

CITY OF WASHBURN
119 Washington Avenue
P.O. Box 638
Washburn, WI 54891



715-373-6160
715-373-6161
FAX 715-373-6148

NOTICE OF FINANCE COMMITTEE MEETING Monday, February 12, 2018 City Hall 4:30PM

- Committee Review-Monthly Expenditures

NOTICE OF CITY COUNCIL MEETING

Monday, February 12, 2018 Washburn City Hall 5:30 PM

The Council may elect to go into closed session pursuant to Wisconsin State Statute §19.85(1) (c), for personnel matters; and (e) for the purpose of potentially selling public property, for which competitive and bargaining reasons require a closed session, following which the Council may reconvene in open session to take any action that may be necessary on the closed session items.

AGENDA

- Call to Order/Roll Call/Pledge of Allegiance
- Approval of Minutes – City Council Meeting – January 8, 2018
- Approval of Monthly Expenditures via Roll Call Vote
- Public Comment
- Mayoral Announcements, Proclamations, Appointments
- Presentation & Discussion on Certifying the Sewer Utility Lab **TAB 1**
- Discussion & Action on Proposed Tree and Brush Removal Project at West End Park **TAB 2**
- Discussion & Action on Signing on to Letter to Federal Legislators Supporting Funding of Repairs Needed in the Apostle Islands National Lakeshore **TAB 3**
- Discussion & Action on Draft Certified Survey Map of City Lot #30 in the Bounded by Omaha Street, First Avenue East, and Memorial Park Drive to Create a Lot to Sell to Fishnote Properties LLC **TAB 4**
- Discussion & Action on Draft Certified Survey Map of City Lot #31 of the 1st Avenue East Business Park Area for the Creation of Two Lots to Sell One Each to the Washburn Iron Works and to Jeff Pipgras **TAB 5**
- Presentation, Discussion & Action on Offer by Pearl Beach Construction to Purchase City Lots #47 and #48 for the Construction of an Office and Contractors Yard at that Location **TAB 6**
- Discussion and Action on Administration Goals and Objectives for 2018, Review of 2017 Goals **TAB 7**
- Alcohol Licensing Matters - **TAB 8**
 - Bartender License Applications – #19 – 45 through 46
- Closed Session Items
 - Negotiation on Offer by Pearl Beach Construction to Purchase City Lots #47 and #48 for the Construction of an Office and Contractors Yard at that Location
 - Personnel Matters – Evaluation of the City Administrator
- Adjourn

January 8, 2018

CITY OF WASHBURN COMMON COUNCIL MEETING

5:30PM Washburn City Hall

Present: City Council Members:

Mary McGrath, Richard Avol, Jeremy Oswald (5:35), John Gary, Jennifer Maziasz, Robert Arquette, Karen Spears Novachek (appointed at meeting).

Municipal Personnel:

Mayor Scott A. Griffiths, City Administrator Scott J. Kluver, Assistant City Administrator Dan Stoltman, City Attorney Siegler

Excused Absence:

Call to Order - Meeting called to order at 5:30PM by Mayor Griffiths. Roll call attendance depicted five (5) of six (6) members of the Common Council in attendance. Quorum of the Council recognized.

Approval of Minutes – City Council Meeting December 11, 2017– A motion was made by Avol to approve the December 11, 2017, second by McGrath. Motion carried unanimously with Arquette abstaining.

Approval of Expenditures- A motion to approve the monthly expenditure vouchers made by Avol, second by Maziasz. Motion carried unanimously on roll call vote of all five (5) councilors in attendance.

Public Comment – Roy Settgas, representing Bayfield Peninsula Energy Alternatives, spoke on the Xcel Energy proposed powerline and substation(s), and the group's efforts in working with Xcel Energy for an alternative location. Oswald entered the meeting.

Mayoral Announcements, Proclamations, Appointments- The Mayor discussed the grant the city received to fix the Coal Dock.

Appointment for At-Large Council Seat/Swear In New Member – The Mayor stated that the candidates will have an opportunity to speak and Council will have an opportunity to ask each candidate questions. The Mayor stated that the Council can appoint a candidate, or choose not to, and wait for the election in the spring of 2018. The Mayor stated that both candidates will also be on the ballot in the spring election.

Rhonda Myers - Ms. Myers gave an introduction about herself. Avol, referencing the letter Ms. Myer wrote, asked what business she previously owned. Ms. Myer stated she owned a window cleaning and daycare business. Oswald, referencing the letter Ms. Myer wrote, asked what the issue was in the city she previously lived that inspired her to become involved in that city. She stated it was due to the decline of a neighborhood that was being forgotten and left behind. Maziasz asked if Ms. Myer had attended any Washburn Council or Committee meetings, and what she thought the big challenges for Council will be. Ms. Myer stated that she had not attended any meeting, but felt the brokedown palace, the Omaha Street property, up keep at the parks, and attracting more tourists were important.

Karen Spears Novachek – Ms. Novachek gave an introduction about herself. She stated that she doesn't have any specific issues to address as a Council member, but is interested in listening to the community about what issues they see, and wants to hear from young families on what issues they see as important.

A motion was made by Oswald to appoint Karen Spears Novachek for At-Large Council Seat, second by Maziasz. Motion carried unanimously via roll call vote. Scott Kluver swore in Karen Spears Novachek and she was seated with the Council.

Council Appointment to Harbor Commission – A motion was made by Avol appoint McGrath to Harbor Commission, second by Maziasz. Motion carried unanimously.

Discussion and Action on Offer on City-Owned Property for Harbor View Parking Lot – Lot 3 of Draft Certified Survey Map Approved at December 11, 2017 Council Meeting – American Hotel Association, LLC – Petitioner – Jeff Moberg was present to represent American Hotel Association, LLC. Avol asked Mr.

Moberg if they had any immediate plans for the property. Mr. Moberg stated that nothing major was planned. They intended to do general maintenance and use the property as it currently is for parking needs. A motion was made by Avol to sell City-Owned Property for Harbor View Parking Lot – Lot 3 of Draft Certified Survey Map Approved at December 11, 2017 Council Meeting to American Hotel Association, LLC for twenty eight thousand dollars (less the \$10,000 credit) with utility easement rights retained by the City, second by McGrath. Motion carried unanimously.

Consideration of Response from Iron Works on Memo of Understanding and Offer to Purchase North ½ of Lot 31 on the City’s Property Inventory List (Tax ID 36799) – Washburn Iron Works, Petitioner – Taylor Pearson spoke on behalf of the Iron Works. A discussion took place on the Iron Works timeframe for development. Pearson stated that they would have liked to start in 2018, but it may be too late for that. A discussion took place on air quality. Pearson discussed the systems in place to control air quality and stated no issues have occurred in about twelve years, and installed an upgrade in 2013 that will shut the system down if a problem is detected, and no problems have been detected since. A discussion took place on odors coming from the plant. Pearson stated that the odors are of melting metal and are typical of that industry, and the addition to the building and or the rearranging of equipment will not have an impact the odor. A discussion took place on options to sell the Iron Works the property with an understanding that an agreement has to be made to move the sewer line. It was stated that the sewer line is currently located on the Iron Works property. It was stated that the City should sell the property to the Iron Works and because the Iron Works can’t build over the sewer line, it is in their best interest to come to an agreement with the city at a later time to move the sewer line. A motion was made by Avol to sell the north ½ of Lot 31 on the City’s property inventory list (Tax ID 36799) to the Washburn Iron Works for five thousand dollars, with a screening easement, and the Iron works pay for half of the certified survey map, second by Oswald. Motion carried 5-2 with McGrath and Arquette against.

Discussion & Action on 2018 Thompson’s West End Park Boat Ramp Fees – Kluver stated that the increase in the rates at West End was to keep parity with the rates at the Washburn Marina. The Marina is the city’s preferred location to have the public launch boats, so by keeping the rates the same, cost won’t be a factor as to where people decide to launch their boats. A motion was made by McGrath to increase the boat ramp fees to eight dollars for a daily pass and fifty dollars for a seasonal pass, second by Oswald. Motion carried unanimously.

Discussion & Action on Amendment to Marina Management Agreement Related to Insurance Requirements – An overview of the item was given. It was stated the policy was in place due to a loan that was taken out, but the loan has been paid off and therefore no longer required. A motion was made by Novachek to approve amending the Marina Management Agreement related to insurance requirements, second by Arquette. Motion carried unanimously.

