-00-52101-151-000	POLICE DEPARTMENT FICA	20,483.97	0.00	21,902.00	22,310.00	1.86
100-00-52101-152-000	POLICE DEPARTMENT RETIREMENT	29,000.82	0.00	28,613.00	32,228.00	12.63

Account Number		2018 Actual Year-End	2019 Projected Year-End	2019 Budget	2020 Proposed Budget	% Change In Budget
100-00-52101-154-000	POLICE DEPARTMENT HEALTH INS	84,857.40	0.00	59,779.00	60,926.00	1.92
100-00-52101-155-000	POLICE DEPARTMENT LIFE INS	51.52	0.00	22.00	53.00	140.91
100-00-52101-157-000	POLICE DEPARTMENT UNEMPLOYMENT	0.00	0.00	600.00	600.00	0.00
100-00-52101-158-000	POLICE DEPARTMENT WORKMENS COM	9,000.00	0.00	9,000.00	9,000.00	0.00
100-00-52101-159-000	POLICE DEPARTMENT ICI	0.00	0.00	654.00	692.00	5.81
100-00-52101-160-000	PD LIABILITY INSURANCE	10,000.00	0.00	10,500.00	10,500.00	0.00
100-00-52101-191-000	POLICE PERSONNEL TRAINING	2,280.94	0.00	4,000.00	4,000.00	0.00
100-00-52101-192-000	POLICE DEPARTMENT UNIFORMS	2,677.57	0.00	3,500.00	3,500.00	0.00
100-00-52101-221-000	POLICE DEPARTMENT TELEPHONE	4,054.99	0.00	3,600.00	3,600.00	0.00
100-00-52101-291-000	POLICE RADIO MAINTENANCE	3,865.46	0.00	1,500.00	1,500.00	0.00
100-00-52101-292-000	POLICE DEPARTMENT RADAR	240.00	0.00	300.00	300.00	0.00
100-00-52101-299-000	PD CONTINUING EDUCATION	1,179.97	0.00	1,000.00	1,000.00	0.00
100-00-52101-311-000	POLICE OFFICE SUPPLIES	933.44	0.00	2,000.00	2,000.00	0.00
100-00-52101-312-000	POLICE DEPARTMENT POSTAGE	52.48	0.00	150.00	150.00	0.00
100-00-52101-321-000	POLICE PUBLICATION DUES	0.00	0.00	100.00	100.00	0.00
100-00-52101-331-000	POLICE GAS & OIL VEHICLES	7,930.03	0.00	11,000.00	11,000.00	0.00
100-00-52101-332-000	POLICE VEHICAL REPAIR & MAINT	5,258.90	0.00	4,500.00	4,500.00	0.00
100-00-52101-341-000	POLICE DEPART OPERATING SUPP	4,931.50	0.00	8,500.00	8,500.00	0.00
100-00-52101-342-000	POLICE EQT. REPAIRS & MAINT	1,451.05	0.00	2,000.00	2,000.00	0.00
100-00-52101-344-000	POLICE DEPART INVESTIGATIONS	0.00	0.00	0.00	0.00	0.00
100-00-52101-810-000	POLICE DEPART CAPTIAL OUTLAY	0.00	0.00	0.00	0.00	0.00
100-00-52101-820-000	POLICE DEPART CAPITAL IMPROV	0.00	0.00	0.00	0.00	0.00
POLICE DEPARTMENT EQUIP.		464,832.88	0.00	458,616.00	470,223.00	2.53
100-00-52102-000-000	LICENSE INVESTIGATION FEE	0.00	0.00	0.00	0.00	0.00
LICENSE INVESTIGATION FEE		0.00	0.00	0.00	0.00	0.00
100-00-52103-000-000	PD COUNTERACT FUND	0.00	0.00	0.00	0.00	0.00
PD COUNTERACT FUND		0.00	0.00	0.00	0.00	0.00
100-00-52201-000-000	FIRE DEPARTMENT	0.00	0.00	0.00	0.00	0.00
100-00-52201-110-000	FIRE DEPARTMENT SALARY	6,032.79	0.00	6,500.00	6,500.00	0.00
100-00-52201-115-000	FD ASSISTANT CHIEF'S SALARY(2)	3,000.00	0.00	3,500.00	3,500.00	0.00
100-00-52201-122-000	FIRE DEPARTMENT ATTENDANT FEES	14,000.35	0.00	14,280.00	14,566.00	2.00
100-00-52201-151-000	FIRE DEPARTMENT FICA	1,984.16	0.00	2,141.00	2,193.00	2.43
100-00-52201-152-000	FIRE DEPARTMENT RETIREMENT	0.00	0.00	0.00	0.00	0.00
100-00-52201-156-000	FIRE DEPART LENGTH OF SERVICE	430.00	0.00	0.00	0.00	0.00
100-00-52201-157-000	FIRE DEPARTMENT UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00
100-00-52201-158-000	FIRE DEPARTMENT WORKMENS COMP	3,000.00	0.00	3,000.00	3,000.00	0.00
100-00-52201-160-000	FD LIABILITY INSURANCE	11,000.00	0.00	11,500.00	11,500.00	0.00
100-00-52201-191-000	FIRE DEPART PERSONNEL TRAINING	1,325.92	0.00	2,000.00	2,000.00	0.00
100-00-52201-192-000	FIRE DEPART INCENTIVE PAY	2,100.00	0.00	2,100.00	2,100.00	0.00
100-00-52201-193-000	FIRE DEPARTMENT INSPECTION	800.00	0.00	2,000.00	2,000.00	0.00
100-00-52201-221-000	FIRE DEPARTMENT TELEPHONE	1,169.63	0.00	1,000.00	1,000.00	0.00
100-00-52201-222-000	FIRE DEPART ELECTRICITY/HEAT	3,990.75	0.00	5,000.00	5,000.00	0.00
100-00-52201-223-000	FIRE DEPARTMENT WATER & SEWER	739.28	0.00	800.00	800.00	0.00
100-00-52201-224-000	FIRE DEPARTMENT STORM WATER	341.82	0.00	419.00	419.00	0.00
100-00-52201-291-000	FIRE DEPART RADIO MAIN/SAFTEY	2,838.25	0.00	2,000.00	2,000.00	0.00
100-00-52201-294-000	FIRE DEPART COMPUTER SUPP/SERV	765.42	0.00	600.00	600.00	0.00
100-00-52201-321-000	FIRE DEPART PUBLICATION DUES	0.00	0.00	400.00	400.00	0.00
100-00-52201-331-000	FIRE DEPART GAS & OIL VEHICLES	1,092.95	0.00	1,350.00	1,350.00	0.00
100-00-52201-332-000	FIRE DEPART VEH REPAIR & MAINT	13,268.86	0.00	4,000.00	4,000.00	0.00

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100-00-52201-341-000	FIRE DEPART OPERATING SUPPLIES	16,316.38	0.00	5,000.00	5,000.00	0.00
100-00-52201-352-000	FIRE DEPARTMENT 2% EXPENSES	4,776.00	0.00	8,500.00	8,500.00	0.00
100-00-52201-810-000	FIRE DEPART CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
100-00-52201-820-000	FIRE DEPARTMENT CAPITAL IMPROV	0.00	0.00	0.00	0.00	0.00
100-00-52201-830-000	FIRE DEPARTMENT GRANT EXPENSES	0.00	0.00	0.00	0.00	0.00
FIRE DEPARTMENT		88,972.56	0.00	76,090.00	76,428.00	0.44
100-00-52301-000-000	MUNICIPAL AMBULANCE	0.00	0.00	0.00	0.00	0.00
100-00-52301-110-000	MUNICIPAL AMBULANCE SALARY	11,791.47	0.00	13,900.00	13,900.00	0.00
100-00-52301-113-000	AMBULANCE LONGEVITY	99.75	0.00	109.00	118.00	8.26
100-00-52301-121-000	CUSTODIAN/DAY ATTEND/ADMIN.	26,511.76	0.00	26,736.00	27,249.00	1.92
100-00-52301-122-000	AMBULANCE ATTENDANT FEES	79,179.50	0.00	99,800.00	89,800.00	-10.02
100-00-52301-123-000	AMBULANCE RUN REPORT	4,520.00	0.00	4,500.00	4,500.00	0.00
100-00-52301-151-000	AMBULANCE FICA	9,633.42	0.00	11,096.00	10,371.00	-6.53
100-00-52301-152-000	AMBULANCE RETIREMENT	1,722.41	0.00	1,758.00	1,847.00	5.06
100-00-52301-154-000	AMBULANCE HEALTH INSURANCE	5,308.58	0.00	4,852.00	4,962.00	2.27
100-00-52301-155-000	AMBULANCE LIFE INSURANCE	27.84	0.00	28.00	28.00	0.00
100-00-52301-156-000	AMBULANCE LENGTH OF SERVICE	7,549.11	0.00	8,500.00	9,000.00	5.88
100-00-52301-157-000	AMBULANCE UNEMPLOYMENT COMP	64.35	0.00	3,000.00	3,000.00	0.00
100-00-52301-158-000	AMBULANCE WORKMENS COMP	3,000.00	0.00	6,000.00	6,000.00	0.00
100-00-52301-159-000	AMBULANCE ICI	0.00	0.00	67.00	68.00	1.49
100-00-52301-160-000	AMB. LIABILITY INSURANCE	5,000.00	0.00	5,500.00	5,500.00	0.00
100-00-52301-191-000	AMBULANCE PERSONNEL TRAINING	12,133.18	0.00	15,000.00	15,000.00	0.00
100-00-52301-192-000	AMBULANCE INCENTIVE PAY	4,949.92	0.00	5,000.00	6,000.00	20.00
100-00-52301-194-000	AMB RETENTION/RECOGNITION	412.84	0.00	1,300.00	1,300.00	0.00
100-00-52301-221-000	AMBULANCE TELEPHONE	1,902.26	0.00	1,600.00	2,000.00	25.00
100-00-52301-222-000	AMBULANCE ELECTRICITY/HEAT	3,302.71	0.00	3,500.00	3,500.00	0.00
100-00-52301-223-000	AMBULANCE WATER & SEWER	701.43	0.00	1,000.00	1,000.00	0.00
100-00-52301-224-000	AMBULANCE STORM WATER	341.82	0.00	420.00	420.00	0.00
100-00-52301-291-000	AMBULANCE RADIO MAINTENANCE	2,593.50	0.00	2,800.00	2,800.00	0.00
100-00-52301-311-000	AMBULANCE OFFICE SUPPLIES	594.49	0.00	550.00	550.00	0.00
100-00-52301-312-000	AMBULANCE POSTAGE	0.00	0.00	100.00	100.00	0.00
100-00-52301-321-000	AMBULANCE INTERNET	1,391.31	0.00	1,700.00	1,700.00	0.00
100-00-52301-323-000	AMBULANCE PUBLICATION DUES	1,570.00	0.00	2,700.00	2,700.00	0.00
100-00-52301-331-000	AMBULANCE GAS & OIL VEHICLES	3,353.93	0.00	3,500.00	3,500.00	0.00
100-00-52301-332-000	AMBULANCE VEH REPAIR & MAINT	2,190.64	0.00	3,000.00	3,000.00	0.00
100-00-52301-341-000	AMBULANCE OPERATING SUPPLIES	6,647.90	0.00	9,000.00	9,000.00	0.00
100-00-52301-342-000	AMB. EQUIP. REPAIRS & MAINT.	6,363.10	0.00	3,000.00	3,000.00	0.00
100-00-52301-350-000	AMBULANCE BLDG. REPAIR & MAINT	985.98	0.00	2,500.00	2,500.00	0.00
100-00-52301-351-000	AMBULANCE RESCUE EQUIP.	538.01	0.00	750.00	750.00	0.00
100-00-52301-352-000	AMBULANCE ACT 102 PURCHASES	0.00	0.00	5,000.00	5,000.00	0.00
100-00-52301-810-000	AMBULANCE CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
100-00-52301-820-000	AMBULANCE CAPITAL IMPROV	0.00	0.00	0.00	0.00	0.00
100-00-52301-830-000	MUNICIPAL AMBULANCE GRANT EXP	0.00	0.00	0.00	0.00	0.00
MUNICIPAL AMBULANCE GRANT EXP		204,381.21	0.00	248,266.00	240,163.00	-3.26
100-00-52410-000-000	BUILDING INSPECTOR	0.00	0.00	0.00	0.00	0.00
100-00-52410-210-000	BLDG INSPECTOR PROF. SERVICE	0.00	0.00	0.00	0.00	0.00
BUILDING INSPECTOR		0.00	0.00	0.00	0.00	0.00
PUBLIC SAFETY		758,186.65	0.00	782,972.00	786,814.00	0.49

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100-00-53101-000-000	STREET DEPARTMENT	0.00	0.00	0.00	0.00	0.00
100-00-53101-110-000	STREET DEPARTMENT SALARY	16,692.16	0.00	45,494.00	46,971.00	3.25
100-00-53101-111-000	STREET DEPART PER DIEM	0.00	0.00	0.00	0.00	0.00
100-00-53101-113-000	STREET DEPART LONGEVITY	254.25	0.00	270.00	287.00	6.30
100-00-53101-151-000	STREET DEPARTMENT FICA	14,643.58	0.00	12,582.00	13,106.00	4.16
100-00-53101-152-000	STREET DEPART RETIREMENT	11,403.69	0.00	9,330.00	9,927.00	6.40
100-00-53101-154-000	STREET DEPARTMENT HEALTH INS	35,276.59	0.00	45,571.00	46,852.00	2.81
100-00-53101-155-000	STREET DEPARTMENT LIFE INS	56.06	0.00	65.00	65.00	0.00
100-00-53101-157-000	STREET DEPARTMENT UNEMPL. COMP	0.00	0.00	3,000.00	3,000.00	0.00
100-00-53101-158-000	STREET DEPART WORKMENS COMP	14,000.00	0.00	13,000.00	13,000.00	0.00
100-00-53101-159-000	STREET DEPARTMENT ICI	0.00	0.00	356.00	368.00	3.37
100-00-53101-160-000	STREET DEPT. LIABILITY INS.	15,000.00	0.00	15,500.00	15,500.00	0.00
100-00-53101-191-000	STREET DEP PERSONNEL TRAINING	10,835.03	0.00	4,000.00	4,000.00	0.00
100-00-53101-192-000	STREET TRAINING SERVICE	1,783.10	0.00	1,500.00	1,500.00	0.00
100-00-53101-194-000	STREET DEPT EMPLOYEE INCENTIVE	16.99	0.00	600.00	600.00	0.00
100-00-53101-322-000	STREET PUBLICATION FEES	222.75	0.00	150.00	150.00	0.00
100-00-53101-820-000	STREET DEPART CAPITAL IMPROV	0.00	0.00	0.00	0.00	0.00
100-00-53101-830-000	LRIP - 3RD AVENUE EAST	0.00	0.00	0.00	0.00	0.00
STREET DEPARTMENT		120,184.20	0.00	151,418.00	155,326.00	2.58
100-00-53201-000-000	ENGINEERING SERVICES	0.00	0.00	2,000.00	2,000.00	0.00
ENGINEERING SERVICES		0.00	0.00	2,000.00	2,000.00	0.00
100-00-53202-810-000	STREET & ALLEYS CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
STREET & ALLEYS		0.00	0.00	0.00	0.00	0.00
100-00-53230-000-000	GARAGE & MACHINE SHED	0.00	0.00	0.00	0.00	0.00
100-00-53230-221-000	GARAGE TELEPHONE	5,375.06	0.00	5,000.00	5,000.00	0.00
100-00-53230-222-000	GARAGE ELECTRICITY/HEAT	5,274.20	0.00	7,500.00	7,500.00	0.00
100-00-53230-223-000	GARAGE WATER & SEWER	2,001.09	0.00	1,780.00	1,780.00	0.00
100-00-53230-224-000	GARAGE/MACHINE SHED STORMWATER	1,221.19	0.00	1,535.00	1,535.00	0.00
100-00-53230-311-000	GARAGE OFFICE SUPPLIES	1,820.87	0.00	1,850.00	1,850.00	0.00
100-00-53230-341-000	GARAGE OPERATING SUPPLIES	10,070.29	0.00	7,500.00	7,500.00	0.00
100-00-53230-342-000	GARAGE EQT. REPAIRS & MAIN	2,801.78	0.00	1,500.00	1,500.00	0.00
100-00-53230-350-000	GARAGE BLDG. REPAIR & MAINT	5,175.35	0.00	5,000.00	6,500.00	30.00
100-00-53230-810-000	GARAGE CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
GARAGE & MACHINE SHED		33,739.83	0.00	31,665.00	33,165.00	4.74
100-00-53270-000-000	WEED LEAVES & BRUSH	0.00	0.00	0.00	0.00	0.00
100-00-53270-110-000	WEED LEAVES & BRUSH SALARY	0.00	0.00	0.00	0.00	0.00
100-00-53270-121-000	WEED LEAVES & BRUSH SEASONAL	3,599.00	0.00	4,575.00	5,000.00	9.29
100-00-53270-345-000	WEED-BRUSH EQUIP. RENTAL	654.62	0.00	4,600.00	2,400.00	-47.83
WEED LEAVES & BRUSH		4,253.62	0.00	9,175.00	7,400.00	-19.35
100-00-53271-000-000	TREE CONTROL	0.00	0.00	0.00	0.00	0.00
100-00-53271-110-000	TREE CONTROL SALARY	0.00	0.00	0.00	0.00	0.00
100-00-53271-121-000	TREE CONTROL SEASONAL STAFF	147.00	0.00	500.00	550.00	10.00
100-00-53271-210-000	TREE CONTROL CONTRACT SERVICES	4,795.00	0.00	4,800.00	3,800.00	-20.83
100-00-53271-345-000	TREE CONTROL MISC. EXPENSE	0.00	0.00	0.00	0.00	0.00
100-00-53271-810-000	TREE CONTROL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00

