

CITY OF WASHBURN
119 Washington Avenue
P.O. Box 638
Washburn, WI 54891



715-373-6160
715-373-6161
FAX 715-373-6148

NOTICE OF FINANCE COMMITTEE MEETING

Monday, January 9, 2023 City Hall 4:30PM

- Committee Review-Monthly Expenditures

NOTICE OF CITY COUNCIL MEETING

Monday, January 9, 2023 Washburn City Hall 5:30 PM **Amended at Noon on January 4, 2023**

This meeting may have members participating via tele or web conferencing. Public participants can listen to the proceedings by utilizing a computer or smart phone and using the link:
<https://us02web.zoom.us/j/89723403480?pwd=L0EwMmpWeHkrL0x1OVRmYWg2eGt0UT09> by calling 1-888-788-0099 (Toll Free) and entering Webinar ID: 897 2340 3480 with passcode 010923 as opposed to being present for the meeting. Limited seating will be available at the meeting and guests are asked to keep a six-foot distance from one another.

AGENDA

- Call to Order/Roll Call/Pledge of Allegiance
- Approval of Minutes – City Council – December 12, 2022
- Approval of Monthly Expenditures via Roll Call Vote
- Public Comment
- Mayoral Announcements, Proclamations, Appointments
 - Appointment to Park Committee **TAB 1**
- Discussion & Action on Approval of Phase 1 Bayfield Street Utility Plans and Ancillary Projects **TAB 2**
- Discussion & Action on **Resolution 23-002 for** Authorization to Apply for Vibrant Spaces Grant for Wikdal Park Improvements and Dedication of Funds for the Proposed Project **TAB 3**
- Discussion & Action on Ordinance 23-001 Related to Winter Parking Regulations on 1st Ave. East **TAB 4**
- Discussion & Action on Resolution 23-001 Combining Wards into a Single Polling Place for 2023 Elections **TAB 5**
- Discussion & Action on Street Closures Request (Harbor View Dr., Holman Lakeview Dr., S. 6th Ave W., and Lake Dr.) for Bike Across the Bay on February 19, 2023 **TAB 6**
- Adjourn

December 12, 2022

CITY OF WASHBURN COMMON COUNCIL MEETING

5:30PM

Washburn City Hall & Remote Call-In

City Council Members:

Present, in-person: Karen Spears-Novachek, Tom Neimes, Mary McGrath, Carl Broberg, Dave Anderson, Laura Tulowitzky

Present, remote: none

Municipal Personnel:

Present in-person: Mayor Mary D. Motiff, City Administrator Scott J. Kluver, Assistant City Administrator Tony Janisch, City Attorney Max Lindsey, Director of Public Works Gerry Schuette

Present, remote: none

Absent: Jennifer Maziasz

Call to Order - Meeting called to order at 5:33PM by Mayor Motiff. Roll call attendance depicted five (5) of seven (7) members of the Common Council in attendance. Quorum of the Council recognized. Tulowitzky arriving late.

Approval of Minutes – City Council/Historic Preservation Meetings of November 14, 2022 - A motion was made by Neimes to approve the November 14, 2022 minutes of the City Council, second by Novachek. Motion carried.

Approval of Expenditures – A motion was made by Novachek to approve the monthly expenditures as reviewed, second by McGrath. Motion carried unanimously via a roll-call vote.

Public Comment – Bill Scripps, 228 W 4th St., stated he was walking dogs along the lakeshore and meet resident Craig Schowalter who has worked with small towns to develop businesses. Scripps then named six locations similar to Washburn that have lost industry, then improving their waterfronts to attract business and increase tourism (Muskegon, MI; Prairie du Chien, WI; Sheboygan, WI; Grand Maris, MN; Wabasha, MN, El Dorado, KS). He continued that the two things in common are they've treasured their waterfront and used a consultant to bring in business and development. Scripps suggested bringing in a consultant to assist the city with development. He concluded by stating the 16-acre parkway could be the excellent bait to bring in the big fish of development.

Marieke van Donkersgoed, 77460 Old C Rd., Board President Washburn Chamber of Commerce, responded to the discussion at November's Council meeting of creating a tourism committee. She stated disappointment that a large part of the exploratory discussion included the Washburn Chamber's operations and finances as a baseline that were presented incompletely and inaccurately. Donkersgoed continued that listening to the discussion, she was not surprised that the presented information created a negative, if not distrusting, viewpoint on how the Chamber operates in general and the spending of room-tax dollars. She continued that in the past two years, a small group of business owners have opposed the Chamber's operations, planting seeds of distrust. Another tourism entity was created in the past years, an initiative of the one hotelier who isn't happy how room-tax is being spent. This business association was to focus specifically on growing Washburn tourism. Not surprisingly, many of their ideas duplicated or were similar to those of the Chamber's, and at some point, this initiative fizzled out and the Chamber was asked to pick up the loose ends. Donkersgoed continued that the Chamber was not ever issued instructions on how to spend room-tax dollars, and despite the city attorney's interpretations, we could find no ruling or ordinance of how the Chamber operates is wrong in using room-tax dollars. She continued that there is a consistent increase in room-tax dollars showing a success in increasing tourism and tourism income. And when the Chamber is finally well organized, productive, and growing, it would be reasonable to make changes without a single discussion? In creating a tourism committee to be responsible for room-tax dollars and withdrawing funds from the Chamber, the Chamber will likely not survive. Jobs will be eliminated, membership upside down, rolling project interrupted, knowledge and experience thrown by the wayside.

Donkersgoed concluded by inviting Council to engage in open and polite dialogue with the Washburn Chamber Board, to create understanding and progress rather than confusion, spite, and damage. If adjustments are needed let's discuss this together based on facts and realistic expectations.

Mayoral Announcements, Proclamations, Appointments – The Mayor stated that the two full-time EMTs have been hired and their start date will be the beginning of January.

Discussion & Action on Request from Cinnaire Solutions to Dedicate 2024 TID #2 Affordable Housing Funds to Proposed Project on Tax ID 32578 (901 East Bayfield Street) – Kluver stated that earlier in the year, Council approved extending TID #2 for an additional year for funding to be used for an affordable housing project, and that this funding would be available in 2024. Novachek moved to approve TID#2 Affordable Housing Funds for Cinnaire Solutions Project at Tax ID 32578, seconded by Anderson. Novachek stated that the application for tax credits, for development projects, are extremely competitive and that this TID commitment will help in the application for other funding. Motion carried unanimously. Jerrell Harris and Nicole Solheim of Cinnaire Solutions stated they are excited to see this project moving forward.

Discussion & Action on Request to Purchase Lot 34 (Tax ID 33405) in the 200 Block of East Bayfield Street – Norvado, Petitioner – Anderson moved to approve Norvado to purchase of Lot 34 on East Bayfield St, Tax ID 33405, seconded by Neimes. Kluver stated that he was speaking with another party interested in the property but with no particular use. Then when Norvado showed interested, the other party withdraw. Novachek noted that the use of a generator could be a concert to area residents, but that it will only run once a week. Motion carried, McGrath abstaining.

Discussion & Action on Request to Create and Place on “For Sale” List a Parcel Consisting of a Portion of Lot 52 East of the Intersection of South 8th Avenue West and Bigelow Street – The Mayor began discussion that upon planning for the new intersection at Holman Lakeview Dr for the Bayfield St. detour, it was discovered that the house north of Lot 52 was encroaching on city property. She noted the recommendation to divide the parcel, place it on the For Sale list and transfer the property to the homeowner, which would eliminate the non-conformity/trespass issue. McGrath moved to approve and place on the For Sale List a portion of Lot 52 at the intersection of S 8th Ave. W and Bigelow St., seconded by Neimes. Kluver added that this process would take a few months, and then the parcel would need to be listed for 30 days before any action could be taken. Anderson added that he would support a transfer of property to the homeowner, Ms. Collins, at no cost. Motion carried unanimously.

Discussion & Action on 2023 Wage Schedule – Novachek stated that the Personnel Committee discussed wages including the implementation of a Step System to help retain and recruit employees. Novachek moved to approve the 2023 Wage Schedule, seconded by McGrath. The Mayor asked if the step pay increases were contingent upon satisfactory performance. Kluver responded that this was discussed, but there were other mechanisms in place to address performance, and the step system is more to reward longevity. Discussion continued regarding performance improvement motivators and discipline procedures. Motion carried unanimously.

Discussion & Action on Proposed 2023 TID #2 and TID #3 Budgets – Novachek moved to approve the 2023 TID #2 & TID #3 Budgets, seconded by Anderson. Kluver stated that there was an error with the County appropriations which will create minor adjustments; TID #2 will have \$5 less in revenue, and TID #3 will have \$1 less. Motion carried unanimously.

Discussion & Action on Final 2023 General Fund and Capital Budget Adjustments, and Resolution #22-010 Adopting All 2023 Budgets and Expenditures – Novachek moved to approve Resolution #22-010 adopting all 2023 Budgets and Expenditures, seconded Neimes. Motion carried unanimously.

Discussion & Action on Writing-Off Certain Outstanding Ambulance Bills – McGrath moved to approve the writing-off of presented outstanding Ambulance Bills, seconded by Broberg. Motion carried unanimously.

Discussion & Action on Writing-Off Certain Uncashed Checks – McGrath moved to approve the writing-off of presented Uncashed Checks, seconded by Tulowitzky. Discussion occurred. Motion carried unanimously.

Discussion & Action on 2023 Meeting, Election, and Holiday Calendar – The Mayor requested that the August Council meeting be moved back one week, due to a conflict. Novachek moved to approve the 2023 Meeting, Election & Holiday Calendar with the August Council meeting being changed to Aug. 7th, seconded by Neimes. Motion carried unanimously.

Discussion & Action on Ordinance 22-011 Eliminating Private Alarm Permit Requirements – Broberg moved to approve Ordinance 22-011 eliminating Private Alarm Permit requirements, seconded by Novachek. Motion carried unanimously.

Discussion & Action on Ordinance 22-012 Eliminating Cemetery Monuments Permits and Fees – Broberg moved to approve Ordinance 22-012 eliminating Cemetery Monument Permits and Fees, seconded by Anderson. Motion carried unanimously.

Discussion & Action on Ordinance 22-013 Related to Parking on 8th Avenue West Between 4th and 5th Street – Broberg moved to approve Ordinance 22-013 parking on 8th Ave. W between 4th and 5th St., seconded by Neimes. Discussion occurred regarding notification of winter parking. Motion carried unanimously.

Discussion & Action on Amendment to “Class B” and Class “B” Alcohol Licenses for Superior Shores Eats (Patsy’s), 328 W. Bayfield St. to Allow for Outdoor Service Area – Robert Stadler, Petitioner – Broberg moved to approve the amended Alcohol License for Superior Shores Eats, seconded by Anderson. Motion carried unanimously.

