

## MARCH 20, 2019 HARBOR COMMISSION MEETING

5:30 P.M. WASHBURN CITY HALL – 119 N WASHINGTON AVENUE

Commission Members Present: V.P. John Baregi, Mary McGrath, Rodger Reiswig, Nicholas Suminski, and Don Swedberg.

Commission Member Absent: President Carl Broberg.

Municipal Personnel Present: Scott Kluver, City Administrator/Clerk, and Kay Bratley, Deputy Clerk/Treasurer.

Municipal Personnel Absent: Michelle Shrider, Marina Manager.

**Call to Order** – V.P. John Baregi called the meeting to order at 5:32 p.m.

**Approval of Minutes of the February 20, 2019 Meetings** – Swedberg moved to approve and place on file the February 20, 2019 Meeting Minutes and Reiswig seconded. Motion carried 5-0.

**Public Comment** – None.

**Treasurer's Report** – McGrath made a motion to accept and place on file the Harbor Passbook and Marina Operating Account reports and Swedberg seconded. Motion carried 5-0

1. **Payment of Invoices** – McGrath moved to approve for payment Complete Computer Solutions, Inc. invoice #37330 for \$1,059.00 and Suminski seconded. Motion carried 5-0. McGrath moved to approve for payment SmithGroup, Inc. invoice #136827 for \$22,386.00 and Swedberg seconded. Motion carried 5-0.

**Slip Transfers** – None.

**Marina Manager's Report** –

1. **February Financial Reports** - Kluver stated February was down a little but doing well and ahead of last year at this time. Suminski made a motion to approve and place on file the February 28, 2019 Marina Manager's Report and Reiswig seconded. Motion carried 5-0.

**Follow Up on 2018 Coal Dock Usage** – Kluver stated the final figures are in and paid with Nelson Construction's additional storage fee and Pearl Beach Construction rental fee for a total of \$7,147.78 in 2018 dock usage fees. Kluver stated the Army Corp wants to use the dock for storage this year from May through July. Kluver suggested our current four section layout for dock rental may be outdated based on the current demand and requests we have received and should be a subject for debate and discussion in future meetings.

**Update on Dock 3 Utility Upgrade Project** – Kluver stated the approved change order to put wooden strips around the dock and finger piers to attach the decking to, which eliminated drilling holes in the steel framing, has been done and cost \$9,620.00 including labor. Baregi questioned the cost of the labor, believing Lake Effect Builders, LLC stated a credit would be given for the saving of time not spent drilling into the steel framing in order to replace the decking and Kluver will look into that issue. Kluver stated another issue is the dock is not square with the ramp and bulkhead and its believed the electrical wiring going into the junction box under the ramp is putting torque on the dock and causing the dock to pull that way; another change order done is to put a new junction box on the side of the ramp and bulkhead to run the wires out to the dock and prevent the wheels for the dock from falling off the ramp during high water levels. Kluver stated another change order is to fix a previously broken area in the dock between the first and second finger piers caused by the stress of the electrical wiring and will cost approximately \$1,700.00 to fix. McGrath made a motion to open the floor and Reiswig

seconded. Motion carried 5-0. David Anderson from Anderson Electric took the floor to explain into further detail what the electrical change with the junction box would entail. Anderson also stated he found a discrepancy on the electrical plans concerning three phase versus one phase with the new pedestals and does not know what the load calculation is that was done by the electrical engineers for Pier 3 so he knows how to wire the pedestals. Kluver stated he will have to ask questions on to it to find out what needs to be done and will let Anderson Electric know. Suminski moved to close the floor and Swedberg seconded. Motion carried 5-0. Kluver stated the water line needs to be finished and they can start putting the decking on the finger piers; the project was technically to be finished by March 15<sup>th</sup> but due to weather issues we will extend it to the end of March. Swedberg made a motion to authorize Kluver to make the necessary decision needed for the wiring of Pier 3 as a 3 Phase circuit or a 30 amp circuit and Reiswig seconded. Motion carried 5-0.

**Update on Coal Dock Rehabilitation Project** – Kluver stated Michels Foundations are pinning the sheet piling that could not be driven into the sheetrock, to the concrete pilings that were poured in the coal dock; Michels Foundations has broken the ice along that section of the dock in the process of pinning the sheet piling and posted a warning on the city’s Facebook page for people to stay 100 feet away from the dock when going out on the ice. Kluver stated what is left to do on the dock is to pour the concrete for the bollards, restore the light at the end of the dock and the leveling of the dock with gravel; with weight restrictions on, we will have to review the situation for the hauling of gravel and whether or not would give an exemption to the completion date of the project. Kluver stated it was necessary to add ladders, at the cost of \$12,000.00, which is coming out of the contingency fund.

**Adjourn** – Suminski moved and Reiswig seconded motion to adjourn. Motion carried 5-0 at 6:20 p.m.

Respectfully Submitted,  
Kay Bratley, Deputy Clerk/Treasurer