CITY OF WASHBURN
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NOTICE OF FINANCE COMMITTEE MEETING Monday, June 14, 2021 City Hall 4:30PM

- Committee Review-Monthly Expenditures

NOTICE OF CITY COUNCIL MEETING

Monday, June 14, 2021 Washburn City Hall 5:30 PM

This meeting may have members participating via tele or web conferencing. Public participants can listen to the proceedings by utilizing a computer or smart phone and using the link https://us02web.zoom.us/j/86123685222?pwd=VUpyT0MwekpvMG1qalpjZ0oyKzJSQT09 with passcode 061421 or by calling 1-888-788-0099 (Toll Free) and entering Webinar ID: 861 2368 5222 with passcode 061421 as opposed to being present for the meeting. The meeting will also be broadcast on Washburn Cable Access Television, and be live streamed on the City of Washburn YouTube Channel. Limited seating will be available at the meeting and guests are asked to keep a six-foot distance from one another.

AGENDA

- Call to Order/Roll Call/Pledge of Allegiance
- Approval of Minutes – City Council Meetings – May 10, 2021; May 26, 20201 Board of Review
- Approval of Monthly Expenditures via Roll Call Vote
- Public Comment
- Mayoral Announcements, Proclamations, Appointments
- Discussion & Action on Potential American Rescue Plan Act Funds; Action on Negotiation of Development Agreement with Washburn Iron Works for Relocation of Sewer Main/Iron Works Expansion **TAB 1**
- Discussion & Action on Ordinance 21-004 to Regulate the Operation of Short-Term Rentals **TAB 2**
- Discussion & Action on Decorative Streetlight Design for Bayfield Street Reconstruction **TAB 3**
- Discussion & Action on Harbor Commission Recommendation to Restrict Sale Possibilities for Lot 48 on City's Property For Sale List **TAB 4**
- Discussion & Action on Resolution #21-005 Approving the 2020 Compliance Maintenance Annual Report for the Sewer Utility **TAB 5**
- Discussion & Action on Amending Fee Structure for Use of Non-Motorized Vessels on City Property **TAB 6**
- Discussion & Action on Special Event Request to have Temporary Intermittent Closures along W. 4th St. from 8th Avenue West to 5th Avenue West on June 27, 2021 for Washburn Challenge Road Race– Dave Wilcox, Petitioner **TAB 7**
- Discussion & Action on Recurring Special Event Request to Temporarily Close Central Avenue from Bayfield Street to the Alley on Wednesdays from 2:00 until 7:00 Starting June 16 until October 20 for Washburn Farmers Market – Aaron Irmiter, Petitioner **TAB 8**
- Discussion & Action on Approval of Annual Alcohol License Renewals **TAB 9**
- Adjourn

The City of Washburn is an equal opportunity provider, employer, and lender.

May 10, 2021 **CITY OF WASHBURN COMMON COUNCIL MEETING**

5:30PM Washburn City Hall & Remote Call-In

City Council Members:
Present, in-person: Karen Spears-Novachek, Tom Neimes, Carl Broberg, Dave Anderson, Jennifer Maziasz, Laura Tulowitzky, Mary McGrath
Present, remote: none

Municipal Personnel:
Present in-person: Mayor Mary D. Motiff, City Administrator Scott J. Kluver, Assistant City Administrator Tony Janisch, Director of Public Works Gerry Schuette
Present, remote: City Attorney Max Lindsey

Absent: none

Call to Order - Meeting called to order at 5:30PM by Mayor Motiff. Roll call attendance depicted seven (7) of seven (7) members of the Common Council in attendance. Quorum of the Council recognized.

Approval of Minutes – City Council Meeting of April 12, 2021 & April 20, 2021 - A motion was made by Novachek to approve the April 12 & 20, 2021 minutes of the City Council with the corrections noted, second by Neimes. Motion carried unanimously.

Approval of Expenditures - A motion was made by Novachek to approve the monthly expenditures as reviewed, second by McGrath. Motion carried unanimously via roll-call vote.

Public Comment – Bridget Kelly, 715 3rd Ave. W, expressed concern that she will be homeless in 21 days. The house that she currently lives in with her daughter has been sold and she is struggling to find a home in the community where she works, and her daughter goes to school. Ms. Kelly further expressed concerned of the number of air bnb's opening, taking away potential year-round housing. She further stated that there is currently a 2-year waiting list for Housing Authority Units, but no waiting list Air BnB permitting.

Mayoral Announcements, Proclamations, Appointments- The Mayor made the following proclamations for National Skilled Nursing Care Week, National Police Week, Emergency Medical Services Week, Week of the Young Child, Historic Preservation Month, and Arbor Day. She further announced that on May 12th & 26th, the final two food distributed will occur in Washburn at the Bayfield Co. Hwy. Garage, in the afternoon.

Discussion & Action on Resolution #21-003 Recognizing the Washburn High School 2021 Girls Volleyball Team for Winning the State Championship – The Mayor read Resolution #21-003 aloud. Broberg moved to adopt Resolution #21-003, seconded by Maziasz. Motion carried unanimously.

Discussion & Action on Second Driveway Access at 205 W. Harborview Dr. – James Thoreson & Edith Deutsch, Petitioners – Public Works Director Schuette stated that all criteria have been met to approve the request for a second driveway. Schuette added that the ordinance states that driveways shall be no greater that 18 ft. wide, the existing driveway is 21 ft. wide and has recommended that the new driveway be 21 ft. wide to match the existing. Novachek questioned the existing culvert and gravel drive where the new driveway is being proposed. Janisch answered that he approved a temporary driveway last year to allow construction vehicle access for an addition being built on to the house. Anderson stated that he was under the impression the circle driveways were not allowed in the City. Discussion continued regarding circular and secondary driveways, and the special circumstances that allow for this. Broberg moved to approve the request for a secondary driveway at 205 W. Harborview Dr., seconded by McGrath. Discussion continued regarding the consistency of approving/denying these requests and the fear of setting a precedence in future requests. Broberg amended his motion to approve the secondary driveway at 18 ft. wide, McGrath agreed. Motion carried five (5) to two (2), Maziasz & Tulowitzky voting Nay.

Discussion & Action on Second Driveway Access at 701 W. Hillside Dr. – Paul Haugen, Petitioner – Anderson moved to approve the request for a secondary driveway at 701 W. Hillside Dr., seconded by Neimes. Mr. Haugen stated that he is remodeling his residence and moving the main entrance and would like to be able to park at the new entrance. Schuette stated that because of the slope to the roadway, he is requesting that the first 40 ft. be graveled. Discussion continued regarding the necessity and feasibility of a secondary

driveway at this location. Maziasz added that it seems odd to have a driveway discussion separate from the building permit process, seems that both should go together. Motion carried five (5) to two (2), Maziasz & Tulowitzky voting Nay.

Discussion & Action on Decorative Streetlight Design for Bayfield Street Reconstruction – The Mayor began discussion noting the survey that was initiated to help gather public input. Kluver stated that there appeared to be some confusion when reviewing the comments regarding lighting fixtures and added that all lighting options were dark sky compliant. Discussion ensued following the Decision Matrix for selection of lighting style, with each councilor providing comment and opinion regard their choice. Broberg moved to approve Option 2b with a GlassWerks light fixture, Candy Cane style arm without the scrolling, and North Yorkshire base, seconded by Neimes. Discussion continued, including costs and additional amenities of each style. Mike Stoffel, Ayres & Associates, included that in looking at survey results regarding arm style; if you look at the horizontal arm style, in general, vs the candy cane; more people prefer a horizontal arm. Anderson added that he felt an overall theme is important for the City. Tulowitzky asked if the branding survey results are available. The Mayor answered that result should be coming out at the end of the month. Novachek moved to table discussion until the June Meeting, seconded by McGrath. Motion carried unanimously.

Discussion & Action on Bayfield County Resolution to form EMS Study Committee – The Mayor, and Council, discussed the purpose of this committee. Novachek moved to approve to approve the Bayfield Co. Resolution and participate on the EMS study committee, seconded by Anderson. Motion carried unanimously. Broberg added that the 2% budget increase cap on municipalities also effects the EMS, but that the County in not bound by a 2% cap.

Discussion & Action on Resolution #21-004 Requesting the Legislature Increase Funding for the Shared Revenue Program – McGrath moved to approve Resolution #21-004, seconded by Neimes. Motion carried unanimously.

Discussion & Action on Special Event Request to Temporarily Restrict Parking on S. 2nd Ave W. and Harbor View Drive for North Coast Car Show on July 24, 2021 – Tammy DeMars, Petitioner – No discussion occurred. McGrath moved to approval the Special Event Request to temporarily restrict parking on S. 2nd Ave W. and Harbor View Drive for North Coast Car Show on July 24, 2021, seconded by Anderson. Motion carried unanimously.

Discussion & Action on Special Event Request to Temporarily Close Central Avenue from Bayfield Street to the Alley on Saturday, May 22 for Historic Preservation Celebration – Karen Novachek, Petitioner – No discussion occurred. McGrath moved to approve the Special Event Request to temporarily close Central Avenue from Bayfield Street to the alley on Saturday, May 22 for Historic Preservation Celebration, seconded by Tulowitzky. Motion carried unanimously.

Discussion & Action on Chamber of Commerce Use of Thompson's West End Park, Memorial Park, Wikdal Park, and the Coal Dock; Closure of Portions of N. 3rd Ave. West and S. 4th Avenue West; and Relaxation of Open Container and Noise Ordinances all at Certain Times during Brownstone Block Party Activities July 23 through July 25, 2021 – No discussion occurred. McGrath moved to approve the request of the Chamber of Commerce use of Thompson's West End Park, Memorial Park, Wikdal Park, and the Coal Dock; closure of portions of N. 3rd Ave. W and S. 4th Ave. W; and relaxation of open container and noise ordinances all at certain times during Brownstone Block Party activities July 23 through July 25, 2021, seconded by Neimes. Motion carried unanimously.

Discussion & Action on Notice of Annual Alcohol License Renewals – McGrath moved to authorize staff to begin the alcohol license renewals process, seconded by Novachek. Motion carried unanimously.

Adjourn – Motion to adjourn by Neimes, seconded by McGrath. Motion carried unanimously. Meeting adjourned at 7:29PM.

Tony Janisch, Assistant City Administrator

FINANCE COMMITTEE MEETING 4:30pm

Committee Members Karen Spears-Novachek & Mary McGrath reviewed monthly expenditure vouchers.

MAY 26, 2021 CITY OF WASHBURN BOARD OF REVIEW PROCEEDINGS

5:00 PM – 7:00 PM, City Hall

Present Board Members:	Mayor Mary Motiff, Jennifer Maziasz, Thomas Neimes, Carl Broberg, City Clerk Scott J. Kluver
Others Present:	Kitt Koski, Assessor – Bow-Mar Appraisal
Absent:	Karen Spears-Novachek, Mary McGrath, Dave Anderson, Laura Tulowitzky

Call to Order – Roll Call - Meeting called to order by Motiff at 5:10 PM, roll call attendance revealed five of the nine-member Board present, quorum recognized.

Election of Chair and Vice-Chair – Neimes nominated Motiff for chair and Maziasz for vice-chair. Motion by Broberg and seconded by Neimes, to close nominations and cast unanimous ballot for Motiff as Chair and Maziasz for vice-chair. Motion carried 5-0. Motiff assumed the Chair.

Verify Training Requirements/Confidentiality Ordinance - Noted for the record, certification of at least one Board Member; proper Public Notice; Confidentiality Ordinance in place. Certified Board Members being Mayor Motiff and Clerk Kluver.

Adoption of Policy Regarding Procedure for Sworn Telephone Testimony and Sworn Written Testimony – Neimes moved, and Maziasz seconded, to adopt the sample policy provided for Sworn Telephone Testimony and Sworn Written Testimony. Motion carried 5-0.

Adoption of Policy Regarding the Procedure for Waiver of Board of Review Hearing Requests – Maziasz moved, and Neimes seconded, to adopt the sample policy provided for Procedure for Waiver of Board of Review Hearing Requests. Motion carried 5-0.

Examine Assessment Roll and Correct Errors – Kitt Koski introduced himself. He reported on the Assessment Rolls for real and personal property and the current values and changes. New construction increased value by approximately one percent. Errors to the assessment roll have been completed, two omitted properties from last year were added. Maziasz moved and Neimes seconded to accept the assessment role. Motion carried 5-0.

Formal Board of Review Session for Purpose of Hearing Objection to Annual Assessment – No objections to assessments were filed. Motiff recessed the Board until 7:10 PM unless contacted by the City Clerk for a formal appearance before the Board. Motiff reconvened the Board of Review at 7:09 p.m. Roll Call

Present Board Members:	Mayor Mary Motiff, Carl Broberg, Jennifer Maziasz, Thomas Neimes, City Clerk Scott J. Kluver
Others Present:	Kitt Koski, Assessor – Bow-Mar Appraisal
Excused Absence:	Laura Tulowitzky, Dave Anderson, Mary McGrath, Karen Spears-Novachek

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To: Honorable Mayor and City Council Members

From: Scott J. Kluver, Administrator

Re: Potential American Rescue Plan Act Projects/Washburn Iron Works Development Agreement

Date: May 28, 2021

Any day, it is anticipated that we will get the first of our American Rescue Plan Act funds. While we do not know the exact dollar figure at this time, it is projected to be in the neighborhood of $200,000 split over two years. The funds need to be spent, or allocated, to projects by the end of 2024. While some guidance has been received, there will likely be additional questions that come up as the discussion goes along.

Know that this is one-time funding, there are restrictions (included) as to what these dollars can be spent on. We should also keep in mind that one of the goals of the funds is to improve our position for the future. With that, the Personnel/Finance Committee meet and started to discuss some ideas for the funding. There are likely other ideas for the funding as well. The Council may choose to expand on this list or have a separate process for how this funding is spent. My recommendation is to keep it simple, and I will certainly guide you so that this funding will not negatively impact the City in the future with various funding formulas and requirements that are imposed on the City by the State.

The ideas discussed so far, which we believe would all be eligible, are:

1. Forgiveness of business covid loans that were issued by the City last year. Currently, there are seven outstanding loans in the amount of $2,000 each. An eighth loan was already paid off. The Council may wish to have a more detailed discussion on this process.
2. Fund a portion of the Washburn Iron Works Sewer Main Relocation Project. Some of you may recall that the Iron Works has been interested in expanding their facility. This expansion, about an $800,000 project, would allow them to re-arrange their layout and processes. In order to accomplish this however, the City would need to relocate its 18-inch sewer main on the property. We can not allow construction of a building over a sewer main. This is estimated to be about a $290,000 project. Some sort of arrangement and development agreement to utilize a portion of the ARPA funds, TIF, and potential funding from Bayfield County ARPA dollars could make this work to help expand the future tax base. If the Council is interested in pursing this further, I recommend that negotiation of a development agreement be authorized. One of the owners of the Iron Works, Taylor Pearson, may be present to

discuss the expansion portion of the project that they hope to accomplish.

3. The City could use these dollars to assist in the construction of a new restroom facility at West End Park in order to facilitate additional camping spaces and opportunities at the park. Further investigation of this would be required. If we have additional tax base in the City through TID, we then have a mechanism to get projects like this accomplished.

Of course, there is always the Bayfield Street Project. Any leftover dollars from this dispersal could be used for the first phase of that project as well. This memo is intended to get discussion going and consider the options. Please let me know if you have additional questions that I can answer in advance.

FACT SHEET: The Coronavirus State and Local Fiscal Recovery Funds Will Deliver $350 Billion for State, Local, Territorial, and Tribal Governments to Respond to the COVID-19 Emergency and Bring Back Jobs

May 10, 2021

Aid to state, local, territorial, and Tribal governments will help turn the tide on the pandemic, address its economic fallout, and lay the foundation for a strong and equitable recovery

Today, the U.S. Department of the Treasury announced the launch of the Coronavirus State and Local Fiscal Recovery Funds, established by the American Rescue Plan Act of 2021, to provide $350 billion in emergency funding for eligible state, local, territorial, and Tribal governments. Treasury also released details on how these funds can be used to respond to acute pandemic response needs, fill revenue shortfalls among these governments, and support the communities and populations hardest-hit by the COVID-19 crisis. With the launch of the Coronavirus State and Local Fiscal Recovery Funds, eligible jurisdictions will be able to access this funding in the coming days to address these needs.

State, local, territorial, and Tribal governments have been on the frontlines of responding to the immense public health and economic needs created by this crisis – from standing up vaccination sites to supporting small businesses – even as these governments confronted revenue shortfalls during the downturn. As a result, these governments have endured unprecedented strains, forcing many to make untenable choices between laying off educators, firefighters, and other frontline workers or failing to provide other services that communities rely on. Faced with these challenges, state and local governments have cut over 1 million jobs since the beginning of the crisis. The experience of prior economic downturns has shown that budget pressures like these often result in prolonged fiscal austerity that can slow an economic recovery.

To support the immediate pandemic response, bring back jobs, and lay the groundwork for a strong and equitable recovery, the American Rescue Plan Act of 2021 established the Coronavirus State and Local Fiscal Recovery Funds, designed to deliver $350 billion to state, local, territorial, and Tribal governments to bolster their response to the COVID-19 emergency and its economic impacts. Today, Treasury is launching this much-needed relief to:

- Support urgent COVID-19 response efforts to continue to decrease spread of the virus and bring the pandemic under control;
- Replace lost public sector revenue to strengthen support for vital public services and help retain jobs;
- Support immediate economic stabilization for households and businesses; and,
- Address systemic public health and economic challenges that have contributed to the inequal impact of the pandemic on certain populations.

The Coronavirus State and Local Fiscal Recovery Funds provide substantial flexibility for each jurisdiction to meet local needs—including support for households, small businesses, impacted industries, essential workers, and the communities hardest-hit by the crisis. These funds also deliver resources that recipients can invest in building, maintaining, or upgrading their water, sewer, and broadband infrastructure.

Starting today, eligible state, territorial, metropolitan city, county, and Tribal governments may request Coronavirus State and Local Fiscal Recovery Funds through the Treasury Submission Portal. Concurrent with this program launch, Treasury has published an Interim Final Rule that implements the provisions of this program.

FUNDING AMOUNTS

The American Rescue Plan provides a total of $350 billion in Coronavirus State and Local Fiscal Recovery Funds to help eligible state, local, territorial, and Tribal governments meet their present needs and build the foundation for a strong recovery. Congress has allocated this funding to tens of thousands of jurisdictions. These allocations include:

Type	Amount ($ billions)
States & District of Columbia	$195.3
Counties	$65.1
Metropolitan Cites	$45.6
Tribal Governments	$20.0
Territories	$4.5
Non-Entitlement Units of Local Government	$19.5

Treasury expects to distribute these funds directly to each state, territorial, metropolitan city, county, and Tribal government. Local governments that are classified as non-entitlement units will receive this funding through their applicable state government. Treasury expects to provide further guidance on distributions to non-entitlement units next week.

Local governments should expect to receive funds in two tranches, with 50% provided beginning in May 2021 and the balance delivered 12 months later. States that have experienced a net increase in the unemployment rate of more than 2 percentage points from February 2020 to the latest available data as of the date of certification will receive their full allocation of funds in a single payment; other states will receive funds in two equal tranches. Governments of U.S. territories will receive a single payment. Tribal governments will receive two payments, with the first payment available in May and the second payment, based on employment data, to be delivered in June 2021.

USES OF FUNDING

Coronavirus State and Local Fiscal Recovery Funds provide eligible state, local, territorial, and Tribal governments with a substantial infusion of resources to meet pandemic response needs and rebuild a stronger, more equitable economy as the country recovers. Within the categories of eligible uses, recipients have broad flexibility to decide how best to use this funding to meet the needs of their communities. Recipients may use Coronavirus State and Local Fiscal Recovery Funds to:

- **Support public health expenditures,** by funding COVID-19 mitigation efforts, medical expenses, behavioral healthcare, and certain public health and safety staff;

- **Address negative economic impacts caused by the public health emergency,** including economic harms to workers, households, small businesses, impacted industries, and the public sector;

- **Replace lost public sector revenue,** using this funding to provide government services to the extent of the reduction in revenue experienced due to the pandemic;

- **Provide premium pay for essential workers,** offering additional support to those who have borne and will bear the greatest health risks because of their service in critical infrastructure sectors; and,

- **Invest in water, sewer, and broadband infrastructure,** making necessary investments to improve access to clean drinking water, support vital wastewater and stormwater infrastructure, and to expand access to broadband internet.

Within these overall categories, Treasury's Interim Final Rule provides guidelines and principles for determining the types of programs and services that this funding can support, together with examples of allowable uses that recipients may consider. As described below, Treasury has also designed these provisions to take into consideration the disproportionate impacts of the COVID-19 public health emergency on those hardest-hit by the pandemic.

1. **Supporting the public health response**

Mitigating the impact of COVID-19 continues to require an unprecedented public health response from state, local, territorial, and Tribal governments. Coronavirus State and Local Fiscal Recovery Funds provide resources to meet these needs through the provision of care for those impacted by the virus and through services that address disparities in public health that have been exacerbated by the pandemic. Recipients may use this funding to address a broad range of public health needs across COVID-19 mitigation, medical expenses, behavioral healthcare, and public health resources. Among other services, these funds can help support:

- **Services and programs to contain and mitigate the spread of COVID-19, including:**

  - ✓ Vaccination programs
  - ✓ Medical expenses
  - ✓ Testing
  - ✓ Contact tracing
  - ✓ Isolation or quarantine
  - ✓ PPE purchases
  - ✓ Support for vulnerable populations to access medical or public health services
  - ✓ Public health surveillance (e.g., monitoring for variants)
  - ✓ Enforcement of public health orders
  - ✓ Public communication efforts
  - ✓ Enhancement of healthcare capacity, including alternative care facilities
  - ✓ Support for prevention, mitigation, or other services in congregate living facilities and schools
  - ✓ Enhancement of public health data systems
  - ✓ Capital investments in public facilities to meet pandemic operational needs
  - ✓ Ventilation improvements in key settings like healthcare facilities

- **Services to address behavioral healthcare needs exacerbated by the pandemic, including:**
  - ✓ Mental health treatment
  - ✓ Substance misuse treatment
  - ✓ Other behavioral health services
  - ✓ Hotlines or warmlines
  - ✓ Crisis intervention
  - ✓ Services or outreach to promote access to health and social services

- **Payroll and covered benefits expenses** for public health, healthcare, human services, public safety and similar employees, to the extent that they work on the COVID-19 response. For public health and safety workers, recipients can use these funds to cover the full payroll and covered benefits costs for employees or operating units or divisions primarily dedicated to the COVID-19 response.

2. **Addressing the negative economic impacts caused by the public health emergency**

The COVID-19 public health emergency resulted in significant economic hardship for many Americans. As businesses closed, consumers stayed home, schools shifted to remote education, and travel declined precipitously, over 20 million jobs were lost between February and April 2020. Although many have since returned to work, as of April 2021, the economy remains more than 8 million jobs below its pre-pandemic peak, and more than 3 million workers have dropped out of the labor market altogether since February 2020.

To help alleviate the economic hardships caused by the pandemic, Coronavirus State and Local Fiscal Recovery Funds enable eligible state, local, territorial, and Tribal governments to provide a wide range of assistance to individuals and households, small businesses, and impacted industries, in addition to enabling governments to rehire public sector staff and rebuild capacity. Among these uses include:

- **Delivering assistance to workers and families**, including aid to unemployed workers and job training, as well as aid to households facing food, housing, or other financial insecurity. In addition, these funds can support survivor's benefits for family members of COVID-19 victims.

- **Supporting small businesses,** helping them to address financial challenges caused by the pandemic and to make investments in COVID-19 prevention and mitigation tactics, as well as to provide technical assistance. To achieve these goals, recipients may employ this funding to execute a broad array of loan, grant, in-kind assistance, and counseling programs to enable small businesses to rebound from the downturn.

- **Speeding the recovery of the tourism, travel, and hospitality sectors**, supporting industries that were particularly hard-hit by the COVID-19 emergency and are just now beginning to mend. Similarly impacted sectors within a local area are also eligible for support.

- **Rebuilding public sector capacity,** by rehiring public sector staff and replenishing unemployment insurance (UI) trust funds, in each case up to pre-pandemic levels. Recipients may also use this funding to build their internal capacity to successfully implement economic relief programs, with investments in data analysis, targeted outreach, technology infrastructure, and impact evaluations.

3. **Serving the hardest-hit communities and families**

While the pandemic has affected communities across the country, it has disproportionately impacted low-income families and communities of color and has exacerbated systemic health and economic inequities. Low-income and socially vulnerable communities have experienced the most severe health impacts. For example, counties with high poverty rates also have the highest rates of infections and deaths, with 223 deaths per 100,000 compared to the U.S. average of 175 deaths per 100,000.

Coronavirus State and Local Fiscal Recovery Funds allow for a broad range of uses to address the disproportionate public health and economic impacts of the crisis on the hardest-hit communities, populations, and households. Eligible services include:

- **Addressing health disparities and the social determinants of health,** through funding for community health workers, public benefits navigators, remediation of lead hazards, and community violence intervention programs;
- **Investments in housing and neighborhoods**, such as services to address individuals experiencing homelessness, affordable housing development, housing vouchers, and residential counseling and housing navigation assistance to facilitate moves to neighborhoods with high economic opportunity;
- **Addressing educational disparities** through new or expanded early learning services, providing additional resources to high-poverty school districts, and offering educational services like tutoring or afterschool programs as well as services to address social, emotional, and mental health needs; and,
- **Promoting healthy childhood environments,** including new or expanded high quality childcare, home visiting programs for families with young children, and enhanced services for child welfare-involved families and foster youth.

Governments may use Coronavirus State and Local Fiscal Recovery Funds to support these additional services if they are provided:

- within a Qualified Census Tract (a low-income area as designated by the Department of Housing and Urban Development);
- to families living in Qualified Census Tracts;
- by a Tribal government; or,
- to other populations, households, or geographic areas disproportionately impacted by the pandemic.

4. **Replacing lost public sector revenue**

State, local, territorial, and Tribal governments that are facing budget shortfalls may use Coronavirus State and Local Fiscal Recovery Funds to avoid cuts to government services. With these additional resources, recipients can continue to provide valuable public services and ensure that fiscal austerity measures do not hamper the broader economic recovery.

Many state, local, territorial, and Tribal governments have experienced significant budget shortfalls, which can yield a devastating impact on their respective communities. Faced with budget shortfalls and pandemic-related uncertainty, state and local governments cut staff in all 50 states. These budget shortfalls and staff cuts are particularly problematic at present, as these entities are on the front lines of battling the COVID-19 pandemic and helping citizens weather the economic downturn.

Recipients may use these funds to replace lost revenue. Treasury's Interim Final Rule establishes a methodology that each recipient can use to calculate its reduction in revenue. Specifically, recipients will compute the extent of their reduction in revenue by comparing their actual revenue to an alternative representing what could have been expected to occur in the absence of the pandemic. Analysis of this expected trend begins with the last full fiscal year prior to the public health emergency and projects forward at either (a) the recipient's average annual revenue growth over the three full fiscal years prior to the public health emergency or (b) 4.1%, the national average state and local revenue growth rate from 2015-18 (the latest available data).

For administrative convenience, Treasury's Interim Final Rule allows recipients to presume that any diminution in actual revenue relative to the expected trend is due to the COVID-19 public health emergency. Upon receiving Coronavirus State and Local Fiscal Recovery Funds, recipients may immediately calculate the reduction in revenue that occurred in 2020 and deploy funds to address any shortfall. Recipients will have the opportunity to re-calculate revenue loss at several points through the program, supporting those entities that experience a lagged impact of the crisis on revenues.

Importantly, once a shortfall in revenue is identified, recipients will have broad latitude to use this funding to support government services, up to this amount of lost revenue.

5. **Providing premium pay for essential workers**

Coronavirus State and Local Fiscal Recovery Funds provide resources for eligible state, local, territorial, and Tribal governments to recognize the heroic contributions of essential workers. Since the start of the public health emergency, essential workers have put their physical well-being at risk to meet the daily needs of their communities and to provide care for others.

Many of these essential workers have not received compensation for the heightened risks they have faced and continue to face. Recipients may use this funding to provide premium pay directly, or through grants to private employers, to a broad range of essential workers who must be physically present at their jobs including, among others:

- ✓ Staff at nursing homes, hospitals, and home-care settings
- ✓ Workers at farms, food production facilities, grocery stores, and restaurants
- ✓ Janitors and sanitation workers
- ✓ Public health and safety staff
- ✓ Truck drivers, transit staff, and warehouse workers
- ✓ Childcare workers, educators, and school staff
- ✓ Social service and human services staff

Treasury's Interim Final Rule emphasizes the need for recipients to prioritize premium pay for lower income workers. Premium pay that would increase a worker's total pay above 150% of the greater of the state or county average annual wage requires specific justification for how it responds to the needs of these workers.

In addition, employers are both permitted and encouraged to use Coronavirus State and Local Fiscal Recovery Funds to offer retrospective premium pay, recognizing that many essential workers have not yet received additional compensation for work performed. Staff working for third-party contractors in eligible sectors are also eligible for premium pay.

6. **Investing in water and sewer infrastructure**

Recipients may use Coronavirus State and Local Fiscal Recovery Funds to invest in necessary improvements to their water and sewer infrastructures, including projects that address the impacts of climate change.

Recipients may use this funding to invest in an array of drinking water infrastructure projects, such as building or upgrading facilities and transmission, distribution, and storage systems, including the replacement of lead service lines.

Recipients may also use this funding to invest in wastewater infrastructure projects, including constructing publicly-owned treatment infrastructure, managing and treating stormwater or subsurface drainage water, facilitating water reuse, and securing publicly-owned treatment works.

To help jurisdictions expedite their execution of these essential investments, Treasury's Interim Final Rule aligns types of eligible projects with the wide range of projects that can be supported by the Environmental Protection Agency's Clean Water State Revolving Fund and Drinking Water State Revolving Fund. Recipients retain substantial flexibility to identify those water and sewer infrastructure investments that are of the highest priority for their own communities.

Treasury's Interim Final Rule also encourages recipients to ensure that water, sewer, and broadband projects use strong labor standards, including project labor agreements and community benefits agreements that offer wages at or above the prevailing rate and include local hire provisions.

7. **Investing in broadband infrastructure**

The pandemic has underscored the importance of access to universal, high-speed, reliable, and affordable broadband coverage. Over the past year, millions of Americans relied on the internet to participate in remote school, healthcare, and work.

Yet, by at least one measure, 30 million Americans live in areas where there is no broadband service or where existing services do not deliver minimally acceptable speeds. For millions of other Americans, the high cost of broadband access may place it out of reach. The American Rescue Plan aims to help remedy these shortfalls, providing recipients with flexibility to use Coronavirus State and Local Fiscal Recovery Funds to invest in broadband infrastructure.

Recognizing the acute need in certain communities, Treasury's Interim Final Rule provides that investments in broadband be made in areas that are currently unserved or underserved—in other words, lacking a wireline connection that reliably delivers minimum speeds of 25 Mbps download and 3 Mbps upload. Recipients are also encouraged to prioritize projects that achieve last-mile connections to households and businesses.

Using these funds, recipients generally should build broadband infrastructure with modern technologies in mind, specifically those projects that deliver services offering reliable 100 Mbps download and 100

Mbps upload speeds, unless impracticable due to topography, geography, or financial cost. In addition, recipients are encouraged to pursue fiber optic investments.

In view of the wide disparities in broadband access, assistance to households to support internet access or digital literacy is an eligible use to respond to the public health and negative economic impacts of the pandemic, as detailed above.

8. **Ineligible Uses**

Coronavirus State and Local Fiscal Recovery Funds provide substantial resources to help eligible state, local, territorial, and Tribal governments manage the public health and economic consequences of COVID-19. Recipients have considerable flexibility to use these funds to address the diverse needs of their communities.

To ensure that these funds are used for their intended purposes, the American Rescue Plan Act also specifies two ineligible uses of funds:

- **States and territories may not use this funding to directly or indirectly offset a reduction in net tax revenue due to a change in law from March 3, 2021 through the last day of the fiscal year in which the funds provided have been spent.** The American Rescue Plan ensures that funds needed to provide vital services and support public employees, small businesses, and families struggling to make it through the pandemic are not used to fund reductions in net tax revenue. Treasury's Interim Final Rule implements this requirement. If a state or territory cuts taxes, they must demonstrate how they paid for the tax cuts from sources other than Coronavirus State Fiscal Recovery Funds—by enacting policies to raise other sources of revenue, by cutting spending, or through higher revenue due to economic growth. If the funds provided have been used to offset tax cuts, the amount used for this purpose must be paid back to the Treasury.
- **No recipient may use this funding to make a deposit to a pension fund.** Treasury's Interim Final Rule defines a "deposit" as an extraordinary contribution to a pension fund for the purpose of reducing an accrued, unfunded liability. While pension deposits are prohibited, recipients may use funds for routine payroll contributions for employees whose wages and salaries are an eligible use of funds.

Treasury's Interim Final Rule identifies several other ineligible uses, including funding debt service, legal settlements or judgments, and deposits to rainy day funds or financial reserves. Further, general infrastructure spending is not covered as an eligible use outside of water, sewer, and broadband investments or above the amount allocated under the revenue loss provision. While the program offers broad flexibility to recipients to address local conditions, these restrictions will help ensure that funds are used to augment existing activities and address pressing needs.