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TREE CONTROL		4,942.00	0.00	5,300.00	4,350.00	-17.92
100-00-53272-000-000	GRASS CUTTING	0.00	0.00	0.00	0.00	0.00
100-00-53272-110-000	GRASS CUTTING SALARY	2,056.08	0.00	2,843.00	2,936.00	3.27
100-00-53272-121-000	GRASS CUTTING SEASONAL SUBS	12,805.50	0.00	13,000.00	14,000.00	7.69
GRASS CUTTING		14,861.58	0.00	15,843.00	16,936.00	6.90
100-00-53301-000-000	REPAIRS OF STREETS & ALLEYS	14,480.50	0.00	16,000.00	35,000.00	118.75
REPAIRS OF STREETS & ALLEYS		14,480.50	0.00	16,000.00	35,000.00	118.75
100-00-53302-000-000	REPAIR OF STR & ALLEYS	0.00	0.00	0.00	0.00	0.00
100-00-53302-110-000	REPAIR OF STR & ALLEYS - LABOR	80,842.92	0.00	35,542.00	36,696.00	3.25
100-00-53302-121-000	REPAIR OF STREETS/SEASON STAFF	3,147.38	0.00	1,400.00	1,500.00	7.14
REPAIR OF STR & ALLEYS - LABOR		83,990.30	0.00	36,942.00	38,196.00	3.39
100-00-53305-000-000	SNOW & ICE REMOVAL	0.00	0.00	0.00	0.00	0.00
100-00-53305-110-000	SNOW & ICE REMOVAL-LABOR	26,101.79	0.00	21,325.00	22,018.00	3.25
100-00-53305-299-000	SNOW & ICE REMOVAL CONTIGENCY	0.00	0.00	0.00	0.00	0.00
100-00-53305-450-000	SNOW & ICE REMOVAL MATERIALS	14,446.74	0.00	11,400.00	10,000.00	-12.28
SNOW & ICE REMOVAL CONTIGENCY		40,548.53	0.00	32,725.00	32,018.00	-2.16
100-00-53306-000-000	BLACKTOP	0.00	0.00	0.00	0.00	0.00
100-00-53306-110-000	BLACKTOP SALARY	0.00	0.00	0.00	0.00	0.00
100-00-53306-121-000	BLACKTOP / SEASONAL STAFF	0.00	0.00	0.00	0.00	0.00
100-00-53306-450-000	BLACKTOP MATRERIALS	9,243.97	0.00	13,000.00	8,500.00	-34.62
BLACKTOP		9,243.97	0.00	13,000.00	8,500.00	-34.62
100-00-53307-000-000	ST. SIGN & MARKINGS MATERIALS	0.00	0.00	0.00	0.00	0.00
100-00-53307-110-000	STREET SIGNS & MARKINGS SALARY	3,143.43	0.00	2,843.00	2,936.00	3.27
100-00-53307-121-000	STREET SIGNS SEASONAL LABOR	2,341.50	0.00	2,000.00	2,200.00	10.00
100-00-53307-810-000	STREET SIGNS & MARKINGS	5,180.98	0.00	9,700.00	9,700.00	0.00
STREET SIGNS & MARKINGS		10,665.91	0.00	14,543.00	14,836.00	2.01
100-00-53308-000-000	STREET MACHINERY	0.00	0.00	0.00	0.00	0.00
100-00-53308-110-000	STREET MACHINERY SALARY	41,424.86	0.00	31,277.00	32,293.00	3.25
100-00-53308-121-000	STREET MACHINERY/SEASON STAFF	21.00	0.00	0.00	0.00	0.00
100-00-53308-331-000	STREET MACHINERY GAS & OIL	25,148.67	0.00	17,000.00	17,000.00	0.00
100-00-53308-332-000	STREET MACHINERY REPAIR & MAIN	505.14	0.00	0.00	0.00	0.00
100-00-53308-342-000	ST. MACHINE EQT REPAIR/MAINT.	39,909.30	0.00	17,000.00	17,000.00	0.00
100-00-53308-343-000	ST MACHINERY EQUIP. LEASE PAY	0.00	0.00	0.00	0.00	0.00
100-00-53308-810-000	ST. MACHINERY CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
100-00-53308-820-000	ST. MACHINERY CAPTIAL IMPROV.	0.00	0.00	0.00	0.00	0.00
STREET MACHINERY		107,008.97	0.00	65,277.00	66,293.00	1.56
100-00-53309-000-000	PRIVATE WORK	0.00	0.00	0.00	0.00	0.00
100-00-53309-110-000	PRIVATE WORK SALARY	316.32	0.00	0.00	0.00	0.00
PRIVATE WORK		316.32	0.00	0.00	0.00	0.00
100-00-53310-000-000	UNCLASSIFIED LABOR	0.00	0.00	0.00	0.00	0.00

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100-00-53310-110-000	UNCLASSIFIED LABOR SALARY	0.00	0.00	0.00	0.00	0.00
	UNCLASSIFIED	0.00	0.00	0.00	0.00	0.00
100-00-53311-000-000	D&A TESTING	314.24	0.00	600.00	600.00	0.00
	DTA TESTING	314.24	0.00	600.00	600.00	0.00
100-00-53420-000-000	STREET LIGHTING	37,982.75	0.00	38,000.00	38,000.00	0.00
	STREET LIGHTING	37,982.75	0.00	38,000.00	38,000.00	0.00
100-00-53421-000-000	TRAFFIC CONTROL	1,410.00	0.00	1,300.00	750.00	-42.31
	TRAFFIC CONTROL	1,410.00	0.00	1,300.00	750.00	-42.31
100-00-53430-000-000	SIDEWALK REPAIRS	0.00	0.00	0.00	0.00	0.00
100-00-53430-110-000	SIDEWALKS SALARY	0.00	0.00	0.00	0.00	0.00
100-00-53430-121-000	SIDEWALKS SEASONAL STAFF	0.00	0.00	0.00	0.00	0.00
	SIDEWALKS	0.00	0.00	0.00	0.00	0.00
100-00-53431-000-000	CURB & GUTTER	526.98	0.00	2,500.00	5,000.00	100.00
100-00-53431-110-000	CURB & GUTTER SALARY	0.00	0.00	0.00	0.00	0.00
100-00-53431-121-000	CURB & GUTTER SEASONAL STAFF	0.00	0.00	0.00	0.00	0.00
	CURB & GUTTER	526.98	0.00	2,500.00	5,000.00	100.00
100-00-53445-000-000	FEMA COST INCURRED	0.00	0.00	0.00	0.00	0.00
	FEMA COST INCURRED	0.00	0.00	0.00	0.00	0.00
100-00-53540-000-000	DOCKS & HARBORS COMMISSION	0.00	0.00	0.00	0.00	0.00
100-00-53540-152-000	DOCKS & HARBORS COMMISSION	637.74	0.00	400.00	400.00	0.00
100-00-53540-820-000	DOCKS/HARBORS COMM CAPITAL IMP	0.00	0.00	0.00	0.00	0.00
	WEST END BOAT LAUNCH PROJ	637.74	0.00	400.00	400.00	0.00
100-00-53630-000-000	MUNICIPAL LANDFILL	0.00	0.00	0.00	0.00	0.00
100-00-53630-110-000	MUNICIPAL LANDFILL SALARY	0.00	0.00	0.00	0.00	0.00
100-00-53630-121-000	MUNICIPAL LANDFILL-SEASONAL	0.00	0.00	0.00	0.00	0.00
100-00-53630-349-000	LANDFILL LONG TERM MAINT AGREE	1,790.00	0.00	1,500.00	1,500.00	0.00
	MUNICIPAL LANDFILL	1,790.00	0.00	1,500.00	1,500.00	0.00
100-00-53631-000-000	SOLID WASTE CONTRACTOR COSTS	120,618.54	0.00	122,267.00	124,690.00	1.98
100-00-53631-110-000	LITTER CONTROL	2,893.54	0.00	500.00	500.00	0.00
100-00-53631-121-000	LITTER CONTROL-SEASONAL	252.00	0.00	1,000.00	1,000.00	0.00
100-00-53631-342-000	SOLID WASTE SUPPLIES	0.00	0.00	0.00	0.00	0.00
	SOLID WASTE	123,764.08	0.00	123,767.00	126,190.00	1.96
100-00-53632-000-000	CITY COMMERCIAL COSTS	2,913.00	0.00	3,215.00	3,121.00	-2.92
100-00-53632-110-000	ANNUAL CLEANUP BASE SALARY	794.24	0.00	2,843.00	2,936.00	3.27
100-00-53632-121-000	ANNUAL CLEANUP SEASONAL	0.00	0.00	0.00	0.00	0.00
100-00-53632-810-000	CITY ANNUAL CLEANUP	6,880.60	0.00	11,500.00	10,000.00	-13.04
	CITY COMMERCIAL COSTS	10,587.84	0.00	17,558.00	16,057.00	-8.55

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100-00-53633-000-000	SOLID WASTE DISPOSAL - BAGS	0.00	0.00	0.00	0.00	0.00
	BAGS	0.00	0.00	0.00	0.00	0.00
PUBLIC WORKS		621,249.36	0.00	579,513.00	602,517.00	3.97
100-00-54510-000-000	HOUSING AUTHORITY	0.00	0.00	0.00	0.00	0.00
100-00-54510-111-000	HOUSING AUTHORITY PER DIEM	1,225.00	0.00	1,400.00	2,000.00	42.86
100-00-54510-151-000	HOUSING AUTHORITY FICA	93.61	0.00	107.00	153.00	42.99
	HOUSING AUTHORITY	1,318.61	0.00	1,507.00	2,153.00	42.87
100-00-54910-000-000	CEMETERY	0.00	0.00	0.00	0.00	0.00
100-00-54910-110-000	CEMETERY SALARY	8,153.79	0.00	23,541.00	24,897.00	5.76
100-00-54910-113-000	CEMETERY LONGEVITY	113.85	0.00	119.00	125.00	5.04
100-00-54910-116-000	CEMETERY INTER DEPT. LABOR	0.00	0.00	0.00	0.00	0.00
100-00-54910-121-000	CEMETERY SEASONAL SALARY	0.00	0.00	3,300.00	3,600.00	9.09
100-00-54910-151-000	CEMETERY FICA	607.60	0.00	2,062.00	2,190.00	6.21
100-00-54910-152-000	CEMETERY RETIREMENT	543.87	0.00	1,550.00	1,689.00	8.97
100-00-54910-154-000	CEMETERY HEALTH INS	6,391.66	0.00	8,400.00	8,585.00	2.20
100-00-54910-155-000	CEMETERY LIFE INS	17.28	0.00	19.00	19.00	0.00
100-00-54910-158-000	CEMETERY WORKMENS COMP	0.00	0.00	0.00	0.00	0.00
100-00-54910-159-000	CEMETERY ICI	0.00	0.00	59.00	63.00	6.78
100-00-54910-160-000	CEMETERY LIABILITY INS.	0.00	0.00	0.00	0.00	0.00
100-00-54910-221-000	CEMETERY TELEPHONE	0.00	0.00	0.00	0.00	0.00
100-00-54910-222-000	CEMETERY ELECTRIC/HEAT	242.60	0.00	500.00	500.00	0.00
100-00-54910-223-000	CEMETARY FIRE PROTECTION	166.86	0.00	112.00	112.00	0.00
100-00-54910-331-000	CEMETERY GAS & OIL VEHICLES	347.53	0.00	450.00	450.00	0.00
100-00-54910-332-000	CEMETERY VEH. REPAIR & MAINT	0.00	0.00	0.00	0.00	0.00
100-00-54910-341-000	CEMETERY OPERATING SUPPLIES	5,033.17	0.00	1,250.00	1,250.00	0.00
100-00-54910-342-000	CEMETERY EQT. REPAIRS & MAINT	69.90	0.00	800.00	800.00	0.00
100-00-54910-390-000	CEMETERY DIGGING	0.00	0.00	0.00	0.00	0.00
100-00-54910-810-000	CEMETERY CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
100-00-54910-820-000	CEMETERY CAPITAL IMPROVMENT	0.00	0.00	0.00	0.00	0.00
	CEMETERY	21,688.11	0.00	42,162.00	44,280.00	5.02
HEALTH AND HUMAN SERVICES		23,006.72	0.00	43,669.00	46,433.00	6.33
100-00-55110-000-000	LIBRARY	0.00	0.00	0.00	0.00	0.00
100-00-55110-110-000	LIBRARY DIRECTOR SALARY	42,290.17	0.00	44,236.00	45,342.00	2.50
100-00-55110-111-000	LIBRARY PER DIEM	0.00	0.00	240.00	240.00	0.00
100-00-55110-112-000	LIBRARY MILEAGE	0.00	0.00	250.00	250.00	0.00
100-00-55110-113-000	LIBRARY LONGEVITY	506.27	0.00	514.00	532.00	3.50
100-00-55110-116-000	LIBRARY INTER DEPT. LABOR	0.00	0.00	0.00	0.00	0.00
100-00-55110-120-000	LIBRARY ASSISTANT WAGES	39,647.39	0.00	41,447.00	42,483.00	2.50
100-00-55110-121-000	LIBRARY SEASONAL SUBS	0.00	0.00	0.00	0.00	0.00
100-00-55110-127-000	LIBRARY CUSTODIAL SERVICES	52.50	0.00	923.00	941.00	1.95
100-00-55110-132-000	LIBRARY LTE	8,518.55	0.00	8,035.00	8,236.00	2.50
100-00-55110-133-000	LIBRARY PAGES	0.00	0.00	1,599.00	1,599.00	0.00
100-00-55110-140-000	LIBRARY ADMIN. SERVICES	2,728.44	0.00	2,644.00	2,950.00	11.57
100-00-55110-151-000	LIBRARY FICA EXPENSE	6,809.76	0.00	7,604.00	7,809.00	2.70
100-00-55110-152-000	LIBRARY RETIREMENT	5,635.73	0.00	5,665.00	5,973.00	5.44
100-00-55110-154-000	LIBRARY HEALTH INS	7,300.80	0.00	6,588.00	6,738.00	2.28

