

**January 9, 2017**

**CITY OF WASHBURN COMMON COUNCIL MEETING**

5:30PM Washburn City Hall

Present: City Council Members:

Mary McGrath, Kristy M. Jensch, Jennifer Maziasz, Jeremy Oswald, Linda S. Barnes, Robert Arquette

Municipal Personnel:

Mayor Scott A. Griffiths, City Administrator Scott J. Kluver, City Attorney Siegler, Assistant City Administrator Dan Stoltman

Excused Absence:

Mary Nowakowski

**Call to Order** - Meeting called to order at 5:30PM by Mayor Griffiths. Roll call attendance depicted six (6) of seven (7) members of the Common Council in attendance. Quorum of the Council recognized.

**Approval of Minutes – City Council Meeting December 12, 2016** – Mayor Griffiths stated that one spelling error was found in the last name of Kevin Stifter, it was incorrectly spelled “Stiftner”. A motion was made by Barnes to approve the December 12, 2016 minutes with the correction of the last name Stifter, second by Jensch. Motion carried unanimously.

**Approval of Expenditures-** A motion to approve the monthly expenditure vouchers made by McGrath, second by Maziasz. Motion carried unanimously on roll call vote of all six (6) councilors in attendance.

**Public Comment – Nicolet Revak** spoke in opposition of a housing development proposal by Movin Out. Ms. Revak stated that she didn’t think “low income” housing was appropriate at that location, and that it would be better somewhere else. Ms. Revak stated that she feels that commercial development would be better at that location, which would provide better taxable value. **Karen Crowell** spoke on the Omaha Street development. Ms. Crowell stated that there is a need for senior living in the city, and would like to see that happen at the Omaha Street location.

**Mayoral Announcements, Proclamations, Appointments** – Mayor Griffiths stated that a Mr. John Adams applied for the Library Board vacancy and a Mr. Joshua Zifko applied for the Plan Commission vacancy. Oswald asked about the term length of each vacancy. He asked if either were only filling a remaining term or starting a new term. Administrator Kluver stated that he would get back to Council on the exact term information. A motion was made by McGrath to approve the appointment of John Adams to the Library Board and Joshua Zifko to the Plan Commission, second by Barnes. Motion carried unanimously.

**Open Floor-** A motion was made by Jensch to open the floor, second by McGrath. Motion carried unanimously.

**Discussion and Action on Business Revolving Loan Application for Washburn Table –Kevin Stifter, Petitioner** – Oswald asked about the lien position of Chippewa Valley Bank (CVB) and the City. Kevin Stifter stated that the city would have first position on equipment and CVB would have first position on the building/land if the loans(s) are not met. It was stated that this is a change from the original proposal with Bremner Bank. Attorney Siegler stated that this would apply to all the general business assets other than the building and land. Jensch asked why the profits go down in October, November, and December? Mr. Stifter responded that that is a reflection of the slower winter season. McGrath asked Mr. Stifter what is going to make this restaurant successful. Mr. Stifter responded that they are going to continue to make pizzas along with a small menu, and that they feel like they will retain the current demand for the pizza that is already in place. From there, they think business will grow with their new menu as it develops. Mayor Griffiths stated that he would like to see the loan approved so that Mr. Stifter has the tools he needs for a thriving business in the downtown. Arquette asked what the balance of the loan program would be if this loan is approved. Kluver stated that the program would have around \$85,000 remaining for other projects. A motion was made by Oswald to approve the revolving loan application to Mr. Stifter in the amount of \$37,500 at 3% interest in a 7 year term, and all other aspects outlined in the loan document, Second by Maziasz.

Motion carried unanimously.

**Referral of Draft Zoning Code to Plan Commission** – Oswald asked and discussion had on if there should be a joint Plan Commission meeting with Council. A motion was made by McGrath to refer the Draft Zoning Code to Plan Commission, and have Council attend that meeting on January 19<sup>th</sup>, 2017, second by Jensch. Motion carried unanimously.

**Report on Omaha Street Development Project Activities/Timeline** – Assistant City Administrator Stoltman gave an overview of where the city is at in its efforts to solicit more interest from developers for the Omaha site. The Mayor discussed what the housing development proposed by Movin’ Out is, and to dispel some false notions that it is a “low income” only development. Barnes stated that she is concerned that that the Movin’ Out proposal will exclude other ranges of low Income families or individuals. No motion was made.

**Discussion and Action on Hazard Mitigation Grant Application for Memorial Park Restroom/Shelter Building** – Assistant City Administrator Stoltman gave an overview of the grant. A motion was made by McGrath to approve submitting the grant application with the understanding that there is a 12.5% local match, second by Barnes. Motion carried unanimously.

**Discussion and Action on Resolution 2017-01 – Combination of Wards into Single Polling Place for Spring Elections** – A motion was made by McGrath to approve Resolution 2017-01 – Combination of Wards into Single Polling Place for Spring Elections, second by Oswald. Motion carried unanimously.

**Alcohol Licensing Matters - Bartender License Applications - #60-18** – No discussion was had. A motion was made by Barnes to approve Bartender License Applications - #60-18, second by McGrath. Motion carried unanimously.

**Adjourn** – A motion was made by Maziasz to adjourn at 6:38pm, second by Jensch. Motion carried unanimously.

Dan Stoltman  
Assistant City Administrator

#### **FINANCE COMMITTEE MEETING 4:30PM**

Committee Members Mary McGrath, and Jennifer Maziasz reviewed monthly expenditure vouchers.