

January 13, 2014

CITY OF WASHBURN COMMON COUNCIL MEETING

Present: City Council Members: Richard M. Avol, Linda S. Barnes, Kristy M. Jensch, Christine M. Kelly, Mary C. Nowakowski, Jeremy P. Oswald
Municipal Personnel: Mayor Scott A. Griffiths, City Administrator Scott J. Kluver, Administrative Assistant Tammy DeMars, City Attorney David Siegler
Excused Absence: Mary McGrath

Call to Order - Meeting called to order at 5:30PM Mayor Griffiths. Roll call attendance depicted six-members of the Common Council in attendance. Quorum of the Council recognized. **Pledge of Allegiance.**

Approval of Minutes – City Council Meeting – December 9, 2013 - a motion to approve Record of Official Proceedings of the December 9th City Council Meeting made by Avol, and seconded by Kelly. Motion was unanimously carried.

Approval of Expenditures – a motion to approve the monthly expenditure vouchers made by Finance Committee Member Avol, and seconded by Finance Committee Member Nowakowski. Motion unanimously carried on roll call vote of all six Councilors in attendance.

Public Comment – None

Mayoral Announcements, Appointments, or Proclamations – Griffiths announced his State of the City Address will be held on February 17th at 6:00p.m at Stagenorth. He also reports there are area residents working on plans to take over the Stagenorth as a non-profit. Introduction of Kenneth Cammilleri as the new Assistant City Administrator was also made.

Discussion & Action on Proposed Contract with Maitland, Singler & Van Vlack S.C. for 2013 Audit Services – Cost of the proposed contract is \$13,100 for General Fund and \$5,500.00 for the utilities. Barnes moves to approve the proposed contract with Maitland, Singler & Van Vlack S.C. for 2013 Audit Services, second by Kelly. Motion carried unanimously.

Discussion & Action on Superior Vistas Bike Tour Special Event Request for West End Park on June 28, 2014 – Moved by Jensch, second by Nowakowski to approve the application of Superior Vistas Bike Tour for West End Park on June 28, 2014. Motion carries unanimously.

Discussion & Action on Request to Purchase Snow Blower for Hockey Rink Maintenance –Ian Meeker, Petitioner – Jensch moves to open floor, second by Nowakowski. Motion carried unanimously. Ian Meeker report that Lulich Implement has a used snow blower that is need of repair they would donate. He would request funds to have the machine repaired; they think the carburetor needs to be replaced and would cost around two hundred dollars (\$200.00). The 2014 budget has one thousand dollars (\$1,000.00) reserved for the Hockey Program, the original intent was to put up some sort of storage shed but could be used for the snow blower with any remaining funds to go towards the storage shed. Moved by Jensch to approve up to three hundred fifty (\$350.00) for a snow blower, second by Oswald. Motion carried unanimously.

Oswald moves to close floor, second by Avol. Motion carried unanimously.

Report and Discussion on Scenic By-Way Activities – Mary Nowakowski gave a verbal report of the accomplishments made in 2013 and projects they will be working on in 2014

Alcohol Licensing Matters Bartender License Applications – #42-15 & 43-15– Moved by Nowakowski to approve operator license 42-15 & 43-15, second by Oswald. Motion carried unanimously.

Closed Session Items - Discussion and Action on Offer for Assistant City Administrator Position, Discussion on Potential Litigation Relating to Claim of Storm Water Damage – motion by Avol that the Council go into closed session pursuant to Wisconsin State Statute §19.85(1)(c) & (g) for personnel matters and for the purpose of conferring with legal counsel on matters which may lead to litigation; following which the Council may reconvene in open session to take any action that may be necessary on the closed session items; motion seconded by Nowakowski, and unanimously carried on roll call vote. Attendance in the closed session revealed all six Councilors remaining present along with the Mayor, City Administrator, City Attorney, Administrative Assistant DeMars, Assistant City Administrator Cammilleri and Public Works Director Decur.

Adjourn – Council adjourned in closed session at 6:04PM on motion of Oswald, seconded by Nowakowski. The motion unanimously carried.

Tammy L. DeMars
Administrative Assistant

FINANCE COMMITTEE MEETING 4:30PM

Committee Members Richard Avol, and Mary Nowakowski reviewed monthly expenditure vouchers.