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100-00-55110-155-000	LIBRARY LIFE INS	41.44	0.00	42.00	42.00	0.00
100-00-55110-157-000	LIBRARY UNEMPLOYMENT COMP	0.00	0.00	0.00	0.00	0.00
100-00-55110-158-000	LIBRARY WORKMENS COMP.	1,166.00	0.00	500.00	500.00	0.00
100-00-55110-159-000	LIBRARY ICI	0.00	0.00	216.00	216.00	0.00
100-00-55110-191-000	LIBRARY PERSONNEL TRAINING	713.16	0.00	500.00	500.00	0.00
100-00-55110-194-000	LIBRARY EMPLOYEE INCENTIVES	0.00	0.00	200.00	200.00	0.00
100-00-55110-224-000	LIBRARY ALL UTILITIES	8,905.10	0.00	9,603.00	9,603.00	0.00
100-00-55110-225-000	LIBRARY STORM WATER	279.12	0.00	279.00	279.00	0.00
100-00-55110-295-000	LIBRARY COPY MACHINE MAINT	1,239.35	0.00	1,648.00	1,648.00	0.00
100-00-55110-310-000	LIBRARY PROGRAM SUPPLIES	1,451.13	0.00	800.00	800.00	0.00
100-00-55110-311-000	LIBRARY OFFICE SUPPLIES	2,972.60	0.00	2,050.00	2,050.00	0.00
100-00-55110-312-000	LIBRARY POSTAGE	0.00	0.00	900.00	900.00	0.00
100-00-55110-321-000	LIBRARY PRINTED MATERIALS	19,092.20	0.00	18,598.00	19,898.00	6.99
100-00-55110-323-000	LIBRARY INTERNET ACCESS	8,384.43	0.00	8,982.00	9,292.00	3.45
100-00-55110-324-000	INTER LIBRARY DELIVERY	600.00	0.00	600.00	600.00	0.00
100-00-55110-341-000	LIBRARY BLDG. MAIT. & SUPPLIES	2,492.20	0.00	2,050.00	2,050.00	0.00
100-00-55110-350-000	LIBRARY OFFICE EQUIPMENT	463.34	0.00	1,230.00	1,230.00	0.00
100-00-55110-351-000	LIBRARY REPAIRS & MAINT	9,359.05	0.00	2,050.00	2,050.00	0.00
100-00-55110-511-000	LIBRARY INSURANCE	3,400.00	0.00	3,400.00	3,400.00	0.00
100-00-55110-810-000	LIBRARY CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
100-00-55110-820-000	LIBRARY CAPITAL IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
LIBRARY BLDG. MAIT/REPAIR		174,048.73	0.00	173,393.00	178,351.00	2.86
100-00-55200-000-000	PARKS	0.00	0.00	0.00	0.00	0.00
100-00-55200-110-000	PARKS SALARY	15,686.66	0.00	23,289.00	23,755.00	2.00
100-00-55200-111-000	PARKS PER DIEM	0.00	0.00	0.00	0.00	0.00
100-00-55200-113-000	PARKS LONGEVITY	37.28	0.00	41.00	44.00	7.32
100-00-55200-114-000	PARKS AMDIN. SALARY	21,337.29	0.00	22,988.00	25,118.00	9.27
100-00-55200-115-000	PARKS OTHER PAY	0.00	0.00	0.00	0.00	0.00
100-00-55200-116-000	PARKS INTER DEPT LABOR	0.00	0.00	0.00	0.00	0.00
100-00-55200-117-000	PARKS SKATING RINK	2,126.61	0.00	3,000.00	3,000.00	0.00
100-00-55200-118-000	PARKS ATTENDANT	8,745.00	0.00	6,500.00	7,000.00	7.69
100-00-55200-119-000	PARKS BOAT LAUNCH ATTENDENT	0.00	0.00	2,000.00	2,000.00	0.00
100-00-55200-120-000	LAUNCH REPAIR/MAIT. LABOR	0.00	0.00	0.00	0.00	0.00
100-00-55200-121-000	PARKS SEASONAL SUBS	12,420.76	0.00	10,791.00	11,730.00	8.70
100-00-55200-151-000	PARKS FICA	4,496.92	0.00	5,249.00	5,557.00	5.87
100-00-55200-152-000	PARKS RETIREMENT	3,029.92	0.00	3,034.00	3,302.00	8.83
100-00-55200-154-000	PARKS HEALTH INSURANCE	8,534.14	0.00	11,458.00	11,740.00	2.46
100-00-55200-155-000	PARKS LIFE INSURANCE	16.02	0.00	20.00	20.00	0.00
100-00-55200-157-000	PARKS UNEMPLOYMENT COMP	0.00	0.00	0.00	0.00	0.00
100-00-55200-158-000	PARKS WORKMENS COMP.	0.00	0.00	1,000.00	1,000.00	0.00
100-00-55200-159-000	PARKS ICI	0.00	0.00	116.00	122.00	5.17
100-00-55200-160-000	PARKS LIABILITY INSURANCE	4,700.00	0.00	4,700.00	4,700.00	0.00
100-00-55200-210-000	PARKS CONTRACTED SERVICES	8,300.00	0.00	13,000.00	13,000.00	0.00
100-00-55200-221-000	PARKS TELEPHONE	552.93	0.00	500.00	500.00	0.00
100-00-55200-222-000	PARKS ELECTRIC/HEAT	21,860.03	0.00	23,000.00	23,000.00	0.00
100-00-55200-223-000	PARKS WATER & SEWER	6,056.38	0.00	9,000.00	9,000.00	0.00
100-00-55200-224-000	VFW/DOG POUND UTILITIES	0.00	0.00	0.00	0.00	0.00
100-00-55200-297-000	PARKS ENTERTAINMENT	0.00	0.00	0.00	0.00	0.00
100-00-55200-298-000	PARKS GARBAGE	7,947.74	0.00	11,200.00	10,000.00	-10.71
100-00-55200-321-000	PARKS PUBLICATION DUES	1,320.00	0.00	1,500.00	1,500.00	0.00
100-00-55200-322-000	PARKS NEWSPAPER ADV.	0.00	0.00	200.00	200.00	0.00
100-00-55200-323-000	PARK CABLE TV	5,338.45	0.00	7,500.00	7,500.00	0.00

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100-00-55200-331-000	PARKS GAS & OIL VEHICLES	2,618.55	0.00	2,000.00	2,000.00	0.00
100-00-55200-332-000	PARKS VEH. REPAIR & MAINT.	518.25	0.00	0.00	0.00	0.00
100-00-55200-341-000	PARKS OPERATING SUPPLIES	13,451.39	0.00	12,000.00	12,000.00	0.00
100-00-55200-342-000	PARKS EQT. REPAIRS & MAINT.	2,056.91	0.00	3,000.00	3,000.00	0.00
100-00-55200-343-000	LAUNCH MAIT/REPAIRS	14,996.16	0.00	1,000.00	1,000.00	0.00
100-00-55200-350-000	PARKS BLDG. REPAIR & MAINT.	5,781.79	0.00	5,000.00	5,000.00	0.00
100-00-55200-351-000	PARKS GROUND REPAIR & MAINT.	16,060.73	0.00	17,000.00	17,000.00	0.00
100-00-55200-352-000	SKATING RINK BLDG./GROUNDS	800.00	0.00	1,000.00	1,000.00	0.00
100-00-55200-353-000	LEGION PARK	0.00	0.00	500.00	500.00	0.00
100-00-55200-591-000	PARKS SALES TAX	11,850.36	0.00	11,000.00	12,000.00	9.09
100-00-55200-592-000	PARKS LICENSES	671.00	0.00	671.00	671.00	0.00
100-00-55200-593-000	PARKS CREDIT CARD FEES	0.00	0.00	100.00	100.00	0.00
100-00-55200-810-000	PARKS CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
100-00-55200-820-000	MEMORIAL PARK BLDG RENOVATION	0.00	0.00	0.00	0.00	0.00
100-00-55200-830-000	PARKS ATHLETIC FIELD	0.00	0.00	0.00	0.00	0.00
100-00-55200-831-000	PARKS WALKING TRAIL EXPENSES	6,763.33	0.00	4,000.00	9,000.00	125.00
PARK		208,074.60	0.00	217,357.00	227,059.00	4.46
100-00-55201-000-000	RECREATION DEPARTMENT	0.00	0.00	0.00	0.00	0.00
100-00-55201-129-000	ICE RINK PART TIME AIDES	5,486.50	0.00	4,000.00	4,500.00	12.50
100-00-55201-151-000	RECREATION FICA	511.55	0.00	306.00	344.00	12.42
100-00-55201-152-000	RECREATION RETIREMENT	230.89	0.00	268.00	293.00	9.33
100-00-55201-155-000	RECREATION LIFE INSURANCE	0.00	0.00	0.00	0.00	0.00
100-00-55201-157-000	RECREATION UNEMPLOYMENT COMP.	0.00	0.00	0.00	0.00	0.00
100-00-55201-158-000	RECREATION WORKMENS COMP.	0.00	0.00	200.00	0.00	-100.00
100-00-55201-210-000	RECREATION PROFESIONAL SERVICE	0.00	0.00	0.00	0.00	0.00
100-00-55201-321-000	REC. DEPT. HOCKEY PROGRAM	0.00	0.00	1,000.00	1,000.00	0.00
100-00-55201-324-000	REC. DEPT. GOLF PROGRAM	0.00	0.00	400.00	400.00	0.00
100-00-55201-340-000	REC DEPT. TENNIS PROGRAM	1,616.42	0.00	2,000.00	2,000.00	0.00
100-00-55201-341-000	RECREATION OPERATING SUPPLIES	135.56	0.00	2,000.00	2,000.00	0.00
100-00-55201-342-000	REC. DEPT. REPAIRS/MAINTENANCE	4,023.97	0.00	4,000.00	4,000.00	0.00
RECREATION PROGRAMS		12,004.89	0.00	14,174.00	14,537.00	2.56
100-00-55300-000-000	CELEBRATIONS	3,402.18	0.00	5,000.00	5,000.00	0.00
100-00-55300-110-000	CELEBRATIONS BASE SALARIES	0.00	0.00	0.00	0.00	0.00
100-00-55300-113-000	CELEBRATIONS LONGEVITY	0.00	0.00	0.00	0.00	0.00
100-00-55300-121-000	CELEBRATIONS/SEASONAL STAFF	0.00	0.00	0.00	0.00	0.00
100-00-55300-151-000	CELEBRATIONS FICA	0.00	0.00	0.00	0.00	0.00
100-00-55300-152-000	CELEBRATIONS RETIREMENT	0.00	0.00	0.00	0.00	0.00
100-00-55300-154-000	CELEBRATIONS HEALTH INSURANCE	0.00	0.00	0.00	0.00	0.00
100-00-55300-155-000	CELEBRATIONS LIFE INSURANCE	0.00	0.00	0.00	0.00	0.00
100-00-55300-158-000	CELEBRATIONS WORKMENS COMP.	0.00	0.00	0.00	0.00	0.00
100-00-55300-159-000	CELEBRATIONS ICI	0.00	0.00	0.00	0.00	0.00
CELEBRATIONS		3,402.18	0.00	5,000.00	5,000.00	0.00
100-00-55301-000-000	HOMECOMING	0.00	0.00	1,000.00	5,000.00	400.00
100-00-55301-110-000	HOMECOMING/SALARY	0.00	0.00	0.00	0.00	0.00
100-00-55301-113-000	HOMECOMING/LONGEVITY	0.00	0.00	0.00	0.00	0.00
100-00-55301-121-000	HOMECOMING / SEASONAL STAFF	0.00	0.00	0.00	0.00	0.00
100-00-55301-151-000	HOMECOMING/FICA EXPENSE	0.00	0.00	0.00	0.00	0.00
100-00-55301-152-000	HOMECOMING/RETIREMENT	0.00	0.00	0.00	0.00	0.00

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HOMECOMING		0.00	0.00	1,000.00	5,000.00	400.00
CULTURE, RECREATION & EDUCAT		397,530.40	0.00	410,924.00	429,947.00	4.63
100-00-56110-000-000	URBAN FORESTRY INITIATIVE	0.00	0.00	0.00	0.00	0.00
100-00-56110-110-000	URBAN FORESTRY/SALARY	0.00	0.00	0.00	0.00	0.00
100-00-56110-121-000	URBAN FORESTRY PT STAFF	0.00	0.00	0.00	0.00	0.00
100-00-56110-151-000	URBAN FORESTRY FICA	0.00	0.00	0.00	0.00	0.00
100-00-56110-152-000	URBAN FORESTRY/RETIREMENT	0.00	0.00	0.00	0.00	0.00
100-00-56110-341-000	URBAN FOREST SUPPLIES/EXPENSES	5,958.32	0.00	5,000.00	5,000.00	0.00
URBAN FORESTRY INITIATIVE		5,958.32	0.00	5,000.00	5,000.00	0.00
100-00-56300-000-000	PUBLIC ACCESS TELEVISION	0.00	0.00	0.00	0.00	0.00
100-00-56300-321-000	PUBLIC ACCESS TV/MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00
100-00-56300-810-000	PUBLIC ACCESS TV / WCAT	190.00	0.00	600.00	600.00	0.00
PUBLIC ACCESS TELEVISION		190.00	0.00	600.00	600.00	0.00
100-00-56301-000-000	PLANNING COMMISSION	0.00	0.00	0.00	0.00	0.00
100-00-56301-110-000	PLANNING COMMISSION	0.00	0.00	0.00	0.00	0.00
100-00-56301-111-000	PLANNING PER DIEM	1,125.00	0.00	1,500.00	1,500.00	0.00
100-00-56301-151-000	PLANNING FICA	86.01	0.00	115.00	115.00	0.00
100-00-56301-152-000	PLANNING COMMISSION RETIREMENT	0.00	0.00	0.00	0.00	0.00
100-00-56301-158-000	PLANNING WORKMENS COMP.	0.00	0.00	0.00	0.00	0.00
PLANNING COMMISSION		1,211.01	0.00	1,615.00	1,615.00	0.00
100-00-56302-000-000	PLANNING SERVICE	200.00	0.00	1,000.00	1,000.00	0.00
100-00-56302-810-000	COMP. PLAN OUTLAY	0.00	0.00	0.00	0.00	0.00
COMPREHENSIVE PLAN		200.00	0.00	1,000.00	1,000.00	0.00
100-00-56303-000-000	ECONOMIC DEVELOPMENT	400.00	0.00	800.00	800.00	0.00
100-00-56303-110-000	ECON. DEV/MAIN ST FLOWER LABOR	0.00	0.00	5,000.00	0.00	-100.00
100-00-56303-121-000	SEASONAL LABOR FLOWERS	0.00	0.00	0.00	0.00	0.00
100-00-56303-151-000	FICA EXPENSE	0.00	0.00	0.00	0.00	0.00
100-00-56303-152-000	DEVELOPMENT OF CITY PROPERTY	7,993.35	0.00	5,000.00	5,000.00	0.00
100-00-56303-153-000	VACANT LAND FIRE PROTECTION	1,045.66	0.00	2,200.00	1,500.00	-31.82
100-00-56303-154-000	ECO. DEV. CHEQ. INITIATIVE	0.00	0.00	0.00	0.00	0.00
100-00-56303-350-000	NEIGHBORHOOD FIX-UP PROJECT	0.00	0.00	0.00	0.00	0.00
100-00-56303-810-000	CAPITAL OUTLAY/WELCOME SIGN	0.00	0.00	0.00	0.00	0.00
PROPERTY CONDEMNATION		9,439.01	0.00	13,000.00	7,300.00	-43.85
100-00-56400-000-000	HISTORIC PRESERVATION	0.00	0.00	0.00	0.00	0.00
100-00-56400-151-000	HISTORIC PRES. / FICA EXPENSE	0.00	0.00	0.00	0.00	0.00
100-00-56400-293-000	HISTORIC PROGRAM EXPENSES	0.00	0.00	0.00	0.00	0.00
100-00-56400-294-000	HISTORIC PRESERVATION SUPPLIES	0.00	0.00	1,000.00	1,000.00	0.00
100-00-56400-810-000	HISTORIC PRESERVATION OUTLAY	0.00	0.00	0.00	0.00	0.00
HISTORIC PRESERVATION		0.00	0.00	1,000.00	1,000.00	0.00
100-00-56401-000-000	ZONING BOARD OF APPEAL	0.00	0.00	500.00	500.00	0.00
100-00-56401-111-000	ZONING BOARD PER DIEM	0.00	0.00	500.00	500.00	0.00
100-00-56401-151-000	ZONING BOARD FICA	0.00	0.00	38.00	38.00	0.00

