

April 19, 2023

HARBOR COMMISSION MEETING

5:30 P.M.

WASHBURN CITY HALL - 119 N WASHINGTON AVENUE

Commission Members Present: Nick Suminski; Caroline Nelson; Matt Crowell; Candace Kolenda (5:43 p.m. arrival); Michael Wright; Jared Trimbo.

Commission Members Absent: Rodger Reiswig.

Municipal Personnel Present: Scott Kluver, City Administrator; Michelle Shrider, Marina Manager via Zoom; Arianna Austin, City Administrative Assistant

Call to Order – Vice President Suminski called the meeting to order at 5:30 p.m.

Approval of Minutes of the April 5, 2023 Meeting – Crowell moved, and Nelson seconded, to approve and place on file the April 5, 2023 meeting minutes. Motion carried 5-0.

Public/Member Comment – Suminski commented that the approval of rezoning lot 48 was denied on a 4-3 vote.

Treasurer’s Report – Nelson moved, and Trimbo seconded, to accept and place on file the Harbor Commission financial reports. Motion carried 5-0.

1. **Payment of Invoices** – None.

Slip Transfers – None.

Marina Manager’s Report: Shrider reported that with the consideration of weather on travelift repair and inspections, which will be labor intensive, is rescheduled to June. Service technicians are very busy. There are currently two slips available for this season. Financials are the preliminary year end reports. Compilation with notes has been approved by the council for one year. Kolenda moved, and Trimbo seconded, to accept and place on file the Marina Manager’s Report. Motion carried 6-0.

Discussion & Action on Agreement with AMI Consulting Engineers for Permitting Services for the Pier 4 Repair/Expansion Project – Kluver provided background information on the necessity for the permitting services. Timeline requirement concern was noted. Crowell moved, and Nelson seconded, to approve the agreement with AMI Consulting Engineers for permitting services. Motion carried 6-0.

Discussion & Action on Pier 4 Damage and Repairs – Photos of damage and plans for repair were reviewed. Pearl Beach will provide a quote for repairs. Shrider stated that the pier is usable as is but provides less space in the boat launch area. Discussion occurred on prevention of damage in the future. Crowell moved, and Kolenda seconded, to allow Suminski and Kluver to use discretion to approve the quote. Motion carried 6-0.

Discussion & Action on Harbor Commission Investment Strategy – Kluver reported on his meeting with Bremer Bank. Some money has been moved into a CD. Bremer Bank will provide a proposal for an investment strategy.

Adjourn – Suminski adjourned at 6:10 p.m.

Respectfully Submitted,
Arianna Austin
Administrative Assistant