

## NOVEMBER 14, 2018 HARBOR COMMISSION MEETING

5:30 P.M. WASHBURN CITY HALL – 119 N WASHINGTON AVENUE

Commission Members Present: President Carl Broberg, V.P. John Baregi, Mary McGrath, Rodger Reiswig, Nicholas Suminski, and Don Swedberg.

Commission Member Absent: Bradley Lemire

Municipal Personnel Present: Scott Kluver, City Administrator/Clerk, Kay Bratley, Deputy Clerk/Treasurer and Michelle Shrider, Marina Manager.

**Call to Order** – President Carl Broberg called the meeting to order at 5:30 p.m.

**Approval of Minutes of the October 17, 2018 Meetings** – Swedberg moved to approve and place on file the October 17, 2018 Meeting Minutes and Baregi seconded. Motion carried 6-0.

**Public Comment** – Reiswig stated the “Welcome, Washburn Marina” on the break wall needs to be re-painted as it has faded through the years. Shrider stated it is on her agenda to be done.

**Treasurer’s Report** – Baregi made a motion to approve and place on file the Marina Operating Account and the Harbor Passbook reports and Suminski seconded. Motion carried 6-0

1. **Payment of Invoices** – Baregi moved to approve Foss Electric invoice #4441 for \$4,776.39 and McGrath seconded. Motion carried 6-0. Swedberg moved to approve Foss Electric invoice #4450 for \$1,190.00 and Suminski seconded. Motion carried 6-0. McGrath moved to approve International Dock Products, Inc. invoice #18-055353 for \$220.62 and Swedberg seconded. Motion carried 6-0. Swedberg moved to approve Lake Effect Builders, LLC invoice #2734 for \$13,134.00 and Reiswig seconded. Motion carried 6-0. Baregi moved to approve SmithGroup, Inc. invoice #134451 for \$33,950.00 and Reiswig seconded. Motion carried 6-0. Swedberg moved to approve SmithGroup, Inc. Pay Request No. 1 to Michels Foundations for \$552,593.92 and Baregi seconded. Motion carried 6-0.

**Slip Transfers** – Broberg stated Slip #40 transfer from Fleig/Lupa-Fleig to Mager has been completed.

**Marina Manager’s Report** – Shrider stated the AquaClean system has been fixed but more concrete had to be torn up to replace an additional length of the outflow line and the concrete was being poured today.

1. **October Financial Reports** – Shrider stated everything is going well despite the weather we have had this year; all departments are on target and we had a budget surplus of 11.21% and are 4.95% ahead of last year at this time; the Facility department has done great as the end season income with guest dockage, slip rental and land storage has carried the budget quite often as other departments had slipped; with a very active slip sale market, we have only 3 slips left for sale; about four slip owners that have not kept their boats here are now coming to the marina and the long term slip renters want to stay at the marina, however we have an active waiting list for slips. Shrider stated during haul out we did get work opportunities and are busy putting quotes together and getting them out the door. Shrider stated she is confident that there will be enough work for the service techs through February and there are always little projects that come up which will keep everyone busy through winter.

**Discussion and Action on Resolution 18-018 Amending the Harbor Commission Budget for the Completion of the Coal Dock Rehabilitation Project** – Kluver stated this is just a standard budget amendment that accounts for the dock project to approve the expenditure. Baregi made a motion to approve Resolution 18-018 amending the Harbor Commission Budget for the Completion of the Coal Dock Rehabilitation Project and Suminski seconded. Motion carried 6-0.

**Update on Dock 3 Utility Upgrade Project** – Broberg stated the lumber has been delivered, the old pedestals have been cut off then they will be ready to tear the decking off when the ice forms. Kluver stated just for your information there is a change order for the circuit breaker upgrade pending for approximately \$2,200.00.

**Update on Electrical Upgrade Project for All Docks** – Broberg stated piers 1, 2, 4 and the cement wall have all been completed.

**Update on Coal Dock Rehabilitation Project** - Kluver stated Michels had been stuck in the corner of the dock having issues driving the sheeting down due to debris; there is discussion going on concerning this issue, the engineer believe it took longer to resolve the problem than it should have and the contractor is requesting a modification to the contract because of that issue so they are working on something reasonable to resolve the issue. Kluver stated they are back on track and are moving toward the shore line; they will not be working next week for Thanksgiving and hunting season and will be back the first week of December to continue with the sheeting and placing the deadman. Kluver stated there has been additional activity on the dock which was the Brennen group hauling out their barges. Broberg stated Pearl Beach has removed most of their rock. Baregi asked how the deadman are being anchored without concrete and Kluver stated he will contact the engineer to find out how they are being placed.

**Adjourn** – Baregi moved and Suminski seconded motion to adjourn. Motion carried 6-0 at 6:09 p.m.

Respectfully Submitted,  
Kay Bratley, Deputy Clerk/Treasurer