AYRES

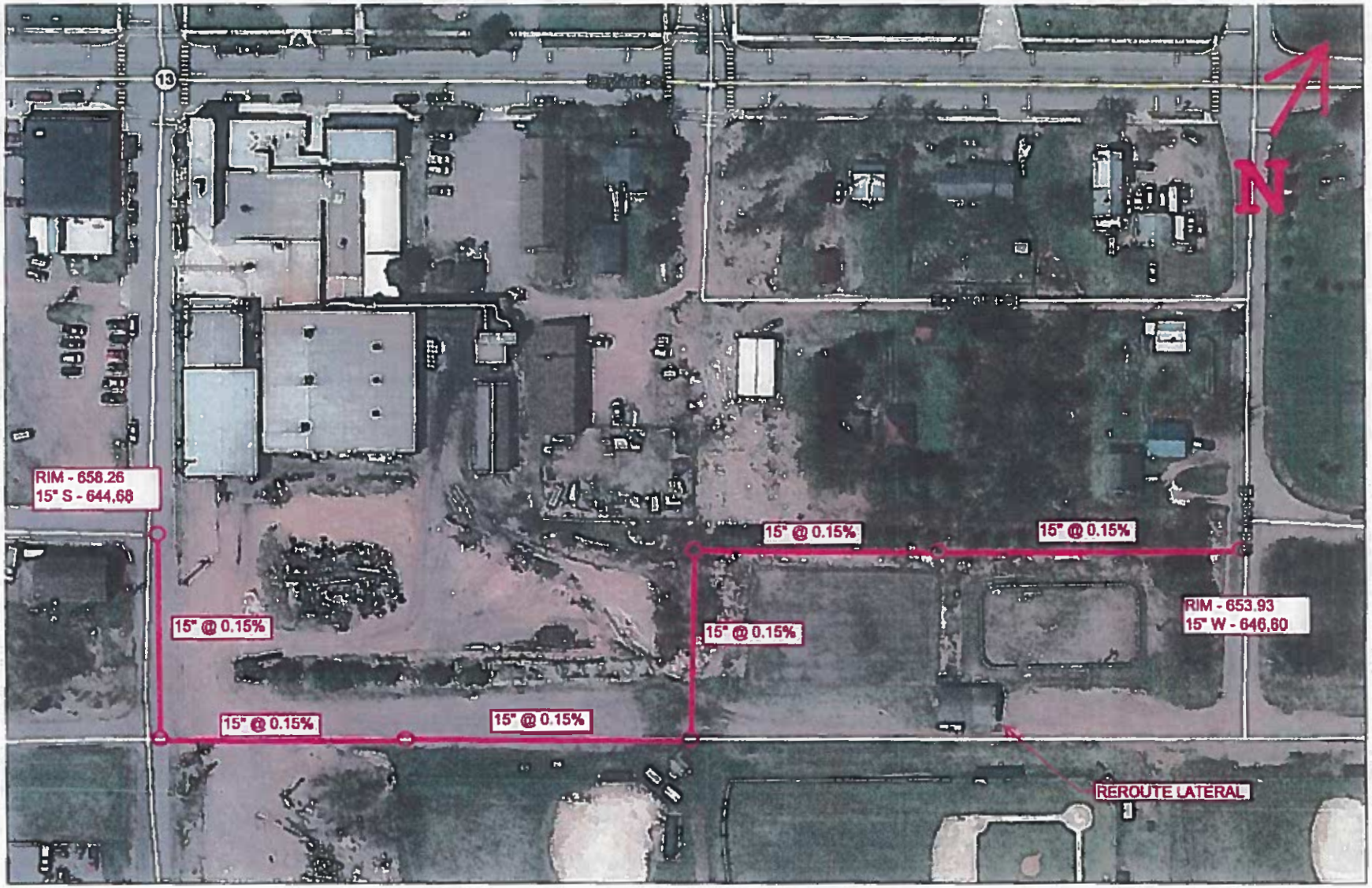
PUBLIC WORKS IMPROVEMENT
OPINION OF PROBABLE CONSTRUCTION COST

Iron Works Sewer Relocate
City of Washburn
Estimator: MCS

38 Ft. Wide
600 Ft. Long

Date: May 4, 2021
Total Estimate: $290,000.00

DESCRIPTION	UNITS	APPROX. QUANTITY	UNIT PRICE	TOTAL PRICE
SANITARY SEWER				
15" Sanitary Sewer PVC	L.F.	1300	$65.00	$84,500.00
Connect to Existing Sanitary	Each	2	$1,000.00	$2,000.00
Manhole 4 Ft	V.F.	50	$350.00	$17,500.00
Casting Type J-S	Each	5	$750.00	$3,750.00
6" Wye	Each	7	$400.00	$2,800.00
Tracer Wire Access Box	Each	7	$150.00	$1,050.00
6" Sanitary Lateral PVC	L.F.	175	$40.00	$7,000.00
Sewer Televising	L.F.	1300	$1.50	$1,950.00
Bypass Pumping	L.S.	1	$2,000.00	$2,000.00
Abandon Existing Sanitary	L.S.	1	$2,000.00	$2,000.00
Contingency				$12,500.00
Engineering				$20,600.00
TOTAL ESTIMATED SANITARY SEWER COST				$157,700.00
STORM SEWER				
12" PE Storm Sewer	L.F.	50	$35.00	$1,750.00
15" PE Storm Sewer	L.F.	30	$40.00	$1,200.00
15" Apron Endwall and Riprap	Each	1	$1,000.00	$1,000.00
Inlet Protection	Each	2	$100.00	$200.00
Storm Inlet Casting	Each	2	$650.00	$1,300.00
2'x3' Storm Inlet	V.F.	8	$350.00	$2,800.00
Contingency				$800.00
Engineering				$1,400.00
TOTAL ESTIMATED STORM SEWER COST				$10,500.00
STREET CONSTRUCTION				
Roadway Earthwork	C.Y.	1340	$10.00	$13,400.00
Salvage Existing Pavement	S.Y.	900	$2.00	$1,800.00
Geotextile Fabric	S.Y.	1840	$2.00	$3,680.00
Breaker Run	C.Y.	630	$25.00	$15,750.00
Base Course	C.Y.	630	$25.00	$15,750.00
3" Asphaltic Concrete Paving	S.Y.	900	$18.00	$16,200.00
30" Concrete Curb and Gutter	L.F.	400	$14.00	$5,600.00
Concrete Driveway Paving	S.F.	400	$6.50	$2,600.00
Restoration	S.Y.	5600	$3.00	$16,800.00
Clearing and Grubbing	STA	5	$300.00	$1,500.00
Erosion Control	L.S.	1	$2,500.00	$2,500.00
Pavement Saw Cuttting	L.F.	120	$4.00	$480.00
Contingency				$9,600.00
Engineering				$15,800.00
TOTAL ESTIMATED STREET CONSTRUCTION				$121,500.00
Construction Subtotal				$ 228,900.00
10% Contingency Subtotal				$22,900.00
Design and Construction Engineering Subtotal				$37,800.00
******PROJECT TOTAL******				***$ 290,000.00***


13
N
RIM - 658.26
15" S - 644.68
15" @ 0.15%
15" @ 0.15%
15" @ 0.15%
15" @ 0.15%
15" @ 0.15%
15" @ 0.15%
RIM - 653.93
15" W - 646.60
REROUTE LATERAL

2

CITY OF WASHBURN
119 Washington Avenue
P.O. Box 638
Washburn, WI 54891

715-373-6160
715-373-6161
FAX 715-373-6148

To: Honorable Mayor and City Council Members

From: Scott J. Kluver, Administrator SSK

Re: Draft Short-Term Rental Ordinance

Date: May 28, 2021

After some recent experiences and discussion, it was decided to consider the adoption of an ordinance to regulate short-term rentals in the City as opposed to having the existing zoning process of requiring a conditional use permit. The reasons for considering this ordinance are: (1) the current zoning ordinances are really not effective, but they are time consuming; (2) at times, conflicts do occur with neighbors and tourist rentals can change the character of neighborhoods; (3) and there are concerns related to a proliferation of tourist rentals like what has occurred in the City of Bayfield over the years which can change the livability, population, and financial health of the community.

The draft ordinance would not be a zoning ordinance, it would be part of our licensure code. If adopted, we would likely want to change some of the zoning provisions related to tourist rentals as to not have double ordinances that would bog the process.

Enclosed is the initial draft ordinance for your consideration. Please note the comments from our attorney and the potential options that you have. Attorney Lindsey can better explain these options during the discussion.

Even though it is not a zoning ordinance, we did take it to the Plan Commission to get their comments on the ordinance as if it is adopted, a corrective zoning ordinance would also likely need to be created. Below is the excerpt from the draft minutes of that discussion on May 20th, 2021:

> **Discussion & Recommendation on Ordinance to Regulate Tourist Rooming Houses** – Draft ordinance was reviewed. The overall consensus was to recommend an annual permit fee should be charged of $500.00, all permits should expire at the same time and there should be no restriction on the duration of stay.

For this ordinance, there will likely be a lot of questions and comments. We will work to get the word out that we are considering this. The Council may or may not be ready to take definitive action on this. If you have questions in advance, please pass them along so we can work on getting the answers.

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CITY OF WASHBURN
119 Washington Avenue
P.O. Box 638
Washburn, WI 54891

715-373-6160
715-373-6161
FAX 715-373-6148

To: Plan Commission Members

From: Scott J. Kluver, Administrator

Re: Conceptual Ordinance to Regulate Short-Term Rentals

Date: May 12, 2021

Enclosed you will find a draft ordinance that would regulate short-term rentals in the City. It is a topic that has generated some discussion and controversy recently. We have had numerous requests and interest in tourist rentals in the City. What are the impact to the City of this? How does it affect available housing for residents? Are there long-term impacts by less population, available workers, an eventual reduction in school population? These are potential issues that are difficult for us to quantify on our own or to measure. Nonetheless, I believe they are real concerns that should be considered. An ordinance such as this is also bound to generate a great deal of discussion as it is a classic debate between property rights and the protection of neighborhoods/community.

Note that this is not a zoning ordinance, so the Plan Commission has no formal process for this particular ordinance; nonetheless, if the Council would approve this ordinance, it likely would lead to future adjustments of the zoning code. Therefore, I believe it is important to add your two cents to the discussion. This draft ordinance, if approved by Council, would become part of the licensing and regulation section of the general code.

The City of Washburn is an equal opportunity provider, employer, and lender.

CITY OF WASHBURN
Ordinance No. 21-004

An ordinance adopted by the Common Council for the City of Washburn at its regular meeting of _____, 2021, for the purpose of adding Title 7, Chapter 11 to its Code of Ordinances to regulate the operation of short-term rentals.

1. Add Title 7, Chapter 11 as follows:

Sec. 7-11-1 Purpose:

The purpose of this ordinance is to ensure that the quality and nature of the short-term rentals operating within the City of Washburn are adequate for protecting public health, safety, and general welfare and to protect the character and stability of neighborhoods within the City.

Sec. 7-11-2 Definitions:

(a) **Bed and Breakfast**: Any place of lodging that provides eight (8) or fewer rooms for rent for more than ten (10) nights in a twelve (12) month period, is the owner's personal residence, is occupied by the owner at the time of rental, and in which the only meal served is breakfast. Notwithstanding this Ordinance, a Bed and Breakfast is required to be licensed by the Wisconsin Department of Agriculture, Trade and Consumer Protection.

(b) **Owner**: The title-owner of a Short-Term Rental Accommodation.

(c) **Property Manager.** A person who is not the property owner who provides property management services and who is authorized to act as the agent of the property owner for the purpose of responding to problems at the property.

(d) **Short-Term Rental**: Rental of a residential dwelling for a period of less than one-month.

(e) **Short-Term Rental Accommodation:** A building, or buildings, on the same lot, with one to four units for human occupancy used for Short-Term Rentals but not including a Bed and Breakfast.

Sec. 7-11-3 Short-Term Rentals:

(a) Exemptions: The restrictions set forth herein do not apply to a Bed and Breakfast.

(b) Duration of Stay: No Short-Term Rental Accommodation may be rented for a period of 6 or fewer days.

Commented [MTL1]: We can prohibit rentals of less than 7 days. There are 2 approaches to this, one can be that it can't be rented for less than 7 days, the other is that you can only rent to one person/family in each 7 day period. The latter approach allows owners to rent for shorter stays, i.e. a weekend, but then they have to block off the rental for the rest of the week.

(c) Restrictions:

(i) A Short-Term Rental Accommodation's Owner must, at all times, keep the City apprised of the Owner's or Property Manager's current phone number and/or email address and must agree to respond within 24 hours of

any attempted contact by any representative of the City. The Owner and/or Property Manager must provide the City with updated contact information within three (3) days of such change.

(ii) The Owner or Property Manager must provide all short-term renters with written information containing the Owner's or Property Manager's 24/7 contact information, local emergency and non-emergency numbers, and a listing of any special restrictions, limitations or considerations with respect to the property and/or the neighboring properties so as to minimize the likelihood of any conflict between renters and neighboring residents.

(iii) The Short-Term Rental Accommodation shall have not less than 100 square feet of floor space for the first occupant thereof and at least an additional 50 square feet of floor space for every additional occupant thereof; the floor space shall be calculated on the basis of total habitable room area. Floor space is determined using interior measurements of each room. Floor space does not include kitchens, bathrooms, closets, garages, or rooms not meeting Uniform Dwelling Code requirements for occupancy. The maximum occupancy for any unit without a separate enclosed bedroom is two people.

(iv) Short-Term Rental Accommodations must have at least one full bathroom per every four (4) occupants.

(v) A Short-Term Rental Accommodation must have adequate off-street parking sufficient to accommodate at least one car per bedroom being rented.

(vi) No recreational vehicle, camper, tent, or other temporary lodging arrangement shall be permitted on site as a means of providing additional accommodations for paying guests or other invitees.

(vii) No vehicular traffic shall be generated that is greater than normally expected in the residential neighborhood.

(viii) Short-Term Rental Owners, guests, and Property Managers shall comply with all federal, state, county, and local regulations, including but not limited to City of Washburn ordinances regarding sign restrictions, noise restrictions, and parking requirements.

(ix) If using a Property Manager:

a. The Property Manager must be explicitly designated in the license application as the "property manager," including their name, address, telephone number, and email address.

b. The Property Manager must be located within 15 miles of the short-term rental property, be available 24-hours a day, and be able to be physically present at the short-term rental within 20-minutes of being notified of a problem.

(x) The Owner of the Short-Term Rental shall have liability insurance with a minimum $500,000 liability limit that covers short-term renters and

guests. Proof of such insurance must be provided to the City upon license application and renewal.

Sec. 11-7-4 Licensing:

(i) A person who owns, maintains, manages or operates a Short-Term Rental Accommodation shall obtain and maintain all permits and licenses required by state law, which may include the following:
   a. "Tourist Rooming House" permit from the Department of Agriculture, Trade and Consumer Protection, through the Bayfield County Health Department
   b. Seller's permit issued by the Wisconsin Department of Revenue
   c. City of Washburn Short-Term Rental Permit
   d. City of Washburn Room Tax Permit. Each Short-Term Rental shall be subject to the City of Washburn Accommodations Tax Ordinance Title 3, Chapter 4.

(ii) All applications for a short-term rental license shall be made by the owner of the residential building.

(iii) A renewal application and renewal fee must be filed with the City Clerk at least 45 days prior to a short-term rental license expiration to ensure that there is not a gap in coverage. Reapplications to the City for a short-term rental license shall be required with a change in ownership, alterations to the operational rules, non-compliance with the standards of this Ordinance, or documented violations.

(iv) A copy of the City of Washburn short-term rental license shall be posted on an exterior wall near the main entrance of the Short-Term Rental Accommodation during all times that it is being rented.

(v) Any license granted under this section shall be valid through December 31 of the year of application. The Applicant must submit a renewal application to continue to operate the short-term rental for the following year.

Commented [MTL2]: This type of restriction requires the owner to have some personal connection to the application. It is not necessary but some communities have this. It prevents the property manager from submitting the application on the Owner's behalf.

Sec. 11-7-5 Renewal:

a) Each application for a renewal of a license shall include updated information for the documentation on file with the City Clerk and payment of the applicable fee. The City Clerk shall verify that the information provided on the renewal application is complete and in accordance with the requirements of this article. The City Clerk may request reports from the Fire Department and the Police Department regarding any complaints received, calls for service, or actions taken regarding the short-term rental properties. The City Clerk shall issue renewal licenses within 30 days of the filing of the application unless the information provided is incomplete or otherwise not in compliance with the requirements of this article or the reports from the Police Department, Fire Department, and the City Clerk indicate that there are complaints or actions involving the property.

b) If the City Clerk finds that the license should not be renewed due to non-compliance with any sections of this Chapter, they shall deny the renewal.

c) No license shall be issued or renewed unless there is filed with the City Clerk a completed report prepared by the County Department of Health Inspector dated within one year of the application date.

d) No license shall be renewed if the applicant or property has outstanding fees, taxes or forfeitures owed to the City, unless arrangements for payment have been approved by the City Council.

Sec. 11-7-6 Fees: The short-term rental license fee and renewal fee shall be $300.00.

Sec. 11-7-7 Non-compliance:

(i) Fines: A fine of $50.00 shall be assessed for each violation of this Ordinance, plus all applicable surcharges, assessments and costs for each violation. Each day that a violation continues shall be determined to be a separate violation.

(ii) The Common Council may suspend, revoke, or non-renew a short-term rental license following a due process hearing if the Council determines that the licensee: (*a*) failed to comply with any requirements of this ordinance; (*b*) has been convicted of engaging in illegal activity while on the short-term rental premises on 2 or more separate occasions within the past 12 months; (*c*) has outstanding fees, taxes, or forfeitures owed to the City; or (*d*) if the licensee's short-term renters are shown, by sworn testimony, to have repeatedly and unreasonably interfered with the neighbor's quiet enjoyment of their own properties or of the neighborhood.

(iii) Penalties set forth herein are in addition to all other remedies of injunction, abatement or costs, whether existing under this ordinance or otherwise.

2. Approval of Short-Term License Application

The Common Council approves of the Short-Term Rental License Application Form as attached hereto.

3. Effective Date of Ordinance. This ordinance shall take effect upon passage and publication.

Attest:

Mary Motiff
Mayor

Scott J. Kluver
City Clerk

3

CITY OF WASHBURN
119 Washington Avenue
P.O. Box 638
Washburn, WI 54891

715-373-6160
715-373-6161
FAX 715-373-6148

To: Honorable Mayor and City Council Members

From: Tony Janisch, Assistant City Administrator

Re: Decorative Streetlight Design for Bayfield Street Reconstruction

Date: June 2, 2021

At the May meeting, Council began discussion of a decorative streetlight design following the Decision Matrix of options provided by Ayers & Associates. Council also received the results of a public survey following the same questioning of the matrix. During discussion, it was noted that results of the Community Branding Survey would be available at the end of the month. Discussion was tabled until the June meeting, in anticipation for these results.

You should have all received the Community Branding Survey results, which is included here. Also provided are updated results from the Decorative Lighting Survey to the public.

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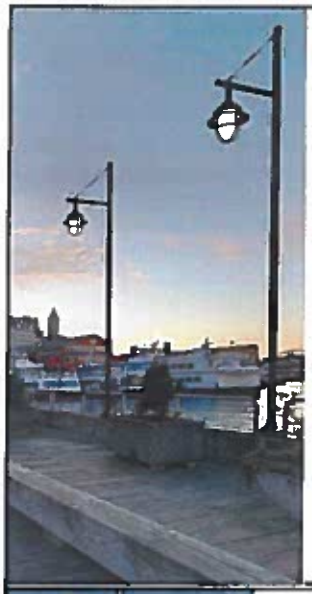
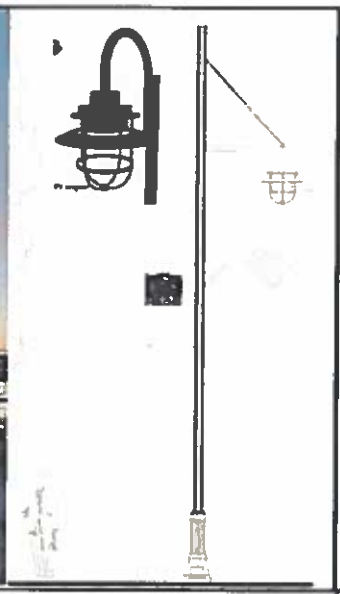
Decorative Lighting Decision Matrix

1. Select fixture orientation
    a. Pendant style (Options 1 & 2)
    b. Post top style (Option 3)
    c. Comments?
2. If pendant style then select one of the following 2 light fixtures
    a. Marina (Option 1)
    b. GlassWerks (Option 2)
    c. Comments?
3. If pendant style then select one of the following 3 arm options
    a. Round horizontal arm (Option 1)
    b. Flat rectangular arm (Option 2a)
    c. Candy cane arm (Option 2b)
    d. Comments?
4. If horizontal arm select type of bracing back to pole
    a. Cable brace (Option 1)
    b. Rigid brace (Option 2a)
    c. Comments?
5. Select the style of decorative base
    a. Charleston Base (Options 1, and 3b)
    b. Hamilton Base (Option 2a)
    c. North Yorkshire Base (Options 2b and 3a)
    d. Comments?

Link to On-line Survey: https://bit.ly/3uhaYnA

Bayfield Street Decorative Lighting





Option 1 Marina Features:

- Nautical Theme Pendant Style fixture†
- Flat Glass Lens – No Globe
- 3K-4K Temperature Color
- 21 FT Mounting Height
- Cable Anchor to Pole Top†
- Charleston Decorative Base†
- Flag Holders†
- Black Finish Color

† Interchangeable items

Est. Cost: $410,000

- Energy Efficient LED Lighting
- Dark Sky Compliant
- Dimmable
- 4 FT Long Round Horizontal Arm†
- SiteLink Fluted Decorative Pole
- Banners†
- Aluminum Construction

Advantages:

- Nautical Theme
- Soft Color Temperature
- Corrosion Resistant Aluminum
- 125' Alternating Pole Spacing
- More Christmas Decoration options

- Energy Efficient LED
- Dark Sky Compliant
- Dimmable
- Not the costliest Alternative

Disadvantages:

- Flat Glass Lens – No Globe

- Not the least costly Alternative

OPTION 2a GLASSWERKS

OPTION 2b GLASSWERKS

Option 2 GlassWerks Features:

- Pendant Euro Style fixture†
- Flat Glass Lens
- 3K-4K Temperature Color
- 21 FT Mounting Height
- 2a=Round Rod Anchor to Pole Top†
- 2a=Hamilton Decorative Base†
- Flag Holders†
- Black Finish Color
- Aluminum Construction

† Interchangeable items

Est. Cost: $340,000

- Energy Efficient LED Lighting
- Dark Sky Compliant
- Dimmable
- 2a=4 FT Long Square Horizontal Arm†
- 2b=Candy Cane Arm† (Scrolling Optional)
- 2b=North Yorkshire Base†
- SiteLink Fluted Decorative Pole
- Banners†

Advantages:

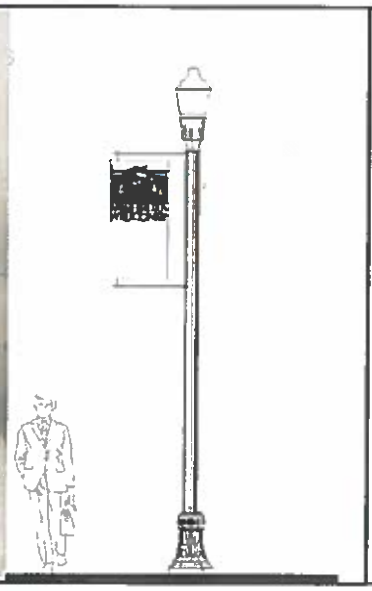
- Soft Color Temperature
- Corrosion Resistant Aluminum
- 135' Alternating Pole Spacing
- The least costly Alternative

- Energy Efficient LED
- Dark Sky Compliant
- Dimmable
- More Christmas Decoration options – 2a Only

Disadvantages:

- Flat Glass Lens – No Globe

- Fewer Christmas Decoration options – 2b



Option 3 Granville Features:

- Post Top Style fixture†
- Historic Washburn Glass Globe
- 3K-4K Temperature Color
- 16 FT Mounting Height
- North Yorkshire Decorative Base†
- Flag Holders†
- Black Finish Color

† Interchangeable items

Est. Cost: $480,000

- Energy Efficient LED Lighting
- Dark Sky Compliant (with Cover)
- Dimmable
- SiteLink Fluted Decorative Pole
- Banners†
- Aluminum Construction

Advantages:

- Historic Washburn Theme
- Soft Color Temperature
- Dimmable

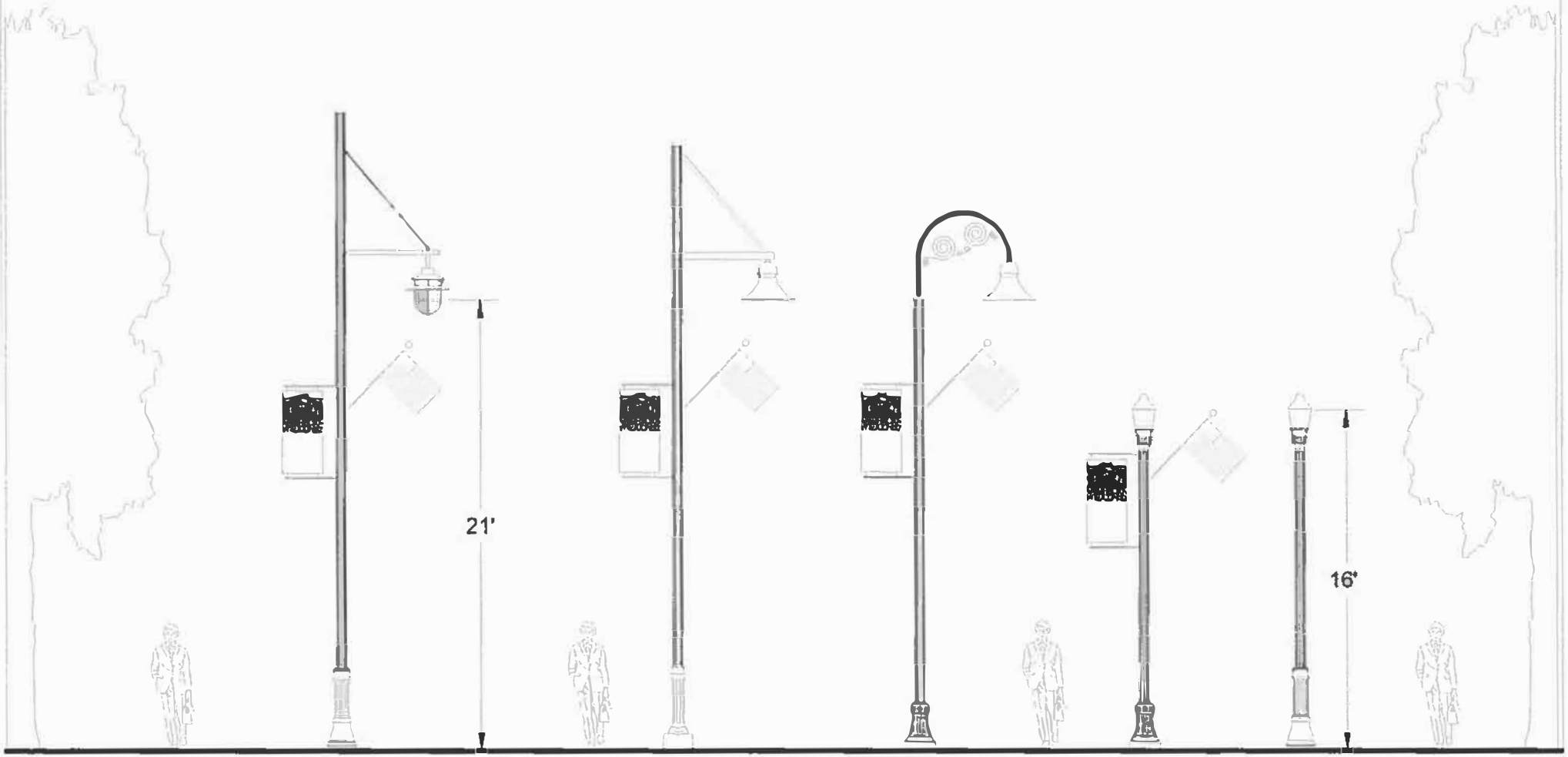
- Energy Efficient LED
- Corrosion Resistant Aluminum

Disadvantages:

- Short Mounting Height (Decreased spacing)
- 70' Alternating Pole Spacing
- Fewer Christmas Decoration options

- The costliest Alternative

Link to On-line Survey: https://bit.ly/3uhaYnA



OPTION 1
MARINA

OPTION 2a
GLASSWERKS

OPTION 2b
GLASSWERKS

OPTION 3
GRANVILLE

City of Washburn

Community Survey Results

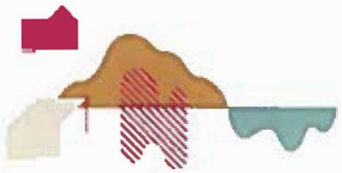
Prepared by
Kristin Runge, Ph.D.
Division of Extension, University of Wisconsin-Madison
Kristin.runge@wisc.edu

Extension
UNIVERSITY OF WISCONSIN-MADISON

This work was supported by a grant from the United States Department of Commerce Economic Development Administration in support of Economic Development Authority University Center (Award No. ED16CHI3030030). Any opinions, findings, conclusions or recommendations expressed in this material are those of the authors and do not necessarily reflect the views of the U.S. Department of Commerce Economic Development Administration.

Question for next time …

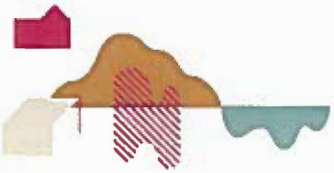
- If you knew nothing about Washburn, and were charged with shaping an identity based on these results, what would that identity look like?



Method

- Qualtrics, online
- April 1 - 21
- Convenience Sample
  - Facebook
  - Utility bill flyer
  - Chamber of Commerce
  - Personal email lists
  - Paper copies

- 482 responses
- Average time 15.8 minutes (SD 13.75 minutes)

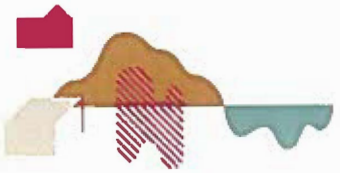


Respondent Demographics

- Age
  - Median = 54
  - Mean = 53 (SD=14.31)
- Median Income
  - Residents = $70 – 79k
  - Seasonal = $100 - 124k
  - Visitor = $80 - 89k
- Residency
  - City, school, commuter 69%
  - Seasonal 8%
  - Visitor 22%

- Employment
  - Full time 42%
  - Part time 12%
  - Self-employed 15%
  - Unemployed, 2%
  - Retired 26%
  - Homemaker 3%
  - Student 1%

Extension
UNIVERSITY OF WISCONSIN-MADISON



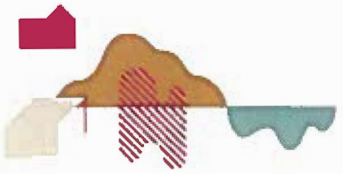
Respondent Demographics

- Time in Community
  - 5 years or less 22%
  - 6-10 years 15%
  - 11-20 years 22%
  - More than 20 years 41%

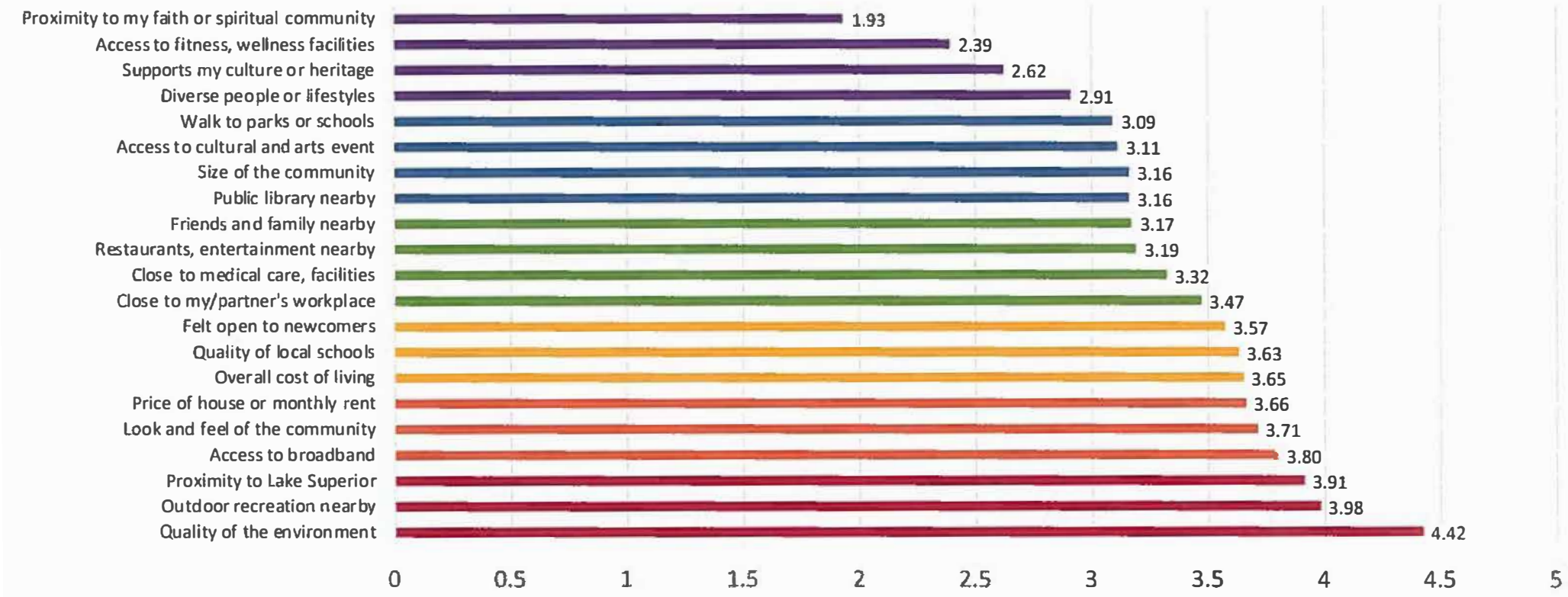
- Is Washburn your hometown?
  - Yes, it's my original hometown 23%
  - Yes, it's my adopted hometown 26%
  - No, my hometown is elsewhere 51%

- Children
  - Raised children here 57%
  - Under 18 at home 32%
  - Children in school district 15%

Extension
UNIVERSITY OF WISCONSIN-MADISON



When choosing a place to live, how important were the following …



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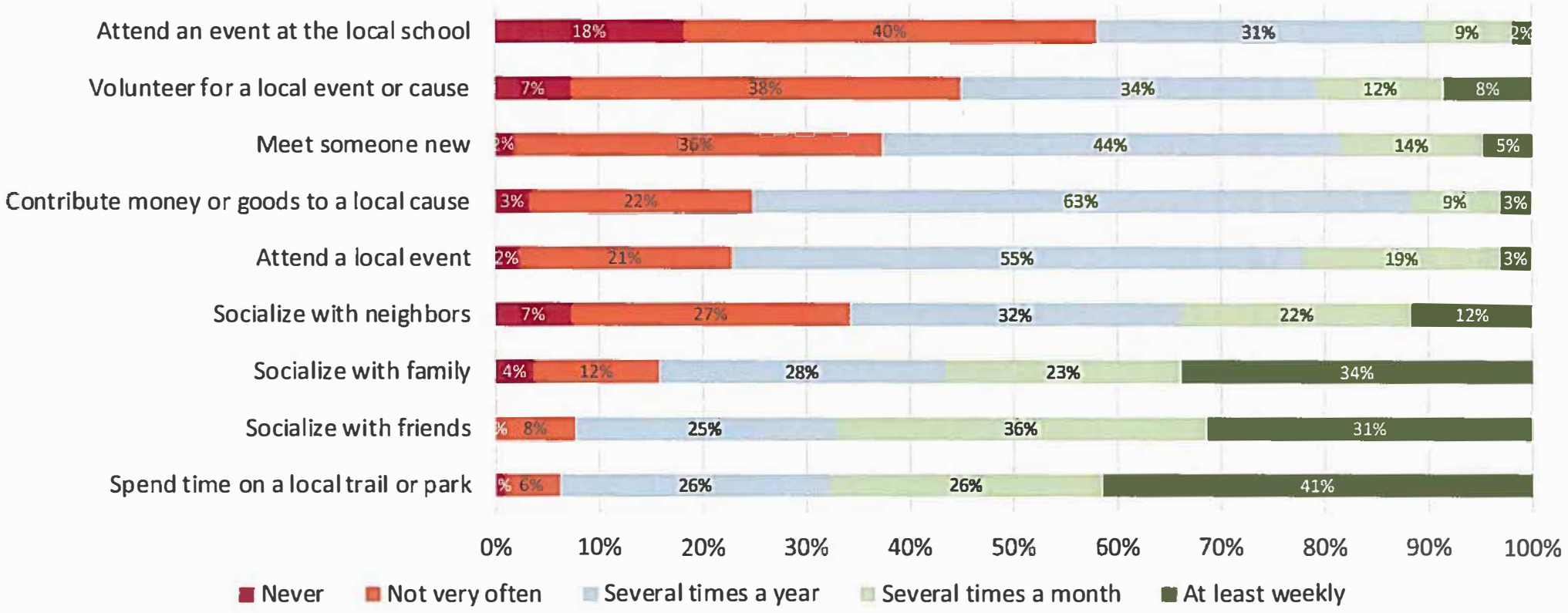
In a typical year, how often do you* …

*Answers include only year-round residents



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How would you rate Washburn on the following??