Account Number		2018 Actual Year-End	2019 Projected Year-End	2019 Budget	2020 Proposed Budget	% Change in Budget
100-00-56401-158-000	ZONING BOARD WORKMENS COMP.	0.00	0.00	0.00	0.00	0.00
100-00-56401-810-000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
ZONING BOARD OF APPEAL		0.00	0.00	1,038.00	1,038.00	0.00
100-00-56402-000-000	ZONING ADMINISTRATOR	0.00	0.00	0.00	0.00	0.00
100-00-56402-210-000	ZONING ADMIN. PROF. SERVICE	0.00	0.00	0.00	0.00	0.00
100-00-56402-294-000	ZONING ADMIN COMPUTER SUPP/SER	0.00	0.00	0.00	0.00	0.00
100-00-56402-299-000	ZONING ADMIN. CONTINUING ED	0.00	0.00	350.00	350.00	0.00
100-00-56402-311-000	ZONING ADMIN OFFICE SUPPLIES	233.54	0.00	300.00	300.00	0.00
100-00-56402-810-000	CODE ENFORCEMENT OUTLAY	0.00	0.00	0.00	0.00	0.00
100-00-56402-820-000	CODE ENFORCEMENT REMEDIES	0.00	0.00	0.00	0.00	0.00
ZONING ADMINISTRATOR		233.54	0.00	650.00	650.00	0.00
CONSERVATION & DEVELOPMENT		17,231.88	0.00	23,903.00	18,203.00	-23.85
100-00-57321-000-000	BART	12,850.00	0.00	12,850.00	13,850.00	7.78
100-00-57321-351-000	BART BUS STOP MAINTENANCE	1,100.00	0.00	1,000.00	1,000.00	0.00
100-00-57321-810-000	BART CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
BART		13,950.00	0.00	13,850.00	14,850.00	7.22
100-00-57520-000-000	SENIOR VAN	3,950.00	0.00	3,950.00	3,950.00	0.00
100-00-57520-810-000	SENIOR VAN CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
SENIOR VAN		3,950.00	0.00	3,950.00	3,950.00	0.00
100-00-57652-000-000	PURCHASE OF PROPERTY	0.00	0.00	0.00	0.00	0.00
PURCHASE OF PROPERTY		0.00	0.00	0.00	0.00	0.00
PROJECTS		17,900.00	0.00	17,800.00	18,800.00	5.62
100-00-58100-000-000	PRINCIPAL ON DEBT	0.00	0.00	0.00	0.00	0.00
SHORT TERM DEBT		0.00	0.00	0.00	0.00	0.00
100-00-58200-000-000	INTEREST ON DEBT	0.00	0.00	0.00	0.00	0.00
INTEREST ON DEBT		0.00	0.00	0.00	0.00	0.00
100-00-58201-000-000	INTEREST ON SHORT TERM LOANS	0.00	0.00	0.00	0.00	0.00
INTEREST ON SHORT TERM LOANS		0.00	0.00	0.00	0.00	0.00
100-00-58202-000-000	PAYING AGENT CHARGES	3,550.00	0.00	3,500.00	3,550.00	1.43
PAYING AGENT CHARGES		3,550.00	0.00	3,500.00	3,550.00	1.43
LOAN/LEASE PAYMENT		3,550.00	0.00	3,500.00	3,550.00	1.43
100-00-59103-000-000	MAPS & PLATS	0.00	0.00	0.00	0.00	0.00
MAPS & PLATS		0.00	0.00	0.00	0.00	0.00
100-00-59104-000-000	SALE OF CITY PROPERTY EXPENSE	0.00	0.00	0.00	0.00	0.00

Account Number	2018 Actual Year-End	2019 Projected Year-End	2019 Budget	2020 Proposed Budget	% Change In Budget
SALE OF CITY PROPERTY EXPENSE	0.00	0.00	0.00	0.00	0.00
100-00-59105-000-000 BANK SERVICE CHARGES	59.56	0.00	1,000.00	100.00	-90.00
BANK SERVICE CHARGES	59.56	0.00	1,000.00	100.00	-90.00
100-00-59109-000-000 ROOM TAX TO CHAMBER	51,023.83	0.00	40,500.00	40,500.00	0.00
ROOM TAX TO CHAMBER	51,023.83	0.00	40,500.00	40,500.00	0.00
100-00-59110-000-000 AMBULANCE A/R WRITE OFF	25,781.50	0.00	0.00	0.00	0.00
LOAN WRITE OFF	25,781.50	0.00	0.00	0.00	0.00
100-00-59119-000-000 UNCLASSIFIED	771.35	0.00	0.00	0.00	0.00
MISC. EXPENSE	771.35	0.00	0.00	0.00	0.00
100-00-59235-000-000 TRANSFER TO ECONOMIC DEV.	0.00	0.00	0.00	0.00	0.00
TRANSFER TO ECONOMIC DEV.	0.00	0.00	0.00	0.00	0.00
100-00-59264-000-000 TRANSFER TO CAPITAL EQUIP FUND	0.00	0.00	20,000.00	0.00	-100.00
TRANSFER TO CAPITAL EQUIP FUND	0.00	0.00	20,000.00	0.00	-100.00
GASB 75 EXPENSE	77,636.24	0.00	61,500.00	40,600.00	-33.98
Total Expenses	2,282,253.33	0.00	2,321,823.00	2,361,151.00	1.69
Net Totals	-114,284.90	0.00	0.00	0.00	0.00

Published Budget

10/17/2019

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Proposed Budget Overview - Detail
Fund: 410 - CAPITAL IMPROVEMENT

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Account Number		2018 Actual Year-End	2019 Projected Year-End	2019 Budget	2020 Proposed Budget	% Change In Budget
410-00-41110-000-000	GENERAL PROPERTY TAXES	371,400.00	0.00	256,378.00	259,779.00	1.33
TAXES		371,400.00	0.00	256,378.00	259,779.00	1.33
410-00-43536-000-000	LRIP MONEY	0.00	0.00	0.00	0.00	0.00
410-00-43537-000-000	GRANT	0.00	0.00	0.00	0.00	0.00
410-00-43538-000-000	VOTING EQUIPMENT REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
410-00-43539-000-000	GREAT LAKES RESTORATION GRANT	0.00	0.00	0.00	0.00	0.00
410-00-43540-000-000	LIBRARY COUNTY GRANT	0.00	0.00	0.00	0.00	0.00
410-00-43541-000-000	LIBRARY BREMER GRANT	0.00	0.00	0.00	0.00	0.00
410-00-43542-000-000	GRANT FUNDS	0.00	0.00	0.00	0.00	0.00
INTERGOVERNMENTAL REVENUES		0.00	0.00	0.00	0.00	0.00
410-00-46371-000-000	FEES	0.00	0.00	0.00	0.00	0.00
PUBLIC CHARGES FOR SERVICES		0.00	0.00	0.00	0.00	0.00
410-00-48100-000-000	INTEREST ON INVESTMENTS	764.29	0.00	0.00	0.00	0.00
410-00-48200-000-000	RENT	0.00	0.00	0.00	0.00	0.00
410-00-48303-000-000	SALE OF CITY EQUIPMENT	0.00	0.00	0.00	0.00	0.00
410-00-48500-000-000	DONATIONS	0.00	0.00	0.00	0.00	0.00
410-00-48600-000-000	MISCELLANEOUS REVENUES	0.00	0.00	0.00	0.00	0.00
OTHER FINANCING SOURCES		764.29	0.00	0.00	0.00	0.00
410-00-49100-000-000	PROCEEDS FROM LONG TERM DEBT	0.00	0.00	0.00	0.00	0.00
410-00-49101-000-000	2003 CAPITAL PROJECT PROCEEDS	0.00	0.00	0.00	0.00	0.00
410-00-49102-000-000	PROCEEDS FROM CITY	0.00	0.00	0.00	0.00	0.00
410-00-49210-000-000	TRANSFER FROM GENERAL FUND	0.00	0.00	20,000.00	120,621.00	503.11
410-00-49223-000-000	TRANSFER FROM TAX INCREMENT	0.00	0.00	0.00	0.00	0.00
410-00-49224-000-000	TRANSFER FROM CEM DEVELOPMENT	0.00	0.00	0.00	0.00	0.00
410-00-49225-000-000	TRANSFER FROM PARK OUTLAY	0.00	0.00	0.00	0.00	0.00
410-00-49242-000-000	TRANSFER FROM PUBLIC FAC. FUND	0.00	0.00	0.00	0.00	0.00
410-00-49243-000-000	TRANSFER FROM SKATE PARK	0.00	0.00	0.00	0.00	0.00
410-00-49244-000-000	TRANSFER FROM PD CRIME PREV.	0.00	0.00	0.00	0.00	0.00
410-00-49245-000-000	TRANSFER FROM SMART GROWTH	0.00	0.00	0.00	0.00	0.00
410-00-49300-000-000	TRANSFER FROM DEBT SERVICE	0.00	0.00	0.00	0.00	0.00
410-00-49301-000-000	FUND/CASH BAL. APPLIED	0.00	0.00	143,500.00	0.00	-100.00
410-00-49510-000-000	TRANSFER FROM CEM DEVELOPMENT	0.00	0.00	0.00	0.00	0.00
TRANSFER FROM OTHER FUNDS		0.00	0.00	163,500.00	120,621.00	-26.23
Total Revenues		372,164.29	0.00	419,878.00	380,400.00	-9.40

Account Number		2018 Actual Year-End	2019 Projected Year-End	2019 Budget	2020 Proposed Budget	% Change In Budget
410-00-51440-810-000	ELECTIONS OUTLAY	0.00	0.00	0.00	0.00	0.00
410-00-51450-810-000	OFFICE CAPITAL OUTLAY	0.00	0.00	8,000.00	0.00	-100.00
410-00-51450-820-000	OFFICE DEP. CAPITAL PROJECT	0.00	0.00	0.00	0.00	0.00
410-00-51601-000-000	CITY HALL	0.00	0.00	0.00	0.00	0.00
410-00-51601-810-000	CITY HALL	0.00	0.00	50,000.00	35,000.00	-30.00
410-00-51601-820-000	CITY HALL CAPITAL PROJECT	0.00	0.00	0.00	0.00	0.00
GENERAL GOVERNMENT		0.00	0.00	58,000.00	35,000.00	-39.66
410-00-52101-810-000	POLICE DEP. CAPITAL OUTLAY	40,573.70	0.00	0.00	0.00	0.00
410-00-52201-810-000	FIRE DEP. CAPITAL OUTLAY	0.00	0.00	40,000.00	0.00	-100.00
410-00-52201-820-000	FIRE DEP. CAPITAL PROJECT	0.00	0.00	0.00	0.00	0.00
410-00-52301-351-000	AMBULANCE RESCUE EQUIPMENT	0.00	0.00	0.00	0.00	0.00
410-00-52301-810-000	AMBULANCE CAPITAL OUTLAY	5,842.64	0.00	0.00	226,400.00	999.99
PUBLIC SAFETY		46,416.34	0.00	40,000.00	226,400.00	466.00
410-00-53202-810-000	STREET & ALLEYS CAPITAL OUTLAY	0.00	0.00	0.00	69,000.00	999.99
410-00-53202-820-000	STREET & ALLEYS CRACK FILLING	92,945.03	0.00	110,000.00	0.00	-100.00
410-00-53230-810-000	GARAGE/MACHINE SHED CAPITAL	0.00	0.00	0.00	0.00	0.00
410-00-53271-810-000	TREE CONTROL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
410-00-53307-810-000	STREET SIGNS & MARKINGS	0.00	0.00	0.00	0.00	0.00
410-00-53308-810-000	ST. MACHINERY CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
410-00-53440-820-000	PW GARAGE CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
410-00-53610-810-000	TREATMENT PLANT UPGRADE	14,958.01	0.00	0.00	0.00	0.00
PUBLIC WORKS		107,903.04	0.00	110,000.00	69,000.00	-37.27
410-00-54910-820-000	CEMETERY CAPITAL PROJECT	0.00	0.00	0.00	0.00	0.00
HEALTH AND HUMAN SERVICES		0.00	0.00	0.00	0.00	0.00
410-00-55110-810-000	LIBRARY	0.00	0.00	100,000.00	0.00	-100.00
410-00-55110-820-000	LIBRARY ROOF PROJECT	0.00	0.00	0.00	0.00	0.00
410-00-55200-810-000	PARKS CAPITAL OUTLAY	29,390.66	0.00	48,000.00	50,000.00	4.17
410-00-55200-820-000	BEACH RESTORATION	0.00	0.00	0.00	0.00	0.00
CULTURE, RECREATION & EDUCAT		29,390.66	0.00	148,000.00	50,000.00	-66.22
410-00-56300-810-000	PUBLIC ACCESS TELEVISION	0.00	0.00	0.00	0.00	0.00
410-00-56302-810-000	COMPREHENSIVE PLAN	0.00	0.00	0.00	0.00	0.00
410-00-56303-810-000	CAPITAL OUTLAY WELCOME SIGN	0.00	0.00	0.00	0.00	0.00
410-00-56400-810-000	HISTORIC PRESERVATION	0.00	0.00	0.00	0.00	0.00
410-00-56401-810-000	CONSER/DEV. CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
CONSERVATION & DEVELOPMENT		0.00	0.00	0.00	0.00	0.00
410-00-57321-810-000	BART	0.00	0.00	0.00	0.00	0.00
410-00-57520-810-000	SENIOR VAN	0.00	0.00	0.00	0.00	0.00
410-00-57630-810-000	ATHLETIC FIELD CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
410-00-57650-000-000	CAPITAL IMPROV. EQUIP. LEASE	0.00	0.00	0.00	0.00	0.00
410-00-57651-000-000	CAPITAL OUTLAY/FRONTEND LOADER	0.00	0.00	0.00	0.00	0.00
410-00-57651-820-000	CAPITAL OUTLAY WASHINGTON AVE.	0.00	0.00	0.00	0.00	0.00
PROJECTS		0.00	0.00	0.00	0.00	0.00
410-00-59119-000-000	UNCLASSIFIED	0.00	0.00	0.00	0.00	0.00

Proposed Budget Overview - Detail
Fund: 410 - CAPITAL IMPROVEMENT

Account Number		2018 Actual Year-End	2019 Projected Year-End	2019 Budget	2020 Proposed Budget	% Change In Budget
410-00-59210-000-000	TRANSFER TO GENERAL FUND	0.00	0.00	0.00	0.00	0.00
410-00-59211-000-000	TRANSFER TO STORM WATER UTILIT	0.00	0.00	0.00	0.00	0.00
410-00-59220-000-000	TRANSFER TO WATER & SEWER FUND	0.00	0.00	63,878.00	0.00	-100.00
410-00-59230-000-000	TRANSFER TO DEBT SERVICE	0.00	0.00	0.00	0.00	0.00
410-00-59410-000-000	TRANSFERE TO PARK OUTLAY	0.00	0.00	0.00	0.00	0.00
GASB 75 EXPENSE		0.00	0.00	63,878.00	0.00	-100.00
Total Expenses		183,710.04	0.00	419,878.00	380,400.00	-9.40
Net Totals		188,454.25	0.00	0.00	0.00	0.00

