

February 8, 2016

CITY OF WASHBURN COMMON COUNCIL MEETING

5:30PM Washburn City Hall

Present: City Council Members:

Mary McGrath, Kristy M. Jensch, Christine M. Kelly, Jennifer Maziasz, Jeremy Oswald, Linda S. Barnes (late)

Municipal Personnel:

Mayor Scott A. Griffiths, City Administrator Scott J. Kluver, Assistant City Administrator Dan Stoltman, City Attorney David Siegler

Excused Absence:

Mary Nowakowski

Call to Order - Meeting called to order at 5:30PM by Mayor Griffiths. Roll call attendance depicted six (6) of seven (7) members of the Common Council in attendance. Quorum of the Council recognized.

Approval of Minutes – City Council Meeting January 11 & 16, 2016- McGrath moves to approve the minutes of January 11 & 16, 2016 second by Jensch. Motion carried unanimously.

Approval of Expenditures- A motion to approve the monthly expenditure vouchers made by McGrath, second by Maziasz. Motion carried unanimously on roll call vote of all six (6) councilors in attendance.

Public Comment- No public comment made.

Mayoral Announcements, Proclamations, Appointments. None.

Discussion & Action on Site Plan Review for Chequamegon Books & Coffee, 2 E. Bayfield Street– Richard & Carol Avol, Petitioners. Councilor Oswald asked if this should go to Plan Commission. Kluver responded that it only does if Council asks it to. It was not asked to go to Plan Commission. A motion was made by Jensch to approve Site Plan Review for Chequamegon Books & Coffee, 2 E. Bayfield Street, second by Barnes. Motion carried unanimously.

Discussion & Action on both Chamber of Commerce Use of Thompson’s West End, Wikdahl, and Legion Parks, along with the Coal Dock for Brownstone Summerfest Activities July 29 through July 31, 2016 and Chamber of Commerce Use of Thompson’s West End Park for Board Across the Bay Activities July 22 through July 23, 2016. No discussion was had. A motion was made by Barnes to approve both the Chamber of Commerce Use of Thompson’s West End, Wikdahl, and Legion Parks, along with the Coal Dock for Brownstone Summerfest Activities July 29 through July 31, 2016 and Chamber of Commerce Use of Thompson’s West End Park for Board Across the Bay Activities July 22 through July 23, 2016, second by Jensch. Motion carried unanimously.

Discussion & Action on Ordinance 16-001 Allowing the City to Enter Into Agreements Whereby Overnight Mooring at Thompson’s West End Park May Be Allowed in Some Cases. No discussion was had. A motion was made by McGrath to approve Ordinance 16-001 Allowing the City to Enter into Agreements Whereby Overnight Mooring at Thompson’s West End Park May Be Allowed in Some Cases, second by Jensch. Motion carried unanimously.

Discussion & Action on Options Related to the Sale of Firewood at City Campgrounds. A discussion was had on providing firewood at the city campgrounds. It was discussed if the honor system payment method would work or not. It was discussed how the city would go about procuring the firewood. It was stated that the city would send an RFP to local firewood suppliers. Councilor McGrath suggested speaking with Brad Dryer about building the sheds as a class project for his TechEd classes. Councilor Kelly stated that the look of the shed should blend with the look of the new park plan. Kelly asked if the campground attendees would manually

lock and unlock the shed door. Kluver responded that it is possible, but they are already doing more than they anticipated doing. Kelly suggested finding “honor pay” signage. A motion was made by Oswald to sell firewood at the campground using the shed with a standard manual deadbolt locking system and honor pay system, second by Barnes. Motion carried unanimously.

Discussion & Action on Solicitation of Auditing Services for 2016 Fiscal Year. A discussion was had on the time and cost to solicit an estimate from Eagle Auditing and Accounting. A motion was withdrawn by McGrath to stay with the city’s current auditors, second by Maziasz. Motion carried unanimously. A motion was made by Jensch to send an RFP to Eagle Auditing and Accounting services, second by Barnes. Motion carried unanimously.

Discussion & Action on Mayor and Council Pay Rates. The Mayors pay rate was discussed. It was stated that the pay can increase but not until after the 2018 election. Councilor Kelly stated she would like to see an increase in the Mayor’s salary plus a 2% annual increase each year. Councilor Jensch stated she was not comfortable with a 2% annual increase. Councilor Oswald stated it would be \$160 increase a year. Kelly stated the 2% increase was really just to keep up with inflation. A Motion was made by Oswald to increase the Mayor’s salary by \$2,080.00 starting in April 2018, with a 2% annual increase thereafter, second by Barnes. Motion carried 5-1 McGrath opposed.

Discussion on Conceptual Tree Protection Ordinance. A discussion on what the intent of the ordinance would be took place. The conceptual ordinance was narrowed down to the protection of “landmark” trees. Concerns were raised about additional layer of government, people’s property rights, who and how the city would designate such trees and what criteria would be, and how would people know if their property had a landmark tree on it. It was stated that the city could educate the public about the landmark trees, and send notices of designated trees to tree cutting services to help educate property owners. The Council directed the city attorney to draft a “landmark tree” ordinance.

Discussion & Action on Resolution 16-001 Combining Wards Into A Single Polling Place. No discussion took place. A motion was made by McGrath to approve resolution 16-001, second by Jensch. Motion carried unanimously.

Alcohol Licensing Matters. Bartender License Applications – #54 through 57 – 17. No discussion took place. A motion was made by Barnes to approve bartender license applications – #54 through 57 – 17, second by McGrath. Motion carried unanimously.

Closed Session. Consideration to Purchase Property At Intersection of Holman Lakeview Drive and 8th Avenue West (Tax ID 32919). A motion was made by Barnes to go into closed session, second by Jensch. Motion carried unanimously by roll call vote.

Adjourn. A motion was made by McGrath to adjourn at 7:06 pm, second by Jensch. Motion carried unanimously.

Dan Stoltman
Assistant City Administrator

FINANCE COMMITTEE MEETING 4:30PM

Committee Members Mary McGrath and Jennifer Maziasz reviewed monthly expenditure vouchers.