

June 13, 2016

CITY OF WASHBURN COMMON COUNCIL MEETING

5:30PM Washburn City Hall

Present: City Council Members:

Mary McGrath, Kristy M. Jensch, Jennifer Maziasz, Jeremy Oswald (late), Linda S. Barnes, Mary Nowakowski, Robert Arquette

Municipal Personnel:

Mayor Scott A. Griffiths, City Administrator Scott J. Kluver, City Attorney Siegler, Assistant City Administrator Dan Stoltman

Excused Absence:

None

Call to Order - Meeting called to order at 5:30PM by Mayor Griffiths. Roll call attendance depicted six (6) of seven (7) members of the Common Council in attendance (**Oswald late, 5:35 p.m.**). Quorum of the Council recognized.

Approval of Minutes – City Council Meeting May 9, 2016- McGrath moves to approve the minutes of May 13, 2016, second by Barnes. Motion carried unanimously.

Approval of Expenditures- A motion to approve the monthly expenditure vouchers made by McGrath, second by Barnes. Motion carried unanimously on roll call vote of all five (5) councilors in attendance.

Public Comment – No public comment was made.

Mayoral Announcements, Proclamations, Appointments - Appointment to Zoning Board of Appeals. A motion was made by Barnes to approve John Blahnik to the Zoning Board of Appeals, second by Jensch. Motion carried unanimously.

Presentation, Discussion & Action on WDA Recommendation to Approved Development Plan for Omaha Street Area Properties between Downtown and Marina and to Prepare and Release RFP for Development Proposals – Cedar Corp. Presenting – Seth Hudson and Charles Jones of Cedar Corp. gave a presentation on two conceptual design options for the Omaha Street Development project. Two different concepts were presented. One concept included the property currently owned by Mr. Mick Anderson, and the second did not. The costs to reroute the electrical transmission lines, fiber lines, and ATV route would cost \$376,000. In addition, other utility and infrastructure costs are anticipated to be approximately \$1,000,000 for the concept with the Anderson property and \$310,000 for the concept without the Anderson property. Discussion on the layout occurred, along with discussion of sight lines and proposed height of the buildings. Cedar Corp. discussed that they used information from a survey they conducted with local realtors, bankers, and citizens to guide the development of the conceptual use of the Omaha Street property. Discussion took place on the RFP process. It was stated that Cedar Corp. would develop the RFP for the City in conjunction with City staff. A motion was made Barnes to approve the conceptual plan presented by Cedar Corp., have Cedar Corp. develop the RFP draft, and have City staff release the RFP without Council approval, second by Jensch. Motion carried unanimously.

Discussion and Referral to Plan Commission for Request for Vacation of Alley in Block 7 in Washburn Real Estate & Investment Co. 1st Addition to Washburn - Heidi Hegstrom, Petitioner – Was taken off agenda.

Discussion & Action on Certified Survey Map Block 1, Combining Lots 1-6 Vaughn's and Austrain's Addition – No discussion took place. A motion was made by McGrath to approve Certified Survey Map Block 1, Combining Lots 1-6 Vaughn's and Austrain's Addition, second by Barnes. Motion carried unanimously.

Open Floor - A motion was made by Oswald to open the floor, second by Jensch. Motion carried unanimously.

Continued Public Hearing, Discussion & Action, Ordinance 15-014 Amending Title 13 of the City of Washburn Municipal Zoning Code and Making Other Revisions to Other Part of the Municipal Code in Conflict or Related to Title 13 as Herein Amended. Request by Leo Ketchum to Review Number of Structures to be Allowed on Residential Parcels - A discussion took place regarding lot size and the number of structures allowed. It was stated by Leo Ketchum that currently all lots regardless of size are limited to the same number of structures. Mr. Ketchum argued that lot sizes of four acres or more should be able to have more allowable structures. A motion was made by Oswald to re-draft ordinance 15-014 to allow up to 2,400 square feet of accessory structure to properties of more than four acres, plus 250 square feet for every acre over four acres, second by Maziasz. Motion carried unanimously with Barnes abstaining.

