

**MARCH 17, 2021 HARBOR COMMISSION MEETING**

5:30 P.M. WASHBURN CITY HALL – 119 N WASHINGTON AVENUE

Commission Members Present: President Carl Broberg; John Baregi via Zoom; Rick Gruebele via Zoom; Candace Kolenda; Caroline Nelson, Rodger Reiswig; Nick Suminski

Commission Members Absent: None

Municipal Personnel Present: Scott Kluver, City Administrator/Clerk; Michelle Shrider, Marina Manager via Zoom.

**Call to Order** – President Broberg called the meeting to order at 5:32 p.m.

**Approval of Minutes of the February 17, 2021 Meeting** – Kolenda moved, and Suminski seconded, to approve and place on file the February 17, 2021 meeting minutes. Motion carried 7-0.

**Public Comment** – None

**Treasurer’s Report** – Reiswig moved, and Kolenda seconded to accept and place on file the Harbor Passbook and Marina Operating reports. Motion carried 7-0.

1. **Payment of Invoices** – Kolenda moved, and Suminski seconded, to approve the Pearl Beach invoice in the amount of \$1,500. Motion carried 7-0. Kolenda moved and Reiswig seconded to approve the Anderson Electric invoice in the amount of \$4,027. Motion carried 7-0.

**Slip Transfers** – None.

**Marina Manager’s Report:**

1. **February Financial Report** – Shrider stated the budget is down 13 percent for this year, and off by 19 percent compared to this time last year. She considers this pretty good given the circumstances. Suminski moved and Rieswig seconded to place the report on file. Motion carried 7-0.

**Update on Various Marina Projects/Repairs**

1. **Pier 1 Water and Decking Project** – Broberg reported that many of the main materials have been delivered and they are planning to have a large crew work on this project. The official start date is not yet known.

**Discussion and Action on Future Capital Projects** – 1. Picnic Shelters – Broberg has been in communication with the contractor that provided the estimate the last time and a revised estimate will be coming. 2. West Breakwall Lights – Shrider reported that she is still looking at options that will be able to withstand the conditions. 3. Parking Blacktop – Broberg report that he will be meeting with Cooper Engineering of Rice Lake to review the site and go over the desired work with them. There may be potential grant possibilities as well. An engineering estimate will be provided which will need to address the various stormwater requirements. More information should be provided for the next meeting. Reiswig asked if the sewer line should be looked at before more blacktop is placed as there has been an issue with clogs. Discussion occurred on the status of the grinder pump for the fish cleaning station. The exact volume of the fish guts is not known, but it is felt that the use of the facility is higher than anticipated. The grinder pump has not been adequate; however, with the changes, observations can be made as to how well it works this season. Shrider stated she intends to keep a maintenance log.

**Discussion and Recommendation on Ordinance 21-002 Amending the City’s Code of Ordinances to Regulate Commercial Activity on City Property** – Broberg discussed the ordinance and the potential conflicts with the Harbor Commission authority under Chapter 30 of Wis. Statutes. Kluver explained the history of the Harbor Commission/Council relationship related to the waterfront. Suminski asked questions as to how this ordinance would apply to fishing guides using the boat ramp. Kluver responded that it would depend on the final exemption language in the ordinance related to the number of customers per day/month which has been an issue of contention. Discussion

occurred on whether the coal dock beach is under Harbor Commission jurisdiction. Baregi moved, and Reiswig seconded, to request that property under historic Harbor Commission jurisdiction (property zoned Marina) be exempted from the ordinance. Furthermore, the Harbor Commission requests that the Council determine the jurisdiction of the coal dock beach and whether or not it would fall under Harbor Commission supervision. Discussion. Motion carried 7-0.

**Adjourn** – Broberg stated the agenda items have been completed and adjourned the meeting at 6:37 p.m.

Respectfully Submitted, Scott J. Kluver, City Administrator