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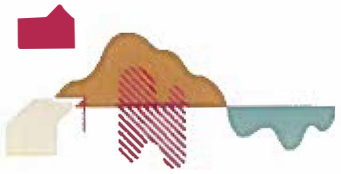
Answers ranged from 1 star to 5 stars, median rating presented



For future development, Washburn's downtown and business districts should …

Focus on the needs of residents

Focus on attracting visitors and tourists

Look dramatically different

Look the same

Extension
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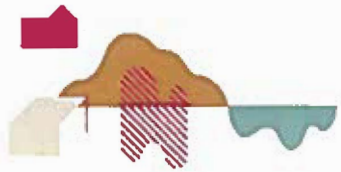
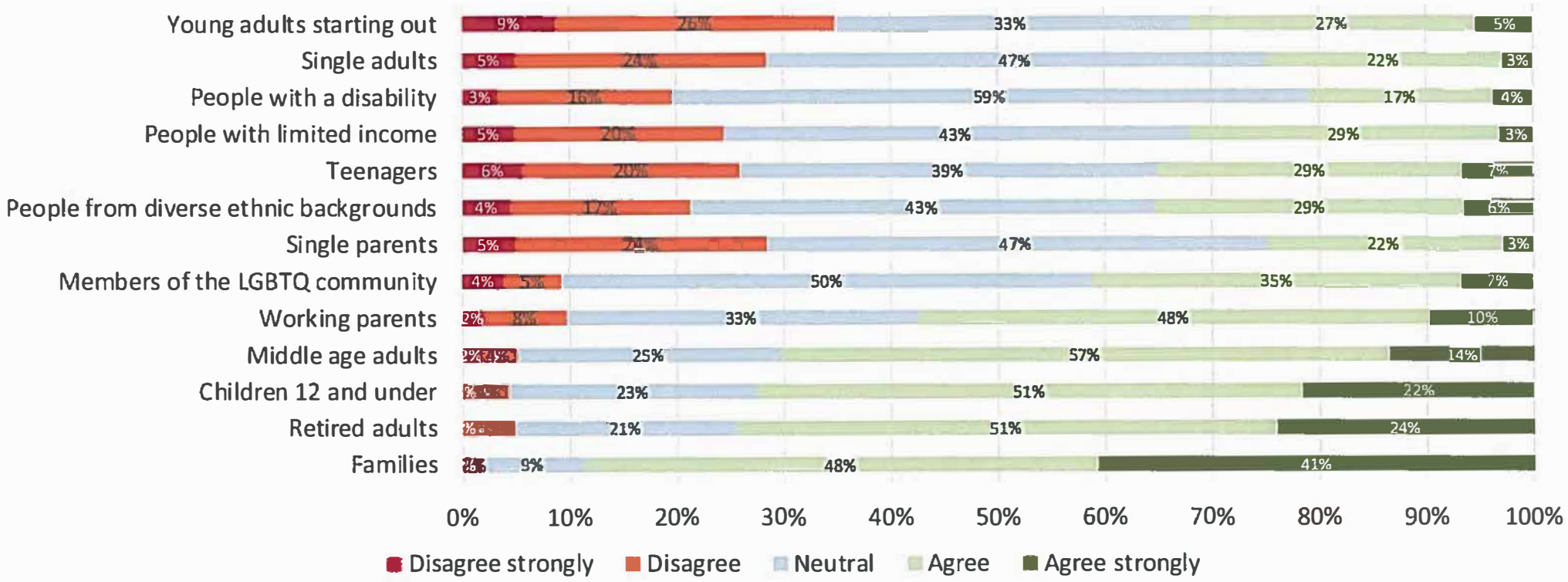
Answers ranged from 1 star to 5 stars, median rating presented



Is Washburn a good place for …



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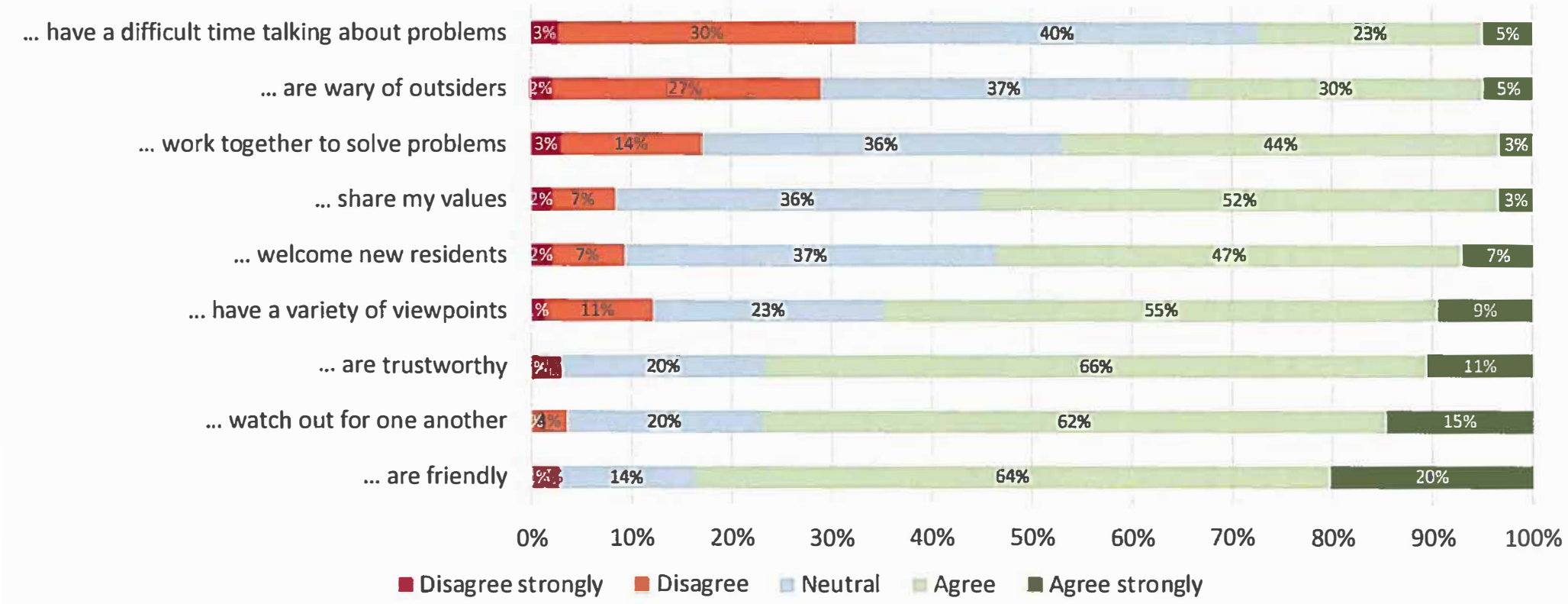
People in Washburn …



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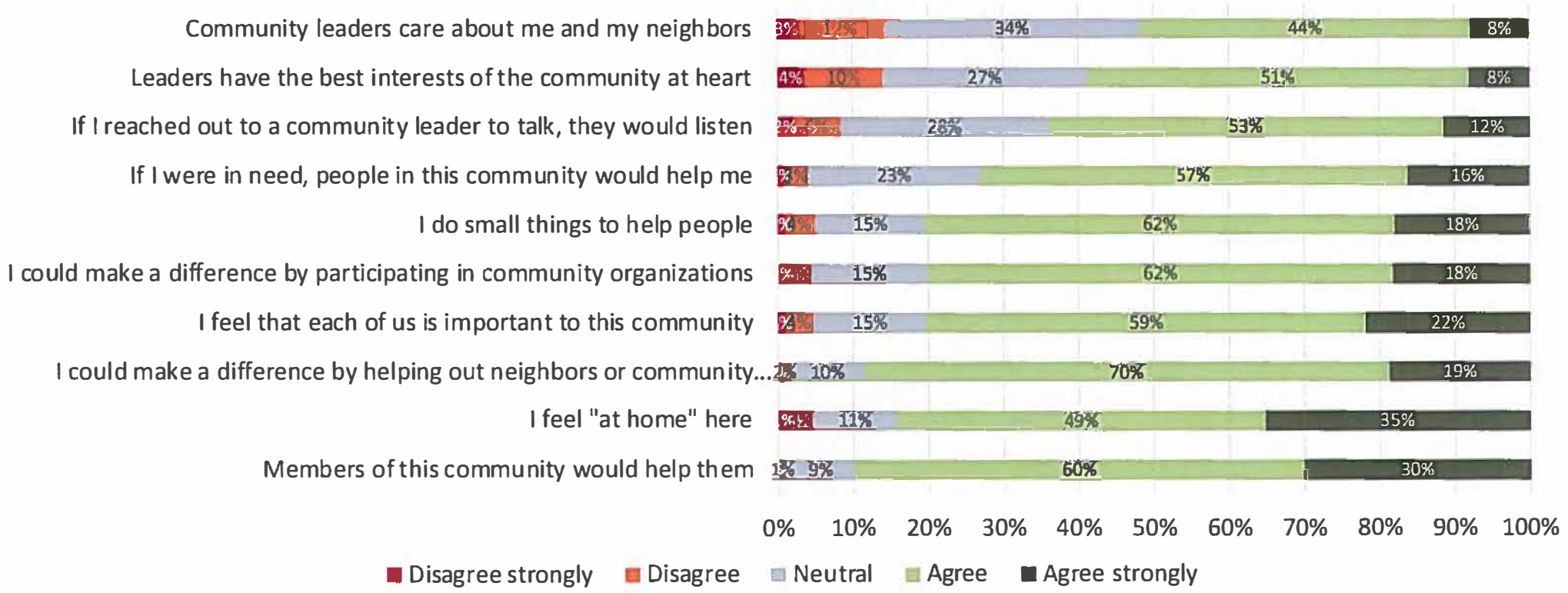
Do you agree or disagree …



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In a typical Washburn winter, do you and your neighbors ever help one another shovel or plow?

- Yes, we frequently help one another 33%
- Yes, we occasionally help one another 50%
- No, we don't typically do that 17%

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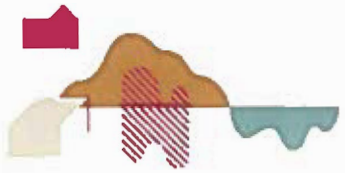

How would you describe Washburn to someone who has never been here?

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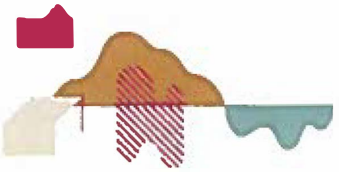

If you could tell the world about Washburn, what would you like it to know about this community?

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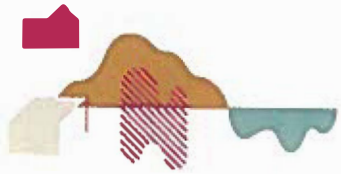
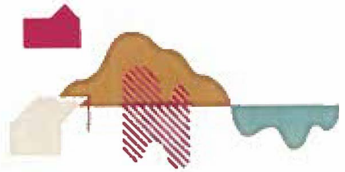


Question for next time …

- If you knew nothing about Washburn, and were charged with shaping an identity based on these results, what would that identity look like?



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JANUARY 2021

TRADE AREA CHARACTERISTICS

WASHBURN, WISCONSIN

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ACKNOWLEDGMENTS

This work was supported by a grant from the United States Department of Commerce Economic Development Administration in support of the (EDA) University Center (Award No. ED16CHI3030030). Any opinions, findings, conclusions or recommendations expressed in this material are those of the authors and do not necessarily reflect the views of the U.S. Department of Commerce Economic Development Administration.

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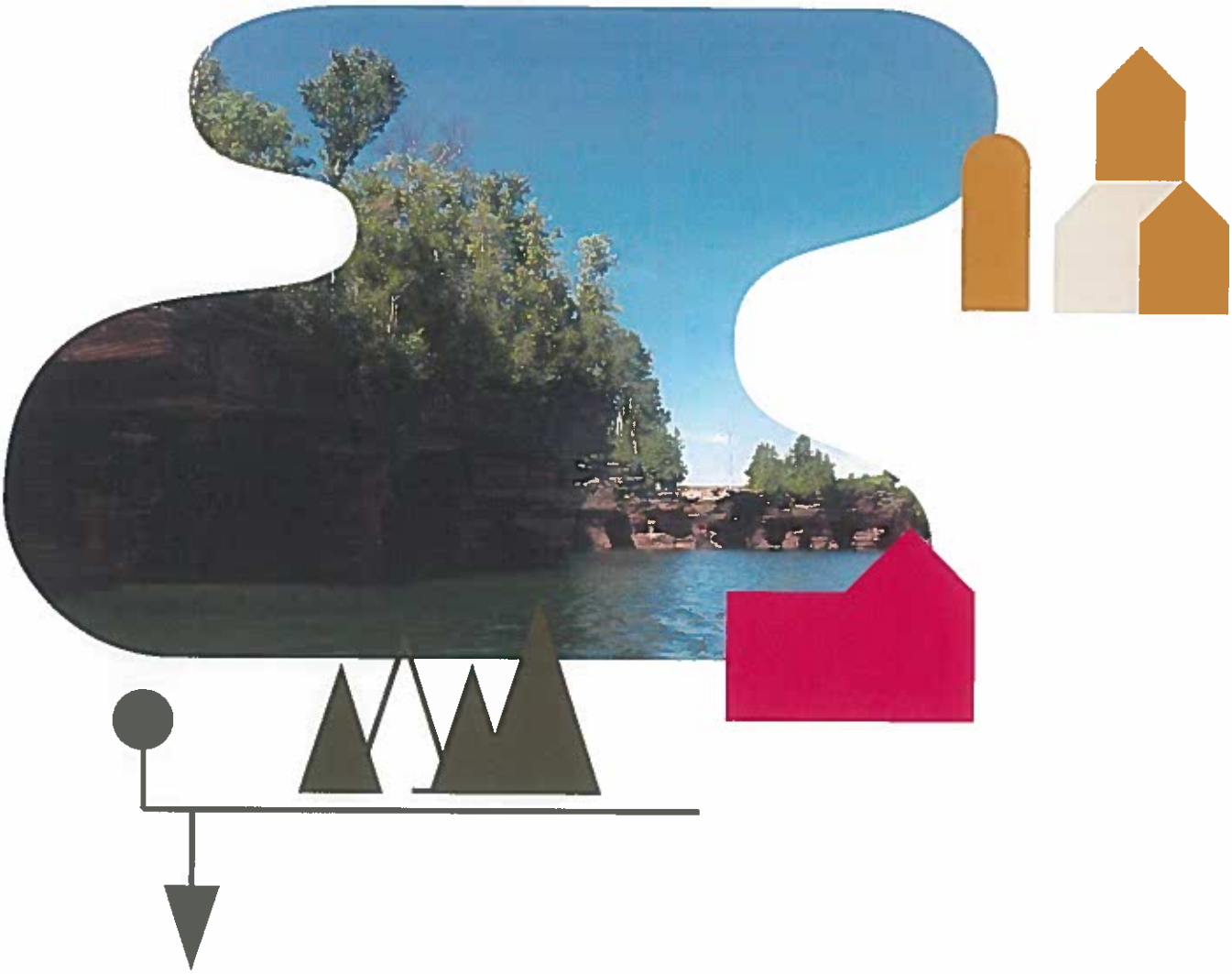
EXECUTIVE SUMMARY



The Washburn Trade Area is estimated to be the area from which Washburn area businesses attract the majority of their day-to-day customers and is characterized by the following:

Geographically, it is comprised of the ZIP Code 54891 and is located entirely in Bayfield County, WI, on the shores of the Chequamegon Bay of Lake Superior.

~3,500
RESIDENTS

However, this may underestimate the true year round population due to a growing second-home market. Additionally, it does not include visitors.

WELL-EDUCATED WORKFORCE

42%
have a bachelor's degree or higher

32%
have some college or two-year degree

23%
have a high school diploma or GED

$59,000
MEDIAN HOUSEHOLD INCOME

which is very similar to Wisconsin and the U.S.

MAJOR EMPLOYMENT SECTORS:

Service Industry: 48%

Manufacturing: 11%

Public Administration: 9%

Construction: 8%

Retail: 8%

RESIDENTS' TOP FIVE AREAS OF SPENDING, IN ORDER:

1. Shelter
2. Health care
3. Food at home
4. Food away from home
5. Entertainment and recreation

INFLOW/OUTFLOW

There is a sizable net outflow each day, indicating that many Trade Area residents commute elsewhere for employment and that the Trade Area may have some bedroom community characteristics

INTRODUCTION AND PURPOSE

This report is meant to describe key characteristics of Washburn, Wisconsin and the immediately surrounding area. It covers demographics, such as population, income, home ownership rates, and lifestyles; education and employment; local traffic counts; tourism; and the current business mix as it compares to peer communities.

It should, however, be noted that, while this report focuses on Washburn, the City's attributes and economic behaviors are intertwined with surrounding communities, particularly Ashland and Bayfield. Thus, community discussions may be necessary to determine the City's goals moving forward.

Finally, this report was done with secondary data and does not include input from community members. Thus, it should be used as a tool by the community to make decisions about its future; the report itself does not offer any recommendations.

ABOUT THE DATA

The data used for this project comes from several sources:

- ESRI
- ReferenceUSA
- Wisconsin Department of Transportation
- Wisconsin Department of Tourism
- US Census Bureau OnTheMap

One of the limitations of this report is that it generally only describes those who identify their primary residence as being in the Trade Area; think of this group as being comprised of those who vote in the Trade Area, even if they regularly vote absentee.

Finally, while visitors are important to the Trade Area, they are not considered in this report.

TRADE AREA

A Trade Area is the geographic area from which a community generates, or could generate, approximately 75% of its customers. Once this area is defined, it becomes possible to determine and analyze a community's potential customer base to find out its size, demographics, and spending habits, among other traits.

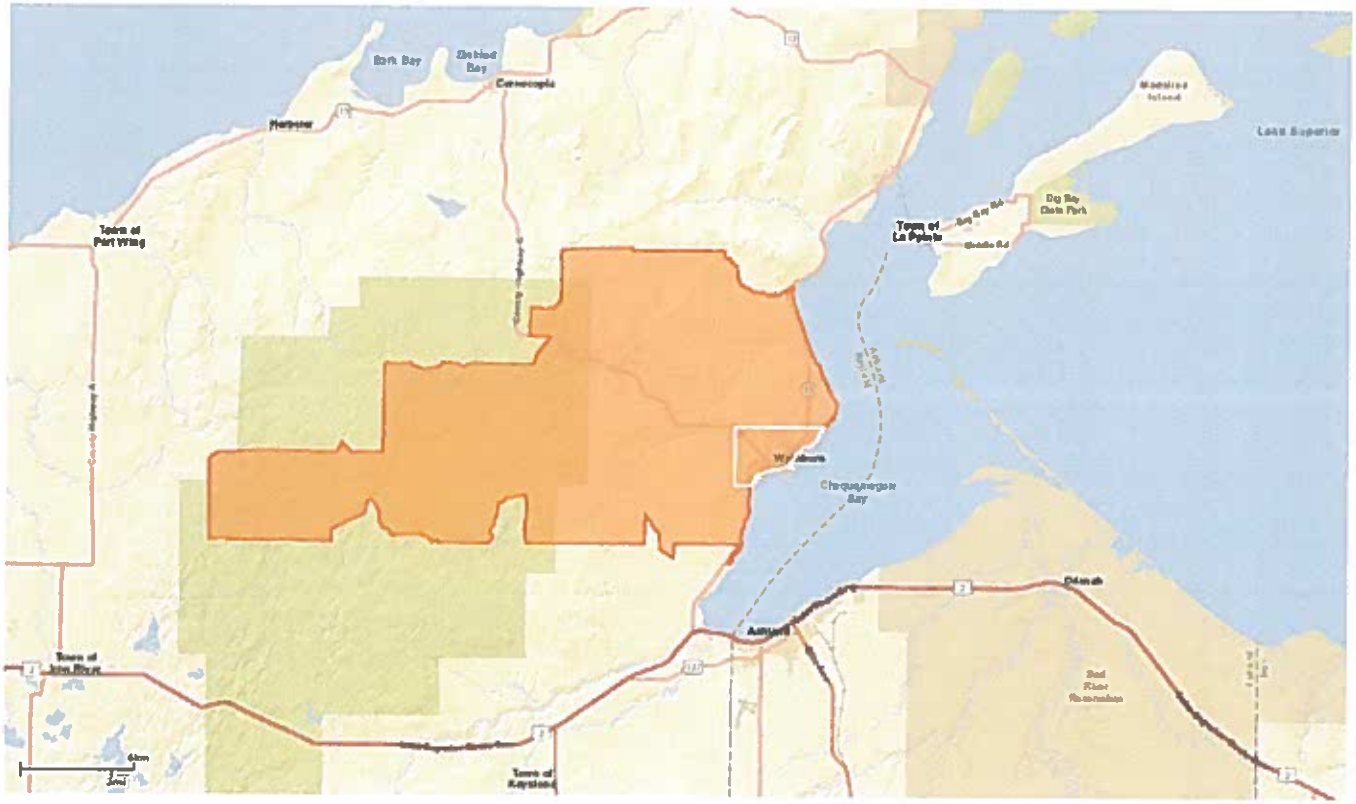
Individual businesses also have individual TAs that can be determined by factors such as the type of business, the products and services they sell, and the number of similar competitors near them. Because of this, some businesses attract primarily local customers while others have further reach. This report will focus on analyzing local customers, which consist of both year round and seasonal residents, while acknowledging that visitors also contribute heavily to the Washburn Trade Area's economy.

WASHBURN TRADE AREA

The Trade Area for this report will be referred to as the Washburn Trade Area and will be defined as the ZIP Code 54891 which is within a short drive of downtown Washburn. Because of this, this Trade Area is considered a Convenience Trade Area, which is the geographic area in which residents find it most convenient to purchase frequently or regularly used products and services, such as groceries, fuel, and personal care items.

In the map below, the white inner boundary is the City of Washburn and the orange shaded area is the ZIP Code 54891 Trade Area.

MAP 1 Washburn Trade Area



TRAFFIC COUNTS

Annual average daily traffic (AADT) counts can be helpful when determining where to locate new businesses and services. This section focuses on the AADT of the business districts. In the map below, blue markers indicate that average daily traffic counts are between 1,000 and 10,000 vehicles per day while yellow markers represent counts under 1,000.

Counts peak above 7,000 vehicles per day in several spots along W Bayfield St (STH 13), which is the main road through downtown Washburn. Other heavily traveled roads in the City include E Bayfield St, N Washington Ave, and County Highway C. Not pictured in the map below are two blue dots indicating heavy travel. One is south of the City, between Washburn and Barksdale, indicating that there is an AADT of about 6,900 along S Bayfield St (STH 13). The other is north of the City, about halfway to Bayfield, indicating that there is an AADT of 3,900 on this stretch of STH 13.

MAP 2 AADT Downtown Washburn

RESIDENT HOUSEHOLDS

Demographic and lifestyle characteristics of Trade Area residents can give insight into their potential demand for products and services within the Trade Area. These statistics reflect both adults and families, and comparison data is included for Wisconsin and the U.S.

POPULATION AND AGE

Quantifying the population, or all people living in the Trade Area, can give insight into the market size and potential while changes in population size can signal potential changes in future market size. Consumers' preferences can also vary by age; leveraging this variance can help businesses meet the needs of the market and Trade Area residents. As noted in the previous section, however, the population data available may not be entirely accurate due to the transiency of and difficulty in counting the student population in the trade area.

The Trade Area had a population of approximately 3,500 in 2020 and has grown 0.6% since 2010, which is faster than Wisconsin but not quite as fast as the U.S. as a whole. The Trade Area's daytime population was slightly smaller than its total population, indicating a net daily outflow and suggesting that people commute elsewhere for their jobs. The median age in the Trade Area in 2020 was 50.5, which is significantly higher than Wisconsin (40.0) and the U.S. (38.5) and may indicate that this is a popular place for retirees. The median age also grew between 2010 and 2020 by 3.1 years, which is more than both Wisconsin and the U.S. (1.6 and 1.4 years, respectively), indicating that the Trade Area is aging more quickly than both larger entities.

TABLE 1 Population and Age

	Washburn Trade Area	Wisconsin	U.S.
Population			
2010 Population	3,309	5,686,986	308,745,538
2020 Population	3,489	5,902,099	333,793,107
% Annual Change '10-'20	0.6%	0.4%	0.9%
2020 Total Daytime Population	3,123	5,850,905	331,970,099
Total Daytime Pop % of Total Pop	89.5%	99.1%	99.5%
2020 Daytime Worker Population	1,323	2,687,272	146,991,446
2020 Daytime Resident Population	1,800	3,163,633	184,978,653
Population by Age			
2010 Median Age	47.4	38.4	37.1
2010 18 +	80.0%	76.4%	76.0%
2020 Median Age	50.5	40.0	38.5
2020 18 +	82.4%	78.7%	78.0%

Source: United States Census

RACE & ETHNICITY

Since consumer preferences can vary with race and ethnicity, understanding the Trade Area's distributions can help meet the needs of all residents. In 2020 the Trade Area had quite different metrics of diversity of race and ethnicity than Wisconsin. For example, though the proportion of residents identifying as white was fairly similar, American Indians made up over 5% of the Trade Area's population in 2020. Additionally, those identifying as two or more races comprised nearly double the proportion of the same group Wisconsin-wide. While the annual rate of change between 2010 and 2020 may be useful to decipher which groups' presences are growing the fastest, the rates should be used carefully as they are inflated due to the small starting proportion of non-white groups. Please note that those with Hispanic ethnicity can be of any race.

TABLE 2 Race and Ethnicity

	Washburn Trade Area	Wisconsin	U.S.
2020			
White	87.4%	83.9%	69.4%
Black	1.4%	6.5%	13.0%
American Indian	5.1%	1.0%	1.0%
Asian	0.5%	3.1%	5.9%
Pacific Islander	0.0%	0.0%	0.2%
Some Other Race	1.0%	2.9%	7.1%
Two or More Races	4.6%	2.4%	3.6%
Hispanic Origin	2.7%	7.3%	18.8%
2010-2020 Annual Change			
White	-0.2%	-0.3%	-0.4%
Black	8.8%	0.3%	0.3%
American Indian	0.0%	0.0%	1.1%
Asian	5.2%	3.0%	2.1%
Pacific Islander	0.0%	0.0%	0.0%
Some Other Race	9.6%	1.9%	1.4%
Two or More Races	0.9%	2.9%	2.2%
Hispanic Origin	7.6%	2.2%	1.4%

Source: United States Census

HOUSEHOLDS AND HOUSEHOLD COMPOSITION

Households are comprised of one or more people, related or otherwise, who live in one housing unit. Household size, composition, and life cycle stage can be useful to signal demand for goods and services.

The Trade Area had 88 more households in 2020 than in 2010; Wisconsin and the U.S. also saw increases during this time. Additionally, the average household size decreased slightly from 2.22 to 2.321 people per household. In 2010, the last year for which data is available, the distribution of different types of household differed very little from Wisconsin and the U.S. There were, however, comparatively fewer households with children in the Trade Area.

TABLE 3 Households and Composition

	Washburn Trade Area	Wisconsin	U.S.
Households			
2010 Households	1,442	2,279,768	116,716,292
2020 Households	1,530	2,391,911	126,083,849
Annual % Change '10-'20	0.7%	0.5%	0.9%
Household Size			
2010 Avg. HH Size	2.22	2.43	2.58
2020 Avg. HH Size	2.21	2.41	2.58
2010 Household Composition			
Households with 1 Person	31.6%	28.2%	26.7%
Households with 2+ People	68.4%	71.8%	73.3%
Family Households	63.3%	64.4%	66.4%
Husband-wife Families	51.8%	49.6%	48.4%
With Related Children	17.8%	20.3%	21.6%
Other Family (No Spouse Present)	11.5%	14.8%	18.0%
Nonfamily Households	5.1%	7.4%	6.8%
Households With Children	25.5%	30.6%	33.4%

Source: United States Census

HOUSING OWNERSHIP

Housing ownership is an important factor to consider for several reasons. First, the rate of homeownership can signal the amount of income or wealth in a community since homeownership rates increase with income. Second, homeownership positively correlates with demand and expenditures for home furnishings, appliances, repair services, and improvement. Therefore, businesses like garden centers, home furnishing and improvement stores, and appliance repair may have a better chance of prospering where homeownership rates are high.

In 2020, there were 128 more housing units in the Trade Area than there were in 2010. The largest share of housing units were owner occupied (65%), with renter occupied and vacant or seasonal households being nearly equal (18% and 17%, respectively). The average home value, however, was about $30,000 lower than the Wisconsin average and, though it was less than two-thirds the U.S. average.

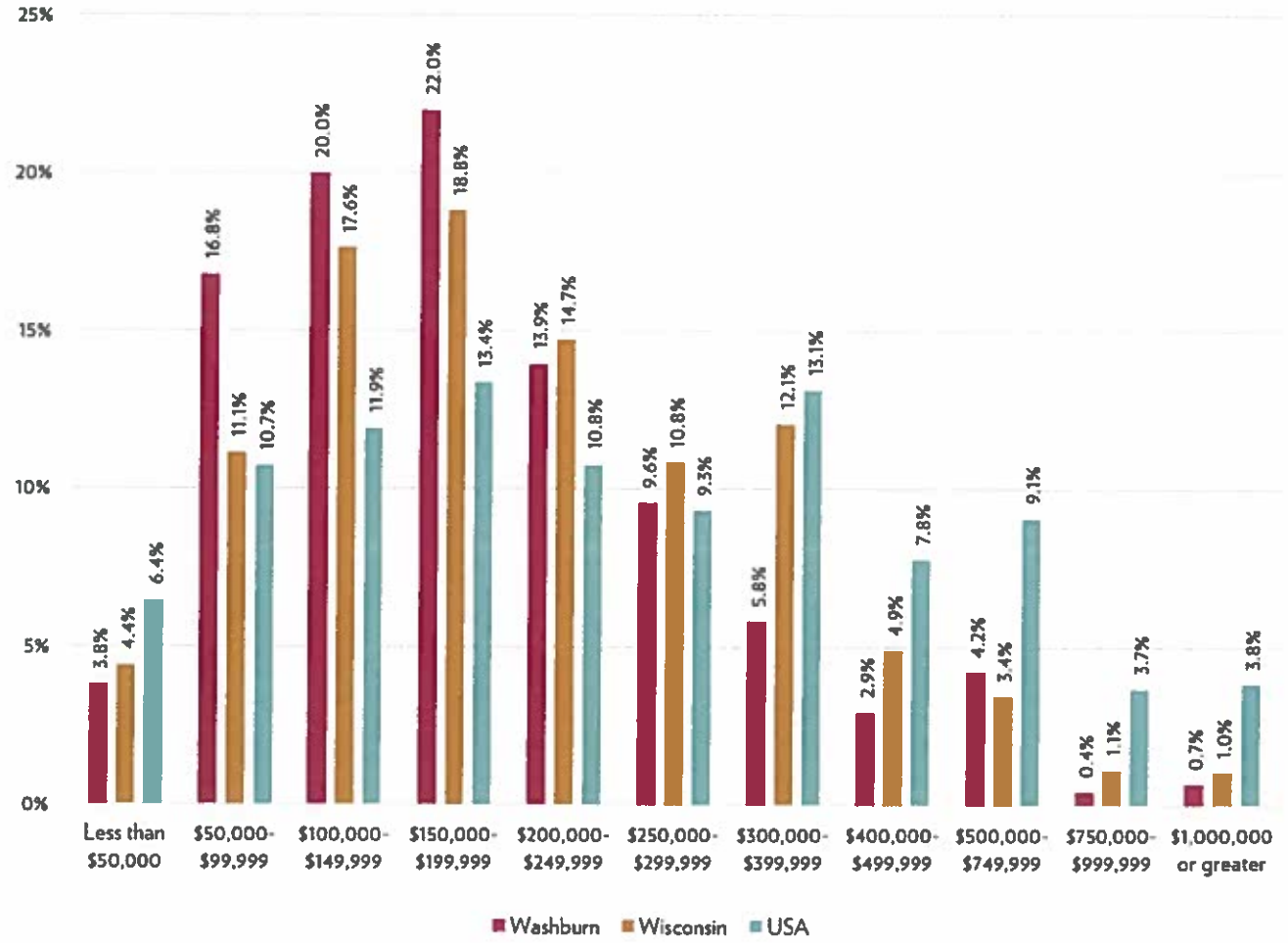
TABLE 4 Housing

	Washburn Trade Area	Wisconsin	U.S.
Home and Householder Characteristics			
2020 Average Home Value	$206,334	$238,886	$328,824
2018 Median Contract Rent (Households Paying Cash Rent)	$537	$703	$862
2018 Median Year Structure Built	1971	1973	1977
2018 Median Year Householder Moved into Unit	2005	2008	2009
2010			
2010 Owner Occupied	63.0%	59.1%	57.7%
2010 Renter Occupied	21.0%	27.7%	30.9%
2010 Vacant or Seasonal	16.0%	13.1%	11.4%
2010 Total Housing Units	1,717	2,624,358	131,704,730
2020			
2020 Owner Occupied	64.6%	57.1%	56.4%
2020 Renter Occupied	18.3%	29.5%	32.3%
2020 Vacant or Seasonal	17.1%	13.4%	11.3%
2020 Total Housing Units	1,845	2,762,173	142,148,018
Overall Change, 2010-2020			
Change in Owner Occupied	1.6%	-2.0%	-1.3%
Change in Renter Occupied	-2.7%	1.8%	1.4%
Chance in Vacant or Seasonal	1.1%	0.3%	-0.1%
Change in Total Housing Units	128	137,815	10,443,288

HOME VALUES

The distribution of home values for the Trade Area is strongly concentrated between $100,000 and $250,000 (42% of all homes) but especially between $150,000 and $200,000. The distribution skews lower than Wisconsin and the U.S., with over 75% of the Trade Area's homes being valued at less than $200,000.

FIGURE 1 Home Values



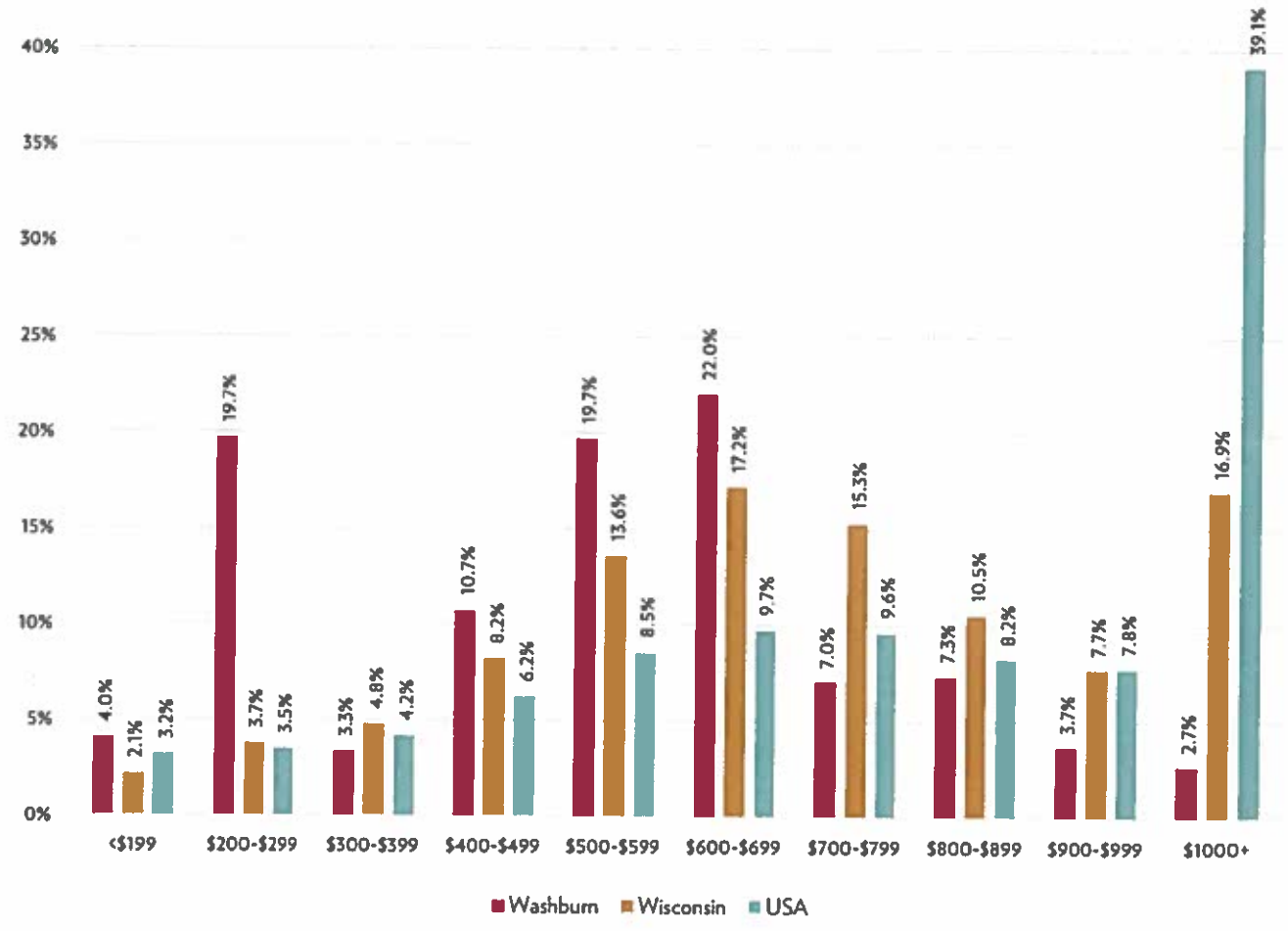
Source: United States Census

CONTRACT RENT

Rent in the Trade Area was heavily concentrated in both the $200-$300 range as well as the $500-$700 range in 2020, with over one-half of renters paying between $400 and $700 per month. Very few renters, paid more than $900 per month. This skews quite a bit lower than Wisconsin, overall.

Additionally, it is important to note that contract rent only includes utilities if they are included as part of a lease and that many tenants may be paying more than what is stated here when separately-paid utilities are considered.

