

September 20, 2022

**CITY OF WASHBURN PARKS COMMITTEE  
MEETING MINUTES**

5:30 PM

Washburn City Hall and Virtually

Members Present:

Angel Croll, Jamie Cook, Jeremy Oswald (late),  
Erika Lang

Municipal Personnel Present:

Scott Kluver, City Administrator, Tony Janisch,  
Assistant City Administrator

Absent:

Jennifer Maziasz (Council rep)

**Call to Order/Roll Call**

Meeting was called to order at 5:32 PM. Three (3) of Five (5) members are present; quorum is recognized. Oswald arriving late.

**Approval of the August 10, 2022 and August 16, 2022 Parks Committee Meeting Minutes**  
Motion made to approve minutes of August 10 & 16, 2022 by Cook, second by Lang. Minutes approved unanimously.

**Updates from Public Works Department** - Public Works Director Gerry Schuette absent; Asst. Administrator Tony Janisch provided an update:

- Goose control at sewage treatment plant
- City recognized Niles Eilertsen for service to the City and area youth.
- Park Inventory Survey by Janisch of Wikdal, Legion, Jackies Field, athletic fields, East Side, and Hillside reviewed/updated.

**Update on Implementation of the Walking Trail Land Management Plan & WI Coastal Management Grant** - No updates on the walking trail. Lang to reach out to Coast Management regarding 2021 grant status. 2022 grant application is due early November. Suggested project is to address the drainage issue at the western most culvert on the walking trail.

Motion made to change order of Meeting Agenda by next addressing the Discussion and Action of Public Input Meetings for Proposed Expansion of West End Campground by Cook, second by Lang. Agenda change approved unanimously.

**Discussion & Action of Public Input Meeting for Proposed West End Campground Expansion** - Janisch compiled public responses to the proposed campground expansion reported: 67 questionnaires returned in addition to 3 letters or emails; Facebook posts were not included as part of the summary of responses. Responses were almost evenly split between support for or against expansion among city residents. Of those supportive, more wanted expansion in the overflow area versus the open field.

Comment was made about the small response relative to the City population and thoughts on why few respondents (time of year, length of time to respond). Members discussed the pros and

cons of the locations proposed and considered other areas such as within the current campground footprint or in a wooded area. Also discussed was what type of camping equipment (Class A RV, tent, glamping or yurts).

City Administrator Scott Kluver urges the Parks Committee to make recommendations; his opinion is expansion is needed as a source of City revenue; he included that seeking grant money will be done to offset costs of construction. Council Member Karen Novachek noted a general consensus of support to increase daily rates, increase seasonal rates, decrease the number of seasonal sites, and expand in already impacted areas. Motion to table discussion and action on Public Input Meeting of the Proposed West End Campground Expansion until October 18, 2022 meeting by Croll. Second by Oswald. Tabling approved unanimously.

**Discussion and Action of mowing procedures and locations outlined in the Walking Trail Land Management Plan - Motion to table made by Croll, second by Cook. Tabling approved unanimously.**

**Discussion & Action of Outdoor Recreation Plan (assets, priorities, and projects)**

Edits suggested:

- Throughout document use “native” with plantings
- “Walking Trail” section- relocate to improve access and safety; minimize trail erosion.
- “Future Concepts” DuPont section- surface trail with appropriate material.
- “Public Open Green Space”- Thompson West End to City Limits- add under “priority” invasive plant control.

**Adjournment**

Meeting was adjourned at 7:05 PM.

Angel Croll  
Secretary, Parks Committee