

APRIL 15, 2020 HARBOR COMMISSION MEETING

5:30 P.M. WASHBURN CITY HALL – 119 N WASHINGTON AVENUE

Commission Members Present: President Carl Broberg, Candace Kolenda, and Rodger Reiswig. Rick Gruebele was present via telephone.

Commission Members Absent: Maryann Edholm, and John Baregi.

Municipal Personnel Present: Scott Kluver, City Administrator/Clerk, and Kay Bratley, Deputy Clerk/Treasurer. Michelle Shrider, Marina Manager was present via telephone.

Call to Order – Broberg called the meeting to order at 5:43 p.m.

Approval of Minutes of the March 18, 2020 Meetings – Kolenda moved, and Reiswig seconded, to approve and place on file the March 18, 2020 Meeting Minutes. Motion carried 4-0.

Public Comment – None

Treasurer’s Report – Broberg stated the Harbor Passbook and Marina Operating reports will be reviewed at next month’s meeting since they are not in this packet.

1. **Payment of Invoices** – None.

Slip Transfers – None.

Marina Manager’s Report – Shrider stated it is very quiet at the marina however the service techs still have some work to do. When the Executive Order is lifted on April 24th the marina will be back in full operation, unless the order is extended. Shrider stated the boat ramp has been used a few times and she placed a sign suggesting local boaters use only and to keep the social distance rule of 6 feet apart.

1. **March Financial Reports** – Shrider stated this is the preliminary year-end report which has been given to the auditors and should be able to present at next month’s meeting; the March report ended with a 3.79% budget surplus and only a negative .39% of where we were this time last year. Shrider stated the negative was better than anticipated taking in consideration the pandemic occurred in February. There are 6 slips still available to be rented out for this coming season.

Update on Pier 1 Electrical Upgrade - Broberg stated work has been started. It was noted the first 4 slips have a different wiring layout and need to purchase 2 additional pedestals to have electricity at the two end finger piers. Broberg received a quote for the pedestals from International Dock Products from Florida in the amount of \$1,716.40 plus freight charges. Broberg stated due to the pandemic the company is not shipping out anything at this time so they will not arrive in time for the completion of the project. Broberg stated the contractor has until the end of April to complete the project but is hoping he can be done by April 24th when the Executive Order is lifted, providing there is not an extension.

Discussion & Action on Pier 3 Piling Replacement Plan – Kolenda moved, and Reiswig seconded, to accept the quote from Fast Lane Motor Sport for the 2 spuds in the amount of \$1,664.94. Motion carried 4-0. Broberg stated that does not include the installation costs by Pearl Beach Construction. Shrider stated she will get in contact with Pearl Beach Construction to set up a date and time for the spud installation.

Adjourn – Reiswig moved, and Kolenda seconded to adjourn. Motion carried unanimously at 6:08 p.m.

Respectfully Submitted,
Kay Bratley, Deputy Clerk/Treasurer