Closed Session - Consideration of Sale of Property to Purchase Lot 34 (Tax ID 33405) in the 200 Block of East Bayfield Street – Norvado, Petitioner – Council did not go into closed session.

Adjourn – Mayor Motiff adjourned the meeting at 6:36PM.

Tony Janisch
Assistant City Administrator

FINANCE COMMITTEE MEETING 4:30pm

Committee Members Karen Spears-Novachek & Mary McGrath reviewed monthly expenditure vouchers.

1

CITY OF WASHBURN
119 Washington Avenue
P.O. Box 638
Washburn, WI 54891



715-373-6160
715-373-6161
FAX 715-373-6148

To: Honorable Mayor and City Council Members
From: Scott J. Kluver, Administrator *SK*
Re: Mayoral Appointments
Date: December 27, 2022

Mayor Motiff is nominating Susan Hall to fill the current vacancy on the Parks Committee. Jamie Cook resigned in November. Enclosed you will find Ms. Hall's application. If appointed, this term will expire on April 30. Please let me know if you have any questions.

CITIZEN PROFILE

APPLICATION FOR CITY OF WASHBURN COMMITTEE, BOARD, or COMMISSION SEAT

Please use this form to express your interest in serving on a committee, board, or commission of the City of Washburn. Return to the City Clerk's office at City Hall, 119 Washington Avenue, P.O. Box 638, Washburn, Wisconsin 54891. You may submit any additional material to support your application if you desire. Information on vacancies can be obtained by calling the Clerks office.

Most committee, board or commission appointments are mayoral appointments confirmed by the Council.

Name of City Committee, Board, or Commission: Parks + Recreation

Name of Applicant: Susan Hall

Home Address: 209 W. Pine St.

Home Phone: 715-292-3896 Business Phone: _____ Email susanhall54@gmail.com

Occupation: retired

Are you currently serving on a City Committee, board or commission? Yes _____ No X

If yes, please list: _____

Please describe the background and experience you can bring to work of the board you seek.

I have lived in the City of Washburn and the Town of Washburn for nearly 40 years. I served on the city council sometime in the 90's. I was a campground host at Memorial Park for the summers of 2019+2020.

over →

Are you able to attend its meetings regularly? Yes X No _____

Signature: Susan Hall

Date: 11/23/22

I have traveled around the states camping in numerous campgrounds (state, national forest and privately owned) and have some experience ~~in~~ from the camper's perspective. My children grew up in Washburn and benefited from the activities available in the 80's at what's now called The Club. I play pickle ball there weekly and am excited to see what new developments happen as a result of having a part-time employee. I love this City and care about its future.

2

CITY OF WASHBURN
119 Washington Avenue
P.O. Box 638
Washburn, WI 54891



715-373-6160
715-373-6161
FAX 715-373-6148

To: Honorable Mayor and City Council Members

From: Scott J. Kluver, Administrator

Re: Phase 1 Bayfield Street Utility Plans

Date: December 28, 2022

At the January 9th meeting, you will be given an overview of the proposed utility work on Phase 1 of the Bayfield Street Project to occur in 2024. In your packet you will find the (1) draft project plan, (2) notes on that project plan which will be updated to include and new sewer lateral for the Scarecrow Pizza property, (3) cost estimates for the potential add-on projects, and (4) the Washington Avenue storm sewer study information.

For the base project, know that we are planning to place water and sewer stubs at vacant properties along the project route to allow for future development to reduce the potential to have to dig into the new highway in the coming years. I will be looking to see if special assessments will be warranted in these circumstances. We also plan to place connection stubs at Wikdal park to allow for the installation of a restroom building.

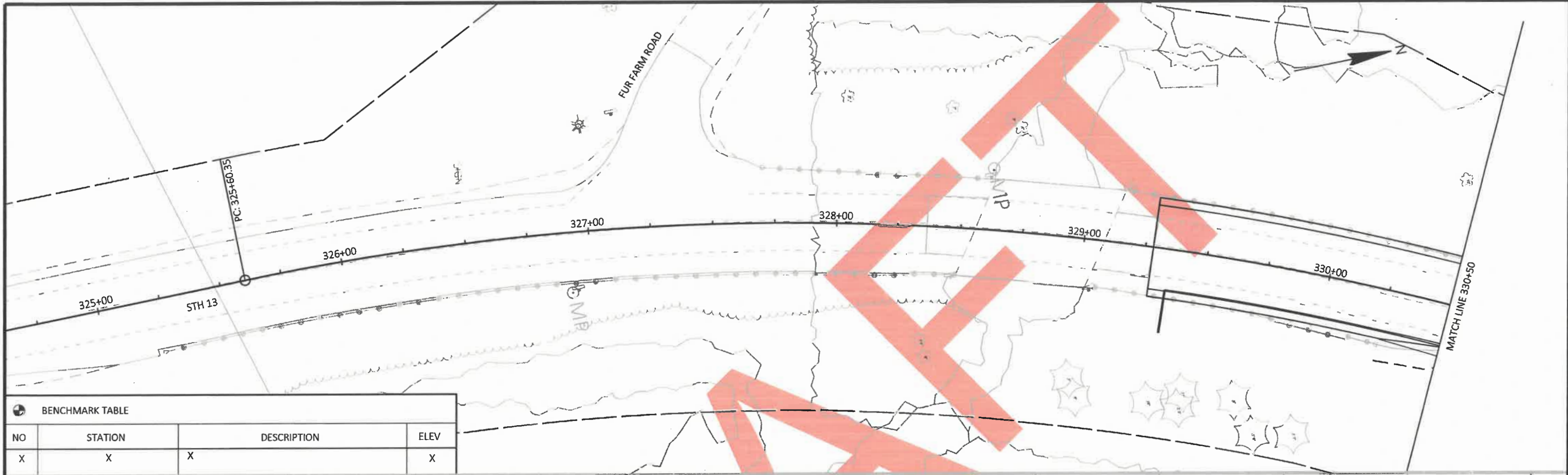
With this presentation at the Council meeting, we will discuss some potential side projects that could be done at the same time if funding allows. As there is an estimated \$2.1 million dollar price tag for the base project, it would be my recommendation that all of the side projects be bid as "add-alternates" which would allow the City to obtain individual prices on each of the side projects and then make decisions once actual costs are received. The proposed side projects and estimated costs (going from west to east) at this time are:

1. 900 West Block Between Bayfield Street and Omaha Street. Replace clay sewer line in alley that is very fragile. Extend water main along Omaha Street to serve undeveloped properties and to improve circulation and make proper connections in that area. The water line may involve special assessments for unserved areas. Estimate cost of the sewer line replacement is \$80,000 and the estimate extension of the water main is \$200,000 (an Ayres estimate is not provided for this project at this time).
2. 8th Avenue West Water Line Replacement (between Bayfield Street and W. 4th Street). There have been a number of water breaks in this area over the years leading to a pipe that is full of patches. If it continues, eventually we will not be able to put Humpty-Dumpty back together again. Estimated cost \$347,000.

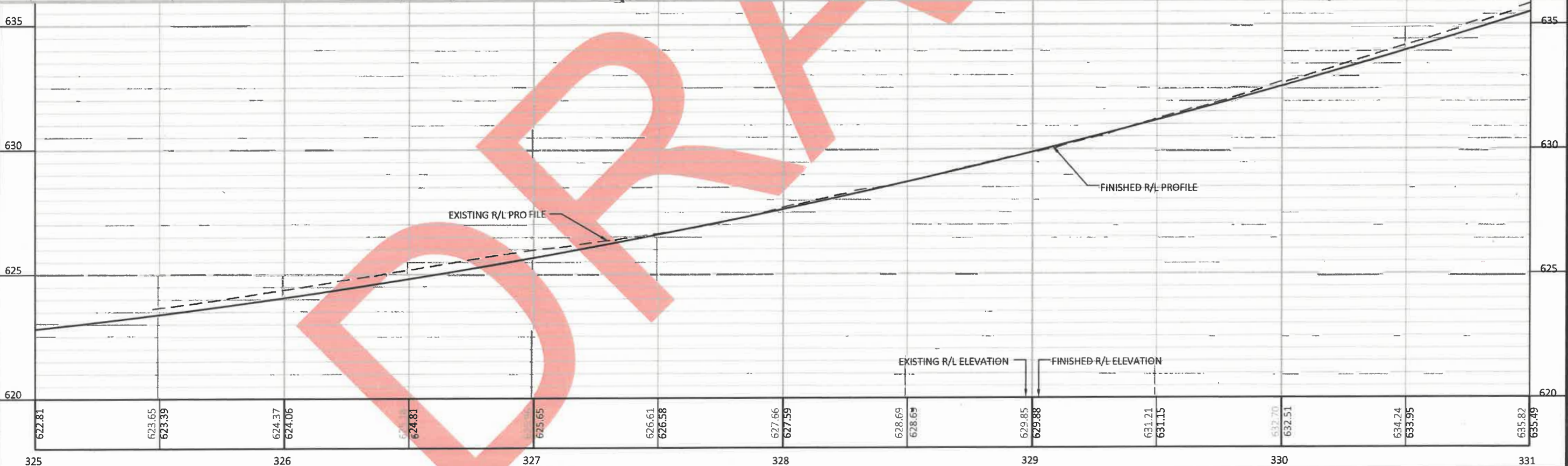
3. 4th Avenue West Water Line and Storm Sewer Upgrades (between Bayfield Street and Omaha Street). This project would replace the existing 4-inch water main with a 6-inch main as the 4-inch main is not up to code and provides inadequate circulation. This would also improve stormwater systems in the area. It is acknowledged that 4th Avenue West will be the access road for businesses in this area during construction. I have been advised that this could be completed in days, and would require coordination between the contractor and the immediate businesses to minimize disruption. Estimated cost \$175,000.
4. Washington Avenue (between Bayfield Street and Omaha Street). This work is for the installation of a 60-inch storm sewer pipe and ancillary water line work in that area. Based on the storm sewer study that was done for the area, this size pipe was determined to be to the desired size as it could capture the water from a 100-year storm event from the upper Washington Avenue area. This would be a vast improvement over the existing conditions which uses the Bayfield Street Spur Street in front of the Nowakowski property which serves as an above ground stormwater conveyance for any minimal storm event at the moment. After reviewing the issue, and the historical records of how the area was developed, it has been determined that the Spur Street will still need to have, at a minimum, utility easements for water and sewer and an aboveground “canal” design for significant rain events over a 100-year storm event. Failure to do so would subject the Nowakowski property and the Hansen’s IGA property to flooding during anything over a 100-year rain event. Completion of this work will need to go north of Bayfield Street on Washington Avenue to Pine Street. This will allow for future work that needs to be done along Pine Street to tie in as well. Estimated cost \$417,400 (note that additional sanitary sewer improvements should not be needed).

