

**April 5, 2023**

**HARBOR COMMISSION MEETING**

5:30 P.M.

WASHBURN CITY HALL - 119 N WASHINGTON AVENUE

Commission Members Present: President Carl Broberg; Nick Suminski; Caroline Nelson; Matt Crowell; Candace Kolenda; Rodger Reiswig

Commission Members Absent: Michael Wright.

Municipal Personnel Present: Scott Kluver, City Administrator; Michelle Shrider, Marina Manager via Zoom; Arianna Austin, City Administrative Assistant

**Call to Order** – President Broberg called the meeting to order at 5:30 p.m.

**Approval of Minutes of the March 1, 2023 Meeting** – Kolenda moved, and Suminski seconded, to approve and place on file the March 1, 2023 meeting minutes. Motion carried 6-0.

**Public/Member Comment** – None.

**Treasurer’s Report** – Suminski moved, and Kolenda seconded, to accept and place on file the Harbor Commission financial reports. Motion carried 6-0.

1. **Payment of Invoices** – Kolenda moved, and Nelson seconded, to approve the invoice from Wisconsin Commercial Port Association in the amount of \$250.00. Motion carried 6-0.

**Slip Transfers** – Completion of slip transfer; Pier 3, Slip #121.

**Marina Manager’s Report:** Shrider reported enormous projects in the shop this winter. Winter work is already lined up for next year. Preliminary March financials are looking very strong. Travelift inspection may be completed next week. Future inspections to be scheduled for fall.

**Update on the Following Projects/Items:**

1. **Electrical Disconnect on Pier 4/Replacement of Water Lines** – Waiting on a remaining part for completion through a new distributor. Equipment breakdown and weather has stalled completion.
2. **Grant/Permit Applications for Pier 4 Improvement Project** - The small sport fish boating grant for the ADA lift was not approved. Two additional grant applications are pending. Permitting may cause a delay until next quarter. Permitting is through both the DNR and Army Corp of Engineers. AMI has provided assistance. The Boating Infrastructure Grant is in progress and must be submitted by June 1.

**Review, Discussion & Action of Projects, Current and Proposed, and Prioritization of Projects** – Pier 2 ramp repair will need to be accessed after snow melts, broken angle iron and wheel may need replacement; potable water supply replacement scheduling as weather permits; float replacement on piers 1, 2, and 3 (2023); Pier 4 upgrade (2024), spud repair or replacement (2023); parking lot resurfacing near the Ships Store (2023); boat ramp parking lot expansion as listed on the original plan is a low priority.

**Discussion & Action on Harbor Commission Investment Strategy** – Kluver has arranged a meeting with Bremer Bank for further discussion.

**Update on Marina Financial Review Process and Potential Amendment to Contract with Marina Management Inc.** – Discussion will occur at the April 10 City Council meeting.

**Update on Proposed Boat Storage Building and Pending Council Action on Land Use Map** - Broberg plans to make a motion to have Lot 48 rezoned to Marina. Compromises were discussed including trailering offsite, expanding current storage facilities, and reallocating outdoor storage space.

**Adjourn** – Broberg adjourned at 6:35 p.m.

Respectfully Submitted,  
Arianna Austin  
Administrative Assistant