

FEBRUARY 19, 2020 HARBOR COMMISSION MEETING

5:30 P.M. WASHBURN CITY HALL – 119 N WASHINGTON AVENUE

Commission Members Present: President Carl Broberg, Rick Gruebele, Candace Kolenda, Rodger Reiswig, and Nick Suminski.

Commission Members Absent: John Baregi and Maryann Edholm

Municipal Personnel Present: Scott Kluver, City Administrator/Clerk, Kay Bratley, Deputy Clerk/Treasurer, and City Attorney Max Lindsey.

Municipal Personnel Absent: Michelle Shrider, Marina Manager.

Call to Order – President Carl Broberg called the meeting to order at 5:30 p.m.

Approval of Minutes of the January 15, 2020 Meeting – Suminski, moved and Kolenda seconded, to approve and place on file the January 15, 2020 Meeting Minutes. Motion carried 4-0-1. Gruebele abstained.

Public Comment – None

Treasurer’s Report – Kolenda moved, and Suminski seconded, to accept and place on file the Marina Operating and Harbor Passbook reports. Motion carried 5-0.

1. **Payment of Invoices** – Kolenda moved, and Suminski seconded, to approve Wisconsin Harbor Town Association invoice #289 for \$250.00 for the annual membership. Motion carried 5-0. Suminski moved, and Kolenda seconded, to approve SmithGroup invoice #144318 for professional services on the Thompson’s West End Park Launch Dock Replacement in the amount of \$890.00. Motion carried 5-0.

Slip Transfers – Suminski moved, and Reiswig, seconded to approve Slip 66 transfer from Holmes to Pearson. Motion carried 4-1. Kolenda opposed.

Marina Manager’s Report –

1. **January Financial Reports** – Broberg tabled the review until next month’s meeting.

Update on Release of Bid for Pier 1 Electrical Upgrades – Broberg stated due to high water the electrical conduit on Pier 1 has separated from the pole box under the dock and from the bin wall; we received an estimate of \$25,000.00 or more at which time we engaged the services of the electrical consultant that has designed the electrical work at the marina. Broberg stated after going back and forth with multiply pictures, diagrams and dimensions, he came back with a different idea; by replacing the flexible conduit we have down there and using different fittings and to attach it to the underside of the dock, instead of relying on the fitting into the pole box, it can be done for a lot less money; depending on the electrical contractor and equipment they have that does the work, it could be somewhere between \$5,000 and \$10,000.00. Broberg stated he wrote up a separate set of specs to do what he has suggested. Broberg stated we have contacted 5 different electrical contractors and have sent information on the project to 3 of the electrical contractors, asking for a response back by February 27, 2020 with a deadline to have the work completed by May 1, 2020. Kluver stated that once we receive acceptable quotes back then a notice can be issued that we intend to proceed with this project. Broberg stated we have a list of future agenda items such as: the picnic shelters at Piers 1 and 3 were tabled until March this year; update on Pier 1 electrical upgrade; re-construct the quotation and bid for the re-decking of Pier 1 next winter; additional asphalt on the north side of the boat ramp parking area; the need to review our long range plan; the Commercial Port Association meeting on August 13 & 14 this year which will be held at the Harbor View Event Center plus a block of rooms are being held at the Washburn Inn. Broberg stated a discussion came up concerning the North Coast Community Sailing with the

possibility of them using some of the area at the city coal dock or Washburn Marina since West End Park boat ramp will be under construction during part of their season and also noted that there will be a Harbor Commission election in May.

Discussion and Action on Marina Management Contract – Broberg asked for a motion to go into closed session.

Closed Session – Discussion of Current Marina Management Contract and Negotiation and Possible Actions Related Thereto – Suminski moved, and Kolenda seconded to go into Closed Session Pursuant to 19.85 (1) at 5:50 p.m. for Updates and Discussion of Current Marina Management Contract and Negotiation and Possible Actions Related thereto with members of City Council present. Roll Call: Broberg – Y, Suminski – Y, Kolenda – Y, Reiswig -Y, Gruebele – Y. Motion carried 5-0. The Harbor Commission reviewed and discussed the latest contract draft. Avol left the meeting at 6:32 p.m. Members formulated a stance on the contract. Suminski moved, and Reiswig seconded to return to open session. Motion carried 5-0 at 7:02 p.m.

Open Session on Marina Management Contract - Suminski moved and Reiswig seconded to approve the proposed contract as discussed in closed session and ask Attorney Lindsey to propose it to Marina Management. Furthermore, if the proposed contract is not accepted, to instruct Attorney Lindsey to proceed with instructions on a contract extension as discussed in closed session. Motion carried 4-1.

Adjourn – Reiswig moved, and Suminski seconded to adjourn. Motion carried unanimously at 7:05.

Respectfully Submitted,
Kay Bratley, Deputy Clerk/Treasurer