The cost of the base project, plus the proposed additions, with the estimated \$514,837 cost sharing with the DOT puts the current grand total estimated cost of this project at \$3,834,237. At this time, we are pursuing grant dollars for this project, but we will not know the results until later this year. Without significant grant dollars to assist with this cost, the City will have a difficult time financing any additional capital needs or Phase II of this project. A significant amount of time will need to be put into capital planning and financing this year.

I am recommending that the Council proceed with preparing these utility plans. There will be additional engineering costs of including these projects in the plans to obtain bids. These will be costs that I believe will be worth it as they are plans that will be needed eventually anyway. A revised contract with Ayres Associates will be needed to include these add-ons. If there are any changes or additional plans that you would like to see, they need to be added/discussed now. Once we have agreed on all of the changes, Ayres will be informed, and I will anticipate a contract amendment for your approval next month. If you have questions in advance, I would be happy to answer them, otherwise we will get into more detail at the meeting.



BENCHMARK TABLE			
NO	STATION	DESCRIPTION	ELEV
X	X	X	X



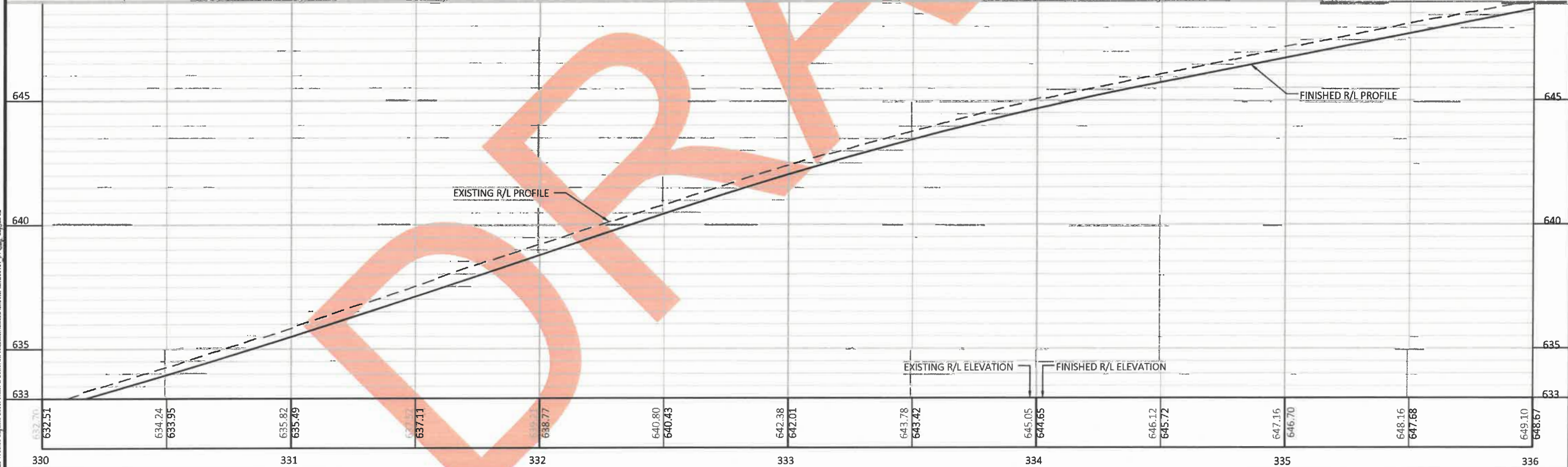
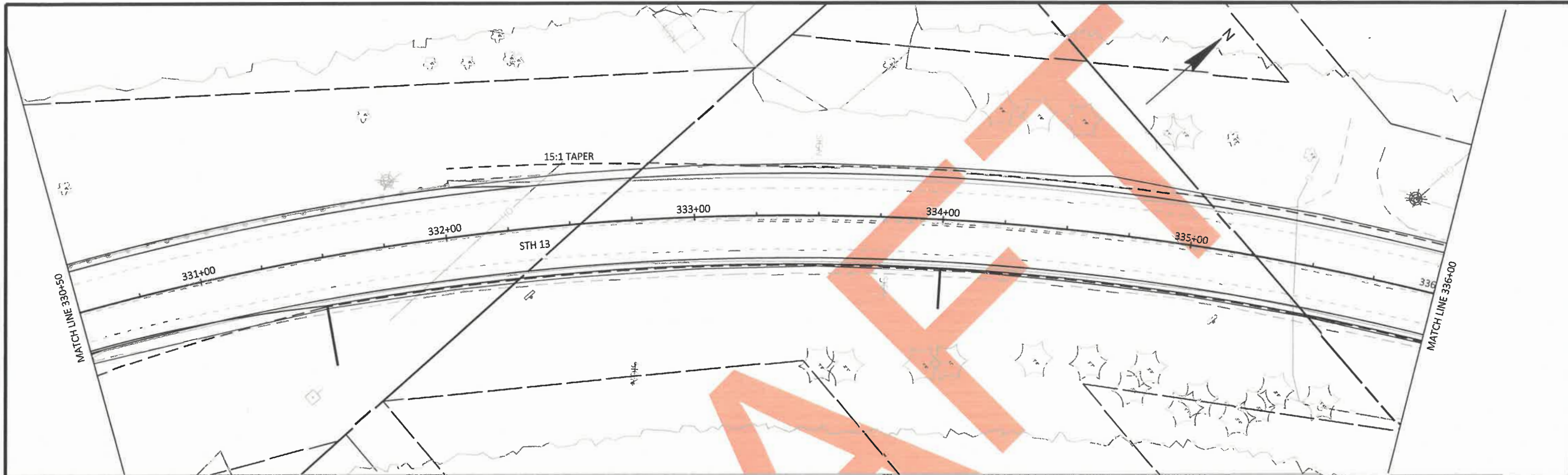
DES BY	MAY			NOT FOR CONSTRUCTION					
DR BY	MAY	PROJ NO	23-1795						
CHK BY	MS	DATE	6/23/21	NO	DATE	REVISION	NO	DATE	REVISION

BAYFIELD STREET (STH 13)
WATER & SEWER RECONSTRUCTION
WASHBURN, WISCONSIN



UTILITY PLAN AND PROFILE

AA-Structural.sab 1/16/2022 1:23:00 PM C:\Users\mccoy\OneDrive\Documents\23-1795\23-1795.dwg 1:23:00 PM 1/16/2022 1:23:00 PM



AA-Standard.dwg
11/10/2022
C:\Users\mccoy\OneDrive\Documents\Bayfield Street Water & Sewer\3 Production\DWG\Sheet\Plan\050101.dwg
L:\mccoy\02

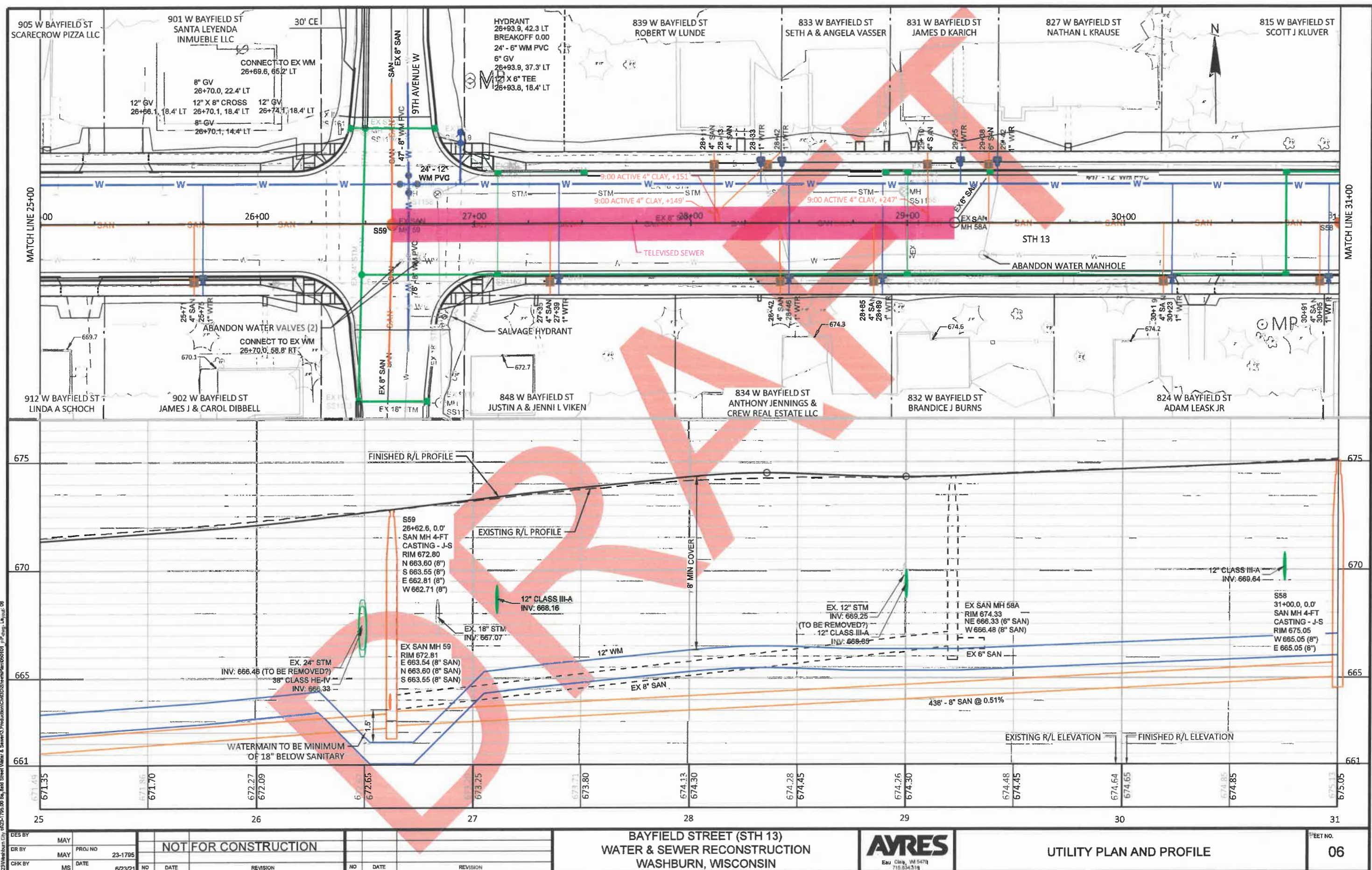
DES BY	MAY	PROJ NO	23-1795	NOT FOR CONSTRUCTION			
DR BY	MAY	DATE	6/23/21	NO	DATE	REVISION	NO
CHK BY	MS	DATE		NO	DATE	REVISION	

