

September 11, 2023

CITY OF WASHBURN COMMON COUNCIL MEETING

5:30PM

Washburn City Hall & Remote Video Conferencing

City Council Members:

Present, in-person:

Tom Neimes, Jared Trimbo, John Hopkins, Tracey Snyder,
Dave Anderson, Mary McGrath

Present, remote:

none

Municipal Personnel:

Present, in-person:

Mayor Mary D. Motiff, City Administrator Scott J. Kluver,
Asst. City Administrator Tony Janisch, City Attorney Max Lindsey,
Public Works Director Gerry Schuette,

Present, remote:

none

Absent:

Jennifer Maziasz

Call to Order - Meeting called to order at 5:30pm by Mayor Motiff. Roll call attendance depicted six (6) of seven (7) members of the Common Council in attendance. Quorum of the Council recognized.

Approval of Minutes – City Council of August 7, 2023 - A motion was made by Neimes to approve the August 7, 2023 minutes of the City Council, second by Trimbo. Motion carried unanimously.

Approval of Expenditures – A motion was made by Neimes to approve the monthly expenditures, second by Snyder. Motion carried unanimously via a roll-call vote.

Public Comment – There were no public comments.

Mayoral Announcements, Proclamations, Appointments – The Mayor asked for a moment of silence, for the lives lost on this September 11th Anniversary.

- **Appointment to Washburn Housing Authority** - The Mayor nominated Karen Spears-Novachek for another term on the Washburn Housing Authority. Neimes moved to re-appoint Spears-Novachek to the Washburn Housing Authority, seconded by Anderson. Motion carried unanimously.
- **Appointments to Bayfield Street Beautification Ad-Hoc Committee** – The Mayor next nominated the following individuals to serve on the Bayfield Street Beautification Ad-Hoc Committee: Kitty Wilson, Susan Lince, Delora Pufall, David Sneed, Melissa Martinez, Karen Spears-Novachek, & Tracey Snyder. Anderson moved to appoint these individuals to the Bayfield Street Beautification Ad-Hoc Committee, seconded by Neimes. Motion carried unanimously.

Discussion & Action on Proposed Certified Survey Map for Property in the NW Quadrant of the Intersection of 8th Avenue West and Jackson Road – Carol Kouba, Petitioner – McGrath moved to approve the certified survey map for the NW Quadrant of the intersection of 8th Ave. W & Jackson Rd. property, seconded by Trimbo. Motion carried unanimously.

Discussion & Action on Participation in the Chequamegon Bay Regional Housing Coalition and Approval of Charter – Kelly Westlund, Housing Outreach Specialist with UW-Extension Bayfield County, explained the reason and purpose to create a regional housing coalition and formalize a charter. This being to allow for more funding opportunities and be in a better position when applying for funding for housing. Anderson moved to participate in and approve the charter of the Chequamegon Bay Regional Housing Coalition, second by Snyder. Motion carried unanimously.

Presentation, Discussion, & Referral to Personnel/Finance Committee of Proposed 2024 General Fund, Capital, and Debt Service Budgets – Kluver presented highlights of the 2024 Draft Budgets to Council. These included the increase of Shared Revenue funding from the State, with its stipulations; and

also the loss of Expenditure Restraint funding from the State for 2024 and 2025. The additional funding being used for police wages, to stay competitive, and recommending a third full-time EMT position. He also recommends a 4% wage increase for all other employees and noting increased costs for health insurance. Regarding the Capital Budget, Kluver anticipates a borrowing with the Bayfield Street Project with a recommendation of including some capital projects within this borrowing. McGrath moved to refer the proposed 2024 General Fund, Capital & Debt Services Budget to the Personnel/Finance Committee, seconded by Neimes. Motion carried unanimously.

Discussion & Action on Proposed Three-Year Agreement with the City of Washburn Local 210 Wisconsin Professional Police Association - McGrath moved to approve the 3-Year Agreement with the City of Washburn Local #210 Wisconsin Professional Police Association, seconded by Neimes. Motion carried unanimously.

Discussion & Action on Sale of Surplus Property to Red Cliff Fire Department – McGrath moved to approve a sale of surplus property to the Red Cliff Fire Dept., seconded by Trimbo. Motion carried unanimously.

Discussion & Action on Special Event Request for Street Closure and Relaxation of Open Container on Omaha Street between 1st and 2nd Avenues West – Chequamegon Area Mountain Bike Association (CAMBA), Petitioner – McGrath moved to approve the requests of CAMBA for Street Closure and Relaxation of Open Container, seconded by Anderson. Motion carried unanimously.

Discussion & Action on Authorization of Notice for Class “B” (Beer) and “Class C” (Wine) licenses to Patricia Holman (dba Fat Radish) at 905 W. Bayfield Street, Patricia Holman – Agent – Anderson moved to authorize city staff to issue public notification and to begin the administrative licensing process for Patricia Holman, seconded by Neimes. Motion carried unanimously.

Discussion & Action on Authorization of Notice to Transfer “Class B” (Intoxicating Liquor) and Class “B” (Beer) licenses from Washburn Development Property LLC to Harbor Table LLC (dba Harbor Table) at 130 W. Harbor View Dr., Jeffery Moberg – Agent – Janisch commented that this is not a transfer of alcohol licenses. The owners of Harbor View Event Center are transferring ownership from one LLC to that of another LLC, and also changing its name. As such, a new alcohol licensing process must take place. Neimes moved to authorize city staff to issue public notification and to begin the administrative licensing process for the Harbor Table, seconded by Snyder. Attorney Lindsey commented that the application identifies an outdoor premise of patio areas, however there is only one patio area approved for outdoor consumption. Motion carried unanimously.

Adjourn – Mayor Motiff adjourned the meeting at 5:59pm.

Tony Janisch
Assistant City Administrator

FINANCE COMMITTEE MEETING 4:30pm

Committee Members Tracey Snyder, Tom Neimes, and Mary McGrath reviewed monthly expenditure vouchers.