

## APRIL 21, 2021 HARBOR COMMISSION MEETING

5:30 P.M. WASHBURN CITY HALL – 119 N WASHINGTON AVENUE

Commission Members Present: President Carl Broberg; John Baregi via Zoom; Rick Gruebele via Zoom; Candace Kolenda; Caroline Nelson; Nick Suminski

Commission Members Absent: Rodger Reiswig

Municipal Personnel Present: Tony Janisch, Assistant City Administrator; Michelle Shrider, Marina Manager via Zoom.

**Call to Order** – President Broberg called the meeting to order at 5:30 p.m.

**Approval of Minutes of the March 17, 2021 Meeting** – Kolenda moved, and Suminski seconded, to approve and place on file the March 17, 2021 meeting minutes. Motion carried 6-0.

**Public Comment** – Gary Krueger, 79020 Dryer Rd, requested that a chair-assist lift be installed at the marina to assist paraplegics in getting in and out of boats. Krueger had researched styles and costs and presented them to Harbor Commission. Discussion occurred regarding this concept.

**Treasurer’s Report** – Baregi moved, and Nelson seconded to accept and place on file the Harbor Passbook and Marina Operating reports. Motion carried 6-0.

1. **Payment of Invoices** – Suminski moved, and Kolenda seconded, to approve the Bayfield County invoice for maps in the amount of \$58.50. Motion carried 6-0. Kolenda moved and Suminski seconded to approve the A to Z Plumbing pay request for Pier 1 in the amount of \$35,370. Motion carried 6-0. Kolenda moved and Suminski seconded to approve the Washburn Hardware invoice for signs related to the Pier 1 Project in the amount of \$7.47. Motion carried 6-0. Suminski moved and Nelson seconded to approve the Washburn Marina invoice in the amount of \$2,903.50 also related to the Pier 1 Project. Motion carried 6-0.

**Slip Transfers** – Suminski moved and Kolenda seconded to approve the transfer of Slip #62 from Keith Holm to Mick Anderson. Kolenda asked about past discussions with retaining some slips. Marina Manager Michelle Shrider answered that Harbor Commission had only taken one slip back, which was in default and the most recent action was to sell one. She continued that Harbor Commission currently has 38 slips. Motion carried 6-0.

### Marina Manager’s Report:

1. **March Financial Report** – Shrider stated that this is the draft end of year report and that she is working to have the review of the fiscal year completed. At this time, the net income is shown to be just under 21 percent off budget and net income is down 23.7 percent from last year. Clearly this past year was an unusual year, but the marina survived. Suminski moved and Baregi seconded to place the report on file. Motion carried 6-0.

### Update on Various Marina Projects/Repairs

1. **Pier 1 Water and Decking Project** – Broberg reported that the project is nearly complete. There have been a couple changes and additions that have occurred. First, it was decided to add additional 2 x 4s to provide additional support of the decking on the finger piers and main dock so sagging and bouncing of the decking did not occur. This was an add of \$4,396. Second, when the decking was uncovered, it was noted that there were some breaks in the structural supports of the dock that needed to be welded at this time. There are repairs needed to the steel on the ramp area of the dock as there is corrosion/warping of the metal occurring. Costs for these repairs, which are necessary at this time, are not known. Third, the conduit for the pedestals needed to be raised to the “furring strip” with rods and metal clamps. The cost of this is not known at this time. Finally, the cleats that were ordered needed some adjustment by widening the holes so the bolts would fit properly.

**Discussion and Action on Future Capital Projects –**

1. **Picnic Shelters** – Proposals received for the Picnic Shelter project were received. There was one (1) proposal from Ratliff Construction of Ashland for \$13,600. The proposal is within the acceptable price range. Suminski moved and Kolenda seconded to accept the proposal from Ratliff Construction with the provision that a certificate of insurance be provided. Motion carried 6-0.
2. **West Breakwall Lights** – Shrider provided information on a potential solar light for the west breakwall. She stated that City Administrator Kluver suggested that the light might be too bright. Shrider further stated that she ordered an amber light and is concerned that it might not be bright enough. Discussion continued. Suminski moved and Nelson seconded to approve the purchase of white lighting for the west breakwall. Motion carried 6-0.
3. **Parking Blacktop** – Broberg reported that an engineering proposal has been received from Cooper Engineering to do the appropriate layout, storm water review and permitting process, and prepared the appropriate bid documents for the project. The cost for those tasks is \$19,210. Suminski moved and Baregi seconded to approve the agreement with Cooper Engineering (Tasks 1-7) in the amount of \$19,210. Motion carried 6-0.

**Adjourn** – Broberg stated the agenda items have been completed and adjourned the meeting at 6:14 p.m.

Tony Janisch  
Assistant City Administrator