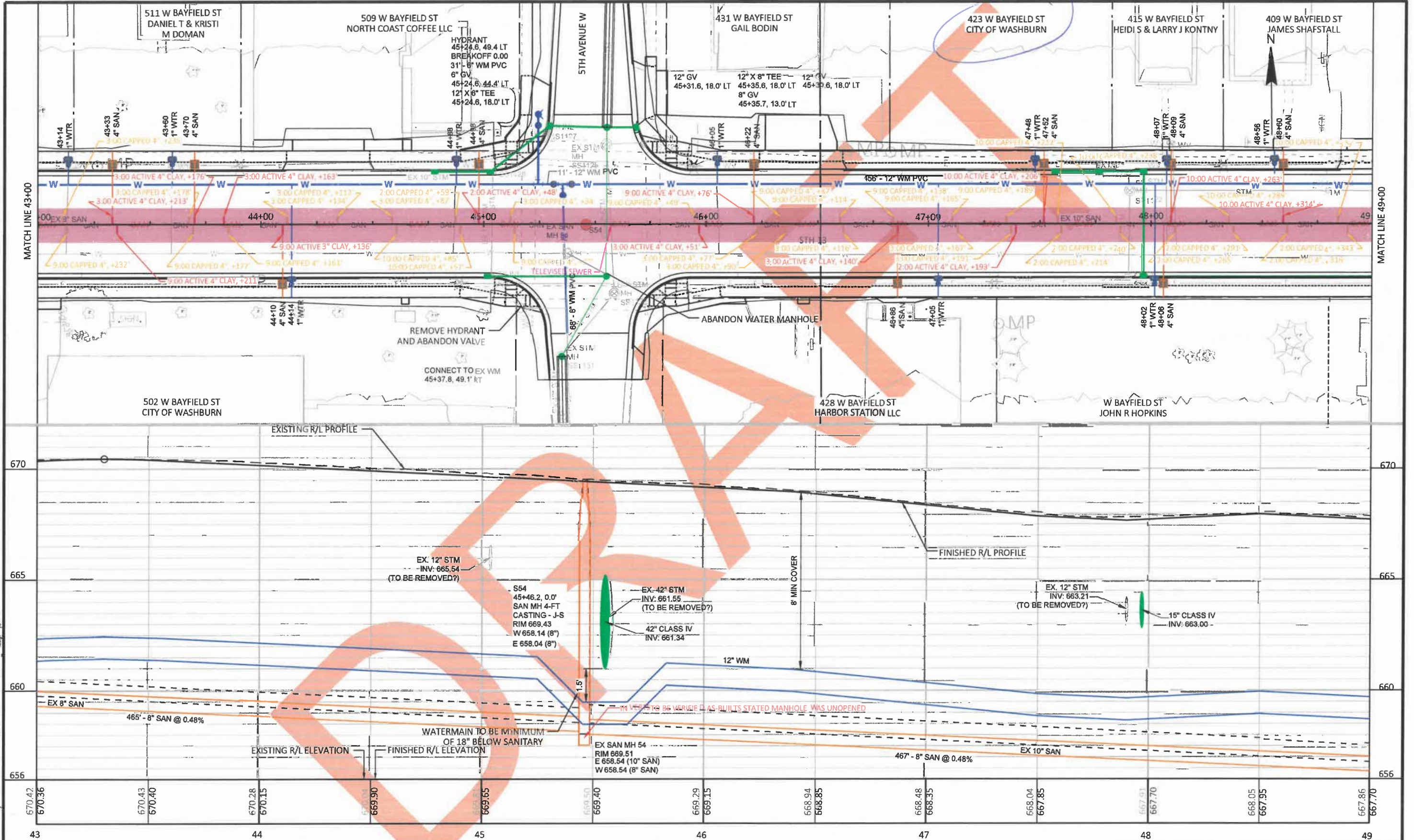
BAYFIELD STREET (STH 13)
WATER & SEWER RECONSTRUCTION
WASHBURN, WISCONSIN



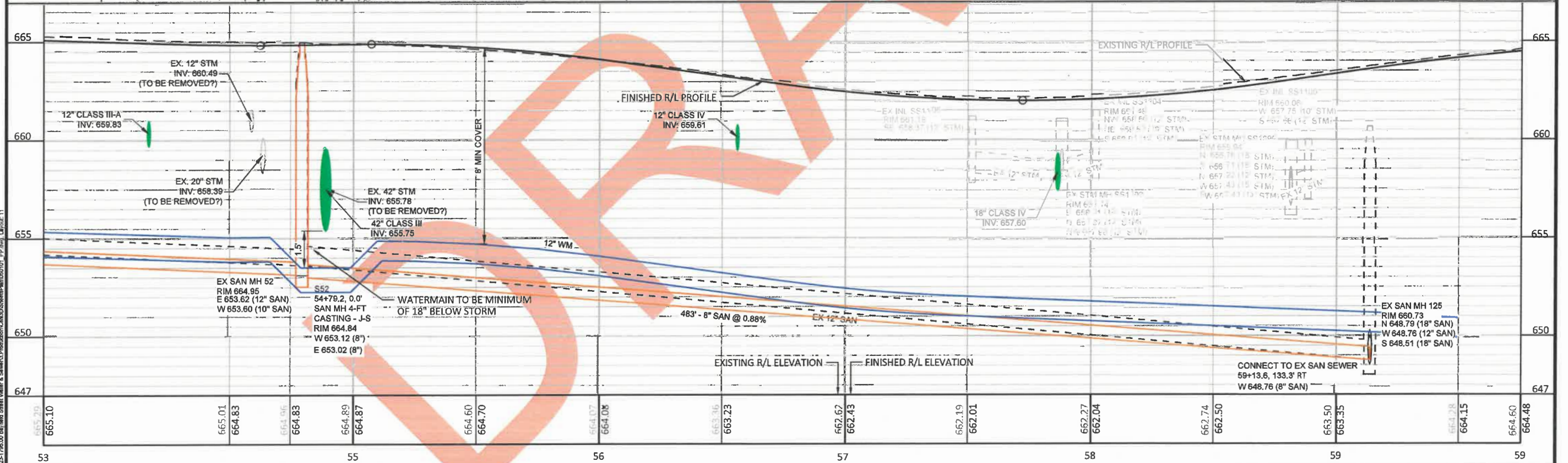
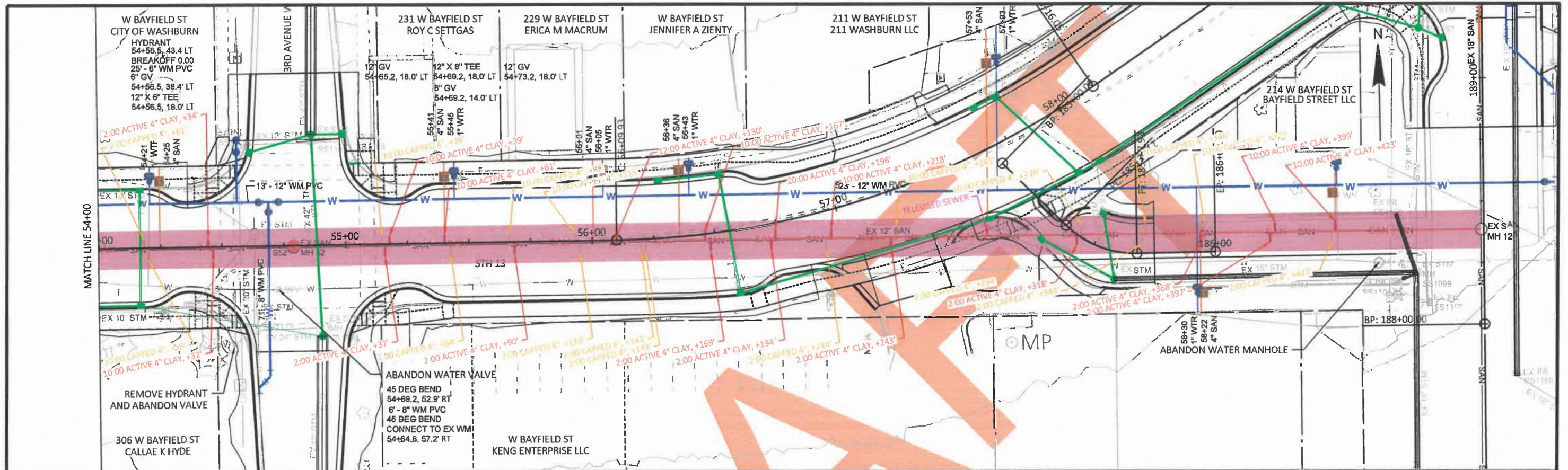
UTILITY PLAN AND PROFILE

