

September 21, 2022

HARBOR COMMISSION MEETING

5:30 P.M.

WASHBURN CITY HALL - 119 N WASHINGTON AVENUE

Commission Members Present: President Carl Broberg; Rodger Reiswig; Candace Kolenda; Caroline Nelson; Matt Crowell; Michael Wright

Commission Members Absent: Nick Suminski

Municipal Personnel Present: Scott J. Kluver, City Administrator; Arianna Austin, City Administrative Assistant

Call to Order – President Broberg called the meeting to order at 5:30 p.m.

Approval of Minutes of the August 17, 2022 Meeting – Kolenda moved, and Crowell seconded, to approve and place on file the August 17, 2022 meeting minutes. Motion carried 6-0.

Public/Member Comment – Wright commented on lighting on coal dock and blockage of harbor lights by the coal dock. Options will be considered.

Treasurer’s Report – Crowell moved, and Kolenda seconded, to accept and place on file the Harbor Commission financial reports. Motion carried 6-0.

1. **Payment of Invoices** – Reiswig moved, and Nelson seconded, to approve the invoice from Impact Protective Coatings in the amount of \$2,650.00. Motion carried 6-0. Reiswig moved, and Kolenda seconded to approve the invoice from L&M in the amount of \$232.22. Motion carried 6-0. Crowell moved, and Kolenda seconded to approve the invoice from Washburn Hardware in the amount of \$60.40. Motion carried 6-0. Kolenda moved, and Reiswig seconded, to approve the invoice from AMI Consulting Engineers in the amount of \$3,042.50. Motion carried 6-0. Kolenda moved, and Nelson seconded, to approve the invoice from Washburn Marina in the amount of \$2,887.50. Motion carried 6-0. Crowell moved, and Kolenda seconded, to approve the invoice from Cady Plumbing and HVAC in the amount of \$3,981.30. Motion carried 6-0. Crowell moved, and Kolenda seconded, to approve the employee expense and travel report from Carl Broberg in the amount of \$409.25. Motion carried 6-0.

Slip Transfers – Completion of two slip transfers; Pier 1, Slip #012 and Pier 1, Slip #042.

Marina Manager’s Report: Shrider was not in attendance. Report discussion postponed.

Update on the Following Projects/Items:

1. **Service Bay Heater** – Work has been completed.
2. **Ship’s Store Window** – Window has arrived at Carlson’s in Ashland. Broberg met the contractor, Paul Ratliff, to discuss additional leakage around the window, but extent of issues will not be fully understood until work begins. Suggestion to proceed with investigation and cost estimate for full project.
3. **Travelift Tire Replacement/Travelift Repair Schedule** – Still waiting on Marine Travel for additional information. End of October is the current timeframe.

Discussion & Action on Cost Estimates for Spud Replacement/Repair on Pier 4 – AMI Consulting Engineers has been advised on the project and the need for final engineering plans. Change order includes additional electrical

engineering costs. Mechanical engineering was part of the original request. Additional sampling and permitting costs increased as well. Pier Genius Dock recommended initial engineering consultation with AMI. However, Broberg suggested suspending work with AMI due to dissatisfaction of work. Currently waiting on electrical consultation with Omar Nelson Electric. Kolenda moved, and Nelson seconded to not approve change order and discontinue work with AMI Consulting Engineers. Motion carried 6-0.

Discussion & Action on Purchase of Kasco Aerators from the City of Bayfield – \$250/each for four, total of \$1000 rental annually from Bayfield. \$1371/each to purchase new, total of \$5484. Discussion on placement and permanency of deicing various piers. Kolenda moved, and Reiswig seconded, to purchase four new Kasco Deicers for an estimate of \$7000. Motion carried 6-0.

Discussion & Action on Water Line/Grinder Pump Repairs – Estimate received from Public Works Director for water line, disconnect valves, alternating Flight pumps. Discussion on purchasing a new pump versus rebuilding of the existing pump. Reiswig moved, and Nelson seconded to proceed with the work and to purchase a new pump as a standby, and attempt to rebuild the existing pump as a standby, up to a total of \$38,000 plus Public Works staff time. Motion carried 6-0.

Discussion & Action on 2023 Harbor Commission Budget – Overview of budget presented by Kluver. Discussion on raising slip rates on a regular, competitive basis. Kolenda moved, and Wright seconded, to propose raising the per square foot slip fee by 3%. Motion carried 6-0. Public hearing will be scheduled. Final budget approval will occur once slip fee increase is finalized.

Report on Wisconsin Commercial Ports Association Meeting – Broberg attended. A follow up conference will be held to vote on various issues due to lack of quorum. Discussion at conference various federal funding sources for large maritime projects.

Adjourn – Broberg to adjourn at 7:20 p.m.

Respectfully Submitted,
Arianna Austin
Administrative Assistant