Discussion & Action on Resolution #18-001 Combining Wards into Single Polling Place for Spring Election – It was stated that this is an annual resolution. A motion was made by Avol to approve resolution #18-001 combining Wards into single polling place for spring election, second by Gary. Motion carried unanimously.

Alcohol Licensing Matters - Bartender License Applications – #19 – 43 through 44 – No discussion took place. A motion was made by McGrath to approve Bartender License Applications – #19 – 43 through 44, second by Maziasz. Motion carried unanimously.

Closed Session Items – Council did not go into closed session.

Adjourn – A motion was made by Avol to adjourn at 6:45pm, second by Maziasz. Motion carried unanimously.

Dan Stoltman
Assistant City Administrator

FINANCE COMMITTEE MEETING 4:30PM

Committee Members Mary McGrath, Richard Avol, and Jennifer Maziasz reviewed monthly expenditure vouchers.

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To: Honorable Mayor and City Council Members
From: Scott J. Kluver, Administrator *SK*
Re: Sewer Utility Certified Lab
Date: January 25, 2018

As you are aware, one of the goals approved by the Council for this past year was to achieve financial solvency for the Sewer Utility. There is no one magic solution to this issue; rather, I believe it will take a multi-faceted approach to achieve this goal. With new staff in the Sewer Utility comes new ideas. It is my intention to allow the staff to utilize their skills and ideas to take at least one facet to help achieve the overall goal.

Joel Weber, the Operator in Charge, along with Ross Lightner, will be at the meeting to present and answer questions about making the lab a certified laboratory so that many of the required tests can be done in house. This would save significant testing expenses and shipping costs, utilize equipment and facilities that were designed to do this work, and to allow for in-house training and better understanding of best-practice concepts for other staff. As explained to me, I see this as a wash on time, the ability to be better engaged and responsive to changes in the operation of the plant, and the ability to save some money in a relatively short period of time.

It is my intention to allow the Operator in Charge to proceed with these changes as outlined; however, I want to give the utility staff the opportunity to further explain and discuss it with the Council to make sure it is fully understood by all, and to show the enthusiasm and willingness to make positive changes.

Price List for lab certifications

Yearly costs for CTL (Commercial Testing Laboratory) per test:

TSS (Total Suspended Solids) 312 per year @ \$7.50 each \$2340.00

BOD (Biological Oxygen Demand) 312 per year @ \$11.50 each \$3588.00

Fecal Coliform 52 per year @ \$19.50 each \$1014.00

Shipping costs per year: \$1840.00

Total Yearly cost for all testing: \$13174.00

Savings per test (Yearly):

TSS \$2340.00

BOD with shipping 1X week \$4814.00

Fecal Coliform \$1014.00

Total savings: \$8168.00

Costs associated per test: TSS (Total Suspended Solids)

Total for first year: \$1420.00

Total for each additional year: \$370.00

Costs associated per test: BOD (Biological Oxygen Demand)

Total for first year: \$2000.00

Total for each additional year: \$720.00

Costs associated with Fecal Coliforms:

Total for first year: \$2425.00

Total for each additional year: \$430.00

My Proposal:

First year become certified for TSS. Total cost savings for first year of \$920.00 and \$1970.00 for each additional year. Next year get certified for BOD for a cost savings of \$2814 for the first

year and \$4094 for each additional year. Total cost savings after implementing both tests of \$6064.00. Hold off on Fecal Coliform until next permit cycle for changes that may be made.

Benefits of testing in house:

- 1) Cost savings after one year for most tests.
- 2) Results are provided much quicker to ensure proper operations. Almost all mechanical plants are certified in some tests.
- 3) Once TSS and BOD are implemented need to ship only once a week vs. 3 times.
- 4) Utilize equipment that we have and should be used.
- 5) Shows we are being proactive with our facility and taking initiative with the DNR.
- 6) I am certified in lab already and anyone employed here can work under my license.

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To: Honorable Mayor and City Council Members
From: Scott J. Kluver, Administrator *SSK*
Re: West End Park Tree/Shrub Removal Project
Date: January 31, 2018

Enclosed you will find a proposal as recommended by the Public Works Director to remove dead and hazardous trees in and around the area used for the Laurion flowing well, and overflow camping. Some of the photos of the area speak for themselves.

The intention is to clean up the area, make it more presentable, improve safety, and reclaim some area that has become over grown over the years. If approved, this work would begin immediately as it is better to do this in the winter when the ground is frozen.

The project would be paid for with a combination of tree removal dollars and park maintenance funds. I recommend allowing the Public Works Director to proceed with the project.

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Date: January 29, 2018

To: Scott Kluver, Administrator

From: Gayla Salmi, DPW

Re: West End Park - Tree and Brush Removal Project.

The Objective:

To remove hazardous trees, and brush located near the new flowing well, and overflow parking area at West End Park. Enhance new tree growth, and provide a presentable park entrance.

Existing Hazards:

- South on 8th Avenue West- trees are encroaching the electrical power lines.
- Multiple trees in the area are dead, broken, and/or partially fallen over during high winds in recent years.
- Widow maker trees.
- Overgrown trees with fallen branches.
- Visibility is impeded from brush and trees.

Location:

- A map of the affected area is attached.
- Description of the tree removal Location:
The area is generally 20 feet deep into the wooded area, and is marked with orange ribbons.
The area begins at the corner of 8th Avenue W. at West Holman Lake Drive corner- go south toward Ridge Drive (Overflow Rd).
Then at the Corner of Ridge Drive (Overflow Rd), go east along the wood line to the ravine at the corner of 6th Avenue West.

Contract Plan:

- Usable trees (12" to 20" diameter logs) will be processed for firewood for City parks use, and all accessible stumps will be ground down before the ground thaws this spring.
- Estimated Project Cost: \$13,800.
- Landscaping will be completed by DPW staff.

Other issues to consider:

- The flowing well water runoff will not be changed, allowing the existing Watercress to thrive in the area.
- WIDNR email attached regarding the removal of trees from the wetland areas.

The project will allow new tree growth, and enhance parking/camping in the overflow area as well as make the area safe, and presentable.

Gayla Salmi

From: LaValley, Steven A - DNR <Steven.LaValley@wisconsin.gov>
Sent: Thursday, January 25, 2018 12:47 PM
To: Gayla Salmi
Cc: William.M.Sande@usace.army.mil
Subject: RE: Tree Removal Project

Gayla

It is my understanding that the City would like to clean up blow down trees in the wetland area. The DNR and Corp would not regulate the cutting of dead trees and brush (The City may have an ordinance). If you disturb soil or place material in the wetland that would be regulated

We are committed to service excellence.

Visit our survey at <http://dnr.wi.gov/customersurvey> to evaluate how I did.

Steven LaValley

Phone: [(715) 392-0803]
Steven.lavalley@wisconsin.gov

From: Gayla Salmi [mailto:dpw@cityofwashburn.org]
Sent: Thursday, January 25, 2018 11:33 AM
To: LaValley, Steven A - DNR <Steven.LaValley@wisconsin.gov>
Subject: Tree Removal Project

Hi Steve,

As per our conversation please find a map of the area to remove trees (delineated with white lines).

Please advise if you see any conflicts.

Thank you!

Gayla Salmi
Director of Public Works
City of Washburn
502 West Bayfield Street
P.O. Box 638
Washburn, WI 54891
Office: 715-373-6171
Fax: 715-373-6148
Email: dpw@cityofwashburn.org



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City of Washburn Administrator

From: Kristy Jensch <kjensch@centurytel.net>
Sent: Friday, January 12, 2018 12:40 PM
To: City of Washburn Administrator
Cc: Scott Griffiths
Subject: Re: Revised AIIHPC letters re support 1-11-18

Wonderful. Thanks - and I will be there to answer any questions.

Sent from my iPad.
Kristy Jensch

On Jan 12, 2018, at 12:01 PM, City of Washburn Administrator <washburnadmin@cityofwashburn.org> wrote:

Kristy,

Thank you for the information. I can have it on the February agenda for the Council to offer their support and be a signatory on the letter.

Scott Kluver

From: Kristy Jensch [<mailto:kjensch@centurytel.net>]
Sent: Thursday, January 11, 2018 11:50 AM
To: City of Washburn Administrator
Cc: Scott Griffiths
Subject: Fwd: Revised AIIHPC letters re support 1-11-18

Hi Scott - this is a collection of the materials from the AIHPC. They are sending the letters to a group of Congress people and senators asking for their support in increasing funding to the NPS toward repair of the significant damage done at Little Sand Bay and on the Islands during our most recent storms there. Included is the letter from Bob Dahl that was in the Ashland Daily Press yesterday. I am asking that the information be placed on the Agenda for the February meeting and that the Council be asked to add Washburn to the list of supporters that you see at the bottom of the letter to the elected officials in Washington.

