

FEBRUARY 17, 2016 HARBOR COMMISSION MEETING

5:30 P.M. COUNCIL CHAMBERS, WASHBURN CITY HALL

Commission Members Present: President Carl Broberg, Vice President Martin Katzmarek, John Baregi, Brad Lemire, Mary Nowakowski, Stephan Schram and Don Swedberg.

Municipal Personnel Present: Scott Kluver, City Administrator/Clerk and Kay Bratley, Deputy Clerk/Treasurer.

Municipal Personnel Absent: Michelle Shrider, Marina Manager

Call to Order – President Carl Broberg called the meeting to order at 5:30 p.m.

Discussion with Dave Oginski, WI DNR, on Issues Related to Fishing at the Marina - Broberg requested to discuss this item next. Baregi moved to discuss this item first and Lemire seconded. Motion carried 7-0. Amie Egstad, Field Warden from Bayfield, WI was present in place of Dave Oginski along with Darren Miller representing the ABC Sportsmen Club. Egstad stated she and co-workers stop at the marina as often as they can to make themselves visible and to visit with kids & adults that are fishing. Egstad stated they will continue to do so and if any problems occur at the marina, to contact the city police department first. Miller presented a draft printout of the sign that the club has created and asked for permission to post it at the top of the stairwell to the break wall and on the break wall. Discussion occurred on the sign language. Miller presented an item created for the collection of old fishing line for recycling and has a student from the Conserve School that has taken on this project as course work. Miller stated he has cleaned up many “rat nests” of fishing line left lying around which can harm boat motors, fish and wildlife; the fishing line collection tube could be mounted on the break wall and the boat ramp to be maintained by the student and backed up by ABC Sportsmen Club. Swedberg moved to have ABC Sportsmen Club present the final draft of the sign to Shrider, Broberg, and Kluver for approval and Schram seconded. Motion carried 7-0.

Approval of Minutes of the January 20, 2016 Meeting – Nowakowski moved to approve the January 20, 2016 Meeting Minutes with the following amendment in *Discussion and Recommendation on Ordinance 16-001 Allowing the City to Enter Into Agreements Whereby Overnight Mooring at Thompson’s West End Park May Be Allowed in Some Cases - ...as the agreement will be made with the City* and Schram seconded. Motion carried 7-0.

Public Comment – None.

Treasurer’s Report – Baregi moved to approve the Harbor Passbook and Marina Operating Account and Lemire seconded. Motion carried 7-0.

1. **Payment of Invoices** – Swedberg moved to approve the Washburn Chamber membership fee of \$85.00 and Nowakowski seconded. Motion carried 7-0.

Slip Transfers – None.

Marina Manager’s Report – Shrider stated she noticed a change at the Minneapolis Boat Show where the focus appeared to be on “trailed boats” and the demographics of the attendees were young people and families; attendance seemed to be down from previous years which may be due to internet research/buying. Shrider stated she will have information on the necessary updates needed for QuickBook and POS processing next month. Shrider stated she has Cady Plumbing looking for an adequate replacement for the “make up air unit” as it is not working properly and will have more information on that for next month’s meeting.

1. **January Financial Statement** – Shrider stated we have a 26.08% surplus compared to budget year to date and over 5.24% compared to last year at this time. Shrider stated we are in a great position at this time with budget. Lemire made a motion to approve the January Financial Statement and Nowakowski seconded. Motion carried 7-0.

Update on Marina Boat Ramp Project – Kluver stated the Recreational Boating grant awarded our project an additional \$70,914.65 due to bids increases and our adding the bathroom facility back into the project. Kluver stated we should be able to add the fish cleaning station back into the project which will be discussed in the March meeting.

Discussion and Action on Proposed 2016 – 17 Marina Budget – Shrider reviewed the Proposed 2016 – 17 Marina Budget with commission members. Baregi made a motion to accept the Proposed 2016-17 Marina Budget and Schram seconded. Motion carried 7-0.

Discussion and Action on Date for Harbor Commission Picnic – Katzmarek moved to accept June 4, 2016 for the Harbor Commission Picnic and Baregi seconded. Motion carried 7-0.

Adjourn – Baregi moved and Schram seconded motion to adjourn. Motion carried 7-0 at 6:56 p.m.

Respectfully Submitted,
Kay Bratley, Deputy Clerk/Treasurer