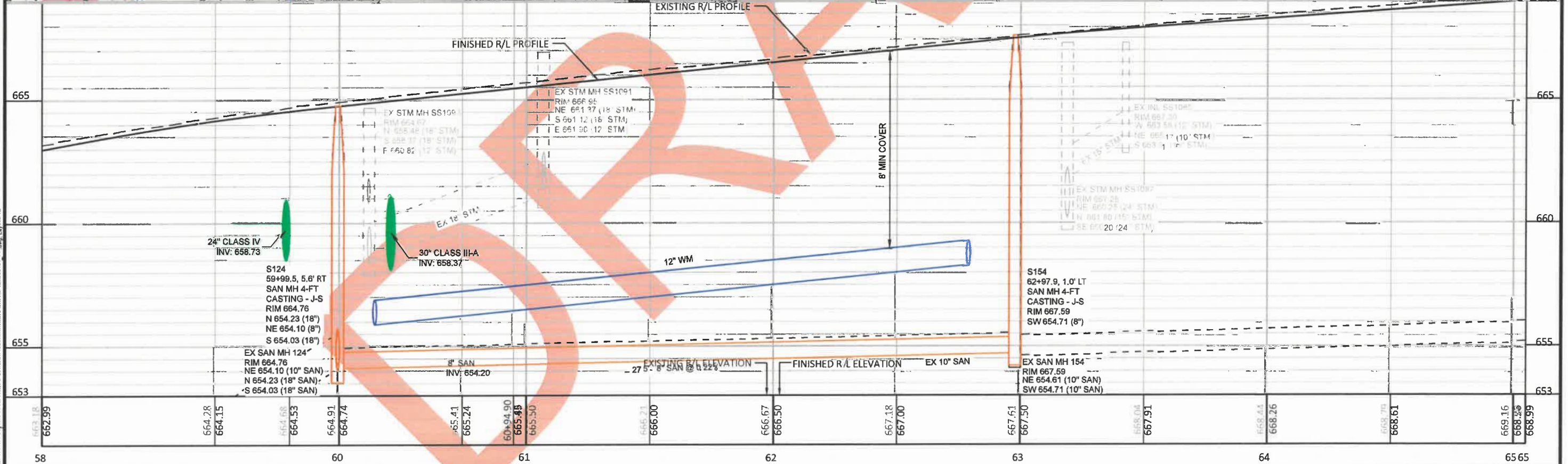
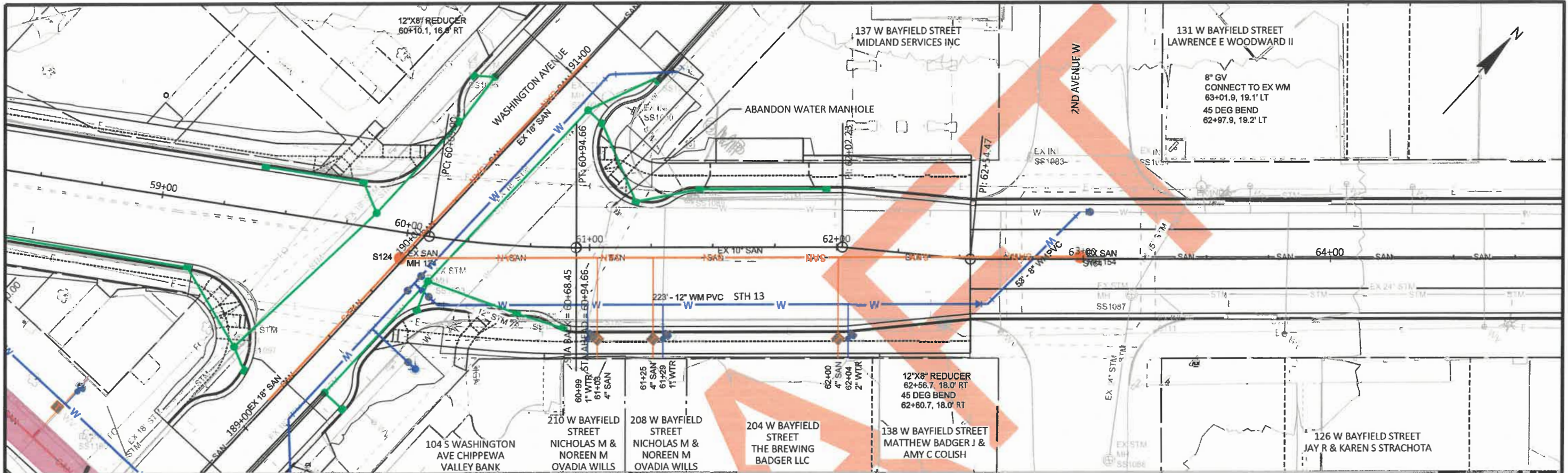
SHEET NO.
02

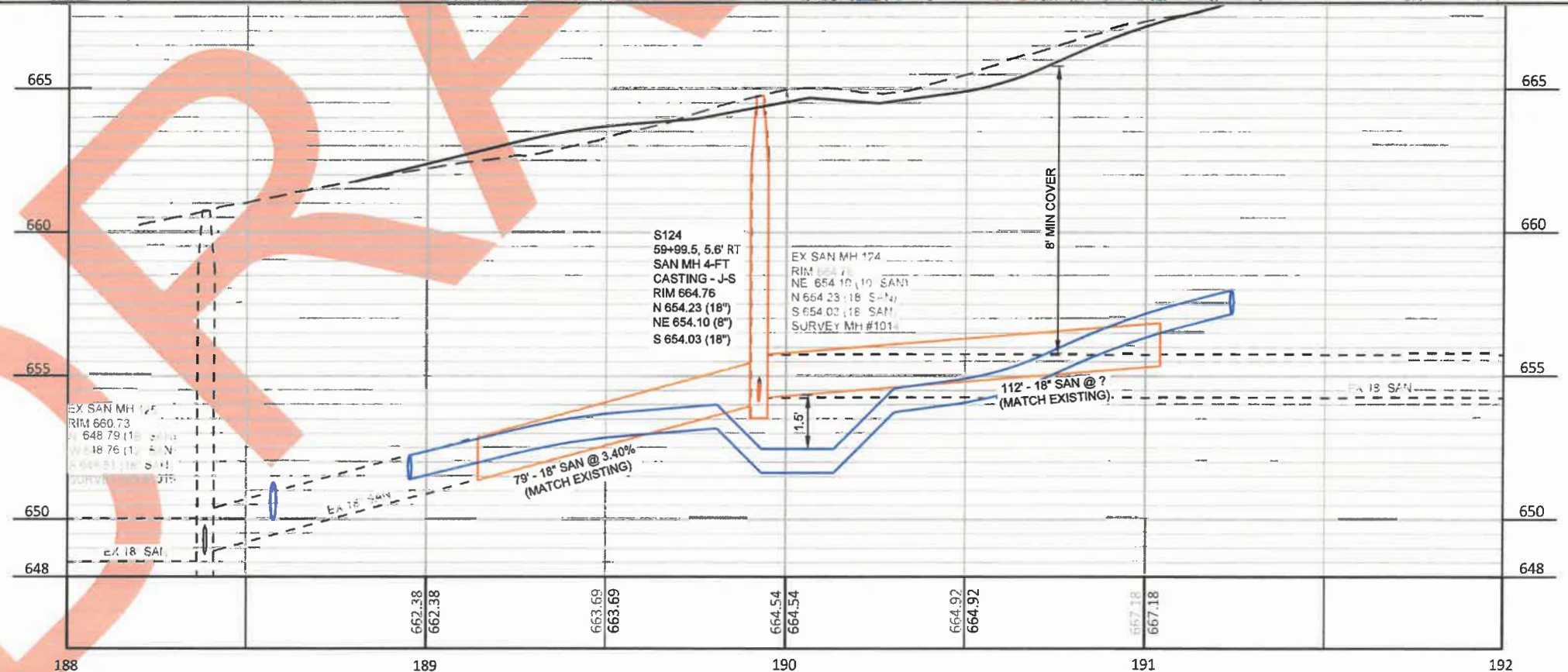
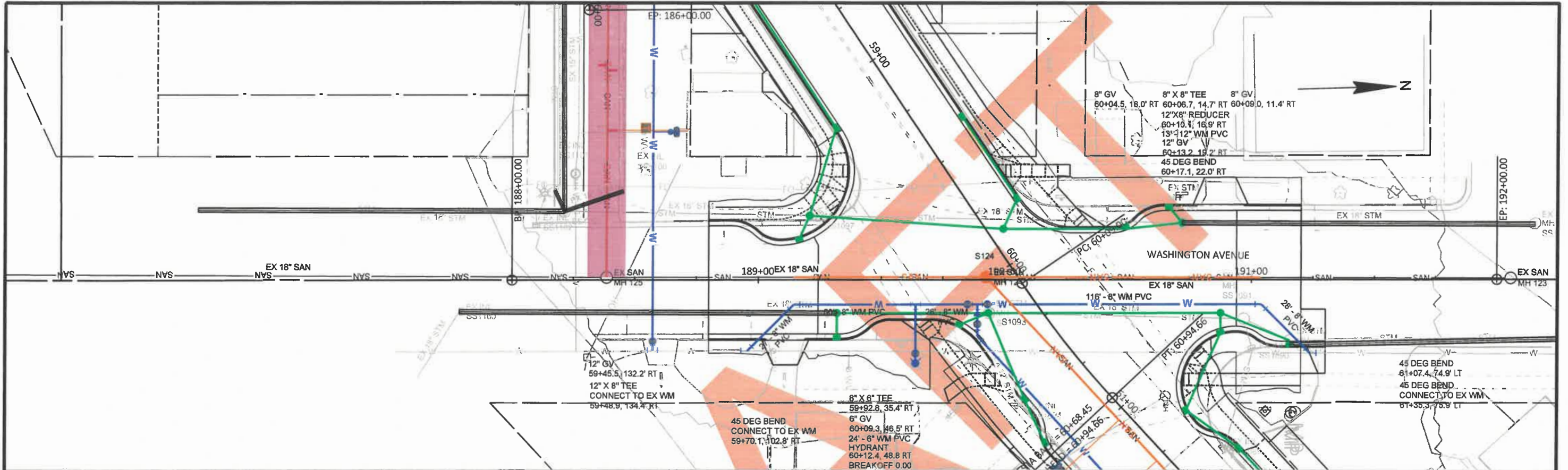




DES BY	MAY																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																			
--------	-----	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--







Bayfield St. Draft Utility Changes/Clarifications 12-14-22

Page 1 of 3

- Bid ductile Iron and C900 PVC for cost comparison
- 6" sewer laterals to property line. (plan currently calls for 4")

Starting with latest Draft plans sent from Ayers:

- Pg. 03 station (+657.45)
Proposed location of Dollar General, we can potentially abandon both the water and sewer laterals that currently serve this address, as there are utility connections on both 11th Ave. W. and Pine St that serve this property.
- Pg. 06 station (+672.09)
Currently Santa Leyenda has water service coming from the 6" main in the north alley, and sewer coming from 9th Ave. W. we should include stub-outs for this property. Scarecrow Pizza, vacant lots to west, and the old Vet clinic all have stub-outs shown on plans.
- Pg. 09 station (+669.65)
Currently the 1.5" water service for the city garage is tapped into the hydrant lead located on the SW corner of 5th Ave. W. and Bayfield St. This will need to be corrected as the location of this hydrant is changing, not to mention that connection to the hydrant lead should have never been allowed.
- Pg. 09 station (+667.70)
Currently there are 4 curb stops all located together at 415 W. Bayfield St. (Heidi Kontny CPA). One is presumably servicing 409 W. Bayfield, the other two are unknown, this will need to be investigated further and corrected.
- Pg. 11 station (+663.23)
The water service for 211 Martini comes from the west corner of the property (not shown on plan)

Page 2 of 3

- Pg. 11 station(+663.35)
There are no services shown for 216 W. Bayfield St, these could possibly come from Washington Ave. if the city does utility improvements on Washington between Bayfield St. and Omaha.
- Pg. 12 station (+665.50)
There is a 1" copper service that currently serves the Brokedown that is located in the alley, If development does not occur there before the highway project begins, we will want to have this abandoned during the project.
(Add 2 Inch service to that Lot off Hwy 13)

Other items not included on the Draft:

- **N8th Ave. West (Cty. C)**
(State Hwy 13 to 4th St. West)
There have been 5 water main breaks on this line all in the past 3 years. All the breaks have occurred in the block between Pine and 3rd St.
Breaks have occurred due to improper installation with the bedding of pipe, which has resulted in ongoing problems acquiring high maintenance cost and Expense to City of Washburn Utility Dept.
- **W10th Ave. thru W 9th Ave.**
8" Clay tile Sewer Main located on the South Hwy 13 in the alley between w10th Ave. and W 9th Ave. W.
It currently serves 3 homes, this would be a good time to have this main updated to PVC, when this section of main was cleaned and inspected old brick manholes are failing and Main was found to be in poor condition.
- **W4th Ave.**
Hwy 13 to Omaha St.
Existing 4" cast water main there that has had 2 main breaks (2015, 2021)
This has been noted as weak point in the system due to the size and material type, New Main needs be installed to replace failing system and maintain Loop System in distribution system.
- **S Washington Ave Hwy 13 to W Omaha St**
With storm sewer improvements that are required to upgrade drainage issues.
It was originally thought that the water and sewer mains were replaced in 1996, but after further investigation it should be noted that only the Sewer main was updated to PVC. (We have record drawings from 1996).
New 8 Inch Water Main should be installed to complete upgrade within this area of Cities Infrastructure.



