

**AUGUST 21, 2019 HARBOR COMMISSION MEETING**

5:30 P.M. WASHBURN CITY HALL – 119 N WASHINGTON AVENUE

Commission Members Present: President Carl Broberg, John Baregi, Candace Kolenda, and Rodger Reiswig.

Commission Members Not Present: Maryann Edholm; Nick Suminski,

Municipal Personnel Present: Scott Kluver, City Administrator/Clerk, and Michelle Shrider, Marina Manager.

**Call to Order** – President Carl Broberg called the meeting to order at 5:33 p.m.

**Approval of Minutes of the July 19, 2019 Meeting** – Kolenda moved to approve and place on file the July 19, 2019 Meeting Minutes and Baregi seconded. Motion carried 4-0.

**Public Comment** – None

**Treasurer's Report** – Baregi made a motion to accept and place on file the Harbor Passbook and Marina Operating Account reports and Reiswig seconded. Motion carried 4-0.

1. **Payment of Invoices** – Kolenda moved, and Baregi seconded, to approve the John Cook invoice for concrete in the amount of \$375.00, Todd's Redi-Mix invoice #103-2320 for \$482.40, Washburn Hardware invoice for \$446.91 and payment for credit card invoice for life rings in the amount of \$698.00. Motion carried 4-0. Kolenda moved to approve for payment Bayfield County invoice for mapping services in the amount of \$333.75 and Baregi seconded. Motion carried 5-0. Kluver explained the Smithgroup invoices are for the West End Boat Ramp Project which is being run through the Harbor Commission account for financial reasons. No Harbor Commission dollars, except for leftover dollars from the Coal Dock Project borrowing, will be utilized. Transfers from other funds will come in to cover this project. Baregi moved to approve for payment Smithgroup invoice #0140104 for \$4,450 and Invoice #0140640 in the amount of \$1,780 and Kolenda seconded. Motion carried 4-0.

**Slip Transfers** – A completion report for slip #106 was noted.

**Marina Manager's Report** –

1. **July Financial Reports** – Shrider reported that financials are on track and the marina is going well. The marina is 22 percent ahead of this time last year. Reiswig moved and Baregi seconded to accept the financial report and to place on file. Motion carried 4-0.

**Discussion and Action on Repairs to Concrete in Lift Pad Area** – A proposal in the amount of \$9,977.20 was received to address concrete issues on the Travelift pad. Shrider reported that this would address the rising of the manhole cylinder and address the crumbling of the concrete in certain places by use of an epoxy. This company was recommended by the firm that treats the concrete floor within the building. Kluver reported this project will need to be noticed. Baregi moved and Kolenda seconded to authorize staff to proceed with this project assuming no other proposals are received after it is noticed. Motion carried 4-0.

**Report on Repairs to Grinder Pump at Bathrooms/Fish Cleaning Station-** Broberg reported that the junction box was redone and placed on a pedestal outside of the well, and the floats were replaced with a transducer. The pump was set to turn on sooner, and it appears to be working well. In addition, the alarm will be modified so any issues will be better noticeable. Shrider reported that she is happy at the moment, but will continue to monitor the situation to make sure it stays working. If further issues develop, it may be necessary to change the pump to a duplex system. It was suggested that operational manuals be obtained for all of the equipment.

**Report on Wisconsin Commercial Ports Association Meeting** – Kluver reported that water levels were discussed. Expect them to remain high going into the next year. Foreign trade zones were discussed. It was interesting, but did not directly apply to us. Cruise ships were discussed. Milwaukee had 11 different vistists scheduled this year with 3000 people. With the upgrade to the Sault Locks, Superior can expect to be included in more cruise ship operations in the coming years. They prefer to have Seaway Max facilities, but can anchor off short and boat passengers to shore. Looking for a mix of big city and small town activities. Public relations were also discusses, and we need to promote events and activities, economic impact, success stories, and history in order to develop and keep good relations with the community and get help when we need it. Washburn will host the conference next year, and details are being arranged.

**Adjourn** – Baregi moved and Kolenda seconded motion to adjourn. Motion carried 4-0 at 6:27 p.m.

Respectfully Submitted,  
Scott J. Kluver, City Administrator