

January 19, 2022

HARBOR COMMISSION MEETING

5:30 P.M.

WASHBURN CITY HALL - 119 N WASHINGTON AVENUE

Commission Members Present: President Carl Broberg; Rodger Reiswig; Nick Suminski; Candace Kolenda; Caroline Nelson; Matt Crowell via Zoom; Rick Gruebele via Zoom

Commission Members Absent: None

Municipal Personnel Present: Scott J. Kluver, City Administrator; Arianna Austin, City Administrative Assistant

Call to Order – President Broberg called the meeting to order at 5:30 p.m.

Approval of Minutes of the December 15, 2021 Meeting – Suminski moved, and Reiswig seconded, to approve and place on file the December 15, 2021 meeting minutes. Motion carried 7-0.

Public/Member Comment – None.

Treasurer’s Report – Suminski moved, and Kolenda seconded to accept and place on file the Marina Operating reports. Motion carried 7-0.

1. **Payment of Invoices** – Pomp’s Tire Service was not able to get the correct size tires for the travelift, so a smaller size was ordered which should not impact the functionality. Dismounting and remounting should begin next week. Approximate cost is \$30,000. Pomp’s has requested partial payment. Nelson moved, and Reiswig seconded to approve an invoice from Pomp’s Tire Service in the amount of \$18,900.73 for payment. Motion carried 7-0.

Slip Transfers – Slip #27 – Floyd/Johnson. Suminski moved, and Kolenda seconded the approval of the slip transfer for slip #27, Floyd/Johnson. Motion carried 7-0.

Marina Manager’s Report:

1. **December Financial Report** – Shrider is at the Minneapolis Boat Show. Reiswig moved, and Suminski seconded to place the report on file. Motion carried 7-0.

Update, Discussion, and Possible Action on the Following Projects/Items:

1. **Service Bay Heater** – Ordered and should arrive in the spring.
2. **Store Window** – Ordered in November, with an estimated delivery date of June 10.
3. **Travelift Tire Replacement** - Discussed travelift tire replacement. Kolenda asked about the lifespan of tires, Suminski stated 10-12 years.

Review of and Possible Action on Proposal to Replace Service Doors - Received a quote from Ratliff Construction. Doors were measured and are two inches taller than standard doors, Ratliff located doors with panic feature on the inside and door closure to prevent wind movement. The quote includes three doors, steel frame and disposal of old doors. The estimated delivery date is mid-February. Suminski moved, and Nelson seconded to approve the proposal from Ratliff Construction for \$4,500. Motion carried 7-0.

Review of and Possible Action on Proposal from AMI Engineering for Services Related to Pier 4 Improvements

- AMI Engineering requested a copy of the existing plans, Broberg met with the principal engineer for about 45 minutes. They discussed adding two more fingers with four more slips, addressed the ADA lift, spuds, and anchors bending with ice. The engineer suggested adding a paddle craft launch for approximately \$200. The engineer discussed prefabricated concrete blocks to put the spuds in, and anchor into bedrock with rebar; another option is to pour underwater concrete. This company has done work with the National Park Service throughout the United States. They are located in Superior and have a marine construction company as well. Suminski asked about the paddle craft launch placement, Broberg confirmed it would be on the opposite side of the boat launch. Reiswig asked if bubbling would be an option, Broberg noted the placement is too shallow. Suminski and Broberg discussed electrical panels and disconnects on the new section. Suminski asked about the time frame. Permitting can begin sooner than the actual work which will have to wait until after the ice clears. Suminski moved, Kolenda seconded a motion to move forward on the AMI Engineering agreement for services related to Pier 4 improvements. Broberg noted items not included are standard and not applicable for this project. Permitting costs are not currently included. Front end specifications would allow AMI to do the bidding and create documentation. Construction and oversight need to be discussed. Potential for additional costs. Kluver stated the commission may wish to amend the motion with a condition to not exceed a specific dollar amount. Suminski amended, Kolenda seconded a motion to move forward on the AMI Engineering agreement for services related to Pier 4 improvements, with a cap of \$25,000. Motion carried 7-0.

Other Business as approved - Update on Nasi Construction on south break wall. They plan to start work in February. Three fenders were recovered prior to snowfall. The south wall, steel cap and fender board should be repaired by spring. The missing fenders are likely due to missing lock nuts. The placement cannot be maintained unless they are permanently mounted. Fenders are very heavy.

Adjourn – Broberg stated the agenda items have been completed and adjourned the meeting at 6:00 p.m.

Respectfully Submitted,
Arianna Austin
Administrative Assistant