

May 8, 2017

CITY OF WASHBURN COMMON COUNCIL MEETING

5:30PM Washburn City Hall

Present: City Council Members: Mary McGrath, Richard Avol, Jeremy Oswald (late 5:35), John Gary, Robert Arquette, Mary Nowakowski, Jennifer Maziasz

Municipal Personnel: Mayor Scott A. Griffiths, City Administrator Scott J. Kluver, City Attorney Siegler, Assistant City Administrator Dan Stoltman

Excused Absence: None

Call to Order - Meeting called to order at 5:30PM by Mayor Griffiths. Roll call attendance depicted six (6) of seven (7) members of the Common Council in attendance. Quorum of the Council recognized.

Approval of Minutes – City Council Meeting April 10 & 18, 2017 – Mayor Griffiths pointed out two spelling errors. A motion was made by Avol to approve the April 10 & 18, 2017 minutes second by McGrath. Motion carried unanimously.

Approval of Expenditures- A motion to approve the monthly expenditure vouchers made by Nowakowski, second by McGrath. Motion carried unanimously on roll call vote of all six (6) councilors in attendance.

Public Comment – Kristy Jensch spoke in favor of the proposed changes to the open burning ordinance. **Dennis Liphart** spoke in opposition of enforcing the no pets allowed in the cemetery ordinance. **Bob Mackreth** spoke in opposition of enforcing the no pets allowed in the cemetery ordinance. **Bob Leis** spoke in opposition of enforcing the no pets allowed in the cemetery ordinance.

Mayoral Announcements, Proclamations, Appointments Potential Appointments to Plan Comm., Development Auth., Housing Auth., Historic. Pres., Zoning BOA. Proclamations for National Nursing Home Week, National Police Week, Week of the Young Child, Emergency Medical Services Week, and Arbor Day. – The Mayor explained the switch of Robert Arquette and Richard Avol committee appointments, and the nomination of Dave Anderson to the WDA. A motion was made by Nowakowski to approve Robert Arquette to the WDA, Richard Avol to the HPC & Housing Authority, and Dave Anderson to the WDA, second by McGrath. Motion carried unanimously. The Mayor gave the dates of proclamations.

Open Floor – A motion was made by McGrath to open the floor, second by Maziasz. Motion carried unanimously.

Public Discussion and Action on Request to Change Dog Prohibition Ordinances in City Cemetery – Discussion took place. It was decided that new signs stating to be respectful by cleaning up after your pets, keep your pets on a leash, and during a funeral refrain from walking your pet in the cemetery. This will be monitored for six month to see if it solves the problem of negligent pet owners. A motion was made by Oswald to suspend enforcement of Ordinance 8-4-6 (c) & 11-3-5 C (7) for six months, second by Arquette. Motion carried 6-1, Nowakowski no.

Close Floor – A motion was made by Oswald to close the floor, second by McGrath. Motion carried unanimously.

Presentation and Discussion on Public Works Activity Report – G. Salmi, Presenting – DPW Director Salmi gave a presentation on department activities. A discussion on recent water main breaks was had. A discussion on the current condition of DPW vehicles was had. Discussed was the DPW database system used to record and track vehicle maintenance, and the importance of having that system.

Discussion and Action on Draft Certified Survey Map for Block 1 of Vaughn & Austrains Addition to the City of Washburn – Paul Worblewski, Petitioner – No discussion was had. A motion was made by McGrath to approve the Draft Certified Survey Map for Block 1 of Vaughn & Austrains Addition to the City of Washburn – Paul Worblewski, Petitioner, second by Nowakowski. Motion carried unanimously.

Discussion and Action on Granting Quit Claim Deed for Northern Half of Railroad Right of Way in Block 19 of the Original Plat – Julie Flonas, Petitioner – No discussion was had. A motion was made by Avol to

approve granting quit claim deed for northern half of railroad right of way in Block 19 of the original plat – Julie Flones, Petitioner, second by Arquette. Motion carried unanimously.

Discussion and Action on Authorization to Submit Application to Harbor Assistance Program for Coal Dock Restoration – The Mayor gave an overview of the coal dock situation, and stated the last estimate to fix the dock was \$1.5 million, and the grant would at minimum provide half a million dollars. He stated that if the city secures the grant, the coal dock would have to remain open for commercial use for twenty years as a requirement of the grant. A discussion took place on the commercial viability of the coal dock. A discussion took place on the limited opportunities to find grant funding for the coal dock, and that this may be one of the last chances to get funding. A motion was made by Avol to open the floor, second by Nowakowski, motion carried unanimously. John Baregi spoke on the lack of commercial viability of the coal dock, and the need to find other sources of funding. Attorney Siegler stated that if the city received the grant, if at some point during that twenty year period, an opportunity other than commercial presents itself, the city can petition the state to be relieved of the commercial requirement, but may have to repay a portion of the grant funds. A motion was made by McGrath to move forward with the Harbor Assistance Program for coal dock restoration grant application, second by Maziasz, motion carried unanimously. A motion was made by Oswald to close the floor, second by Avol. Motion carried unanimously.