FIGURE 2 Contract Rent

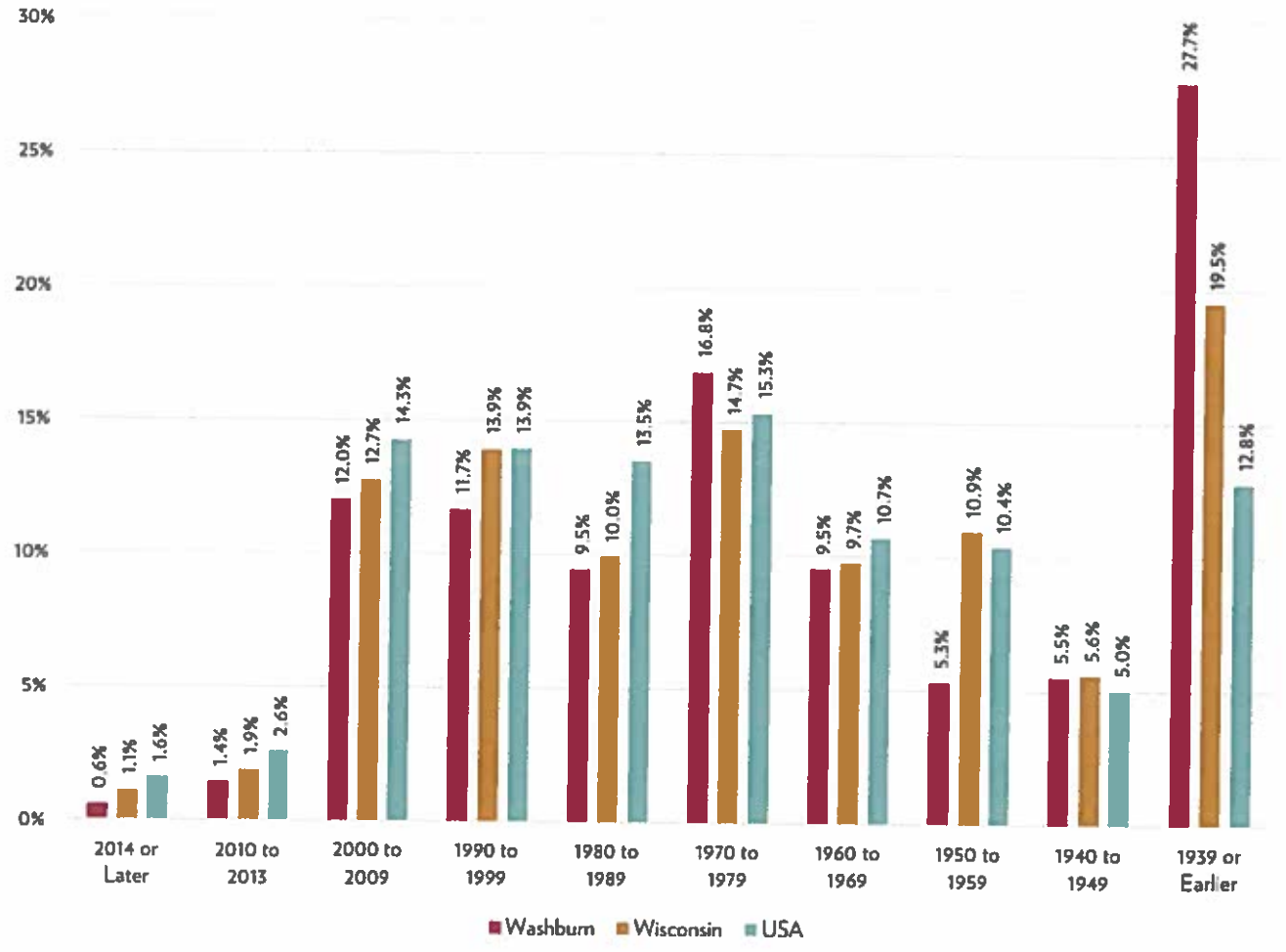


Source: United States Census

BUILD YEAR OF HOUSING UNITS

The distribution of housing unit build dates for the Trade Area is similar to, but slightly older than, Wisconsin. In the Trade Area, over one-quarter (28%) of housing units were built prior to the start of World War II while this only applies to 20% of Wisconsin housing units and 13% of housing units nationwide. Conversely, fewer than 2% of housing units in the Trade Area have been built since 2010, though 12% were built between 2000 and 2009. Excluding housing units built prior to 1939, the 1970s were the most prolific years for building housing units in the Trade Area. As these units are approaching 50 years old, their conditions should be assessed at the community level.

FIGURE 3 Build Year of Housing Units



Source: United States Census

YEAR OWNER OR RENTER MOVED IN

Both the "Year Owner Moved In" graph and the "Year Renter Moved In" graph for the Trade Area closely resemble that of Wisconsin and the U.S. There are, however, apprxomately double the proportion of renting residents who have lived in their current units for over thirty years (since 1989 or before) in the Trade Area compared to Wisconsin and the U.S. Finally, nearly 75% of homeowners have lived in their homes for at least ten years.

FIGURE 4 Year Owner Moved In

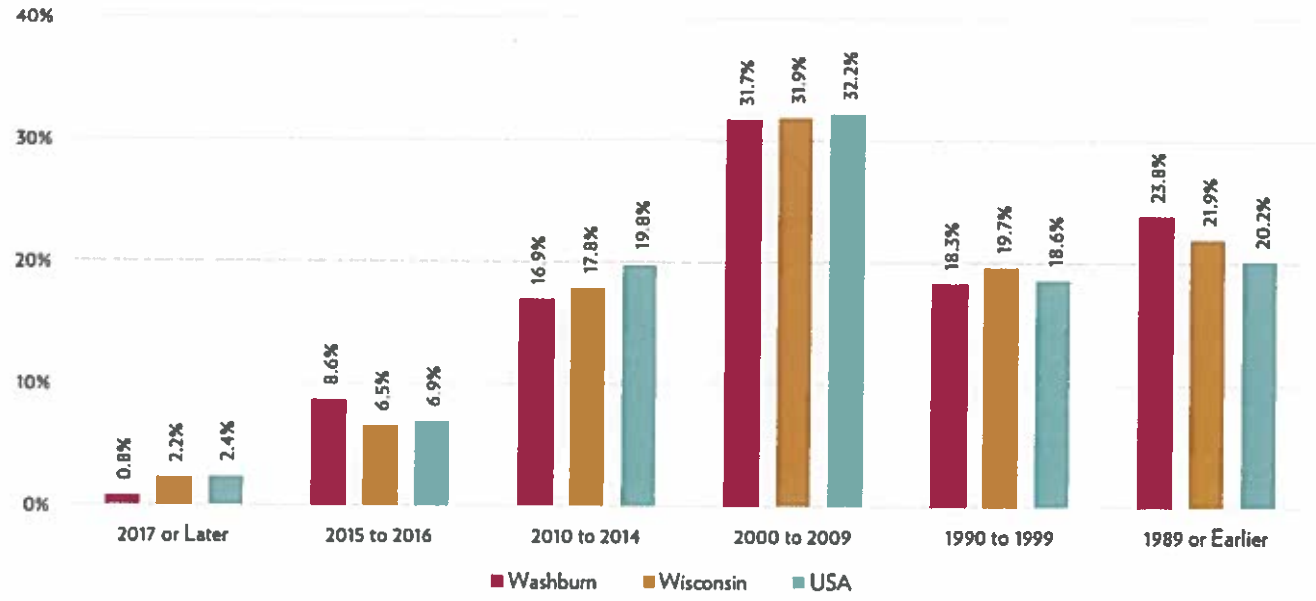
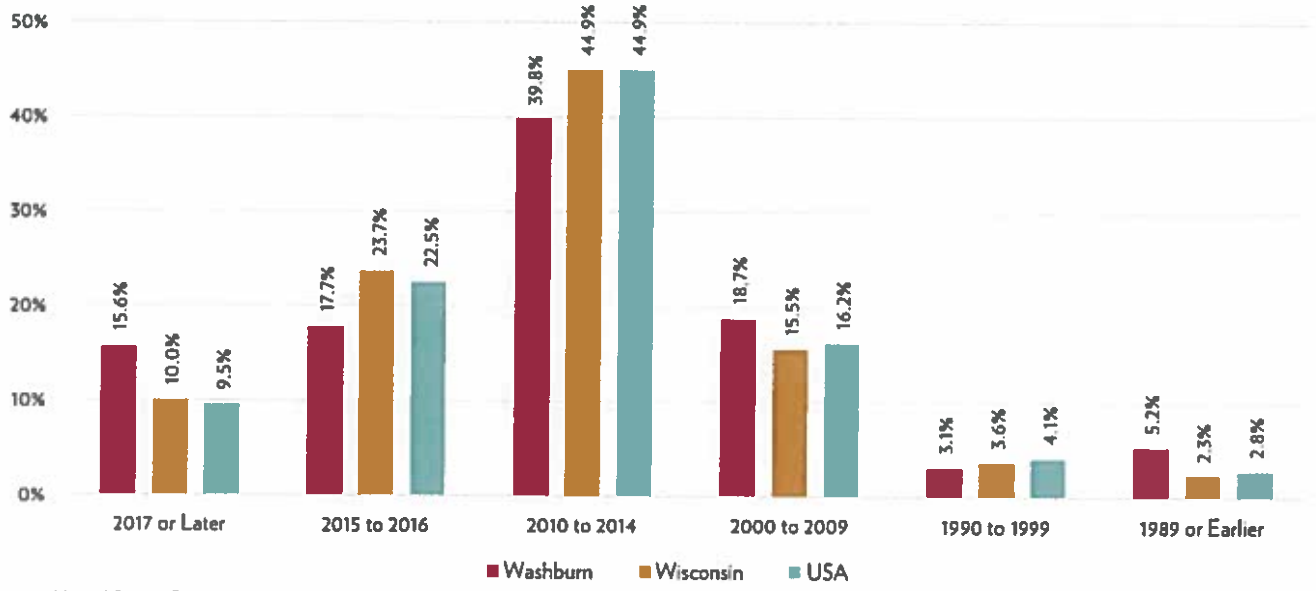


FIGURE 5 Year Renter Moved In



Source: United States Census

HOUSEHOLD INCOME AND PER-CAPITA INCOME

Income can be used to estimate residents' purchasing power as it is positively correlated with many different types of retail expenditures. Knowing average incomes can also help businesses better target their products and services to specific income ranges based on their target market.

Median household income in the Trade Area was $58,683 in 2020, only slightly lower than Wisconsin ($60,185) and the U.S. ($62,203). Per capita income for the Trade Area was $34,865, also just a bit lower than Wisconsin ($32,803), and the U.S. ($34,136). Overall, the distrubution of houshold income in the Trade Area is very similar to that of Wisconsin and the U.S.

TABLE 5 Household Income

	Washburn Trade Area	Wisconsin	U.S.
Median HH Income			
2020 HH Income	$58,683	$60,185	$62,203
Per Capita Income			
2020 Per Capita Income	$34,865	$32,803	$34,136
2020 Households by Income			
Number of Households Measured	1,530	2,391,897	126,082,216
<$15,000	9.3%	9.1%	10.3%
$15,000 - $24,999	11.8%	8.5%	8.8%
$25,000 - $34,999	9.7%	9.3%	8.7%
$35,000 - $49,999	11.4%	13.3%	12.2%
$50,000 - $74,999	17.7%	19.2%	17.3%
$75,000 - $99,999	14.6%	13.9%	12.6%
$100,000 - $149,999	12.7%	16.0%	15.3%
$150,000 - $199,999	8.2%	5.6%	6.9%
$200,000+	4.5%	5.0%	7.9%
Average Household Income	$79,398	$80,735	$90,054

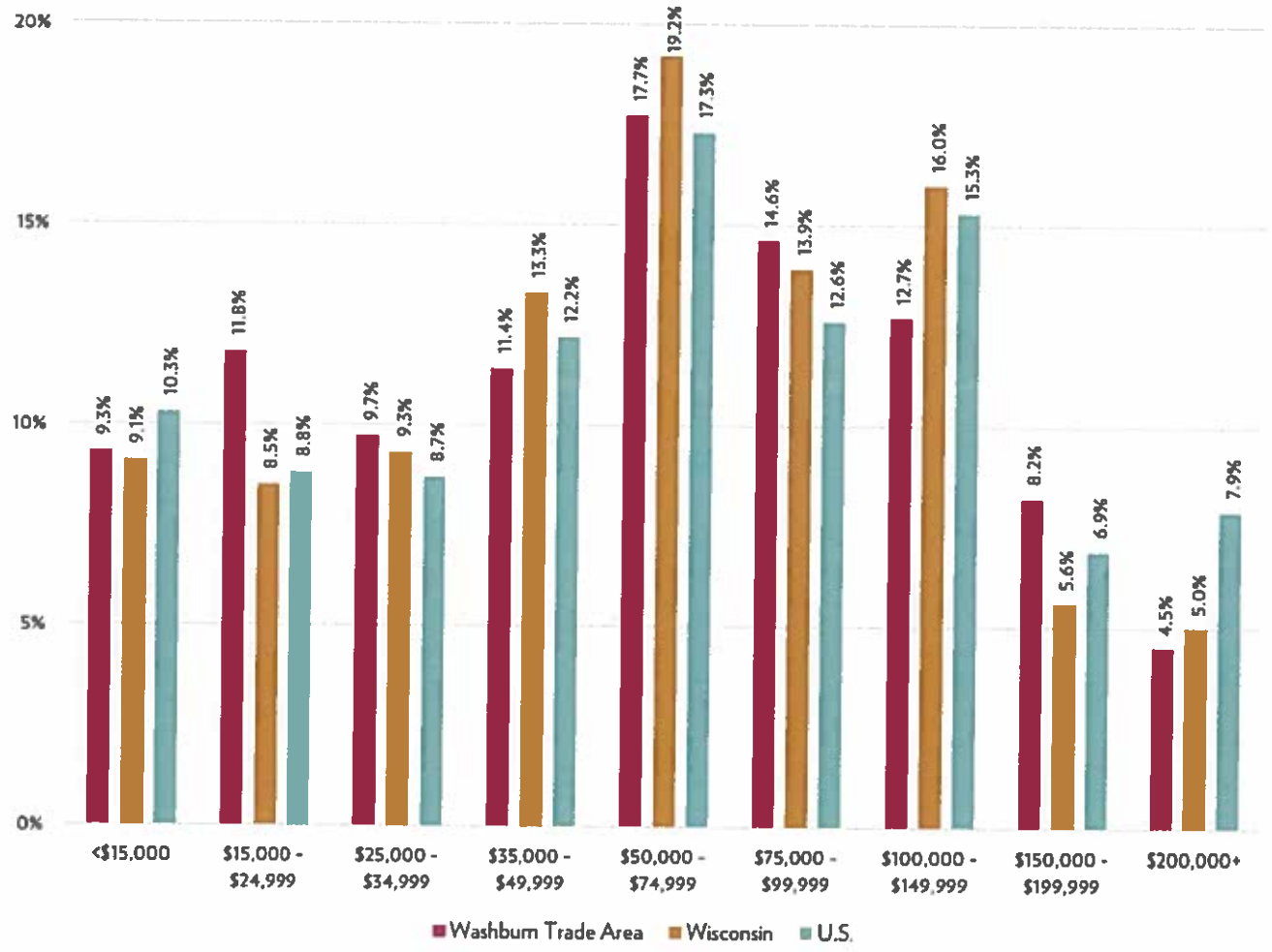
Source: United States Census

HOUSEHOLD INCOME DISTRIBUTION OF TRADE AREA, WISCONSIN, & U.S.

Generally, the income distrubution in the Trade Area is very similar to that of Wisconsin and the U.S. There are, however, two exceptions. One is on the lower end of the distribution where the Trade Area outpaces the state and country in the $15,000 to $25,000 income range. One the higher end of the distribution, the Trade Area also outpaces Wisconsin, especially, and the U.S. in he $150,000 to $200,000 income range.

All three geographies peak in the $50,000 to $75,000 range, while the Trade area and Wisconsin see the smallest proportions in the $200,000+ range and the U.S. in the $150,000 to $200,000 range.

FIGURE 6 Household Income Distribution



Source: United States Census

ANNUAL RESIDENT SPENDING

Residents in the Trade Area and across Wisconsin spend by far the most on shelter. Average spending on health care is the second largest average expenditure, while food at home rounds out the top three. In all three of these categories, Trade Area residents spend approximately the same as the Wisconsin average.

The categories following these essentials can be telling regarding resident preferences, priorities, and area business potential. For example, in both geographies, food away from home and entertainment/recreation were the next highest categories, suggesting that they are priorities among residents.

Depending on the spending category, Trade Area residents on average spend between 92% and 108% as much as residents statewide. Compared to residents statewide, Trade Area residents on average spend the least on education, which would make sense due to the higher average age in the Trade Area, and the most on Support Payments, Cash Contributions, and Gifts in Kind. Since the average spending in the Trade Area is very similar to that of Wisconsin, it may be that the cost of living in the Trade Area is very similar to other parts of the state, and that Trade Area residents have comparatively more disposable income.

Finally, by comparing the total dollars spent in each category across geographies, we can approximate the contribution that each Trade Area makes to the larger surrounding economy. For example, 0.06% of all food away from home spending in Wisconsin is done by residents of the Trade Area. The larger the share, the more important the area is for the larger surrounding economy.

TABLE 6 Annual Resident Spending (in $)

	Washburn Trade Area		Wisconsin		"Washburn Trade Area's Share of WI"	
	Total	Average	Total	Average	Total	Average
Spending Category						
Shelter	$25,624,242	$16,748	$40,717,933,881	$17,023	0.06%	98%
Health Care	$8,407,406	$5,495	$12,990,712,640	$5,431	0.06%	101%
Food at Home	$7,484,732	$4,892	$11,668,579,695	$4,878	0.06%	100%
Food Away from Home	$4,971,634	$3,249	$8,062,275,683	$3,371	0.06%	96%
Entertainment/Recreation	$4,638,804	$3,032	$7,186,174,436	$3,004	0.06%	101%
Support Payments/Cash Contributions/Gifts in Kind	$3,600,787	$2,353	$5,207,962,408	$2,177	0.07%	108%
Travel	$3,338,429	$2,182	$5,120,460,591	$2,141	0.07%	102%
HH Furnishings & Equipment	$2,896,817	$1,893	$4,765,294,898	$1,992	0.06%	95%
Apparel & Services	$2,751,568	$1,798	$4,600,471,091	$1,923	0.06%	94%
Education	$2,182,626	$1,427	$3,699,427,427	$1,547	0.06%	92%
Vehicle Maintenance & Repairs	$1,665,956	$1,089	$2,623,399,237	$1,097	0.06%	99%
Personal Care Products & Services	$1,185,524	$775	$2,002,042,644	$837	0.06%	93%

Source: United States Census

LIFESTYLES

Lifestyle segmentation systems examine the buying habits and preferences of consumers in an area. One lifestyle segmentation system is Tapestry™ by ESRI Business Information Solutions. Consumers are classified into 67 demographic and behaviorally distinct segments. The segments are based on type of neighborhood (urban, suburban, rural); the residents' socioeconomic status (age, income, occupation, type and value of residence); and their buying behaviors.

The table below shows the segments that are most prevalent in the Washburn Trade Area and how the distribution compares to Wisconsin and the U.S. Each segment is then summarized below the table. Overall, the Washburn Trade Area has a focus on outdoor and traditional living

is very diverse in terms of its Tapestry Segmentation results; oftentimes in other communities, there are only two or three different segments present, especially in high enough frequencies to report. Since the City of Washburn and the surrounding area have a broad range of residents, from college students to families to retirees, it is appropriate to show and describe any Lifestyle that applied to more than 1% of Trade Area households.

TABLE 7 Tapestry Segmentation

Segment Name and Code	Washburn Trade Area	Wisconsin	U.S.
The Great Outdoors (6C)	68.0%	0.8%	1.6%
Heartland Communities (6F)	32.0%	6.1%	2.3%

Source: United States Census

Tapestry Segment Summaries

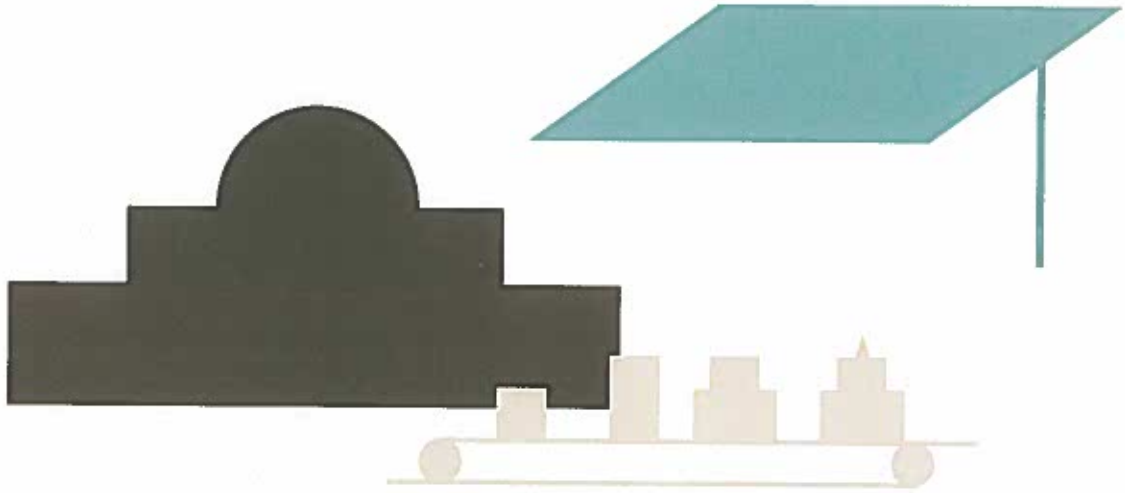
The Great Outdoors (6C)

These neighborhoods are found in pastoral settings throughout the United States. Consumers are educated empty nesters living an active but modest lifestyle. Their focus is land. They are more likely to invest in real estate or a vacation home than stocks. They are active gardeners and partial to homegrown and home-cooked meals. Although retirement beckons, most of these residents still work, with incomes slightly above the US level.

Heartland Communities (6F)

Well settled and close-knit, Heartland Communities are semirural and semiretired. These older householders are primarily homeowners, and many have paid off their mortgages. Their children have moved away, but they have no plans to leave their homes. Their hearts are with the country; they embrace the slower pace of life here but actively participate in outdoor activities and community events. Traditional and patriotic, these residents support their local businesses, always buy American, and favor domestic driving vacations over foreign plane trips.

EDUCATION AND EMPLOYMENT



EDUCATIONAL ATTAINMENT AND EMPLOYMENT CHARACTERISTICS

Educational attainment can affect income levels, types of occupations held by residents, and consumer tastes and preferences. Employment characteristics can also signal tastes and preferences as well as indicate traits of the population; for example, the atmosphere of a traditionally-farming community is usually different than that of a technology-oriented community. The employment characteristics of residents who work in the Trade Area can also be an indication of the types and sizes of businesses in the Trade Area as well as potential opportunities for complementary businesses to do well.

In 2020, 42% of Trade Area residents held a bachelor's degree or higher which is significantly higher than both Wisconsin and the U.S. The Trade Area also had a much lower percentage of residents with less than a high school education than Wisconsin and the U.S. Taken together this indicates that the Trade Area is well educated.

The 2020 unemployment rate for the Trade Area is 11%, which is similar to Wisconsin and slightly lower than the U.S. It should be noted that the recession induced by COVID-19 began only a few months prior to the writing of this report and that these high unemployment rates reflect that situation.

The following page continues a discussion about employment characteristics of the Trade Area with a table of the distribution of employment by each industry and occupation.

TABLE 8 Education and Employment Characteristics

	Washburn Trade Area	Wisconsin	U.S.
2020 Education			
Population Age 25+	2,662	4,076,714	229,185,446
% Less Than High School	3.1%	7.8%	11.3%
% High School Diploma or GED	22.8%	30.4%	26.7%
% Some College or 2-year Degree	32.2%	31.5%	28.8%
% Bachelor's degree or higher	41.9%	30.2%	33.1%
2020 Civilian Population 16+ In Labor Force			
Civilian Employed	88.8%	88.2%	87.0%
Civilian Unemployed (Unemployment Rate)	11.2%	11.8%	13.0%

Source: United States Census

EMPLOYMENT INDUSTRIES AND OCCUPATIONS

The Trade Area contained about 1,700 workers in 2020. The most common industries in which workers were employed were services (48%), manufacturing (11%), and public administration (9%). The Trade Area's top two are very similar to that of both Wisconsin and the U.S., but these other entities have retail as their third most common industry.

The distribution of occupations of Trade Area residents was very similar to that of Wisconsin and the U.S. In the Trade Area, 63% of residents were employed in white collar occupations, 20% were employed in blue collar occupations, and 17% were employed in service occupations. Even within subcategories the Trade Area is distributed fairly similarly to Wisconsin and the U.S.

1,673

WORKERS IN 2020

SERVICE INDUSTRY

48%

MANUFACTURING

11%

PUBLIC ADMINISTRATION

9%

WHITE COLLAR

63%

BLUE COLLAR

20%

SERVICES

17%

TABLE 9 Employment Sectors

	Washburn Trade Area	Wisconsin	U.S.
By Industry			
Total	1,673	2,728,814	147,328,622
Agriculture/Mining	3.9%	2.1%	1.8%
Construction	8.3%	6.5%	7.4%
Manufacturing	***11.4%***	***19.5%***	***10.6%***
Wholesale Trade	1.0%	2.5%	2.5%
Retail Trade	7.8%	***9.5%***	***9.7%***
Transportation/Utilities	4.2%	4.7%	5.6%
Information	1.3%	1.6%	1.8%
Finance/Insurance/Real Estate	4.5%	6.3%	7.0%
Services	***48.1%***	***43.8%***	***48.9%***
Public Administration	***9.4%***	3.5%	4.8%
By Occupation			
Total	1,673	2,728,814	147,328,622
White Collar	***63.0%***	***59.3%***	***61.8%***
Management/Business/Financial	13.9%	14.8%	15.2%
Professional	31.6%	22.6%	23.5%
Sales	6.8%	8.5%	9.7%
Administrative Support	10.8%	13.5%	13.3%
Services	***17.0%***	***15.1%***	***16.8%***
Blue Collar	***20.0%***	***25.5%***	***21.4%***
Farming/Forestry/Fishing	1.0%	1.0%	0.8%
Construction/Extraction	4.8%	4.7%	5.4%
Installation/Maintenance/Repair	2.7%	3.3%	3.1%
Production	7.9%	10.3%	5.9%
Transportation/ Material Moving	3.5%	6.3%	6.1%

Source: United States Census

WORKER INFLOW AND OUTFLOW

Knowing where workers come from and where residents work can be an indicator of economic health in the Trade Area. If there are more jobs available in a community, more businesses are viable, which can increase both tax revenue and local quality of life. This knowledge can also identify "bedroom communities." Bedroom communities are those to which many residents come home after work, school, extracurricular activities, shopping, and anything else, to do little more than sleep. If there are few workers inflowing and working where they live, but many workers outflowing, a bedroom community should be suspect.

As a rule, people also tend to spend their incomes locally. However, when someone commutes out of their community each day, it can be more convenient to stop at a grocery store, for example, on the way home than to make a special trip to one within the community. People who commute into the Trade Area offer an opportunity for businesses to capture dollars that may have otherwise been spent elsewhere. However, Trade Area residents who commute out are at risk of spending dollars elsewhere, so "shop local" efforts may be effective to keep these dollars in the Trade Area.

Additionally, the reasons that residents leave for work and that employers commute in should be explored, discussed, and determined at the community level. For example, if most of the local schools' teachers commute in every day, is it because they would rather separate their home and work lives, or is it because the supply of quality and affordable of housing in the Trade Area is inadequate? Generally, do the adults in a household work in separate cities and live where they each have an equal commute?

In 2018, the last year for which this data is available, the Washburn Trade Area had more residents (1,034) than workers (550), which means there was a net outflow of 484 people each day, so there may be a bedroom community effect at play. Only 19% of employed Trade Area residents worked within the Trade Area but 35% of those employed in the Trade Area also lived in the Trade Area.

TABLE 10 Worker Inflow and Resident Outflow Counts 2018

Washburn Trade Area Employees			Washburn Trade Area Residents		
	Count	Share		Count	Share
Employed in the Trade Area	550	100%	Living in the Trade Area	1,034	100%
Employed in the Trade Area but Living Outside	358	65%	Living in the Trade Area but Working Outside	842	81%
Employed and Living in the Trade Area	192	35%	Living and Employed in the Trade Area	192	19%

Source: United States Census

WHERE TRADE AREA RESIDENTS WORK AND WHERE TRADE AREA EMPLOYEES LIVE BY COUNTY SUBDIVISION

The Washburn Trade Area employed 550 people in 2017. Approximately 23% of these employees, or 125, were City of Washburn residents. Another 18% came from the City of Ashland. Approximately 35% of Trade Area employees live somewhere other than a municipality listed in Table 11, which includes those living in smaller towns or villages near the Trade Area. Compared to many other communities, this is a small percentage. The Washburn Trade Area also supplies 1,034 employees to the region. About 33% of employed Trade Area residents work in the City of Ashland while half that many (17%) work in the City of Washburn. Outside of the Trade Area, residents tend to work in relatively large cities such as Duluth, Superior, Eau Claire, and Marshfield. One-third of Trade Area residents work somewhere that is not listed in the right half of Table 12 below.

TABLE 11 Worker Flow by County Subdivision in 2018

Place of Residence for Washburn Trade Area Employees (n=550)			Place of Residence for Washburn Trade Area Residents (n=1,034)		
	Count	Share		Count	Share
Washburn City	125	23%	Ashland City	346	33%
Ashland City	99	18%	Washburn City	171	17%
Barksdale Town	35	6%	Bayfield City	49	5%
Bayview Town	27	5%	Duluth City	26	3%
Washburn Town	22	4%	Bayfield Town	24	2%
Iron River Town	13	2%	Eileen Town	21	2%
Duluth City	10	2%	Superior City	19	2%
Eileen Town	9	2%	Eau Claire City	15	1%
Russell Town	9	2%	Barksdale Town	11	1%
Ashland Town	8	1%	Marshfield City	10	1%
All Other Locations	193	35%	All Other Locations	342	33%

Source: US Census Bureau OnTheMap LODES Data

WHERE TRADE AREA RESIDENTS WORK AND WHERE TRADE AREA EMPLOYEES LIVE BY COUNTY

When broadening the comparison geography to counties, it is clear that most (79%) Trade Area employees live either in Bayfield or Ashland Counties. The county of employment for Trade Area residents is slightly more varied. Approximately 67% of all Trade Area employees are employed in Bayfield or Ashland Counties. A more thorough commuter analysis should follow this report to determine in more detail where Trade Area residents work and where commuters to the Trade Area live.

TABLE 12 Worker Flow by County in 2018

Place of Residence for Washburn Trade Area Employees (n=550)			Place of Residence for Washburn Trade Area Residents (n=1,034)		
	Count	Share		Count	Share
Bayfield County, WI	297	54%	Ashland County, WI	371	36%
Ashland County, WI	135	25%	Bayfield County, WI	323	31%
St. Louis County, MN	20	4%	St. Louis County, MN	31	3%
Gogebic County, MI	9	2%	Douglas County, WI	22	2%
Douglas County, WI	9	2%	Dane County, WI	16	2%
Sawyer County, WI	7	1%	Eau Claire County, WI	16	2%
Iron County, WI	5	1%	Sawyer County, WI	15	1%
Rusk County, WI	5	1%	Wood County, WI	13	1%
St. Croix County, WI	5	1%	La Crosse County, WI	12	1%
Brown County, WI	4	1%	St. Croix County, WI	11	1%
All Other Locations	54	10%	All Other Locations	204	20%

Source: US Census Bureau OnTheMap LODES Data

ECONOMIC IMPACTS

TOURISM

Tourism involves more than sharing community or state pride—it is an important component of the local economy. This data examines Bayfield County, which is the narrowest geographic area for which information is available. While county level data is good, and certainly better than nothing, it may not tell the whole picture, so it may be prudent for the City of Washburn to conduct a tourism study of its own.

$54 MILLION

DIRECT VISITOR SPENDING IN 2019

Bayfield County ranked 44 of Wisconsin's 72 counties in Direct Visitor Spending in 2019. The County saw an increase of 0.3% over 2018 whereas Wisconsin as a whole saw a 2.6% increase.

Visitor Spending Per Capita was also calculated to give a relatively uniform statewide measurement. In 2019, visitors spent about $3,587 for each Bayfield County resident, which was greater than the per capita rate for Wisconsin as a whole ($2,351). Bayfield County ranks 10 of 72 in this metric.

$72 MILLION

TOTAL BUSINESS SALES IN 2019

Total Business Sales, according to the Wisconsin Department of Tourism, considers Direct Visitor Spending and its Induced Impact (see definitions in the footnote). In this metric, Bayfield County saw a benefit of approximately $72,000,000 in 2019, which is an increase of about 1.1% over 2018 and places the County at a rank of 47 of 72 Wisconsin counties.

644 JOBS

SUPPORTED DIRECTLY BY TOURISM

In Bayfield County in 2019, there were 644 jobs supported directly by tourism. This metric is up from 631 in 2018. Labor income due to tourism was about $12,600,000 in 2018, up 4.4% from the year before. Bayfield County ranks 49 and 50 of 72, respectively, in each Employment and Total Labor Income.

$6.5 MILLION

IN TAX REVENUE

Bayfield County contributed approximately $6,500,000 in tax revenue to the State of Wisconsin and local governments in 2019, which places the County at a rank of 42 of 72. This metric is beneficial to county residents because it offsets taxes that they may otherwise pay.

According to the Wisconsin Department of Tourism's document "The Power of Wisconsin Tourism: 2017 Key Messages for Wisconsin's Tourism Industry," there are three levels of impact for tourism:

DIRECT IMPACT: Visitors' expenditures on recreation, lodging, restaurants and attractions.

INDIRECT IMPACT: The flow of visitors' expenditures as traced to food wholesalers and farmers, utilities, marketing, publishing, and so on.

INDUCED IMPACT: The benefits to the economy as tourism employees spend their wages in the local economy, generating additional jobs, taxes, and wages.

TABLE 13 Tourism Economic Impacts in Jefferson and Walworth Counties

	Bayfield County	Wisconsin	Bayfield County's Share of WI
Direct Visitor Spending ($ Millions)			
2018	$53.8	$13,318.6	0.40%
2019	$54.0	$13,667.8	0.39%
* % Change	0.3%	2.6%	
Rank			44/72
Direct Visitor Spending Per Capita			
2018	$3,577	$2,291	156%
2019	$3,587	$2,351	153%
% Change	0.3%	2.6%	
Rank			10/72
Total Business Sales ($ Millions)			
2018	$71.2	$21,571.6	0.33%
2019	$72.0	$22,223.4	0.32%
* % Change	1.1%	3.0%	
Rank			47/72
Employment			
2018	631	199,073	0.32%
2019	644	202,217	0.32%
* % Change	2.0%	1.6%	
Rank			49/72
"Total Labor Income ($ Millions)"			
2018	$12.0	$5,675.3	0.21%
2019	$12.6	$5,902.1	0.21%
* % Change	4.4%	4.0%	
Rank			50/72
State and Local Tax Revenue from Tourism ($ Millions)			
2018	$6.5	$1,581.6	0.41%
2019	$6.5	$1,610.0	0.41%
* % Change	0.1%	1.8%	
Rank			42/72

** % Change data comes from Dept of Tourism report, rounding may not match*

Source: Wisconsin Department of Tourism

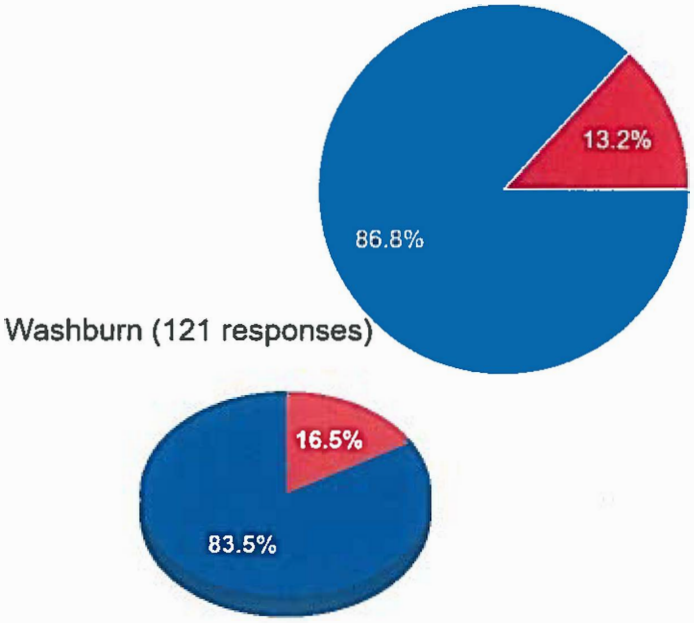
Extension

UNIVERSITY OF WISCONSIN–MADISON

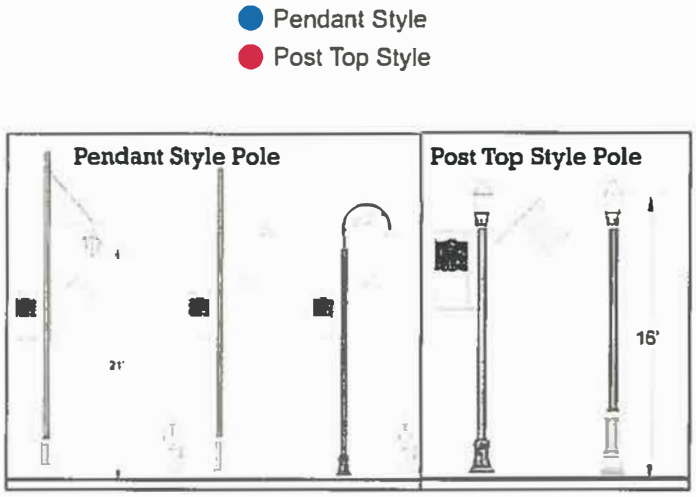
City of Washburn
Bayfield Street Decorative Lighting Survey
(Updated Results – June 2, 2021)

Which style of light pole do you prefer?

