

August 10, 2015
5:30pm Washburn City Hall

CITY OF WASHBURN COMMON COUNCIL MEETING

Present: City Council Members: Linda S. Barnes, Kristy M. Jensch, Christine M. Kelly, Jennifer Maziasz, Mary C. Nowakowski, Jeremy P. Oswald

Municipal Personnel: Mayor Scott A. Griffiths, City Administrator Scott J. Kluver, Treasurer Tammy DeMars, City Attorney David Siegler

Excused Absence: Mary McGrath

Call to Order - Meeting called to order at 5:30PM Mayor Griffiths. Roll call attendance depicted six of the seven-members of the Common Council in attendance. Quorum of the Council recognized. **Pledge of Allegiance.**

Approval of Minutes – City Council Meeting July 13, 2015 and July 27, 2015 - Nowakowski moves to approve the minutes of July 13th and July 27, 2015, second by Jensch. Correction on July 13, 2015 minutes needed, the motion to confirm Baregi appointment to Harbor Commission should read carried six to one, not six to seven. Motion carried with correction.

Approval of Expenditures – a motion to approve the monthly expenditure vouchers made by Finance Committee Member Nowakowski, and seconded by Finance Committee Member Maziasz. Motion unanimously carried on roll call vote of all six Councilors in attendance.

Public Comment – Jim Nowakowski, Washburn Chamber President thanked the City for the excellent job they did before, during and after the homecoming. Russ Sargent – 324 Hillside Drive, voiced his opposition to the new tower being placed on Woodland Drive; cell towers are not needed for two way communication for emergencies and decrease property values.

Mayoral Announcements, Appointments, or Proclamations – Griffiths announced there is still a vacancy on the Housing Authority Board, asking anyone interested to contact him.

Motion to open the floor to allow for public comment on Public Hearings by Nowakowski, seconded by Oswald; motion unanimously carried.

Public Hearing, Discussion & Action on Ordinance # 15-012 – Amendment 4 to Comprehensive Plan Map Figures 3-2 (Land Use Plan) – No public comment. Kelly moves to approve Ordinance #15-012 Amendment 4 to the Comprehensive Plan Map, second by Jensch. Motion carried unanimously.

Public Hearing, Discussion & Action on Conditional Use Permit Application for Communications Tower on City Property, Begley Wireless Consulting Services, LLC (c/o Bayfield County and Verizon Wireless) – Petitioner – Comments; Dan Clark, Director of the Washburn Ambulance; current communications at times are terrible, there are locations within the City where EMS is unable to communicate by radio or cell phone to dispatch or the hospital; any enhancement of the tower would be great. Jan Victorson, Bayfield County Emergency Services, answered some questions on the service area, what towers are used for different departments. She also stated they looked at four sites within the area and for various reasons this is the site they feel would be best suited. Shane Bagley also answered some questions, he felt it was a win/win situation as Verizon would pay the construction cost for the tower (approximately \$265,000.00 without the equipment), this would save the County money, give the local government better service and give Verizon better cell phone coverage. Jim Marsh, 1401 Washington Ave., asking if the City will receive any rental payment with this agreement. Since an agreement has not been reached yet that dollar amount has not been determined but there will be some compensation. David and Marlene Farrar, 204 Fortier Road and daughter Becca Hughes of St. Paul, MN individually addressed the Council, asking that they deny this altogether. Property values, and health issues were of concern, voiced their frustration with the lack of answers they have been able to get from the City and County. They also felt the City and County are giving no consideration to the citizens; there is a conflict between City, County and Verizon and believe there are better suited sites out of town. Marilyn Wilson 824 Jackson Road, Bruce Lambert, 300 Woodland Drive also spoke opposing the tower. C. Gale Nemecek 709 W. 3rd Street, this is a very difficult decision for the Council, give it careful consideration.

Jensch moves to close floor, second by Kelly. Motion carried unanimously.

Attorney Siegler; this is going to be a difficult policy decision. The agreement is what can be negotiated, you could choose not to renew the lease and they could find another location on private property and then you would have little say other than on the landscaping and any other condition that is not prohibited. It would be very rare that you would have an allowable reason to deny the conditional use permit.

Moved by Kelly to table the Conditional Use permit application and the agreement with Bayfield County until the September Meeting, with the intent of getting more information, second by Jensch. Motion carried unanimously.

Discussion & Action on Agreement with Bayfield County for Placement of Communications Tower on City Property – Tabled until the next meeting.

7:52pm break taken. Meeting called back to order at 8:02pm, with all six of the original Council Members, Mayor, City Attorney, City Administrator and City Treasurer present.

Discussion & Action on Acceptance of Bid and Award of Contract for Thompson's West End Park Storm Water Improvements – Phase 2 – One bid was received for the project, which was from Earth Sense Landscaping LLC. The base bid was \$95,000.00, Alternate A – Beach Volleyball court \$4,700.00, Alternate B – Beach Nourishment \$6,900.00, and Alternate C – 15" Culvert \$8,700.00. Kelly moves to open floor, second by Oswald. Motion carried. Discussion accrued including the health of the Willow Tree, types of plantings and overall quality of the plan. Motion by Oswald to accept the bid and enter into a contract with Earth Sense Landscaping LLC for the Thompson's West End Park Storm Water Improvements with Alternates A and B, appointing Scott Kluver as the responsible representative and doing a change order to leave the Willow tree in place second by Jensch. Motion carried unanimously.