I look forward to any conversation you would like to have about this.
Thanks very much.

Sent from my iPad.
Kristy Jensch

Begin forwarded message:

From: "Baur, Don (Perkins Coie)" <DBaur@perkinscoie.com>
Date: January 11, 2018 at 8:15:44 AM CST
To: "rjnelson@centurytel.net" <rjnelson@centurytel.net>, "Bob Mackreth (bobmackreth@gmail.com)" <bobmackreth@gmail.com>, "Kristy Jensch" <kjensch@centurytel.net>, "Bob Dahl (bobdahl@hotmail.com)" <bobdahl@hotmail.com>, "Jeff Peters (theecho18@gmail.com)" <theecho18@gmail.com>, "Carolyn Sneed" <csneed@ncis.net>, "Joanne Cirillo"

<jcirillo50@gmail.com>, "Connell, Ryan" <ryanjconnell@gmail.com>, "Heidi Nelson (heidinel@centurytel.net)" <heidinel@centurytel.net>, Kate Stevenson <ksteven120@aol.com>

Subject: FW: Revised AllHPC letters re support 1-11-18

Attached is an up to date package consisting of the current versions of the letters for sign on, plus copies of the two articles discussing the problem and the superintendent basically saying he will not repair some of the damaged buildings. I will continue to add names to the letter as they come in. Keep those names coming!

Donald C. Baur | Perkins Coie LLP

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NOTICE: This communication may contain privileged or other confidential information. If you have received it in error, please advise the sender by reply email and immediately delete the message and any attachments without copying or disclosing the contents. Thank you.

*Apostle Islands Historic Preservation Conservancy
Apostle Islands Cruises
Apostle Islands Marina
Bayfield Chamber of Commerce
Bayfield Heritage Association
Bayfield Maritime Museum
City of Bayfield Common Council*

*Bayfield County Tourism
Coalition to Protect America's National Parks
Good Earth Outfitters LLC
National Trust for Historic Preservation
Town of LaPointe
Township of Bayfield
Trek and Trail*

*Siskiwit Bay Marina
Washburn Area Chamber of Commerce
Washburn Cultural Center
Washburn Heritage Association
Washburn Historical Society
The Washburn Marina
Wilderness Inquiry*

January __, 2018

The Honorable Ron Johnson
United States Senate
328 Hart Senate Office Building
Washington, D.C. 20510

The Honorable Tammy Baldwin
United States Senate
709 Hart Senate Office Building
Washington, D.C. 20510

The Honorable Sean Duffy
United States House of Representatives
2330 Rayburn House Office Building
Washington, D.C. 20515

Dear Senators Johnson and Baldwin and and Congressman Duffy:

We are writing to you as a broad cross-section of interest groups, businesses, and governmental bodies to seek your help for a critical problem confronting the Apostle Islands National Lakeshore. We are grateful to you for the outstanding service you have given our region in Congress, and would like to call your attention to the need for repair and restoration work at the Apostle Islands National Lakeshore in response to the severe October 27-30, 2017 storm that caused significant damage.

The Lakeshore is a vital part of the environment and economy of northern Wisconsin. The local community has contributed in many ways to help the National Park Service carry out its mission and make the Lakeshore a success, but the magnitude of the impacts from the recent storm will greatly exceed the budget available to the Lakeshore and add to the already large maintenance backlog in the park.

The October storm had far-reaching impact throughout the region. Perhaps the hardest hit location was the Apostle Islands National Lakeshore which, due the location of the Islands, absorbs the brunt of significant storms from the Northeast. The impact of the storm on the Lakeshore was severe and far-reaching. Due to the winter season, it is difficult to get a full report of the damages, but the list of damaged docks, buildings, shoreline access points, and important bluffs and cliffs that house important buildings and infrastructure is long and very significant to the operations of the Lakeshore and use by the general public.

The Honorable Ron Johnson
The Honorable Tammy Baldwin
The Honorable Sean Duffy
January __, 2018
Page 2

The list of damaged areas includes docks on Devils, Sand, Outer, and Rocky Islands and the main land unit, historic structures in all of those locations, the Chequamegon Point light tower on Long Island, and beaches and shorelines throughout park. Photos of some of the damaged properties are set forth below. Attached are photographs and articles that provide additional documentation for the impact of this severe weather event.

We understand that supplemental appropriations bills for several of the 2017 disasters have already passed or advanced to the Senate. We respectfully request to meet with your office as soon as possible to share our first-hand perspective of the impact of this storm, as well as the importance of these historic resources and other park features. We would like to discuss possible opportunities for addressing the much-needed assistance required by Apostle Islands National Lakeshore to repair the damages, and in particular, any assistance you may provide with the appropriations committees for language in any upcoming omnibus spending package.

Without additional funds, it is likely that important facilities, historic structures, and public access points in the Lakeshore will be unavailable or lost to the public for years, if not forever. We look forward to a dialogue with you over the next few weeks about possible solutions.

Thank you for your support and leadership.

Sincerely,

*Apostle Islands Historic Preservation Conservancy
Apostle Islands Cruises
Apostle Islands Marina
Bayfield Chamber of Commerce
Bayfield Heritage Association
Bayfield Maritime Museum
City of Bayfield Common Council*

*Bayfield County Tourism
Coalition to Protect America's National Parks
Good Earth Outfitters LLC
National Trust for Historic Preservation
Town of LaPointe
Township of Bayfield
Trek and Trail*

*Siskiwit Bay Marina
Washburn Area Chamber of Commerce
Washburn Cultural Center
Washburn Heritage Association
Washburn Historical Society
The Washburn Marina
Wilderness Inquiry*



NATIONAL PARK SERVICE PHOTO

The Outer Island Lighthouse is one of the Apostle Islands National Lakeshore lighthouses, the largest single collection of lighthouses in the United States. The Outer Island Lighthouse has recently undergone repair work, as have a number of the National Lakeshore's lighthouses since 2013. They are among the National Lakeshore's highest ticket maintenance items.

OVER \$8 MILLION IN MAINTENANCE DELAYED DUE TO BUDGET CONSTRAINTS

Deferred maintenance a major issue for National Lakeshore

RICK OLIVO
rolivo@ashlanddailypress.net

The Apostle Islands National Lakeshore is one of Wisconsin's premier visitor destinations.

Last year, over half a million visitors journeyed to the three National Park System attractions in Wisconsin, the Saint Croix National Scenic Riverway, the Ice Age National Scenic Trail and the Apostle Islands National Lakeshore.

Despite this high level of visitation, the three activities reported almost \$9.4 million in deferred maintenance items for fiscal 2016. Over \$8 million of that was for the National Lakeshore alone.

This pattern of deferred maintenance is symptomatic

of a pattern that has affected the entire National Parks system.

According to a study commissioned by the Pew Charitable Trusts, the entire system reports a backlog of needed maintenance and repair work that totals \$11.3 billion.

The reason for the maintenance needs are clear: aging infrastructure on facilities that can be from 50 to 70 years old, record visitation — about 331 million people visited the National Parks in 2016 — and unreliable funding for deferred maintenance items.

The Pew report said the maintenance items nationwide included crumbling roads and bridges, unsound buildings, including historical structures,

outdated wastewater and electrical systems, neglected military sites and deteriorating monuments and memorials.

According to Apostle Islands National Lakeshore Superintendent Robert Krumenaker, the maintenance issues at the Lakeshore have a lot to do with the often-brutal environment of Lake Superior.

"We have 13 public docks scattered around the islands, and as this last storm has reminded us, Lake Superior is really hard on docks," he said.

Krumenaker said the Lakeshore has been "fairly successful" in replacing at least one dock a year for the past several years.

SEE ISSUE, 5A

Issue: Funding shortfall is really an issue of misplaced priorities

"But each one of them costs between four and six hundred thousand dollars a year," he said. "For all those docks that are in marginal condition, and need replacing, you are looking at those numbers per dock. There is no expectation that the amount of appropriated money and the small amount of fees that are collected in the park will ever cover 100 percent of deferred maintenance, but the story of eight million dollars here and 11 billion across the country is a story of underfunding," he said.

Krumenaker said while some could argue that the funding shortfall is really an issue of misplaced priorities for available funds.