**PUBLIC WORKS IMPROVEMENT
OPINION OF PROBABLE CONSTRUCTION COST**

**Bayfield Street (W 11th Ave - W 2nd Ave)
Washburn, WI**

Date: October 14, 2022

Estimator: MCS

5000 Ft. Long

Total Estimate: \$2,100,000.00

DESCRIPTION	UNITS	APPROX. QUANTITY	UNIT PRICE	TOTAL PRICE
<u>WATERMAIN</u>				
6" Water Main C900	L.F.	600	\$60.00	\$36,000.00
8" Water Main C900	L.F.	650	\$75.00	\$48,750.00
12" Water Main C900	L.F.	5100	\$100.00	\$510,000.00
6" Valve and Box	Each	14	\$2,000.00	\$28,000.00
8" Valve and Box	Each	9	\$3,000.00	\$27,000.00
12" Valve and Box	Each	21	\$4,000.00	\$84,000.00
Hydrant	Each	9	\$5,500.00	\$49,500.00
Hydrant Tracer Wire Box	Each	9	\$200.00	\$1,800.00
Connect to Existing Water	Each	17	\$2,000.00	\$34,000.00
1" Water Service	L.F.	2300	\$40.00	\$92,000.00
2" Water Service	L.F.	150	\$60.00	\$9,000.00
1" Corp Stop, Curb Stop, and Box	Each	65	\$800.00	\$52,000.00
2" Corp Stop, Curb Stop, and Box	Each	3	\$1,500.00	\$4,500.00
Abandon Water Valve	Each	9	\$750.00	\$6,750.00
Abandon Water MH	Each	10	\$2,000.00	\$20,000.00
Remove Hydrant	Each	7	\$2,000.00	\$14,000.00
Salvage Hydrant	Each	3	\$2,500.00	\$7,500.00
Contingency				\$154,000.00
TOTAL ESTIMATED WATERMAIN COST				\$1,179,000.00
<u>SANITARY SEWER</u>				
8" Sanitary Sewer PVC	L.F.	4900	\$55.00	\$269,500.00
10" Sanitary Sewer PVC	L.F.	275	\$60.00	\$16,500.00
18" Sanitary Sewer PVC	L.F.	200	\$90.00	\$18,000.00
Connect to Existing Sanitary	Each	10	\$2,000.00	\$20,000.00
Manhole 4 Ft	V.F.	140	\$450.00	\$63,000.00
Manhole Drop Entrance	V.F.	4	\$400.00	\$1,600.00
Casting Type J-S	Each	14	\$900.00	\$12,600.00
6" Wye	Each	75	\$400.00	\$30,000.00
Tracer Wire Access Box	Each	75	\$200.00	\$15,000.00
6" Sanitary Lateral PVC	L.F.	2700	\$45.00	\$121,500.00
Sewer Televising	L.F.	5375	\$2.00	\$10,750.00
Washed Stone	C.Y.	4000	\$50.00	\$200,000.00
Bypass Pumping	L.S.	1	\$10,000.00	\$10,000.00
Contingency				\$118,000.00
TOTAL ESTIMATED SANITARY SEWER COST				\$906,000.00
Construction Subtotal				\$1,800,000.00
15% Contingency Subtotal				\$300,000.00
PROJECT TOTAL				\$ 2,100,000.00



**PUBLIC WORKS IMPROVEMENT
OPINION OF PROBABLE CONSTRUCTION COST**

W 8th Avenue (Bayfield St. - W 4th St.)

Date: October 14, 2022

Washburn, WI

16 Ft. Wide

Estimator: MCS

1100 Ft. Long

Total Estimate: \$347,000.00

DESCRIPTION	UNITS	APPROX. QUANTITY	UNIT PRICE	TOTAL PRICE
<u>WATERMAIN</u>				
6" Water Main C900	L.F.	75	\$50.00	\$3,750.00
8" Water Main C900	L.F.	1100	\$60.00	\$66,000.00
6" Valve and Box	Each	5	\$2,000.00	\$10,000.00
8" Valve and Box	Each	8	\$2,800.00	\$22,400.00
12" Valve and Box	Each	2	\$4,000.00	\$8,000.00
Hydrant	Each	3	\$5,500.00	\$16,500.00
Connect to Existing Water	Each	7	\$1,500.00	\$10,500.00
1" Water Service	L.F.	198	\$35.00	\$6,930.00
1" Corp Stop, Curb Stop, and Box	Each	6	\$800.00	\$4,800.00
Contingency				\$14,900.00
Engineering				\$24,600.00
TOTAL ESTIMATED WATERMAIN COST				\$188,400.00
<u>SANITARY SEWER</u>				
8" Sanitary Sewer PVC	L.F.	120	\$50.00	\$6,000.00
Connect to Existing Sanitary	Each	1	\$1,500.00	\$1,500.00
Manhole 4 Ft	V.F.	10	\$400.00	\$4,000.00
Casting Type J-S	Each	1	\$900.00	\$900.00
6" Wye	Each	2	\$300.00	\$600.00
Tracer Wire Access Box	Each	2	\$200.00	\$400.00
6" Sanitary Lateral PVC	L.F.	66	\$45.00	\$2,970.00
Sewer Televising	L.F.	120	\$2.00	\$240.00
Contingency				\$1,700.00
Engineering				\$2,700.00
TOTAL ESTIMATED SANITARY SEWER COST				\$21,000.00
<u>STREET CONSTRUCTION</u>				
Roadway Earthwork	C.Y.	1410	\$13.00	\$18,330.00
Salvage Existing Pavement	S.Y.	2000	\$2.00	\$4,000.00
Geotextile Fabric	S.Y.	1960	\$2.00	\$3,920.00
Base Course	C.Y.	1200	\$25.00	\$30,000.00
4" Asphaltic Concrete Paving	S.Y.	2000	\$24.00	\$48,000.00
Pavement Saw Cutting	L.F.	1380	\$3.00	\$4,140.00
Contingency				\$10,800.00
Engineering				\$17,900.00
TOTAL ESTIMATED STREET CONSTRUCTION				\$137,100.00
Construction Subtotal			\$	273,900.00
10% Contingency Subtotal				\$27,400.00
Design and Construction Engineering Subtotal				\$45,200.00
PROJECT TOTAL			\$	347,000.00



**PUBLIC WORKS IMPROVEMENT
OPINION OF PROBABLE CONSTRUCTION COST**

W 4th Avenue (Omaha St. - Bayfield St.)

Date: October 14, 2022

Washburn, WI

32 Ft. Wide

Estimator: MCS

350 Ft. Long

Total Estimate: \$175,000.00

DESCRIPTION	UNITS	APPROX. QUANTITY	UNIT PRICE	TOTAL PRICE
<u>WATERMAIN</u>				
6" Water Main C900	L.F.	350	\$50.00	\$17,500.00
6" Valve and Box	Each	1	\$2,000.00	\$2,000.00
Connect to Existing Water	Each	1	\$1,500.00	\$1,500.00
Contingency				\$2,100.00
Engineering				\$3,500.00
TOTAL ESTIMATED WATERMAIN COST				\$26,600.00
<u>STORM SEWER</u>				
24" PE Storm Sewer	L.F.	230	\$60.00	\$13,800.00
6" Pavement Underdrain	L.F.	700	\$12.00	\$8,400.00
Inlet Protection	Each	1	\$100.00	\$100.00
Connect to Existing	Each	2	\$1,500.00	\$3,000.00
Storm Manhole Casting	Each	1	\$900.00	\$900.00
Manhole 4 Ft	V.F.	5	\$450.00	\$2,250.00
Contingency				\$2,800.00
Engineering				\$4,700.00
TOTAL ESTIMATED STORM SEWER COST				\$36,000.00
<u>STREET CONSTRUCTION</u>				
Roadway Earthwork	C.Y.	1000	\$13.00	\$13,000.00
Salvage Existing Pavement	S.Y.	1200	\$2.00	\$2,400.00
Geotextile Fabric	S.Y.	1440	\$2.00	\$2,880.00
Breaker Run	C.Y.	0	\$30.00	
3" Asphaltic Concrete Paving	S.Y.	1200	\$20.00	\$24,000.00
30" Concrete Curb and Gutter	L.F.	700	\$14.00	\$9,800.00
Concrete Driveway Paving	S.F.	1380	\$6.50	\$8,970.00
Restoration	S.Y.	900	\$6.00	\$5,400.00
Pavement Saw Cutting	L.F.	64	\$3.00	\$192.00
Contingency				\$8,900.00
Engineering				\$14,600.00
TOTAL ESTIMATED STREET CONSTRUCTION				\$112,100.00
Construction Subtotal			\$	138,100.00
10% Contingency Subtotal				\$13,800.00
Design and Construction Engineering Subtotal				\$22,800.00
***PROJECT TOTAL ***			\$	175,000.00



**PUBLIC WORKS IMPROVEMENT
OPINION OF PROBABLE CONSTRUCTION COST**

Washington Ave (Omaha St. - Bayfield St.)