174 responses

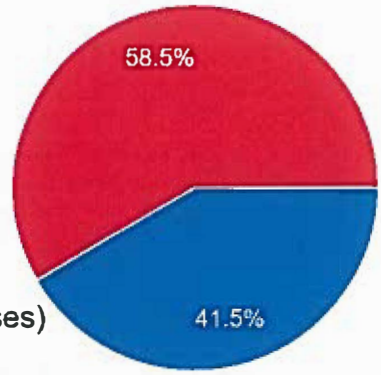


Washburn (121 responses)

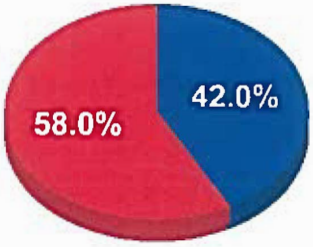


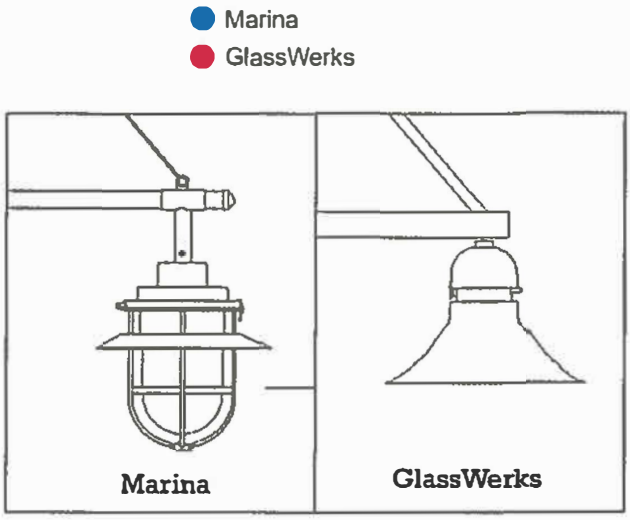
If pendant style, which type of light fixture do you prefer?

171 responses



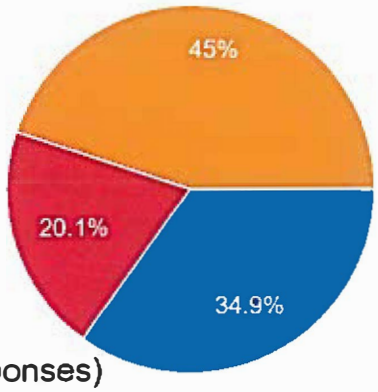
Washburn (119 responses)



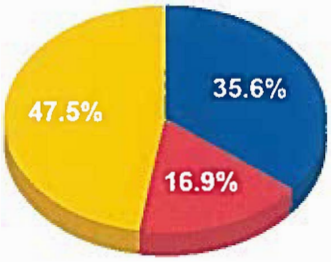


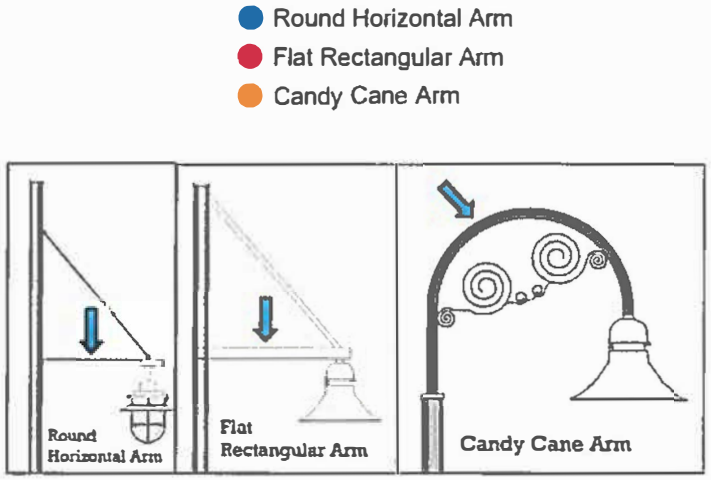
If pendant style, which type of arm do you prefer?

169 responses



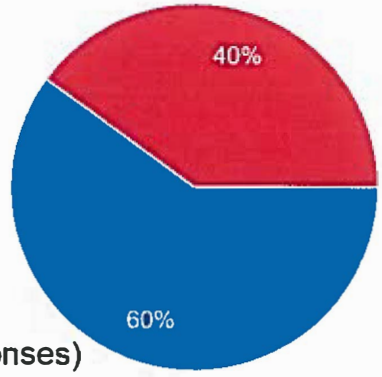
Washburn (118 responses)



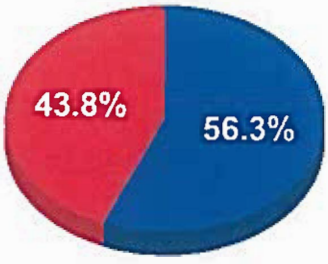


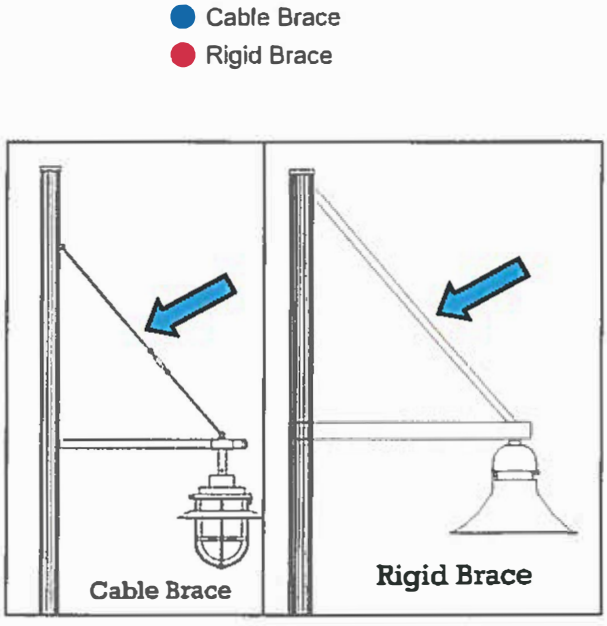
If horizontal arm, which type of brace do you prefer?

140 responses



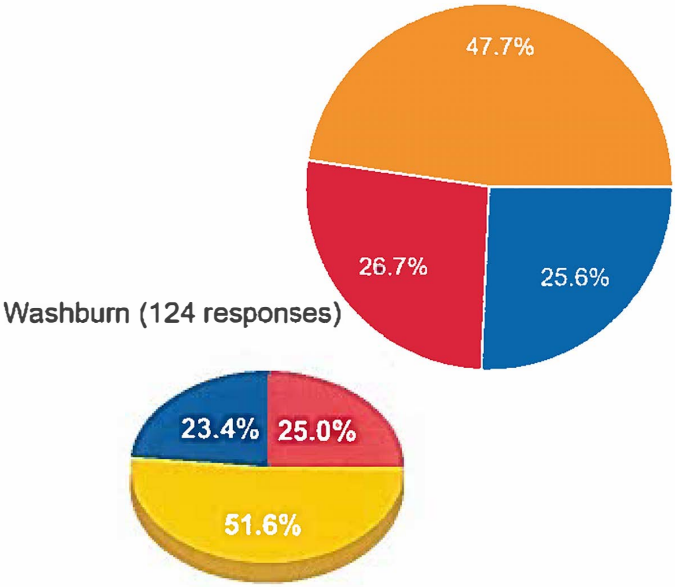
Washburn (96 responses)



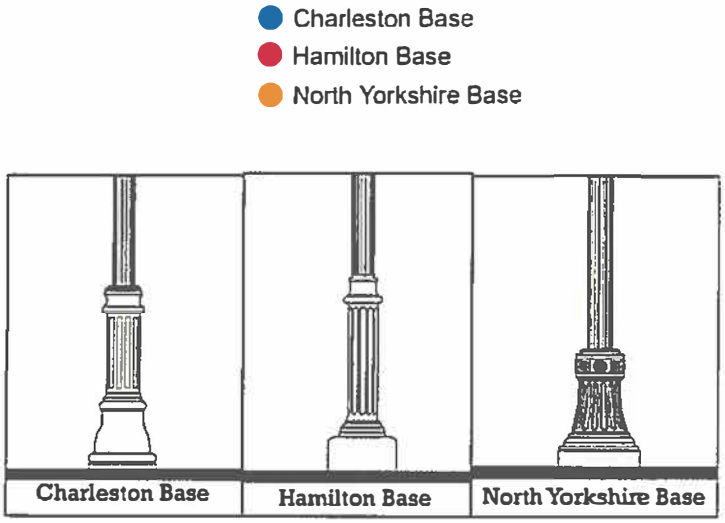


Which style of decorative base do you prefer?

176 responses

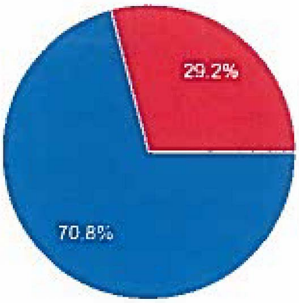


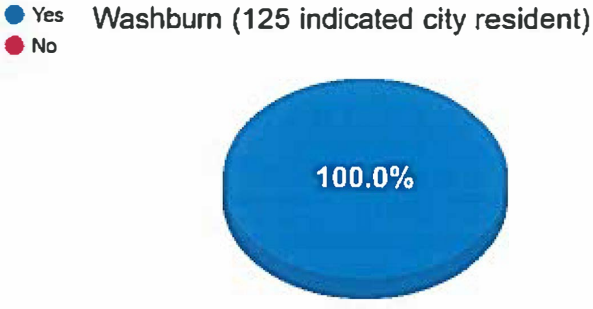
Washburn (124 responses)



Are you a resident of the City of Washburn

178 responses





Comments (from the survey):

Dark sky compliant is important to me. Either of those options would be fine with me.

I think the City should consider night sky and bird migration (best to have light pointing down at the ground) in their decision.

Please maintain dark sky as much as possible. I work full time in town, but also love to photo aurora when possible in area.

Are costs for them all different? Cost difference of maintaining, fixing, or replacing them if they go out? Life expectancy, especially with all the salt? Ashland's didn't seem to hold up very well.

I would like to see the light fixtures go down 9th Avenue West. Why not make the downtown area look nice as people drive to our city. We have a lot of events at West End and I think it would look nice prior to coming to the turn for West End Park. I think the current plans are falling short and why not do it right the first time. Make sure the light poles have outlets and the City is able to hang holiday decore off of the light poles. Thank you for your work on this.

Play up the relationship to the lake when possible.

I'm not a resident but I do own a home at XXX E. Bayfield St.

Keep Washburn with our historical charm please. Match our brownstone buildings and keep what we are proud of alive.

Family lives in Washburn so I am there a lot.

Former resident, now summer visitor

I think it should be taken into account how much light goes upwards causing light pollution. I live in the town of Bayview and the wonderful view of the night sky is one of my favorite things. There's a great organization called international dark sky association that has tips and information.

Can you make the pendant lights shorter?

I like the post style. I know they cost more so if another type goes up I'll understand why.

The candy cane option with intricate scrollwork reflects nothing in Washburn. It is a terrible design aesthetically.

Thank you!!!

I want to nuance my answers: I don't know what "spreads too much light" means: I would think lighting is the point and it is directed downward which mitigates some problems with night-sky lighting. I want whatever is considered sturdiest, most able to withstand winds and storms - both in the light fixture and also in the braces. Good luck! I'm so glad we are able to do this. I think the decision 15 years ago was the right one at the time and I am glad that Xcel has come along to give us more options.

I think the candy cane arm would add a lot of charm to our downtown.

A light fixture that directs light downward reduces light pollution while illuminating the area below it.

The cheaper ones look just as nice as the more expensive ones. Let's keep the cost down if we can

Would to hear if there is an option of added lights for Christmas/winter fixtures?

Please have a pole that can hang nice banners and holiday decorations. The ones we have now are ugly and nonfunctional. Please have samples at city hall. It would be nice to see pictures of what other towns have down. Bayfield always looks nice. We need to bump it up. People just bypass us.

Thanks for the survey!

They need plug ins for Christmas lights or other special events. The photo with this style show two lights on one pole. Would that be appropriate for street and park spaces. One to street and one toward the park? Or do they all come with 2 lights? Electricsockets are essential.

Thank you for doing this, and for making sure they're dark sky compliant! I appreciate the attention to community concerns :)

The lights should be aimed down and not contribute to any light pollution of the night sky. This type of light is more efficient and directs the light to where it is most useful and needed. Residents and visitors value the night sky.

I think the main consideration should be light pollution. Use lights that direct light downwards so we can see skies at night.

Downward lighting is more interesting and focuses the light where it is more effective. I don't like the scrollwork on the pendan shown in the example. Seems like it will be prone to cobwebs and harder to maintain.

thanks for the opportunity to comment... cheers

As a local contractor I am curious to see more information on the cost breakdown per light. I am interested in how the estimates provided in the previous meeting ranging from ~ $300,000 to ~ $500,00 came to be (i.e. labor, material cost, etc). Glad the town is seriously looking at a facelift.

The dark sky considerations are very important and I'm grateful that this has been considered ny the city. While the last option is a classic Washburn look, I urge you to prioritize consider dark sky principles.

One of the key draws for people up here is our dark skies, I believe everything we can do to enhance that should be encouraged. As light pollution grows in our constantly developing world, I'm glad that we're being conscious of its consequences, and that we as a city get to lend our input

Maintenance on a pendant style arm with a cable will be easiest. Also this style goes good with city aesthetic.

I am a resident of Bayview. Love this and love the marina theme! Washburn has such a neat marina and walking trail; would be great to play up the lighted route to the marina also, so people notice it and are attracted to turning onto the street (drive or walk) leading to the marina and coal dock area to maybe sit on a bench or walk the trail and see our beautiful view. Thank you!!

Greetings, I live in the Township of Washburn, so not a City of Washburn resident. I do think that light pollution should be taken into account, and that the post top style would not be as affective with

directing light onto the sidewalk or ground. Other things you may have already addressed, costs, and materials. Thank you

Resident of Town of Washburn. It is imperative that the selection be dark sky compliant and maximize the extent of light directed downward. This will minimize light pollution, maintain dark skies, most efficiently utilize light/energy, reduce bird mortality during migration, and minimize negative impacts on insect populations.

I appreciate you guys listening to residents who've wanted new lights for a long time we know it's costly but I think Itll bring that amazing charm to our beautiful Washburn. The holidays especially

Dark sky compliant! I live in Barksdale township.

Lightposts that are further apart with less intense lighting are nice. There is a city south of Rochester, MN that looks like an airport runway from a distance. I felt like they needed about half as many lightposts. Thank you for your hard work.

Please avoid light pollution. Light the street not the skies!

The post top lights offer a more attractive pedestrian experience. Something the downtown business community desperately needs.

Lamp covers should ensure that all light is directed down to minimize light pollution

I prefer the pendant style for a number of reasons but one of my top ones is reduced light pollution.

Post top style with North York base would be my 1st choice. I do like the candy cane pendant style pole, however do not like the curley cue design in-between the arch. Vany cane without curtly cure is strong player as well. Thanks

Resident of Ashland, I would suggest light fixtures that face downward so there is less light pollution going upwards.

marina option looks great... details like bracing seem more about functionality

Will these poles accommodate Christmas lights?

Graduated from Washburn and now work in Washburn. New lights would be nice.

Thanks for asking the community! It will be beautiful no matter what the final decision is!

Resident of Bayfield

I live a mile out of town. I have always thought we should have a voice(vote)

All of these are such an improvement. 2b without the scrollwork would be a close second choice. Wish the pendant on 2b was a plain metal or copper color instead of black though.

Township of Washburn so I feel very much a part of Washburn

PLEASE remember DARK SKY lighting preserves stargazing possibilities! Don't make the mistake Bayfield did by creating in-town light pollution with their new lighting.

The most dark sky compliant lighting is my preference. I live in Bayview and spend many evenings in town.

The lower lights are more intimate and have a small town feel. They are better suited to the scale of the buildings in Washburn, How many posts and what is the proposed layout for the posts. What is the cost per post -vs- cost of overall project. Please add this info to the proposal

Thanks for the opportunity to comment. I'm not picky about style, but feel strongly that the City please choose LED (energy efficient) dark-sky compliant lighting. Light pollution affects bird migration and Lake Superior is an important migratory bird corridor. Is there a bulb option that doesn't disperse the light so greatly on the dark-sky compliant lights? Homes near these lights may not like the dispersed lighting of these bulbs. Check out https://www.darksky.org/ for more assistance.

The nautical lamp would really stand out and emphasize the lake!!

Excited to get new lighting!! Storefronts next needs some work

Plain candy cane arm

Camels were built by committee

The Post-Top style is only dark-sky compliant "with a cover", but if what's shown is the "cover, I don't see how they can be dark-sky compliant.

We need to work on the look of Washburn so people want to stop.

Thanks for considering the night sky! And for asking for citizen input.

I am a resident of the town of Bayview, lived here all my life. Thanks for giving the citizens a say in this.

Business Owner

All the lamps should be replaced from 11th Ave. w. to 2nd Ave. E.

What is key here is choosing the lighting that will best direct the light downward, keeping the night sky dark for the birds migrating and for those of us who love to see the stars.

Comments (from facebook):

Yes to dark sky compliant!

3

Since I no longer live in town my vote probably doesn't count, but I really like option 3--because they look old-fashioned. What I was going to add is that I hoped our old Christmas lights could be hung up again, and based on what I read above it sounds like that's the case. Can you please clarify? I miss them, and have never cared for the small, decorative flags. My second choice would be 2b.

Great to see all the comments in favor of dark sky compliance. In addition to general light pollution, non-compliant styles also contribute to bird mortality during migration and loss of native insect populations (and no, not mosquitoes, sorry). Downward-directed light should be a critical factor in the choice here.

Thank you for having some dark-sky compliant options on this list.

2a or b. The light is directed down. If your going to put those glow stick light bulbs that don't even reach the center of the road, then PLEASE use the ones that aim down!!

Love that people are wanting the downward shining lights. Save the night sky! A huge asset in our area is that we can see the stars.

Any lights that are picked will be fantastic as long as they don't end up looking like Ashland's.... they look forever old and best to crap.

I like 2b (don't want to open a Google account just to take the survey).

1 if using an upward minimizing shroud as in 2a & b. Otherwise 2a or 2b. Minimize excess light.

I voted for 2b! Excited for the update!!!

Please use whichever option minimizes light pollution.

A pole with outlet for Christmas lights please

2b or 1, in my order of preference.

What Al said!

2b would look beautiful!

My choice is 2b.

Option 1!

2b or c

2b

3

All 3 are pleasing in appearance. But I would be afraid of an excess of light pollution with option #3. Cities and Towns are trending away from lightning streets to a point that mimics day light conditions. A number of years ago Bayfield county commissioned a shore land zoning adhoc committee of which I was a part of. We discussed lighting to a great extent. Please keep the lighting to a minimum I believe to citizens of Washburn will come to enjoy it.

I like the arch on 2b better than the angular lines of 2a abd prefer that light fixture but what is between the arch some decorative metalwork?

For the sake of the birds, the bird festival and the migration through our region please have the lighting shining downward with as little light as possible shining upward.

Remember to fill out the survey guys I don't think our votes count here. And I find this so exciting I know people have complained about our lights for years and they are very costly so happy to have a counsel listening to residents concerns 💗💗

Actually the arch doesn't look that great on the survey page. That curlyque design is strange.

As much as I love the look of the old Washburn lights, which would bring back so many memories, I would go with 2B. Born and raised in Washburn has always been special and my home. I realize the cost is more for the ones I love, but also am thinking of where the other monies could go.

2b looks very nice

2B I like the old fashion ones but that time has passed and 2b offers more light and less dark sidewalk in between.

2B would be my choice

I like 2b

B2

2B

2B

2b

Comments (through the website):

I would vote for smaller streetlights that give the town a homey look, and softer lighting. I grew up in Washburn when we had cement post with globe like tops. Make it look more historic.

A lifelong summer visitor with family in Washburn. In addition to the total cost for the installation please list the following to the proposal: cost per lamp post, country of origin for the light posts, cost/equipment needed for maintenance, can existing holiday lights be reused, layout for the proposed light posts, plan for banners or other decorations, rendering of streetscape with each style. Info you've provided is nice, but this project will impact the town for years and needs full evaluation.

I do not understand why nautical theme is an advantage. Anyway, Glasswerks 2b with an electric outlet option is my vote. I did not see that option. Thank you!

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CITY OF WASHBURN
119 Washington Avenue
P.O. Box 638
Washburn, WI 54891

715-373-6160
715-373-6161
FAX 715-373-6148

To: Honorable Mayor and City Council Members

From: Scott J. Kluver, Administrator

Re: Harbor Commission Interest in Lot 48

Date: May 28, 2021

Last fall, the Harbor Commission had a discussion related to Lot 48 which was formerly owned by Pearl Beach Construction. The Harbor Commission's interest in the property stems form the fact that that the marina is currently landlocked. If there is going to be any future expansion or profitability of the marina, this property would be crucial. Potential uses in the Harbor Commission's interest range from a City-owned boat storage facility, a private boat storage facility, or another business that would compliment the use of the marina and/or coal dock. These items present a potential revenue source for the City and marina.

As proposals on Lot 48 can start to be considered by the next meeting, the Council may wish to consider revising the "For-Sale" list to remove this property or restrict the potential sale options on this parcel for marina related uses. If that is the case, the City can hold on consideration of offers for this parcel until it goes through the formal "For Sale" list review. Otherwise, the property would be available for sale to any party that would have an appropriate use and site plan that meets the zoning code, and have a development plan and offer that would be acceptable to the Council.

I encourage you to consider this carefully, as it may be many decades before the opportunity presents itself again. The Harbor Commission would be open to further discussion and exploration of this opportunity.

The City of Washburn is an equal opportunity provider, employer, and lender.

OCTOBER 21, 2020 HARBOR COMMISSION MEETING

5:30 P.M. WASHBURN CITY HALL – 119 N WASHINGTON AVENUE

Commission Members Present:	President Carl Broberg, Candace Kolenda, Caroline Nelson, Rodger Reiswig, Nick Suminski
Commission Members Absent:	John Baregi
Municipal Personnel Present:	Scott Kluver, City Administrator/Clerk, Michelle Shrider, Marina Manager via zoom.

Call to Order – President Broberg called the meeting to order at 5:30 p.m.

Approval of Minutes of the September 16, 2020 Meetings – Kolenda moved, and Suminski seconded, to approve and place on file the September 16, 2020 meeting minutes. Motion carried 5-0.

Public Comment – None.

Treasurer's Report – Nelson moved, and Reiswig seconded to accept and place on file the Harbor Passbook and Marina Operating reports. Motion carried 5-0.

1. **Payment of Invoices –** Reiswig moved, and Kolenda seconded, to approve Bear Graphics invoice #0855656 in the amount of $135.88 for checks. Motion carried 5-0. Suminski moved and Reiswig seconded to approve Wiikwaibaan Inini, Inc. invoice # 53419 in the amount of $2,075 for a backup pump for the bathroom lift station. Motion carried 5-0. Kolenda moved and Suminski seconded, to approve Contractor's Application for Payment #3 to Pearl Beach Construction in the amount of $88,651.72 for the West End Park Launch Dock project. Motion carried 5-0.

Slip Transfers – Slip 97 – Mattila/Reykdal – Reiswig moved and Kolenda seconded to approve the transfer presented. No discussion. Motion carried 5-0.

Marina Manager's Report – Shrider stated that she has the ring buoys that went missing and are up for discussion further down the agenda. Reiswig will collect and replace. Shrider also stated that haul out is also going well.

1. **September Financial Report –** Shrider reported that overall activity is still down as expected. The service department does not have a lot a large boats to work on as many of them were not launched this year. Trailered boat activity is up, and activity at the boat ramp has been high. Michelle will provide statistics on boat ramp usage. The fees for both the marina and West End Boat Ramp will be increased to $10/$75 for 2021.

Update on and Possible Action on Various Marina Projects/Repairs –

1. **Awning –** Shrider stated that it is suppose to arrive any time, but will follow up on it.
2. **Lift Station –** Broberg stated that the back-up pump has arrived.
3. **Electric on Pier 1 –** Broberg stated that Anderson Electric is just waiting until all the boats are off of pier 1, which should be next week. Also, the price of lumber is still high so we are holding yet on going forward with he re-decking project.
4. **Replacement of Safety Rings on Coal Dock –** Already discussed.

Discussion & Action on Recommendation to Purchase Lot 48 from Pearl Beach Construction for Harbor Commission Use – Broberg stated he believes that if the property is not going to be developed by Pearl Beach, it could have use for a potential user of the coal dock. There is no more land available, and this would be one additional spot that could benefit the marina. Suminski stated that he would like to see the property used for a potential storage building as there is no more room to store items including cradles in the summer, or for a potential user of the dock.

He asked Shrider for information on current boat storage rates. Shrider replied and also stated that any new boat storage building needs to have a sprinkler system. Further discussion occurred, and the Commission viewed the building plans that Pearl Beach had for the property. Suminski moved and Reiswig seconded to express an interest to the City Council if the lot would become available. Motion carried 5-0.

Adjourn – Broberg stated the agenda items have been completed and adjourned the meeting at 6:20 p.m.

Respectfully Submitted, Scott J. Kluver, City Administrator

CITY OF WASHBURN
NOTICE OF REAL PROPERTIES FOR SALE

Notice is hereby given that the properties listed below are for sale by the City of Washburn. Interested parties can obtain additional information by going to the City's website at http://www.cityofwashburn.org/city-land.html or by inquiring at City Hall at 119 Washington Avenue. Negotiations for any parcel would be conducted by the City Administrator, and offers would be addressed to the City Administrator. Approvals of any sale would be done by the Common Council. For additional questions, please contact the City Administrator at 715-373-6160 Ext. 4 or e-mail at washburnadmin@cityofwashburn.org .

Parcel 2 (portions thereof) – Tax ID 32479 – 53 Acres (approximate) Zoned – Light Industrial

Parcel 23 (portions thereof) – Tax ID 37334 – 1.8 Acres Zoned Downtown Commercial

Parcel 24 – Tax ID 35809 - .59 Acres Zoned Waterfront Residential (sewer main extension required)

Parcel 34 – Tax ID 33405 - .16 Acres Zoned Mixes Residential (Substandard lot, utilities needed)

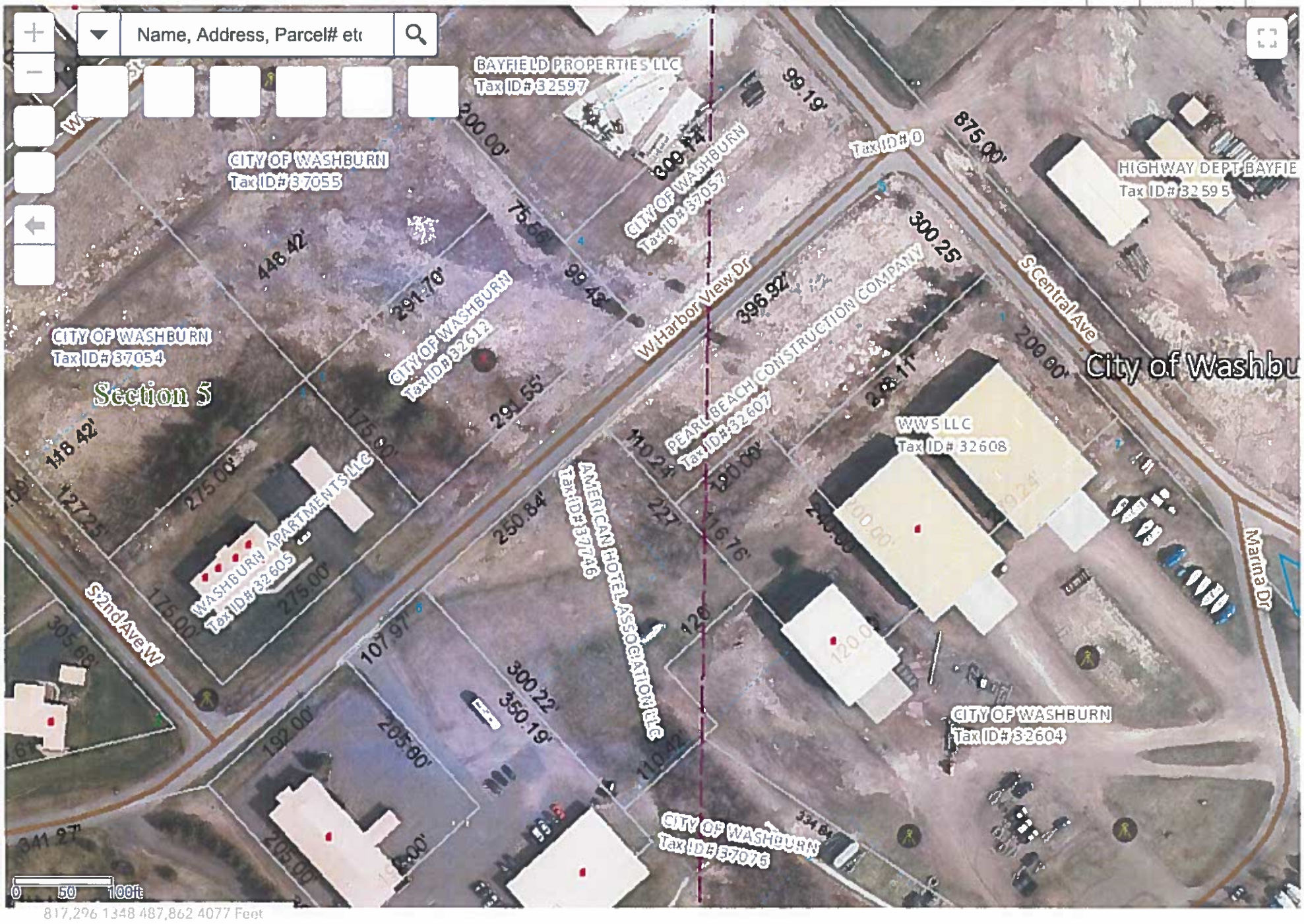
Parcels 43-48 – Tax IDs 37054, 37055, 37056, 37057, 32612, 32607 – Approximately 8 Acres Zoned Mixed-use Waterfront

Parcel 49 – Tax ID 38430 – 3.89 Acres Zoned Single Family Residential

Scott J. Kluver, Administrator

Publ: Ashland Daily Press – Box Ad – May 14, 2021

Bayfield County Land Records and GIS 1.3



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CITY OF WASHBURN
119 Washington Avenue
P.O. Box 638
Washburn, WI 54891

715-373-6160
715-373-6161
FAX 715-373-6148

To: Honorable Mayor and City Council Members

From: Scott J. Kluver, Administrator SJK

Re: Resolution for Compliance Maintenance Annual Report (CMAR) – Treatment Plant

Date: May 27, 2021

Enclosed you will find the draft resolution for the annual submission of the CMAR. I recommend approval of this resolution.

In summary, for 2020, the treatment plant met all of the requirements and limits of the DNR with the exception of finances and biosolids quality management. There was also a "C" grade on phosphorous. While we are used to the failing grade on finances as the Sewer Utility still is not bringing in enough revenue to cover all of its own maintenance needs, the other grades are related to improvements that were done last year to the aeration system (phosphorus) and a misunderstanding of the rules related to land application of sludge (biosolids). Please note the message from our DNR agent acknowledging his role in the error.

Staff continue to do a great job meeting the requirements, catching up on plant maintenance, and making efforts to operate the plant as efficiently as possible. At this point, the only way to improve the financial grade is to increase rates and/or increase customers (we will also see how the new meters work for reducing water loss). As far as increasing revenue by increasing sewer rates too much, it would likely lead to more water conservation and to fewer people choosing to live in or establish businesses in the service area. This would be counterproductive to achieving financial stability. Increasing the number of users and the volume of usage is what is needed to help this situation. Additional development in the community would help significantly. The existing $4,000,000 in Sewer Utility debt has been refinanced as much as practical for now.

If you have any other questions regarding this report, please let me know. If you would like the Operator in Charge present for the meeting to answer and technical questions, please let me know that in advance as well.

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CITY OF WASHBURN
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RESOLUTION NO. #21-005
Approving the 2020 Compliance Maintenance Annual Report

WHEREAS, The City of Washburn operates a wastewater treatment plant on behalf of its residents as part of its sanitary sewer utility; and

WHEREAS, The Wisconsin Department of Natural Resources has issued WPDES Permit # WI 0022675-10-0 to the City of Washburn for the operation of its wastewater treatment plant; and

WHEREAS, The Wisconsin Department of Natural Resources requires that a Compliance Maintenance Annual Report to be prepared by the wastewater plant operator in-charge, reviewed by the Common Council, and submitted to the Agency annually.

NOW THEREFORE, The Common Council of the City of Washburn, Wisconsin, informs the Wisconsin Department of Natural Resources that it has reviewed the 2020 Compliance Maintenance Annual Report; and

FURTHERMORE, directs its City Clerk to submit the reviewed 2020 Compliance Maintenance Annual Report to the Wisconsin Department of Natural Resources by the submittal date.

Resolved this 14th day of June, 2021, by the Common Council of the City of Washburn, Wisconsin.

_____
Mary D. Motiff, Mayor

Attest: _____
Scott J. Kluver, City Clerk

The City of Washburn is an equal opportunity provider, employer, and lender.

Compliance Maintenance Annual Report

Washburn City Of

Last Updated: 5/26/2021 Reporting For: **2020**

Influent Flow and Loading

1. Monthly Average Flows and BOD Loadings

1.1 Verify the following monthly flows and BOD loadings to your facility.

Influent No. 701	Influent Monthly Average Flow, MGD	x	Influent Monthly Average BOD Concentration mg/L	x	8.34	=	Influent Monthly Average BOD Loading, lbs/day
January	0.2571	x	136	x	8.34	=	292
February	0.2006	x	128	x	8.34	=	214
March	0.4985	x	75	x	8.34	=	313
April	0.3643	x	70	x	8.34	=	214
May	0.2614	x	100	x	8.34	=	218
June	0.2065	x	156	x	8.34	=	269
July	0.2543	x	170	x	8.34	=	360
August	0.2298	x	157	x	8.34	=	302
September	0.1772	x	174	x	8.34	=	257
October	0.1800	x	149	x	8.34	=	223
November	0.1821	x	126	x	8.34	=	192
December	0.1553	x	209	x	8.34	=	271

2. Maximum Monthly Design Flow and Design BOD Loading

2.1 Verify the design flow and loading for your facility.

Design	Design Factor	x	%	=	% of Design
Max Month Design Flow, MGD	.38	x	90	=	0.342
		x	100	=	.38
Design BOD, lbs/day	665	x	90	=	598.5
		x	100	=	665

2.2 Verify the number of times the flow and BOD exceeded 90% or 100% of design, points earned, and score:

	Months of Influent	Number of times flow was greater than 90% of	Number of times flow was greater than 100% of	Number of times BOD was greater than 90% of design	Number of times BOD was greater than 100% of design
January	1	0	0	0	0
February	1	0	0	0	0
March	1	1	1	0	0
April	1	1	0	0	0
May	1	0	0	0	0
June	1	0	0	0	0
July	1	0	0	0	0
August	1	0	0	0	0
September	1	0	0	0	0
October	1	0	0	0	0
November	1	0	0	0	0
December	1	0	0	0	0
Points per each		2	1	3	2
Exceedances		2	1	0	0
Points		4	1	0	0
Total Number of Points					**5**

5

Compliance Maintenance Annual Report

Washburn City Of

Last Updated: 5/26/2021 Reporting For: **2020**

3. Flow Meter

3.1 Was the influent flow meter calibrated in the last year?

● Yes Enter last calibration date (MM/DD/YYYY) 2020-05-19

o No

If No, please explain:

4. Sewer Use Ordinance

4.1 Did your community have a sewer use ordinance that limited or prohibited the discharge of excessive conventional pollutants ((C)BOD, SS, or pH) or toxic substances to the sewer from industries, commercial users, hauled waste, or residences?

