

MAY 15, 2019 HARBOR COMMISSION MEETING

5:30 P.M. WASHBURN CITY HALL – 119 N WASHINGTON AVENUE

Commission Members Present: President Carl Broberg, John Baregi, Candace Kolenda, and Rodger Reiswig.

Commission Members Absent: Nick Suminski

Municipal Personnel Present: Kay Bratley, Deputy Clerk/Treasurer, and Michelle Shrider, Marina Manager.

Municipal Personnel Absent: Scott Kluver, City Administrator/Clerk

Call to Order – President Carl Broberg called the meeting to order at 5:30 p.m.

Approval of Minutes of the April 17, 2019 Meeting – Baregi moved to approve and place on file the April 17, 2019 Meeting Minutes and Reiswig seconded. Motion carried 4-0.

Public Comment – None.

Election of President and Vice-President – Kolenda made a motion to nominate Carl Broberg as President and Baregi seconded. Broberg asked if there were any more nominations. Kolenda moved to elect Carl Broberg President by acclamation and Reiswig seconded. Motion carried 4-0. Reiswig made a motion to nominate John Baregi as Vice President and Kolenda seconded. Broberg asked if there were any more nominations. Reiswig moved to elect John Baregi as Vice President by acclamation and Kolenda seconded. Motion carried 4-0.

Treasurer's Report – Baregi made a motion to accept and place on file the Harbor Passbook and Marina Operating Account reports and Kolenda seconded. Motion carried 4-0

1. **Payment of Invoices** – Baregi moved to approve for payment Smithgroup invoice #138124 for \$2,289.00 and Reiswig seconded. Motion carried 4-0. Kolenda moved to approve for payment Fast Lane Motor Sports invoice #3665W for \$1,159.50 and Baregi seconded. Motion carried 4-0. Baregi moved to approve for payment Lake Effect Builders, LLC invoices #2783 for \$10,440.23, invoice #2782 for \$1,858.50, and invoice #2781 for \$41,790.00 and Reiswig seconded. Motion carried 4-0. Baregi moved to approve the reimbursement of Washburn Marina for payment on the Almetek Industries, Inc. invoice #237320 for \$315.39 and Reiswig seconded. Motion carried 4-0.

Slip Transfers –

1. **Slip #91 Shonblom/Kurth Trust** - Baregi moved to approve transfer of Slip #91 on Pier 3 from Shonblom to Kurth Trust and Reiswig seconded. Motion carried 4-0. Broberg confirmed the completion of slip assignment transfers for Fleig to Bicek and Franzen to Franzen/Harris.

Marina Manager's Report – Shrider stated there have been many boats launched into the marina at this time.

1. **April Financial Reports** – Shrider stated we have a 21.09% budget surplus and are 19.02% ahead of this time last year; everything is on target at this time. Kolenda moved to accept and place on file the April Financial Reports and Baregi seconded. Motion carried 4-0.

2. **Update on Various Reports** – Shrider stated she would give a brief lowdown of the list, which is: 1) creating a plan to weld the posts on the T head of Pier 3 with Chris Bretting; 2) concrete repairs needed at the lift well have been going on for the past 2 years, two culverts down on the lift are in really bad shape along with settling and cracking but finding someone to do the repairs has been difficult. 3) discussed contracting out to Lake Effect Builders to do the float replacement, we don't have the staff right now because it takes two people. Shrider stated we could possibly do a couple at a time during slow times or in October as time allows staff; 4) the ladders have been ordered that were overlooked on the Pier 3 upgrade project and marina staff will install on every other finger pier; 5) 30 mA issues with the new breakers as some have failed, ordered 6 of each 30 amp and 50 amp and Foss Electric will handle the installs as needed. Shrider stated the failed ones will be sent back for credit. 6) a new nylon hinge system has been ordered for Pier 4. Shrider stated the nylon hinge is supposed to bend and flex in ice, it was decided to disconnect the SE short finger pier and allow it to float in ice, chained to Pier 4. Shrider stated if that doesn't work then we will have to install a quick disconnect for the utilities on that pier; 7) water main break was handled by the city crew, who did an excellent job handling the situation and set up a temporary system, and should be fixed sometime next week; 8) the fish cleaning station/public bathrooms have a lift well problem with the float/pump system. Broberg stated a radio wave system will be put in that triggers the pump and alarm on when the level of water in the sump reaches a certain level. Broberg stated the other problem is the control panel which is in the sump and is not designed to be submerged in water during an overflow, needs to be placed outside of the sump. Broberg stated a total system change is approximately \$3,000 to \$4,000.00; 9) the number plates for the slips on Pier 3 will be installed this week by Lake Effect Builders; 10) the water pressure on the piers is too high with the temporary water system in place, a reducer is needed to be installed to prevent the breaking of the pex fittings on the piers. Broberg stated he gave Cady Plumbing the go ahead to install the reducer at a price of \$1,115.00. Shrider stated the fuel dock issue of sinking will be taken care of in June.

3. **Review of 2018-2019 Fiscal Year, Allocation of Profit Sharing** – Shrider stated if the net operating income remains the same at \$245,533.00, the split per contract will be \$118,420.00 for Marina Management, Inc. and \$127,113.00 for Harbor Commission; she will have a report of completion for next month's meeting.

Update on Dock 3 Utility Upgrade Project – Broberg stated items were discussed during Updates on Various Reports under Marina Manager's Reports agenda item.

Update on Coal Dock Rehabilitation Project – Broberg stated there are issues with gravel settling when the ice melted, it left gaps along the sheet piling which have been filled in twice; the lift holes that were punched into the sheet piling used to lift it during installation on the south end of the east wall need to be closed because gravel flows into the lake when it rains; the engineer is supposed to be sending the concrete form for the light and we will deal with putting the light back up at the end of the dock. Broberg stated the contract with Army Corps of Engineers has been signed to use the East side of the dock, Nelson Construction and Pearl Beach will also be using the coal dock.

Discussion and Action on Purchase of Life Rings on Coal Dock – Baregi made a motion to allow \$1,000.00 for the purchase 2 Life Rings with cabinets to be installed on each light at the end of the coal dock and Kolenda seconded. Motion carried 4-0.

Discussion and Action on Purchase of Gravel for Boat Yard Area – Shrider stated this is an annual issue along the sidewalk on the break wall because it washes out when waves break over the top; we have a sink hole behind the Island Queen and we use the rest to restore the yard and the road to the storage buildings. Baregi made a motion to purchase gravel up to \$3,000.00 and Reiswig seconded. Motion carried 4-0.

Discussion and Action on Repair or Removal of Fenders/Studs on Marina Sea Wall – Broberg stated these are rubber “D” bumpers approximately 18” wide, 12” high and 5’ long, about 150 pounds each, which are held on by two lag bolts with nuts. Broberg believes the wave action loosens up the nuts which caused them to come off, 11 bumpers have been retrieved and 3 are still on the bottom of the lake. Broberg talked with Dornburg from Pearl Beach about retrieving the 3 bumpers and to put all of them back up on the break wall at a cost estimate of \$3,500.00 for labor and the diver and \$1,500.00 for necessary hardware needed to re-install. Kolenda moved to have Pearl Beach to do the necessary work to retrieve and re-install the “D” bumpers onto the sea wall and Baregi seconded. Motion carried 4-0.

Adjourn – Reiswig moved and Baregi seconded motion to adjourn. Motion carried 4-0 at 7:07 p.m.

Respectfully Submitted,
Kay Bratley, Deputy Clerk/Treasurer