Date: October 14, 2022

Washburn, WI

44 Ft. Wide

Rev: 10/19/2022

Estimator: MCS

450 Ft. Long

Total Estimate: \$472,000.00

DESCRIPTION	UNITS	APPROX. QUANTITY	UNIT PRICE	TOTAL PRICE
-------------	-------	---------------------	------------	-------------

WATERMAIN

6" Water Main C900	L.F.	25	\$50.00	\$1,250.00
8" Water Main C900	L.F.	450	\$60.00	\$27,000.00
6" Valve and Box	Each	1	\$2,000.00	\$2,000.00
8" Valve and Box	Each	2	\$2,800.00	\$5,600.00
Hydrant	Each	1	\$5,500.00	\$5,500.00
Connect to Existing Water	Each	2	\$1,500.00	\$3,000.00
1" Water Service	L.F.	33	\$35.00	\$1,155.00
1" Corp Stop, Curb Stop, and Box	Each	1	\$800.00	\$800.00

Contingency \$4,600.00

Engineering \$7,600.00

TOTAL ESTIMATED WATERMAIN COST \$58,500.00

SANITARY SEWER

18" Sanitary Sewer PVC	L.F.	400	\$85.00	\$34,000.00
Connect to Existing Sanitary	Each	1	\$1,500.00	\$1,500.00
Manhole 4 Ft	V.F.	10	\$400.00	\$4,000.00
Casting Type J-S	Each	1	\$900.00	\$900.00
6" Wye	Each	1	\$300.00	\$300.00
Tracer Wire Access Box	Each	1	\$200.00	\$200.00
6" Sanitary Lateral PVC	L.F.	33	\$45.00	\$1,485.00
Sewer Televising	L.F.	400	\$2.00	\$800.00

Contingency \$4,300.00

Engineering \$7,100.00

TOTAL ESTIMATED SANITARY SEWER COST \$54,600.00

STORM SEWER

12" PE Storm Sewer	L.F.	90	\$40.00	\$3,600.00
18" PE Storm Sewer	L.F.	50	\$50.00	\$2,500.00
60" PE Storm Sewer	L.F.	450	\$165.00	\$74,250.00
60" Apron Endwall and Riprap	Each	1	\$5,000.00	\$5,000.00
6" Pavement Underdrain	L.F.	900	\$12.00	\$10,800.00
Inlet Protection	Each	6	\$100.00	\$600.00
Storm Manhole Casting	Each	2	\$900.00	\$1,800.00
Storm Inlet Casting	Each	4	\$900.00	\$3,600.00
Manhole 8 Ft	V.F.	20	\$1,200.00	\$24,000.00
2'x3' Storm Inlet	V.F.	16	\$400.00	\$6,400.00

Contingency \$13,300.00

Engineering \$21,900.00

TOTAL ESTIMATED STORM SEWER COST \$167,800.00



PUBLIC WORKS IMPROVEMENT
OPINION OF PROBABLE CONSTRUCTION COST

Washington Ave (Omaha St. - Bayfield St.)

Date: October 14, 2022

Washburn, WI

44 Ft. Wide

Rev: 10/19/2022

Estimator: MCS

450 Ft. Long

Total Estimate: \$472,000.00

DESCRIPTION	UNITS	APPROX.	UNIT PRICE	TOTAL PRICE
		QUANTITY		
STREET CONSTRUCTION				
Roadway Earthwork	C.Y.	1770	\$13.00	\$23,010.00
Salvage Existing Pavement	S.Y.	2200	\$2.00	\$4,400.00
Geotextile Fabric	S.Y.	2450	\$2.00	\$4,900.00
Base Course	C.Y.	1500	\$25.00	\$37,500.00
4" Asphaltic Concrete Paving	S.Y.	2200	\$24.00	\$52,800.00
30" Concrete Curb and Gutter	L.F.	900	\$14.00	\$12,600.00
Concrete Driveway Paving	S.F.	600	\$6.50	\$3,900.00
Detectable Warning Field	Each	2	\$500.00	\$1,000.00
4" Concrete Sidewalk	S.F.	120	\$5.50	\$660.00
6" Concrete Sidewalk	S.F.	600	\$6.50	\$3,900.00
Restoration	S.Y.	500	\$6.00	\$3,000.00
Silt Fence	L.F.	150	\$3.00	\$450.00
Pavement Saw Cutting	L.F.	252	\$3.00	\$756.00
Remove Existing Curb & Gutter	L.F.	250	\$3.00	\$750.00
Remove Existing Concrete	S.Y.	150	\$9.00	\$1,350.00
Contingency				\$15,100.00
Engineering				\$24,900.00
TOTAL ESTIMATED STREET CONSTRUCTION				\$191,000.00
Construction Subtotal			\$	373,000.00
10% Contingency Subtotal				\$37,300.00
Design and Construction Engineering Subtotal				\$61,500.00
***PROJECT TOTAL ***				\$ 472,000.00

DRAFT

MEMORANDUM

To: Scott Kluver, Administrator & Gerald Schuette, DPW

From: Michael C. Stoffel, PE

Date: December 2, 2022 Project No.: 23-1795.00

Re: Washington Avenue Storm Sewer Crossing of Bayfield Street

Ayres evaluated the Washington Avenue/Bayfield Street intersection upstream drainage basin in an attempt to quantify the total amount of stormwater that is either piped or flowing overland across the intersection during various storm events. The 1, 2, 10, 25 & 100 year rainfall events were evaluated using HydroCAD modeling software to predict how much water reaches the intersection. This is being done in order to properly size the piping upgrades associated with the WisDOT Bayfield Street project which is scheduled for construction in 2024.

The total stormwater drainage area leading toward Washington Avenue was is approximately 145 acres. This total drainage area was split into three separate sub catchments. This was done because two of the sub catchment areas (3rd Avenue and 4th Avenue), have storm sewer which carries stormwater away from the Washington Avenue/Bayfield Street intersection. Rainfall events that exceed the capacity of the 4th Avenue and 3rd Avenue storm sewer systems, will flow overland toward Washington Avenue. A map delineating these sub catchments is attached.

There are an estimated 19 inlets within the 3rd Avenue sub catchment that feed that storm sewer system, an estimated 13 inlets within the 4th Avenue sub catchment that feed that storm sewer system, and an estimated 29 inlets in the Washington Avenue sub catchment that feed that storm sewer system. As part of the modeling, we made the assumption that each inlet is able to catch 2.5 cubic feet per second (cfs). If there is stormwater in excess of the 2.5 cfs, that stormwater would bypass those inlets and flow overland toward the Washington Avenue sub catchment. The following table summarizes the estimated stormwater flows by sub catchment.

Event	4 th Ave System Estimated Pipe Flow (19*2.5= 47 cfs)		3 rd Ave System Estimated Pipe Flow (13*2.5=32 cfs)		Washington Ave System Estimated Pipe Flow (29*2.5=72 cfs)		
	A Estimated Runoff (cfs)	B Flow to 3 rd Ave System =A-47 (cfs)	C Estimated Runoff (cfs)	D Flow to Washington System =C+B-32 (cfs)	E Estimated Runoff (cfs)	F Estimated Total Flow =D+E (cfs)	G Estimated Flow Across Intersection =F-72 (cfs)
1-Yr	24	0	21	0	78	78	6
5-Yr	43	0	37	5	149	154	82
10-Yr	55	8	47	23	194	217	145
25-Yr	73	26	64	58	264	322	250
100-Yr	105	58	92	118	392	510	438

The modeling shows that even during the smallest storm events, the existing storm sewer systems are unable to prevent water from flowing across Bayfield Street at Washington Avenue. The two small existing pipes that carry the water under the intersection, are quickly overloaded. In an effort to

reduce/eliminate the frequency that the intersection floods, the piping under the intersection and within Washington Avenue all the way to the outfall will be replaced with a properly sized pipe.

The following table summarizes the capacity of various sizes HDPE (High Density Polyethylene) pipes at various slopes.

HDPE Pipe Size	42-Inch			48-Inch			60-Inch		
Slope	4 %	4.5%	5%	4 %	4.5%	5%	4 %	4.5%	5%
H Capacity (cfs)	262	278	293	375	397	418	678	720	759
25-Yr Overflow (cfs) =H-F(25-Yr)	60	44	29	0	0	0	0	0	0
100-Yr Overflow (cfs) =H-F(100-Yr)	248	232	217	135	113	92	0	0	0

Essentially a 48-Inch pipe would be able to convey up to a 25-year storm event under the intersection without flooding, but is not large enough to convey the 100-year storm. The next common pipe size is the 60-Inch which would be able to convey the 100-year storm, with capacity to spare.

Even with the pipe upgrade across Bayfield Street and down Washington Avenue to the outfall, the flooding of the intersection will not be solved immediately. Yes, the new pipe will have the capacity that it needs, but the existing upstream storm pipe is too small and does not have sufficient numbers of inlets to get the water into the pipe. With this pipe upgrade though, planning for future street improvement projects can occur to implement proper pipe sizes and sufficient numbers of inlets to move the water into the pipe instead of overflowing the intersection.

It is recommended that the pipe across the Washington Avenue/Bayfield Street intersection be 60-Inch.



3

CITY OF WASHBURN
119 Washington Avenue
P.O. Box 638
Washburn, WI 54891



715-373-6160
715-373-6161
FAX 715-373-6148

To: Honorable Mayor and City Council Members
From: Tony Janisch, Assistant City Administrator *Tony*
Re: WEDC Vibrant Spaces Grant Application for Wikdal Park Improvements
Date: December 28, 2022

The Wisconsin Economic Development Corporation (WEDC) is offering the pilot Vibrant Spaces Grant program this year. The intent of this grant is to create public gathering places in the heart of communities to foster community connection and create accessible locations for programming and amenities desired by residents, with the additional benefit of boosting foot traffic for nearby businesses.

The past two summers, the Washburn Area Chamber of Commerce has been hosting Music in the Park each week alternating between Wikdal and Legion Parks. The Chamber has also been providing portable bathrooms at these parks for this event. Wikdal Park is also used for community events like Dandelion Days, Pottery Fest, and Brownstone/Homecoming events.

In the draft Outdoor Recreation Plan, the Parks Committee included a band stage and restrooms to the list of improvements for Wikdal Park. Given the use of this downtown park and proximity to area businesses and restaurants, it seems that the Vibrant Spaces Grant could be a source to help fund these improvements.

The Vibrant Spaces Grant is a 1:1 match grant, up to \$50,000, and has an application due date of January 31st. The estimated cost for a band stage is \$40,000, and estimated costs for bathrooms are \$95,000, with the estimated total of \$135,000.

I am seeking approval to submit a grant application for \$50,000 for these Wikdal Park improvements and for the City to commit to the remaining funding for the project from the Park Designated Fund. I will also seek out other funding sources for this project.