Close Floor- A motion was made by Oswald to close the floor, second by McGrath. Motion carried unanimously.

Discussion & Action on Resolution #16-003 Combining Wards Into A Single Polling Place for August 9 and November 8, 2016 Elections – No discussion was had. A motion was made by McGrath to approve Resolution #16-003 Combining Wards Into A Single Polling Place for August 9 and November 8, 2016 Elections, second by Jensch. Motion carried unanimously.

Discussion & Action on Resolution #16-004 Approving the 2015 Compliance Maintenance Annual Report for the Sewer Utility – No discussion was had. A motion was made by McGrath to approve Resolution #16-004 Approving the 2015 Compliance Maintenance Annual Report for the Sewer Utility, second by Barnes. Motion carried unanimously.

Discussion & Action on Resolution #16-005 Approving City Investment Policy – No discussion was had. A motion was made by Nowakowski to approve Resolution #16-005 Approving City Investment Policy, second by Barnes. Motion carried unanimously.

Discussion & Action on Acceptance of Bid and Approval of Contract for West Omaha Street Resurfacing Project – No discussion was had. A motion was made by Nowakowski to accept the winning Bid and Approval of Contract with Northwoods Paving for West Omaha Street Resurfacing Project, second by McGrath. Motion carried unanimously.

Discussion & Action on Increasing Part-Time Police Wages – Council member Barnes asked about the increase impacting the current budget, and if it doesn't impact the current budget, how will the city have adequate part time coverage? Administrator Kluver stated that we currently do not have the part time personnel for adequate coverage. The increase is to attract and retain future part time police officers, and future budgets may have to reflect the increased part time coverage. A motion was made by McGrath to approve the increase of part-time police officer wages to \$14 per hour during training and \$16 per hour once trained, second by Jensch. Motion carried unanimously.

Discussion & Action on Special Event Requests from Washburn Chamber for Brownstone Summerfest July 29-31, 2016 Including Park and Property Use, Relaxation of Open Container and Noise Ordinances, and Street Closures – A discussion was had on open container time frame, and was stated that the Friday start time should be adjusted from 9:00am Friday to 5:00pm Friday. A motion was made by Nowakowski to approve Special Event Requests from Washburn Chamber for Brownstone Summerfest July 29-31, 2016 Including Park and Property Use, Relaxation of Open Container to be allowable from 5:00pm on Friday until 4:00am on Saturday, 9:00am on Saturday until 4:00am on Sunday, and 9:00am – 5:00pm on Sunday, and Noise Ordinances, and Street Closures, second by Maziasz. Motion carried unanimously.

Alcohol Licensing Matters: Approval of Annual Alcohol and Beer Garden License Renewal Applications; Cigarette License Renewal Applications, Bartender License Applications – #65 and 66 – 17; and #31-41 -18 – No discussion was had. A Motion was made by Barnes to approve the Annual Alcohol and Beer Garden License Renewal Applications; Cigarette License Renewal Applications, Bartender License Applications – #65 and 66 – 17; and #31-41 -18, second by McGrath. Motion carried unanimously.

Closed Session Items: Deliberating and Negotiating Property Purchase - ORIG TOWNSITE OF WASHBURN LOTS 8-10 & 2' ON SW SIDE OF LOT 11 BLOCK 45 IN V.1138 P.618 534, Tax ID 33221, Old Brokedown Palace LLC – A motion was made by Nowakowski to go into closed session at 7:45pm, pursuant to Wisconsin State Statute §19.85(1) (e) deliberating or negotiating the purchasing of public property and for competitive reasons; following which the Council may reconvene in open session to take any action that may be necessary on the closed session items, second by Jensch. Motion carried unanimously via roll call vote.

Adjourn – A motion was made by McGrath to adjourn at 8:37pm, second by Nowakowski. Motion Carried unanimously.

Dan Stoltman
Assistant City Administrator