● Yes

o No

If No, please explain:

4.2 Was it necessary to enforce the ordinance?

o Yes

● No

If Yes, please explain:

5. Septage Receiving

5.1 Did you have requests to receive septage at your facility?

Septic Tanks	Holding Tanks	Grease Traps
o Yes	o Yes	o Yes
● No	● No	● No

5.2 Did you receive septage at your faclity? If yes, indicate volume in gallons.

Septic Tanks

o Yes gallons

● No

Holding Tanks

o Yes gallons

● No

Grease Traps

o Yes gallons

● No

5.2.1 If yes to any of the above, please explain if plant performance is affected when receiving any of these wastes.

6. Pretreatment

6.1 Did your facility experience operational problems, permit violations, biosolids quality concerns, or hazardous situations in the sewer system or treatment plant that were attributable to commercial or industrial discharges in the last year?

o Yes

● No

If yes, describe the situation and your community's response.

6.2 Did your facility accept hauled industrial wastes, landfill leachate, etc.?

Compliance Maintenance Annual Report

Washburn City Of

Last Updated: 5/26/2021 Reporting For: **2020**

- ○ Yes
- ● No

If yes, describe the types of wastes received and any procedures or other restrictions that were in place to protect the facility from the discharge of hauled industrial wastes.

Total Points Generated	5
Score (100 - Total Points Generated)	95
Section Grade	**A**

Compliance Maintenance Annual Report

Washburn City Of

Last Updated: 5/26/2021 Reporting For: **2020**

Effluent Quality and Plant Performance (BOD/CBOD)

1. Effluent (C)BOD Results

1.1 Verify the following monthly average effluent values, exceedances, and points for BOD or CBOD

Outfall No. 001	Monthly Average Limit (mg/L)	90% of Permit Limit > 10 (mg/L)	Effluent Monthly Average (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
January	30	27	7	1	0	0
February	30	27	6	1	0	0
March	30	27	8	1	0	0
April	30	27	9	1	0	0
May	30	27	8	1	0	0
June	30	27	6	1	0	0
July	30	27	8	1	0	0
August	30	27	7	1	0	0
September	30	27	7	1	0	0
October	30	27	5	1	0	0
November	30	27	2	1	0	0
December	30	27	9	1	0	0
* Equals limit if limit is <= 10						
Months of discharge/yr				12		
Points per each exceedance with 12 months of discharge					7	3
Exceedances					0	0
Points					0	0
Total number of points						**0**

0

NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge. Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is 12/6 = 2.0

1.2 If any violations occurred, what action was taken to regain compliance?

N/A

2. Flow Meter Calibration

2.1 Was the effluent flow meter calibrated in the last year?

● Yes Enter last calibration date (MM/DD/YYYY)

2020-05-19

o No

If No, please explain:

3. Treatment Problems

3.1 What problems, if any, were experienced over the last year that threatened treatment?

Had fine air diffusers replaced in aeration basin causing a much higher MLSS which took a few months to bring back to normal levels.

4. Other Monitoring and Limits

4.1 At any time in the past year was there an exceedance of a permit limit for any other pollutants such as chlorides, pH, residual chlorine, fecal coliform, or metals?

o Yes

Compliance Maintenance Annual Report

Washburn City Of

Last Updated: 5/26/2021 Reporting For: **2020**

● No

If Yes, please explain:

4.2 At any time in the past year was there a failure of an effluent acute or chronic whole effluent toxicity (WET) test?

○ Yes

● No

If Yes, please explain:

4.3 If the biomonitoring (WET) test did not pass, were steps taken to identify and/or reduce source(s) of toxicity?

○ Yes

○ No

● N/A

Please explain unless not applicable:

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	**A**

Compliance Maintenance Annual Report

Washburn City Of

Last Updated: 5/26/2021 Reporting For: **2020**

Effluent Quality and Plant Performance (Total Suspended Solids)

1. Effluent Total Suspended Solids Results

1.1 Verify the following monthly average effluent values, exceedances, and points for TSS:

Outfall No. 001	Monthly Average Limit (mg/L)	90% of Permit Limit >10 (mg/L)	Effluent Monthly Average (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
January	30	27	5	1	0	0
February	30	27	4	1	0	0
March	30	27	9	1	0	0
April	30	27	11	1	0	0
May	30	27	9	1	0	0
June	30	27	6	1	0	0
July	30	27	10	1	0	0
August	30	27	8	1	0	0
September	30	27	6	1	0	0
October	30	27	7	1	0	0
November	30	27	2	1	0	0
December	30	27	7	1	0	0
* Equals limit if limit is <= 10						
Months of Discharge/yr				12		
Points per each exceedance with 12 months of discharge:					**7**	**3**
Exceedances					0	0
Points					0	0
Total Number of Points						**0**

0

NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.

Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is 12/6 = 2.0

1.2 If any violations occurred, what action was taken to regain compliance?

N/A

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	**A**

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Effluent Quality and Plant Performance (Phosphorus)

1. Effluent Phosphorus Results

1.1 Verify the following monthly average effluent values, exceedances, and points for Phosphorus

Outfall No. 001	Monthly Average phosphorus Limit (mg/L)	Effluent Monthly Average phosphorus (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance
January	1	0.173	1	0
February	1	0.168	1	0
March	1	0.308	1	0
April	1	0.293	1	0
May	1	0.250	1	0
June	1	0.524	1	0
July	1	0.473	1	0
August	1	3.280	1	1
September	1	1.332	1	1
October	1	0.613	1	0
November	1	0.276	1	0
December	1	0.538	1	0
Months of Discharge/yr			12	
Points per each exceedance with 12 months of discharge:				**10**
Exceedances				2
Total Number of Points				**20**

20

NOTE: For systems that discharge intermittently to waters of the state, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.

Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is 12/6 = 2.0

1.2 If any violations occurred, what action was taken to regain compliance?

Due to higher then normal MLSS concentrations caused by diffuser replacement in aeration zone, phosphorus spiked and was brought back to limits by heavy wasting and additional alum addition.

Total Points Generated	20
Score (100 - Total Points Generated)	80
Section Grade	**C**

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Biosolids Quality and Management

1. Biosolids Use/Disposal

1.1 How did you use or dispose of your biosolids? (Check all that apply)

- ☒ Land applied under your permit
- ☐ Publicly Distributed Exceptional Quality Biosolids
- ☐ Hauled to another permitted facility
- ☐ Landfilled
- ☐ Incinerated
- ☒ Other

NOTE: If you did not remove biosolids from your system, please describe your system type such as lagoons, reed beds, recirculating sand filters, etc.

1.1.1 If you checked Other, please describe:

Reed beds.

2. Land Application Site

2.1 Last Year's Approved and Active Land Application Sites

2.1.1 How many acres did you have?

20.30 acres

2.1.2 How many acres did you use?

4.0 acres

2.2 If you did not have enough acres for your land application needs, what action was taken?

N/A

2.3 Did you overapply nitrogen on any of your approved land application sites you used last year? **0**

- o Yes (30 points)
- ● No

2.4 Have all the sites you used last year for land application been soil tested in the previous 4 years?

- ● Yes
- o No (10 points)
- o N/A

3. Biosolids Metals

Number of biosolids outfalls in your WPDES permit:

3.1 For each outfall tested, verify the biosolids metal quality values for your facility during the last calendar year.

Outfall No. 003 - LIQUID SLUDGE

Parameter	80% of Limit	H.Q. Limit	Ceiling Limit	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	80% Value	High Quality	Ceiling
Arsenic		41	75							7.4							0	0
Cadmium		39	85							<1.9							0	0
Copper		1500	4300							1270							0	0
Lead		300	840							54.1							0	0
Mercury		17	57							.5							0	0
Molybdenum	60		75							3.9						0		0
Nickel	336		420							23.2						0		0
Selenium	80		100							5.6						0		0
Zinc		2800	7500							1360							0	0

3.1.1 Number of times any of the metals exceeded the high quality limits OR 80% of the limit for molybdenum, nickel, or selenium = 0

Exceedence Points

- ● 0 (0 Points)

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○ 1-2 (10 Points) ○ > 2 (15 Points) 3.1.2 If you exceeded the high quality limits, did you cumulatively track the metals loading at each land application site? (check applicable box) ○ Yes ○ No (10 points) ● N/A - Did not exceed limits or no HQ limit applies (0 points) ○ N/A - Did not land apply biosolids until limit was met (0 points) 3.1.3 Number of times any of the metals exceeded the ceiling limits = 0 Exceedence Points ● 0 (0 Points) ○ 1 (10 Points) ○ > 1 (15 Points) 3.1.4 Were biosolids land applied which exceeded the ceiling limit? ○ Yes (20 Points) ● No (0 Points) 3.1.5 If any metal limit (high quality or ceiling) was exceeded at any time, what action was taken? Has the source of the metals been identified? N/A	**0**
4. Pathogen Control (per outfall): 4.1 Verify the following information. If any information is incorrect, use the Report Issue button under the Options header in the left-side menu.	

Outfall Number:	**003**
Biosolids Class:	B
Bacteria Type and Limit:	
Sample Dates:	01/01/2020 - 12/31/2020
Density:	
Sample Concentration Amount:	
Requirement Met:	No
Land Applied:	Yes
Process:	Aerobic Digestion
Process Description:	Aerobic digestion meets code.

40

4.2 If exceeded Class B limit or did not meet the process criteria at the time of land application.
4.2.1 Was the limit exceeded or the process criteria not met at the time of land application?
● Yes (40 Points)
○ No
If yes, what action was taken?

Was informed aerobic digestion met the above requirements for pathogen control but I am now aware fecal coliform samples will need to be taken and reported in the future when land applying is needed.

5. Vector Attraction Reduction (per outfall):
5.1 Verify the following information. If any of the information is incorrect, use the Report Issue button under the Options header in the left-side menu.

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Outfall Number:	**003**
Method Date:	12/31/2020
Option Used To Satisfy Requirement:	Incorporation when land apply
Requirement Met:	Yes
Land Applied:	Yes
Limit (if applicable):	
Results (if applicable):	

0

5.2 Was the limit exceeded or the process criteria not met at the time of land application?

- ○ Yes (40 Points)
- ● No

If yes, what action was taken?

6. Biosolids Storage

6.1 How many days of actual, current biosolids storage capacity did your wastewater treatment facility have either on-site or off-site?

- ● >= 180 days (0 Points)
- ○ 150 - 179 days (10 Points)
- ○ 120 - 149 days (20 Points)
- ○ 90 - 119 days (30 Points)
- ○ < 90 days (40 Points)
- ○ N/A (0 Points)

0

6.2 If you checked N/A above, explain why.

7. Issues

7.1 Describe any outstanding biosolids issues with treatment, use or overall management:

Due to fine air diffusers being replaced in aeration zone caused a very high MLSS concentration for a few months so land applying was needed in addition to reed beds to bring back to normal MLSS concentrations.

Total Points Generated	40
Score (100 - Total Points Generated)	60
Section Grade	**F**

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Staffing and Preventative Maintenance (All Treatment Plants)

1. Plant Staffing

1.1 Was your wastewater treatment plant adequately staffed last year?

- ● Yes
- ○ No

If No, please explain:

Could use more help/staff for:

Collection system work, GIS the sewer system and other preventive maintenance tasks.

1.2 Did your wastewater staff have adequate time to properly operate and maintain the plant and fulfill all wastewater management tasks including recordkeeping?

- ● Yes
- ○ No

If No, please explain:

2. Preventative Maintenance

2.1 Did your plant have a documented AND implemented plan for preventative maintenance on major equipment items?

- ● Yes (Continue with question 2) ☐☐
- ○ No (40 points)☐☐

If No, please explain, then go to question 3:

2.2 Did this preventative maintenance program depict frequency of intervals, types of lubrication, and other tasks necessary for each piece of equipment?

- ● Yes
- ○ No (10 points)

2.3 Were these preventative maintenance tasks, as well as major equipment repairs, recorded and filed so future maintenance problems can be assessed properly?

- ● Yes
  - ● Paper file system
  - ○ Computer system
  - ○ Both paper and computer system
- ○ No (10 points)

0

3. O&M Manual

3.1 Does your plant have a detailed O&M and Manufacturer Equipment Manuals that can be used as a reference when needed?

- ● Yes
- ○ No

4. Overall Maintenance /Repairs

4.1 Rate the overall maintenance of your wastewater plant.

- ○ Excellent
- ● Very good
- ○ Good
- ○ Fair
- ○ Poor

Describe your rating:

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All major equipment is tracked on a white board for maintenance intervals and performed according to O&M manuals.

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	**A**

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Operator Certification and Education

1. Operator-In-Charge

1.1 Did you have a designated operator-in-charge during the report year?

- ● Yes (0 points)
- ○ No (20 points)

Name: JOEL E WEBER

Certification No: 31842

0

2. Certification Requirements

2.1 In accordance with Chapter NR 114.56 and 114.57, Wisconsin Administrative Code, what level and subclass(es) were required for the operator-in-charge (OIC) to operate the wastewater treatment plant and what level and subclass(es) were held by the operator-in-charge?

Sub Class	SubClass Description	WWTP	OIC		
		Basic	OIT	Basic	Advanced
A1	Suspended Growth Processes	X			X
A2	Attached Growth Processes				
A3	Recirculating Media Filters				
A4	Ponds, Lagoons and Natural				X
A5	Anaerobic Treatment Of Liquid				
B	Solids Separation	X			X
C	Biological Solids/Sludges	X			X
P	Total Phosphorus	X			X
N	Total Nitrogen				
D	Disinfection	X			X
L	Laboratory	X			X
U	Unique Treatment Systems				
SS	Sanitary Sewage Collection	X	NA	X	NA

2.2 Was the operator-in-charge certified at the appropriate level and subclass(es) to operate this plant? (Note: Certification in subclass SS is required 5 years after permit reissuance and is basic level only.)

- ● Yes (0 points)
- ○ No (20 points)

0

3. Succession Planning

3.1 In the event of the loss of your designated operator-in-charge, did you have a contingency plan to ensure the continued proper operation and maintenance of the plant that includes one or more of the following options (check all that apply)?

- ☒ One or more additional certified operators on staff
- ☐ An arrangement with another certified operator
- ☐ An arrangement with another community with a certified operator
- ☒ An operator on staff who has an operator-in-training certificate for your plant and is expected to be certified within one year
- ☐ A consultant to serve as your certified operator
- ☐ None of the above (20 points)

If "None of the above" is selected, please explain:

0

4. Continuing Education Credits

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4.1 If you had a designated operator-in-charge, was the operator-in-charge earning Continuing Education Credits at the following rates? OIT and Basic Certification: o Averaging 6 or more CECs per year. o Averaging less than 6 CECs per year. Advanced Certification: ● Averaging 8 or more CECs per year. o Averaging less than 8 CECs per year.	

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	**A**

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Financial Management

1. Provider of Financial Information

Name: Tammy DeMars

Telephone: 715-373-6160 (XXX) XXX-XXXX

E-Mail Address (optional):

2. Treatment Works Operating Revenues

2.1 Are User Charges or other revenues sufficient to cover O&M expenses for your wastewater treatment plant AND/OR collection system ?

- o Yes (0 points) ☐☐
- ● No (40 points)

If No, please explain:

Refinanced debt in 2020. Working on running sewer utility more efficiently to bring back into the black.

2.2 When was the User Charge System or other revenue source(s) last reviewed and/or revised?

Year: 2020

- ● 0-2 years ago (0 points) ☐☐
- o 3 or more years ago (20 points)☐☐
- o N/A (private facility)

2.3 Did you have a special account (e.g., CWFP required segregated Replacement Fund, etc.) or financial resources available for repairing or replacing equipment for your wastewater treatment plant and/or collection system?

- ● Yes (0 points)
- o No (40 points)

40

REPLACEMENT FUNDS [PUBLIC MUNICIPAL FACILITIES SHALL COMPLETE QUESTION 3]

3. Equipment Replacement Funds

3.1 When was the Equipment Replacement Fund last reviewed and/or revised?

Year: 2020

- ● 1-2 years ago (0 points)☐☐
- o 3 or more years ago (20 points)☐☐
- o N/A

If N/A, please explain:

3.2 Equipment Replacement Fund Activity

3.2.1 Ending Balance Reported on Last Year's CMAR		$ 143,247.00
3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)		$ 0.00
3.2.3 Adjusted January 1st Beginning Balance		$ 143,247.00
3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)	+	$ 0.00

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3.2.5 Subtractions from Fund (e.g., equipment replacement, major repairs - use description box 3.2.6.1 below*) - $ 0.00

3.2.6 Ending Balance as of December 31st for CMAR Reporting Year $ 143,247.00

All Sources: This ending balance should include all Equipment Replacement Funds whether held in a bank account(s), certificate(s) of deposit, etc.

3.2.6.1 Indicate adjustments, equipment purchases, and/or major repairs from 3.2.5 above.

3.3 What amount should be in your Replacement Fund? $ 143,247.00

Please note: If you had a CWFP loan, this amount was originally based on the Financial Assistance Agreement (FAA) and should be regularly updated as needed. Further calculation instructions and an example can be found by clicking the SectionInstructions link under Info header in the left-side menu.

3.3.1 Is the December 31 Ending Balance in your Replacement Fund above, (#3.2.6) equal to, or greater than the amount that should be in it (#3.3)?

- ● Yes
- ○ No

If No, please explain.

0

4. Future Planning

4.1 During the next ten years, will you be involved in formal planning for upgrading, rehabilitating, or new construction of your treatment facility or collection system?

- ● Yes - If Yes, please provide major project information, if not already listed below.☐☐
- ○ No

Project #	Project Description	Estimated Cost	Approximate Construction Year
1	Repair Lake Side fine screen	20000	2021
2	Upgrade Aeration zone to BioMizer aeration system.	69900	2023
3	Bayfield Street sewer replacement project.	2000000	2024

5. Financial Management General Comments

ENERGY EFFICIENCY AND USE

6. Collection System

6.1 Energy Usage

6.1.1 Enter the monthly energy usage from the different energy sources:

COLLECTION SYSTEM PUMPAGE: Total Power Consumed

Number of Municipally Owned Pump/Lift Stations: 3

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	Electricity Consumed (kWh)	Natural Gas Consumed (therms)
January	231	
February	254	
March	210	
April	152	
May	161	
June	194	
July	181	
August	187	
September	185	
October	167	
November	175	
December	232	
Total	**2,329**	**0**
Average	**194**	**0**

6.1.2 Comments:

6.2 Energy Related Processes and Equipment

6.2.1 Indicate equipment and practices utilized at your pump/lift stations (Check all that apply):

- ☐ Comminution or Screening
- ☐ Extended Shaft Pumps
- ☐ Flow Metering and Recording
- ☐ Pneumatic Pumping
- ☒ SCADA System
- ☐ Self-Priming Pumps
- ☒ Submersible Pumps
- ☐ Variable Speed Drives
- ☐ Other:

6.2.2 Comments:

6.3 Has an Energy Study been performed for your pump/lift stations?

- ● No
- ○ Yes

Year:

By Whom:

Describe and Comment:

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6.4 Future Energy Related Equipment

6.4.1 What energy efficient equipment or practices do you have planned for the future for your pump/lift stations?

Perform O&M on all lift stations. Future upgrade planned to Marina lift station.

7. Treatment Facility

7.1 Energy Usage

7.1.1 Enter the monthly energy usage from the different energy sources:

TREATMENT PLANT: Total Power Consumed/Month

	Electricity Consumed (kWh)	Total Influent Flow (MG)	Electricity Consumed/ Flow (kWh/MG)	Total Influent BOD (1000 lbs)	Electricity Consumed/ Total Influent BOD (kWh/1000lbs)	Natural Gas Consumed (therms)
January	34,960	7.97	4,386	9.05	3,863	1,099
February	28,080	5.82	4,825	6.21	4,522	1,206
March	26,600	15.45	1,722	9.70	2,742	731
April	22,040	10.93	2,016	6.42	3,433	551
May	22,720	8.10	2,805	6.76	3,361	277
June	25,800	6.20	4,161	8.07	3,197	13
July	31,680	7.88	4,020	11.16	2,839	24
August	32,840	7.12	4,612	9.36	3,509	35
September	38,760	5.32	7,286	7.71	5,027	184
October	39,600	5.58	7,097	6.91	5,731	597
November	28,600	5.46	5,238	5.76	4,965	991
December	36,920	4.81	7,676	8.40	4,395	1,310
Total	**368,600**	**90.64**		**95.51**		**7,018**
Average	**30,717**	**7.55**	**4,654**	**7.96**	**3,965**	**585**

7.1.2 Comments:

First full year in 2020 with new 99KW solar system at treatment plant.

7.2 Energy Related Processes and Equipment

7.2.1 Indicate equipment and practices utilized at your treatment facility (Check all that apply):

- ☒ Aerobic Digestion
- ☐ Anaerobic Digestion
- ☐ Biological Phosphorus Removal
- ☐ Coarse Bubble Diffusers
- ☐ Dissolved O2 Monitoring and Aeration Control
- ☐ Effluent Pumping
- ☒ Fine Bubble Diffusers
- ☒ Influent Pumping
- ☐ Mechanical Sludge Processing
- ☐ Nitrification
- ☒ SCADA System
- ☒ UV Disinfection
- ☒ Variable Speed Drives
- ☐ Other:

7.2.2 Comments:

7.3 Future Energy Related Equipment

7.3.1 What energy efficient equipment or practices do you have planned for the future for your treatment facility?

New oxygen probe along with controls for BioMizer upgrade in the near future was installed in 2020 along with new fine air diffusers in aeration zone.

8. Biogas Generation

8.1 Do you generate/produce biogas at your facility?

- ● No
- ○ Yes

If Yes, how is the biogas used (Check all that apply):

- ☐ Flared Off
- ☐ Building Heat
- ☐ Process Heat
- ☐ Generate Electricity
- ☐ Other:

9. Energy Efficiency Study

9.1 Has an Energy Study been performed for your treatment facility?

- ○ No
- ● Yes

☒ Entire facility

Year: 2019

By Whom: Chris Groh (WRWA)

Describe and Comment:

Upgrades were done since study and still working on BioMizer controls for aeration and variable speed submersible RAS/WAS pumps in the future.

☐ Part of the facility

Year:

By Whom:

Describe and Comment:

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Total Points Generated	40
Score (100 - Total Points Generated)	60
Section Grade	**F**

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Sanitary Sewer Collection Systems

1. Capacity, Management, Operation, and Maintenance (CMOM) Program

1.1 Do you have a CMOM program that is being implemented?

- ● Yes
- ○ No

If No, explain:

1.2 Do you have a CMOM program that contains all the applicable components and items according to Wisc. Adm Code NR 210.23 (4)?

- ● Yes
- ○ No (30 points)
- ○ N/A

If No or N/A, explain:

1.3 Does your CMOM program contain the following components and items? (check the components and items that apply)

☒ Goals [NR 210.23 (4)(a)]

Describe the major goals you had for your collection system last year:

Cleaning and televising of 18 blocks of Bayfield Street (HWY. 13) being performed in conjunction with DOT utilities replacement and highway reconstruction. Have sewer M.H. and lines on new GIS mapping system we are building off of (manhole inverts, diameters, condition, etc.)

Did you accomplish them?

- ● Yes
- ○ No

If No, explain:

☒ Organization [NR 210.23 (4) (b)]☐☐

Does this chapter of your CMOM include:

- ☒ Organizational structure and positions (eg. organizational chart and position descriptions)
- ☒ Internal and external lines of communication responsibilities
- ☒ Person(s) responsible for reporting overflow events to the department and the public

☒ Legal Authority [NR 210.23 (4) (c)]

What is the legally binding document that regulates the use of your sewer system?

Sewer use ordinance

If you have a Sewer Use Ordinance or other similar document, when was it last reviewed and revised? (MM/DD/YYYY) 2014-12-31

Does your sewer use ordinance or other legally binding document address the following:

- ☒ Private property inflow and infiltration
- ☒ New sewer and building sewer design, construction, installation, testing and inspection
- ☒ Rehabilitated sewer and lift station installation, testing and inspection
- ☐ Sewage flows satellite system and large private users are monitored and controlled, as necessary
- ☒ Fat, oil and grease control
- ☒ Enforcement procedures for sewer use non-compliance

☒ Operation and Maintenance [NR 210.23 (4) (d)]

Does your operation and maintenance program and equipment include the following:

- ☒ Equipment and replacement part inventories

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☒ Up-to-date sewer system map
☒A management system (computer database and/or file system) for collection system information for O&M activities, investigation and rehabilitation
☒ A description of routine operation and maintenance activities (see question 2 below)
☒ Capacity assessment program
☒ Basement back assessment and correction
☒ Regular O&M training

☒ Design and Performance Provisions [NR 210.23 (4) (e)]☐☐

What standards and procedures are established for the design, construction, and inspection of the sewer collection system, including building sewers and interceptor sewers on private property?

☒ State Plumbing Code, DNR NR 110 Standards and/or local Municipal Code Requirements
☒ Construction, Inspection, and Testing
☒ Others:

Cross control inspections were performed identifying sump pump issues on the majority of the system in 2020.

☒ Overflow Emergency Response Plan [NR 210.23 (4) (f)]☐☐

Does your emergency response capability include:

☒ Responsible personnel communication procedures
☒ Response order, timing and clean-up
☒ Public notification protocols
☒ Training
☒ Emergency operation protocols and implementation procedures

☒ Annual Self-Auditing of your CMOM Program [NR 210.23 (5)]☐☐

☒ Special Studies Last Year (check only those that apply):

☐ Infiltration/Inflow (I/I) Analysis
☐ Sewer System Evaluation Survey (SSES)
☐ Sewer Evaluation and Capacity Managment Plan (SECAP)
☒ Lift Station Evaluation Report
☒ Others:

GPS plotting of all manholes for GIS mapping. Private sewer system inspections performed on majority of system.

0

2. Operation and Maintenance

2.1 Did your sanitary sewer collection system maintenance program include the following maintenance activities? Complete all that apply and indicate the amount maintained.

Cleaning	5	% of system/year
Root removal	2	% of system/year
Flow monitoring	0	% of system/year
Smoke testing	0	% of system/year
Sewer line televising	0	% of system/year
Manhole inspections	20	% of system/year
Lift station O&M	1	# per L.S./year
Manhole rehabilitation	0	% of manholes rehabbed
Mainline rehabilitation	0	% of sewer lines rehabbed

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Private sewer inspections	70	% of system/year
Private sewer I/I removal	0	% of private services
River or water crossings	0	% of pipe crossings evaluated or maintained

Please include additional comments about your sanitary sewer collection system below:

3. Performance Indicators

3.1 Provide the following collection system and flow information for the past year.

25.21	Total actual amount of precipitation last year in inches
31.0	Annual average precipitation (for your location)
13	Miles of sanitary sewer
3	Number of lift stations
0	Number of lift station failures
0	Number of sewer pipe failures
0	Number of basement backup occurrences
0	Number of complaints
0.247	Average daily flow in MGD (if available)
0.498	Peak monthly flow in MGD (if available)
	Peak hourly flow in MGD (if available)

3.2 Performance ratios for the past year:

0.00	Lift station failures (failures/year)
0.00	Sewer pipe failures (pipe failures/sewer mile/yr)
0.00	Sanitary sewer overflows (number/sewer mile/yr)
0.00	Basement backups (number/sewer mile)
0.00	Complaints (number/sewer mile)
2.0	Peaking factor ratio (Peak Monthly:Annual Daily Avg)
0.0	Peaking factor ratio (Peak Hourly:Annual Daily Avg)

4. Overflows

LIST OF SANITARY SEWER (SSO) AND TREATMENT FACILITY (TFO) OVERFLOWS REPORTED **			
Date	Location	Cause	Estimated Volume
None reported			

** If there were any SSOs or TFOs that are not listed above, please contact the DNR and stop work on this section until corrected.

5. Infiltration / Inflow (I/I)

5.1 Was infiltration/inflow (I/I) significant in your community last year?

- ● Yes
- ○ No

If Yes, please describe:

I&I is significant during wet weather and snow melt events.

Compliance Maintenance Annual Report

Washburn City Of

Last Updated: 5/26/2021 Reporting For: **2020**

5.2 Has infiltration/inflow and resultant high flows affected performance or created problems in your collection system, lift stations, or treatment plant at any time in the past year?

o Yes

● No

If Yes, please describe:

5.3 Explain any infiltration/inflow (I/I) changes this year from previous years:

Lower average precipitation in 2020 caused less I&I events.

5.4 What is being done to address infiltration/inflow in your collection system?

Replacement of 18 blocks of old sanitary sewer and manholes on Bayfield Street scheduled for 2024 thru 2026 with Wisconsin DOT. I&I study in the works. Enforcement of private sump pumps into sanitary sewer continuing.

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	**A**

Compliance Maintenance Annual Report

Washburn City Of

Last Updated: 5/26/2021 Reporting For: **2020**

Grading Summary

WPDES No: 0022675

SECTIONS	LETTER GRADE	GRADE POINTS	WEIGHTING FACTORS	SECTION POINTS
Influent	A	4	3	12
BOD/CBOD	A	4	10	40
TSS	A	4	5	20
Phosphorus	C	2	3	6
Biosolids	F	0	5	0
Staffing/PM	A	4	1	4
OpCert	A	4	1	4
Financial	F	0	1	0
Collection	A	4	3	12
TOTALS			**32**	**98**
GRADE POINT AVERAGE (GPA) = 3.06				

Notes:
A = Voluntary Range (Response Optional)
B = Voluntary Range (Response Optional)
C = Recommendation Range (Response Required)
D = Action Range (Response Required)
F = Action Range (Response Required)

Compliance Maintenance Annual Report

Washburn City Of

Last Updated: 5/26/2021 Reporting For: **2020**

Resolution or Owner's Statement

Name of Governing Body or Owner: City of Washburn Council

Date of Resolution or Action Taken:

Resolution Number:

Date of Submittal:

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO SPECIFIC CMAR SECTIONS (Optional for grade A or B. Required for grade C, D, or F):

Influent Flow and Loadings: Grade = A

N/A

Effluent Quality: BOD: Grade = A

N/A

Effluent Quality: TSS: Grade = A

N/A

Effluent Quality: Phosphorus: Grade = C

Due to high MLSS caused by new fine air diffuser replacement plant experienced 2 months of high effluent phosphorus results in late summer. Heavy wasting and additional Alum was performed to bring back to limits.

Biosolids Quality and Management: Grade = F

Was informed aerobic digestion met pathogen requirements but I am now aware fecal coliform testing will need to be done in the future when land applying solids.

Staffing: Grade = A

Operator Certification: Grade = A

Financial Management: Grade = F

99KW solar system fully functional at plant along with other energy saving measures being implemented to reduce energy costs. Fully functioning lab to reduce shipping and lab costs. New meter project almost complete to recover lost sewer revenue due to under registration and estimation.

Collection Systems: Grade = A
(Regardless of grade, response required for Collection Systems if SSOs were reported)

Bayfield Street old sewer replacement project set to begin in 2024.

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO THE OVERALL GRADE POINT AVERAGE AND ANY GENERAL COMMENTS
(Optional for G.P.A. greater than or equal to 3.00, required for G.P.A. less than 3.00)
G.P.A. = 3.06

N/A

Washburn Utilities

From: DeVenecia, Eric R - DNR <Eric.DeVenecia@wisconsin.gov>
Sent: Friday, May 7, 2021 11:07 AM
To: Washburn Utilities; Garbe, Amy M - DNR
Cc: Hegeman, Frederick J - DNR
Subject: RE: Washburn City Of - Incorrect Score or Grade

Amy
I talked a bit more with Joel. During this "maintenance event" the wasting rate (5000) was higher than when operating under normal operations (2-3000), so odds are high that the MCRT was probably not achieved. At the time we were looking for quick approval to land apply this liquid sludge and I advised him that he could show pathogen requirements for land application as "aerobic digestion" on the 49 form, not thinking about how the MCRT might not be achieved due to the higher wasting. And I therefore should have advised use of fecal sampling to meet pathogen reqts. Lesson learned for me!

Anyway, long story short, I advised joel to change his SOP when performing maintenance on the digester or any other condition where land application of the liquid sludge is needed, to grab fecal samples.
So impact to 2020 CMAR will be the lower grade, and comments that fecals will be used to meet pathogen reqts during any future similar events.

Thanks for your assistance and advice.

E

We are committed to service excellence.
Visit our survey at http://dnr.wi.gov/customersurvey to evaluate how I did.

Eric de Venecia, P.E.
Phone: (715) 685-4155
eric.devenecia@wi.gov

-----Original Message-----
From: Washburn Utilities <city114@centurytel.net>
Sent: Friday, May 7, 2021 9:23 AM
To: Garbe, Amy M - DNR <Amy.Garbe@wisconsin.gov>
Cc: DeVenecia, Eric R - DNR <Eric.DeVenecia@wisconsin.gov>
Subject: RE: Washburn City Of - Incorrect Score or Grade

Amy,
We were running full aeration of our 120,000 gallon aerobic digestor at an average temperature of 24.0 C with a wasting rate of 2500-3000 gallons a day prior to land applying the bio-solids. Let me know if there is anything else you need.

Joel Weber
Operator in Charge
City of Washburn

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CITY OF WASHBURN
119 Washington Avenue
P.O. Box 638
Washburn, WI 54891

715-373-6160
715-373-6161
FAX 715-373-6148

To: Honorable Mayor and City Council Members

From: Tony Janisch, Assistant City Administrator

Re: Amending Fee Structure of Commercial Use Permit

Date: May 27, 2021

Over the past several months, Council has discussed a revised Commercial Activity on City Property Ordinance. Finer details of this proposed ordinance still need to be worked on and may require a special meeting. The City, however, still has in place Ordinance 20-009, Commercial Use of Non-Motorized Vessels on City Property. This ordinance was passed in July 2020 to regulate kayak tours from the Coal Dock Beach.

There are two vendors that have used city property in the past for commercial use. And their type of businesses would fall under commercial use of non-motorized vessel regulations. However, both vendors are prohibited from applying for a permit because of the cost. The permit fee establish last year is $750 for the season/year. These vendors would only use the City's waterfront on occasion, infrequently during the summer. They would not use the waterfront for daily operations, as the fee structure is established to.

As such, I am proposing an amended fee structure to accommodate the infrequent operations of a commercial use of non-motorized vessel activity. These fees are modeled after the suggested fees of the proposed commercial activity ordinance, identifying the length of permit.
They include: Yearly - $750, Monthly - $200, and Seven Day (non-consecutive) - $50.

Please note that the current ordinance will not change. Only the fee and length of permit as identified on the application. The proposed exemptions from requiring a permit of the draft commercial activity ordinance, i.e., number customers provided service, is not being proposed here.

Also please note that changes to this fee schedule can be used as structure of a fee schedule should the draft Commercial Activity on City Property Ordinance receive approval in the future.

Please let me know if you have any question.

The City of Washburn is an equal opportunity provider, employer, and lender.

CITY OF WASHBURN
119 Washington Avenue
P.O. Box 638
Washburn, WI 54891

715-373-6160
715-373-6161
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APPLICATION FOR COMMERCIAL USE of NON-MOTORIZED VESSEL PERMIT

(Code 7-11-1 through 9)

Legal Business Name: _____

Trade Name(s): _____

Type of Business (Sole Proprietor, Partnership, Corporation, LLC): _____

Federal Identification Number (EIN)/ or Social Security #: _____

State Employment Identification Number: _____

Name and Title of Principle Officer: _____

Physical and Mailing Address of Applicant: _____

Telephone Number: _____ **E-mail:** _____

Emergency Contact: _____

Number and Type of Watercraft: _____

Desired City Property Requested to be Used: _____

Description of Operation: _____
(Add additional Sheet if necessary)

Desired Dates of Operation: _____
Length of Permit: ☐ **Seven (7) Day** ☐ **Monthly** ☐ **Yearly**

Desired Hours of Operation: _____

- **Attach a List of Employees (Guides) who will work at this location and Proof of First Aid/CPR Certification**

- **Provide a Copy of a Certificate of Insurance with the City of Washburn listed as additional insured with minimal individual liability coverage of $1,000,000 and $2,000,000 aggregate coverage.**

The City of Washburn is an equal opportunity provider, employer, and lender.

