

June 21, 2023

HARBOR COMMISSION MEETING

5:30 P.M.

WASHBURN CITY HALL - 119 N WASHINGTON AVENUE

Commission Members Present: Nick Suminski; Candace Kolenda; Michael Wright; Jared Trimbo; Rodger Reiswig.

Commission Members Absent: Caroline Nelson; Matt Crowell

Municipal Personnel Present: Scott Kluver via Zoom, City Administrator; Michelle Shrider via Zoom, Marina Manager; Arianna Austin, City Administrative Assistant

Call to Order – President Suminski called the meeting to order at 5:30 p.m.

Approval of Minutes of the May 17, 2023 Meeting – Kolenda moved, and Trimbo seconded, to approve and place on file the May 17, 2023 meeting minutes. Motion carried 5-0.

Public/Member Comment – None.

Treasurer’s Report – Kolenda moved, and Wright seconded, to accept and place on file the Harbor Commission financial reports. Motion carried 5-0.

Payment of Invoices – Kolenda moved, and Reiswig seconded, to approve the invoices from Marine Travelift in the amounts of \$4,225.00 and 3,010.89. Motion carried 5-0. Kolenda moved, and Reiswig seconded, to approve the invoice from Ferguson Waterworks in the amount of \$1,706.10. Motion carried 5-0. Reiswig moved, and Trimbo seconded, to approve the invoice from Barnhart in the amount of \$8,482.00. Motion carried 5-0. Kolenda moved, and Reiswig seconded, to approve the invoices from Pomp’s Tire Service Inc in the amounts of \$2,589.80 and \$2,464.70, pending negotiation on reimbursement with Pomps regarding the warranty claim. Motion carried 5-0.

Slip Transfers – None.

Marina Manager’s Report: Shrider reported an exceptionally slow start to the summer season, due to cold, windy weather. Financials reflect that. The marina is full, though not all boats have been launched. Guest dockage was down in June due to weather. Tire issues have slowed progress on spring launch. The fish cleaning station is having moderate problems, likely due to flushing of whitefish skins. Adjusting the grinder or making repairs is something that will be looked at later in the season.

1. May Financial Reports – See above.
2. Report on Travelift Repairs - Travelift came and made repairs. Repairs are in order and the inspection has additional recommendations for next year.

Kolenda moved, and Trimbo seconded, to accept and place on file the Marina Manager’s Report. Motion carried 5-0.

3. 2022-2023 Year End Financial Report/Action on Disbursement of Profit Sharing - The report was reviewed, changes and reconciliations noted.

Kolenda moved, and Trimbo seconded, to approve and place on file the 2022-2023 Year End Financial Report/Action on Disbursement of Profit Sharing. Motion carried 5-0.

Update on Travelift Tire Matters – Marine Travelift has refused to take any blame for the tire issues and has blamed Poms for the issue. Both Marine Travelift and Poms met together at the marina. Kluver noted that Marine Travelift does not seem to be giving us the whole story and is not taking responsibility. A warranty claim will be filed by the City attorney, once all the Poms bills have been issued. All the tires have now been inspected by Poms. All the tubes have been replaced. Marine Travelift and Poms both stated independently that installation looked appropriate. Marine Travelift provided a six-month warranty but refused our request for a longer. The tires failed on the first launch day of the spring season.

Update on Pier 4 Improvement Project - Kluver has submitted the final grant application. Kluver is also waiting for AMI to respond regarding necessary permits. Pearl Beach came in to put in pilings, which have been holding stable.

Adjourn – Suminski adjourned at 6:21 p.m.

Respectfully Submitted,
Arianna Austin
Administrative Assistant