CITY OF WASHBURN
119 Washington Avenue
P.O. Box 638
Washburn, WI 54891



715-373-6160
715-373-6161
FAX 715-373-6148

RESOLUTION #23-002
WEDC VIBRANT SPACES GRANT APPLICATION

WHEREAS, the City of Washburn is interested in developing lands for public space purposes as described in the application; and

WHEREAS, financial aid is required to carry out the project, and,

THEREFORE, BE IT RESOLVED, that the City of Washburn has budgeted a sum sufficient to complete the project, and,

HEREBY AUTHORIZES Tony Janisch, Assistant City Administrator to act on behalf of the City to:
Submit an application to the Wisconsin Economic Development Corporation for any financial aid that may be available;

Submit reimbursement claims along with necessary supporting documentation within 6 months of project completion date;

Submit signed documents; and Take necessary action to undertake, direct and complete the approved project.

BE IT FURTHER RESOLVED that the City will comply with state or federal rules for the program; will maintain the completed project in an attractive, inviting and safe manner; and will keep the facilities open to the general public during reasonable hours consistent with the type of facility.

Adopted by Common Council for the City of Washburn, Wisconsin this 9th day of January, 2023.

Mary D. Motiff, Mayor

STATE OF WISCONSIN)
BAYFIELD COUNTY)

I hereby certify that the foregoing resolution is a true, correct, and complete copy of a resolution duly and regularly passed by the Common Council of the City of Washburn on the 9th day of January 2023.

Dated this ____ day of ____, 2023.

Scott J. Kluver-Administrator-Clerk

NEW PROGRAM ALERT

VIBRANT SPACES GRANT

WISCONSIN
ECONOMIC DEVELOPMENT

PILOT GRANT TO ASSIST WITH PLACEMAKING EFFORTS

Creating vibrant and engaging communities helps communities recruit and retain residents, sustaining a robust labor force and enhancing the quality of life. Creating public gathering places in the heart of our communities fosters community connections and creates accessible locations for programming and amenities desired by local residents, with the additional benefit of boosting foot traffic for nearby businesses.

If your community has a vacant or underutilized space within a key commercial corridor, this grant could be your opportunity to create a community gathering space.

Competitive projects will:

- » Incorporate multiple improvements within or associated with one public space
- » Demonstrate community engagement and support via a community document/ plan and/or letters of support from public, private and civic partners
- » Be ready to begin construction during 2023
- » Increase the number and types of audiences using the space
- » Create visible and lasting transformation that fosters public activity

Review criteria:

- » Creation of visible and pedestrian-oriented public space
- » Potential of the space to attract multiple user groups and activities
- » Impact of the project on the community, district and nearby businesses
- » Demonstrated community support for the project (multiple funding partners, civic organization participation)
- » Ability of the project to be started in 2023



\$

**GRANTS OF
\$25,000-\$50,000**

**to help local communities
develop and enhance
public spaces**

KEY PROGRAM FACTS

- » 1:1 local match required
- » Application deadline:
Jan. 31, 2023
- » Local government
applicants only
- » One application
per community
- » Competitive application
cycle with up to 30
grants awarded



NEW PROGRAM ALERT

VIBRANT SPACES GRANT



APPLICATION PROCESS

Those interested in applying for the Vibrant Spaces Grant should:

- 1) Talk to your local municipality, since they will need to serve as the lead applicant.
- 2) Attend the informational webinar on Sept. 23 at noon: <https://forms.office.com/r/r5mcMhfjj8>
- 3) Reach out to your WEDC regional economic development director for a program application. Map and contact info: wedc.org/inside-wedc/contact-us/#regional
- 4) Collect relevant documents:
 - a. Municipal resolution to apply
 - b. Community plan, community document and/or letters of support that identify the project as a positive community investment
 - c. Completed budget and cost estimates
 - d. Photos and plans for the space (pictures of the amenities to be installed or project renderings)
- 5) Write a narrative about the space. Who uses it now? What is the vision for the space? How will the district and community benefit from the public space transformation?
- 6) Upload application to Network Wisconsin by Jan. 31, 2023.

THE FINE PRINT:

» Eligible activities include:

- o Public space improvements (projects activating alleys, programmable park spaces, vacant parcels and underutilized parking lots)
- o Public space enhancements (e.g., public art, landscaping, benches, bike racks)
- o Public signage (wayfinding, interpretive signage, kiosks associated with the space)
- o Public infrastructure (restrooms, water features, electrical, lighting)
- o Seasonal equipment with the intent to use annually (tables, chairs, umbrellas, heaters)

» Ineligible activities and costs include:

- o Building improvements, other than restrooms for public space use
- o District- or community-wide improvement projects
- o Events, staffing, programming, ongoing maintenance
- o Private spaces not accessible to the public
- o Activities eligible to be funded through other WEDC programs
- o Ineligible for grant or match: Past costs, in-kind contributions, indirect expenses/soft costs

EXAMPLE PROJECTS



4

CITY OF WASHBURN
119 Washington Avenue
P.O. Box 638
Washburn, WI 54891



715-373-6160
715-373-6161
FAX 715-373-6148

To: Honorable Mayor and City Council Members

From: Scott J. Kluver, ^{SK}Administrator

Re: Ordinance 23-001 Winter Parking on North 1st Avenue East

Date: December 27, 2022

Enclosed you will find a copy of a proposed ordinance to correct a discrepancy on the winter parking on North 1st Avenue East. The ordinance currently states that this street is exempt from winter parking between East 5th Street and Washington Avenue; however, the street between Washington Avenue and Bayfield Street is signed to reflect this. The ordinance, if approved, would reflect how the street is signed. Please let me know if you have any questions.

CITY OF WASHBURN
Ordinance No. 23-001

An ordinance adopted by the Common Council for the City of Washburn at its regular meeting of January 9, 2023, for the purpose of amending the winter parking restrictions on 1st Avenue East between East 5th and Bayfield Streets. Additions are in red deletions are in ~~striketrough~~.

2. Add Sec. 10-1-14(2)(n), as follows:

Sec. 10-1-14 Winter Parking

* * *

(2) *Exceptions.*

* * *

(d) 1st Avenue East from ~~East 5th~~ Bayfield Street to Washington Avenue.

3. Effective Date of Ordinance. This ordinance shall take effect upon passage and publication.

Mary D. Motiff
Mayor

Attest:

Scott J. Kluver
City Clerk

Adopted:

Date of publication:

5

COMMON COUNCIL
CITY OF WASHBURN, WISCONSIN

RESOLUTION #23-001
ELECTION - COMBINATION OF WARDS – SINGLE POLLING PLACE

WHEREAS, State Election Law, as outlined in §5.15 Wis. Stats., provides for the combining of voting locations for various wards into a single polling place, and,

WHEREAS, the Common Council recognizes the advantage of simplifying the election process for elections, and,

WHEREAS, the upcoming 2023 Spring Primary, and Spring Election, in the City of Washburn may be conducted in such fashion,

NOW, THEREFORE, BE IT RESOLVED, that the Common Council of the City of Washburn does hereby declare the polling place for the February 21, 2023 Spring Primary, and April 4, 2023 Spring Election for all wards as the Washburn City Hall.

Adopted by the Common Council for the City of Washburn, Wisconsin this 9th Day of January 2023.

Mary D. Motiff, Mayor

STATE OF WISCONSIN)
COUNTY OF BAYFIELD)

I hereby certify that the foregoing resolution is a true, correct, and complete copy of a resolution duly and regularly passed by the Common Council of the City of Washburn on the 9th day of January 2023, and that said resolution has not been repealed or amended and is now in full force and effect.

Dated this 9th day of January, 2023

Scott J. Kluver-Administrator-Clerk

6

CITY OF WASHBURN
119 Washington Avenue
P.O. Box 638
Washburn, WI 54891



715-373-6160
715-373-6161
FAX 715-373-6148

To: Honorable Mayor and City Council Members
From: Tony Janisch, Assistant City Administrator
Re: Bike Across the Bay
Date: December 22, 2022

The Bike Across the Bay annual event, sponsored by the North Coast Cycling Association (NCCA), is scheduled for Sunday, February 19, 2023. This race event will be staged at the Harbor View Event Center. Most of the race will occur on Lake Superior, entering at West End Park. As such, NCCA is requesting the temporary closure of city streets for a portion of the race route and for access to Thompson's West End Park.

The following streets would be impacted by a closure: W Harborview Dr, W Holman Lakeview Dr, S 6th Ave W, & Lake Dr. (Please find included map & email from Roger Aiken, NCCA)

Street closures will occur from approximately 10:00 am to 2:00 pm on Sunday, February 19th.

Request from North Coast Cycling Association

12/14/2022

Tony,

This a formal request from North Coast Cycling Association (NCCA) to the City of Washburn to allow us to have a pathway on city streets (Harbor View Drive , Holman Lakeview Drive, South 6th Ave. W. and possibly Lake Drive) for the Bike Across the Bay fat bike race on SUNDAY , FEB. 19, 2023.

The route we are taking runs from the start area at the Harbor View Event Center onto Harbor View Drive to Holman Lakeview Drive to 6th Ave. W., going onto Lake Superior at the boat landing or depending on ice conditions, continuing to Lake Drive for a short distance, entering West End Park and going onto Lake Superior near the pavilion of West End Park. The entry point is dependent upon ice conditions and our grooming. After finishing the portion of the course on Lake Superior the race would backtrack following the same route to the finish at Harbor View Event Center. Basically, an out and back course.

We expect to establish an 8-foot lane for the racers between 10 AM -2 PM on the day prior to the race although the time that they will be closed to traffic by our volunteers will be briefly at the start on Sunday(around 11:45AM) for about 10 minutes and then towards the end of the race as they return. As soon as possible after the completion of the race, NCCA will remove the traffic cones and barriers, to allow the usual flow of traffic to resume. A map of the proposed route will be available.

Traffic would be able to get in and out immediately after the start of the race from the Harbor View parking lot. I am envisioning using the south side of the proposed roads with a separation from vehicular traffic (if necessary) using cones and tape. I am thinking an appropriate width would be about 8' from the edge of the road, which would allow plenty of room for vehicles to also use the roads. We plan to have volunteers stationed along the course for safety and traffic management.

At the start of the race there would be a surge of cyclists for about 5 -10 minutes, however after that, cyclists would string out fast and that would be how they would finish on the return route in about 1 1/2 - 2 hrs. We do not plan to detain exiting / entering residential traffic on the south side of road for more than about 10 min at race start. We had no problems with residents crossing the racecourse during the race last time (2021).

Please contact me if you have any questions or need a clarification.

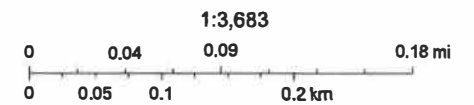
Thanks.

Roger Aiken
715-209-4024

Bike Across the Bay



12/20/2019, 1:45:15 PM



Bayfield County