

November 16, 2022

HARBOR COMMISSION MEETING

5:30 P.M.

WASHBURN CITY HALL - 119 N WASHINGTON AVENUE

Commission Members Present: President Carl Broberg; Nick Suminski; Candace Kolenda; Caroline Nelson; Rodger Reiswig

Commission Members Absent: Matt Crowell; Michael Wright

Municipal Personnel Present: Scott Kluver, City Administrator; Michelle Shrider, Marina Manager; Arianna Austin, City Administrative Assistant

Call to Order – President Broberg called the meeting to order at 5:30 p.m.

Approval of Minutes of the October 19, 2022 Meeting – Kolenda moved, and Suminski seconded, to approve and place on file the October 19, 2022 meeting minutes. Motion carried 5-0.

Public/Member Comment – None.

Treasurer’s Report – Nelson moved, and Reiswig seconded, to accept and place on file the Harbor Commission financial reports. Motion carried 5-0.

1. **Payment of Invoices** – Suminski moved, and Kolenda seconded, to approve the invoice from Ferguson Waterworks in the amount of \$1,420.05. Motion carried 5-0. Suminski moved, and Kolenda seconded to approve the invoice from Ferguson Waterworks in the amount of \$1,399.06. Motion carried 5-0. Reiswig moved, and Kolenda seconded to approve the invoice from Marine Travelift in the amount of \$1,972.49. Motion carried 5-0. Suminski moved, and Reiswig seconded, to approve the invoice from Municipal Property Insurance Company in the amount of \$13,000.00. Motion carried 5-0. Reiswig moved, and Kolenda seconded, to approve the invoice from Den Hartog Industries in the amount of \$2,662.48. Motion carried 5-0. Suminski moved, and Reiswig seconded, to approve the invoice from The Ashland Daily Press in the amount of \$22.77. Motion carried 5-0. Suminski moved, and Reiswig seconded, to approve the invoice from QuickBooks in the amount of \$3,062.13. Motion carried 4-1, with Kolenda opposing.

Slip Transfers – None.

Marina Manager’s Report: Shrider reported that there haven’t been any slips available for several months, with a waiting list. October financials are strong with budgets on target. Suminski moved, and Nelson seconded to accept the report and place on file. Motion carried 5-0.

Review of Pier 4 Engineering Plans – Plans arrived at 5:11pm on the given deadline. Grant options will be investigated. Two options are presented, one with a kayak launch and one without. Plans were discussed in detail. Plan review will take place this month, with further discussion at the December meeting.

Update on the Following Projects/Items:

1. **Travelift Tire Replacement/Travelift Repair Schedule** – Tires have arrived. Poms is scheduled to install the last week in November.

2. **Water Line Replacement/Lift Station Repairs** – Bore was attempted but ran into debris and will need to reattempt. Lift station pumps are scheduled to arrive in mid-December.
3. **Electrical Disconnect on Pier 4/Replacement of Meter Box/Installation of Bubblers** – Work began today on electrical work with a plan to finish this week. Once electrical work is complete, bubbler placement can be determined. Bubblers will be turned on once ice starts to form.

Adjourn – Broberg adjourned at 5:49 p.m.

Respectfully Submitted,
Arianna Austin
Administrative Assistant