APPLICATION FOR COMMERCIAL USE of NON - MOTORIZED VESSEL PERMIT
--- Page 2

Commercial Use of Non-Motorized Vessel Permit (CUNMVP) authorizes businesses to provide certain services within the boundary of parks and other City owned property. The CUP is a privilege subject to the supervision of designated employees and officials of the City of Washburn. Specific terms and conditions apply based on the nature of the commercial use of City property and the impact on other public activity. The terms of issuing a CUP include but are not limited to the following:

1. The CUP is issued for the period of May 15 through October 15 of 2020.
2. The CUP can be issued for Yearly, Monthly, and Seven Day (non-consecutive) lengths of time.
3. The CUP will define the specific activities permitted and not permitted including the boundaries. The permittee can apply to operate between the hours of 6:00 a.m. and one hour after sunset. Launch times may be regulated to control for traffic congestion.
4. The CUP may define minimum health and safety measures that must be maintained in the conduct of business.
5. There is no right or guarantee of renewal. Permittee must reapply for a new CUP for succeeding periods upon expiration of the current CUP.
6. A non-refundable application and monitoring fee applies and is determined by the City based on the type of business activity, duration and potential impact City services that may be required.
7. The Permittee agrees to comply with all Federal, State, County and City of Washburn laws. regulations and ordinances.
8. The City does not grant exclusive use of the City property.
9. The Permittee acknowledges and agrees the City of Washburn, it's agents or employees are not a party to the business activity. The Permittee is solely responsible for any loss, damage, injury or death claim resulting from the use of City owned property in the conduct of business and will indemnify and defend the City of Washburn against all such claims. The Permittee must provide a general liability Certificate of Insurance naming the City of Washburn as an "additional insured" in the amount of not less than $1,00,000 per occurrence and $2,000,000 aggregate. Depending on the business activity, the City may require additional insurance.
10. The Permittee is responsible for maintaining order and cleanliness as a result of the use of City property. This includes removal and disposal of trash and debris generated as a result of the business activity or customers.
11. Once issued, the CUP is not transferable nor be assigned to another party.
12. The Permittee is prohibited from knowingly giving false information and to do so is considered a breach of condition of the CUP and grounds for revocation.
13. Commercial business activity is prohibited on City owned property unless a CUP has been granted.
14. The Washburn City Common Council may waive any or all requirements for a CUP for authorized public events.
15. All vessels and/or watercraft and equipment mused will be maintained in serviceable condition.
16. One Type 1, 2, or 3 Coast Guard Approved Personal Floatation Device will be provided to each person.
17. A manifest of all persons on the water must be maintained and readily available to emergency service personnel upon request.

I have read municipal code 7-11, and the standard conditions listed on this application form. I also understand that I may be required to submit supplemental information as may be required elsewhere in the zoning code for my particular request. The information that I have submitted on this application is true and accurate to the best of my knowledge.

Application Signature: _____ **Date:** _____

Filing Fee: ***A filing fee is due at the time of submitting the application: Yearly - $750, Monthly - $200, Seven Day - $50. A receipt of the fee payment shall be attached to this application form and shall serve as the application submission date.***

OFFICE USE ONLY

Date Submitted: _____

Date of Review: _____

Dates of Approval: _____

Name and Signature of Approving Official: _____

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CITY OF WASHBURN
119 Washington Avenue
P.O. Box 638
Washburn, WI 54891

715-373-6160
715-373-6161
FAX 715-373-6148

To: Honorable Mayor and City Council Members

From: Scott J. Kluver, Administrator

Re: Temporary Street Closure – W. 4th Street

Date: May 27, 2021

Please see the attached request to temporarily close W. 4th Street from 8th Avenue West to 5th Avenue West for approximately a half-hour (approximately 12:30 PM to 1:00 PM) on Sunday, June 27th for the Washburn Challenge Road Race. As you will see in the request, residents would still be able to come and go, but may just have a minor delay as racers pass. Flaggers will be at the intersections to temporarily halt traffic. This section of the street will be set up as the finish line. The Police Chief has also reviewed this request and we have no objections to its approval.

The City of Washburn is an equal opportunity provider, employer, and lender.

Washburn Challenge Road Race / June 27 2021

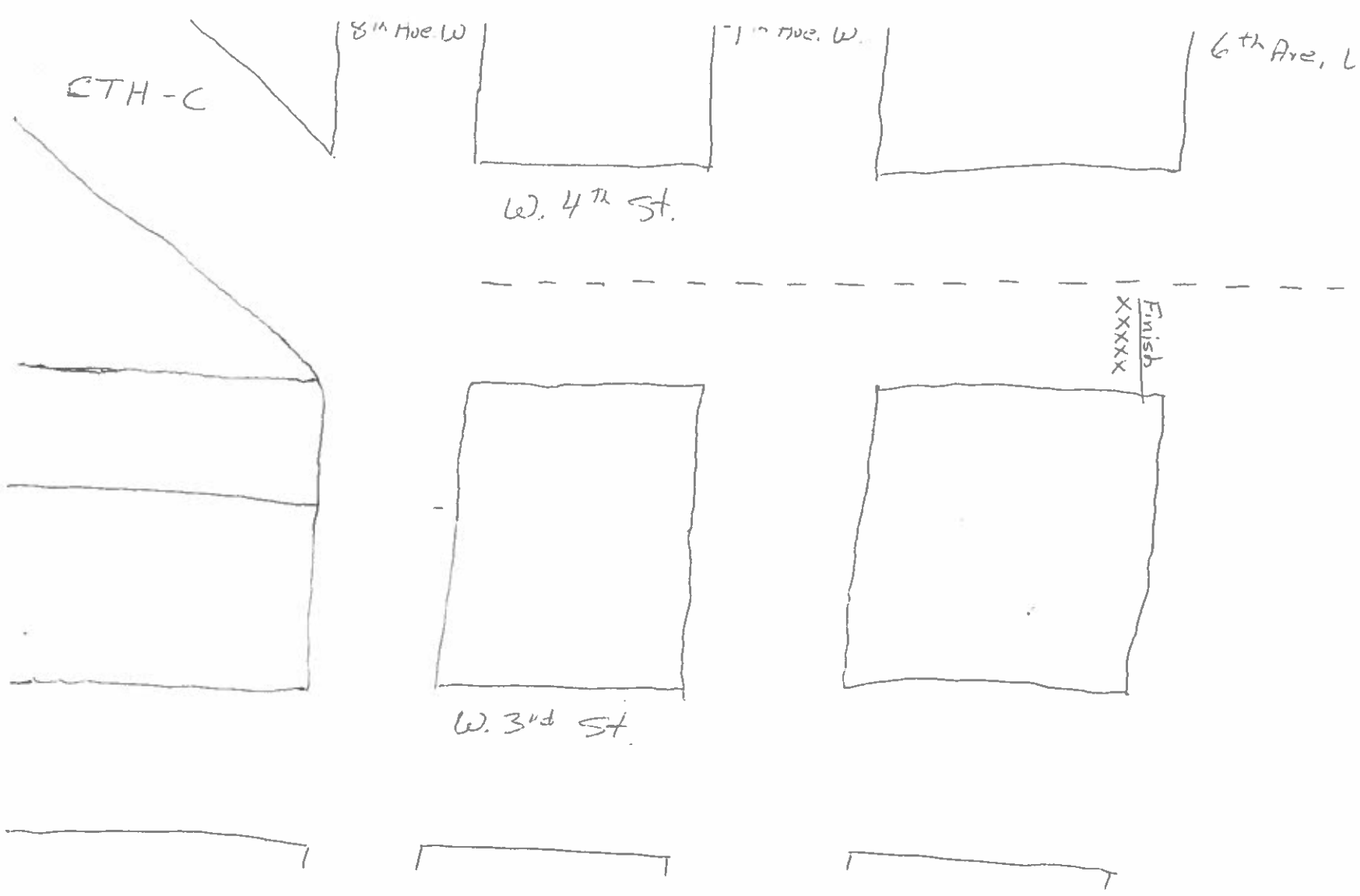
Wisport Cycling / wi-sport.com
R.J. Ochman 763-898-6065
10110 Welcome Ave. N.
Brooklyn Park, MN 55443

Local contact: Dave Wilcox 836 W. 3rd St,
715-492-0401 Washburn

Event insurance: Badger State Games
visitwausau.com/summer-games
Contact: Nick Ockwig - nockwig@visitwausau.com

Race start to line up on Central Ave next to Dupont Club - then proceed north on Hwy. 13.
Race finish to be on W. 4th St. from 8th Ave. W. to 5th Ave. W.
Temporary - intermittant closures at cross streets likely will be needed, Course volunteers will be stationed at 8th Ave. W, 7th Ave. W., and 6th Ave. W.

Race start: 10:30 am
Finishers will begin arriving at 12:30/1:00 pm.



Washburn Challenge Road Race

Dave Wilcox 715-492-0401

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CITY OF WASHBURN
119 Washington Avenue
P.O. Box 638
Washburn, WI 54891

715-373-6160
715-373-6161
FAX 715-373-6148

To: Honorable Mayor and City Council Members

From: Scott J. Kluver, Administrator

Re: Temporary Street Closure on Recurring Basis – Central Avenue

Date: May 27, 2021

Please see the attached request to temporarily close Central Avenue on Wednesdays, June 16th through October 20th from 2:00 PM to 7:00 PM from Bayfield Street north to the alley. This would be for a new location for the Washburn Farmers Market. The request has been reviewed by the Police Chief as well, and we have no objections to approval.

The City of Washburn is an equal opportunity provider, employer, and lender.

washburnadmin@cityofwashburn.org

From: joe casey <morelandtone@yahoo.com>
Sent: Tuesday, May 25, 2021 11:54 PM
To: washburnadmin@cityofwashburn.org
Subject: Washburn Farmer's Market
Attachments: Farmers Market Letter of Support.docx

To Washburn City Council,

This is a proposal on behalf of the Farmer's Market, currently operating at North Coast Coffee, we are proposing to relocate the Farmer's Market to Central Ave, between Bayfield St and the alley *between Bayfield St and 3rd St*.

The reason for this relocation is to foster the growth of the Farmer's Market - our current location does not allow for the space we need to expand (we currently have anywhere from 6 to 13 vendors each Wednesday). We feel that relocating to Central Ave would not only allow for more growth, but bring more community activity to the center of town.

What we would request is that the City set road blocks at Bayfield St and to the east of the alley entrances from 2:00 p.m. to 7:00 p.m. every Wednesday starting June 16th 2021 and ending October 20th 2021.

Market vendors or myself would take responsibility for removing these road blocks on Wednesdays after the market has ended.

We would also request allowance of a sandwich board sign to be placed in front of The Club for the duration of the day, which would be removed by vendors or myself at the end of the evening.

Attached are letters of support from the Washburn Cultural Center and The Club.

We look forward to the potential of moving, growing, and working with the City of Washburn.

Please let me know if you have any questions or concerns.

Thank you for your consideration,

Aaron Irmiter
Market Manager
715-292-3249
morelandtone@yahoo.com

WASHBURN CULTURAL CENTER

1 East Bayfield Street
Washburn, WI 54891
715-373-5591
washburnculturalcenter@gmail.com

May 25, 2021

City Council
City of Washburn
Washburn, WI 54891

Dear Friends,

The Washburn Cultural Center, located at 1 E Bayfield Street, is in full support of the Washburn Farmers' Market and the proposal to move the location of the weekly market to a Central Avenue location between the Cultural Center and the Club. We recognize that blocking off Central for a few hours each Wednesday is required but we don't think this will in any way adversely affect our business; there is ample on street parking along Bayfield Street and on 3rd Street E. In fact, we are hopeful for an increase in visitation due to the number of people attending the market.

Please approve the application of the Washburn Farmers' Market to relocate to Central Avenue.

Thank you.

Steve Cotherman
Manager

Washburn, WI
THE CLUB
Washburn's community & recreation center since 1918

May 26, 2021

Washburn City Council

The Washburn Club is in support of relocating the Washburn farmers market to the Central Ave location, which is adjacent to our building.

Coke Lindsey
President
Historic Civic Center foundation

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CITY OF WASHBURN
119 Washington Avenue
P.O. Box 638
Washburn, WI 54891

715-373-6160
715-373-6161
FAX 715-373-6148

To: Honorable Mayor and City Council Members

From: Tony Janisch, Assistant City Administrator

Re: Alcohol Licensing Renewal

Date: May 26, 2021

Licensing Process Recap:

In May, Alcohol License Renewal Applications (for businesses) were introduced to City Council. During the month of May, the city issued a Public Notice of the applications via the newspaper to alert interested parties. Following the Public Notice, the City Clerk will be contacted by those parties holding outstanding obligations due by any applicant; the City Clerk will investigate any delinquent obligations due the city; and the Washburn Police Department will inspect the premises of all applicants. **City Council then re-addresses the applications at the June Council Meeting for approval or denial of license renewal based on statutory and City Ordinance criteria.**

Real Estate, Personal Property, and/or Utility Bills Taxes are delinquent on: None as of Report Date 5/26/21

Distributor Notice and/or Department of Revenue Notice: None as of Report Date 5/26/21

Licensed Premises:

Fire House, Harbor View, Stage North, Patsy's, the Snug, Superior View Golf Course, A Nickels' Worth, and DaLou's Bistro have indicated an outside or semi-enclosed area.

The Washburn Police Department has inspected all establishments and they meet requirements without major concern. Chief Johnson indicated two cases and instructed on proper display of license.

I recommend that Council approve all alcohol licensing as presented. Please know that, should a license be denied, notice is to be provided to the applicant and the applicant is afforded a hearing process. These are business licenses and a hearing process would normally be held prior to the end of June so the establishment could be open for business under normal circumstances on July 1st.

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Washburn Police Department

119 Washington Avenue, P.O. Box 638
Washburn, WI 54891

Ken Johnson
Chief of Police
(715)373-6164, EXT 106

Jeremy Clapero
Assistant Chief of Police
(715)373-6164, EXT 202

May 24, 2021

Mayor Mary Motiff
City Administrator Scott Kluver
Assistant City Administrator Tony Janisch
City Council Members

Dear Ladies and Gentlemen,

I have conducted an alcohol license inspection on the area businesses that hold a liquor license. I have listed each business below, along with my findings. Violations or warnings (if any) are indicated in bold print. Should you have any questions or concerns, please let me know.

Patsy's Bar	License properly displayed, framed in glass.
Fire House	License properly displayed, framed in glass.
Nickel's Worth	License properly displayed, framed in glass.
Harbor View	License properly displayed, framed in glass.
Hanson's IGA	License properly displayed, framed in glass.
Holiday Station	License properly displayed, framed in glass.
Midland	License properly displayed, framed in glass.
Stage North	Framed in glass but obstructed. Agent will correct.
DaLou's	License properly displayed, framed in glass.
Lake Superior Golf	License properly displayed, framed in glass.
The Snug	License properly displayed, framed in glass.
Karlyn's Gallery	License properly displayed, framed in glass
Martini Bar	Still under construction. Owner instructed on proper display

Sincerely,

Ken Johnson
Chief of Police

The City of Washburn is an equal opportunity provider, employer, and lender.

Renewal Alcohol Beverage License Application

(Submit to municipal clerk. **Read instructions on page 3.)**

For the license period beginning: 07/01/2021 (mm dd yyyy) ending: 06/30/2022 (mm dd yyyy)

To the Governing Body of the: ☐ Town of ☐ Village of ☒ City of } Washburn

County of Bayfield Aldermanic Dist. No.____ (if required by ordinance)

Check one: ☐ Individual ☐ Limited Liability Company ☐ Partnership ☐ Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number	
456026567583 03	
FEIN Number 26-3901851	
TYPE OF LICENSE REQUESTED	**FEE**
☐ Class A beer	$
☒ Class B beer	$
☒ Class C wine	$
☐ Class A liquor	$
☐ Class A liquor (cider only)	$ N/A
☐ Class B liquor	$
☐ Reserve Class B liquor	$
☐ Class B (wine only) winery	$
Publication fee	$
TOTAL FEE	$

Complete A or B. All must complete C.

A. Individual or Partnership:

Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Stensvad	Lois	Janet	524 WASHINGTON AVE.
Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
HANSON	DALE	GORDON	P.O. BOX 677
Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
			SAME AS ABOVE

B. LLC or Corporation (and Agent):

Full Legal Name of Corporation / Nonprofit Organization / Limited Liability Company	Address of Corporation / Limited Liability Company (if different from licensed premises)

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent.

Agent Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Hanson	Dale	G	524 Washington Ave, 54891

All Officer(s) Director(s) of Corporation and Members / Managers of Limited Liability Company:

President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Hanson	Dale	G	524 Washington Ave 54891
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Stensvad	Lois	J	524 Washington Ave, 54891
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

C. Business Information

1. Trade Name Dalou's Bistro Business Phone Number 715-373-1125
2. Address of Premises 310 West Bayfield St. Post Office & Zip Code PO Box 677
3. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ..... ☒ Yes ☐ No
4. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) dining room Deck AREA, coolers, locked storage, waitress station

5. Legal description (omit if street address is given on previous page): _____

6. a. Since filing of the last application, has the named licensee, any member of a partnership licensee, or any member, officer, director, manager or agent for either a limited liability company licensee, or nonprofit organization licensee been convicted of any offenses (excluding traffic offenses not related to alcohol) for violation of any federal laws, any Wisconsin laws, any laws of other states, or ordinances of any county or municipality? If yes, complete page 3 ..... ☐ Yes ☒ No

   b. Are charges for any offenses presently pending (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license? If yes, explain fully on page 3. ..... ☐ Yes ☒ No

7. Except for questions 6a and 6b, have there been any changes in the answers to the questions as submitted by you on your last application for this license? If yes, explain ..... ☐ Yes ☒ No

8. Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee? If not, explain ..... ☒ Yes ☐ No

9. Does the applicant understand they must hold a Wisconsin Seller's Permit? ..... ☒ Yes ☐ No
[phone (608) 266-2776]

10. Does the applicant understand that alcohol beverage invoices must be kept at the licensed premises for 2 years from the date of invoice and made available for inspection by law enforcement? ..... ☒ Yes ☐ No

11. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? ..... ☐ Yes ☒ No

12. Does the applicant owe municipal property taxes, assessments, or other fees? ..... ☐ Yes ☒ No
(Note: Renewal of licenses may be denied pursuant to a local ordinance, if the licensee owes municipal taxes, assessments or other fees).

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000.

Contact Person's Name (Last, First, M.I.)	Title / Member	Date
Stensvad Lois J	owner/operator	3-
Signature	**Phone Number**	**Email Address**
Stensvad Lois Jr	715-812-1005	daleandlovie@yahoo.com

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk	Date reported to council / board	Date license granted
3/23/21		
License number issued	**Date license issued**	**Signature of Clerk / Deputy Clerk**

AT-115 (R. 5-19)

Renewal Alcohol Beverage License Application

(Submit to municipal clerk. **Read instructions on page 3.)**

For the license period beginning: 07/01/2021 (mm dd yyyy) ending: 06/30/2022 (mm dd yyyy)

To the Governing Body of the: ☐ Town of ☐ Village of ☒ City of WASHBURN

County of BAYFIELD Aldermanic Dist. No. _____ (if required by ordinance)

Check one: ☐ Individual ☒ Limited Liability Company ☐ Partnership ☐ Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number: 4560000 153/2003	
FEIN Number: 39-1984532	
TYPE OF LICENSE REQUESTED	**FEE**
☐ Class A beer	$
☒ Class B beer	$
☐ Class C wine	$
☐ Class A liquor	$
☐ Class A liquor (cider only)	$ N/A
☒ Class B liquor	$
☐ Reserve Class B liquor	$
☐ Class B (wine only) winery	$
Publication fee	$
TOTAL FEE	$

Complete A or B. All must complete C.

A. Individual or Partnership:

Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

B. LLC or Corporation (and Agent):

Full Legal Name of Corporation / Nonprofit Organization / Limited Liability Company	Address of Corporation / Limited Liability Company (if different from licensed premises)
STAGE NORTH LLC	

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent.

Agent Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
ADAMS	ROBERT		28445 OLD C RD WASHBURN 54891

All Officer(s) Director(s) of Corporation and Members / Managers of Limited Liability Company:

President / Member Last Name: WEINEL	(First): JOHN	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code): 11721 OSPREY AVE S HASTINGS, MN 55033
Vice President / Member Last Name: WEINEL	(First): ANA	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code): 11721 OSPREY AVE S HASTINGS, MN 55033
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name: ADAMS	(First): ROBERT	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code): 28445 OLD C RD WASHBURN, WI 54891
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

C. Business Information

1. Trade Name STAGE DOOR BAR Business Phone Number 715-373-1194
2. Address of Premises 123 W OMAHA ST Post Office & Zip Code WASHBURN, WI 54891
3. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ..... Yes ☒ ☐ No
4. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) STAGE DOOR BAR, PATIO DECK, THEATER, UPSTAIRS LOBBY, KITCHEN, BASEMENT, STAGE

5. Legal description (omit if street address is given on previous page): _____

6. a. Since filing of the last application, has the named licensee, any member of a partnership licensee, or any member, officer, director, manager or agent for either a limited liability company licensee, or nonprofit organization licensee been convicted of any offenses (excluding traffic offenses not related to alcohol) for violation of any federal laws, any Wisconsin laws, any laws of other states, or ordinances of any county or municipality? If yes, complete page 3 ..... ☐ Yes ☒ No

   b. Are charges for any offenses presently pending (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license? If yes, explain fully on page 3. ..... ☐ Yes ☒ No

7. Except for questions 6a and 6b, have there been any changes in the answers to the questions as submitted by you on your last application for this license? If yes, explain ..... ☐ Yes ☒ No

_____

_____

_____

_____

8. Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee? If not, explain ..... ☒ Yes ☐ No

_____

_____

_____

_____

9. Does the applicant understand they must hold a Wisconsin Seller's Permit? ..... ☒ Yes ☐ No
   (phone (608) 266-2776)

10. Does the applicant understand that alcohol beverage invoices must be kept at the licensed premises for 2 years from the date of invoice and made available for inspection by law enforcement? ..... ☒ Yes ☐ No

11. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? ..... ☐ Yes ☒ No

12. Does the applicant owe municipal property taxes, assessments, or other fees? ..... ☐ Yes ☒ No
    (Note: Renewal of licenses may be denied pursuant to a local ordinance, if the licensee owes municipal taxes, assessments or other fees).

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000.

Contact Person's Name (Last, First, M.I.)	Title / Member	Date
ADAMS, ROBERT	DIRECTOR	MARCH 24, 2021
Signature	**Phone Number**	**Email Address**
Robert Adams	715-373-5763	ROBERTADAMS@GMAIL.COM

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk	Date reported to council / board	Date license granted
3/23/21		
License number issued	**Date license issued**	**Signature of Clerk / Deputy Clerk**

Renewal Alcohol Beverage License Application

(Submit to municipal clerk. **Read instructions on page 3.)**

For the license period beginning: 07/01/2021 (mm dd yyyy) ending: 06/30/2022 (mm/dd yyyy)

To the Governing Body of the: ☐ Town of ☐ Village of ☒ City of } Washburn

County of Bayfield

Aldermanic Dist. No. _____ (if required by ordinance)

Check one: ☐ Individual ☒ Limited Liability Company ☐ Partnership ☐ Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number	
456 1029314 7 2002	
FEIN Number	
81-4417452	

TYPE OF LICENSE REQUESTED	FEE
Class A beer	$
X Class B beer	$
☐ Class C wine	$
☐ Class A liquor	$
☐ Class A liquor (cider only)	$ N/A
☒ Class B liquor	$
☐ Reserve Class B liquor	$
☐ Class B (wine only) winery	$
Publication fee	$
TOTAL FEE	$

Complete A or B. All must complete C.

A. Individual or Partnership:

Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Mabery	Jeffrey	Robert	2052 85th AVE Dresser WI 54009
Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Anderson	Michael	Charles	39 CTY RD M Star Prairie WI 54026
Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

B. LLC or Corporation (and Agent):

Full Legal Name of Corporation / Nonprofit Organization / Limited Liability Company	Address of Corporation / Limited Liability Company (if different from licensed premises)
Washburn Development Property LLC	2052 85th AVE Dresser, WI 54009

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent.

Agent Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Mabery	Jeffrey	Robert	2052 85th AVE Dresser, WI 54009

All Officer(s) Director(s) of Corporation and Members / Managers of Limited Liability Company:

President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Mabery	Jeffrey	Robert	
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Anderson	Michael	Charles	
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

C. Business Information

1. Trade Name The Harbor View Event Center Business Phone Number 715 373 5492
2. Address of Premises 128 Harbor View Drive Post Office & Zip Code Washburn, WI 54891
3. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ..... Yes ☒ ☐ No
4. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) Main level Bldg / Patio

5. Legal description (omit if street address is given on previous page): _____

6. a. Since filing of the last application, has the named licensee, any member of a partnership licensee, or any member, officer, director, manager or agent for either a limited liability company licensee, or nonprofit organization licensee been **convicted of any offenses** (excluding traffic offenses not related to alcohol) for violation of any federal laws, any Wisconsin laws, any laws of other states, or ordinances of any county or municipality? **If yes, complete page 3** ☐ Yes ☒ No

   b. Are **charges** for **any offenses** presently **pending** (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license? **If yes, explain fully on page 3.** ☐ Yes ☒ No

7. Except for questions 6a and 6b, have there been any changes in the answers to the questions as submitted by you on your last application for this license? **If yes, explain** ☐ Yes ☒ No

8. Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee? **If not, explain** ☒ Yes ☐ No

9. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] ☒ Yes ☐ No

10. Does the applicant understand that alcohol beverage invoices must be kept at the licensed premises for 2 years from the date of invoice and made available for inspection by law enforcement? ☒ Yes ☐ No

11. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? ☐ Yes ☒ No

12. Does the applicant owe municipal property taxes, assessments, or other fees? (**Note:** Renewal of licenses may be denied pursuant to a local ordinance, if the licensee owes municipal taxes, assessments or other fees). ☐ Yes ☒ No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000.

Contact Person's Name (Last, First, M.I.)	Title / Member	Date
Maloney, Jeffrey F	President	3/23/21
Signature	**Phone Number**	**Email Address**
Jeffrey Maloney	715 781 6870	washburning@gmail.com

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk	Date reported to council / board	Date license granted
License number issued	**Date license issued**	**Signature of Clerk / Deputy Clerk**

Renewal Alcohol Beverage License Application

(Submit to municipal clerk. **Read instructions on page 3.)**

For the license period beginning: 7/1/2021 *(mm dd yyyy)* ending: 06/30/2022 *(mm dd yyyy)*

To the Governing Body of the: ☐ Town of ☐ Village of ☒ City of Washburn

County of Bayfield Aldermanic Dist. No. _____ (If required by ordinance)

Check one: ☐ Individual ☒ Limited Liability Company ☐ Partnership ☐ Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number	
456000043242004	
FEIN Number	
41-0880612	
TYPE OF LICENSE REQUESTED	**FEE**
☒ Class A beer	$
☐ Class B beer	$
☐ Class C wine	$
☐ Class A liquor	$
☒ Class A liquor (cider only)	$ N/A
☐ Class B liquor	$
☐ Reserve Class B liquor	$
☐ Class B (wine only) winery	$
Publication fee	$
TOTAL FEE	$

Complete A or B. All must complete C.

A. Individual or Partnership:

Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

B. LLC or Corporation (and Agent):

Full Legal Name of Corporation / Nonprofit Organization / Limited Liability Company	Address of Corporation / Limited Liability Company (If different from licensed premises)
Indianhead Oil Co., LLC	

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent.

Agent Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Rich Jr	Eugene		702 West Pine St Washburn, WI 54891

All Officer(s) Director(s) of Corporation and Members / Managers of Limited Liability Company:

President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Johnson	Richard	David	970 Redwood Drive, Apple Valley, MN 55124
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Brant	Gary	Melburn	700 East 3rd Street, Monticello, MN 55362
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Zamuner	Valéry	--	1304 Boulevard Mont-Royal Outremont Quebec Can
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Lueth	James	William	3400 West 84th St. Bloomington, MN 55431
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

C. Business Information

1. Trade Name Holiday Stationstore #227 Business Phone Number 715-373-2305
2. Address of Premises 606 West Bayfield PO Box 183 Post Office & Zip Code Washburn WI 54891
3. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ..... ☒ Yes ☐ No
4. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)

Entire Building

5. Legal description (omit if street address is given on previous page): _____

6. a. Since filing of the last application, has the named licensee, any member of a partnership licensee, or any member, officer, director, manager or agent for either a limited liability company licensee, or nonprofit organization licensee been convicted of any offenses (excluding traffic offenses not related to alcohol) for violation of any federal laws, any Wisconsin laws, any laws of other states, or ordinances of any county or municipality? If yes, complete page 3 ..... ☐ Yes ☒ No

   b. Are charges for any offenses presently pending (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license? If yes, explain fully on page 3. ..... ☐ Yes ☒ No

7. Except for questions 6a and 6b, have there been any changes in the answers to the questions as submitted by you on your last application for this license? If yes, explain ..... ☐ Yes ☒ No

_____

_____

_____

_____

8. Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee? If not, explain ..... ☒ Yes ☐ No

_____

_____

_____

_____

9. Does the applicant understand they must hold a Wisconsin Seller's Permit? ..... ☒ Yes ☐ No
   [phone (608) 266-2776]

10. Does the applicant understand that alcohol beverage invoices must be kept at the licensed premises for 2 years from the date of invoice and made available for inspection by law enforcement? ..... ☒ Yes ☐ No

11. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? ..... ☐ Yes ☒ No

12. Does the applicant owe municipal property taxes, assessments, or other fees? ..... ☐ Yes ☒ No
    (Note: Renewal of licenses may be denied pursuant to a local ordinance, if the licensee owes municipal taxes, assessments or other fees).

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000.

Contact Person's Name (Last, First, M.I.)	Title / Member	Date
Brant, Gary Melburn	V. P. of Operations	03/25/2021
Signature	Phone Number	Email Address
Gary Brant	952-830-8700	

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk	Date reported to council / board	Date license granted
3/29/21		
License number issued	Date license issued	Signature of Clerk / Deputy Clerk

Application for Cigarette and Tobacco Products Retail License

Submit to municipal clerk.

MUNICIPAL USE ONLY

License Number	
Period Covered	
Date of Issuance	

Applicant's Wisconsin 15-digit Sales Tax Account Number: 456000043242004 ← This must be issued in the same Legal Name of the licensee below.

Legal Name (corporation, limited liability company, partnership or sole proprietorship)				Federal Employer Identification No. (FEIN)
Indianhead Oil Co., LLC				41-0880612
Trade or Business Name (if different than Legal Name)				Telephone Number
Holiday Stationstore #227				(715) 373-2305
Business Address (License Location)			Business Located in	Business Telephone
606 West Bayfield PO Box 183			☒ City ☐ Village ☐ Town	(952) 830-8700
Municipality	State	Zip Code	of Washburn	County
Washburn	WI	54891		Bayfield
Mailing Address (if different than Business Address)			Municipality	State / Zip Code
4567 American Blvd W			Bloomington	MN 55437

Organization *(check one)*

☐ Sole Proprietor ☐ Wisconsin Corporation – Enter date incorporated: _____

☐ Partnership ☐ Out-of-State Corporation – Are you registered to do business in Wisconsin? ☐ Yes ☐ No

☒ Other *(describe)* LLC

☒ Yes ☐ No 1. Does the applicant understand that they must purchase cigarettes and tobacco products only from distributors, jobbers, or subjobbers, who hold a permit with the Wisconsin Department of Revenue?

☒ Yes ☐ No 2. Does the applicant understand that they must obtain a Tobacco Products Distributor permit if purchasing untaxed tobacco products from an out-of-state company? (Tobacco Products Distributor permit is available from the Wisconsin Department of Revenue at 608-266-6701. See application form CTP-129, revenue.wi.gov/dorforms/ctp-129.pdf.)

☒ Yes ☐ No 3. Does the applicant understand that they cannot purchase/exchange cigarettes or tobacco products from another retailer, including transferring existing stock to a new owner?

☒ Yes ☐ No 4. Does the applicant understand that they must provide employees with tobacco sales training approved by the Wisconsin Department of Health Services? (https://witobaccocheck.org)

☒ Yes ☐ No 5. Does the applicant understand that they may not sell, give or otherwise provide cigarettes/tobacco products and nicotine products to minors (including electronic cigarettes containing nicotine)?

☒ Yes ☐ No 6. Does the applicant understand that they may not sell single cigarettes?

☒ Yes ☐ No 7. Does the applicant understand that cigarette and tobacco products invoices must be kept on the licensed premises for two years from the date of the invoice and be available for inspection by the Wisconsin Department of Revenue/law enforcement and that failure to comply can result in criminal penalties, including loss of cigarettes/tobacco products?

☒ Yes ☐ No 8. Does the applicant understand that only cigarettes and roll-your-own (RYO) tobacco products listed on the Wisconsin Department of Justice's website labeled "Directory of Certified Tobacco Manufacturers and Brands" at www.doj.state.wi.us/dls/tobacco-directory may be sold in Wisconsin?

Cigarettes / Tobacco will be sold ☒ over counter ☐ through vending machine ☐ both

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the applicant. Applicant agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, cannot be assigned to another. Any lack of access to any por-tion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license. Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000.

(Officer of Corporation / Member / Manager of Limited Liability Company / Partner / Individual)

Applicable Laws and Rules

This document provides statements or interpretations of the following laws and regulations in effect as of September 19, 2019: Sections 134.65, 134.66, 139.321, 139.79, 139.76, 995.10, and 995.12, Wis. Stats.

Renewal Alcohol Beverage License Application

(Submit to municipal clerk. **Read instructions on page 3.)**

For the license period beginning: 06 30 2021 *(mm dd yyyy)* ending: 07 01 2022 *(mm dd yyyy)*

To the Governing Body of the: ☐ Town of ☐ Village of ☑ City of WASHBURN

County of BAYFIELD Aldermanic Dist. No. _____ (if required by ordinance)

Check one: ☐ Individual ☐ Limited Liability Company ☐ Partnership ☑ Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number	
456-0000340870-03	
FEIN Number	
39-1098106	
TYPE OF LICENSE REQUESTED	**FEE**
☑ Class A beer	$ 110
☐ Class B beer	$
☐ Class C wine	$
☑ Class A liquor	$ 350
☐ Class A liquor (cider only)	$ N/A
☐ Class B liquor	$
☐ Reserve Class B liquor	$
☐ Class B (wine only) winery	$
Publication fee	$ 18
TOTAL FEE	$ 478

Complete A or B. All must complete C.

A. Individual or Partnership:

Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

B. LLC or Corporation (and Agent):

Full Legal Name of Corporation / Nonprofit Organization / Limited Liability Company	Address of Corporation / Limited Liability Company (if different from licensed premises)
Hansens's IGA Inc.	P.O. Box 160, Bangor WI 54614

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent.

Agent Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Larson	Kristy		228 W 3rd St. Washburn, WI 54891

All Officer(s) Director(s) of Corporation and Members / Managers of Limited Liability Company:

President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Hansen	Gregory	J	1320 Cardinal St, Bangor WI 54614
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Hansen	Nicholas	L	5225 Brackenwood Ct LaCrosse WI 54601
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Hansen	Kari	L	1320 Cardinal St, Bangor WI 54614
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

C. Business Information

1. Trade Name Hansen's IGA Inc. Business Phone Number 715-373-5566
2. Address of Premises 226 W Bayfield ST Post Office & Zip Code 54891
3. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ..... Yes ☑ ☐ No
4. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) 27,000 sq ft blding

Grocery Store, entire building

5. Legal description (omit if street address is given on previous page): _____

6. a. Since filing of the last application, has the named licensee, any member of a partnership licensee, or any member, officer, director, manager or agent for either a limited liability company licensee, or nonprofit organization licensee been convicted of any offenses (excluding traffic offenses not related to alcohol) for violation of any federal laws, any Wisconsin laws, any laws of other states, or ordinances of any county or municipality? **If yes, complete page 3** ..... ☐ Yes ☑ No

   b. Are charges for any offenses presently pending (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license? **If yes, explain fully on page 3.** ..... ☐ Yes ☑ No

7. Except for questions 6a and 6b, have there been any changes in the answers to the questions as submitted by you on your last application for this license? **If yes, explain** ..... ☐ Yes ☑ No

_____

_____

_____

_____

8. Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee? **If not, explain** ..... ☑ Yes ☐ No

_____

_____

_____

_____

9. Does the applicant understand they must hold a Wisconsin Seller's Permit? ..... ☑ Yes ☐ No
   [phone (608) 266-2776]

10. Does the applicant understand that alcohol beverage invoices must be kept at the licensed premises for 2 years from the date of invoice and made available for inspection by law enforcement? ..... ☑ Yes ☐ No

11. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? ..... ☐ Yes ☑ No

12. Does the applicant owe municipal property taxes, assessments, or other fees? ..... ☐ Yes ☑ No
    (Note: Renewal of licenses may be denied pursuant to a local ordinance, if the licensee owes municipal taxes, assessments or other fees).

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000.

Contact Person's Name (Last, First, M.I.)	Title / Member	Date
Hansen, Nicholas L	owner/VP	
Signature Nicholas L Hansen	Phone Number 608-486-2049 #118	Email Address nlhansen@hansensiga.com

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TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk	Date reported to council / board	Date license granted
License number issued	Date license issued	Signature of Clerk / Deputy Clerk

Application for Cigarette and Tobacco Products Retail License

Submit to municipal clerk.

MUNICIPAL USE ONLY

License Number	
Period Covered	7/1/2021-6/30/2022
Date of Issuance	

Applicant's Wisconsin 15-digit Sales Tax Account Number: 456-0000340870-03 ← This must be issued in the same Legal Name of the licensee below.

