

September 11, 2017

CITY OF WASHBURN COMMON COUNCIL MEETING

5:30PM Washburn City Hall

Present: City Council Members:

Mary McGrath, Richard Avol, Jeremy Oswald, John Gary, Robert Arquette, Mary Nowakowski, Jennifer Maziasz

Municipal Personnel:

Mayor Scott A. Griffiths, City Administrator Scott J. Kluver, Assistant City Administrator Dan Stoltman

Excused Absence:

City Attorney Siegler

Call to Order - Meeting called to order at 5:30PM by Mayor Griffiths. Roll call attendance depicted seven (7) of seven (7) members of the Common Council in attendance. Quorum of the Council recognized.

Approval of Minutes – City Council Meeting August 14, 2017– Nowakowski noted a spelling error on page 1 under the offer to purchase property by Fishnote LLC, “steal” change to “steel”, page under HPC discussion “as by stated by...” change to “as stated by...”, A motion was made by Avol to approve the August 14, 2017 minutes with the stated corrections, second by McGrath. Motion carried unanimously.

Approval of Expenditures- A motion to approve the monthly expenditure vouchers made by Nowakowski, second by Maziasz. Motion carried unanimously on roll call vote of all seven (7) councilors in attendance.

Public Comment – **Kristy Jensch 502 East 4th St. & Mary Cotherman 27 East 5th St.** spoke in opposition of the proposed change to a city manager – council form of government. **Susan 28235 Maple Hill Rd. & Lorain Noregourd 28505 S. Maple Hill Rd. (Town of Washburn)** spoke in opposition to the proposed power line transmission extension project by Excel Energy.

Mayoral Announcements, Proclamations, Appointments - Potential Appointments to Harbor Commission, Housing Authority, Library Board – The Mayor congratulated the Playground Moms of Washburn for receiving a grant and their other fundraising activities. The Mayor stated that he is nominating Robert Arquette to the Housing Authority Board, and Tom Cogger Jr. to the Library Board. A motion was made by Avol to appoint Robert Arquette to the Housing Authority Board, second by Nowakowski. Motion carried unanimously. A motion was made by Oswald to appoint Tom Cogger Jr. to the Library Board, second by McGrath. Motion carried unanimously.

Open Floor – A motion was made by Oswald to open the floor, second by McGrath. Motion carried unanimously.

Hearing and Action on Appeal of Order to Comply With Regulation of Lawn and Grasses at 525 Shadow Drive – Rick and Peggy Burkman, Petitioners – Kluver gave an overview of the issue. McGrath stated that the Burkman’s keep the majority of their lawn maintained and it is only the back section they let grow, and therefore in favor of rescinding the citation. Gary agreed with McGrath. Avol asked if this issue was complaint driven. Kluver stated that it was, the city had received a complaint. Avol and the remaining Council members also agreed with McGrath. A motion was made by Oswald to rescind the citation and order to comply with the violation of the regulation of lawn and grasses ordinance, second by Arquette. Motion carried unanimously.

Discussion and Action on Recommendation from Plan Commission to Accept Donation of Real Property (Tax ID 32922) – Leroy Sieja, Petitioner – No discussion was had. A motion was made by Nowakowski to accept the donation of real property (tax ID 32922), second by Avol. Motion carried unanimously.

Discussion and Referral to Plan Commission for Request for Vacation of Alleys in Block 3 in Residence Park Addition to Washburn – Chris Bandy and Stephanie Hogan, Petitioners – No discussion was had. A

motion was made by McGrath to refer to Plan Commission the request for vacation of alleys in Block 3 in residence park addition to Washburn, second by Arquette. Motion carried unanimously.

Discussion and Action on Proposal to Construct Crosswalk Improvements at the Intersection of 4th Avenue West and 8th Street West – Council member Maziasz gave an overview and discussed the process up to this point. She stated that there is a crossing issue getting from the school to 4th Ave. She stated that the consensus of the taskforce was to make a bump out (“safe crossing”) at 4th Ave. and 8th street for the time being and continue to monitor walking traffic. The Mayor stated he feels that stop sign at 4th Ave. should also be considered. Maziasz stated that the current signage needs to be addressed as well. A motion was made by Avol to approve the curb bump out and crosswalk at 4th Ave. and 8th Street, second by McGrath. Motion carried unanimously.

