

May 9, 2016

CITY OF WASHBURN COMMON COUNCIL MEETING

5:30PM Washburn City Hall

Present: City Council Members:

Mary McGrath, Kristy M. Jensch, Jennifer Maziasz, Jeremy Oswald, Linda S. Barnes

Municipal Personnel:

Mayor Scott A. Griffiths, City Administrator Scott J. Kluver, City Attorney Siegler, Assistant City Administrator Dan Stoltman

Excused Absence:

Mary Nowakowski, Robert Arquette

Call to Order - Meeting called to order at 5:30PM by Mayor Griffiths. Roll call attendance depicted five (5) of seven (7) members of the Common Council in attendance. Quorum of the Council recognized.

Approval of Minutes – City Council Meeting April 11 and April 19, 2016- McGrath moves to approve the minutes of April 11 & 19, 2016, second by Jensch. Motion carried unanimously.

Approval of Expenditures- A motion to approve the monthly expenditure vouchers made by McGrath, second by Barnes. Motion carried unanimously on roll call vote of all five (5) councilors in attendance.

Public Comment – Teena Racheli spoke in favor of proposed ordinance 16-003 Landmark Tree. **Ted May** spoke in favor of proposed ordinance 16-003 Landmark Tree. **Mark Lusche** spoke in opposition of proposed ordinance 16-003 Landmark Tree.

Mayoral Announcements, Proclamations, Appointments – A motion was made by McGrath to approve Don Swedberg to Harbor Commission until a replacement can be found, second by Maziasz. Motion carried unanimously. Mayor Griffiths discussed on Proclamations for: National Nursing Home Week taking place between May 8th and May 14. National Police Week taking place between May 15th and May 21st. Sunday May 15th is Peace Officer's Memorial Day. Week of the Young Child is May 15th to May 21st. Emergency Medical Services Week is between May 15th and May 21st.

Public Hearing, Discussion & Action on CUP Site Plan Amendment for Mini-Storage Units in the C-2 District in the 700 Block of W. Omaha Street - Ross Lightner, Petitioner – A motion was made by Maziasz, to open the floor, second by Jensch. Motion carried unanimously. No discussion was had. A motion was made by Jensch to approve CUP Site Plan Amendment for Mini-Storage Units in the C-2 District in the 700 Block of W. Omaha Street - Ross Lightner, Petitioner, second by Barnes. Motion carried unanimously.

Public Hearing, Discussion & Action on Ordinance # 16-011 – Amendment 5 to Comprehensive Plan Map Figures 3-2 (Land Use Plan) – No discussion. A motion was made by Jensch to approve Ordinance # 16-011 – Amendment 5 to Comprehensive Plan Map Figures 3-2 (Land Use Plan), second by Barnes. Motion carried unanimously.

Close Floor- A motion was made by Oswald to close the floor, second by McGrath. Motion carried unanimously.

Discussion & Action on Draft Ordinance #16-003 for the Purpose of Protecting Landmark Trees - Councilor Maziasz stated her concern with the “critical root base” impacting other property owners. City attorney stated we need to establish critical root base standards. The City Attorney also stated that proposed ordinance includes both historic and landmark trees. Councilor Maziasz stated that the City doesn't have time to care for current City trees, how are we going to have time for landmark trees. Mayor Griffiths asked if the City could protect trees without having an ordinance. City Attorney stated that the City could draft a policy that protects trees by having a review process for projects that could impact trees. Councilor McGrath stated that she

spoke with individuals from banks and title companies, and in their opinion they see problems with the critical root base impacting other properties impacted by the root base when it comes to real estate sales. Councilor Oswald stated he was concerned with the concerns of City Administrator Kluver. Administrator Kluver voiced his concerns with the potential complications administering the proposed ordinance. Councilor Maziasz stated that she would be in favor of a policy that just gave “pause” to consider the reasoning behind taking down a tree before action takes place. Councilor McGrath was more comfortable with a “Pause” policy but will not support an ordinance. Councilor Jensch stated she too would be comfortable with a “Pause” policy. Councilor suggested that Councilor Maziasz and former Councilor Kelly work on a “pause” policy. City Attorney stated he too would assist in crafting a “pause policy”. Councilor Maziasz said she would give it a try with the help of Kelly and City Attorney. No motion was made.

Discussion & Action on Ordinance #16-012 Bringing the ATV and Snowmobile Youthful Operators Ordinance Into Conformity with State Law – No discussion took place. A motion was made by Barnes to approve Ordinance #16-012 Bringing the ATV and Snowmobile Youthful Operators Ordinance Into Conformity with State Law, second by Oswald. Motion carried unanimously.

Reconsideration, Discussion & Action on Window Replacement Project at City Hall - A motion was made by Jensch to reconsider the window replacement project at City Hall, second by Oswald. Motion carried unanimously. A motion was made by Oswald to direct staff to utilize funds budgeted for any exterior improvements and half of the funds budgeted for the website project to be allocated to the City Hall window project with the possibility of coming back to Council for a budget amendment if more funds are needed, and procuring the windows from Olson Building Materials or H-Window Company, and to further research window warranties looking for a twenty year warranty in commercial use as well as researching the type(s) of window materials for longer lifespan, second by Barnes. Motion carried unanimously.

Discussion & Action on the Sale of Property in the 1000 Block of Grand View Blvd, Lot 2 of CSM 1694, Parcel #20 on “For Sale” List – No discussion took place. A motion was made by Jensch to approve the Sale of Property in the 1000 Block of Grand View Blvd, Lot 2 of CSM 1694, Parcel #20 on “For Sale” List contingent on Plan Commission approval, second by McGrath. Motion carried unanimously.

Discussion & Action on Purchase of Property in the South 200 Block of Central Avenue (Tax ID 32597) – City Administrator Kluver gave Council a brief history of the property. No action was taken.

Alcohol Licensing Matters - Introduction of Annual Alcohol and Beer Garden License Renewal Applications - a motion was made by Jensch to approve the publication of all Alcohol and Beer Garden License Renewal Applications, and begin the administrative review process, second by McGrath. Motion carried unanimously. **Temporary Class “B” Retailers License for Friends of Washburn Fire and Ambulance, EMS 500 Fundraiser, July 29, 2016; Permission to Hold Event on City Grounds; Relaxation of Noise Ordinance for Event** – A motion was made by Barnes to approve a Temporary Class “B” Retailers License for Friends of Washburn Fire and Ambulance, EMS 500 Fundraiser, July 29, 2016; Permission to Hold Event on City Grounds; Relaxation of Noise Ordinance for Event, second by Jensch. Motion carried unanimously. **Bartender License Applications – #60 through 64 – 17, #29 – 18, Renewals #1 through 28 -18, and #30 – 18** – A motion was made by Barnes to approve Bartender License Applications – #60 through 64 – 17, #29 – 18, Renewals #1 through 28 -18, and #30 – 18, second by Maziasz. Motion carried unanimously.

Closed Session – A motion was made by Banes to go into closed session to discuss consideration to Purchase Property in the South 200 Block of Central Avenue (Tax ID 32597), second by Oswald. Motion passed via roll call vote all in favor.

Adjourn – A motion was made by Maziasz to adjourn at 7:19pm, second by Jensch. Motion carried unanimously.