Legal Name (corporation, limited liability company, partnership or sole proprietorship): Hansen's IGA Inc.				Federal Employer Identification No. (FEIN): 39-1098106
Trade or Business Name *(if different than Legal Name)*				Telephone Number: ( )
Business Address (License Location): 226 W Bayfield St			Business Located in: ☑ City ☐ Village ☐ Town of: Washburn	Business Telephone: (715) 373-5566
Municipality: Washburn	State: WI	Zip Code: 54891		County: Bayfield
Mailing Address *(if different than Business Address)*: P.O. Box 160			Municipality: Bangor	State: WI Zip Code: 54614

Organization *(check one)*

☐ Sole Proprietor ☑ Wisconsin Corporation – Enter date incorporated: _____

☐ Partnership ☐ Out-of-State Corporation – Are you registered to do business in Wisconsin? ☐ Yes ☐ No

☐ Other *(describe)* _____

☑ Yes ☐ No 1. Does the applicant understand that they must purchase cigarettes and tobacco products only from distributors, jobbers, or subjobbers, who hold a permit with the Wisconsin Department of Revenue?

☑ Yes ☐ No 2. Does the applicant understand that they must obtain a Tobacco Products Distributor permit if purchasing untaxed tobacco products from an out-of-state company? (Tobacco Products Distributor permit is available from the Wisconsin Department of Revenue at 608-266-6701. See application form CTP-129, revenue.wi.gov/dorforms/ctp-129.pdf.)

☑ Yes ☐ No 3. Does the applicant understand that they cannot purchase/exchange cigarettes or tobacco products from another retailer, including transferring existing stock to a new owner?

☑ Yes ☐ No 4. Does the applicant understand that they must provide employees with tobacco sales training approved by the Wisconsin Department of Health Services? (https://witobaccocheck.org)

☑ Yes ☐ No 5. Does the applicant understand that they may not sell, give or otherwise provide cigarettes/tobacco products and nicotine products to minors (including electronic cigarettes containing nicotine)?

☑ Yes ☐ No 6. Does the applicant understand that they may not sell single cigarettes?

☑ Yes ☐ No 7. Does the applicant understand that cigarette and tobacco products invoices must be kept on the licensed premises for two years from the date of the invoice and be available for inspection by the Wisconsin Department of Revenue/law enforcement and that failure to comply can result in criminal penalties, including loss of cigarettes/tobacco products?

☑ Yes ☐ No 8. Does the applicant understand that only cigarettes and roll-your-own (RYO) tobacco products listed on the Wisconsin Department of Justice's website labeled "Directory of Certified Tobacco Manufacturers and Brands" at www.doj.state.wi.us/dls/tobacco-directory may be sold in Wisconsin?

Cigarettes / Tobacco will be sold ☑ over counter ☐ through vending machine ☐ both

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the applicant. Applicant agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, cannot be assigned to another.Any lack of access to any por-tion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license. Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000.

Nicholas L Hansen

(Officer of Corporation / Member / Manager of Limited Liability Company / Partner / Individual)

Applicable Laws and Rules

This document provides statements or interpretations of the following laws and regulations in effect as of September 19, 2019: Sections 134.65, 134.66, 139.321, 139.79, 139.76, 995.10, and 995.12, Wis. Stats.

Renewal Alcohol Beverage License Application

(Submit to municipal clerk. **Read instructions on page 3.)**

For the license period beginning: 7-1-21 (mm dd yyyy) ending: 6-30-22 (mm dd yyyy)

To the Governing Body of the: ☐ Town of ☐ Village of ☒ City of } Washburn

County of Bayfield

Aldermanic Dist. No. _____ (if required by ordinance)

Check one: ☐ Individual ☐ Limited Liability Company ☐ Partnership ☒ Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number 456 0004440 530-03	
FEIN Number 39-1992882	
TYPE OF LICENSE REQUESTED	**FEE**
☐ Class A beer	$
☐ Class B beer	$
☐ Class C wine	$
☐ Class A liquor	$
☐ Class A liquor (cider only)	$ N/A
☐ Class B liquor	$
☐ Reserve Class B liquor	$
☐ Class B (wine only) winery	$
Publication fee	$
TOTAL FEE	$

Complete A or B. All must complete C.

A. Individual or Partnership:

Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

B. LLC or Corporation (and Agent):

Full Legal Name of Corporation / Nonprofit Organization / Limited Liability Company	Address of Corporation / Limited Liability Company (if different from licensed premises)
DAVSON INC	

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent.

Agent Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
GUSKE	Harlan	James	Washburn PoBox 160 54891

All Officer(s) Director(s) of Corporation and Members / Managers of Limited Liability Company:

President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
GUSKE	Harlan	James	Washburn PoBox 160 54891
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

C. Business Information

1. Trade Name Fire House Bar Business Phone Number 715-373-5780
2. Address of Premises 10 West Bayfield St Post Office & Zip Code PoBox 160 54891
3. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ..... ☒ Yes ☐ No
4. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) One story Brick Building with Beer Garden

5. Legal description (omit if street address is given on previous page): _____

6. a. Since filing of the last application, has the named licensee, any member of a partnership licensee, or any member, officer, director, manager or agent for either a limited liability company licensee, or nonprofit organization licensee been convicted of any offenses (excluding traffic offenses not related to alcohol) for violation of any federal laws, any Wisconsin laws, any laws of other states, or ordinances of any county or municipality? If yes, complete page 3 ..... ☐ Yes ☒ No

   b. Are charges for any offenses presently pending (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license? If yes, explain fully on page 3. ..... ☐ Yes ☒ No

7. Except for questions 6a and 6b, have there been any changes in the answers to the questions as submitted by you on your last application for this license? If yes, explain ..... ☐ Yes ☒ No

_____

_____

_____

_____

8. Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee? If not, explain ..... ☒ Yes ☐ No

_____

_____

_____

_____

9. Does the applicant understand they must hold a Wisconsin Seller's Permit? ..... ☒ Yes ☐ No
[phone (608) 266-2776]

10. Does the applicant understand that alcohol beverage invoices must be kept at the licensed premises for 2 years from the date of invoice and made available for inspection by law enforcement? ..... ☒ Yes ☐ No

11. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? ..... ☐ Yes ☐ No

12. Does the applicant owe municipal property taxes, assessments, or other fees? ..... ☐ Yes ☒ No
(Note: Renewal of licenses may be denied pursuant to a local ordinance, if the licensee owes municipal taxes, assessments or other fees).

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000.

Contact Person's Name (Last, First, M.I.)	Title / Member	Date
GUSKE HARLAN J.	PRESIDEN	3-31-21
Signature	**Phone Number**	**Email Address**
Harlan Guske	715-373-0911	

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk	Date reported to council / board	Date license granted
3/31/2021		
License number issued	**Date license issued**	**Signature of Clerk / Deputy Clerk**

Renewal Alcohol Beverage License Application

(Submit to municipal clerk. **Read instructions on page 3.)**

For the license period beginning: 07/01/2021 (mm dd yyyy) ending: 06/30/2022 (mm dd yyyy)

To the Governing Body of the: ☐ Town of ☐ Village of ☒ City of Washburn

County of Bayfield Aldermanic Dist. No.____ (if required by ordinance)

Check one: ☐ Individual ☐ Partnership ☐ Limited Liability Company ☒ Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number: 456-1020100 222-04	
FEIN Number: 39-1968736	
TYPE OF LICENSE REQUESTED	**FEE**
☐ Class A beer	$
☒ Class B beer	$
☐ Class C wine	$
☐ Class A liquor	$
☐ Class A liquor (cider only)	$ N/A
☐ Class B liquor	$
☐ Reserve Class B liquor	$
☐ Class B (wine only) winery	$
Publication fee	$
TOTAL FEE	$

Complete A or B. All must complete C.

A. Individual or Partnership:

Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

B. LLC or Corporation (and Agent):

Full Legal Name of Corporation / Nonprofit Organization / Limited Liability Company	Address of Corporation / Limited Liability Company (if different from licensed premises)
Naturally Superior Inc.	

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent.

Agent Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Brevak	Dale	Arden	74035 Ondossagon Rd Washburn, 54891

All Officer(s) Director(s) of Corporation and Members / Managers of Limited Liability Company:

President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Brevak	Dale	Arden	74035 Ondossagon Rd Washburn, 54891
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Brevak	Donalee	marie	74035 Ondossagon Rd Washburn, 54891
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Brevak	Derek	Jon	8292 Hwy 80, Marshfield 54449
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Hudson	Dana	Ingrid	234 Blue Sky Dr. Glenwood City, 54013
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Brevak	Donalee	marie	74035 Ondossagon Rd Washburn, 54891
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

C. Business Information

1. Trade Name Lake Superior View Golf Business Phone Number 715-373-1100 / 0393 Seasonal Off
2. Address of Premises 950 Co. Hwy. G Post Office & Zip Code Washburn, 54891
3. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ..... ☒ Yes ☐ No
4. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) Storage shed Clubhouse, golf carts, all golf course property

5. Legal description (omit if street address is given on previous page): _____

6. a. Since filing of the last application, has the named licensee, any member of a partnership licensee, or any member, officer, director, manager or agent for either a limited liability company licensee, or nonprofit organization licensee been convicted of any offenses (excluding traffic offenses not related to alcohol) for violation of any federal laws, any Wisconsin laws, any laws of other states, or ordinances of any county or municipality? If yes, complete page 3 ..... ☐ Yes ☒ No

   b. Are charges for any offenses presently pending (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license? If yes, explain fully on page 3. ..... ☐ Yes ☒ No

7. Except for questions 6a and 6b, have there been any changes in the answers to the questions as submitted by you on your last application for this license? If yes, explain ..... ☐ Yes ☒ No

_____

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_____

8. Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee? If not, explain ..... ☒ Yes ☐ No

_____

_____

_____

_____

9. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] ..... ☒ Yes ☐ No

10. Does the applicant understand that alcohol beverage invoices must be kept at the licensed premises for 2 years from the date of invoice and made available for inspection by law enforcement? ..... ☒ Yes ☐ No

11. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? ..... ☐ Yes ☒ No

12. Does the applicant owe municipal property taxes, assessments, or other fees? ..... ☐ Yes ☒ No
    (Note: Renewal of licenses may be denied pursuant to a local ordinance, if the licensee owes municipal taxes, assessments or other fees).

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000.

Contact Person's Name (Last, First, MI)	Title / Member	Date
Brevak, Dorilee, M	Vice-President	April 6, 2021
Signature	**Phone Number**	**Email Address**
Dorilee M. Brevak	715-373-0393	ddbrevak@centurytel.net

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk	Date reported to council / board	Date license granted
4/7/21		
License number issued	**Date license issued**	**Signature of Clerk / Deputy Clerk**

Renewal Alcohol Beverage License Application

(Submit to municipal clerk. **Read instructions on page 3.)**

For the license period beginning: July 1st 2021 (mm/dd yyyy) ending: June 30, 2022 (mm dd yyyy)

To the Governing Body of the: ☐ Town of ☐ Village of ☑ City of Washburn

County of Bayfield Aldermanic Dist. No. _____ (if required by ordinance)

Check one: ☑ Individual ☐ Limited Liability Company ☐ Partnership ☐ Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number	
456-0001363312-03	
FEIN Number	
39-1754528	
TYPE OF LICENSE REQUESTED	**FEE**
☐ Class A beer	$
☑ Class B beer	$
☐ Class C wine	$
☐ Class A liquor	$
☐ Class A liquor (cider only)	$ N/A
☑ Class B liquor	$
☐ Reserve Class B liquor	$
☐ Class B (wine only) winery	$
Publication fee	$
TOTAL FEE	$

Complete A or B. All must complete C.

A. Individual or Partnership:

Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
~~Bartholomew~~ Nickels	David	P	800 W. Bayfield St Washburn WI, 54891
Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

B. LLC or Corporation (and Agent):

Full Legal Name of Corporation / Nonprofit Organization / Limited Liability Company	Address of Corporation / Limited Liability Company (If different from licensed premises)

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent.

Agent Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

All Officer(s) Director(s) of Corporation and Members / Managers of Limited Liability Company:

President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

C. Business Information

1. Trade Name A Nickels' Worth Bar-n-Grill / Business Phone Number ~~(715)~~ (715) 373-5421
2. Address of Premises 800 W. Bayfield St Post Office & Zip Code Washburn, WI 54891
3. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ..... Yes ☑ ☐ No
4. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) Building located on west end of said property, with attached deck.

5. Legal description (omit if street address is given on previous page): _____

6. a. Since filing of the last application, has the named licensee, any member of a partnership licensee, or any member, officer, director, manager or agent for either a limited liability company licensee, or nonprofit organization licensee been convicted of any offenses (excluding traffic offenses not related to alcohol) for violation of any federal laws, any Wisconsin laws, any laws of other states, or ordinances of any county or municipality? If yes, complete page 3 ..... ☐ Yes ☑ No

   b. Are charges for any offenses presently pending (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license? If yes, explain fully on page 3 ..... ☐ Yes ☑ No

7. Except for questions 6a and 6b, have there been any changes in the answers to the questions as submitted by you on your last application for this license? If yes, explain ..... ☐ Yes ☑ No

_____

_____

_____

_____

8. Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee? If not, explain ..... ☑ Yes ☐ No

_____

_____

_____

_____

9. Does the applicant understand they must hold a Wisconsin Seller's Permit? ..... ☑ Yes ☐ No
   [phone (608) 266-2776]

10. Does the applicant understand that alcohol beverage invoices must be kept at the licensed premises for 2 years from the date of invoice and made available for inspection by law enforcement? ..... ☑ Yes ☐ No

11. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? ..... ☐ Yes ☑ No

12. Does the applicant owe municipal property taxes, assessments, or other fees? ..... ☐ Yes ☑ No
    (Note: Renewal of licenses may be denied pursuant to a local ordinance, if the licensee owes municipal taxes, assessments or other fees).

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000.

Contact Person's Name (Last, First, M.I.)	Title / Member	Date
Nickels, David P.	Owner	4-12-21
Signature	**Phone Number**	**Email Address**
Dave Nickels	(715) 373-5580	

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk	Date reported to council / board	Date license granted
4/13/21		
License number issued	**Date license issued**	**Signature of Clerk / Deputy Clerk**

Renewal Alcohol Beverage License Application

(Submit to municipal clerk. **Read instructions on page 3.)**

For the license period beginning: 07/1/2021 (mm dd yyyy) ending: 06-30-2022 (mm dd yyyy)

To the Governing Body of the: ☐ Town of ☐ Village of ☒ City of Washburn

County of _____ Aldermanic Dist. No. _____ (if required by ordinance)

Check one: ☐ Individual ☒ Limited Liability Company ☐ Partnership ☐ Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number	
456-0002932055-02	
FEIN Number	
20-4998672	
TYPE OF LICENSE REQUESTED	**FEE**
☐ Class A beer	$
☒ Class B beer	$
☐ Class C wine	$
☐ Class A liquor	$
☐ Class A liquor (cider only)	$ N/A
☒ Class B liquor	$
☐ Reserve Class B liquor	$
☐ Class B (wine only) winery	$
Publication fee	$
TOTAL FEE	$

Complete A or B. All must complete C.

A. Individual or Partnership:

Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
ENGELHARD	Barbara	H.	77905 Washington Ave Washburn WI 54891
Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Engelhard	George	W.	77905 Washington Ave Washburn WI 54891
Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

B. LLC or Corporation (and Agent):

Full Legal Name of Corporation / Nonprofit Organization / Limited Liability Company	Address of Corporation / Limited Liability Company (if different from licensed premises)
Uncle Walleyes LLC / DBA Patsys Bar	77905 Washington Ave Washburn WI 54891

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent.

Agent Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Engelhard	Barbara	H	77905 Washington Ave Washburn WI 54891

All Officer(s) Director(s) of Corporation and Members / Managers of Limited Liability Company:

President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Engelhard	Barbara	H.	77905 Washington Ave Washburn WI 54891
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Engelhard	George	W.	77905 Washington Ave, Washburn, WI 54891
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

C. Business Information

1. Trade Name Patsys Bar + Grill Business Phone Number 715-373-5792
2. Address of Premises 328 W. Bayfield St Washburn WI 54891 Post Office & Zip Code PO. Box 188 - 54891
3. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ..... ☒ Yes ☐ No
4. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) Block 35, Lots 1, 2, 3 Entire Building Covered Porch, Wood Side Porch, Smoking Area + Beergarden

5. Legal description (omit if street address is given on previous page): _____

6. a. Since filing of the last application, has the named licensee, any member of a partnership licensee, or any member, officer, director, manager or agent for either a limited liability company licensee, or nonprofit organization licensee been convicted of any offenses (excluding traffic offenses not related to alcohol) for violation of any federal laws, any Wisconsin laws, any laws of other states, or ordinances of any county or municipality? If yes, complete page 3 ..... ☐ Yes ☒ No

   b. Are charges for any offenses presently pending (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license? If yes, explain fully on page 3. ..... ☐ Yes ☒ No

7. Except for questions 6a and 6b, have there been any changes in the answers to the questions as submitted by you on your last application for this license? If yes, explain ..... ☐ Yes ☒ No

_____

_____

_____

_____

8. Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee? If not, explain ..... ☒ Yes ☐ No

_____

_____

_____

_____

9. Does the applicant understand they must hold a Wisconsin Seller's Permit? ..... ☒ Yes ☐ No
   [phone (608) 266-2776]

10. Does the applicant understand that alcohol beverage invoices must be kept at the licensed premises for 2 years from the date of invoice and made available for inspection by law enforcement? ..... ☒ Yes ☐ No

11. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? ..... ☐ Yes ☒ No

12. Does the applicant owe municipal property taxes, assessments, or other fees? ..... ☐ Yes ☒ No
    (Note: Renewal of licenses may be denied pursuant to a local ordinance, if the licensee owes municipal taxes, assessments or other fees).

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000.

Contact Person's Name (Last, First, M.I.)	Title / Member	Date
Engelhard Barbara H	owner	4-12-2021
Signature	**Phone Number**	**Email Address**
Barbara Engelhard	715-373-5792	GDNFlo@aol.com

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk	Date reported to council / board	Date license granted
4/13/2021		
License number issued	**Date license issued**	**Signature of Clerk / Deputy Clerk**

Renewal Alcohol Beverage License Application

(Submit to municipal clerk. **Read instructions on page 3.)**

For the license period beginning: 07-01-2021 (mm dd yyyy) ending: 06-30-2022 (mm dd yyyy)

To the Governing Body of the: ☐ Town of ☐ Village of ☑ City of WASHBURN

County of BAYFIELD Aldermanic Dist. No.____ (if required by ordinance)

Check one: ☐ Individual ☑ Limited Liability Company ☐ Partnership ☐ Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number: 456-1030606209-02	
FEIN Number: 86-2350579	
TYPE OF LICENSE REQUESTED	**FEE**
☐ Class A beer	$
☐ Class B beer	$
☐ Class C wine	$
☐ Class A liquor	$
☐ Class A liquor (cider only)	$ N/A
☑ Class B liquor	$
☐ Reserve Class B liquor	$
☐ Class B (wine only) winery	$
Publication fee	$
TOTAL FEE	$

Complete A or B. All must complete C.

A. Individual or Partnership:

Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
NELSON	RYAN	MARK	27100 Brown Rd Mason WI 54856
Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
NELSON	BRITTANY		27100 Brown Rd Mason WI 54856
Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
SNEED	DAVID		58335 N10 Rd Mason WI 54856

B. LLC or Corporation (and Agent):

Full Legal Name of Corporation / Nonprofit Organization / Limited Liability Company	Address of Corporation / Limited Liability Company (if different from licensed premises)
211 MARTINI, LLC	PO Box 95 WASHBURN, WI 54891

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent.

Agent Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
~~Ryan~~ NELSON	~~Mark~~ Ryan	Ryan	27100 Brown Rd

All Officer(s) Director(s) of Corporation and Members / Managers of Limited Liability Company:

President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

C. Business Information

1. Trade Name 211 MARTINI, LLC Business Phone Number 303 995 4224
2. Address of Premises 211 W. BAYFIELD ST Post Office & Zip Code WASHBURN 54891
3. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ..... ☑ Yes ☐ No
4. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)

THE ENTIRE BUILDING MAIN: THE FRONT ROOM, THE PRIVATE ROOM, THE HALLWAY, AND THE EMPLOYEE LOUNGE/LOCKER ROOM.

5. Legal description (omit if street address is given on previous page): _____

6. a. Since filing of the last application, has the named licensee, any member of a partnership licensee, or any member, officer, director, manager or agent for either a limited liability company licensee, or nonprofit organization licensee been convicted of any offenses (excluding traffic offenses not related to alcohol) for violation of any federal laws, any Wisconsin laws, any laws of other states, or ordinances of any county or municipality? If yes, complete page 3 ..... ☐ Yes ☑ No

   b. Are charges for any offenses presently pending (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license? If yes, explain fully on page 3. ..... ☐ Yes ☑ No

7. Except for questions 6a and 6b, have there been any changes in the answers to the questions as submitted by you on your last application for this license? If yes, explain ..... ☐ Yes ☑ No

8. Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee? If not, explain ..... ☐ Yes ☑ No
   This license is too new, was not in use during 2020

9. Does the applicant understand they must hold a Wisconsin Seller's Permit? ..... ☑ Yes ☐ No
   [phone (608) 266-2776]

10. Does the applicant understand that alcohol beverage invoices must be kept at the licensed premises for 2 years from the date of invoice and made available for inspection by law enforcement? ..... ☑ Yes ☐ No

11. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? ..... ☐ Yes ☑ No

12. Does the applicant owe municipal property taxes, assessments, or other fees? ..... ☐ Yes ☑ No
    (Note: Renewal of licenses may be denied pursuant to a local ordinance, if the licensee owes municipal taxes, assessments or other fees).

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000.

Contact Person's Name (Last, First, M.I.)	Title / Member	Date
Sweet, Dave N	Owner	14 April 21
Signature	Phone Number	Email Address
	303-995-4226	Dave@replantus.org

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk	Date reported to council / board	Date license granted
4/14/21		
License number issued	Date license issued	Signature of Clerk / Deputy Clerk

Renewal Alcohol Beverage License Application

(Submit to municipal clerk. **Read instructions on page 3.)**

For the license period beginning: 07/01/2021 (mm dd yyyy) ending: 06/30/2022 (mm dd yyyy)

To the Governing Body of the: ☐ Town of ☐ Village of ☒ City of } Washburn, WI

County of Bayfield

Aldermanic Dist. No._____ (if required by ordinance)

Check one: ☐ Individual ☐ Partnership ☐ Limited Liability Company ☒ Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number: 456-0002941177-02	
FEIN Number: 39-0119250	
TYPE OF LICENSE REQUESTED	FEE
☒ Class A beer	$
☐ Class B beer	$
☐ Class C wine	$ —
☐ Class A liquor	$ —
☐ Class A liquor (cider only)	$ N/A
☐ Class B liquor	$ —
☐ Reserve Class B liquor	$ —
☐ Class B (wine only) winery	$ —
Publication fee	$
TOTAL FEE	$

Complete A or B. All must complete C.

A. Individual or Partnership:

Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

B. LLC or Corporation (and Agent):

Full Legal Name of Corporation / Nonprofit Organization / Limited Liability Company	Address of Corporation / Limited Liability Company (If different from licensed premises)
Midland Services, Inc.	220 Third Ave. W. PO Box 500 Ashland WI 54806

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent.

Agent Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Allen	Trent		25100 Cozy Corner Rd, Ashland, WI 54806

All Officer(s) Director(s) of Corporation and Members / Managers of Limited Liability Company:

President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Frostman	Richard		2571 Junction Rd Ashland WI 54806
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Massolia	Gregory		9181 Old Hwy 10 Saxon, WI 54559
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Tetznar	Pete		30840 Wannebo Rd. Washburn, WI 54891
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

C. Business Information

1. Trade Name Midland Services - Washburn Business Phone Number 715-373-5722
2. Address of Premises 137 W. Bayfield St. Post Office & Zip Code Washburn WI 54806
3. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ..... ☒ Yes ☐ No
4. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) Convenience Store building

5. Legal description (omit if street address is given on previous page): _____

6. a. Since filing of the last application, has the named licensee, any member of a partnership licensee, or any member, officer, director, manager or agent for either a limited liability company licensee, or nonprofit organization licensee been convicted of any offenses (excluding traffic offenses not related to alcohol) for violation of any federal laws, any Wisconsin laws, any laws of other states, or ordinances of any county or municipality? **If yes, complete page 3** ..... ☐ Yes ☒ No

b. Are charges for any offenses presently pending (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license? **If yes, explain fully on page 3.** ..... ☐ Yes ☒ No

7. Except for questions 6a and 6b, have there been any changes in the answers to the questions as submitted by you on your last application for this license? **If yes, explain** ..... ☐ Yes ☒ No

_____

_____

_____

_____

8. Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee? **If not, explain** ..... ☒ Yes ☐ No

_____

_____

_____

_____

9. Does the applicant understand they must hold a Wisconsin Seller's Permit? ..... ☒ Yes ☐ No
[phone (608) 266-2776]

10. Does the applicant understand that alcohol beverage invoices must be kept at the licensed premises for 2 years from the date of invoice and made available for inspection by law enforcement? ..... ☒ Yes ☐ No

11. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? ..... ☐ Yes ☒ No

12. Does the applicant owe municipal property taxes, assessments, or other fees? ..... ☐ Yes ☒ No
(Note: Renewal of licenses may be denied pursuant to a local ordinance, if the licensee owes municipal taxes, assessments or other fees).

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000.

Contact Person's Name (Last, First, M.I.)	Title / Member	Date
Allen, Trent	Gen. Manager	4-6-21
Signature	**Phone Number**	**Email Address**
Trent Allen	715-682-5528	tallen@midlandservices.com

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk	Date reported to council / board	Date license granted
4/14/21		
License number issued	**Date license issued**	**Signature of Clerk / Deputy Clerk**

Application for Cigarette and Tobacco Products Retail License

Submit to municipal clerk.

MUNICIPAL USE ONLY	
License Number	
Period Covered	
Date of Issuance	

Applicant's Wisconsin 15-digit Sales Tax Account Number: 456-0000294177-02 ← This must be issued in the same Legal Name of the licensee below.

Legal Name (corporation, limited liability company, partnership or sole proprietorship): Midland Services, Inc.			Federal Employer Identification No. (FEIN): 39-0119250
Trade or Business Name (if different than Legal Name): Midland Services, Inc.			Telephone Number: (715) 682-5528
Business Address (License Location): 137 W. Banfield St.	Business Located in: ☒ City ☐ Village ☐ Town of Washburn		Business Telephone: (715) 373-5722
Municipality: Washburn / State: WI / Zip Code: 54891			County: Bayfield
Mailing Address (if different than Business Address): PO Box 500 Ashland, WI 54806	Municipality: Ashland	State: WI	Zip Code: 54806

Organization (check one)

☐ Sole Proprietor ☒ Wisconsin Corporation – Enter date incorporated: _____

☐ Partnership ☐ Out-of-State Corporation – Are you registered to do business in Wisconsin? ☐ Yes ☐ No

☐ Other (describe) _____

☒ Yes ☐ No 1. Does the applicant understand that they must purchase cigarettes and tobacco products only from distributors, jobbers, or subjobbers, who hold a permit with the Wisconsin Department of Revenue?

☒ Yes ☐ No 2. Does the applicant understand that they must obtain a Tobacco Products Distributor permit if purchasing untaxed tobacco products from an out-of-state company? (Tobacco Products Distributor permit is available from the Wisconsin Department of Revenue at 608-266-6701. See application form CTP-129, revenue.wi.gov/dorforms/ctp-129.pdf.)

☒ Yes ☐ No 3. Does the applicant understand that they cannot purchase/exchange cigarettes or tobacco products from another retailer, including transferring existing stock to a new owner?

☒ Yes ☐ No 4. Does the applicant understand that they must provide employees with tobacco sales training approved by the Wisconsin Department of Health Services? (https://witobaccocheck.org)

☒ Yes ☐ No 5. Does the applicant understand that they may not sell, give or otherwise provide cigarettes/tobacco products and nicotine products to minors (including electronic cigarettes containing nicotine)?

☒ Yes ☐ No 6. Does the applicant understand that they may not sell single cigarettes?

☒ Yes ☐ No 7. Does the applicant understand that cigarette and tobacco products invoices must be kept on the licensed premises for two years from the date of the invoice and be available for inspection by the Wisconsin Department of Revenue/law enforcement and that failure to comply can result in criminal penalties, including loss of cigarettes/tobacco products?

☒ Yes ☐ No 8. Does the applicant understand that only cigarettes and roll-your-own (RYO) tobacco products listed on the Wisconsin Department of Justice's website labeled "Directory of Certified Tobacco Manufacturers and Brands" at www.doj.state.wi.us/dls/tobacco-directory may be sold in Wisconsin?

Cigarettes / Tobacco will be sold ☒ over counter ☐ through vending machine ☐ both

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the applicant. Applicant agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, cannot be assigned to another. Any lack of access to any por-tion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license. Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000.

X _____ 4-6-21

(Officer of Corporation / Member / Manager of Limited Liability Company / Partner / Individual)

Applicable Laws and Rules

This document provides statements or interpretations of the following laws and regulations in effect as of September 19, 2019: Sections 134.65, 134.66, 139.321, 139.79, 139.76, 995.10, and 995.12, Wis. Stats.

Renewal Alcohol Beverage License Application

(Submit to municipal clerk. **Read instructions on page 3.)**

For the license period beginning: 07/01/21 (mm dd yyyy) ending: 06/30/22 (mm dd yyyy)

To the Governing Body of the: ☐ Town of ☐ Village of ☒ City of } Washburn

County of Bayfield Aldermanic Dist. No.____ (if required by ordinance)

Check one: ☐ Individual ☒ Limited Liability Company ☐ Partnership ☐ Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number 456 1027722043 2	
FEIN Number 45 436 4902	
TYPE OF LICENSE REQUESTED	FEE
☐ Class A beer	$
☒ Class B beer	$
☐ Class C wine	$
☐ Class A liquor	$
☐ Class A liquor (cider only)	$ N/A
☒ Class B liquor	$
☐ Reserve Class B liquor	$
☐ Class B (wine only) winery	$
Publication fee	$
TOTAL FEE	$

Complete A or B. All must complete C.

A. Individual or Partnership:

Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

B. LLC or Corporation (and Agent):

Full Legal Name of Corporation / Nonprofit Organization / Limited Liability Company	Address of Corporation / Limited Liability Company (If different from licensed premises)
The Snug, LLC	

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent.

Agent Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Doman	Kristi	M	511 W Bayfield St Washburn WI 54891

All Officer(s) Director(s) of Corporation and Members / Managers of Limited Liability Company:

President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Doman	Daniel	T	511 W Bayfield St Washburn WI 54891
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Doman	Kristi	M.	511 W Bayfield St Washburn WI 54891
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Doman	Daniel	T	511 W Bayfield St Washburn WI 54891
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

C. Business Information

1. Trade Name The Snug Business Phone Number 715 373 0338
2. Address of Premises 308 W Bayfield St Post Office & Zip Code Washburn WI 54891
3. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ..... ☒ Yes ☐ No
4. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) Single Story pub/restaurant with beer garden & basement storage.

5. Legal description (omit if street address is given on previous page): _____

6. a. Since filing of the last application, has the named licensee, any member of a partnership licensee, or any member, officer, director, manager or agent for either a limited liability company licensee, or nonprofit organization licensee been convicted of any offenses (excluding traffic offenses not related to alcohol) for violation of any federal laws, any Wisconsin laws, any laws of other states, or ordinances of any county or municipality? If yes, complete page 3 ..... ☐ Yes ☒ No

   b. Are charges for any offenses presently pending (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license? If yes, explain fully on page 3. ..... ☐ Yes ☒ No

7. Except for questions 6a and 6b, have there been any changes in the answers to the questions as submitted by you on your last application for this license? If yes, explain ..... ☐ Yes ☒ No

_____

_____

_____

_____

8. Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee? If not, explain ..... ☒ Yes ☐ No

_____

_____

_____

_____

9. Does the applicant understand they must hold a Wisconsin Seller's Permit? ..... ☒ Yes ☐ No
   [phone (608) 266-2776]

10. Does the applicant understand that alcohol beverage invoices must be kept at the licensed premises for 2 years from the date of invoice and made available for inspection by law enforcement? ..... ☒ Yes ☐ No

11. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? ..... ☐ Yes ☒ No

12. Does the applicant owe municipal property taxes, assessments, or other fees? ..... ☐ Yes ☒ No
    (Note: Renewal of licenses may be denied pursuant to a local ordinance, if the licensee owes municipal taxes, assessments or other fees).

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000.

Contact Person's Name (Last, First, M.I.)	Title / Member	Date
Doman, Kristi M	owner/agent	4/12/21
Signature	**Phone Number**	**Email Address**
[signature]	715 209 0863	ashvgpub@yahoo.com

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk	Date reported to council / board	Date license granted
4/14/21		
License number issued	**Date license issued**	**Signature of Clerk / Deputy Clerk**

Renewal Alcohol Beverage License Application

(Submit to municipal clerk. **Read Instructions on page 3.)**

For the license period beginning: 07/01/2021 (mm dd yyyy) ending: 06/30/2022 (mm dd yyyy)

To the Governing Body of the: ☐ Town of ☐ Village of ☒ City of WASHBURN

County of BAYFIELD Aldermanic Dist. No. ____ (if required by ordinance)

Check one: ☐ Individual ☒ Limited Liability Company ☐ Partnership ☐ Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number	
456-102982727-02	
FEIN Number	
84-4570755	
TYPE OF LICENSE REQUESTED	**FEE**
☐ Class A beer	$
☒ Class B beer	$
☒ Class C wine	$
☐ Class A liquor	$
☐ Class A liquor (cider only)	$ N/A
☐ Class B liquor	$
☐ Reserve Class B liquor	$
☐ Class B (wine only) winery	$
Publication fee	$
TOTAL FEE	$

Complete A or B. All must complete C.

A. Individual or Partnership:

Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

B. LLC or Corporation (and Agent):

Full Legal Name of Corporation / Nonprofit Organization / Limited Liability Company	Address of Corporation / Limited Liability Company (if different from licensed premises)
KARLYN Yellowbird GALLERY LLC	318 W. BAYFIELD ST. WASHBURN, WI 54891

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent.

Agent Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Pierly	RONALD	V	318 W. BAYFIELD ST WASHBURN, WI 54891

All Officer(s) Director(s) of Corporation and Members / Managers of Limited Liability Company:

President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Pierly	RONALD	V	318W. BAYFIELD ST WASHBURN, WI 54891
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
	N		
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
	D		
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

C. Business Information

1. Trade Name KARLYN'S Business Phone Number 715-373-2922
2. Address of Premises 318 W. BAYFIELD ST Post Office & Zip Code WASHBURN, WI 54891
3. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ..... ☒ Yes ☐ No
4. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)

MEZZANNINE BETWEEN THE LOWEST AND HIGHEST LEVELS OF FIRST FLOOR. GALLERY IS LOWEST LEVEL, STUDIO CLASSROOM IS HIGHEST LEVEL.

5. Legal description (omit if street address is given on previous page): _____

6. a. Since filing of the last application, has the named licensee, any member of a partnership licensee, or any member, officer, director, manager or agent for either a limited liability company licensee, or nonprofit organization licensee been convicted of any offenses (excluding traffic offenses not related to alcohol) for violation of any federal laws, any Wisconsin laws, any laws of other states, or ordinances of any county or municipality? If yes, complete page 3 ..... ☐ Yes ☒ No

   b. Are charges for any offenses presently pending (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license? If yes, explain fully on page 3. ..... ☐ Yes ☒ No

7. Except for questions 6a and 6b, have there been any changes in the answers to the questions as submitted by you on your last application for this license? If yes, explain ..... ☐ Yes ☒ No

_____

_____

_____

_____

8. Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee? If not, explain ..... ☒ Yes ☐ No

_____

_____

_____

_____

9. Does the applicant understand they must hold a Wisconsin Seller's Permit? ..... ☒ Yes ☐ No
[phone (608) 266-2776]

10. Does the applicant understand that alcohol beverage invoices must be kept at the licensed premises for 2 years from the date of invoice and made available for inspection by law enforcement? ..... ☒ Yes ☐ No

11. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? ..... ☐ Yes ☒ No

12. Does the applicant owe municipal property taxes, assessments, or other fees? ..... ☐ Yes ☒ No
(Note: Renewal of licenses may be denied pursuant to a local ordinance, if the licensee owes municipal taxes, assessments or other fees).

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000.

Contact Person's Name (Last, First, M.I.)	Title / Member	Date
Ron V Piercy	100% member	4/12/2021
Signature	**Phone Number**	**Email Address**
	218-370-8343	Ron@yellowbrelant.us

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk	Date reported to council / board	Date license granted
4/20/21		
License number issued	**Date license issued**	**Signature of Clerk / Deputy Clerk**