Presentation, Discussion & Action by Marek Landscaping LLC on Final Draft of Thompson's West End Park Master Plan – The West End Park Ad Hoc Committee has recommended approval of this plan. Dick Olson member of the Committee addressed the Council. The Ad Hoc Committee is asking that they be allowed to stay active and meet to establish a list of priority projects for the Park, and to discuss how other groups may be able to assist with the implementation of the plan and that the current contract with Marek be considered completed and satisfied. Barnes moves to approve the West End Park Master Plan, allow the Ad Hoc Committee to continue to meet allowing them to prioritize the projects before disbanding and to consider the contract with Marek complete, second by Maziasz. Motion carried unanimously.

Discussion & Action on Site Plan for Earth Sense Garden Center – 1100 East Bayfield Street – Mr. Dryer plans to relocate the greenhouse structure to a new location on his property. The site plan does meet set back requirements as stated in 12-1-130 Accessory Uses or Structures. Moved by Barnes to approve the site plan for 1100 East Bayfield Street as presented, second by Kelly. Motion carried unanimously.

Discussion & Action on Request to Provide Reduced Camping Rates at Memorial Park to Participants of Ashland Cares, Inc. – Discussion; clarification needed on the entire process. Motion by Jensch to temporarily allow one site at the Memorial Park Campground to be used, following all park rules, for a maximum of seven days and one family unit on the site, and fee to be waived. Ask Ashland Cares, Inc to attend the September Council Meeting to do a presentation and answer some questions, if any problems arise agreement will be rescinded, second by Barnes. Motion carried unanimously.

Discussion & Action on Ordinance #15-011 Regulating the Parking of Vehicles, Trailers, and Boats in Residential Neighborhoods

This ordinance is being recommended by the Police Department as a result of observing several instances of this and receiving citizen complaints on this matter. Councilor question if some language should be added that would temporarily allow parking in the street. Motion by Barnes to approve Ordinance # 15-011 Regulating the Parking of Vehicles, Trailers, and Boats in Residential Neighborhoods, adding language that would allow the Police Department to waive on a case by case bases, second by Nowakowski. Motion carried unanimously.

Discussion & Action on Allowing a Goose Control Hunt at West End Park / Treatment Plant Area – Discussion held. Moved by Nowakowski to allow the goose hunt, second by Barnes. Motion carries Nowakowski, Barnes, Maziasz in favor, opposed; Jensch and Oswald, abstained Kelly. Oswald will look into some different options for next year.

Discussion & Action on Adoption of Wellhead Protection Policy – Oswald moves to table the Wellhead Protection Policy until the next meeting, second by Barnes. Motion carried unanimously.

Discussion & Action on Disposal of Surplus Property – Request being made by Administration to consider the wooden timbers that are currently being stored on the Coal Dock as surplus property so that they may be disposed of either by direct negotiation or on the on-line auction site wisconsin-surplus.com. Motion by Barnes to add the wooden timbers to the surplus property list and place on the On-line auction site, second by Jensch. Motion carried unanimously.

Discussion and Action on Resolution #15-007 to for Healthy Lives, Healthy Economy, & Healthy Water – Barnes, moves to adopt Resolution #15-007, second by Jensch. Maziasz questions if the City Council should be involved in this, when this is actually a Bayfield County issue, we have no say on this matter. Motion carried five to one, with Maziasz opposed.

Discussion & Action on Special Event Request for Wikdal Park on September 5, 2015 – Jonathan Walburg, Petitioner and Alcohol Licensing Matters - Bartender License Applications – #36-17 through #40-17 Barnes moves to approve the special event request of Jonathan Walburg for the use of the Wikdal Park on September 5, 2015 and Bartender License Applications – 36-17 through 40.17, second by Nowakowski. Motion carried unanimously.

Closed Session Items Discussion and Action on Offer for Assistant City Administrator Position motion by Oswald that the Council go into closed session pursuant to Wisconsin State Statute §19.85(1) (c) for personnel matters and discussing compensation and benefits for an employee; following which the Council may reconvene in open session to take any action that may be necessary on the closed session items; motion seconded by Nowakowski, and unanimously carried on roll call vote. Attendance in the closed session revealed all six Councilors remaining present along with the Mayor Griffiths, City Administrator Kluver, and Treasurer DeMars.

Adjourn – Council adjourned in closed session 9:50pm on motion of Nowakowski, seconded by Kelly. The motion unanimously carried.

Tammy L. DeMars
Administrative Assistant

FINANCE COMMITTEE MEETING 4:30PM

Committee Members Jennifer Maziasz and Mary Nowakowski reviewed monthly expenditure vouchers.