"But there is just a disconnect between the money coming in and the need to keep these facilities in good condition," he said.

The list of deferred projects in the Pew study is a litany of the assets at the Lakeshore.

Historic fishing camp structures, boathouses, docks, campsites, trails, and especially lighthouses are among these.

"We have, of course more historic lighthouses than any other National park in the country, and the deferred maintenance is the difference between their current condition and what it would take to bring them up to good condition,"

Krumenaker said.

However, Krumenaker observed that the price tag could even be higher were it not for the \$7 million in funds Congress appropriated in recent years for lighthouse preservation.

According to Andrew Werthmann, a representative for the Pew Charitable Trust's "Restore America's Parks Campaign, the Trust is engaged in building support for the creation of a reliable, predictable stream of resources to address deferred maintenance needs in America's National Park System.

"That is to try to show that our National Parks really are an economic driver, that they represent our nation's history," he said. "We are trying to make the case to Congress that they need to be funding them," he said.

One of the tools he said the Pew Charitable Trusts advocated for was passage of the National Park Service Legacy Act, which would provide dedicated annual federal funding to national park deferred maintenance needs.

"This bill has 23 Democrats and 23 Republicans — equal co-sponsors," Werthmann said, noting that money to pay for the legislation would come from royalties for onshore and offshore drilling. "It is a pot of money that we have identified as a good source to make up

the difference."

Werthmann said that over 120 local governments, including the Cities of Ashland and Bayfield have passed resolutions in favor of the creation of a mechanism to deal with deferred maintenance issues in the National Park System.

Werthmann said that one side effect of tackling the Apostle Islands maintenance backlog was an economic dividend as local craftsmen and companies were hired to do the work.

Krumenaker said because of his position, he could not comment on pending legislation. He said the real issue for him and his staff was prioritizing the funds that were available into the areas where it could be best used.

"We need to make sure that we are spending it on the most important things so that we can knock that deferred maintenance number down whenever we can," he said.

Krumenaker said deciding what to maintain was among the most difficult decisions National Lakeshore officials have to make.

"One of the really excruciating challenges we have is at what point is it not worth the taxpayer's money to invest in something," he said. "If there is a facility that is well used, let's take the Rasp-

berry Island lighthouse for an example, it makes all the sense in the world that we will continue to invest in it. But there are some outbuildings at light stations, or even some main buildings like the triplex building on Long Island. There is a building that we stabilized, with a new roof so it is not going to get worse. But it is not suitable for public entry on the inside, it's a tough decision — Is that a good investment of taxpayer money to bring that back up?"

Krumenaker noted that the Devil's Island boathouse was practically destroyed by the last storm.

"I don't have a cost estimate of what it would take to return that building in good condition, but it would practically be rebuilding it from scratch. I don't know that I will ever be able to convince the funders that that is a good use of money. It is a beautiful, valuable historic building, but it has no function other than visually and as a reminder of the past. Its not used. Buildings that are used, those are the ones we are likely to put our priorities into."

Decisions to take buildings off the inventory are incredibly difficult, Krumenaker said.

"We try not to do that," he said.

LOUD & CLEAR

Opinions and commentaries about issues of the day

Maintenance backlog at AINL a call to action

ROBERT J. DAHL
Jacksonville

The article on the maintenance backlog at the Apostle Islands National Lakeshore is a call to action for everyone who loves the park and all that it stands for.

Having lived year-round on Sand Island as a child and maintained life-long contact with the Islands, I know first-hand how difficult it is to maintain buildings in the Lake Superior environment. The Park Service has a very tough job and insufficient funds for this challenge.

While the article focuses on the challenges of getting money through traditional avenues, it does not touch on a unique attribute of the Lakeshore. AINL has the good fortune of an extraordinary community and nonprofit support that can advocate for additional appropriations, pursue non-Federal donations, and provide hands-on maintenance. Not many national parks have this wellspring of support.

As described in the article, the Pew Charitable Trust has already shed light on the severe maintenance backlog, both nationally and at AINL. Another premier nonprofit, the National Trust for Historic Preservation, has identified the Lakeshore as a priority for non-federal sources of support to help save historic buildings. Local organizations like the group I chair, the Apostle Islands Historic Preservation Conservancy, have been, and will continue to be, an additional source of support. Businesses and individuals can also continue to help meet the needs of the Park. We need only look at the extraordinary community-based effort to support AINL during the mass incursion of visitors for ice cave viewing in 2015 as an example of the power of community collaboration.

There is again the need for such action as the result of the devastating October 2017 storm that damaged many AINL facilities. The solution is not the course suggested in the article of not repairing a valuable historic structure

like the Devils Island boat-house because "it has no function other than visually and as a reminder of the past." If that is the test for maintaining historic buildings in national parks, then a significant component of the country's heritage will be lost and a fundamental tenet of the National Park Service mission declared by Congress in 1916 will be abdicated.

We can all sympathize with the task the Park Service confronts. And we, the local community, can help. As a first step, an effort should be made to develop letters to Congress and the Secretary of the Interior to support supplemental appropriated funds for the storm damage. Supplemental disaster relief of this nature occurred in 2013, and a similar effort is underway on a national level for parks damaged by the 2017 hurricanes.

It may not be possible to eliminate the AINL maintenance backlog, but we can show community support for the national park we cherish and hopefully help save some historic buildings in the process of doing so.

4

CITY OF WASHBURN
119 Washington Avenue
P.O. Box 638
Washburn, WI 54891



715-373-6160
715-373-6161
FAX 715-373-6148

To: Honorable Mayor and City Council Members
From: Scott J. Kluver, Administrator *SK*
Re: Proposed Certified Survey Map of Omaha Street/First Avenue East/Memorial Park Drive Area
Date: January 30, 2018

Enclosed you will find a copy of a preliminary Certified Survey Map (CSM) for the General Core property and the property that is proposed to be sold to Fishnote Properties LLC. The property for General Core has been expanded to allow the structure to be as conforming as possible with setback requirements (a portion of the building sits on the right-of-way). The map is acceptable to General Core.

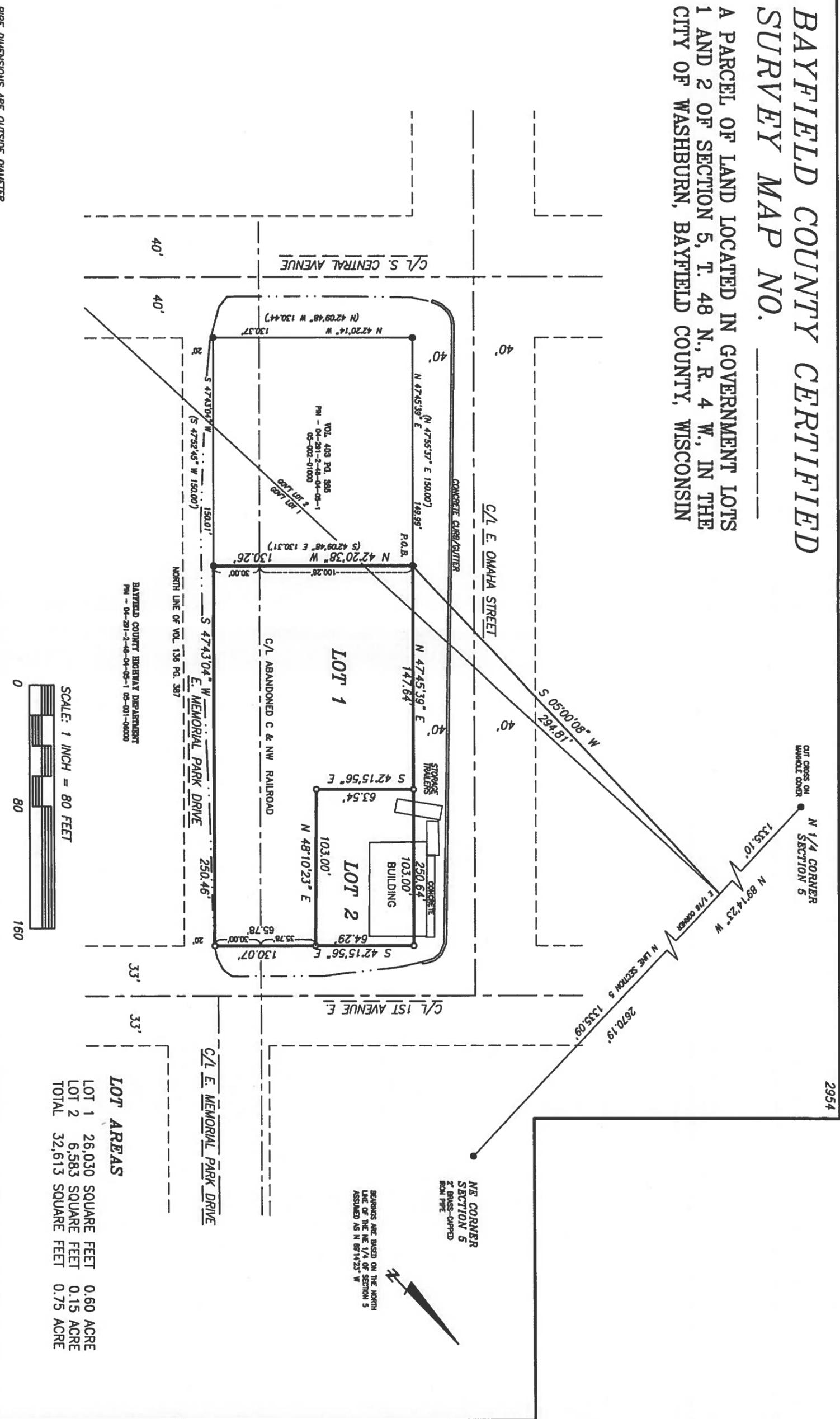
Lot 1, which would be sold to Fishnote Properties LLC, encompasses the remaining area. There was a delay in completing this survey because of some questions that came up with the railroad right of way. It is very difficult to research and virtually impossible to prove that the City owns to the area south of the center line of the former railroad. As a result, the City will not be able to provide a warranty deed on this property and will sell the property via quit-claim deed to Fishnote Properties LLC. This has been discussed with Fishnote Properties.

