

## **FEBRUARY 17, 2021 HARBOR COMMISSION MEETING**

5:30 P.M. WASHBURN CITY HALL – 119 N WASHINGTON AVENUE

Commission Members Present: President Carl Broberg; John Baregi via Zoom; Rick Gruebele via Zoom; Candace Kolenda; Rodger Reiswig; Nick Suminski

Commission Members Absent: Caroline Nelson

Municipal Personnel Present: Scott Kluver, City Administrator/Clerk; Michelle Shrider, Marina Manager via Zoom.

**Call to Order** – President Broberg called the meeting to order at 5:30 p.m.

**Approval of Minutes of the January 20, 2021 Meeting** – Suminski moved, and Kolenda seconded, to approve and place on file the January 20, 2021 meeting minutes. Motion carried 5-0-1 (Baregi abstained).

**Public Comment** – None

**Treasurer’s Report** – Reiswig moved, and Kolenda seconded to accept and place on file the Harbor Passbook and Marina Operating reports. Motion carried 6-0.

1. **Payment of Invoices** – Kolenda moved, and Suminski seconded, to approve the Harbor Towns Association invoice in the amount of \$250. Motion carried 6-0.

**Slip Transfers** – None. It was noted that the transfer for slip #34 was completed.

### **Marina Manager’s Report:**

1. **January Financial Report/Capital Purchase List** – Shrider stated she is looking to hire an additional service technician. In referring to the January financial statement, the budget is down 10 percent for this year, and off by 17 percent compared to this time last year. She considers this pretty good given the circumstances. Kluver placed the capital purchase list in the packet for reference. Suminski moved and Kolenda seconded to place the report on file. Motion carried 6-0.

**Discussion & Action on 2021-2022 Marina Budget** – Shrider stated that the 2021/22 budget is basically a re-do of the 2020/21 budget with some modifications and mostly downward projections based on an understanding of the current conditions and where things are expected to be. She is certainly hoping they will be busier, but some boaters are still expressing hesitation about launching this year. Boat ramp usage is still expected to be up. Shrider also reviewed the marketing plan and stated that the future of boat shows is uncertain, but that radio ads saved the service department this past year by attracting trailered boat work. Kolenda asked about having Washburn items in the Ship’s Store, Shrider responded that she has items, and has had them over the years but the remnants are hard to sell off. The store is off the beaten path, so the public is generally not aware of it. Shrider believes boating items are a better use of the limited space. Reiswig moved and Baregi seconded to approve the 2021-22 Marina budget as presented. Motion carried 6-0.

**Review of 2020 Dock Usage** – The usage figured by Pearl Beach of 4000 sq. ft. of storage space and transloading of 300 tons of rock were provided for a total payment of \$1,950. 2020 was a light year as this was the only usage.

**Discussion & Action on Renewal of Commercial Dock Usage Agreement with Pearl Beach Construction, Inc.** – Kluver reported that the contract is basically the same agreement with date changes. Suminski moved and Baregi seconded to approve the agreement as presented. Motion carried 6-0.

### **Update on and Possible Action on Various Marina Projects/Repairs**

1. **Electric on Pier 1** – Broberg stated that the work has been completed, we have not received the invoice yet. There was some corrosion at the junction boxes which may explain the power issues that were occurring at

the end of the pier last year. Those junction boxes were not placed properly, and because of that they were not watertight as intended.

2. **Pier 1 Water and Decking Project** – Broberg reported the contract was signed and a pre-construction meeting held. The lumber is ordered and is expected to be delivered within two weeks. Work can commence after that.

**Discussion and Action on Future Capital Projects** – Shrider provided a list of the various pending projects. The Commission discussed the list. Shrider will check into cutting off the fender studs on the SE breakwall while there is ice as the fenders have been falling off and they are really not necessary. Protective Impact Coatings, Inc. will be notified of the metal caps coming off some of the corners of concrete to look at repair options. Consensus that picnic shelters should be a priority. Broberg will get a revised estimate. Shrider will look at potential solar lights for west breakwall. Broberg and Kluver will look at process and cost of information on additional blacktop for vehicle and trailered boat parking.

**Adjourn** – Broberg stated the agenda items have been completed and adjourned the meeting at 6:52 p.m.

Respectfully Submitted, Scott J. Kluver, City Administrator