Presentation and Referral of 2018 General Fund, Capital, and Debt Service Budgets – No discussion took place. A motion was made by McGrath to refer the 2018 General Fund, Capital, and Debt Service Budgets to the Finance Committee, second by Maziasz. Motion carried unanimously.

Discussion and Action on Ordinance 17-012 Updating Land-Sale Procedures – No discussion took place. A motion was made by McGrath to approve Ordinance 17-012 updating land sale procedures, second by Arquette. Motion carried unanimously.

Discussion and Action on Draft Ordinance 17-011 Making Council Members the Members of the Historic Preservation Commission – Kluver stated the Ordinance would go to the Plan Commission and then back to Council for final approval. Avol stated he is in favor of Council being the HPC members but as two separate bodies. A discussion took place on if the Ordinance is approved, can other non-Council members a on the HPC. Avol stated that sub committees could be established for that. No motion was made.

Discussion and Action on Concepts to Update the Commercial Property Maintenance Ordinance – The Mayor gave an overview of the concepts. McGrath asked if the concepts include residential properties, would like to see something to dress that as well. Kluver stated that the city does have a processes in place to deal with residential properties and is dealt with on an annual basis by the police. Kluver stated that the problem with the current commercial property ordinance is that it is not enforceable. **Randy Daigle of CR Treasures spoke.** Mr. Daigle spoke about his business. He stated that he recognizes that they have some issues with their inventory building up outside, and is looking for ways to fix it. He cautioned Council on a slippery slope and the implications he ordinance might have on other businesses. He stated that he feels his business is an asset to the community. A discussion took place on the options compared to the current ordinance. Avol stated that while some may not like the looks of CR Treasures, they are a successful business and wants to encourage successful businesses in the community. A discussion took place on how the ordinance impact other properties. A discussion took place on how the proposed ordinance matches up with the zoning code. A motion was made by Avol to table until the item is ready to come back to Council, second by McGrath. Motion carried 4-3 via roll call vote. Gary, Maziasz, and Oswald opposed.

Discussion and Action on Concept to Move to City Manager Form of Government – The Mayor gave an overview. Nowakowski discussed why she asked for the item to be on the agenda. A discussion took place. It was stated that Council would submit questions to the Assistant Administrator and those questions would be sent to the League of Wisconsin Municipalities. It was stated that this item will come back to Council once the responses to the answers are received. No motion was made.

Discussion and Action on Acceptance Bid and Approval of Contract for Re-Roofing of Brokedown Palace at 204/206 W. Bayfield St. – Kluver gave an overview. Oswald asked what the extra cost would be if all plywood sheets need to be replaced. The mayor stated that it would be an extra \$14,000. A motion was made by Avol to accept the bid as presented and approve the contract for re-roofing of the Brokedown Place, second by Nowakowski. Motion carried unanimously.

Discussion on Market Study on Washburn/Omaha Street Property and Action on Next Steps – The Mayor gave an overview. Nowakowski stated that she would like to get Redevelopment Resources comments on the study. A discussion took place on the contents of the study and the kinds of development the Council and community wants. A discussion took place on bringing the public into the planning process. The Mayor stated he would work on putting together a public information meeting. It was stated that the Council would like the author of the study to come speak. No motion was made.

Alcohol Licensing Matters - Issuance of a Class “B” Beer License and “Class C Wine” License to Checkerz Cafe, LLC; dba Checkerz, at 901 W. Bayfield Street, Patrick P. Tosch - Agent – No discussion took place. A motion was made by McGrath to Approve a Class “B” beer and “Class C” wine alcohol licenses to Checkerz Café LLC contingent on all aspects of the process are met with no outside objections, and approve Patrick P. Tosch as agent, second by Arquette. Motion carried unanimously.

Discussion and Action on Offer to Purchase North ½ of Lot 31 on the City’s Property Inventory List (Tax ID 36799) – Washburn Iron Works, Petitioner – The Mayor stated that a meeting was going to happen between the city, the Iron Works, and Bayfield County to discuss the property. It was decided to wait until results of that meeting to discuss this matter further. No motion was made.

Closed session- Council did not go into closed session.

Adjourn – A motion was made by Nowakowski to adjourn at 8:34pm, second by McGrath. Motion carried unanimously.

Dan Stoltman

Assistant City Administrator

FINANCE COMMITTEE MEETING 4:30PM

Committee Members Mary McGrath, and Jennifer Maziasz, and Mary Nowakowski reviewed monthly expenditure vouchers