The sale of this property will not affect the current status of East Memorial Park Drive which only has a 20 foot right of way and is basically considered an alley in this location.

The lots on this map are zoned Light Industrial, and the dimensions of Lot 1 conform with the zoning code. Lot 2 conforms with the setback dimensions as best as possible, and improves the lot area non-conformance issue. The map is also consistent with the Comprehensive Plan. I recommend that the proposed Certified Survey Map be approved.

BAYFIELD COUNTY CERTIFIED SURVEY MAP NO. _____

A PARCEL OF LAND LOCATED IN GOVERNMENT LOTS 1 AND 2 OF SECTION 5, T. 48 N., R. 4 W., IN THE CITY OF WASHBURN, BAYFIELD COUNTY, WISCONSIN



LOT AREAS

LOT 1	26,030 SQUARE FEET	0.60 ACRE
LOT 2	6,583 SQUARE FEET	0.15 ACRE
TOTAL	32,613 SQUARE FEET	0.75 ACRE

PIPE DIMENSIONS ARE OUTSIDE DIAMETER

- LEGEND**
- 1-1/4" IRON PIPE FOUND IN PLACE, UNLESS NOTED OTHERWISE
 - 1" X 18" IRON PIPE SET THIS SURVEY, WT. = 1.13 LB./FT.
 - () RECORDED INFORMATION
 - EDGE OF ROAD

CLIENT: CITY OF WASHBURN
 DRAFTED BY: P. NELSON
 JOB NO.: N17/135
 SCALE: 1 INCH = 80 FEET
 JANUARY 25, 2018
 NB: 387 PG. 144

NEILSON SURVEYING INCORPORATED
 SURVEYING YOUR WISDOM SINCE 1864

101 W. MAIN STREET
 SUITE 100
 ASHLAND, WISCONSIN 54806
 (715) 822-2882
 (715) 822-2882
 FAX: (715) 822-5100
 MAP NO. CS# 2954

BAYFIELD COUNTY CERTIFIED SURVEY MAP NO. _____
A PARCEL OF LAND LOCATED IN GOVERNMENT LOTS 1 AND 2 OF SECTION 5, T. 48 N.,
R. 4 W., IN THE CITY OF WASHBURN, BAYFIELD COUNTY, WISCONSIN

SURVEYOR'S CERTIFICATE

I, PETER A. NELSON, PROFESSIONAL LAND SURVEYOR IN THE STATE OF WISCONSIN, HEREBY CERTIFY:

THAT ON THE ORDER OF SCOTT KLIVER, ADMINISTRATOR OF THE CITY OF WASHBURN, WISCONSIN, I HAVE SURVEYED, DIVIDED AND MAPPED A PARCEL OF LAND LOCATED IN GOVERNMENT LOTS 1 AND 2 OF SECTION 5, T. 48 N., R. 4 W., IN THE CITY OF WASHBURN, BAYFIELD COUNTY, WISCONSIN, DESCRIBED AS FOLLOWS:

TO LOCATE THE POINT OF BEGINNING, COMMENCE AT A 2" BRASS-CAPPED IRON PIPE AT THE NE CORNER OF SAID SECTION 5 AND RUN N 89°14'23" W, 1335.09 FEET ON THE NORTH LINE OF SAID SECTION 5 TO THE E 1/16 CORNER. THENCE LEAVING SAID NORTH LINE, S 05°00'08" W, 294.81 FEET TO THE SOUTHEASTERLY RIGHT OF WAY LINE OF E. OMAHA STREET, WHICH IS THE POINT OF BEGINNING.

THENCE FROM SAID POINT OF BEGINNING BY METES AND BOUNDS:

ON SAID SOUTHEASTERLY RIGHT OF WAY LINE, N 47°45'39" E, 250.64 FEET TO THE SOUTHWESTERLY RIGHT OF WAY LINE OF FIRST AVENUE E. THENCE LEAVING SAID SOUTHEASTERLY RIGHT OF WAY LINE AND ON SAID SOUTHWESTERLY RIGHT OF WAY LINE, S 42°15'56" E, 130.07 FEET. THENCE LEAVING SAID SOUTHWESTERLY RIGHT OF WAY LINE, S 47°43'04" W, 250.46 FEET. THENCE N 42°20'38" W, 130.26 FEET TO THE POINT OF BEGINNING.

SAID PARCEL CONTAINS 32,613 SQUARE FEET WHICH IS 0.75 ACRE AND IS SUBJECT TO RESERVATIONS, RESTRICTIONS AND EASEMENTS OF RECORD OR USE, IF ANY.

THAT THIS MAP IS A TRUE REPRESENTATION OF SAID SURVEY;

THAT I HAVE FULLY COMPLIED WITH SECTION 236.34 OF THE WISCONSIN STATUTES AND THE CITY OF WASHBURN SUBDIVISION ORDINANCE IN MAKING SAID SURVEY, SUBDIVISION AND MAP; AND

THAT SAID SURVEY AND MAP ARE CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

PETER A. NELSON WI REG. NO. 3071

CITY OF WASHBURN ZONING APPROVAL
THIS BAYFIELD COUNTY CERTIFIED SURVEY MAP IS HEREBY APPROVED BY THE CITY OF WASHBURN ZONING COMMITTEE.
SCOTT KLIVER - CITY ADMINISTRATOR
DATED THIS _____ DAY OF _____, 2018.

2954

CLIENT: CITY OF WASHBURN
JOB NO: N17/135
JANUARY 25, 2018
NR. 387 PG. 144

DRAFTED BY: P. NELSON
FILE:N/WASHBURN/CITYOF/
ACAD/N17_135_WASHBURN
PSDATA/N17_135

SHEET 2 OF 2 SHEETS

NELSON
SURVEYING
INCORPORATED
SURVEYING YOUR NECK OF THE WOODS SINCE 1854
101 W. MAIN STREET
SUITE 100
ASHLAND, WISCONSIN 54806
(715) 682-2692
FAX: (715) 682-5100

MAP NO. CSM 2954 ©

5

CITY OF WASHBURN
119 Washington Avenue
P.O. Box 638
Washburn, WI 54891



715-373-6160
715-373-6161
FAX 715-373-6148

To: Honorable Mayor and City Council Members
From: Scott J. Kluver, Administrator *SK*
Re: Proposed Certified Survey Map of 1st Avenue East Business Park Property
Date: January 31, 2018

Enclosed you will find a copy of a preliminary Certified Survey Map (CSM) for the 1st Avenue East Business Park property. This property is currently zoned Light Industrial and both lots being created meet the dimensional standards for new lots. This map is also in compliance with the Comprehensive Plan.