Proposed Budget Overview - Detail
Fund: 300 - DEBT SERVICE FUND

Account Number		2018 Actual Year-End	2019 Projected Year-End	2019 Budget	2020 Proposed Budget	% Change In Budget
300-00-41110-000-000	GENERAL PROPERTY TAXES	268,633.00	0.00	346,058.00	315,986.00	-8.69
TAXES		268,633.00	0.00	346,058.00	315,986.00	-8.69
300-00-48100-000-000	INTEREST ON INVESTMENTS	163.07	0.00	0.00	0.00	0.00
300-00-48500-000-000	DONATIONS	0.00	0.00	0.00	0.00	0.00
300-00-48600-000-000	MISCELLANEOUS REVENUES	0.00	0.00	72,157.00	0.00	-100.00
OTHER FINANCING SOURCES		163.07	0.00	72,157.00	0.00	-100.00
300-00-49100-000-000	PROCEEDS FROM LONG TERM DEBT	0.00	0.00	0.00	0.00	0.00
300-00-49131-000-000	TRANSFER FROM FUND 31	0.00	0.00	0.00	0.00	0.00
300-00-49210-000-000	TRANSFER FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00
300-00-49221-000-000	TRANSFER FROM MARINA OPERATION	0.00	0.00	0.00	0.00	0.00
300-00-49222-000-000	TRANSFER FROM UTILITY	0.00	0.00	0.00	0.00	0.00
300-00-49223-000-000	TRANSFER FROM STORM WATER	0.00	0.00	0.00	0.00	0.00
300-00-49410-000-000	TRANSFER FROM CAPITAL EQUIP.	0.00	0.00	0.00	0.00	0.00
300-00-49430-000-000	TRANSFER FROM TIF	0.00	0.00	0.00	0.00	0.00
300-00-49440-000-000	TRANSFER FROM 2003 GO BOND DEB	0.00	0.00	0.00	0.00	0.00
TRANSFER FROM OTHER FUNDS		0.00	0.00	0.00	0.00	0.00
Total Revenues		268,796.07	0.00	418,215.00	315,986.00	-24.44

Proposed Budget Overview - Detail
Fund: 300 - DEBT SERVICE FUND

Account Number		2018 Actual Year-End	2019 Projected Year-End	2019 Budget	2020 Proposed Budget	% Change In Budget
300-00-57621-000-000	CAPITAL OUTLAY - IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
PROJECTS		0.00	0.00	0.00	0.00	0.00
300-00-58100-000-000	PRINCIPAL	219,447.38	0.00	343,482.00	254,481.00	-25.91
300-00-58200-000-000	INTEREST AND FISCAL CHARGES	65,565.91	0.00	74,733.00	61,505.00	-17.70
LOAN/LEASE PAYMENT		285,013.29	0.00	418,215.00	315,986.00	-24.44
300-00-59119-000-000	MISC.	0.00	0.00	0.00	0.00	0.00
300-00-59210-000-000	TRANSFER TO GENERAL FUND	0.00	0.00	0.00	0.00	0.00
300-00-59410-000-000	TRANSFER TO CAPITAL EQUIP.	0.00	0.00	0.00	0.00	0.00
300-00-59620-000-000	TRANSFER TO WATER & SEWER	0.00	0.00	0.00	0.00	0.00
GASB 75 EXPENSE		0.00	0.00	0.00	0.00	0.00
300-00-99999-999-999	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
NOT DEFINED BY WIS. DOR		0.00	0.00	0.00	0.00	0.00
Total Expenses		285,013.29	0.00	418,215.00	315,986.00	-24.44
Net Totals		-16,217.22	0.00	0.00	0.00	0.00

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CITY OF WASHBURN
119 Washington Avenue
P.O. Box 638
Washburn, WI 54891



715-373-6160
715-373-6161
FAX 715-373-6148

To: Honorable Mayor and City Council Members
From: Scott J. Kluver, City Administrator
Re: 2020 Water and Sewer Utility Budgets
Date: October 22, 2019

Attached you will find the respective proposed 2020 budgets for the Water and Sewer Utilities.

Water Utility:

Overall, revenues for the water utility are up by 2.27 percent. These figures are based on actual billings for the past four quarters. The Water Utility is still performing well and is meeting its expenses, even with some increased expenses.

You can see some slight deviations in revenues from water usage over the past year. There have been a couple new services added, and volume of usage is up a bit for some businesses. The decrease on unmetered sales is due to a couple properties having new water services installed.

As for expenses, some changes have occurred for employee benefits and wages, liability insurance, and with principle and interest payments. Wages include a proposed 2 percent increase for 2020, along with the anticipated benefit changes.

Even though current revenue does not bring in enough revenue to cover all of the depreciation expenses, the Utility is able to adequately cash flow. Please know that the overall cash in the account is minimal as the Water Utility has been meeting the cash needs of the Sewer Utility for several years and there were a number of additional expenses this year with various water breaks.

It is our intention to apply for an inflationary increase with the PSC if the City is eligible to do so, unless we are directed otherwise. We increased the water rates by 3% in 2015 to help keep the Water Utility current, and from losing ground in its relatively good position at this point. In addition, it will reduce the administrative expenses and regulatory costs of applying for rate increases with the Public Service Commission in the future. Not keeping up with inflationary costs also tends to shock utility customers as larger rate increases are needed when rates are required to be increased. An application for an inflationary increase can be submitted after March of 2020. If the City is eligible for that increase, I will inform the Council of the timeframe for implementation.

Water Utility Revenues:

Forfeited Discounts (first line) - Late fees on hydrant rental

Water/Unmetered Sales – When water is purchased from City via hydrant/tanker

Private Fire Protection Systems – Fees charged to buildings with sprinkler systems.

Forfeited Discounts (second line) – Late fees on water usage

Other Revenues – Includes charges to DuPont for maintenance and operating costs

Residential Sales – Revenue from meters classified as residential – reflects projected for next year

Commercial Sales – Revenue from meters classified as commercial – reflects projected for next year

Industrial Sales – Revenue from meters classified as industrial – reflects projected for next year

MultiFamily Resident - Revenue from residential complexes with three or more units and served by a single water meter.

Public Authority Sales – Revenue from meters for government/public entities – reflects projected for next year

Public Safety/Public Fire Protection – Revenue generated from Public Fire Protection Fee – reflects projected for next year. In 2015, a state statute required us to consolidate certain properties if owned by the same person and the properties were connected. Therefore, instead of receiving multiple fees for multiple properties, we receive one fee for multiple properties.

Other Income - Turn-on fees and connection charges

Interest on Investments – We have a small amount of money in the bank, but interest rates are better.

Water Utility Expenses:

Water Depreciation Expense – This line item is not used for actual depreciation in the budget. It is being used for capital items that are not being paid for with capital dollars because we don't have a line item for that expense and don't want create another line item. Capital requests are explained below.

Water Amortization - Is the principal payment that the water utility is making on water debt, except for the special assessment debts, or revenues, which have historically not been included in the budget.

Water Taxes - Is the FICA amount for the wages plus, the amount of tax the utility pays the General Fund. The tax amount was reduced from \$27,484 to \$0 in 2010 by resolution in order to reduce the expenses for the Water Utility. The amount that should rightfully be paid to the General Fund is well over \$100,000. The \$27,474 amount was last adjusted back in 1994. Only the FICA expense remains in this line item.

Water Transportation – Includes fuel for vehicles, vehicle repairs and maintenance, and mileage expenses.

Water Salaries - Includes the amount of time of the DPW staff allocated to utilities divided by two (50 percent water, 50 percent sewer). General and administrative salaries includes the amounts for the DPW director (25%), Administrator (10%), Assistant Administrator (25%), Treasurer (5%), and Deputy Clerk/Treasurer (27%) allocated to the utilities. All salaries include a requested two percent (2.00%) wage increase for 2020.

Water Outside Services - Includes testing fees, consultants, and training.

Water Employee Pension and Benefits - Includes the health, retirement, and other benefits allocated to the utilities for all employees.

Regulatory Commission - Pays for Public Service Commission fees, permits, and licensing requirements.

L-T Interest Expense - Is the amount of interest the Water Utility will pay on the debt (except for special assessment debt).

Sewer Utility:

For 2020, the Sewer Utility is projected to meet its operational expenses for the second year in a row. The increase available funds is greater than in 2019 despite increased expenses as well. There are several reasons for this that staff have been working on for some time. First, we have had modest rate increases for years (except this last year) to keep increasing revenue; the refinancing last year helped to reduce our debt expenses, a couple new services were added, and perhaps most importantly, staff have been taking steps to find ways to reduce expenses by doing in-house testing, finding ways to be energy efficient, and working to improve maintenance of the facilities. Now, there is certainly still room for improvement, and we need to continue to add more services and staff will continue to look for ways to save money. They are taking a more active role in understanding the budget and the billing operations of the both utilities. This year, Sewer should actually be able to contribute to come of its own capital needs.

For 2020, I am recommending that we increase the service fee of the sewer utility by five percent (5%). This would translate to a roughly two percent (2%) increase of the sewer charge for the average household. The rate would change from \$75.55 to \$81.43 for a standard residential meter. The service charge (meter charge) is intended to cover the cost of debt. Our service charge revenue does not meet our payments, so I am recommending the fix fee increase as opposed to a volume rate increase. I do not wish to make our rates excessive, as I am concerned that continued higher rates will simply drive down consumption and backfire on increasing revenue. If approved, this rate would go into effect December 16, 2019.

Revenue has been adjusted to reflect actual figures from this past year and revenue is up because of a few new services and an increase in water consumption. You will also see the \$40,000 (Miscellaneous Operating Revenue) which is previously borrowed funds for an energy efficiency project.

Wages include a proposed two percent (2.00%) wage increase for all staff. The loan for the solar panels and other energy efficiency projects has been incorporated into the principle and interest payments, and a corresponding decrease has occurred in for energy costs. Operating expenses have also decreased because of saving due to in-house testing. At this time, the Sewer Utility has a debt load of about \$4 million.

Capital Projects

Following the approved CIP for the utilities which was done earlier this year, the requests listed below include items that could not be afforded in 2019 and some of the 2020 planned items. Not all of the planned 2020 items are included as they can not be afforded.

Water:

Acoustic Leak Detector (\$3,800) – To be used to check the water system and pinpoint leaks and water loss

Diffuser Replacement and Control Upgrade Project (Sewer) (\$25,000) – This amount of money would cover the Sewer upgrade at the Treatment Plant to inspect and replace the diffusers in the aeration basin in an effort to reduce the number of blower that would need to run at one time and to upgrade the controls to monitor this and other potential energy saving upgrades to the plant. This money would be combined with the \$40,000 of previously borrowed funds (includes contingency) for these upgrades.

Water Leak Survey (\$5,000) – Conduct water leak survey on entire water system to pinpoint water leaks so they can be repaired and improve water loss

Plow for New Utility Truck (\$6,800) – Enable utility staff to plow out plant, wells, booster station, and other areas needed during winter months freeing up street staff and equipment.

Balance of Available Dollars (\$27,788) – To be used to bolster fund balance for potential main breaks and/or to assist with meter replacement costs

Sewer:

Fix Lakeside Screen (\$12,000) – Screen has a bent shaft and the wash system has not worked for several years. Needs to be fixed for proper operation.

Replace Influent Refrigerated Sampler (\$4,000) – The sampler is 23+ years old and needs to be replaced. Replacement parts are hard to find.

Diffuser Replacement and Control Upgrade Project (\$40,000) – (*Water is contributing \$25,000 under this plan*) This amount of money would cover the Sewer upgrade at the Treatment Plant to inspect and replace the diffusers in the aeration basin in an effort to reduce the number of blower that would need to run at one time and to upgrade the controls to monitor this and other potential energy saving upgrades to the plant. This money would be combined with the \$40,000 of previously borrowed funds (includes contingency) for these upgrades.

These requests total \$68,388 for water and \$56,000 for Sewer. Both amounts are placed in the respective Depreciation Expense line items at the top of the expense page for the moment.

Please let me know if you have any questions regarding this budget. I recommend tentative approval of the budget with the authorization to proceed with the PSC application.

Draft #2

Account Number		2018 Actual Year-End	2019 Projected Year-End	2019 Budget	2020 Proposed Budget	% Change In Budget
620-00-46414-000-470	WATER SERVICE FORFIETED DISC.	795.23	0.00	1,000.00	1,000.00	0.00
620-00-46450-000-460	WATER/UNMETERED SALES	988.46	0.00	1,000.00	500.00	-50.00
620-00-46450-000-461	WATER/METERED SALES	0.00	0.00	0.00	0.00	0.00
620-00-46450-000-462	WATER/PRIVATE FIRE PROTECTION	1,286.80	0.00	910.00	1,000.00	9.89
620-00-46450-000-470	WATER/FORFIETED DISCOUNTS	1,248.20	0.00	1,500.00	1,500.00	0.00
620-00-46450-000-474	WATER/OTHER REVENUES	5,860.69	0.00	0.00	0.00	0.00
620-00-46451-000-461	RESIDENTIAL/METERED SALES	211,449.17	0.00	213,488.00	215,288.00	0.84
620-00-46452-000-461	COMMERCIAL/METERED SALES	38,066.89	0.00	37,741.00	41,531.00	10.04
620-00-46453-000-461	INDUSTRIAL/METERED SALES	5,371.56	0.00	5,131.00	6,171.00	20.27
620-00-46454-000-461	MULTIFAMILY RESIDENT/METERED	5,798.61	0.00	5,842.00	6,010.00	2.88
PUBLIC CHARGES FOR SERVICES		270,865.61	0.00	266,612.00	273,000.00	2.40
620-00-47310-000-464	GEN. GOV./SALES TO PUBLIC AUTH	39,648.36	0.00	39,256.00	43,695.00	11.31
620-00-47320-000-463	PUBLIC SAFETY/PUBLIC FIRE PRO	148,969.16	0.00	150,297.00	149,544.00	-0.50
620-00-47320-000-471	PUBLIC SAFETY/HYDRANT RENTAL	0.00	0.00	0.00	0.00	0.00
620-00-47330-000-461	DUPONT WATER SALES	0.00	0.00	0.00	0.00	0.00
620-00-47330-000-474	DUPONT REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00
620-00-47400-000-467	LOCAL DEPART./INTERDEPARTMENT	0.00	0.00	0.00	0.00	0.00
620-00-47400-000-634	Water Other Income	67.64	0.00	750.00	750.00	0.00
INTERGOVT CHARGES FOR SERVICES		188,685.16	0.00	190,303.00	193,989.00	1.94
620-00-48000-000-000	TRANSFER FROM TIF	0.00	0.00	0.00	0.00	0.00
620-00-48100-000-419	INTEREST ON INVESTMENTS	249.61	0.00	200.00	500.00	150.00
620-00-48100-000-420	INTEREST/CAPITILIZATION OF RD	0.00	0.00	0.00	0.00	0.00
620-00-48100-000-421	INTEREST ON INVESTMENTS	0.00	0.00	0.00	0.00	0.00
620-00-48100-002-419	INTEREST ON INVESTMENTS	2,160.46	0.00	0.00	0.00	0.00
OTHER FINANCING SOURCES		2,410.07	0.00	200.00	500.00	150.00
Total Revenues		461,960.84	0.00	457,115.00	467,489.00	2.27