Discussion and Action on Identifying City-Owned Sites for Photo Voltaic/Microgrid Development by Chequamegon Bay Renewables – Mayor Griffiths gave an overview. He stated that CBR had received the ten thousand dollar grant to review possible sites to place solar panels at. The Mayor stated that CBR didn't want to waste money on evaluating sites that Council wouldn't be open to using, so they would like to know if any site is off the table. A motion was made by Oswald to recommend the sites as stated in the memo by Kluver, second by Arquette. A discussion took place. Avol stated that because of the unknowns of how much space CBR may need, and the economic viability of sites, that Council shouldn't limit them to certain sites. It was stated that Council is open to anything for consideration. Motion failed 6-1, with Arquette for. No other motion was made.

Discussion and Action on Enforcement Method of Bayfield Street Sidewalk Snow Removal – Stoltman gave an overview of the costs that would be charged to property owners on Bayfield Street if they didn't clear their sidewalk of snow and ice. It was stated that the reason this topic was back on the agenda, was due to concerns that the cost was too low, and would not serve enough as a deterrent for owners to clear the sidewalks themselves. A discussion took place on the differences between charging for labor and equipment vs using a citation. It was stated that the current citation fee schedule for clearing snow and ice is \$30.00, which after court costs is a \$175.30 citation. The city would receive \$30.00 from the \$175.30 total. Kluver discussed the process of using a citation. A motion was made by Avol to instruct staff to enforce (g) of ordinance 6-2-7, allowing the use of ordinance 1-1-7 (a) (1), using the current deposit schedule of \$30.00, second by Oswald. Motion carried unanimously.

Discussion and Action on Solicitation for Market Study of Omaha Street Property and Surrounds – Mayor Griffiths gave an overview of what both developers (Movin' Out & Redevelopment Resource) needed in a market analysis study. It was stated that this was the time to decide if Council would like anything else to be considered as part of the study. It was stated that the city should get input from seasonal campers and slip owners from the marina as part of the market analysis. A motion was made by Avol for the city to move forward with getting cost estimates for a market analysis using the criteria needed by Movin' Out and Redevelopment Resources, as well as input from Marina slip owners and seasonal campers, second by Gary. Motion carried unanimously.

Discussion and Action on Resolution #17-003, 2017 Capital Budget Amendment #1 for Police Radios and Market Study of Omaha Street Property – No discussion took place. A motion was made by McGrath to approve Resolution #17-003, 2017 Capital Budget Amendment #1 for police radios and market study of Omaha Street property, second by Maziasz. Motion carried unanimously.

Discussion and Action on Drafting a Charter Ordinance to Eliminate the Need for City Officer Appointments – No discussion took place. A motion was made by McGrath to direct city staff to draft a Charter Ordinance to eliminate the need for city officer appointments, second by Avol. Motion carried unanimously.

Discussion and Action on Ordinance 17-006 Prohibiting Certain Open Burning Practices & Discussion and Action

on Ordinance 17-007 Improving the City's Nuisance Ordinance in Relation to Open Burning Issues – No discussion took place. A motion was made by Avol to approve both Ordinance 17-006 & 17-007, second by Nowakowski. Motion carried unanimously.

Discussion and Action on Adding Police Informant Policy to Police Department Operating Policies – Mayor Griffiths gave an overview of the topic. Gary stated that this policy resembles the one the County Sheriff uses. It was stated that a monetary amount had not been determined, but wouldn't be unreasonable amount. A motion was made by McGrath to approve adding Police Informant Policy to Police Department Operating Policies, second by Gary. Motion carried unanimously.

Discussion and Action on Request to Place Tom Blake Memorial at Memorial Park – Washburn Chamber of Commerce, Petitioner – No discussion took place. A motion was made by Avol to approve request to place Tom Blake memorial at Memorial Park, second by Maziasz. Motion carried unanimously.

Discussion and Action on Use of Jackie's Field for a Kids Carnival for Playground Fundraiser on June 10, 2017– Playground Moms, Petitioner – Kluver stated that they canceled the June 10, 2017 date, and the new date is unknown. A motion was made by McGrath to approve use of Jackie's Field for a kids carnival for playground fundraiser with an open date, second by Nowakowski. Motion carried unanimously.

Discussion and Action on Water & Sewer Operator In Charge Job Description and Authorization to Hire – No discussion took place. A motion was made by McGrath to approve the Water & Sewer Operator In Charge job description and authorization to hire, second by Nowakowski. Motion carried unanimously.

Discussion and Action on Use of Fire and Ambulance Grounds and Relaxation of Noise Ordinance for Fundraising Event on July 28, 2017 During Brownstone Days – Fire and Ambulance Services, Petitioner – No discussion took place. A motion was made by McGrath to approve use of Fire and Ambulance grounds and relaxation of noise ordinance for fundraising event on July 28, 2017 during Brownstone Days, second by Avol. Motion carried unanimously.

Alcohol Licensing Matters - Introduction of Annual Alcohol and Beer Garden License Renewal Applications & Bartender License Renewal Applications - #19 – 1 through 17 – No discussion took place. A motion was made by McGrath to approve publication of alcohol and beer garden license renewal applications & bartender license renewal applications - #19 – 1 through 17, second by Maziasz. Motion carried unanimously.

Adjourn – A motion was made by Avol to adjourn at 8:30pm, second by Nowakowski. Motion carried unanimously.

Dan Stoltman
Assistant City Administrator

FINANCE COMMITTEE MEETING 4:30PM

Committee Members Mary McGrath, and Jennifer Maziasz, and Mary Nowakowski reviewed monthly expenditure vouchers