Please note that a shed in the upper right hand corner of Lot 1 will need to be moved over a few feet. This is a shed for ballfield maintenance and should not be an issue moving. You will also note a 15 foot vegetation easement on the eastern side of Lots 1 and 2 as requested by the Council.

There has been some negotiations between Bayfield County and Jeff Pipgras, the intended future owner of Lot 2, regarding easement issues for access and the ability to be able to further divide the property in the future. As of the date of this memo, they have not come to an agreement as to what those easements, if any, should be, so I am recommending that the map be approved without any easements besides the vegetation easement.

(Side Notes: The items that I will discuss here do not impact the technicalities of the survey map, but I want the Council to be aware of them nonetheless. 1. Once the map is approved and then recorded, we will be able to move towards the actual sale of the property which means that the Little League field will no longer be available. Mr. Stoltman is coordinating, with the assistance of David Barningham, a meeting of all the stake holders of the ballfield issue. Some good ideas need to be vetted, and it is our intention to use this circumstance to provide better maintenance and support of the recreations programs that utilize these fields. We hope to have a recommendation to the Council in the next month or two. 2. I have discussed with the Iron Works that the City will want to salvage as much of the fencing and the dugouts as possible. 3. The Public Works Department is reviewing options for the staging of "clean-up days" and Christmas tree disposal as the property will no longer be available to those functions either. The City will also need to complete the removal of our rocks that are stored on the property.)

BAYFIELD COUNTY
CERTIFIED SURVEY MAP NO. _____
 A DIVISION OF LOT 1 OF CSM #1865 AS RECORDED WITH THE
 BAYFIELD COUNTY REGISTER OF DEEDS AS DOCUMENT #
 2013R-552743 IN VOL. 11 OF CSM'S ON PGS. 82-83, LOCATED IN
 GOVT LOT 1 OF SECTION 5, TOWNSHIP 48 NORTH, RANGE 4 WEST
 AND IN THE SE ¼ OF THE SE ¼, SECTION 32, TOWNSHIP 49 NORTH,
 RANGE 4 WEST, ALL IN THE CITY OF WASHBURN, BAYFIELD
 COUNTY, WI.

Surveyor's Certificate
 I, Patrick A. McKuen, Professional Land Surveyor S-2992, hereby certify that I have surveyed, divided and mapped: A division of Lot 1 of
 CSM #1865 as recorded with the Bayfield County Register of Deeds as Document # 2013R-552743 in Vol. 11 of CSM's on Pgs 82-83,
 located in Gov't Lot 1 of Section 5, Township 48 North, Range 4 West and in the SE ¼ of the SE ¼, Section 32, Township 49 North, Range 4
 West, City of Washburn, Bayfield County, WI more particularly described as follows:

Commenting at the North ½ Corner of Section 5: Thence S89°14'53"E along the north line of the northeast ¼ of said section a distance of
 1,864.48 feet to the southerly right of way of E. Memorial Park Dr. and the Point of Beginning; Thence N47°42'36"E along said right of way
 a distance of 146.20; Thence S42°15'14"E a distance of 283.62 feet; Thence S47°42'13"W a distance of 433.01 feet to easterly right of
 way of First Ave. E.; Thence N42°16'18"W along said right of way a distance of 283.66 feet to the southerly right of way of E. Memorial Park
 Dr.; Thence N47°42'36"E along said right of way a distance of 286.90 feet to the Point of Beginning.

That the above described parcel of land contains 122,836 square feet or 2.82 acres.

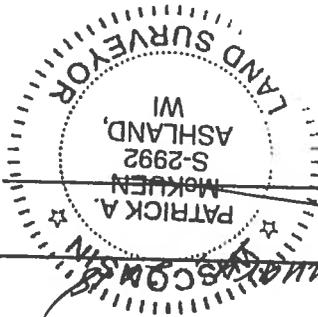
That I have made this map at the direction of Scott Kluver, Agent of said lands.

That said parcel is subject to any easements, restrictions and right-of-ways of record.

That I have fully complied with the provisions of Section 236.34 of Wisconsin Statutes and with the
 subdivision regulations of the City of Washburn in surveying, dividing and mapping said parcel.

That this map correctly and accurately depicts the exterior boundaries of said parcel and the division
 thereof made.

dated this 31 day of January, 2018.
 Patrick A. McKuen
 Pine Ridge Land Surveying
 WI PLS S-2992



CITY OF WASHBURN ZONING APPROVAL CERTIFICATE

I, SCOTT KLUVER, CITY OF WASHBURN ZONING DIRECTOR,
 DO HEREBY APPROVE THIS BAYFIELD COUNTY CERTIFIED SURVEY MAP

SIGNED: _____
 SCOTT KLUVER

DATED THIS _____ DAY OF _____, 2018.

Pine Ridge Land Surveying, LLC.
 Professional Land Surveying Services
Value & Quality in a Timely Manner.
 PATRICK A. MCKUEN, PLS
 29390 Woodland Rd.
 Ashland, Wisconsin

Phone (715) 682-2969

Cell (715) 292-5601

WWW.PINERIDGESURVEYING.COM

PROJECT NO. C.O.W.18-WASHBURN

SHEET 2 OF 2 SHEETS

6

CITY OF WASHBURN
119 Washington Avenue
P.O. Box 638
Washburn, WI 54891



715-373-6160
715-373-6161
FAX 715-373-6148

To: Honorable Mayor and City Council Members
From: Scott J. Kluver, Administrator *SSK*
Re: Offer to Purchase City Lots 47 and 48 on Property Inventory List by Pearl Beach Construction
Date: February 2, 2018

Enclosed you will find an offer to purchase lots #47 and 48 on the City's property inventory list. A map is enclosed. These lots are directly north of the boat storage buildings near the Marina. This offer is a clean cash offer of \$10,000 for both lots with no surveys or City financing requested for this project.

Mr. Karl Dornburg, the President of Pearl Beach Construction, is planning to attend the February 12th Council meeting to introduce himself, provide information on his background and businesses, discuss the type of work that he does, and why he would like to locate his business in Washburn.

In the several conversations that I have had with Mr. Dornburg, I have come to understand that it is his desire to base a marine contractor business in Washburn. He is in the business of repairing/restoring docks, shorelines, seawalls, etc. in marine areas, along with constructing and refurbishing buildings. Recently, Mr. Dornburg has done work for the Apostle Islands National Lakeshore at Little Sand Bay, and has been contracted to do other work in the area for this coming season. He can better explain all of these details.

As far as his proposal, there are pros and cons that the Council and the City need to be aware of. There are several positive financial aspects to the City on this proposal. The offer for the land is consistent with other industrial uses, and nothing further is being asked of the City. This project would add needed tax base to TID 3 which will help to generate positive increment, along with the other development projects underway, which can then be used to make improvements for the residents of the City, namely Thompson's West End Park. The proposed business will also become a customer for the Washburn Marina of which the City has a financial interest. One of the reasons this location is desired is the proximity to both the Marina and the Coal Dock. A lease of the Coal Dock for commercial space will be needed if this business locates to Washburn which will provide the Harbor Commission with additional funds to help pay for the required match of the Coal Dock Project. Please keep in mind that if the City accepts the \$1.3 million grant that was received to rehabilitate the Coal Dock, that dock must be available for commercial use for the next 25 years. This business will also need to hire at least a half dozen people for very good paying jobs. Finally, the location of this business in Washburn will generate additional activity for existing businesses in the City.

The challenge with this proposal is that the proposed land use is currently not allowed under current zoning. I classify the use as a Contractor's Yard which is not allowed in the Mixed Use Waterfront District. Make no mistake, this would be a gritty operation. I have discussed these concerns with Mr. Dornburg and he is willing to work with the City on screening. As the zoning code and map is new, the expectations of this area are fresh in everyone's mind. Consideration needs to be given to the impacts of this proposed operation on the neighboring properties.

Both a Comprehensive Plan change and a zoning change would be required before this project could happen. There are a couple different options that could be considered, but my leading option would be to extend the Industrial zone across the street to encompass these properties and possibly additional property on the eastern third of the Omaha Block. I say this because the City has accepted offers on all of its currently vacant industrial land and has no place to put additional industrial use businesses within the utility service area. Part of this would also be contingent on the desires and intentions of the property owners involved. The City has not accepted the housing proposal received to date on this property, and has been discussing housing on this property for years. Even if the Pearl Beach Construction Project would be approved, there would still room to have a housing development on the western side of the Omaha Block. Another option would be to extend up the Marina district to encompass the boat storage buildings and the property that is desired to be purchased. A contractor's yard could be allowed outright or as a conditional use in this district.