Account Number		2018 Actual Year-End	2019 Projected Year-End	2019 Budget	2020 Proposed Budget	% Change In Budget
620-00-53700-000-403	WATER DEPRECIATION EXPENSE	175,110.94	0.00	76,000.00	68,388.00	-10.02
620-00-53700-000-404	WATER/AMORTIZATION	0.00	0.00	63,812.00	69,072.00	8.24
620-00-53700-000-408	TAXES FICA/MEDICARE	5,818.58	0.00	6,828.00	7,028.00	2.93
620-00-53700-000-409	PSC REMAINDER ASSES.	0.00	0.00	0.00	0.00	0.00
620-00-53700-000-425	WATER AMORTIZATION GRANTS	0.00	0.00	0.00	0.00	0.00
620-00-53700-000-428	WATER BOND DISCT. AMORIZAT	0.00	0.00	0.00	0.00	0.00
620-00-53700-000-429	WATER AMORTIZ OF PREMIUM	0.00	0.00	0.00	0.00	0.00
620-00-53700-000-600	WATER SALARIES	43,588.40	0.00	63,990.00	65,112.00	1.75
620-00-53700-000-610	WATER STORM WATER	915.88	0.00	721.00	721.00	0.00
620-00-53700-000-620	WATER FUEL OR POWER PURCHASE	17,610.38	0.00	17,500.00	17,500.00	0.00
620-00-53700-000-630	WATER CHEMICALS	0.00	0.00	1,000.00	1,000.00	0.00
620-00-53700-000-640	WATER SUPPLIES & EXPENSES	9,293.33	0.00	6,000.00	8,000.00	33.33
620-00-53700-000-650	WATER REPAIRS PLANT	14,587.29	0.00	3,000.00	3,000.00	0.00
620-00-53700-000-660	WATER TRANSPORTATION EXP.	1,197.62	0.00	2,000.00	2,000.00	0.00
620-00-53700-000-680	WATER GEN & ADMIN SALARIES	25,373.98	0.00	25,115.00	26,603.00	5.92
620-00-53700-000-681	WATER OFFICE SUPPLY & EXPENSE	3,103.11	0.00	2,500.00	2,500.00	0.00
620-00-53700-000-682	WATER OUTSIDE SERVICES	6,466.73	0.00	9,500.00	15,000.00	57.89
620-00-53700-000-683	WATER ADMIN. PER DIEM	0.00	0.00	0.00	0.00	0.00
620-00-53700-000-684	WATER INSURANCE	4,000.00	0.00	4,500.00	4,500.00	0.00
620-00-53700-000-686	WATER EMPLOY. PENSION & BENEFI	24,168.60	0.00	29,342.00	39,303.00	33.95
620-00-53700-000-687	WORKMAN'S COMP	3,500.00	0.00	3,500.00	3,500.00	0.00
620-00-53700-000-688	WATER REGUL COMMISSION EXP.	125.00	0.00	1,500.00	1,500.00	0.00
620-00-53700-000-689	WATER MISC. GENERAL EXP.	3,194.57	0.00	2,500.00	2,500.00	0.00
620-00-53700-000-690	WATER BAD DEBTS	33,769.46	0.00	0.00	0.00	0.00
620-00-53700-000-691	WATER/OTHER EXPENSE	4,268.69	0.00	0.00	0.00	0.00
620-00-53700-001-684	WORK. COMP./WATER	0.00	0.00	0.00	0.00	0.00
PUBLIC WORKS		376,092.56	0.00	319,308.00	337,227.00	5.61
620-00-58200-000-427	L-T INTEREST EXPENSE	141,459.58	0.00	132,977.00	130,262.00	-2.04
620-00-58200-000-428	BON DISCT. AMORTIZAT	0.00	0.00	0.00	0.00	0.00
620-00-58200-000-429	INTEREST 2003 REVENUE BOND	0.00	0.00	0.00	0.00	0.00
620-00-58200-000-431	OTHER INTEREST EXPENSE	0.00	0.00	0.00	0.00	0.00
LOAN/LEASE PAYMENT		141,459.58	0.00	132,977.00	130,262.00	-2.04
620-00-59000-000-000	GASB 68 EXPENSE	8,595.00	0.00	0.00	0.00	0.00
620-00-59000-000-001	GASB 75 EXPENSE	734.00	0.00	0.00	0.00	0.00
GASB 75 EXPENSE		9,329.00	0.00	0.00	0.00	0.00
Total Expenses		526,881.14	0.00	452,285.00	467,489.00	3.36
Net Totals		-64,920.30	0.00	4,830.00	0.00	-100.00

Draft #3

Proposed Budget Overview - Detail
Fund: 720 - SEWER UTILITY

Account Number		2018 Actual Year-End	2019 Projected Year-End	2019 Budget	2020 Proposed Budget	% Change In Budget
720-00-46410-000-622	SEWAGE - METERED RESIDENTIAL	412,092.12	0.00	405,042.00	410,963.00	1.46
720-00-46410-000-635	SEWAGE - RESIDENTIAL RECONNECT	0.00	0.00	0.00	0.00	0.00
720-00-46411-000-622	SEWAGE SERVICE - COMMERICAL	66,338.91	0.00	66,779.00	68,544.00	2.64
720-00-46412-000-622	SEWAGE SERVICE - INDUSTRIAL	2,513.88	0.00	2,409.00	2,403.00	-0.25
720-00-46413-000-622	SEWAGE SERVICE - PUBLIC AUTHOR	65,055.49	0.00	64,237.00	74,625.00	16.17
720-00-46414-000-470	SEWAGE FORFIETED DISCOUNTS	7,410.30	0.00	7,000.00	8,000.00	14.29
720-00-46414-000-474	SEWAGE SERVICE OTHER REVENUE	382.76	0.00	0.00	0.00	0.00
720-00-46414-000-622	MULTI FAMILY HOUSING	0.00	0.00	9,102.00	9,674.00	6.28
720-00-46414-000-636	SEWER AMORTIZATION REVENUE	7,990.82	0.00	0.00	0.00	0.00
720-00-46450-000-474	SEWER MISC. OTHER REVENUES	1,060.00	0.00	0.00	0.00	0.00
PUBLIC CHARGES FOR SERVICES		562,844.28	0.00	554,569.00	574,209.00	3.54
720-00-48000-000-000	TRANSFER FROM TIF	0.00	0.00	0.00	0.00	0.00
720-00-48000-000-635	MISC. OPERATING REVENUE	111.80	0.00	0.00	40,000.00	999.99
720-00-48100-000-419	INTEREST ON INVESTMENTS	654.37	0.00	250.00	1,000.00	300.00
720-00-48100-000-421	INTEREST ON INVESTMENTS	0.00	0.00	0.00	0.00	0.00
720-00-48100-002-419	INTEREST INCOME SEWER PROJECT	2,006.37	0.00	0.00	0.00	0.00
OTHER FINANCING SOURCES		2,772.54	0.00	250.00	41,000.00	999.99
720-00-49102-000-000	TRANS FROM CAPITAL IMPROVEMENT	0.00	0.00	0.00	0.00	0.00
720-00-49210-000-000	TRANSFER FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00
TRANSFER FROM OTHER FUNDS		0.00	0.00	0.00	0.00	0.00
Total Revenues		565,616.82	0.00	554,819.00	615,209.00	10.88

Account Number		2018 Actual Year-End	2019 Projected Year-End	2019 Budget	2020 Proposed Budget	% Change in Budget
720-00-53610-000-403	SEWER DEPRECIATION EXPENSE	239,125.70	0.00	0.00	56,000.00	999.99
720-00-53610-000-408	TAXES FICA/MEDICARE	6,503.41	0.00	6,828.00	7,028.00	2.93
720-00-53610-000-428	SEWAGE BOND DISCT. AMORTIZATIO	0.00	0.00	114,300.00	129,664.00	13.44
720-00-53610-000-429	SEWER CLEANER AMORTIZATION	0.00	0.00	4,848.00	5,000.00	3.14
720-00-53610-000-610	SEWAGE SERVICE STORM SEWER	934.80	0.00	936.00	936.00	0.00
720-00-53610-000-820	SEWAGE SUPERVISION & LABOR	61,057.50	0.00	63,990.00	65,112.00	1.75
720-00-53610-000-821	SEWAGE POWER & FUEL-PUMPING	45,918.77	0.00	40,000.00	28,000.00	-30.00
720-00-53610-000-823	SEWAGE SERVICE ALUM	12,564.78	0.00	12,000.00	12,000.00	0.00
720-00-53610-000-827	SEWAGE OPERATING SUPP. & EXPEN	22,191.91	0.00	20,000.00	17,500.00	-12.50
720-00-53610-000-828	SEWAGE TRANSPORTATION EXPENSE	1,263.11	0.00	2,000.00	2,000.00	0.00
720-00-53610-000-831	SEWAGE MAINTEN-COLLECT SYSTEM	3,066.64	0.00	2,000.00	2,000.00	0.00
720-00-53610-000-832	SEWAGE MAIN-COLLECTION & PUMP	714.76	0.00	3,000.00	3,000.00	0.00
720-00-53610-000-833	SEWAGE MAIN. TREAT&DISP. EQUIP	3,840.56	0.00	3,000.00	3,000.00	0.00
720-00-53610-000-834	SEWAGE MAIN. GENERAL PLANT	10,149.97	0.00	4,000.00	4,000.00	0.00
720-00-53610-000-840	SEWAGE BILLING, COLLECT, ACCT	11,582.15	0.00	0.00	0.00	0.00
720-00-53610-000-843	SEWAGE UNCOLLECTABLE ACCTS	0.00	0.00	0.00	0.00	0.00
720-00-53610-000-850	SEWAGE GEN & ADMIN. SALARIES	11,582.16	0.00	25,115.00	26,603.00	5.92
720-00-53610-000-851	SEWAGE OFFICE SUPPLIES	5,446.03	0.00	3,000.00	3,000.00	0.00
720-00-53610-000-852	SEWAGE OUTSIDE SERVICES	84,629.65	0.00	38,000.00	38,000.00	0.00
720-00-53610-000-853	SEWAGE INSURANCE	4,000.00	0.00	4,500.00	4,500.00	0.00
720-00-53610-000-854	SEWAGE EMPLOYEE PENS.&BENEFITS	29,515.54	0.00	29,342.00	39,303.00	33.95
720-00-53610-000-855	SEWAGE REGUL. COMMISS. EXPENSE	2,239.19	0.00	4,000.00	4,000.00	0.00
720-00-53610-000-856	SEWAGE MISC. GENERAL EXPENSE	5,739.86	0.00	2,500.00	2,500.00	0.00
720-00-53610-000-857	SEWAGE OTHER EXPENSE	29,246.22	0.00	0.00	0.00	0.00
720-00-53610-000-884	SEWAGE SERVICE WORKMAN'S COMP.	3,500.00	0.00	3,500.00	3,500.00	0.00
720-00-53610-001-853	SEWAGE INSURANCE	0.00	0.00	0.00	0.00	0.00
PUBLIC WORKS		594,812.71	0.00	386,859.00	456,646.00	18.04
720-00-58200-000-427	LT INTEREST EXPENSE	0.00	0.00	68,851.00	63,191.00	-8.22
720-00-58200-002-427	L-T INTEREST & FISCAL CHARGES	182,700.51	0.00	92,888.00	94,432.00	1.66
720-00-58200-002-428	INTEREST AND FISCAL CHARGES	0.00	0.00	0.00	0.00	0.00
720-00-58200-002-429	INTEREST AND FISCAL CHARGES	0.00	0.00	0.00	0.00	0.00
LOAN/LEASE PAYMENT		182,700.51	0.00	161,739.00	157,623.00	-2.54
720-00-59000-000-000	GASB 68 EXPENSE	3,116.00	0.00	0.00	0.00	0.00
720-00-59000-000-001	GASB 75 EXPENSE	185.00	0.00	0.00	0.00	0.00
GASB 75 EXPENSE		3,301.00	0.00	0.00	0.00	0.00
Total Expenses		780,814.22	0.00	548,598.00	614,269.00	11.97
Net Totals		-215,197.40	0.00	6,221.00	940.00	-84.89



A Division of Environmental Dynamics International
5601 Paris Rd. Columbia, MO. 65202-9399
TELEPHONE (573) 474-9456 FAX (573) 474-6988

EDI Aeration Works Proposal 2019-234 revised 10/17/2019

TO: Washburn, WI WWTP
RE: Aerobic Digester Equipment Maintenance
EDI FlexAir Aeration System

Dear Sir or Madam

EDI Aeration Works is pleased to offer the following installation quotation of the EDI Aeration Equipment. The quotation includes the removal and replacement of the EDI diffuser membranes as well as conduct a system inspection and leak check.

Maintenance Service:

The scope of Maintenance Services includes labor cost, travel and living expenses, equipment cost required to complete the scope of work outlined below.

Aeration Works is uniquely capable of installing, fixing and maintaining EDI equipment. The crew that will be employed on-site has several years of installing all types of EDI's aeration equipment, and have or will furnish all the specialized equipment to install this particular system. Aeration Works will insure that the installation meets all of EDI's specifications and directions. EDI drawings indicate that there are 24 FlexAir 84P Duplex Diffuser assemblies (48 tubes) total in the Digester, and 40 FlexAir 44F Diffuser assemblies (160 tubes) total in the lagoon.

Proposal – Lagoon Maintenance:

EDI drawings indicate that there are 40 FlexAir 44F Diffuser assemblies (160 tubes) total in the lagoon.

- From a retrieval boat, lift each of the 40 existing diffusers and place each one on the maintenance platform.
- Remove the 160 existing diffuser membranes.
- Inspect the diffuser cores for mechanical soundness.
- Provide and install the 160 new EPDM diffuser membranes.
- Remove and replace the 40 diffuser retrieval ropes and floats.
- Inspect the airline to air lateral threaded connection.
- Inspect the airline for mechanical integrity.
- Inspect the hose clamps for mechanical soundness.
- Inspect the concrete ballast and SS hardware.
- Inspect the tether and restraint components for mechanical integrity.
- Conduct leak check on the diffuser assemblies.

Lagoon Maintenance Pricing:

\$30,500.00 is the total price for parts and labor as defined above with supply of EPDM membranes.

(Optional) Proposal – Digester Maintenance:

EDI drawings indicate that there are 24 FlexAir 84P Duplex Diffuser assemblies (48 tubes) total in the Digester.

- Remove the 48 existing diffuser membranes.
- Inspect the diffuser cores for mechanical soundness.
- Provide and install the 48 new EPDM diffuser membranes.
- Inspect and adjust the pipe supports as needed.
- Inspect the SS and PVC piping and flanged connections for mechanical soundness and cleanliness.
- Inspect the transition clamps for mechanical soundness.
- Inspect the drop pipes for mechanical soundness.
- Conduct leak check on the diffuser and manifold assemblies if clean water and air are available.

(Optional) Digester Maintenance Pricing:

\$7,000.00 is the total price for parts and labor as defined above with supply of EPDM membranes.

Proposal Notes:

- Proposal assumes one (1) onsite trip total for the work in the lagoon. The price for the membrane replacement in the Digester does not include a separate crew mobilization and assumes that the work will be completed on the same trip as the work in the Lagoon.
- Proposal assumes that the lagoon water level will be at or near full liquid depth.
- Proposal assumes that the digester will be clean, dry and ready for crew work.
- Proposal assumes that the owner will provide a dumpster for old membranes.
- Proposal does not include any work other than listed above. Additional work and parts can be provided on an as-needed basis.
- Proposal includes standard crew wages. Davis Bacon Act or Prevailing Wages are not included.

Terms:

50% due at the time of material shipment net 30 days.

50% of the remaining price at completion of the installation, net 30 days.

The quoted pricing is plus all applicable taxes and is firm for 45 days. EDI Aeration Works reserves the right to evaluate pricing after this time period and apply an appropriate inflation factor.

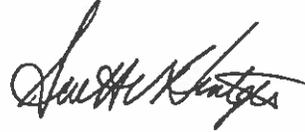
An interest charge at a rate no less than prime plus 2% will be assessed on all late payments.