If the Council were willing to entertain a Comprehensive Plan and zoning change, it would of course have to go through the required application and approval processes which will take several months. Even after that process, if approved, a Conditional Use Permit may be needed, and regardless a site plan approval would for sure be needed.

In my opinion, this project is a tremendous opportunity for the City of Washburn and we need to find a way to make it work. The City has great momentum right now, and projects like these can help the City provide the services the citizens are demanding and the improvements in other locations of the City that are desperately needed. It will provide some good paying jobs to the local area, and it will help to support our business community. The proposed use of the land may not be perfect. We need to be respectful of neighboring properties and seek solutions to make it work.

I recommend that the Council approve a sale of the property contingent upon Comprehensive Plan and zoning changes that allow for the proposed use, and any other permits and approvals that may be required. A closed session is an option for the Council to negotiate any details of this offer. I encourage you and the community to take advantage of this occasion to meet Mr. Dornburg. This is not an opportunity that the City of Washburn gets very often. Clearly lots of discussions need to occur, but I believe strongly that we need to find a way to make it happen.



Pearl Beach Construction
50551 Chesterfield Road
Chesterfield, MI 48051
Ph: 586-598-4780
Fax: 866-470-5954



January 10, 2018

Mr. Scott Kluver
City Administrator
City of Washburn
119 Washington Ave.
Washburn, WI

Re: Offer to Purchase Parcels #47 and #48

Dear Mr. Kluver,

Respectfully request your consideration of our offer to purchase parcels #47 and #48 as described on the 2015 parcel map addendum located in the city of Washburn. We have acquired a large amount of work in your area and would like to set up a permanent business location in your community. We are a veteran owned company and have already hired a local Washburn resident to work as a welder for our marine construction division.

These parcels would provide direct access to the city marina we use on a regular basis as well as the coal dock. We hope to establish a lease for the 2018 season on the dock and I have recently purchased a second tug and barge to haul stone from the dock to service local residents and government projects.

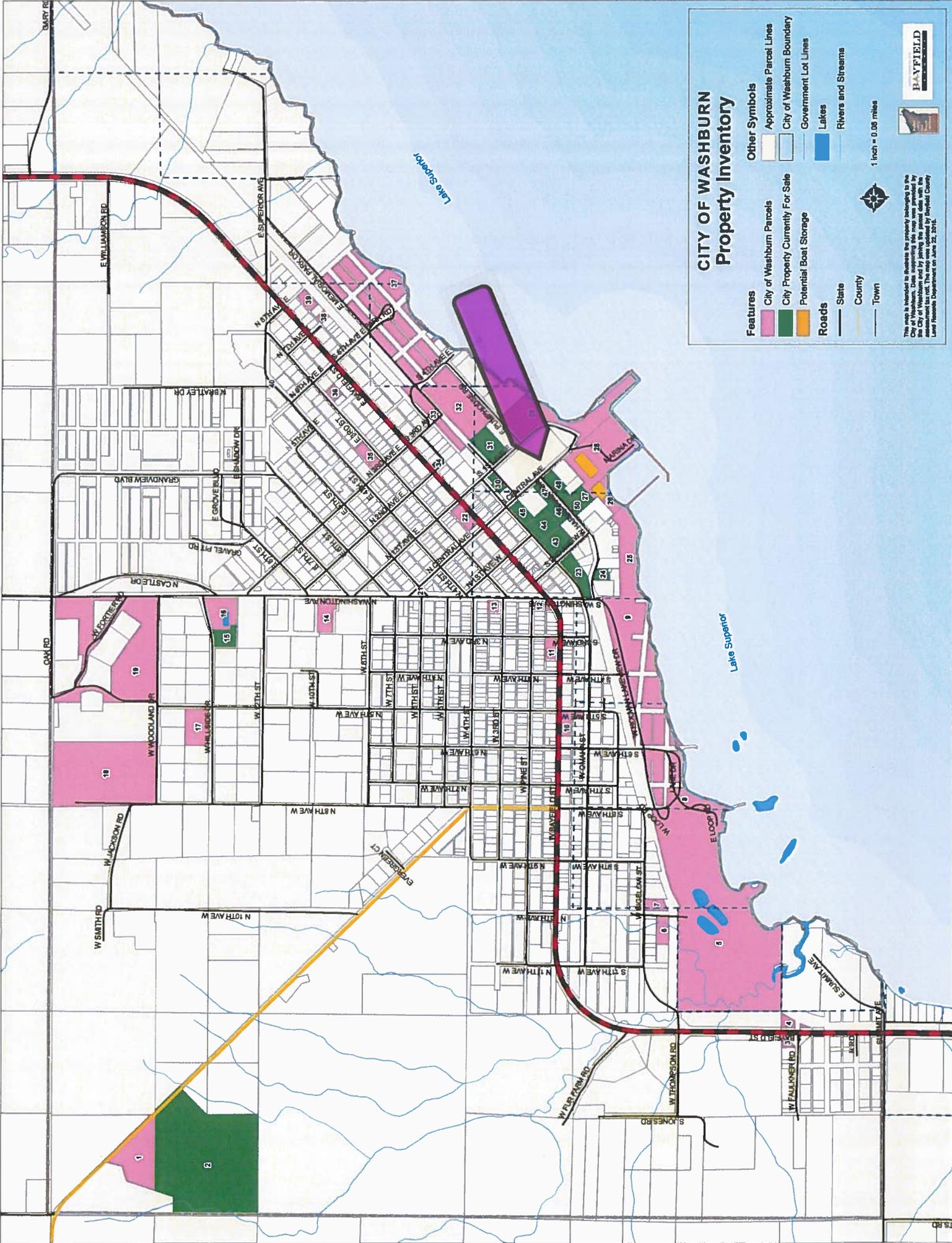
We would like to offer \$5,000 per parcel for a total purchase price of \$10,000. Construction of a permanent structure would be guaranteed by the purchaser within (18) months of closing. Site development would include a warehouse and office as well as yard storage.

We look forward to working in concert with the city of Washburn to expand our business in your community.

Sincerely,

PEARL BEACH CONSTRUCTION COMPANY


Karl D. Dornburg
President



CITY OF WASHBURN Property Inventory

- | | |
|---|---|
| Features | Other Symbols |
| City of Washburn Parcels | Approximate Parcel Lines |
| City Property Currently For Sale | City of Washburn Boundary |
| Potential Boat Storage | Government Lot Lines |
| Roads | Lakes |
| State | Rivers and Streams |
| County | |
| Town | |



1 inch = 0.08 miles

This map is intended to illustrate the property inventory of the City of Washburn. Data sources for this map were provided by the City of Washburn and by joining the parcel data with the assessment list. The map was prepared by Bayfield County Land Records Department on June 22, 2016.





JJR

7

CITY OF WASHBURN
119 Washington Avenue
P.O. Box 638
Washburn, WI 54891



715-373-6160
715-373-6161
FAX 715-373-6148

To: Honorable Mayor and City Council Members
From: Scott J. Kluver, Administrator *SK*
Re: Review of Goals and Objectives for 2017 and Establishment of Goals and Objectives for 2018
Date: January 31, 2018

Related to the administrator evaluation is the establishment specific goals and objectives that should be accomplished within a given timeframe. Please keep in mind that goals approved here are not just for me, but will be providing general direction to all of the staff. Thanks to the good focus of the Council this past year, many of the previous year's goals were accomplished, or are soon to be accomplished. It is understood that there is always a need to adapt to changing priorities, but expectations should be set. If too many conflicts occur, or the priorities of the Council change, then the goals need to be reviewed and modified as well.

Below is a list of the 2017 goals/projects that were established, and my response to them.

- 1. Implement new zoning code which will require reconciliation with some other codes, a review of forms, fees, processes, records, and a renewed effort on code enforcement.** *(This goal remains largely incomplete. Although some necessary steps were made in the implementation of the new code, there is still some reconciliation, forms, fees, and processes that need to be updated. It is my hope to work with all of the staff involved in the zoning functions to get this completed within the next year.)*
- 2. Develop and implement a stormwater management ordinance as requested during zoning process.** *(This goal was accomplished. The ordinances were approved this past year and are in place.)*
- 3. Pursue fiscal solvency of the Sewer Utility. This will include economic development projects to add more customers, review ways to reduce expenses including refinancing, and find new sources of revenue such as the possibility of a septic dump station.** *(This goal is in process and is making some headway. Our new Operator in Charge was hired last summer and is now in a position to begin suggesting operational changes to save money. We are in the process of refinancing debt. We are in the process of promoting additional development in the City to add new customers. We have been making modest increases to the sewer rates.)*
- 4. Complete all budgeted capital projects for 2017, and prepare budget for 2018** *(This was completed.)*
- 5. Pursue development opportunities for Omaha Street property.** *(In my view, staff completed what was asked of them on this goal. The Council has not pursued the offer(s) that came forward. I do not believe that staff should spend further time on this matter until the Council clarifies their position on development in this area.)*

6. **Secure the Brokedown Palace property and pursue development opportunities.** *(This property, which I prefer to call the Bayfield Street Development Opportunity, has been secured and we are pursuing development opportunities. I have been pleasantly surprised with the interest in the building at this time. A web page has been created to help keep the information related to this project current.)*
7. **Pursue anticipated Harbor projects of site improvements (parking lot, shelter), upgrades to Pier 3, and funding to improve the Coal Dock.** *(Additional parking areas and the fish cleaning station shelter have been added to the boat ramp area. The Pier 3 Upgrade Project will have bids received on February 8, and funding has been received for the Coal Dock Project).*
8. **Pursue additional economic development projects that have potential to add taxable revenue and tax increment for the city as outlined in TID 3 plan such as the Iron Works/Business Park Project, fiber optic service expansion, and find a location for Movin' Out.** *(Several projects have been in the works to add taxable value to TID 3 (e.g. Iron Works, Fishnote, Pipgras, Harbor View.) It has been difficult to find an additional site for Movin' Out as it adds complication of additional parities into the negotiations to put together a deal. I have not moved on fiber optic service expansion as it has not been clear what the intentions of the Omaha Street property are at this time. Adding this service independently to City facilities will cost additional dollars which will need to be found in budgets).*
9. **Implement sidewalk snow enforcement on Bayfield Street and other sidewalk directives to be approved by Council related to providing safer routes to the schools. The Council may wish to pursue a more comprehensive sidewalk policy.** *(The implementation of the policy change of the property owners being responsible for removal of snow on the sidewalk has been done. We have been working on tweaking how the Department of Public Works removed the terrace snow on occasion and to make sure that we do a better job at not leaving a mess on the sidewalks. This still needs some refinement; however, it appears that the removal of the snow has been going generally well and there have been fewer people observed walking in the highway. If the Council wants to pursue expansion of the sidewalks and sidewalk maintenance in the City, I recommend considering sidewalk conditions along Washington Avenue. Some improvements were done near the school to improve the crossing along 8th Avenue West.)*
10. **Negotiate a new Police Collective Bargaining Agreement.** *(This was completed.)*
11. **Pursue funding for improvements to the West End Park Bulkhead Wall, and begin implementation of West End Park Plan** *(Some discussions have been held regarding the establishment of a rentable yurt in the City as part of the "glamping" component of the plan. That work continues. Now that the Coal Dock project has been funded, and it is most likely that little, if any, general fund dollars will be needed for that project, I believe that earnest planning for the replacement of docks and the seawall at West End Park should be a planning priority. There are programs available to assist with the costs of these projects, but matches will be required. This should be earnestly pursued in 2018 or construction in 2019, if not sooner.)*

Below is a list of goals/projects that I think should be a priority for 2018. Please keep in mind that this does not include all annual/routine matters that must also be addressed. This list also does not include all departmental level goals, rather the larger "big picture" goals.

1. **Have contracts approve for Coal Dock Project, complete final engineering, award construction contracts and complete project.**
2. **Award contracts in the Pier 3 Electrical, Water, and Decking project at the marina and provide the construction oversight for the project.**

- 3. Have the Invasive Reed (Pragmites) Replacement Project completed this summer and monitor financial commitments with the Red Cliff Tribe.**
- 4. Pursue plans for dock/seawall replacement at West End Park along with establishment of a yurt.**
- 5. Continue ushering through issues related to the development of properties, and specifically pursue finding opportunities for sewer line replacement for the Iron Works, and working through athletic field usage and maintenance issues.**
- 6. Continue to pursue marketing of the Bayfield Street Development Property with the hopes of selling it within the next year.**
- 7. Have the Department of Public Works begin internal planning on the replacement of water and sewer lines under Bayfield Street. This would be preliminary planning to see what would be involved in such a project. Once we would have a preliminary plan of the actual work that would need to be done, a community discussion of how such a project would happen would need to occur.**
- 8. Continue the implementation of the new zoning code which will require reconciliation with some other codes, a review of forms, fees, processes, records, and a renewed effort on code enforcement.**
- 9. Complete all budgeted projects for 2018, and prepare budget for 2019 with a more detailed capital plan**

It would be good for the Council to come to agreement as to what they believe the priorities should be so that I, and the rest of the staff, have a clear direction and can focus. Once a final list is established, the Council should deflect additional wants and desires until the tasks at hand have been completed.

8

**CITY OF WASHBURN
BARTENDER LICENSES
July 1, 2017 thru June 30, 2019**

Approved 5/8/17 #19-01 thru #19-17	Provisional Approved 5/8/17 #19-18 expires 7-7-17.	Provisional Approved #19-19 expires 6/16/17.	Approved 6/12/17 #19-18 thru #19-35		Provisional Approved 6/24/17 #19-36 expires 8/23/17.	Approved 7/10/17 #19-36	
Provisional Approved #19-37 expires 8/27/17.	Provisional Approved #19-38/ 7/12/17 expires 9/10/17.	Approved 8/14/17 #19-37 & #19-38	Provisional Approved 9/15/17 #19-39		Provisional Approved 9/20/17 #19-40	Approved 10/9/17 #19-39 & #19-40	
Provisional Approved 9/29/17 #19-41 expires 11/28/17	Provisional Approved 10/23/17 #19-42 expires 12/22/17	Approved 11/13/17 #19-41 & #19-42	No licenses for 12/11/17		Provisional Approved #19-43 12/4/17 expires 2/2/18	Provisional Approved #19-44 12/13/17 expires 2/11/18	
Approved January 8, 2018 #19-43 & #19-44	Provisional Approved #19-45 1/4/18 expires 3/5/18	Provisional Approved #19-46 expires 3/9/18	Pending Approval 2/12/18 #19-45 & #19-46				P I C K E D
LAST NAME	FIRST NAME	MIDDLE NAME	MAIDEN OR PREVIOUS NAME	P A I D	PLACE OF BUSINESS	RENEWAL OR NEW LICENSE	U P
MacArthur	Wendy	Marie	Sorenson	X	Washburn IGA	Renewal #19-01	X
Terry	Paige	Alexis	Parks	X	Washburn IGA	Renewal #19-02	X
Ainsworth	Terri	Lea		X	Washburn IGA	Renewal #19-03	X
Larson	Kristy	Anne	Roy	X	Washburn IGA	Renewal #19-04	X
McAuliffe	Shana	Mae		X	Washburn IGA	Renewal #19-05	X
Wilcox	Cameron	Ross		X	Washburn IGA	Renewal #19-06	X
Haughn	Carl	Albert		X	Washburn IGA	Renewal #19-07	X
Defoe	Nicholas	Mark		X	Washburn IGA	Renewal #19-08	X
Johnson	Teresa	Lynn		X	Washburn IGA	Renewal #19-09	X
Vilandre	Roselle	Simone		X	Washburn IGA	Renewal #19-10	X
Johnson	Jamie	Lynne		X	Patsy's	Renewal #19-11	X
Klaar	Jessica	Lee	Goldman	X	Firehouse Bar	Renewal #19-12	X
Heggie	Dianna	Princess	Pliska	X	Holiday	Renewal #19-13	X
Lindsley	Donna	Louise		X	Holiday	Renewal #19-14	X
Stensvad	Lois	Janet		X	Da'lous Bistro	Renewal #19-15	X
Doman	Daniel	Todd		X	The Snug	Renewal #19-16	X
Doman	Kristi	Maria	Lafond	X	The Snug	Renewal #19-17	
Forman	Jami	Jo		X	LkSupView Golf	Provisional #19-18 New #19-18	X X
Carcoba-Defoe	Irene			X	Patsy's	Provisional #19-19 New #19-19	X X
Sundquist	Roberta	Lee		X	Leino's	Renewal #19-20	X
Lawyer	Rose	Marie		X	Da'lou's Bistro	Renewal #19-21	X
Pierce	Vanessa	Michelle	Capponcelli	X	Leino's	Renewal #19-22	X