Future Maintenance:

EDI Aeration Works is committed in helping owners and operators keep their aeration systems and wastewater treatment plants operating at peak performance. By combining the experience of our dedicated service crews with world class diffuser and biological systems offered by EDI and a wide range of replacement diffuser products and membranes from DiffuserExpress, Aeration Works customers know that their systems are in top condition. Please contact us for your future aeration system installation or maintenance needs.

Date: October 17, 2019

EDI Aeration Works



Scott V. Hentges
Aftermarket Services Sales Manager

Standard Conditions of Proposal and Sale of Equipment and Installation Services

Environmental Dynamics International., hereinafter also referred to as **EDI** or the **Company**, offers this proposal to supply equipment. Any resulting contract between **EDI** and the **Purchaser** shall be subject to the following terms and conditions.

Services - Environmental Dynamics International is a manufacturer of water and wastewater treatment equipment and systems. EDI is not a consulting engineering firm and does not provide Professional Engineering services as part of our contracts to supply equipment hardware.

Process and Performance Warranties - Contracts for purchase of equipment accepted by EDI exclude any process or performance warranties related to system design. Additionally, no biological or process performance warranties are expressed or may be implied by the participation of EDI in this contract. Any biological or process performance warranty for systems supplied by the Company shall be specifically and independently detailed and signed as a separate contract by an authorized Officer of the Company.

Governing Law - Any proposal for equipment supply made by the Company as well as any contract between the Company and the Purchaser are deemed to be executed at Columbia, Missouri, USA, subject to correction for typographical or mathematical errors and governed by Missouri law.

Credit Approval - Performance of any contract by the Company is contingent upon Purchaser credit approval. Credit may be waived in lieu of a project materials payment bond. A materials payment bond supplied to the project Owner or Engineer by the Purchaser is acceptable. EDI reserves the right to hold shipment on delinquent accounts.

Force Majeure - Strikes, fires, accidents, war, reduced supply of fuel or raw materials or excessive cost thereof, or other restraints affecting shipments or curtailments in manufacturing or due to delays unavoidable by or beyond the control of the Company shall be governed by *force majeure*.

Costs and Damages - The Company shall in no instance be liable for indirect or special costs, consequential or liquidated damages or any penalties outside the written contract.

Special Hazards - Unusual conditions such as rock, poor foundation soils, excess water or other unusual site or safety conditions are not covered by this standard Company proposal. Extra costs emanating from unusual site or safety conditions shall be negotiated with written agreements developed at or subsequent to the time of discovery and prior to further work being completed by EDI.

Shipment & Delivery Times - Statements as to expected date of hardware shipment represent the Company's best judgment, but shipment on those dates is not guaranteed. The Purchaser hereby waives all claims to damages caused by delay in shipment or delivery of hardware.

Insurance - The Purchaser agrees to provide and maintain for the benefit of the Company adequate insurance for the equipment herein specified from the time of its shipment from EDI until paid for in full and the Purchaser agrees to assume all loss over and above that compensated for by such insurance. The Purchaser shall procure and pay for all public liability insurance during the installation of any EDI provided equipment.

Title of Ownership - All equipment and/or services ordered by Purchaser from the Company shall remain the property of the Company until fully paid for in cash.

Cancellation or Suspension - of any order will be accepted only upon terms that will indemnify the Company against loss. Additionally, the Company may invoice the Purchaser 15% of the agreed upon contract price.

Back Charges - must be approved by EDI, in writing, before they will be accepted. EDI will make every effort to offer prompt consideration and approval of legitimate back charges.

Invoicing - The Company may make partial billings of the contract price as various components of the equipment are shipped. When equipment is manufactured by EDI, but shipment is delayed by the Customer, EDI shall be paid in accordance with contract terms as though delivery had been accomplished.

Storage Charges - When EDI manufactures equipment to meet schedules established by the Purchaser, the Company reserves the right to invoice the Purchaser for storage charges on items held at EDI at the rate of 1% per month of the sale price.

Default for Non-Payment - Contracts in default of the payment terms may be subject to any or all of the following; should the Purchaser fail to pay the purchase price as agreed the Company may, a) retain as liquidated damages all partial payments made on account thereof to date without prejudice to any other claim for damages suffered by the Company for any cause, b) be allowed site access to recover hardware, c) obtain other balances due from arbitration or d) an interest charge on outstanding invoices billed at the rate of 1.5% per month, 18% per annum.

Attorney Fees - For any suits brought or retainage paid to attorneys to collect any part of the purchase price or to enforce any provision herein, the Purchaser will pay EDI attorney fees and related expenses including an administrative fee equal to the attorney fees.

Bankruptcy, Receivership or Insolvency Proceedings - Should bankruptcy, receivership or insolvency proceedings be instituted by or against the Purchaser or should the Purchaser make an assignment in favor of creditors, the unpaid balance of the purchase price shall immediately become due and payable at the option of the Company. Notwithstanding other arrangements to the contrary, the Company shall be free to enter premises where equipment for which the Company has not been fully paid may be located and remove said equipment as its property without prejudice to any further claims on amounts of damage which the Company may suffer from any cause.

Promissory Note - Acceptance of a promissory note or other evidence of debt for any part of price shall not be construed as payment.

Patent Infringement - Any interference with Purchaser's use of equipment supplied by the Company on the grounds that such use constitutes an infringement of any patent shall impose no liability on the Company.

Spare or Potential Warranty Parts - If spare parts or potential warranty parts are required immediately, EDI may ship those parts subject to the following limitations: a) Purchaser agrees to pay for additional components or spare components including special freight charges. Reimbursement will be issued as a credit to the Purchaser's account in the event potential warranty parts are verified as actual warranty defects and b) Contract price adjustments or price adjustments on additional or spare components are subject to EDI approval and original contract terms.

Defective, damaged, improper material or shortage - Claims will not be allowed unless written notice specifying the nature and extent of the defect, damage or shortage is received in the Company's office within fourteen (14) days from unloading - unless the defect, damage or shortage is of such a nature that it would not be reasonably discovered until the material is assembled and/or erected as a finished product, then the fourteen (14) days will begin from the date of commencement of assembly and/or erection.

Mechanical Warranty - As per Manufacturers Limited Mechanical Warranty Statement

Accepted by Buyer

Date

Accepted by Seller / Environmental Dynamics International Inc.

Date



Proposal

DATE: October 18, 2019

PROJECT: Washburn WWTP Budgetary Proposal for Upgrades

TO: Joel Weber – City of Washburn
Utility Operator-in-Charge

Dear Joel:

The purpose of this REVISED proposal is to provide you with estimated cost information on the DO Monitoring and Miscellaneous Controls Upgrades in preparation for future upgrades items, such as RAS/WAS flow monitoring, blower control/monitoring, power monitoring, etc.

Energenecs is pleased to offer the following scope of responsibility for the subject project:

Item #1 – DO Monitoring and Miscellaneous Controls Upgrades

PROPOSAL INCLUSIONS

- DO sensor and mounting pole/bracket (Hach LDO Sensor)
- DO Transmitter (Hach SC200)
- PLC – AB Compact Logix
- Operator interface color – Panelview Plus 7 – 7" Color
- Ethernet switch (allows connection into control room)
- Analog and digital I/O modules (supplied for future signals such as RAS flow, WAS flow, blower control, blower monitoring, power monitoring, etc.)
- Power supplies (24VDC)
- UPS (APC or Liebert)
- NEMA 4 steel enclosure – oversized for future upgrades
- Panel assembly and a CAD drawing
- Shipment to Washburn

PROPOSAL EXCLUSIONS

- Taxes
- Permits
- Bonds
- Programming
- Field Labor (mechanical/electrical)
- Electrical installation/wiring
- Mechanical installation of panel or instruments
- Engineering design services



Terms & Conditions

PURCHASE ORDER FORMS

Orders submitted on BUYER'S purchase order forms will be accepted only with the express understanding that no statements, clauses or conditions contained in said order form will be binding on the SELLER if they in any way modify the SELLERS Terms & Conditions of sale.

PRICES

All prices are F.O.B. factory unless expressly stated otherwise. Prices DO NOT include sales, excise, municipal, state or other government taxes.

ACCEPTANCE

Acceptance of a quotation, whether by a separate purchase order or by other means, shall constitute an acknowledgment of the quotation as written and an acceptance of the Terms & Conditions hereof.

CREDIT APPROVAL

The credit terms specified on the face hereof are subject to SELLERS continuing approval of BUYERS credit and if, in SELLERS sole judgment, BUYERS credit or financial standing is so impaired as to cause SELLER in good faith to deem itself insecure, SELLER may withdraw the extension of credit and require other payment terms.

FORCE MAJEURE

Seller will not be liable for failure to deliver or perform, for any delay in the performance of orders or contracts, or in the delivery or shipment of goods, or for any damages suffered by the BUYER by reason of such delay or failure, when such delay or failure is, directly or indirectly, caused by, or in any manner arises from delays of suppliers or carriers or any other cause or causes beyond SELLER'S control.

PAYMENT

95% payment due on shipment of equipment to job site. 5% due on acceptance of the system. Net 30 days on all invoices. 95% payment must be received before start up can be authorized. Any balance owed by BUYER is subject to a 1.5% per month delinquency charge until paid. FIELD STARTUP SERVICE CANNOT BE AUTHORIZED WITHOUT 95% PAYMENT BEING REMITTED TO SELLER IN ADVANCE OF PERFORMING START UP SERVICES. If no startup is required, 100% payment is due net 30 days from invoice date. BUYERS PAYMENT OBLIGATION IS IN NO WAY CONTINGENT UPON BUYERS RECEIPT OF PAYMENT FROM ANY OTHER PARTY. In addition to all other amounts due hereunder, BUYER shall reimburse SELLER in full for all collection costs or charges, including reasonable attorney fees, which SELLER may incur with respect to the collection of past due amounts from BUYER, including interest on overdue accounts. If BUYER is in default under this or any other agreement with SELLER, SELLER may, at their option, defer performance hereunder until such default is cured. SELLER shall have no obligation to provide factory startup assistance and/or factory training until all invoices (including retentions) for equipment have been paid in full.

WARRANTY

SELLER is a system integrator/manufacturer's representative and, as such, our product guaranty(s) and warranty(s) is set forth in the manufacturer's instruction book or operation and maintenance manual that accompanies each product. SELLER does not offer its customers any warranty or guarantee that would impose upon SELLER greater obligations than those imposed by the manufacturers we represent.

SELLER shall not be liable for any incidental or consequential loss, damage or expense arising directly or indirectly from the use of the product. SELLER shall not be liable for any damages or charges for labor or expense in making repairs or adjustments to the product within the warranty period without prior written approval of SELLER. SELLER shall not be liable for any damages or charges sustained in the adaptation or use of its engineering data or services.

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CITY OF WASHBURN
119 Washington Avenue
P.O. Box 638
Washburn, WI 54891



715-373-6160
715-373-6161
FAX 715-373-6148

To: Honorable Mayor and City Council Members
From: Scott J. Kluver, Administrator ^{SK}
Re: 2020 Harbor Commission Budget
Date: November 1, 2019

Enclosed you will find the recommended 2020 Harbor Commission budget. This budget contains a two percent increase in slip fees (fees attached).

As for the \$100,000 for capital project, the Commission was originally planning to replace the decking on Pier 1; however, the bids for that work came in a lot higher than expected. That work will need to be delayed to a future year; nonetheless, there is a need to address electrical services at the pier due to high water. At this time, bid specifications are being prepared for a proposed project to deal with the conduits that come from the shore to the piers as they are under water. In the winter, they will be susceptible to ice damage. The short-term solution is to bubble those areas to keep it free from ice, but that is not a long-term fix. The money in the capital line item is intended to address this problem along with other capital needs that may arise.

CITY OF WASHBURN
119 Washington Avenue
P.O. Box 638
Washburn, WI 54891



715-373-6160
715-373-6161
FAX 715-373-6148

To: Harbor Commission Members
From: Scott J. Kluver, Administrator
Re: Proposed 2020 Budget - ^{SSK}Draft #1
Date: September 5, 2019

Attached is the proposed 2020 Harbor Commission budget for your review. Please note the following points:

Revenues:

1. PEFCA Tank Removal Grant – This is actually a grant from the Recreational Boating Fund for the West End Project, but for the time being, I have placed it in this line item.
2. Slip Fee/Annual Fee – Amount reflects current rates, no changes anticipated at this time. I have included information on how the fees compare with the current rental rates. Discussion can be had on this.
3. Sales Tax – This amount is the same on the expense side, so it is a wash.
4. Slip Transfers – This figure reflects an average of four (4) transfers per year at \$100 each (\$30 each to record at the Register of Deeds office).
5. Interest on Investment – A slight increase in revenue is anticipated because of the healthy fund balance and higher interest rates. Last year's interest is higher because of the interest on loan proceeds.
6. Rent – I have not budgeted any proceeds from Dock usage as it is highly variable.
7. Unclassified – This is an anticipated transfer in from the Capital Fund and Park Designated Fund in the amount of \$50,000 each for the West End Boat Ramp Project
8. Fund Cash Balance Applied – It is anticipated that \$195,800 will be left over from the Coal Dock borrowing for the West End Boat Ramp Project. An additional \$100,000 is anticipated at this time for the Pier 1 Electric, Water, and Decking Project. The Harbor Commission has a goal of leaving at least \$75,000 in the fund balance in the bank at the lowest cash time of year which would be March 31st (before slip revenues come in). It appears at this time, with many variables still outstanding, that we will be close to maintaining that level.

Expenses:

1. Base Salary and Benefits – Reflects seven percent (7%) each of the Administrator and Deputy Clerk/Treasurer. Wage and benefit amounts have not been finalized yet by the City Council.
2. Insurance – No anticipated changes at this time. Still waiting on final policy.
3. Repairs & Maintenance – Dollars for Travelift and other repairs and maintenance at the Marina.
4. Capital Projects – I have budgeted for the West End Boat Ramp Project without using any revenues from the Harbor Commission besides the remaining Coal Dock Loan proceeds. At this time, I am

anticipating that the Pier 1 project will come in at \$100,000. You will note that based on this projection, there is \$33,104 that is anticipated to go into the fund balance. The Harbor Commission can do that, or if it is needed for the Pier 1 Project or another project, it can do so. I recommend not making any final decisions on that until the bids are returned for Pier 1.

5. Principle and Interest Payments – Boat Ramp Loan \$15,469 in principle and \$2,912 in interest. Coal Dock loan \$30,241 in principle and \$13,018 in interest. Final figures should be available within a month.
6. Unclassified – This is a miscellaneous account that has historically paid for the picnics and any travel expenses of the Harbor Commission. As Washburn will be hosting the Wisconsin Commercial Ports Association conference next year, I have placed an additional \$1,000 in this line for expenses related to that.

Proposed Budget Overview - Detail
Fund: 210 - MARINA OPERATIONS-HARBOR COM.

Unit #3 - Assumes 2% Increase on Fees
Page: 1
ACCT

Account Number		2018 Actual Year-End	2019 Projected Year-End	2019 Budget	2020 Proposed Budget	% Change in Budget
210-00-43524-000-000	PEFCA TANK REMOVAL GRANT	5,919.32	0.00	0.00	254,200.00	999.99
210-00-43525-000-000	COAL DOCK GRANT	442,075.14	0.00	0.00	0.00	0.00
INTERGOVERNMENTAL REVENUES		447,994.46	0.00	0.00	254,200.00	999.99
210-00-46371-000-000	SLIP FEES	132,683.20	0.00	132,683.00	135,235.00	1.92
210-00-46372-000-000	ANNUAL FEE	5,000.00	0.00	5,000.00	5,000.00	0.00
210-00-46373-000-000	MARINA SALES TAX COLLECTED	7,565.22	0.00	7,573.00	7,713.00	1.85
210-00-46374-000-000	SLIP TRANSFER FEE	700.00	0.00	400.00	400.00	0.00
PUBLIC CHARGES FOR SERVICES		145,948.42	0.00	145,656.00	148,348.00	1.85
210-00-48100-000-000	INTEREST ON INVESTMENTS	3,104.33	0.00	600.00	700.00	16.67
210-00-48111-000-000	INTEREST ON LATE PAYMENTS	0.00	0.00	0.00	0.00	0.00
210-00-48200-000-000	RENT - COAL DOCK	6,620.78	0.00	0.00	0.00	0.00
210-00-48201-000-000	WINTER STORAGE FEES	0.00	0.00	0.00	0.00	0.00
210-00-48900-000-000	UNCLASSIFIED	2,497.05	0.00	0.00	100,000.00	999.99
OTHER FINANCING SOURCES		12,222.16	0.00	600.00	100,700.00	999.99
210-00-49100-000-000	PROCEEDS FROM LONG TERM DEBT	750,000.00	0.00	0.00	0.00	0.00
210-00-49300-000-000	FUND CASH BALANCE APPLIED	0.00	0.00	0.00	295,800.00	999.99
210-00-49400-000-000	SALES OF GENERAL FIXED ASSETS	0.00	0.00	0.00	0.00	0.00
210-00-49401-000-000	SALE OF SLIPS	0.00	0.00	0.00	0.00	0.00
210-00-49402-000-000	MARINA PROFITS	111,143.18	0.00	0.00	0.00	0.00
TRANSFER FROM OTHER FUNDS		861,143.18	0.00	0.00	295,800.00	999.99
Total Revenues		1,467,308.22	0.00	146,256.00	799,048.00	446.34

Proposed Budget Overview - Detail
Fund: 210 - MARINA OPERATIONS-HARBOR COM.

Account Number		2018 Actual Year-End	2019 Projected Year-End	2019 Budget	2020 Proposed Budget	% Change In Budget
210-00-51450-312-000	MARINA	0.00	0.00	0.00	0.00	0.00
GENERAL GOVERNMENT		0.00	0.00	0.00	0.00	0.00
210-00-53540-000-000	DOCKS & HARBORS COMMISSION	14,169.08	0.00	0.00	0.00	0.00
210-00-53540-110-000	BASE SALARY/WAGES	8,796.75	0.00	8,764.00	8,939.00	2.00
210-00-53540-111-000	PER DIEM	0.00	0.00	0.00	0.00	0.00
210-00-53540-151-000	FICA EXPENSE	647.59	0.00	673.00	686.00	1.93
210-00-53540-152-000	BENEFITS	1,857.95	0.00	1,869.00	1,925.00	3.00
210-00-53540-158-000	WORKMENS COMP	150.00	0.00	150.00	150.00	0.00
210-00-53540-160-000	INSURANCE	5,400.00	0.00	5,400.00	10,000.00	85.19
210-00-53540-210-000	OPER. PAYMENTS/DOCK FEE SPLIT	0.00	0.00	0.00	0.00	0.00
210-00-53540-249-000	PECFA CLEAN UP COST	4,512.72	0.00	0.00	0.00	0.00
210-00-53540-321-000	MEMBERSHIPS	535.00	0.00	535.00	600.00	12.15
210-00-53540-322-000	NEWS PAPER ADV.	0.00	0.00	300.00	300.00	0.00
210-00-53540-323-000	MANAGER LOAN PAYMENTS	0.00	0.00	0.00	0.00	0.00
210-00-53540-342-000	REPAIRS & MAINT.	10,845.92	0.00	24,000.00	24,000.00	0.00
210-00-53540-343-000	MARINA RFP-EXPENSE	0.00	0.00	0.00	0.00	0.00
210-00-53540-591-000	SALES TAX PAYMENTS	7,565.22	0.00	7,573.00	7,713.00	1.85
210-00-53540-800-000	COAL DOCK PROJECT	747,611.13	0.00	0.00	0.00	0.00
210-00-53540-805-000	WE BOAT LAUNCH PROJECT	0.00	0.00	0.00	550,000.00	999.99
210-00-53540-810-000	CAPITAL PROJECT	71,682.28	0.00	21,502.00	100,000.00	365.07
210-00-53540-820-000	CAPITAL IMPROVEMENT	11,940.00	0.00	0.00	0.00	0.00
PUBLIC WORKS		885,713.64	0.00	70,766.00	704,313.00	895.27
210-00-58100-000-000	PRINCIPAL	31,112.88	0.00	57,705.00	45,710.00	-20.79
210-00-58200-000-000	INTEREST AND FISCAL CHARGES	5,077.06	0.00	16,785.00	15,931.00	-5.09
LOAN/LEASE PAYMENT		36,189.94	0.00	74,490.00	61,641.00	-17.25
210-00-59119-000-000	UNCLASSIFIED	409.00	0.00	1,000.00	2,000.00	100.00
210-00-59200-000-000	TRANSFER TO TID	0.00	0.00	0.00	0.00	0.00
210-00-59210-000-000	TRANSFER TO GENERAL FUND	0.00	0.00	0.00	0.00	0.00
210-00-59230-000-000	TRANSFER TO DEBT SERVICE	0.00	0.00	0.00	0.00	0.00
210-00-59241-000-000	TRANSFER TO WATERFRONT DEVEL	0.00	0.00	0.00	0.00	0.00
GASB 75 EXPENSE		409.00	0.00	1,000.00	2,000.00	100.00
Total Expenses		922,312.58	0.00	146,256.00	767,954.00	425.08
Net Totals		544,995.64	0.00	0.00	31,094.00	999.99

Slips & Qty			PROPOSE D 2% Increase						Revised 9/20/2019
Size	Qty Holders	Sq Ft/Slip	\$2.65/sq ft	Ttl Per Unit Size	Envir Fee	Subtotal	Sales Tax	Total Maint Fee Per Unit	Total Fees to HC w/o sales tax
12 x 24	6	288	763.20	4,579.20	50.00	813.20	44.73	857.93	4,879.20
12 x 28	2	336	890.40	1,780.80	50.00	940.40	51.72	992.12	1,880.80
13 x 28	20	364	964.60	19,292.00	50.00	1014.60	55.80	1,070.40	20,292.00
14 x 24	1	336	890.40	890.40	50.00	940.40	51.72	992.12	940.40
14 x 32	9	448	1,187.20	10,684.80	50.00	1237.20	68.05	1,305.25	11,134.80
14 x 36	1	504	1,335.60	1,335.60	50.00	1385.60	76.21	1,481.81	1,385.60
15 x 32	17	480	1,272.00	21,624.00	50.00	1322.00	72.71	1,394.71	22,474.00
15 x 36	22	540	1,431.00	31,482.00	50.00	1481.00	81.46	1,562.46	32,582.00
15 x 42	1	630	1,669.50	1,669.50	50.00	1719.50	94.57	1,814.07	1,719.50
17 x 42	11	714	1,892.10	20,813.10	50.00	1942.10	106.82	2,048.92	21,363.10
17 x 46	8	782	2,072.30	16,578.40	50.00	2122.30	116.73	2,239.03	16,978.40
17 x 50	2	850	2,252.50	4,505.00	50.00	2302.50	126.64	2,429.14	4,605.00
Ttl	100			135,234.80					140,234.80
Slip Holders that Use their Slips (as of 8/8/19)									
Non-user	34						Maintenan ce & Envir Fee	140,234.80	
User	67						5.5% Sales Tax	7,712.91	
Total Slips	101							147,947.71	

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CITY OF WASHBURN
119 Washington Avenue
P.O. Box 638
Washburn, WI 54891



715-373-6160
715-373-6161
FAX 715-373-6148

To: Honorable Mayor and City Council Members
From: Scott J. Kluver, Administrator ^{SK}
Re: Ordinance Update – Juvenile Penalties
Date: November 1, 2019

Enclosed you will find an ordinance updated by Attorney Lindsey addressing penalties for juveniles which brings the current ordinance in compliance with state law. The significant change is that the parents or guardian of juveniles need to be informed of citations.

I recommend approval of this ordinance.

CITY OF WASHBURN
Ordinance No. 19-014

An ordinance adopted by the Common Council for the City of Washburn at its regular meeting of November 18, 2019, for the purpose of amending Title 11, Chapter 5, Section 9 of the City's Code of Ordinances to amend the enforcement procedure and penalties for juvenile ordinances. Ordinance § 11-5-9 shall be amended to read as follows:

1. Amend Title 11, Chapter 5, Section 9 as follows:

Sec. 11-5-9 Enforcement and Penalties

- (a) **Citation Process.** For violations of Sections 11-5-2 through 11-5-8, juveniles may be cited by the citation process on a form approved by the City Attorney. The parents, legal guardian, or custodian of the juvenile will be notified within seven (7) days pursuant to Sec. 938.17(2)(c), Wis. Stats., and be provided with a copy of the citation.

- (b) **Penalties.** Violations of Sections 11-5-2 through 11-5-8 by persons under the age of eighteen (18) shall be punishable according to Section 1-1-7 of this Code of Ordinances and Ch. 938, Wis. Stats. Nothing in this Section shall prevent a law enforcement officer in his/her discretion from referring cases to the proper juvenile authorities.

2. Effective Date of Ordinance. This ordinance shall take effect upon passage and publication.

Attest:

Richard Avol
Mayor

Scott J. Kluver
City Clerk

Adopted: _____

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CITY OF WASHBURN
119 Washington Avenue
P.O. Box 638
Washburn, WI 54891



715-373-6160
715-373-6161
FAX 715-373-6148

To: Honorable Mayor and City Council Members
From: Scott J. Kluver, Administrator
Re: Top – O – Wisconsin Good Sam RV Club Request
Date: November 1, 2019

The Top-O-Wisconsin Good Sam Chapter (RV Club) would like to reserve up to eight sites at West End Park from May 17 through May 22, 2020 (six nights). Like past years, there would be an exchange for community service for most of the fee. They are requesting to be charged for one -night's stay and do approved community service for the remainder of the stay. This year, they are requesting one additional night's stay. This past year they did good work, but were delayed with some bad weather.

They are proposing various projects and that the City provide the materials. This is similar to what was done the past several years. I do not have an objection to the reservation as this is a request during the shoulder season and during the week. The only condition is that a certificate of insurance be provided/or volunteer waivers given if the Council approves the event. There are usually a number of maintenance activities that can be accomplished.

October 29, 2018

Scott Kliver, City Administrator
City of Washburn
P.O. Box 638
Washburn, WI 54891

RE: Top O Wisconsin Community Service

Dear Scott,

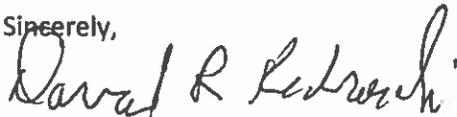
On behalf of the Top O Wisconsin Good Sam Chapter I would like to express our appreciation for the opportunity to do our community service in Memorial Park and West End Park. As RVers we are pleased to be able to assist the City of Washburn make these two RV parks welcoming to the RVers that camp in Washburn.

As a group we would welcome the opportunity to again assist the city make these parks a pleasurable experience for the people who camp here in Washburn. As we have for the past six (6) years we would camp in West End Park and spend time helping the Public Works Dept. get the parks ready for the camping season. I would work with the Public Works Director to determine how we could be of the best help to the City.

We would request that we be allowed to reserve sites for our members for the period Sunday, May 17 2020 thru Friday, May 22, 2020. I would work with Niles to facilitate the reserving of sites as we have in the past.

We look forward to working with the city in getting the parks ready for the camping season.

Sincerely,



David Kedrowski, Secretary
Top O Wisconsin Good Sam Chapter
77250 Big Rock Rd
Washburn, WI 54891
(715)292-2275

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Approved on 5/13/19 #21-01 thru #21-12.	Approved 6/10/19 #21-13 thru #21-26	Provisional Approved 6/6/19 #21-27 expires 8/5/19.	Provisional Approved 6/18/19 #21-28 expires 8/17/19		Provisional Approved 6/20/19 #21-30 expires 8/19/19	Approved 7/8/19 #21-27 thru #21- 31	P I C K E D
Provisional Approved 7/2/19 #21-32 thru #21- 33 expires 8/31/19	Provisional Approved 7/11/19 #21-34 expires 9/9/19	Provisional Approved 7/23/19 #21-35 expires 9/19/19	Approved on 8/12/19 #21-32 thru #21-35		Provisional Approved 9/5/19 #21-36 expires 11/4/19	Provisional Approved 9/11/19 #21-37 expires 11/10/19	
Approved 10/14/19 #21-36 thru #21-37	Provisionals Approved 10/3/19 #21-38 & #21-39 expire 12/2/19	Provisional Approved 10/4/19 #21-40 expires 12/3/19	Pending Approval 11/18/19 #21-38 thru #21-40				
LAST NAME	FIRST NAME	MIDDLE NAME	MAIDEN OR PREVIOUS NAME	P A I D	PLACE OF BUSINESS	RENEWAL OR NEW LICENSE	U P
Reese	Wendy	Carolyn	Deerly	X	Roaming	Renewal #21-01	X
Stensvad	Lois	Janet		X	DaLou's Bistro	Renewal #21-02	X
Gray	Teresa	Ann		X	Roaming	Renewal #21-03	X
Vernon	Louise	Annette	Faulkner	X	LkSupView Golf	Renewal #21-04	X
Brevak	Donnalee	Marie	Faulkner	X	LkSupView Golf	Renewal #21-05	X
Brevak	Dale	Arden		X	LkSupView Golf	Renewal #21-06	X
Larson	Kristy	Anne	Roy	X	Hansen's IGA	Renewal #21-07	X
Wilcox	Cameron	Ross		X	Hansen's IGA	Renewal #21-08	X
Currier	Lynn	Marie		X	Hansen's IGA	Renewal #21-09	X
Burton	Magenta	Ivy		X	Hansen's IGA	Renewal #21-10	X
Stadler	Robert	Lee		X	Patsy's Bar & Grill	Renewal #21-11	X
Doman	Daniel	Todd		X	The Snug	Renewal #21-12	X
Sundquist	Roberta	Lee		X	Midland Services	Renewal #21-13	X
Defoe	Kelsey	Jaqueline		X	Holiday	Renewal #21-14	X
Ochsenbauer	James	Edward		X	Holiday	Renewal #21-15	X
Lawyer	Rose	Marie		X	Harbor View	Renewal #21-16	X
Wolf	Colette	Suzanne		X	Harbor View	New #21-17	X
Ainsworth	Terri	Lea		X	Holiday	Renewal #21-18	X
Eder	Kenneth	George		X	Roaming	Renewal #21-19	X
Weaver	Mary	Johanna		X	LkSupView Golf	Renewal #21-20	X
Johnson	Jamie	Lynne		X	Patsy's Bar & Grill	Renewal #21-21	X
Carcoba-Defoe	Irene			X	Patsy's Bar & Grill	Renewal #21-22	X
Beagan	John	David		X	Stagenorth	Renewal #21-23	X
Jack	Millie	Deactivated		X	Checkerz	Renewal #21-24	
Woodworth	Elizabeth	Loring		X	Stagenorth	Renewal #21-25	X
Jacobson	Mavis	Jill-Marie		X	A Nickel's Worth	Renewal #21-26	X
Belanger	Francois	Joseph		X	Taphouse	Provisional #21-27 New #21-27	X X
Bressette	Felecia	Elizabeth		X	Midland Services	Provisional #21-28 New #21-28	X X
Defoe	Kelsey	Jacqueline		X	Hansen's IGA	New #21-29	X
Strieter	Rachel	Lynn		X	Hansen's IGA	Provisional #21-30 New #21-30	X X
Kozitza	Jill	Marie		X	Hansen's IGA	New #21-31	X
Trimbo	Jared	Steven		X	Patsy's Bar & Grill	Provisional #21-32	X

